

Government Degree College, Atmakur, Wanaparthy Dist.  
Department of English: 2020-21

Name of the Lecturer: C G Lakshmi Prasad, Asst. Professor of English  
Details of Additional Responsibilities taken up by the Faculty in College

**Introduction:**

As the part of our regular teaching duties, we are assigned additional responsibilities for the sustainable development of the college and students.

**Additional Responsibilities:**

I am placed as Principal with Full Additional Charges and I have been Principal FAC since 19-07-2019. As a Principal FAC I have successfully improved the admissions and results and created congenial academic atmosphere.

PROCEEDINGS OF THE COMMISSIONER OF COLLEGIATE EDUCATION,  
TELANGANA, HYDERABAD

Present: Sri Navin Mittal, I.A.S.,

Sub C.E.S – GDCs - FAC Arrangements to the post of Principal in  
Certain Government Degree Colleges – Orders - Issued.

Ref Representations received from the Principal/ Lectures of the  
colleges Concerned.

In the circumstances explained by the Principal/Lecturers of the colleges concerned, and in view of the exigency of principals in Government Degree Colleges, the Commissioner of Collegiate Education here by places the following lecturers of Government Degree Colleges (or) Principals of nearby Colleges as Full Additional Charges to the post of Principal of under mentioned Colleges, as shown against their names with immediate effect in addition to their normal duties, until further orders issued.

Sl. No	Name of the College	Name of the Lecturer working in the Colleges to whom FAC Arrangement is made.
1	GDC Atmakur	Sri C G Lakshmi Prasad, Lecturer in English, Government Degree College, Atmakur.
2	Vivekananda GDC Vidyanagar, Hyderabad	Smt S Nirmala, Lecturer in Statistics, Vivekananda GDC Vidyanagar, Hyderabad.
3	AKLR Govt. Oriental College, Nallakunta	Smt S Nirmala, Lecturer in Statistics and Principal (FAC), Vivekananda GDC Vidyanagar, Hyderabad
4	GDC Kamareddy	Sri M Ramaswamy, Lecturer in Telugu, GDC Kamareddy
5	NM GDC Jogipet	Dr R Anitha, Lecturer in Zoology, NM GDC Jogipet
6	GDC Narayankhed.	Sri M Ganapati, Lecturer in History, NM GDC Jogipet is placed as Principal FAC for GDC Narayankhed.
7	GDC Raikal	Sri S Ashok, Lecturer in Commerce & Principal (FAC) GDC Koratlais placed as (Incharge) Principal for GDC Raikal.
8	GDC (Co-Ed), Wanaparthy	Dr A Chandoji Rao, Lecturer in Telugu, GDC (Co-Ed), Wanaparthy

The receipt of these proceeding should be acknowledged and joining reports along with their contact mobile numbers by e-Office immediately.

(Orders of Commissioner of Collegiate Education are obtained in the note file).

Signature valid

Digitally signed by D/C Manjulatha  
Date: 2019.07.11 12:14:02 IST  
Reason: Approved



For COMMISSIONER OF COLLEGIATE EDUCATION

To  
The Individual concerned.  
The Principal, Government Degree Colleges Concerned.  
Copy to the RJDCE, Warangal.  
Copy to the DTO/STO concerned.

GOVERNMENT OF TELANGANA  
DEPARTMENT OF HIGHER EDUCATION

From  
C.G Lakshmi Prasad, M.A., B.Ed.,  
Principal (F.A.C.),  
Govt. Degree College,  
Atmakur(A),  
Wanaparthy Dist.

To  
The Commissioner,  
Collegiate Education,  
Govt. of Telangana,  
Nampally,  
Hyderabad.

Rc. No. SPL/GDC/ATMA/2019-20, Dated 20-07-2019.

Sir,

Sub: Collegiate Education – Taking over the charge of Principal from Dr. S. Srinivas Rao, Retired Principal – Intimation – Regarding.

Ref: 1. CCE's File No. CCE-SER1/FAC/1/2018 REGS, Dated 11-07-2019.

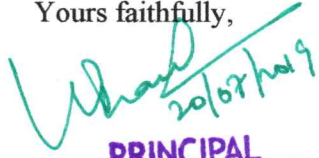
@@@@

In pursuance of the orders issued vide CCE's Proceedings under reference cited above, I am appointed as Principal (F.A.C.) under reference cited above as Dr. S. Srinivas Rao, Principal (F.A.C.) was retired on attaining superannuation. He has handed over the complete charge of the college and I have taken over the complete charge of the college on 19-07-2019.

This is for your kind information.

Thanking you sir.

Yours faithfully,

  
20/07/2019  
PRINCIPAL  
Govt. Degree College  
Atmakur (A) - 509 131  
Wanaparthy Dist. (T.S.)

Copy to

1. The Regional Joint Director of Collegiate Education, Hanmakonda, Warangal for information.

## CERTIFICATE OF TRANSFER OF CHARGE


Head Quarters: Atamakur (A),-509131

Date:18-07-2019

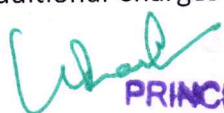
Post: Pincipal ( FAC), Government Degree College, Atamakur(A), Wanaparthi-Dist.

Orders Under which transfers of charge made: Proc. Of Commissioner of Collegiate Education, T.S,Hyderabad, Sub C.E.S-GDCs-FAC Arrangements to the post of Principal in certain Government Degree College-Orders-Issued. Rc.No: CCE-SER1/FAC/1/2018-REGS, Dt.11-07-2019

### RELIVED OFFICER

1. Name and Initials (Block Letter) : Dr. S. SRINIVAS RAO ,
2. I. a) If Proceedings on leave : NO  
b) Duration of leave : NO  
c) Address during leave salary : NO
3. II. If retiring of if proc. On leave : CCE, FILE No. CCE-SER1/GEN/4/2019 REGS,Dt.16-01-2019  
Proposed to draw the provident Fund Money immediately,  
Whether application for withdrawal  
Of provident fund money has been send to the A.G: NO  
OR
4. III. If on retirement : Dr. S. SRINIVAS RAO on 30-06-2019  
a). Post : FAC, GDC, ATAMAKUR,WANAPARTHY-DIST  
b). Station to which transferred : NO
5. Signature : 
6. Office designation if only holding Charge (in addition to other duty) : ~~(C.G. LAKSHMI PRASAD)~~

### (RELIEVING OFFICER)

7. Name and Initials (Block Letter) : C.G. LAKSHMI PRASAD (FAC), GDC, Atmakur (A)
8. I) whether returning from leave :  
II) If so place to which orders of Posting were received :  
III) If not from what : Rc.No: CCE-SER1/FAC/1/2018-REGS, Dt.11-07-2019
- a) Station transferred :  
b) Date of relieve at old station :Additional Charges as FAC I/c
9. Signature :   
PRINCIPAL  
Govt, Degree College  
Atmakur (A).
- a) Official designation for reliving officer : Principal(FAC) I/c
- b) Name of official posted if known : ( C.G. LAKSHMI PRASAD),  
Government Degree college, Atmakur (A)  
Wanaparthi-Dist

**GOVERNMENT DEGREE COLLEGE, ATAMAKUR, WANAPARTHY**

LIST OF HAND OVER TO THE PRINCIPAL/FAC PRINCIPAL/IC PRINCIPAL

**1. BANK DETAILS**

SL.No	NAME OF THE BANK ACCOUNT & DETAILS	ACCOUNT NUMBER	TYPE OF ACCOUNT	UN USED CHEQUE LEAVES		TOTAL CHEQUE LEAVES	BALANCE AMOUNT	CASH BOOK		REMARKS
				FROM	TO			CLOSING BALANCE	DATE ON	
1	SBI, ATMAKUR ( RE STUCTURE)	35351651680	CURRENT	837550	837600	51	2,46,587.50/-	2,46,587.50/-	17-06-2019	
2	SBI, ATMAKUR ( SPECIAL FEE)	35004466739	CURRENT	772827	772875	49	7,72,810.50/-	7,72,810.50/-	14-03-2019	
3	SBI, ATMAKUR (SCHOLERSHIP)	62074435128	SAVING	382777	382810	34	44,97,631.50/-	44,97,631.50/-	04-06-2019	
4	VIJAYA BANK, WANAPARTHY,SPECIAL FEE & RE STUCTURE FEE FROM ACADEMIC	413201621000006	CURRENT	696925	696930	06	429045.01/-	429045.01/-	30-06-2019	
				175101	175125	25				
5	SBI,ATMAKUR (NSS UNIT-I)	34736469622	SAVING	723668	723700	33	36432.50/-	36432.50/-	04-06-2019	
6	SBI,ATMAKUR (NSS UNIT-II)	37242274531	SAVING	004973	005015	43	4150.50/-	4150.50/-	30-04-2019	

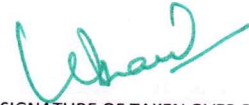
**2. STOCK REGISTER'S DETAILS**

SL.No	NAME OF THE STCOK REGISTER	PAGE NO		REMARKS	
		FROM	TO		
1	COMPUTERS & ELECTRONICS STOCK REGISTER -I	1	178		
2	OFFICE MISCELLANEOUS STOCK REGISTER-II	1	178		
3	ALL PAPER WORK BOOKS & REGISTERS STOCK REGISTERS-III	1	177		
4	SPORTS REGISTERS-IV	1	175		
5	SCIENCE LAB STOCK REGISTER'S	BOTANY	ZOOLOGY	PHYSICS	CHEMISTRY
		1	1	1	1
6	LIBRARY STCOK REGISTER'S	NO.of Registers		TOTAL NUMBER OF BOOKS	
		ACCESS REGISTER-01, Page no from 1 to 200		486 No's	
		WE ARE NOT RECEIVED SOME AKADEMI BOOKS FORM TELUGU AKADEMI TILL DATE,I.e 30-06-2019, WE ALREADY PAID AMOUNT, RE MAINING BALANCE AMOUNT IS RS. 195478.75/- RECEVED AT TELUGU AKADEMI, HYD			
7	BIO-METRIC MECHINES	BIO-METRIC MECHINES ARE ALSO PENDING FROM TSTS,HYD,TILL DATE.I.e 30-6-2019			
8	COMPUTER PRIPHERALS	COMPUERER PRIPHERALS EQUIPMENT ALSO NOT RECEIVED FROM TSTS, HYD , TILL DATE I.e 30-6-2019, WE ARE ALSO PAID THAT AMOUNT TO TSTS, HY THAT IS RS. 30,000/-			

NOTE:- BOOKS,EQUIPMENT,OTHER MATERIAL HANDED OVER AS PER THE STOCK REGISTERS.



SIGNATURE OF HAND OVER BY  
Dr.S.Srinivas Rao,(FAC)  
GDC, ATMAKUR (A)  
WANAPARTHY-DIST



SIGNATURE OF TAKEN OVER BY  
C.G. LAKSHMI PRASAD (FAC)  
GDC, ATMAKUR (A)  
WANAPARTHY-DIST  
**PRINCIPAL**  
Govt, Degree College  
Atmakur (A)

PROCEEDINGS OF THE COMMISSIONER OF COLLEGIATE EDUCATION,  
TELANGANA, HYDERABAD

Present: Sri Navin Mittal, I.A.S.,

Sub C.E.S – GDCs - FAC Arrangements to the post of Principal in  
Certain Government Degree Colleges – Orders - Issued.

Ref Representations received from the Principal/ Lectures of the  
colleges Concerned.

In the circumstances explained by the Principal/Lecturers of the colleges concerned, and in view of the exigency of principals in Government Degree Colleges, the Commissioner of Collegiate Education here by places the following lecturers of Government Degree Colleges (or) Principals of nearby Colleges as Full Additional Charges to the post of Principal of under mentioned Colleges, as shown against their names with immediate effect in addition to their normal duties, until further orders issued.

Sl. No	Name of the College	Name of the Lecturer working in the Colleges to whom FAC Arrangement is made.
1	GDC Atmakur	Sri C G Lakshmi Prasad, Lecturer in English, Government Degree College, Atmakur.
2	Vivekananda GDC Vidyanagar, Hyderabad	Smt S Nirmala, Lecturer in Statistics, Vivekananda GDC Vidyanagar, Hyderabad.
3	AKLR Govt. Oriental College, Nallakunta	Smt S Nirmala, Lecturer in Statistics and Principal (FAC), Vivekananda GDC Vidyanagar, Hyderabad
4	GDC Kamareddy	Sri M Ramaswamy, Lecturer in Telugu, GDC Kamareddy
5	NM GDC Jogipet	Dr R Anitha, Lecturer in Zoology, NM GDC Jogipet
6	GDC Narayankhed.	Sri M Ganapati, Lecturer in History, NM GDC Jogipet is placed as Principal FAC for GDC Narayankhed.
7	GDC Raikal	Sri S Ashok, Lecturer in Commerce & Principal (FAC) GDC Koratlais placed as (Incharge) Principal for GDC Raikal.
8	GDC (Co-Ed), Wanaparthy	Dr A Chandoji Rao, Lecturer in Telugu, GDC (Co-Ed), Wanaparthy

File No.CCE-SER1/FAC/1/2018-REGS

The receipt of these proceeding should be acknowledged and joining reports along with their contact mobile numbers by e-Office immediately.

(Orders of Commissioner of Collegiate Education are obtained in the note file).

Signature valid

Digitally signed by P. C Manjulatha  
Date: 2019.07.12:14:02 IST  
Reason: Approved

For COMMISSIONER OF COLLEGIATE EDUCATION

To

The Individual concerned.

The Principal, Government Degree Colleges Concerned.

Copy to the RJDCE, Warangal.

Copy to the DTO/STO concerned.