

**GIRRAJ GOVERNMENT COLLEGE(A), NIZAMABAD.**

**IQAC MINUTES and ACTION TAKEN REPORTS for 2019-2020**

Total Number of IQAC Meetings in the Academic Year: 05

**Meeting 1 : 02/08/2019**

<b>Resolution no</b>	<b>Resolution</b>	<b>ATR</b>
1	To collect Academic Performance Indicator scores of all teachers under UGC for the academic year 2018-2019	Implemented
2	The heads of all departments should submit the details of research work undertaken during 2018-2019 and planned for 2019-2020	Submitted
3	Departments should adopt 'Best Practices' and try to implement them in the current academic year	A few departments implemented
4	Departments are encouraged to plan and conduct National Seminars and workshops for this year	Implemented

**Meeting 2: 16/09/2019**

<b>Resolution no</b>	<b>Resolution</b>	<b>ATR</b>
1	Internal Audit of all departments should be done on 25 and 26 <sup>th</sup> September,2019	Implemented
2	All Departments may form student teams and prepare Student study projects and prepare them for JIGNASA 2019	4 departments prepared subsequently
3	I Internal examinations for III & V semesters will be held on 20,21 September 2019	Implemented
4	Departments planning for National seminars and workshops may submit their proposals within one week to IQAC	Submitted by 5 departments
5	The following departments are accorded permission to conduct Workshops: 1. Chemistry 2. Physics 3. Commerce	Workshops were conducted subsequently

**Meeting 3: 08/11/2019**


<b>Resolution no</b>	<b>Resolution</b>	<b>ATR</b>
1	IQAC coordinator gave inputs regarding NEP2019 and requested the Head's of the Departments to prepare implementation action plans	
2	Departments of Science, Arts and Commerce may submit the prepared student study projects for this academic year	Implemented
3	All lecturers under UGC scales should submit their API scores for 2018-2019 within a week	Implemented
4	All the departments may submit their departmental activities along with documentary evidence for 2018-19 to IQAC mail within 10 days	Implemented
5	It was resolved to conduct 5 national seminars and 5 workshops in this academic year. The proposals should be prepared in the prescribed proforma as mandated by UGC	5 national seminars and 3 workshops were conducted
6	It was resolved to conduct an orientation programme for staff members on NEP	
7	It was resolved that all Board of studies chairpersons should submit their bills to UGC coordinator within a week	Few departments submitted for approval
8	The prepared award lists of Internal examinations are to be submitted to Academic branch by 20 <sup>th</sup> of this month.	Submitted to academic branch


**Meeting 4 : 11/12/2019**

<b>Resolution no</b>	<b>Resolution</b>	<b>ATR</b>
1	The Heads of all departments may prepare the academic plans for the II, IV, VI semesters due to begin from 13/12/2019	Implemented
2	The details of departmental activities conducted so far in 2019-2020 may submitted to IQAC at the earliest.	Implemented
3	It is proposed to conduct internal academic audit of all departments for the period July 2019 to November 2019.	The internal audit was conducted
4	The following departments have submitted student study projects under JIGNASA: Zoology, Commerce, Mathematics and English	The study projects were submitted to CCE for JIGNASA competitions
5	All departments are directed to follow the academic calendar as issued by Commissionerate of collegiate education	Implementation started
6	All the departments may plan to impart employability skills to outgoing students of VI semester	programmes on employability and entrepreneurship were conducted.
7	The departments are directed to incorporate the activities conducted by them so far in CCE website.	

**Meeting 5 : 10/02/2020**

<b>Resolution no</b>	<b>Resolution</b>	<b>ATR</b>
1	It was resolved to conduct a national seminar on “ Changes and Quality in Higher Education” on March 21,2020. The brochure was released by the Principal.	The IQAC national seminar was called off due to Covid Pandemic
2	The dates of upcoming national seminars to be conducted by various departments are as follows: Department of English – 10.02.2020 Department of Pub. Administration – 27.02.2020 Department of Commerce –07.03.2020 Department of Economics –13,14.03.2020 Department of IQAC – 21.03.2020 The department of chemistry has already conducted a national seminar on 01.02.2020	All the national seminars except of IQAC were conducted on proposed dates. The IQAC national seminar was called off due to Covid Pandemic
3	All the regular, contract and guest faculty members are directed to involve and cooperate in the smooth conducting of all national seminars	All teaching faculty participated enthusiastically in the national seminars.

  
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**Principal**  
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