

S.R.A&S GOVT.DEGREE COLLEGE, KOTHAGUDEM

DEPARTMENT OF ENGLISH

CERTIFICATE COURSE IN SPOKEN ENGLISH

(10-11-2017 TO 09-12-2017)

Syllabus and schedule of the course:

S.No.	Date	Topic	No.of hours
1.	10/11/2017	Self-introduction	1
2.	11/11/2017	Introducing others	1
3.	12/11/2017	Greetings	1
4.	13/11/2017	A student's routine	1
5.	14/11/2017	Busy days	1
6.	15/11/2017	On a day off	1
7.	16/11/2017	what do you do?	1
8.	17/11/2017	What about the family?	1
9.	18/11/2017	Making requests	1
10.	19/11/2017	Complaints and apologies	1
11.	20/11/2017	Expressing likes and dislikes	1
12.	21/11/2017	Ways of expressing likes and dislikes	1
13.	22/11/2017	Actions and reactions	1
14.	23/11/2017	Talking about home and family	1
15.	24/11/2017	Talking about neighbourhood	1
16.	25/11/2017	Talking about locations	1
17.	26/11/2017	Places and their locations (Prepositions)	1
18.	27/11/2017	Asking for locations	1
19.	28/11/2017	Giving directions (practice with a picture)	1
20.	29/11/2017	Giving directions to places	1
21.	30/11/2017	Giving instructions	1
22.	01/12/2017	Recipe instructions (Learning to cook)	1
23.	02/12/2017	Simple instructions	1
24.	03/12/2017	Giving suggestions	1

25.	04/12/2017	Visiting a place	1
26.	05/12/2017	Advice to a foreigner	1
27.	06/12/2017	Expressing abilities (Good at, bad at)	1
28.	07/12/2017	Relating past events (where were you born?)	1
29.	08/12/2017	Have you ever -----?, How was your weekend?	1
30.	09/12/2017	Talking about future (what are you doing?)	1

No. of days: 30

Total no. of hours: 30

Note: In case of any deviation due to some reason, number of days and hours will be compensated by taking extra hours.

RKM
9/11/2017

K. Rave Kumar 09/11/2017
CK. RAVE KUMAR
Head of the Department.

S.R.A&S GOVT.DEGREE COLLEGE, KOTHAGUDEM

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Criteria for the assessment of student's progress:

1. Syntax and vocabulary:

- a) Uses syntax and vocabulary fluently - high
- b) Had trouble in forming sentences and choosing words - low
- c) Uses syntax and vocabulary with some mistakes - average

2. Pronunciation:

- a) Pronounces words clearly ,uses contractions appropriately –high
- b) is very difficult to understand, doesn't use contractions – low
- c) Pronounces more than half of the words well used contractions occasionally -average.

3. Coherence and fluency:

- a) Speech flowed together and was easy to understand as a whole –high
- b) Speech was disconnected student had trouble piecing thoughts together –low
- c) Has good grasp of vocabulary, can put sentences with a little difficulty - average

4. Ability to think and respond:

- a) Able to respond to questions with accuracy – high
- b) Had trouble understanding and replying questions –low
- c) Could understand what was being asked but could only give rote answers.

High: 2 marks; Average: 1 mark; Low: 0 marks.

Assessment tasks:

- a) One on one discussion to evaluate conversation skills
- b) A presentation is assigned to each student to assess formal speaking skills.
- c) Description of the image
- d) Requesting the students to tell a story in their own words
- e) Giving a text to read aloud.

R. S. W.
9/12/17

K. Ravi Kumar
(K. RAVI KUMAR)
Head of the Department.

SR ARTS & SCIENCE GOVERNMENT COLLEGE. KOTHAGUDEM

DEPARTMENT OF ENGLISH

CERTIFICATE COURSE IN SPOKEN ENGLISH

WITH THE SUPPORT OF NAVABHARATH VENTURES LTD., PALONCHA

LIST OF STUDENTS ENROLLED

DURATION:30 DAYS

ENROLLMENT SHEET 1

DATE: 11.11.2017 [10.11.2017 - 09.12.20

sl.no.	NAME OF THE STUDENT	COURSE	YEAR	COMMUNITY
1	SAILAJA	BA	III SEM	
2	T.LAVANYA	BA	III SEM	
3	V.SRILATHA	BA	III SEM	
4	K.BHARATH	BA	III SEM	
5	Y.MAHESH	BA	III SEM	
6	A.VAMSHI	BA	III SEM	SC
7	Y.MAHESH	BA	III SEM	
8	Y.NARENDAR	BA	III SEM	
9	P.RANJEETH	BA	III SEM	
10	A.SHIVA KUMAR	BCOM	III SEM	
11	K.RAMESH	BCOM	III SEM	
12	K.PAVAN KALYAN	BCOM	III SEM	
13	K.VEERANNA	BCOM	III SEM	ST
14	P.ANAND	BCOM	III SEM	SC
15	G.NAGESH	BCOM	III SEM	
16	SK.SOHEL PASHA	BCOM	III SEM	
17	V.KALYAN	BCOM	III SEM	
18	V.NAGENDRA BABU	BCOM	III SEM	
19	SK.REHANA	B.COM	III SEM	
20	D.VANI	BCOM	III SEM	
21	P.TEJASWINI REDDY	BCOM	III SEM	
22	M.DILIP KUMAR	BCOM	III SEM	
23	B.MOHAN RAO	BCOM	III SEM	
24	M.NAGAVANI	BSC	I SEM	
25	Y.SRAVANI	BSC	I SEM	
26	K.NAVYA	BSC	I SEM	
27	S.VAMSI	BCOM	I SEM	SC
28	P.HYMAVATHI	BCOM	III SEM	
29	DVPS.RAJU	BCOM	III SEM	
30	B.PRAKASH	BCOM	III SEM	
31	N.RAJANIKANTH	BZC	III SEM	
32	V.SAGAR	BZC	III SEM	
33	G.VEERA VINAY	BZC	III SEM	
34	P.NARENDAR	BZC	III SEM	
35	B.BABU RAO	BZC	III SEM	
36	K.DURGA PRASAD	BZC	III SEM	
37	K.VINOD KUMAR	BZC	III SEM	
38	K.VENKATESH	BZC	III SEM	

Enrollment sheet : 2

39	S.PARAMESH	BZC	V SEM	BC
40	B.NAGA RAJU	BSC	V SEM	
41	T.SAI TEJA	BSC	V SEM	
42	B.BALAJI	BSC	V SEM	
43	B.HARIBABU	BCOM	ISEM	ST
44	CH.SHIVA	BCOM	ISEM	SC
45	B.SHIVAJI	BCOM	ISEM	SC
46	E.SHEKHAR	BCOM	ISEM	ST
47	P.SAI KUMAR	BCOM	ISEM	
48	R.GOPI KRISHNA	BCOM	ISEM	SC
49	B.BALU	BCOM	ISEM	ST
50	SD.NAYEEM PASHA	BCOM	ISEM	OC
51	V.SAI GANESH	BCOM	ISEM	BC
52	A.DURGABHAVANI	BCOM	ISEM	SC
53	B.HARITHA	BCOM	ISEM	
54	K.BHAGYAVATHI	BCOM	ISEM	ST
55	CH.GEETHANJALI	BCOM	ISEM	ST
56	K.MANOSHA	BZC	ISEM	ST
57	D.CHAITHANYA	BZC	ISEM	SC
58	M.UPENDAR YADAV	BZC	ISEM	BC
59	D.RAM KUMAR	BZC	ISEM	ST
60	K.VARA LAXMI	BSC	ISEM	ST
61	T.THRIVENI	BZC	ISEM	BC
62	B.RAJITHA	BSC	ISEM	ST
63	P.SWARNA	BSC	ISEM	SC
64	D.VENKAT	BSC	ISEM	
65	V.RAMESH	BSC	ISEM	ST
66	B.RAMBABU	BSC	ISEM	ST
67	N.SANTHOSH	BSC	ISEM	ST
68	B.PRASHANTH	BSC	ISEM	ST
69	B.ANIL NAYAK	BSC	ISEM	ST
70	B.PRASHANTH	BSC	ISEM	ST
71	N.PARAMKUSHAM	BZC	ISEM	ST
72	M.SRILATHA	BZC	ISEM	ST
73	D.SAI KUMAR	BZC	ISEM	ST
74	N.CHANDU	BZC	V SEM	ST
75	LAVANYA	BZC	V SEM	ST
76	M.VEERABHADRAM	BZC	V SEM	ST

R_{SN}
9/12/17

d. Dandekar
11/11/2017
Head of the Department

CERTIFICATE COURSE IN SPOKEN ENGLISH

Batch No: 01	S R A & S GOVT. DEGREE COLLEGE, KOTHAGUDEM	Date	11.11.2017
Enrollment Sheet No. 1	With the Support of NAVA BHARAT VENTURES LTD, PALONCHA	Department	ENGLISH

S.NO.	ROLL NO.	NAME OF THE STUDENT	CLASS	SIGNATURE
1		B HARIBABU ✓ 1, 2, 3		BEST
2		Ch SHIVA ✓ 1, 2, 3 ✓		SC
3		B SHIVAJI		SC
4		E SHEKAR		ST
5		P SAI KUMAR		
6		R GOPI KRISHNA		SC
7		B BALU		ST
8		Sd NAYEEM PASHA		SC
9		V SAI GANESH		BC
10		A DURGA BHAVANI		SC
11		B HARITHA		
12		K BHAGYAVATHI		ST
13		Ch GEETHANJALI		ST
14		K MANOSHA ✓ 1, 2, 3 ✓		ST
15		D CHAITANYA ✓ 1, 2, 3 ✓		SC
16		M UPENDER YADAV		BC
17		D RAM KUMAR		ST
18		K VARA LAXMI ✓ 1, 2, 3		ST
19		T TRIVENI		BC
20		B RAJITHA		ST
21		P SWARNA ✓ 1, 2, 3		SC
22		D VENKAT ✓ 1, 2, 3		ST
23		V RAMESH		ST
24		B RAMBABU		ST
25		N SANTHOSH		ST
26		B PRASANTH		ST
27		B ANIL NAYAK		ST
28		B PRASANTH		ST
29		N PARAMKUSAM		SC
30		M SRI LATHA		

H
 G. Narasimha Rao ✓
 B. Ruthmary I.M.A ✓
 B. Anusai M.A ✓
 M. Veerabhadram ✓

HEAD OF THE DEPARTMENT

CERTIFICATE COURSE IN SPOKEN ENGLISH

Batch No: 01	S R A & S GOVT. DEGREE COLLEGE, KOTHAGUDEM	Date	11.11.2017
Enrollment Sheet No. 2	With the Support of NAVA BHARAT VENTURES LTD, PALONCHA	Department	ENGLISH

S.NO	ROLL.NO	NAME OF THE STUDENT	CLASS	SIGNATURE
31		SAILAJA		
32		T LAVANYA		
33		V SRILATHA		
34		K BHARATH ①②		
35		Y MAHESH ①②		
36	✓	A VAMSHI ✓ ①②③④⑤		
37		Y NARENDAR		
38		P PRANJEETH ✓ 1, 2, 3,		
39	✓	A SHIVA KUMAR ✓ ①②③④		
40		K RAMESH ✓ 1, 2, 3		
41		K PAVAN KALYAN		
42		K VEERANNA		
43	✓	P ANAND ✓ ① 2, ③④		
44		G NAGESH		
45		SK SOHEL PASHA		
46		V KALYAN		
47		V NAGENDRA BABU		
48		SK RAHANA		
49		D VANI		
50	✓	P TEJASWINI REDDY ✓ ① ②③④		
51		M DILIP KUMAR		
52		B MOHAN RAO		M. Sathya ①②
53	✓	M. Naga Vani ①②③④⑤⑥⑦⑧		Lavanya ①②
54		Y. Savani ①②③④⑤⑥⑦⑧		
55		K. Navya 1, 2, 3, 4, 5, 6, 7, 8		
56	✓	S. Valmi 1, 2, 3, 4, 5, 6, 7, 8		
57	✓	P. Hymavathi ①②③④⑤⑥⑦⑧		
58	✓	D.V. S Raju 1, 2, 3, 4, 5, 6, 7, 8		
59	✓	R. Prakash ①②③④⑤⑥		
60		N. Rajmikanth 1, 2, 3, 4, 5, 6 ✓		

W. Sagar ①②③④⑤ K. Vinod Kumar ①②③④⑤⑥

K. Venkatesh 1, 2, 3, 4, 5, 6 ✓

G. Veera Vinay 1, 2, 3, 4, 5, 6 ✓

P. Narendar ①②③ B. Naga Raju ①②③④⑤⑥ ✓

B. Babu Rao ①②③ T. Sai Teja 1, 2, 3, 4, 5, 6

K. Durga Prasad 1, 2, 3, 4, 5, 6 ✓

HEAD OF THE DEPARTMENT

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DEPARTMENT OF ENGLISH

CERTIFICATE COURSE IN SPOKEN ENGLISH

(10-11-2017 TO 09-12-2017)

Summary of the certificate course:

Department of English of S.R.A&S Government Degree college, kothagudem conducted a 'certificate course in spoken English' from 10-11-2017 to 09-12-2017 with a duration of 30 days. The objective of the course is to provide an opportunity for the students (specifically rural students) to speak English freely and fluently putting aside their fears. The entire programme was continued successfully with the cooperation of the principal Dr.M.V. Ramana and the staff. The programme started with an inaugural ceremony on 10-11-2017 and closed with the valedictory ceremony on 09-12-2017. There was a marked improvement in the participation of the students in all the activities as the days go by. Students were provided with copies of spoken English material. They utilized the material for practice and learnt common day to day expressions used in different situations of life. All the guests appreciated the department of English for conducting such a good programme for the students.

RKM
9/12/17

K. Rave Kumar
(K. RAVE KUMAR)
Head of the Department.

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19	SK.REHANA	B.COM	III SEM	
20	D.VANI	BCOM	III SEM	
21	P.TEJASWINI REDDY	BCOM	III SEM	
22	M.DILIP KUMAR	BCOM	III SEM	
23	B.MOHAN RAO	BCOM	III SEM	
24	M.NAGAVANI	BSC	I SEM	
25	Y.SRAVANI	BSC	I SEM	
26	K.NAVYA	BSC	I SEM	
27	S.VAMSI	BCOM	I SEM	SC
28	P.HYMAVATHI	BCOM	III SEM	
29	DVPS.RAJU	BCOM	III SEM	
30	B.PRAKASH	BCOM	III SEM	
31	N.RAJANIKANTH	BZC	III SEM	
32	V.SAGAR	BZC	III SEM	
33	G.VEERA VINAY	BZC	III SEM	
34	P.NARENDAR	BZC	III SEM	
35	B.BABU RAO	BZC	III SEM	
36	K.DURGA PRASAD	BZC	III SEM	
37	K.VINOD KUMAR	BZC	III SEM	
38	K.VENKATESH	BZC	III SEM	

Enrollment sheet : 2

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42	B.BALAJI	BSC	V SEM	
43	B.HARIBABU	BCOM	ISEM	ST
44	CH.SHIVA	BCOM	ISEM	SC
45	B.SHIVAJI	BCOM	ISEM	SC
46	E.SHEKHAR	BCOM	ISEM	ST
47	P.SAI KUMAR	BCOM	ISEM	
48	R.GOPI KRISHNA	BCOM	ISEM	SC
49	B.BALU	BCOM	ISEM	ST
50	SD.NAYEEM PASHA	BCOM	ISEM	OC
51	V.SAI GANESH	BCOM	ISEM	BC
52	A.DURGABHAVANI	BCOM	ISEM	SC
53	B.HARITHA	BCOM	ISEM	
54	K.BHAGYAVATHI	BCOM	ISEM	ST
55	CH.GEETHANJALI	BCOM	ISEM	ST
56	K.MANOSHA	BZC	ISEM	ST
57	D.CHAITHANYA	BZC	ISEM	SC
58	M.UPENDAR YADAV	BZC	ISEM	BC
59	D.RAM KUMAR	BZC	ISEM	ST
60	K.VARA LAXMI	BSC	ISEM	ST
61	T.THRIVENI	BZC	ISEM	BC
62	B.RAJITHA	BSC	ISEM	ST
63	P.SWARNA	BSC	ISEM	SC
64	D.VENKAT	BSC	ISEM	
65	V.RAMESH	BSC	ISEM	ST
66	B.RAMBABU	BSC	ISEM	ST
67	N.SANTHOSH	BSC	ISEM	ST
68	B.PRASHANTH	BSC	ISEM	ST
69	B.ANIL NAYAK	BSC	ISEM	ST
70	B.PRASHANTH	BSC	ISEM	ST
71	N.PARAMKUSHAM	BZC	ISEM	ST
72	M.SRILATHA	BZC	ISEM	ST
73	D.SAI KUMAR	BZC	ISEM	ST
74	N.CHANDU	BZC	V SEM	ST
75	LAVANYA	BZC	V SEM	ST
76	M.VEERABHADRAM	BZC	V SEM	ST

R
S
W
9/12/17

d. Dandekar
11/11/2017
Head of the Department

SR ARTS & SCIENCE GOVERNMENT COLLEGE, KOTHAGUDEM

DEPARTMENT OF ENGLISH

CERTIFICATE COURSE IN SPOKEN ENGLISH

WITH THE SUPPORT OF NAVABHARATH VENTURES LTD., PALONCHA

LIST OF STUDENTS ENROLLED
ENROLLMENT SHEET 1

DURATION: 30 DAYS

DATE: 11.11.2017 [10.11.2017 - 09.12.2017]

sl.no.	NAME OF THE STUDENT	COURSE	YEAR	COMMUNITY
1	SAILAJA	BA	III SEM	Sailaja
2	T.LAVANYA	BA	III SEM	T. Lavanya
3	V.SRILATHA	BA	III SEM	Srilatha
4	K.BHARATH	BA	III SEM	Bharath
5	Y.MAHESH	BA	III SEM	Mahesh
6	A.VAMSHI	BA	III SEM	SC Vamsi
7	Y.MAHESH	BA	III SEM	Mahesh
8	Y.NARENDAR	BA	III SEM	Y. Narendar
9	P.RANJEETH	BA	III SEM	Ranjeeth
10	A.SHIVA KUMAR	BCOM	III SEM	A. Shiva Kumar
11	K.RAMESH	BCOM	III SEM	K. Ramesh
12	K.PAVAN KALYAN	BCOM	III SEM	K. Pavan Kalyan
13	K.VEEANNA	BCOM	III SEM	STK. VEEDANNA
14	P.ANAND	BCOM	III SEM	SC P. Anand
15	G.NAGESH	BCOM	III SEM	G. Nagesh
16	SK.SOHEL PASHA	BCOM	III SEM	SK. Sohel Pasha
17	V.KALYAN	BCOM	III SEM	V. KALYAN
18	V.NAGENDRA BABU	BCOM	III SEM	V. NAGENDRA BABU
19	SK.REHANA	B.COM	III SEM	SK. REHANA
20	D.VANI	BCOM	III SEM	D. Vani
21	P.TEJASWINI REDDY	BCOM	III SEM	P. TEJASWINI REDDY
22	M.DILIP KUMAR	BCOM	III SEM	M. DILIP KUMAR
23	B.MOHAN RAO	BCOM	III SEM	B. Mohan Rao
24	M.NAGAVANI	BSC	ISEM	M. Nagavani
25	Y.SRAVANI	BSC	ISEM	Y. Sravani
26	K.NAVYA	BSC	ISEM	K. Navya
27	S.VAMSI	BCOM	ISEM	SC S. Vamsi
28	P.HYMAVATHI	BCOM	III SEM	P. HYMAVATHI
29	DVPS.RAJU	BCOM	III SEM	D.V.P.S. Raju
30	B.PRAKASH	BCOM	III SEM	B. Prakash
31	N.RAJANIKANTH	BZC	III SEM	N. Rajanikanth
32	V.SAGAR	BZC	III SEM	V. Sagar
33	G.VEERA VINAY	BZC	III SEM	G. Veera Vinay
34	P.NARENDAR	BZC	III SEM	P. Narendar
35	B.BABU RAO	BZC	III SEM	B. Babu Rao
36	K.DURGA PRASAD	BZC	III SEM	K. Durga Prasad
37	K.VINOD KUMAR	BZC	III SEM	K. Vinod Kumar
38	K.VENKATESH	BZC	III SEM	K. Venkatesh

Enrollment sheet : 2

39	S.PARAMESH	BZC	V SEM	BC	
40	B.NAGA RAJU	BSC	V SEM	S. paramesh	
41	T.SAI TEJA	BSC	V SEM	R. Nagaraju	
42	B.BALAJI	BSC	V SEM	B. Balaji	
43	B.HARIBABU	BCOM	ISEM	ST B. Haribabu	
44	CH.SHIVA	BCOM	ISEM	SC CH. Shiva	
45	B.SHIVAJI	BCOM	ISEM	SC B. Shivaji	
46	E.SHEKHAR	BCOM	ISEM	ST E. shekhar	
47	P.SAI KUMAR	BCOM	ISEM	P Sai Kumar	
48	R.GOPI KRISHNA	BCOM	ISEM	SC R. gopi krishna	
49	B.BALU	BCOM	ISEM	ST B. Balu	
50	SD.NAYEEM PASHA	BCOM	ISEM	OCSD. nayeem pasha.	
51	V.SAI GANESH	BCOM	ISEM	BCV. Sai ganesh.	
52	A.DURGABHAVANI	BCOM	ISEM	SC A. Durgabhavani	
53	B.HARITHA	BCOM	ISEM	B. Haritha	
54	K.BHAGYAVATHI	BCOM	ISEM	ST. K. Bhagyavathi	
55	CH.GEETHANJALI	BCOM	ISEM	ST CH. Geethanjali	
56	K.MANOSHA	BZC	ISEM	ST K. Manosha	
57	D.CHAITHANYA	BZC	ISEM	SC D. Chaithanya	
58	M.UPENDAR YADAV	BZC	ISEM	BCM. Upendar yadav.	
59	D.RAM KUMAR	BZC	ISEM	ST D. Ram Kumar	
60	K.VARA LAXMI	BSC	ISEM	ST K. Vara laxmi	
61	T.THRIVENI	BZC	ISEM	BC T. Thriveni	
62	B.RAJITHA	BSC	ISEM	ST B. Rajitha	
63	P.SWARNA	BSC	ISEM	SC P. Swarna.	
64	D.VENKAT	BSC	ISEM	D. Venkat	
65	V.RAMESH	BSC	ISEM	ST V. Ramesh	
66	B.RAMBABU	BSC	ISEM	ST B. Ram Babu	
67	N.SANTHOSH	BSC	ISEM	ST N. Santhosh.	
68	B.PRASHANTH	BSC	ISEM	ST B. Prashanth	
69	B.ANIL NAYAK	BSC	ISEM	ST B. Anil Nayak	
70	B.PRASHANTH	BSC	ISEM	ST B. Prashanth	
71	N.PARAMKUSHAM	BZC	ISEM	ST N. Paramkusham	
72	M.SRILATHA	BZC	ISEM	ST M. Sri latha	
73	D.SAI KUMAR	BZC	ISEM	ST D. Sai Kumar	
74	N.CHANDU	BZC	V SEM	ST N. Chandu	
75	LAVANYA	BZC	V SEM	ST Lavanya	
76	M.VEERABHADRAM	BZC	V SEM	ST M. veerabhadram.	

R. S. W
9/11/2017

D. D. Kumar
11/11/2017
Head of the Department

Outcomes of the certificate course:

- After completion of the certificate course in spoken English the students can speak English freely and fluently putting aside their fears specifically for rural students.
- There will be a marked improvement in all the activities and learn day to day expressions used in different situations of life.
- They learn how to introduce themselves and how to introduce others also.
- After completing this course they can improve expressing abilities like ways of expressing likes and dislikes, how to make requests giving simple instructions and giving suggestions, Greetings etc.,
- The main objective of this program is to provide an opportunity especially for rural background students to speak English freely.