



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	GIRRAJ GOVT COLLEGE (AUTONOMOUS) NIZAMABAD, TELANGANA
• Name of the Head of the institution	Dr .E.Laxminarayana
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	8500885991
• Alternate phone No.	9440759198
• Mobile No. (Principal)	9440759198
• Registered e-mail ID (Principal)	nizamabad.jkc@gmail.com
• Address	DUBBA ROAD NIZAMABAD- 503002
• City/Town	Nizamabad
• State/UT	TELANGANA
• Pin Code	503002
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	10/08/2004
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Dr .D. Adeppa				
• Phone No.	8328346841				
• Mobile No:	9490625255				
• IQAC e-mail ID	ggciqac2018@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/32228.pdf				
4. Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/64024.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.65	2004	16/02/2004	15/02/2009
Cycle 2	B	2.71	2012	10/03/2012	09/03/2017
Cycle 3	B	2.50	2018	02/11/2018	01/11/2023
6. Date of Establishment of IQAC			10/11/2005		
7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
00	00	00	Nil	00	
8. Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI			View File		

9.No. of IQAC meetings held during the year	05
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Institutionalized internal Academic Audit.	
Adoption and implementation of Online teaching methodologies in view of the pandemic situation (all 19 departments have conducted online classes using multiple platforms)	
Dissemination of course content and important notifications through ZOOM, YOUTUBE,GOOGLE Classroom, Email, Whatsapp to all college Students and Faculty regularly.	
Conducting National level webinars and conferences (20 National Level Webinars and 1 international webinar was conducted)	
Completion of ISO certification of the institution•	
Starting Entrepreneurship Development cell and Implementation of value-added courses/certificate courses for final year students considering the pandemic situation	
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:	
Plan of Action	Achievements/Outcomes
Adoption and implementation of Online teaching methodologies in view of the pandemic situation	All 19 departments have conducted online classes using multiple platforms
Following all protocols for safe and successful conducting of	Implemented with successful conduct of semester end exams

semester end exams during pandemic situation	
Conducting of Internal Academic Audit	Internal academic audit was conducted in October 2020
Preparation of course material for dissemination to students from distant places who are unable to attend the college physically due to closure of private hostels	Course material and E-content has been developed and uploaded on the college website and also disseminated through Whatsapp groups to students stuck at distant places due to Covid lockdown
Conducting of offline classes following all due Covid protocols	offline classes were conducted following all Covid protocols
Identification and implementation of value-added courses/certificate courses for final year students considering the pandemic situation	16 new value added courses have been implemented
Organising national level Quiz to students by all departments	National level online quizzes were conducted by 10 departments
Preparation of UGC Autonomy report department-wise for the last 5 years	The UGC autonomy report was prepared
Starting Entrepreneurship Development cell	EDC cell and Incubation cell was started in the academic year 2020-21
Completion of ISO certification	ISO certification was achieved
Initiating Online Student examination fee collection	Implemented through Q-fix platform
Implementation of e-office and online college administration	college administration and information management system (CAIMS) implemented in this academic year
Virtual classrooms	A sophisticated virtual classroom was established with support from CCE, Telangana
13. Was the AQAR placed before the statutory	No

body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
nil	Nil
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
11/03/2021	24/02/2022

Extended Profile

1. Programme

1.1 **42 UG & 9 PG**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 **4494**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 **1086**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

1370

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1

42 UG & 9 PG

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2

73

Number of full-time teachers during the year:

Extended Profile	
1.Programme	
1.1 Number of programmes offered during the year:	42 UG &9 PG
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1 Total number of students during the year:	4494
File Description	Documents
Institutional data in Prescribed format	View File
2.2 Number of outgoing / final year students during the year:	1086
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3 Number of students who appeared for the examinations conducted by the institution during the year:	1370
File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1 Number of courses in all programmes during the year:	42 UG &9 PG
File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	73
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	101
Number of sanctioned posts for the year:	
4.Institution	
4.1	750
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	47
Total number of Classrooms and Seminar halls	
4.3	150
Total number of computers on campus for academic purposes	
4.4	6979938
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Girraj Govt. College (A) celebrated the Golden Jubilee of its dedicated service in 2006- 07 to the holistic development of the students through innovative and contextualized education, empowering them for social transformation. The College offers various courses through forty two UG programmes and nine PG programmes. The College introduced Choice Based Credit System (CBCS) in 2004, revised it in 2008 and upgraded it with Outcome

Based Education (OBE) in 2019 reflecting the graduate attributes of the Learning Outcomes-based Curriculum Framework (LOCF), and in line with the Vision and Mission of the College. The curricula comply with the requirement of attaining the Program outcomes (POs) and Program Specific Outcomes (PSOs).

The curriculum framing process as done each academic year is as follows:

- The Heads and Board of studies of individual departments assess the existing courses- their content and quality, strategic directions and satisfaction of the course meeting with the curriculum. They analyse the present curriculum gaps and update it as per the current industry / societal requirements.
- An Assessment of program delivery through student survey and feedback from existing students is undertaken to assess program-level learning outcomes, overall satisfaction with program and program delivery.
- Curriculum mapping with Pos and PSOs is done in the Board of studies meetings of individual departments.
- Departmental staff meetings are conducted to consolidate the identified curriculum gaps in all the above stages.
- After approval from Board of Studies, the Departments finalize the draft proposal and prepare action plan for bridging the curriculum gaps and revises the syllabus.
- Finally the syllabus is accorded and approved in the Academic Council and ratified in the Governing Body meeting.
- The outcome is evaluated at the end of every course and programme
- The Curricula also incorporates skill developing activities like field projects and internships as reflected in the POs and PSOs of the PG and UG Programmes.

The curriculum is designed to achieve domain competence in the subject concerned, experiential learning, scientific outlook, computer literacy, analytical and logical thinking, creative thinking, communication skills, ethical behaviour, entrepreneurship, environmental consciousness, job-related tasks, and life skills.

The learning objectives and the outcomes of each programme and course are indicated in the syllabi. These outcomes are defined based on the local/national/regional and global development needs.

Global:

- The language courses impart communication skills in English, Telugu, Hindi and Urdu which help our graduates acquire communication skills with competence.
- Courses such as Data Science, Computer sciences, Business Analytics, Bio-technology, Environmental Science, International Economics, Financial Management etc. help the students understand and appreciate various cross-cultural issues
- All programmes include courses in Communication and Computer Skills to meet the expectations of modern workplaces with confidence.

National:

- Courses like Indian Economy, Political Science, Labour Laws, Business Law, Entrepreneurial Development, Skill enhancement courses and Generic elective courses address the issues of national importance.
- Language courses like Hindi, Telugu and Urdu give an opportunity to explore about people, places and culture of India.
- The value-added courses and certificate courses help the students to gain technical, managerial and entrepreneurial skills which are necessary for self-employment.
- Extension activities and outreach programmes organized by the college promote national consciousness and prepare the students to be responsible citizens.

Regional:

- Courses like Telangana Economy, Telangana History and Polity, Regional languages assist the students in understanding the regional environment.

Thus, the institution’s curriculum integrates domain competence with preservation of local culture and skill development catering to national and global needs.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttontDetails/36829.PDF

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

36

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

35

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility**1.2.1 - Number of new courses introduced across all programmes offered during the year**

10

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

49

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Our Institution integrates cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness into the academic curriculum.

Gender Sensitization:

A Skill enhancement course for third semester students is conducted on "Gender Equity and Gender Sensitization" with an intention to orient all students about the crosscutting issue. It provides a comprehensive understanding, women rights, women laws, gender equality, women protection and legal provisions for women safety. The college has a women empowerment cell which educates about gender equity and celebrates special days of celebration like Bathukamma festival, International Womens day and organizes different skill development programmes for girls. A separate cell named Internal Complaints Cell (ICC) addresses complaints related to women issues and provides counseling to students, promotes gender equity among students and also deals with issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and high level security. There are separate Boys & Girls hostel (In-campus) for providing the safe environment to all students.

Environment & Ecology

The course "Environmental Studies" as a skill enhancement course for first year students of all courses educates the students in issues related to ecosystem, its balance & sustainability. This course is for creating awareness and developing importance of environment among students. The basic aim of this subject is to

make the students aware about the importance of ecosystem to human life.

The College has an integrated rain water harvesting System. The waste water is reused for gardening in the college campus. There is an extensive ongoing tree plantation program every academic year involving students from all courses involving NSS and NCC students. College celebrates the days of National importance as Earth day, water day, Environment day and Ozone day. The college organizes workshop/ seminars on Environment, BIo-diversity and Ecology to make students aware about efficient use of natural resources.

Moral Values, Human Values & Professional Ethics

The skill enhancement course "Human values & Professional Ethics" helps the students to understand the importance of ethics and values in their personal, social & professional life. It is implemented to inculcate values and develop ethical competence among the students. The institution also celebrates days of National and International importance such as Republic day, Independence Day, Teacher`s day, Human Right Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students.

There are various committees which take care of the students issues such as:

1. Women Empowerment cell: It is formed only by female faculty members consisting of one coordinator and two members and also one student representative from each department. WEC coordinates various activities to encourage women students participation in co-curricular and extra-curricular activities and academics. It provides counseling sessions to women students with the help of SHE teams of Telangana Police department.
2. Internal Complaints Cell : This cell looks after grievances of women students, staff and faculty members. This cell interacts with women students at regular intervals to identify any sort of issues of disemeanor.
3. Anti- Ragging Committee: As per the guidelines of UGC, AICTE and the University, an Anti- Ragging Committee has been constituted to handle the issues pertaining to ragging. The names of the committee members along with their mobile numbers are displayed at different places in the institution. Any student can lodge a complaint without

disclosing his/her identity in case of any in convenient incident.

4. **Human Rights:** The college conducts various programmes on Human Rights to provide awareness among students

- SwachhBharath
- Blood Donation Programmes
- Voter'sDay Programme
- Tree Plantation (Telangana Ku Haritha Haram)
- Health Awareness Programmes

5. **Discipline Committee:** This committee formed by Physical Directors and one faculty member from each department. This committee plays a vibrant role in the maintenance of discipline of the complete campus. In day to day functioning of the college as well as any special occasion or any programmes, this committee's presence and control is mandatory.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

10

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

900

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

325

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/60123.PDF
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

B. Feedback collected, analysed and action taken

File Description	Documents
Provide URL for stakeholders' feedback report	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/60123.PDF
Any additional information	View File

TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment of Students	
2.1.1.1 - Number of students admitted (year-wise) during the year	
1440(UG) & 454(PG)	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)	
1338	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.	
<p>Yes, Girraj Government College (Autonomous) assesses the students' learning levels and organizes special programmes for advanced and slow learners. The College admits students from various socio-economic backgrounds and multi-ethnic cultural groups traced. As such, the college assesses students to understand their cognitive development and domain knowledge, make them aware of the new academic ambience and helps them progress in their higher education. The active measures imparted to advanced and slow learners with specific initiatives to assist them in a creative teaching and learning process are:</p>	
<p>1. Orientation classes and Induction Classes for Students</p>	
<p>All the first-year undergraduate students undergo an Induction Programme to orient them to the institutional policies, culture, values, inter and intra-department wise facilities/activities,</p>	

student support facilities, curriculum inputs, course perspective analysis, library portal utilization, and sports facilities which foster the students accustom to the new academic environment.

The various departments conduct Orientation classes to first year students to acquaint them with the CBCS, Semester system, and the Curriculum related inputs to facilitate them towards the continuous learning, assessment and evaluation procedures adopted and the various co-curricular activities like study projects, TSKC, etc which reinforce their learning.

1. Procedural Continuous Assessment

The departments take academic assessment procedures to categorize students into slow learners and advanced learners. They are:

Continuous Internal Assessment (IA 1) and Continuous Internal Assessment (I A 2) as well as the performance in the Assignments and Student Seminars enable the teachers to identify and categorize students. Through internal tests and class attendance, the student's academic performance is monitored in priority. Whatsapp groups for each course semester wise are prepared and students are provided with all relevant academic and course-related materials and instructions. After identifying the slow and advanced learners, the teachers prepare separate list of slow and advanced learners and conduct extra lectures for slow students. The various measures adopted for reinforcement of Slow learners and supporting advanced learners are as follows:

1. Reinforcement on Slow Learners :

- **Mentor-Mentee System:** A mentor-mentee system in a 30:1 ratio is flexible to teachers assimilate the student's necessity and academic growth. The Mentors(Teachers) monitor, contribute and support the individual students' academic status and growth.
- Individual counselling.
- Remedial Coaching
- Extra notes.
- Group discussion session.
- Internal examination process.
- Encouragement in NSS, Sports and academic activities.
- Extra library books.
- Different categories of slow learners are motivated to participate in remedial teaching, peer teaching and special

hours for library access based on pedagogical understanding and scholastic abilities.

- Self-learning materials and additional course materials/links via online teaching forums like Google Classroom, WhatsApp, and Emails.

Advance learners:

- Additional inputs: notes and material
- Student Seminar sessions
- Participative learning sessions i.e. Quizzes, Student research projects etc.
- Experimental learning sessions i.e. Industrial Tour, field trips etc.
- Projects
- Assessments
- Group discussion sessions
- Internet facility
- Advance questions papers
- Peer Teaching
- To enhance their confidence level, the college conducts various activities such as Cultural, NSS, and Sports to develop their overall personality.
- They are also encouraged to apply for different competitive examinations.
- They are motivated to participate in seminar presentation, Poster presentation, quiz competition, debates, etc.
- Memberships in Board of Studies, Entrepreneurship Development Cell, Student Research projects, TSAT-NIPUNA classes, and Entrepreneurship Development Cell
- Competitive exam coaching in NET, SLET, GATE, UPSC and TSPSC.
- Career Development Cell & TSKC integrates the academics with needed inputs to students for studies in universities abroad.
- Certificate Courses and Value Added Courses

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/butonDetails/63966.PDF

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
07/02/2022	4494	135

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Yes, the college assists learning enhancement methodologies with students-centric methods such as experiential learning, participative learning, and problem-solving.

The Curriculum is based on Outcome Based Education features incorporating students-centric methods such as experiential learning, participative learning, and problem-solving for effective teaching-learning transactions. The corresponding factors that support the various curricular and co-curricular learning disciplines are:

Participative Learning Practices:

Some of the participative learning activities employed are:

1. Participative learning activities like Brainstorming, Peer Teaching, Role-plays (languages), and Seminars and Group Discussions are employed in classroom teaching to support students' self-learning process.
2. Guided library work and Flipped Classrooms cultivate blended learning performance with a significant impact on students' self-efficacy.
3. Webinars, Invited talks, Guest Lectures, Presentations and Training sessions by experts in different domains, corporate entities and prospective recruiters enrich students' learning experience.
4. Student study projects make students imbibe learning with self-interest and are evaluated to monitor their learning process.
5. Students can opt for courses from online learning platforms like SWAYAM, NPTEL, UGC, and Spoken Tutorial, IIT Mumbai,

which encourage participative learning.

Experiential Learning Practices:

The varied experiential learning methods used for integrating course-based learning with functional involvement of students to makes their learning concrete are:

1. Hands-on laboratory experiments provide a solid basis to create or modify existing abstract concepts.
2. Field visits/Industry visits are organized by individual departments at least once a year to make students bind academic studies with career-focused learning opportunities.
3. Internships programmes help students learn concepts in a genuine professional setting are mandatory in all departments.
4. Industry linked programs such as Commerce with Business Analytics, Commerce with taxation, Bio- Technology, Computer Science with Data science, and Statistics support experiential learning.
5. Organizing Science exhibitions, Poster exhibitions and presenting papers provide multifarious experiential learning.
6. A Portfolio of clubs like Eco-club, Consumer club, Entrepreneurship development cell, TSKC, NSS, NCC and other cells of the college extend different service-oriented observations on community needs and solutions.

Problem Solving Learning Practices:

1. Case Studies and Group Discussion are adopted in curriculum to build critical thinking, communication, and group dynamics.
2. Project-based Learning is adopted in Computer Sciences, Economics, Commerce and Biosciences streams.
3. Aptitude skills offered by the Placement and Training cell helps students acquire problem solving skills.
4. Group Learning Method develops problem-solving, interpersonal, presentation and communication skills.
5. Role-plays, Student Seminars and Peer teaching stimulate students' communication and problem-solving skills

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://gdcts.cgg.gov.in/OtherPages.edu?page=getDepartments&centreId=110&id=2

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Yes, the college reinforces intensive use of ICT-enabled tools, including online resources and learning. In addition to the traditional teaching methods, the teachers endeavor to integrate new technology and deploy ICT-enabled tools and online resources for effective teaching and learning.

ICT enabled tools and online resources used by teachers for effective teaching and learning:

1. The Teachers use blended learning platforms like google classroom, zoom, google meet etc to deliver course content and conduct online MCQ Test, Assignment Tests.
2. E-content prepared by the teachers in the form video lessons, pdf's, audio lessons are uploaded in the college website and disseminated through student whatsapp groups to accentuate the learning experience of the students.
3. The college has access to e-journals and e-books through the active membership of NDL and N-List.
4. The college subscribes to the main E-journals library and E-Learning resources in INFLIBNET.
5. The Spoken Tutorial of IIT Mumbai and SWAYAM supports flexible learning.
6. Classrooms, laboratories, seminar halls and conference rooms are equipped with ICT facilities.
7. Departments employ learning apps like Kahoot , Quizziz etc to administer customized e-learning and implement curriculum-based content through participatory learning activities.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/64079.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

143

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The college prepares academic calendar at the beginning of every academic year in coordination with the almanac prepared by Telangana University (Affiliating university) for transacting effective teaching-learning process. The preparation of academic calendar is undertaken by Academic coordinator and Controller of Examinations under the chairpersonship of the College Principal. The academic council approves the prepared Academic calendar for implementation. The academic calendar includes the dates of commencement and completion of each semester, syllabus, schedules of internal exams, etc. It also specifies the dates of semester end examination. Tentative dates of practical exams and theory examinations are also given in academic calendar. The time table for each course and program is prepared and implemented accordingly. The teachers prepare teaching plans according to the academic calendar and guidelines of the University. Based on this schedule, the institution prepares the academic calendar and academic action plan incorporating all the curricular, co-

curricular and extra-curricular activities to be conducted in a particular semester.

The academic schedule is circulated to all the faculty members and students before the commencement of each semester. This is helpful in pre-planning of all the activities by individual departments. The academic calendar indicates the annual working period of the teachers which includes working days, teaching days, admission period, examination and valuation period as per the affiliating university and UGC guidelines. The total working days, as provided by the university are around 240 days and out-of-them 180 days (odd semester-90 days and even semester -90 days) are reserved for teaching work and remaining days are used for co-curricular and extra-curricular activities. Working days are followed strictly as per university guidelines. Academic schedule and weekly schedule, includes:

- Semester starting/ending date
- Internal Examinations dates
- Semester end examinations dates
- Unit test dates
- Holidays
- Result analysis dates

Once the academic schedule is prepared, the subject allocation is framed by the Heads of each department and the annual curricular plans are prepared by the individual teachers. The Board of studies of each department conduct BoS meetings formulating the course content and course delivery mechanisms with inclusion of assignments, project works, seminars etc. The process is as follows:

- Heads of each department conduct departmental meetings
- Allocation of course work to each teacher
- Preparation of Time table course-wise
- Time table is circulated to concerned faculty and the students and the same is displayed in notice boards.
- Teaching plans are prepared by teachers and documented by each department
- The daily teaching work undertaken by the teachers is posted in the online Digital Diary every day.
- E-content is prepared and posted online for students.
- Strategies are developed to adhere the teaching-learning process to the PO's and C.O's.
- URL are listed for specific topics for easy/additional

reference

- Supporting activity details are circulated to the students.
- Video lessons, Pdf notes for the course are provided through e-content library.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full-time teachers against sanctioned posts during the year**

73

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

28

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

73

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

3

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Girraj Government College(Autonomous) follows an objective, comprehensive, student-centered and credible Examination Management System ensuring the integrity of the Institution. The Examination pattern consists of two components, namely, Continuous Internal Assessment (CIA) and Summative Examination (SE) with equal weightage. The performance of the students is assessed for 100 marks in each course through CIA and SE.

I.T Integration and Reforms:

The Office of the Controller of Examinations has integrated Information Technology in the management of Examination System. Marks entry, Grade, Percentage and Cumulative Grade Point Average (CGPA), preparation and analysis of results are automated. The mark statement of every semester is accessible to restricted users, especially to the Heads of the Departments to assess the performance of students periodically and guide them properly. Challan for the payment of Examination fee and hall tickets are computer-generated through Q-Fix HDFC payment portal. The payment of Examination Fee has been upgraded to online mode. The students can login to the portal of the Controller of Examinations for downloading their hall tickets.

In spite of COVID-19 situation, the College was able to conduct the Continuous Internal Assessment Tests (online) and Summative Examinations (Offline) hassle free. The Viva Voce Examinations for the project work of the B.A (Economics) students were held. MCQ questions were also introduced for all the programmes through the online mode. The Examination Committee made amendments to the exam rules for the conduct of examinations online. Students have access to view their overall marks of the academic performance in the College website by logging in with their Roll Number and validating it with the Date of Birth.

Exclusive whatsapp groups of individual courses make all information instantly available to the students. Furthermore, the students can view all the notices and circulars pertaining to the matters related to examinations released by the Office of the Controller of Examinations through their mobile phones.

The Consolidated Mark Statement printed on non-tearable teslin paper has 15 security features, like UV Red Neon Effect Invisible Ink Printing, UV Green Neon Effect Invisible Ink Printing, Gold Foil- Hot Stamping, Micro Line, Water Mark, Copy Hidden Word Security Border Design, Bar Code.

Outcome Based Education: The curricula of different programmes have been incorporated in the Outcome Based Education (OBE) structure and the evaluation pattern has also been modified accordingly. It helps the Institution in terms of assessing different levels of knowledge of the learners based on the Revised Bloom's Taxonomy. This structure facilitates adopting required changes in the teaching and learning process and also knowing the outcome levels of the learners in the evaluation process. The front page of the answer scripts was redesigned according to the pattern.

Methods of Evaluation:Two Continuous Internal Assessment Tests (CIA) are conducted in a semester for 25 marks each. The remaining 5 marks are assigned on the basis of various classroom performance and activities, such as, Assignments, Activity Based Tests, Library Works, Seminars, Games and so on under the discretion of the concerned course teacher pertaining to the nature of the course. Finally, the marks of the CIA are consolidated to thirty marks.

Question Papers of Summative Examinations are set by External Examiners and scrutinized by the Chairperson of the respective Board of Examinations. The answer scripts of UG students are valued by external examiners and validated by the Chairperson. At PG level, the examinations are conducted and evaluated by the affiliating university. The results of the Summative Examinations are published within the period of three weeks after the completion of examination. Viva Voce, project and internship evaluation are parts of Summative Examinations. The obtained marks in the Summative Examinations are also consolidated to seventy marks. Finally, the marks scored in the Continuous Internal Assessment Tests and the Summative Examinations are consolidated to hundred marks.

Transparency: It is one of the best practices of the Institution which strengthens the credibility of the Examination System. The grievances for revaluation and recounting by the students are addressed and duly rectified.

Supplementary Examinations:The conduct of the Supplementary Examination is a healthy practice of the Examination System allowing the outgoing students to clear a maximum of three courses in order to complete their programme within the stipulated time.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://ccets.cgg.gov.in/Uploads/files/butonDetails/40145.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution

are stated and displayed on the website and communicated to teachers and students

Yes, The Programme Outcomes and Course Outcomes for all programmes offered by the institution are stated and displayed on the college website. The Programme Outcomes indicate the degree holders' potential to acquire competence at appropriate levels and apply them to real-life situations.

The POs for the programmes are designed with the thoughtful imbibing of the Graduate Attributes.

The COs for the programmes is designed to acquire essential knowledge and skill enhancement.

The POs and COs are balanced with an ideal mapping and finalized by the BOS and approved by the Academic Council for an effective teaching-learning process and student-centric vision.

Mechanism of communication

The institution follows the following mechanism to communicate the Program outcomes to all stakeholders:

- The Graduate Attributes, POs, PSOs, and COs of the institution are disseminated through college websites and display boards in prominent places.
- The details of PSOs, POs, and COs, are communicated to the newly appointed faculty members by the Heads during Faculty Induction Programmes department meetings.
- Students are oriented about the POs and COs respectively by the Class Advisor and the Course handling staff through the student induction programme

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://ccets.cgg.gov.in/Uploads/files/butonDetails/36829.PDF

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The objectives and outcomes are properly mapped for testing and evaluation of students so that PSO's are attained through the competency mapping in terms of knowledge and skills. The institution adopts both direct and indirect methods of assessment to ensure attainments of PO's and CO's.

Direct Assessment methods:

- Internal Test
- Group discussion
- Laboratory performance(Term work)
- Student projects
- Assignments
- Semester End examinations
- End Semester examination Result

The score of this assessment is taken into account for evaluation CO's.

Indirect Assessment Methods

- Feedbacks
- Alumni survey
- Co-curricular activities
- Extracurricular activities

Feedback mechanism is used to improve Teaching learning process in outcome based education. Internal assessment is the requirement of the continuous assessment and is essential for the fulfillment of the COs and PO's.

There is an internal examination committee that deals with the effective implementation of the evaluation reforms regarding the attainment of course outcomes and programme outcomes.

The committee initiates a few steps such as Unit Tests, Field Survey, Study Tours, Practical Work, Seminars, and Internships etc.

Besides, The college also tries to attain the course outcomes and program outcomes by conducting the activities such as cultural activities, N.S.S, Red Cross ,Career Counseling, Personality Development Program, and Communication Skills, organizations of Scholarly Lectures Health Awareness Programs etc.

COs attainment:

Attainment of course outcomes for each course was calculated based on the following assessment process:

- The faculty uses the course outcomes of the respective course available in the course in the evaluation scheme and is verified by HoDs.
- Considering the percentage of marks (related to each COs) asked in semester-end exam (external exam) and continuous internal assessment exams, the average weightage percent of each CO is calculated as average of external/internal exams for further calculation of direct attainment.
- Weightage of external and internal examinations marks were distributed based on total marks of the examination. The class average in respective (External + Internal) examinations is used for further calculation of CO attainment.
- Attainment of each CO through external and internal examination is calculated by multiplying the percentage of questions asked in the respective exam, examination marks weightage, and class average in the same examination.

The criteria to determine the final attainment level for each COs were considered as follow:

We are considering 70% of CO attainment as Target attainment value.

- If % of CO attainment is < 60 then the attainment level will be 1.
- If the % of CO attainment is ≥ 60 and $= 70$ then the attainment level will be 2.
- If the % of CO attainment is ≥ 70 then the attainment level will be 3.

POs and PSOs attainment:

Step 1: The course outcomes for all courses are mapped with defined POs and PSOs with correlation levels 0, 1, 2, and 3.

The correlation levels were defined as:

- o No correlation - Correlation level "--"

- Slightly (Low) - Correlation level 1
- Moderate (Medium) - Correlation level 2
- Substantial (High) - Correlation level 3.

Attainment values of COs with each correlated POs and PSOs have been calculated for all courses. Total indirect assessment was based on various surveys for POs and PSOs attainments like student survey, Alumni Survey, and parent's feedback and taking their average. Final Attainment of POs and PSOs were derived from two components:

Direct attainment: Obtained by taking averages of all CO-PO and CO-PSO attainment matrices defined for all courses (Semester III, IV, V, VI).

Indirect attainment: Obtained from attainment values POs and PSOs of surveys including students, Alumni, and Parents feedback.

Final attainments were calculated by considering 70% of direct assessment & 30% of the indirect assessment.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/36829.PDF

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1047

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/63059.PDF

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/61157.PDF>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Research plays an important role in development of society. The College is a gateway for the students to know about the basics of the research so that they can groom in to a good research scholar in Universities. At Girraj Govt College (A), research is promoted at department levels through curriculum based undergraduate research projects and internship projects. 25 regular teaching staff members are doctorates and 15 staff members are pursuing Ph.D in their relevant academic domains. The college has applied for Ph.D guide-ship for the senior faculty members which has been accepted in the Executive committee meeting of Telangana University and nearly 10 faculty members are going to be provided with research guide-ship by the affiliating university in the coming months.

The Research committee promotes research by faculty as well as students. The Research committee (RC) takes care of various issues of research including ethical matters. The main aim of the research centre to promote research among the staff and students. The centre is going to be recognized by Telangana University as official research centre. The committee comprises of a Core Group of 6 members including a Research committee coordinator and an extended group consisting of the head of every Department.

The following are the members of the research centre.

Dr.P.Latha Coordinator

Dr.M. Sunitha Member

Dr.N.Jyothi Member

Dr. N.Amber Singh Member

Dr.V.Muthyam Reddy Member

Dr.Rafia Yasmeen Member

Duties of the Research Committee:

- The Committee screens research proposals for their feasibility, robustness and applied value. College also facilitates the participation of the faculty members in seminars, conferences, workshops, etc. at national and international levels.
 - advancing funds for sanctioned projects providing seed money.
 - Simplification of procedures related to sanctions / purchases to be made by the investigators
 - timely release of grants and timely auditing
 - Submission of utilization certificate to the funding authorities.ü
- It helps in conducting departmental Seminars and community outreach programmes as well.
- College encourages staff and students to travel national and international conferences to present their research work. Research committee plays pivotal role in initiating research works in the departments which are funded by reputed organizations like, UGC .
- The college has good UG and PG library for research work and labs to undergo scientific research.
- The research centre monitors the research activities in the college.
- The committee examines the research proposals for UGC grants and passes them with justification.
- Under the guidelines of the CCE the research centre is promoting research aptitude in the students at the college

level as student teams are encouraged to conduct research study projects under the scheme of 'JIGNASA'.

- The selected study projects and the representative students are sent to the annual student projects competition conducted by CCE.
- The research centre is plans to hold workshops on research methodology and various aspects of modern research.
- In future the college research centre will be well establish and work for the promotion of research helpful to mankind.
- Facilities required for research in the IT area is computers, servers etc., will be provided to faculty members and to every research student.
- Centralized facilities include library with a rich collection of physical and electronic subscription to journals, abundant bandwidth and internet facilities etc are also available.

Incentives to the Teachers undertaking Research :

1. Seed money for research activity up to Rs.100000/- (One Lakh rupees only) may be met from the bank interest of the college Corpus fund.
2. If any faculty develops a patent, the actual fee paid towards registering the patent may be reimbursed from the college.
3. For faculty presenting the papers within the country in reputed conferences, registration fees and 50% of air fare (Economy class) subject to purchase of tickets through online platform will be allowed once in a year.
4. For faculty presenting papers in International conferences, organized by reputed institutions/organizations outside the country, total registration fees and 50% of airfare (economy class up to Rs.One lakh) subject to purchase of tickets through online platform and \$100 per day for a maximum of three (03) days will be allowed once in three years.
5. To encourage the faculty to publish papers in meritorious journals such as Scopus Index and standard UGC and recognized journals, Rs.5000 or actual publication charges, whichever is less will be allowed.
6. If any faculty publishes textbook/reference book or any other subject related book with ISBN, he/she may be paid up to a maximum amount of Rs. 30000/ or original cost, whichever is less.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://ccets.cgg.gov.in/Uploads/files/butonDetails/63358.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

00

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

00

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	NIL
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

00

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	No File Uploaded

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	NIL
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution has created following centers as part of an innovation ecosystem:

1. Center for Skill Development (TSKC)
2. Center for Entrepreneurship Development (EDC)
3. Research and Innovation cell
4. Industry Institute Partnership
5. Center for Intellectual Property Rights

The center for skill development (TSKC), in partnership with Telangana Academy of Skills and Knowledge (TASK) undertakes various skill development programmes for students. The TSKC cell organized 16 skill development trainings in the year 2020-21 in which 450 students participated in various disciplines including soft skills, TALLY etc.

The center for entrepreneurship development (EDC) and other academic departments organized 5 activities in which 250 students participated and received awareness on entrepreneurship. The cell conducts Invited talks by Entrepreneurs from different walks of life and encourages the students to take up Entrepreneurship.

The Research committee and JIGNASA committee of the college encourage each department to undertake multiple student research study projects each year. The students are oriented to take up projects with socio-economic relevance.

The college under guidance from commissionerate of collegiate education has entered into collaboration with TASK, SPOKEN TUTORIALS, Internshala, Hiremee, Mahindra Pride Classroom and regional industries like GAJANAN industries through industry-institution collaborative activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/38259.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

D. Any 1 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

00

File Description	Documents
URL to the research page on HEI website	NILL
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

23

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NILL

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

00

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-

Index of the University**3.4.6.1 - h-index of Scopus during the year**

00

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy**3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The institute values the importance of extension activities and encourages student community commit to solve social issues, and help the neighborhood community to develop and prosper.

Therefore, students and faculty members from all academic departments in association with designated clubs and Cells like Red Ribbon club, Eco-club, Health Club, Telangana Ku Haritha Haram, Swatch Bharat Abhiyan etc actively participate in diverse community oriented awareness programmes and other related activities. The college has four NSS units and one NCC unit which actively participate in many extension activities in neighbouring villages committed to providing awareness on social issues and helping them to solve issues.

During the academic year 2020-21, nearly 50 extension activities were organized in neighbouring villages in which almost 400 students created awareness among the community on cleanliness, health awareness and social issues.

During the pandemic period, our students campaigned many awareness programmes like; COVID vaccination and Insurance Schemes, Co-Win and Aarogya Setu Mobile Apps, Immunity Booster, Cleanliness, Hygiene and Sanitation, Digital and Cyber Crime, and Digital Money, Environmental and Energy Conservation, Road Safety, Water Awareness Programmes, Women safety and Vigilance Awareness.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/39740.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

2

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

23

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1550

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

1

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

10

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Yes, the college has adequate infrastructure and physical facilities for teaching-learning–Viz., classrooms, laboratories, computing equipment etc. An adequate infrastructure supports the teaching and learning process in a spacious campus area of 30 acres of land with three building blocks termed U.G Block, RUSA Block, P.G Block. An additional Block with nearly 20 classrooms in under construction.

Academic Infra Status

The college has classrooms (ICT enabled), 2 seminar halls, 1 virtual classroom, and 1 Conference center / Auditorium facilitated with ICT enabled functioning.

There are four computer laboratories to conduct practical classes

and online tests with 100 Mbps broadband connectivity (Leased line) with optical fibre connected network for LAN and 20 controlled Wi-Fi access points.

Administrative Infra Status

The college has 21 Departments and 1 administrative offices The college provide amenities of a virtual learning centre, counselling room, a sick room for addressing health issues, a post office facility, outdoor and indoor sports facility, separate gym for girls, two open-air stages for cultural activities, an auditorium , fitness, and yoga centre and amenities for Divyang students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails&centreId=110&id=8915

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Yes, the college has adequate cultural activities, yoga, games (indoor/outdoor) and sports.

Cultural Infra status

The college has two open arenas, a state of the art auditorium, to develop our students' cultural attributes

Health Infra status

An exclusive outdoor gym and yoga center was established to enhance the physical and mental state of the students along with one indoor fitness center.

Sports Infra status

The college's sports infra are classified with exclusive facilities for both indoor and outdoor games:

Outdoor Games

A regular 400-meter track with necessary facilities and materials to conduct all track and field events with a pavilion and a Fitness centre.

A football field (110x75 m2.)

Two volleyball courts (18x9 m2each) and One basketball court 28x15 m2.

One cricket ground (30x10 m2.)

One Kabaddi court (12.5x10 m2.)

Two shuttle courts (13.4x6.1 m2)

A hockey field (100x60 m2.)

Indoor Games

Table Tennis

Chess Room/Chess club/sports club Carrom training room and Shuttle Court

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/44640.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

47

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

00

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	No File Uploaded
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The Library and Information Centre of Girraj Government college (A), Nizamabad is an important component of the college and remains the hub of the teaching and learning activities where students, teachers and researchers can explore the vast resources of information and Knowledge. The college libraries aim to help young students in proper understanding of various disciplines preparing them for advanced studies and shouldering higher responsibilities in future life.

The Library system has two blocks - P.G. Library in PG Block and U.G Library in the U.G. Block with separate reading and reference sections in both blocks. The collection includes 46472 books in U.G library and 12242 books in P.G library, 33 journals, 40 magazines, 40 newspapers and more than 10000 back volumes of the periodicals. During the last five years 2140 books were bought. The collection of books include documents covering a wide range of subjects from English literature, pure sciences, arts, history and social sciences, languages etc. The library is automated, and has a spacious reading hall and reference section with five air conditioners. The reading and reference area can accommodate 60 users at any point of time. The library is automated with integrated library management software SOUL 2.0 (Software for University Libraries) of INFLIBNET. The various housekeeping activities of the library such as data entry, issue and return and renewal of books, member logins etc are done through the software.

Library Objectives:-

- The main objective of the Library is "To Collect, Storage and Dissemination of Information" to the users.
- The college Library meets the appropriate needs and demands of the users. The senior teachers engaged in research work and for the fresh students the library professionals conduct the Orientation classes about the Libraries.
- The Library serves to promoting reading habits, reference and research needs of the members of the college community.
- To serve the curricular, cultural and career oriented education requirements of the student community

Library Services:-

- Reference Room with Text Books, Reference Books, Competitive Books and Journals.
- Circulation Section (Issue & Returns Counter).
- Library (U.G. & P.G) Automated with SOUL Software.
- Access e-Resources through N-List Programme.
- Access free e-Resources through World Wide Web.
- Newspaper Reading Room for Boys & Girls students separately.

The Books are classified according to Dewey decimal classification. OPAC (Online public access catalogue) service is also provided where the users can search the collection of books by title, author, publisher etc. The books are being bar coded and the users are given unique barcode ID. Apart from the printed books the library is having access to e-resources of N- List which is a part of e shodhsindhu consortium of INFLIBNET, where the users are given awareness and made to access browse and download e books, e journals, databases etc. The new books are displayed for two weeks on the display stand. User orientation is provided at the beginning of the year regarding the various facilities services and resources available in the library. The library provides reprographic service and internet service. The Library is provided with Wi-fi facility.

- Number of e-Books Available (N-List) : 93809
- Number of e-Books Available (Collection) : 80
- Number of e-Journals Available (N-List) : 6247
- Number of Open Access Resources Available : 2000+

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails&centreId=110&id=20318

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.59

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

292

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Yes, the Institute has an IT policy covering all major areas like Wi-Fi, cyber security etc, amended whenever required as per the need of the institute. Formal IT policy has been approved by Academic council and Governing Body.

- Institution tries to upgrade IT facilities as per the requirement by regulatory norms as well as industry. Institution upgrades its infrastructure covering Wi-Fi, cyber security, software up-gradation, and ICT enabled teaching learning systems.
- Institutes have framed various policies like Procurement, Installation of Hardware, Network and software.
- CCTV cameras are installed across the campus covering all areas of the college for providing better security.
- Wi-Fi routers are also installed with high configuration and Wi-Fi network facility is deployed across the campus for Students and faculty members to assist in their project and research works.
- As of now, the institution has 150 PCs with Pentium IV with i3, i5 and i7 processor, 4/ 8 GB RAM and 1 TB Hard Disk for better performance. The servers are upgraded with 64GB RAM and 2 TB Hard disk.
- The institution has internet connectivity with total Bandwidth of 30 Mbps.

Sl No.

Particulars

Previous Accreditation

Present Status

1

Bandwidth

10 MBPS

30 MBPS

2

Wi-Fi Router

10

30

3

Computer

Pentium IV and I3 Processor, with 1 and 2 GB Ram 160/320 GB Hard disk

I3, I5 and I7 processor, 4 to 8 GB Ram and 500 GB/1 TB HDD

4

CCTV

N.A

Yes

5

Virtual classroom

N.A

Yes

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4494	150
File Description	Documents
Upload any additional information	View File
4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. 50 Mbps
File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded
4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	C. Any two of the above
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://ccets.cgq.gov.in/Uploads/files/buttonDetails/64079.pdf
List of facilities for e-content development (Data Template)	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)	
171306	

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Yes, the college has an established system and procedure for maintaining and utilizing physical, academic and support facilities-classrooms, library, sports complex, computers, laboratories etc. The college has various committees like Library committee, the Laboratories committee, Sports committee, Physical facilities committees which monitor and maintain the physical, academic and support facilities. The committee is led by respective Heads of the departments and the administrative officer and is assisted by teaching and non-teaching members. The coordinators of these committees periodically inspect the efficiency/working condition of the laboratory equipment's, computers, and supporting hardware utilities. Generators, etc for maintenance and accountability.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails&centreId=110&id=8915

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

2307

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

C. Any 2 of the above

File Description	Documents
Link to Institutional website	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/63081.PDF
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

680

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and

B. Any 3 of the above

ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

101

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

148

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations

during the year**5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**

00

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Institute encourages participation of student representatives in various decisions making, academic and administrative committees enabling a better academic environment enabling a student's all-round development. Student opinions, perceptions and suggestions are considered to take remedial measures.

The institute every year elects student council members democratically by students of current batch and ensures student representation in various committees and bodies like:

Internal Quality Assurance Cell (IQAC): Student representatives who are nominated for this cell participate in the decisions regarding the quality initiatives of the institute

Women Empowerment Cell (WEC): The girl student representatives are part of the committee to address issues on women welfare and conduct activities to empower girl students.

Grievance Redressal Committee: Elected members from the students in Grievance committee ensure transparency in decision making.

Magazine Committee: The committee members are responsible for monthly and annual newsletters of the institute.

Anti -Ragging Committee: Students representation in Anti -Ragging Committee ensures transparency in senior-junior relationship and take steps to minimize ragging related issues.

Sports Committee: The sports committee organizes various sports events during Inter-college and Intra-college competitions and selections for University/District/State level competitions.

Literary & Cultural Committee(LCC): Student members of the committee play an active part in conducting various literary and cultural activities in coordination with cultural coordinator and literary club coordinator.

Placement Committee: Student members in the committee play an active role in organizing campus drives and training programmes in coordination with the Career guidance cell coordinator and TSKC coordinator.

The National Cadet Corps (NCC) is encouraged in the institute aiming at the development of leadership, character, comradeship, spirit of service in the students.

National Service Scheme (NSS) groups in the institute enable the students to participate in service activities like organizing blood donation, rural health & sanitation, adult education, and environmental awareness camps in the neighbouring rural areas as part of their social responsibility.

In addition to the above, Student members of all committees and student clubs actively take part in hosting their respective events.

By participating in various committees' students get exposure of social and corporate atmosphere helping to develop leadership skills, team building, decision making, time management and self-discipline.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/63968.PDF

5.3.3 - Number of sports and cultural events / competitions organised by the institution

00

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

GIRRAJ GOVERNMENT COLLEGE ALUMNI ASSOCIATION, NIZAMABAD is a registered Alumni Association under the Societies Registration Act. It was formed on 15 September 2018 at The Registrar of Societies, Nizamabad, Registration No: 786 of 2018 under The Telangana Societies Registration Act 2011.

Girraj Govt. college (A) and the Alumni association jointly believe in creating and maintaining association with its alumni. The alumni give support to the students through interaction, financial funding, guidance and placement. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the institute. Girraj Govt. College (A) alumni are currently working at various positions all over the globe and proving their mettle in all spheres of management. The mission of the Alumni Association is to foster a mutually beneficial relationship between the Institute and its alumni.

Objectives of the Alumni association:

- To promote and encourage friendly relations between all

members of the alumni body, an interest in the affairs and well-being of the Institution.

- To provide and disseminate information regarding their Alma Matter, its graduates, Faculties and students, to the alumni.
- To assist and supporting the efforts of the Institution in obtaining funds for development.
- To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution.
- To organize and co-ordinate reunion activities of the Alumni and let the Alumni acknowledge their gratitude to their Alma Matter.
- To collect, publish and distribute such information as may be useful to the alumni and their Alma Mater.

Activities and Contributions:

- Alumni meets are conducted periodically for networking strengthening the social relations and sharing the expertise with the students for guidance projects placements internship and competitive examination.
- Alumni are also engaged in providing placement support and Research activities.
- They are helpful in promoting innovation and patenting, alumni also enhance University industry interface.
- Alumni donate funds to assist the Poor & Merit students of the Institution.
- Alumni are invited for meetings at the college and they interact with teachers and express their suggestions on curriculum revision.
- Alumni Interaction: Alumni of Girraj Govt. college (A) are invited as resource persons at various events, guest lectures and panel discussions. They provide inputs and share their experiences regarding skills, recent technologies & trends in corporate world, application of knowledge and corporate working culture.
- Alumni give Guest lecturers to the existing students on some contemporary technological developments and career guiding focuses.
- Entrepreneurship Awareness: Some of our Alumni have established startups in different sectors, many of them are first generation entrepreneurs. Through the journey as an entrepreneur they learnt various skills & knowledge. They enlighten the students with their success stories and

challenges faced.

- The members of the association contribute through:
 - Feedback on curriculum
 - Teaching learning process
 - Bridging the gap between industry and academia
 - suggestions about changing trends about business and industry
 - Guest lectures to the students of current year batch.
 - Interaction and mentoring the students
 - Financial contribution

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/36378.pdf

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The college envisions to establish itself as a premier educational institution that imparts quality education to the rural and under privileged sections keeping pace with knowledge explosion, providing employment orientation and promoting a research culture. The college endeavors to give students and faculty a friendly governance ensuring transparency. The college is under Higher Education department of the Government of Telangana and is governed by Commissionerate of Collegiate Education. The Institution is affiliated to Telangana University.

The Governing Body is the apex policy making body in the College. The Governing body is chaired by The Commissioner of Collegiate Education, Telangana State and consists of The Principal, two

senior College Teachers, Academic Guidance officer of the CCE, A Prominent Industrialist, a representative from State government, A representative from UGC-SERO and The Registrar, Telangana University. The Governing body makes policy decisions in respect of Administrative and Academic aspects in line with UGC and government recommendations. The minutes of the Governing body meeting as well as the resolutions are implemented at the college level.

The college has three prominent bodies which take the policies made in the governing body to its fruition: The Finance Committee, The Academic Council and the College Planning and Development Council. These three bodies are chaired by the Principal with representatives from College teachers, Industrialists, Affiliating Universities and the CCE, Telangana State. The Finance committee makes decisions regarding administrative aspects and the Academic council makes decisions regarding academic aspects.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/41447.png

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The College follows the policy of decentralization and participative management. All the policy decisions resolved in Governing Body and College Staff Council are implemented through various committees by formulating working procedures with the mutual cooperation and coordination of other departments.

- The college has 30 Committees besides Governing Body, Academic Council and Finance Committee along with chairpersons of Board of Studies and Heads of 19 departments.
- The day-to-day administration is carried out by the Heads of the Departments concerned under the leadership and the guidance of the Principal.
- The Principal is supported by the Vice-Principal, Academic coordinator, Controller of Examinations, UGC Coordinator, IQAC coordinator and Heads of the 19 departments in his day to day activities.

- All the Committees and departments consisting of staff members along with student members are involved in the decision making process in passing the resolutions and execution of the academic activities and also maintain the track record of all the Curricular, Co-Curricular and extra-Curricular activities in the College.
- The committee members enjoy the freedom of expressing their views in the strategic modification or improvement of the polices and activities for the overall enhancement of the academic quality.

Formation of 30 different committees comprising representative from all stakeholders of the college for smooth functioning of administrative and academic activities. Some of the committees formed are:

1. Board of Studies
2. Finance Committee
3. Admissions Committee
4. Timetables Committee
5. Examination Cell
6. Internal Quality Assurance Cell
7. Trainings and Placement Committee
8. Research and Development Cell
9. Entrepreneurship Development Cell
10. Library Committee
11. Women Empowerment Cell
12. Purchase Committee
13. Press & Media Committee
14. Website Maintenance Committee
15. Canteen Committee
16. Internal complaints cell
17. Grievance Redressal Committee
18. Anti-Ragging Committee

2. IQAC has also in function for monitoring and implementation of quality teaching and to decide other quality bench marks Participative learning and management is main Objective of the College.

3. For better implementation of the decisions regular Staff Council meetings of teaching and non teaching staff are conducted.

The Matters discussed in the meeting and the suggestions received are incorporated in implementation policy of College Collective planning is done for implementing policies. Initiatives are taken

by the principal for development of liaison with academic research institutes, scientists, industry and professionals. Principal provides information and guidance regarding education scenario and starting of new courses and up gradation of syllabus. The results of internal and university exams, attendance of students in classes, placement records of the departments, project assignment of students, requirements of individual departments and outcome of IQAC initiatives are closely monitored by the principal. He is also assisted and supported by the HODs, other faculty and student representatives in effective planning and implementation of activities and policies.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/43270.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Strategic Plan:

The vision of our institution is to build a vibrant multicultural learning environment founded on value based academic principles, wherein all involved shall contribute effectively and efficiently for the development of the community and nation. To achieve this vision, our mission is to create an academic atmosphere in our institution to promote critical thinking with scientific temper, humanism with moral values and social responsibility. Our main objective is to mould the present youth as cultured, well behaved and educated citizens of our country. Now, as the entire world has become a global village and the global job markets are thrown open to the Indians, our main challenge is making the students competent to face the global challenges effectively. This is a difficult task as our institution is located in a semi-urban area and the students mainly come from marginalized sections of rural and semi-urban areas. Even then we grab all our opportunities to achieve our mission, facing our challenges bravely.

The following are the main strategies of Girraj Government College (A) for the FIVE years from 2021-22 to 2025-26.

1. Infrastructure Development
2. Establish a Researchcentre
3. Starting of Honors courses in at least in five subjects in the next five years.
4. Enhancing ICT Tools and Resources
5. Skilling and Campus placement.
6. Enhance NAAC grade

CURRICULAR ASPECTS

Target

- To introduce courses of contemporary relevance such as:

Renewable Energy, Nano- Technology, Disaster Management, Alternative medicine, Social Work, Liberal Arts and other location specific courses.

- To introduce innovative and skill based vocational courses such as:

Organic Agriculture, Catering Management, Visual Media and Communication, Wellness and Finishing School courses among others.

- To establish integrated interdisciplinary courses and include maximum number of elective courses which ensure employability.

Strategy

- Initiate outcome based education (OBE) wherein students will learn to structure activities to prioritize the end result.

- Design, compile, and publish textbooks and study materials for the restructured and newly introduced courses.
- Publicize courses of relevance to international students through various media and sign MoUs with different industries to ensure internships as a part of the curriculum.
- Give importance to placement activities by conducting job fairs and hosting Recruitment drives.
- Instill an attitude of earning while learning by making internships a mandatory part of the curriculum
- To augment placements by establishing a centre for career guidance which will remain connected with the different departments of the college.

TEACHING, LEARNING AND VALUATION

Target

- Improve existing teaching and learning plan by upgrading the existing Learning Management System.
- Holistically uplift weaker students by making special provisions based on their unique needs and learning style.
- To encourage the students to be socially committed global citizens by improving their awareness about current socio-political scenarios.
- To position itself as the primary choice of institute for

higher education by ensuring high quality output consistently.

- Incorporate a networking team consisting of faculty, students and subject experts.

Strategy

- Introduce a new log frame for the departments to improve planning, implementation, management, monitoring and evaluation.
- Establish Google Classrooms and other avenues for digitalized learning.
- Systematic collection and scientific analysis of feedback from students, parents and Teachers.
- Encourage students and teachers to pursue online courses.
- Encourage collaborative learning to improve teamwork among students.
- Introduce a system to evaluate the students' existing knowledge prior to joining the course, and draw a comparison at the end of the course to map their progress.
- Offer Bridge courses for easier entry to specialized courses.
- Encourage teachers to incorporate new methods of teaching and learning into the curriculum by attending Faculty Development Programs.

RESEARCH CONSULTANCY AND EXTENSION

Target

- Foster research culture in the institution by acquiring research grants through alternate sources of funding and linkages with national and international universities
- Augment the linkages with different international universities by promoting teacher as well as student exchange programmes
- Conduct extension and proactive research programmes that would facilitate local developments in line with emerging global changes.
- Improve the functioning of patent cell to help faculty and students for Patent filing and commercialization.
- Develop knowledge partnerships with government agencies, private industries and public
- International exposure to faculty through joint research with faculty from foreign universities
- Provide subject expertise to industry and society through consultancy services.

Strategy

- Encourage interdisciplinary research.
- Encourage the UG and PG students to publish their project work in collaboration with their guide.

- Ensure maximum support to teachers for completing their research.
- Encourage innovative, society relevant and location specific research among Teachers and students.
- To enhance networking between industrialists and institutional experts to promote consultancy.

INFRASTRUCTURE AND LEARNING RESOURCES

Target

- Enhance technology based education system
- Enhance Student centric teaching by enabling flexibility in choosing course and time
- To revamp existing academic and other common facilities
- Regular upgradation of the campus according to the changing needs

Strategy

- Technological upgradation of the campus with centralized WiFi, ICT enabled classrooms, modernization of computer labs and fully automated library
- Installation and upgradation of solar panels, waste water treatment plants, Chemical waste treatment plant.

- Upgradation of college canteen facilities.
- Refinement of botanical garden, herbarium, green house, nursery.

STUDENT SUPPORT AND PROGRESSION

Target

- Ensure more Scholarships for students
- Engage students in research studies and motivate them to optimize publication, Patent and design based projects
- Improve placement activities and make the students as well as parents aware about the various opportunities in and around the world.
- Refine quality based education and international exposure through faculty and student exchange programmes
- Instill a work culture among students by making internships a part of the curriculum
- Introduction of a fully functional counselling cell which caters to the needs of students, parents and teachers.
- Motivate and enhance the capabilities of the students to make them job ready.
- Analysis and updation of student progression annually

Strategy

- Extend scholarship facilities to eligible and financially backward self -financing students
- Introduction of College-level Merit Scholarships
- Gold medal for academic excellence of outgoing students
- To explore new and alternative career options in association with career Guidance Centre
- Conduct job fairs in collaboration with other colleges in the region as a short term initiative
- Special counselling for slow learners

GOVERNANCE, LEADERSHIP AND MANAGEMENT

Target

- Develop a Fully Automated Management Information System
- Faculty development programmes for teachers and Refresher courses for Teaching and non- teaching faculty
- Facilitate various quality initiatives, leading to achieving more quality standard certificates
- Enhance involvement of Alumni

- Ensure Transparency in Financial Audit

INNOVATIONS AND BEST PRACTICES

Targets

- Promote sustainable development through eco - friendly practices.
- Establish linkages with research development, educational and Entrepreneurial agencies and institutions for better extension networking.
- Ensure gender equity and parity.
- Strengthen existing systems and procedure for conflict resolution and redressal of grievances.

Strategy

- Inculcate the idea of green campus by use of green energy (solar panel, LED bulbs,
- Ensure proper waste management, encourage 3R practices among all Teresians, implement proper water management system, promoting the use and sale of organic vegetables grown in the campus premises.
- Enhance energy management by installation of solar panels, use of LED bulbs
- To limit the use of paper in office Administration.

- Contribute community development through activities in collaboration with local authorities, NGO's and CSR wings of various companies
- Gender sensitization programs are to be regularly organized in association with Women Empowerment cell
- Gender Audit practices

2021-22

COMPONENT

PLAN

Curriculum Development

BoS of all the departments update syllabus according to the needs of the Stake holders and Academic Audit Cell was formed which has

Teaching and Learning

Curricular and lesson plans were designed by the staff of each department with lecture outlines.

Teaching diary and teaching notes were prepared

PPTs for important topics were prepared and used for effective teaching by lecturers

After completion of the topic prepared notes handouts were given to the students

Guest Lectures/ Invited talks, Workshops and Seminars are conducted

E content is made available in the college website.

Examination and Evaluation

Revised the Continuous Internal Assessment pattern by including Weekly tests, Prefinal, Assignment/seminar and Viva-voce for theory papers.

Research and Development

Research and Publication activities of both Teachers and Student will be encouraged.

Infrastructure / Library/ ICT/Equipment

Physical infrastructure like Class rooms, Furniture Labs have to be improved (Quantitative estimates were attached in the annexure) The college library will be added 500 books in this academic sYear. thus taking up the total tally of books to 38,650.

Industry Interaction / Collaboration

Departments of the college has interactions with the industries in framing the syllabi, for projects, industry internship, placements etc

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/63110.PDF
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The key components of organizational structure of the college are Governing Body, Academic Council, Finance Committee, Principal, Chairpersons of Board of Studies of individual departments, Head of the Departments, Teaching staff, Non-teaching staff and Support cells/Departments.

The Governing Body is the apex body which reviews the institutional strategic plan, sets the academic aims and objectives of the institution and identifies the financial and recruitment strategies. The organizational structure lends itself to sustaining institutional capacity and educational effectiveness through the involvement of external members in Governing Body,

Academic council, financial committee, Boards of studies and various committees/cells. Various stakeholders of the institute are members of different committees constituted by the institution. The decision-making procedures are made at appropriate levels in the organizational hierarchy.

As per the university/ government guidelines, IQAC Cell, Anti-ragging Cell etc. are also in place for the institution. Various committees with well-defined functions give academic and administrative leadership to the institution. A committee comprising of administrative staff and faculty members is involved in the planning and implementation, academic audit and evaluation. Decentralization is in practice through autonomous flexibility to the departments and participative decision-making.

The institution follows the service rules as laid down by Government of Telangana and UGC norms. It is displayed on the college website too. Recruitment to the teaching staff is carried out by the Telangana State Public Service commission and commissionerate of Collegiate Education, Telangana. Guest faculty members are recruited as according to the norms of the CCE with the Principal and external subject experts deciding the worthiness of the candidates by his/her performance in the interview according to the parameters specified by CCE. The teaching and non-teaching staff members have the benefits of PF, Gratuity, and other benefits as applicable.

Transparent promotional policies through Academic Performance Indicators (API) by CCE are followed for the benefit of the teaching staff.

Regular student feedback on improving quality of teaching learning process as well as Institutional governance are taken for timely corrections. This feedback is analysed and discussed with concerned faculty in the presence of Head of the Department and Principal.

Grievance Redressal committee is formed including Principal, HODs' and teacher's representative who looks into the matters related to grievances of staff and students. Suggestion/complaint box is kept near the Principal office/Admin office for the same.

Every student is assigned a mentor. Grievances related to academic and non-academic matters are conveyed through them and Head of Institute oversees both the above processes.

The Institute has formed all statutory committees like Anti

Ragging Committee, Internal Complaint Committee to help students and staff.

File Description	Documents
Paste link to Organogram on the institution webpage	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/41447.png
Upload any additional information	No File Uploaded
Paste link for additional Information	NIL

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The following welfare measures are provided for Teaching and Non-Teaching staff members at the institution:

- Motivation and provision of financial assistance to teachers for attending and presenting papers in seminars/ conferences and Workshops.
- Appreciation of services rendered by Teaching and Non-teaching staff.
- Group Insurance scheme for staff members.
- Immediate approval of Increments for teaching staff after earning Ph.D degree.
- Career Advancement Scheme for Academic Levels 10,11,12 to

eligible teaching faculty

- Festival advance to non-teaching staff
- Provision of Employment Health Card facility provided by Government of Telangana for teaching and non-teaching staff
- Provision of Medical and casual leaves to teaching and non-teaching staff
- Grant of Maternity leaves to female staff for six months
- Summer vacation to staff and students
- On-Duty facility for teaching staff to attend O.C / R.C / FDP's
- Provision for Faculty Improvement Programme (FIP) to undertake Research Work for teaching staff.
- Option to join group insurance scheme
- Photocopying (Xerox) facility for staff and students
- Centralized canteen facility for teaching and non-teaching staff
- Wi-Fi facility for Teaching, Non Teaching staff and Students.
- Crash Course in Computer Basics for Teaching and Non-teaching Staff.
- Soft Skills and Professional Skills training for teaching and non-teaching staff members.
- Orientation to the newly appointed staff through IQAC over Autonomy and College activities.
- Ensuring participation and involvement of all teaching and non-teaching staff in academic and administrative committees.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/butonDetails/63969.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

21

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

OC-08, RC-18 and FDP-34

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

External Financial Audit :

The institution undertakes External financial Audit is conducted in the following manner:

1. AuditTeam of Higher education constituted by Commissionerate

of Collegiate Education:

A designated audit team constituted by Commissionerate of collegiate education, Telangana undertakes External financial audit of the institution every year.

1. Chartered Accountant nominated by the CCE, Telangana :

The institution has an auditor nominated by the CCE, Telangana, who audits annually all the vouchers and bills of the expenditure. After checking the bills and vouchers, auditing the expenditures, the C.A. generates a certificate for the college.

Internal Financial Audit :

The institution undertakes Internal financial audit in the following manner:

(i). Institutional Internal Financial Audit:

Internal Audit is done by constituting a team of senior staff members every year. The team undertakes checking of each bill and vouchers, maintenance of cash books, receipts, bills and expenditure details of all departments . Every year the Principal constitutes this team, having one member from economics or from commerce

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

As the college is a government college, the state government, UGC and RUSA are the Major Funding Bodies

- Salaries of the regular and contract staff are provided by the government.
- Funds/Grants Received from RUSA are maintained in a separate Bank account and used for the Purposes of Building Construction, Upgradation of existing building etc.
- Special Fee Fund paid by the students at the time of Admissions are maintained in a separate bank account.

Other Avenues of Mobilisation of Funds:

1. The college premises are used for conducting various government competitive and department examinations like Telangana Public service examinations, Central universities entrance tests etc and through which revenue is generated.

2. Dr.B.R.Ambedkar open university study centre existing in the college caters to more than 1000 students. the Study centre is maintained by the funds provided by the open university along with annual user fees to the institution.

3. PGRRCDE - a distance education wing of osmania university also runs in the college premises by paying annual user fees to the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	NIL

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality.

Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives are:

S.NO

Quality initiatives planned

Incremental improvements made

1

Adoption and implementation of effective teaching methodologies - Participative learning, Experiential learning and Problem-solving based learning

- All 19 departments have conducted online classes using multiple platforms.
- Blended learning has been implemented.
- Student study projects, Seminars, field trips, industrial visits etc have been included in the curriculum.
- Organising national level Quiz to students by all departments - National level online quizzes were conducted by 10 departments

2

ISO certification

ISO certification is completed

3

Institutionalize Internal Academic Audit

Internal academic audit was conducted in October 2020 for the academic year 2020-21.

4

Implementation of e-office , Finance and accounts and online college administration

1. college administration and information management system (CAIMS) implemented in this academic year.

The online services provided through CAIMS are:

Student Admission Management System

Student Information System

Certificate Management System

Accounts Management System

Academic Audit System

1. Maintenance of Accounting system (MIS) for transparent financial accounting

5

Continuing Learning through the Covid Situation

1. Following all protocols for safe and successful conducting of semester end exams during pandemic situation.
2. Preparation of course material for dissemination to students from distant places who are unable to attend the college physically due to closure of private hostels.

3. Course material and E-content has been developed and uploaded on the college website and also disseminated through Whatsapp groups to students stuck at distant places due to Covid lockdown
4. offline classes were conducted following all Covid protocols

6

Curriculum Enrichment through Value-added courses

1. Identification and implementation of value-added courses/certificate courses for final year students considering the pandemic situation has been done
2. 16 new value added courses have been implemented

7

Starting Entrepreneurship Development cell

EDC cell and Incubation cell was started in the academic year 2020-21

8

Preparation of UGC Autonomy report department-wise for the last 5 years

The UGC autonomy report was prepared

9

Digitalization of Student admissions, examination, scholarships and office administration

CAIMS software- Student Admission Management System , Student Information System and Certificate Management System

DOST software - Student admissions

ePASS software - Student scholarships

eduqfix software - fee collection

10

Enhancing ICT tools and Resources

1. A sophisticated virtual classroom was established with support from CCE, Telangana
2. 4 e-classrooms

11

Infrastructure Development

1. Building a new 6-classroom block
2. A new block of 20 classrooms is under construction

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/63338.PDF

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. IQAC provides the development and application of quality benchmarks/parameters for the various academic and administrative activities of the institution. It also imparts knowledge through team work and persistent efforts. It also promotes art of infrastructure through the collaborations with research and consultancy. These activities also promote good relationship with the industries and society in appointing experienced and expert faculty to upgrade their expertise in their concerned areas. It also guarantees timely, efficient and progressive performance of academic tasks.

IQAC , at periodic intervals reviews the teaching-learning processes implemented, structures and methodologies of operation and the learning outcomes through the internal academic audit and subsequent IQAC meetings. The major areas where IQAC reviews the teaching-learning process are :

1. IQAC supervises adherence to Academic Calendar
2. Improving instructional methods and using pedagogical initiatives
3. Effectiveness of the Programme Design
4. Methodologies to support weak students and encourage bright students.

5. Improving Quality of Class Room Teaching**6. Student feedback of teaching learning process**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/64073.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/63059.PDF
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The following measures are initiated by the institution for promotion of gender equity during the academic year 2020-21:

- 1. SEC Course on Gender Sensitization : Gender sensitization as a skill enhancement course is offered for Semester 4 students.**

2. **Counselling through Women Empowerment Cell (WEC):** A college level Women empowerment cell is constituted and is led by a senior teaching faculty member. WEC looks into issues relating to gender equity and gender sensitization. It organized programmes like Women's day celebrations, extension lectures on Nirbhaya Act, Womens's rights, Womens's safety issues in collaboration with SHE Teams of Police department of Govt. of Telangana. Counselling through WEC has resulted in zero-cases of ragging on campus.
3. **Separate NSS & NCC Units:** A separate NSS unit for girls is formed at the college and also equal participation of women cadets in NCC is organized. NCC Cadet Ms. Navya has represented Telangana state in Republic day parade in 2020.
4. **Internal Complaints Cell (ICC):** An internal complaints cell led by a senior faculty member looks into grievances of girls students and female faculty members regarding issues like eve-teasing, harassment etc at work place.
5. **Waiting Room :** A common room is present in the college for the use of girl students and lady staff members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/44638.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste management : For collecting the solid waste from all areas of the campus substantial number of dustbins are installed. Most of the waste collected is biodegradable. The minimal amount

of non biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits for decomposition over time. The solid biodegradable waste collected from the parks, play field after use of lawn mower and bush cutter is collected and dumped for decomposition to be used as a source of bio fertilizer. During the autumn season a large quantity of fallen dry leaves are collected and dumped to decompose for manure. A Vermi-compost pit is maintained by the department of Zoology for waste management of bio-degradable waste.

Liquid waste management : All the liquid waste from washrooms and bathrooms is collected into soakage pits through systematic drainage. Zero percent leakage of waste water is ensured.

E- Waste management : The e-waste is periodically evaluated by an institutional committee constituted for the purpose and disposed off for recycling as per the directions laid out by commissionerate of collegiate education, TS .

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	
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File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5.Beyond the campus environmental promotional activities	A. Any 4 or all of the above
---	-------------------------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres	C. Any 2 of the above
--	------------------------------

Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Institution provides an inclusive environment for students from all walks of life with tolerance and harmony towards cultural, regional, linguistic, communal socio economic and other diversities. Different intra-mural and inter-college sports and cultural activities are organized in the college promote harmony towards each other. Commemorative days like Women's day, Yoga day to promote tolerance and harmony. The college conducts National Integration Day, National Education Day, Ekta Diwas to inculcate the values of linguistic, communal nad scocio-economic diversity.

During national festivals and other events of the college, eminent personalities are invited to emphasize the importance of tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities

NSS and NCC activities of our institution mitigate the socioeconomic diversities and progress them towards leading to a tolerant and harmonious living.

Cultural and Literary committee, through various clubs organizes plays, skits, competitions and invited lectures, educates the

students and makes them aware of their social responsibilities and understand the implications of their actions. In cultural programs, traditions of various regions are respected.

Women empowerment cell, Grievance Redressal cell and Internal complaints Committee aims at social protection, ensuring tolerance and harmony, reducing vulnerability, building human capital, empowering women and girls, cultural, regional inclusion.

Industrial visits expose students to the practical challenges and also make the students from different backgrounds adapt to one another to create a tolerance and harmony in the organization.

Students are involved and encouraged to participate in various co-curricular and extracurricular activities to make them mingle with one another and share their opinions and disagreements in a harmonious manner.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

1. The college sensitizes the students and its employees to the constitutional obligations about values, rights, duties and responsibilities of citizens which enable them to conduct as a responsible citizen.
2. The institution organizes programmes dealing about the national identity and symbol like celebrates Independence Day, Republic Day, Gandhi Jayanti, Ambedkar jayanti and Indian Constitution Day, Human Rights Day etc to familiarize its stakeholders about Fundamental Duties and Rights. These programmes are aimed at highlighting the constitutional spirit of liberty, equality, justice and fraternity.
3. Moreover, the institution organises Blood Donation Camps through NSS units, World Environment Day and Swachh Bharat Abhiyan activities to ensure that environmental concern is addressed and students are motivated for doing their responsibilities accordingly.

4. Code of conduct is prepared for students and staff and every one should obey the conduct rules.
5. The college curriculum is framed with mandatory courses like Professional ethics and human values, Constitution of India, Essence of Indian Traditional Knowledge, three weeks Orientation Program as a small step to inculcate constitutional obligations among the students.
6. Ethical Values, rights, duties and responsibilities of citizens are some of the topics that are enlisted in Elocution, Debates or in Communication lab activities.
7. NSS and NCC activities of our institution has the affinity for Philanthropic initiatives which include donation of time or resources to government, charities and organizations at local, national levels to help victims during natural disasters.
8. The institute conducted awareness programs and rallies on ban on plastics, cleanliness, Swachh Bharat etc. involving students.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

<p>7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college tries to inculcate ethical, moral and patriotic values in the students by celebrating the national festivals and birth anniversaries of great Indian personalities in the college campus every year. The celebrations include flag-hoisting, Project Exhibitions, Poster Presentations, rallies, Essay Writing, Quiz and Elocution competitions. Eminent personalities are invited as speakers to motivate staff and students on those days.

Republic Day and Independence Day:

Every year the Institution celebrates Republic Day and Independence Day hoisting the national flag by Chief Guest of the Programme and presents medals and certificates to the NCC cadets for their best performance.

Gandhi Jayanthi :

Gandhi Jayanthi is celebrated in memory of the Father of the Nation, who devoted his whole life preaching Truth and following Ahimsa. The NSS unit organized mass pledge in accordance with the Prime Ministers' urge for 'Swachh Bharat Abhiyaan'.

Teachers Day :

The Institution celebrates Teacher's Day commemorating the birthday of Dr. Sarvepalli RadhaKrishnan, a great teacher. On that day the Institution felicitates eminent personalities from the educational field.

National Youth Day:

National Youth Day is celebrated on 12th January on the college campus with the aim of motivating the youth through the way of life and ideas of Swami Vivekananda to generate a positive attitude towards people and proper behavior towards them in the society.

National Unity Day (Ekta Diwas):

National Unity day is celebrated on 31st October, the birth anniversary of Sardar Vallabhbhai Patel. All students and staff take part in the Run for Unity followed by the National Unity pledge.

International Women's Day:

Women Empowerment Cell of the college organizes Women's Day on 8th March for the girl students and lady staff members in the college and conducts various events and competitions.

National Voters Day:

National Voters Day is celebrated every year on 25th January to spread awareness about the necessity of voting and to encourage young generation towards the voting rights.

International Yoga Day:

International Yoga day is celebrated on 21st June every year in the campus. The sessions include orientation on Yoga, its mental and physical benefits and actual performance of some yoga asanas.

Constitution Day :

Constitution Day also known as 'Samvidhan Divas', is celebrated in our country on 26th November every year to commemorate the adoption of the Constitution of India.

Human Rights Day :

Human Rights Day is celebrated annually around the world on 10 December every year to spread awareness about maintaining human rights of people from every section of the society.

World Environment Day

World Environment Day is celebrated every year 5th June of every year to create awareness on policies and choices to enable cleaner, greener, and sustainable living in harmony with nature.

National Science Day :

National Science Day is celebrated 28 February each year to spread a message about the importance of science used in the daily life of the people, display activities, efforts and achievements in the field of science for human welfare and discuss issues and implement new technologies for the development in the field of science.

National Sports Day:

National Sports Day is celebrated every year on 29 August to commemorate the birth anniversary of Indian hockey legend, Major Dhyan Chand and students are encouraged to take up sports as a career and for physical fitness.

National Education Day

November 11 is celebrated as National Education Day to commemorate the birth anniversary of Maulana Abul Kalam Azad, the first Education Minister of the country and remember the contributions of Maulana Azad towards nation-building.

Telugu Bhasha Dinotsavam

International Population Day

The World population day is commemorated on July 11th every year to enhance awareness of population issues, including their relations to the environment and development.

International Literacy Day :

International Literacy Day is celebrated on September 8th of every year to raise awareness and concern for literacy problems that exist within our own local communities as well as globally and to bring ownership of the challenges of illiteracy back home to local communities.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practices for the Year 2020-2021

Best Practice 1

Title: Developing Blended Learning during the Pandemic

Objectives:

- To make use of latest technology in teaching and learning by both teachers and learners.
- To develop the skills and confidence of educators in the appropriate and effective use of digital technology to support learning and teaching.
- To make teachers to reach more students by orders of magnitude than via on-campus courses.
- To aware students about the importance of the use of digital academic resources to reduce the use of paper.
- To disseminate new concepts and ideas more quickly, and touch more people and impact more lives.
- To enable students to develop effective self-directed learning skills through learning tools and technology.

Context: NEP 2020 promotes multi-modal learning ecosystem to fulfill the aspirations of students. As they are the main stakeholders in learning system, it re-affirms through face-to-face interaction and virtual mode/ e-resources.

The Practice: Workshops are conducted to familiarize all the faculty members with ICT and e-resources to effectively engage online classes. Online classes are designed according to the needs and levels of the students through Google classroom, Microsoft team and Virtual labs. Whatsapp and Telegram group have been created for each section of every classroom. Free wi-fi is provided in the college campus. Smart classrooms, podiums and projectors are used effectively.

Evidence of Success: The practice has yielded desired result. The students have taken keen interest in virtual classes. They are cordially learning through these latest online learning platforms. Students residing in far-flung areas are specially benefitted during pandemic. Notes are provided in various formats (docx., pdf., ppt.). Experiments and viva- voce are conducted online.

Problems Encountered and Resources Required: Creating an effective self-paced learning environment becomes a major challenge because some students require more time than others to learn skills. Lack of resources like smart phone, laptops and internet connection with rural students is another major challenge for the college. Technical and network glitches disrupt the classes.

Best Practice 2

Title: Organizing Coaching for Post graduate entrance examinations and Competitive Examinations

Objectives

1. To acquaint the students about the nature of competitive examination for employment and Post graduate entrance examinations
2. To aware students about the stages of the competitive examination.
3. To inform the students about the question paper pattern.
4. To acquaint the students about the sources of the required material.

5. To emphasize on the time management and stress redressal.

Context: It is a common fact that most of the students, hailing from the rural areas are not conscious about their career. They think about it only after graduation. Apart from the teaching of the traditional courses, it is necessary to impart knowledge about the competitive examinations that the students will face after their graduation or post-graduation.

The Practice: Various departments alongwith career guidance cell hold sessions for the freshers and the senior students to make them aware of the employment opportunities both in public and private sectors. The classes for the competitive examinations are held after the regular classes in the zero hour. The department prepares its own time table and runs the classes accordingly. The Placement Cell and individual departments also provide opportunities for internship and summer training. In addition, the institution also organizes talks on academic and career development, training programs and workshops to bridge the knowledge gap between students and the job market.

Evidence of Success: Quite impressive numbers of students have cleared NET, TET, Police department examinations, Defence services, Banking Services and other competitive exams conducted by SSC and TSPSC.

Problems Encountered and Resources Required: Resources are required for better multimedia rooms and other infrastructural resources to meet the increasing demand for placements in better companies. Faculties are also overburdened by administrative work. Language lab is also needed.

Best Practice 3

Title: Conducting Annual Green Audit

Introduction: Green Audit of the college is done every year and suitable corrective measures are undertaken for better consumption and conservation of energy resources in the college premises. Green Audit is a process of systematic identification, quantification, recording, reporting and analysis of components of environmental diversity of institute.

Objectives:

It aims to analyze environmental practices within and outside of the concerned place, which will have an impact on the eco-friendly atmosphere.

Context: Green audit is a valuable means for a college to determine how and where they are using the most energy or water or other resources; the college can then consider how to implement changes and make savings. It can create health consciousness and promote environmental awareness, values and ethics. It provides staff and students better understanding of Green impact on campus. If self-enquiry is a natural and necessary outgrowth of a quality education, it could also be stated that institutional self-enquiry is a natural and necessary outgrowth of a quality educational institution. Thus it is imperative that the college evaluate its own contributions toward a sustainable future. As environmental sustainability is becoming an increasingly important issue for the nation, the role of higher educational institutions in relation to environmental sustainability is more prevalent.

Practice:

Every year college celebrates World Environment Day, World Water Day and Ozone Day in the campus. The main focus of these programmes is to provide awareness to the students about the importance of the environment, its conservation and sustainable use of environmental resources. 53 programmes are conducted through seminars, poster presentation, quiz competition debates etc. Green activities like conduction of seminars/conferences/workshops/student competitions /awareness programmes / observation of environmental related days etc and activities through Student clubs (Environmental club/Green club/Nature club/Biodiversity club/ ECO Club/Friends and Fauna Club/Science club etc.) are conducted regularly.

Evidence of Success:

SUGGESTIONS AND RECOMMENDATIONS of the Green Audit report 2020-21:

- 1. Water Management:** The water sources are safe in terms of contamination. The wells can be recharged with rainwater from rooftops of buildings. The area of the rooftop is 33108.68m² . Approximately 102532 m³ of water can be harvested from the roof area of the building. Rainwater for laboratory purposes - Construction of a 10000L rain water harvesting tank can satisfy the needs of the laboratory. The rain water can also be used as a source for drinking water.
- 2. Energy management:** The energy audit recommends to avoid the use of more energy consuming electrical appliances and to replace with more environment friendly and energy efficient appliances (for example five stars rated Air conditioner) in the college. The potential of renewable energy sources have to be explored. As the college has a very large roof area for installing solar panels so that it can be effectively used for generating power. The college has started steps in installing the solar panels for the office. It is recommended to install the following solar powered appliances in the campus; Solar powered street lights and LED display board Green Campus In order to increase the carbon credit and greenery of the campus, it is recommended to plant more indigenous and evergreen / fruit trees inside the campus.
- 3. Waste Management:** Try to avoid the use of plastic in the campus, and to encourage the use of biodegradable materials as alternatives. Try to achieve the goal of a plastic free campus. Leaf litter from the campus can be effectively used for aerobic/ vermin-composting, so that the composted material can also be used as good manure. Recycle the paper waste instead of incinerating or burning.

Title : Girraj Government College Cell for Entrepreneurship (GGCCE)

The Context:To supplement the efforts in skill-based education the College has established a Cell for Innovation, Incubation and Entrepreneurship' (GGCCE) to encourage enquiry, sustain inquisitiveness, promote innovation, and nurture entrepreneurial skills among the students. Considering that the students at College are pursuing conventional degree course in Arts and Science faculties, the establishment of the Cell is a milestone in the Institution's quest for excellence in teaching in training. The GGCCE undertakes planning, coordination and implementation of various programs to meet the objectives of sensitizing students and encouraging entrepreneurial spirit amongst them.

The practice:

The College Entrepreneurship Cell conducts activities to sensitize and encourage the entrepreneurial spirit among the students of Arts and Science faculties. In its initial phase the students will be made more open to think as entrepreneurs and become future employers rather than employment seekers. This can be considered a paradigm shift for the students of the College who are conventionally trained only to completing their academic programs to earn a degree.

Evidence Of Success:

The College conducted following activities to sensitize and encourage entrepreneurship spirit amongst its students;

- Orientation programs for ideation and conceptualization of business plans
- Workshops to train students in making business plans and pitching them
- One to one mentorship sessions with domain experts
- Entrepreneurship based competitions and showcasing platforms for students
- Expert talks are conducted through Entrepreneurship Development Cell.

Best Practice 5

Title of the Best Practice: Conducting Webinars during the Pandemic

Context: Nearly 20 National and International Webinars were conducted in the academic year 2020-21. The webinars were instrumental in arousing the students interest towards research aptitude. The webinars also helped the faculty members to understand and discover the new trends and perspectives in their respective fields of study.

Practice: 15 Departments conducted the webinars on topics of interest and importance and were extensively attended by the students in spite of Covid situation.

S.No

Title of the Webinar

Organized Dept

Date

1.

Employability skills through English

English

22-03-21

2.

Post Covid: Opportunities and challenges

Economics &NSS Units

24-03-21

3

Consumer protection Act-2019-A new milestone in Empowering consumers

Commerce & Business management

25-03-21

4.

'Dharmajuni Vakchaturiyam'

Telugu

30-03-21

5.

AtmaNirbhar Bharat: India Become a Global Leader

Economics

26-03-21

6.

Techniques of Drug Design Synthesis and analysis

Chemistry

27-03-21

7.

Translation in urdu-Employment opportunities

Urdu

30-03-21

8

Dharmajunivakchaturyam

Telugu

30-03-21

9

Hindi me Rojgaar ki Sambhavanayen

Hindi

31-03-21

10

Covid 19 - A boom in Digitilization

Commerce& Business management

31-03-21

11

Effect of Blue Light Emitted from Electronic Screens on Memory

Botany

31-03-21

12

Computational Chemistry

Chemistry

01-04-21

13

Entrepreneursip opportunities through research science.

Chemistry & EDC

03-04-21

14

Role of Remote Sensing in Natural Resource Management &Governance

Physics

16-04-21

15

Awareness Programme on Covid 19 Vaccination

NSS Units

18-04-21

16

Eco system Restoration

Botany, NSS Units ,Chemistry, Eco Club&Harita club

05-06-21

17

Plants &Environment

(InterNational Webinar)

Botany

08-02-21

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**Evolution of Sporophyte in Bryophytes&Steler Evaluation in Pterido
phytes**

Botany

23-02-21

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Bio Diversity: Hot Spots Of India

Botany

24-02-21

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Women and Human Rights in India

Botany

11-06-21

BEST PRACTICE 6

Title of the Best Practice: Q.R Coding of Plants in the College Premises

- The Department of Botany maintains a botanical garden which consists of Wild, Medicinal and Ornamental Plants. The botanical garden caters to the needs of students for their practical work; the students collect plant twigs from the garden for their taxonomy practical. Earlier the Scientific Names on the Name plates were displayed. But from June 2021 onwards QR codes were assigned to the plants in the campus as per directives received from O/o the Commissioner of the Collegiate Education, Hyderabad.

The main objectives of taxonomical information for digitalization using new techniques of QR code are as follows:

1. To incorporate the plant species information to QR code such as a) Vernacular name of the plant b) Botanical name of the plant c) Family of the plant d) category of the plant type such as Herb/Shrub/Tree and e) number of such species present in the college.

2) To visualize the plant information through scanning the QR code The main benefits of QR code assigning to the plants is that, any student or any interested person wants to know about the information of a plant. He or She is to scan the QR code attached to the plant with his or her mobile phone camera to get the information quickly and on the spot itself without going into library or to meet the subject expert for information search to know about the plant.

- The QR (QR stands for quick response) codes are two dimensional barcodes. These QR codes are machine readable optical label that contains information about the tree/plant to which it is attached. The QR codes data about an item generally used for location, identification or track that points to a website or application. The QR code consists of black squares arranged in a square grid on a white back ground, which can be read by the camera of the mobile phone and processed using the software until the image of the QR code in the image can be accurately interpreted

Plant Species recorded in the college campus-92

File Description	Documents
Best practices in the Institutional website	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/56919.PDF
Any other relevant information	NIL

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Institutional Distinctiveness

As the Vision and Mission of the institution point towards a value based education, the college combines the academic curriculum with value education and core values. The college has completed 65 years of existence in providing quality education to rural, downtrodden and economically weak students of Nizamabad district and the neighboring districts in Telangana and Maharashtra states. This includes a number of students from minorities and marginalized section students and 70% of all the students are girls. The three strategic areas of thrust envisaged by the institution are to provide a multi-cultural learning environment with value-based academics to rural students, transforming teaching-learning processes and focus on employability, entrepreneurship, research and student progression.

1. Multi-cultural learning Environment with value-based academics to Rural Students:

- The college implements the CBCS semester system since 2004 and focuses on skill development, career oriented programs, field and industry visits and has brought all these aspects under curriculum implementation and enrichment.
- Special attention is given to weak students especially belonging to SC/ST., OBC and minority groups.
- The students are not only guided to achieve excellence in the education but are thoroughly equipped with the knowledge of social perseverance and environmental sustainability.
- Special effort are made for students' understanding of current environmental crisis and through its various schemes like energy conservation, waste management, rain water harvesting, plantation drives urges them to become eco friendly citizens.
- The students play major role in the events conducted by NSS, NCC, Sports and Games, TSKC, Eco-club, WEC etc and thus qualities of co-operation, co-ordination and team work are inculcated.
- Social Responsibility and community outreach activities like Haritha Haram through mass plantation, Blood Donation camps, etc are conducted to promote environmental consciousness and citizenship values.

2. Promoting Activity based learning in Teaching -learning process.

Some of the methodologies followed for transformation of academic environment are:

- Changing the teaching methodology by encouraging the faculty to use power point presentation wherever required.
- Extensive use of online - content and other Video lectures to support the Class - room teaching.
- Students are encouraged to present poster and oral paper presentations.
- Each Faculty member is allotted 30-50 students to whom they act as counselors. They identify the academic and personal problems of his/her ward and encourage them to participate in curricular and extra- curricular activities.
- Each department arranges guest lecturers periodically addressed by the eminent persons from Industry, Academic and Research Institutions.
- Departments conduct Seminars, workshops and conferences where eminent experts are invited from academic /organization /industries for sharing their knowledge and expertise to the students.
- In addition to the classroom interactions, other methods of learning experiences are provided to the students. Some of them are:
 - Project work
 - Short term Industrial/field visits and Internships.
 - Oral presentation
 - Seminars/ Symposiums/ Workshops
 - Paper presentations/ Group discussions
 - Providing access to e-journals and e-books by use of ICT in delivering and learning process

3. Employability, Entrepreneurship Research and student Progression:

- The students are provided with training in Soft skills, employability skills, entrepreneurship, Higher education, research through the student support bodies like, Telangana Skills and Knowledge Centre, TASK, Research Cell, Entrepreneurship Development Cell.
- The college has MOU's with prominent corporate bodies like

Tech Mahindra, TASK, which provide trainings and placements for students.

- The students pursuits of employment are supported by TSKC Lab, Computer labs during exams related to recruitment by corporate like TCS, Infosys, Wipro etc.
- Interested students are given free coaching for Post graduate entrance tests and related exams.
- Every year students are encouraged to participate in Student Study Reasearch projects where a group of students are mentored by a faculty member to study and find solutions to contemporary problems.

Achievements:

- Improved students understanding in domain knowledge.
- Improved results and pass percentage.
- Reduced backlogs and detention.
- Improved placements and opting for higher studies.

File Description	Documents
Appropriate link in the institutional website	https://ccets.cgg.gov.in/Uploads/files/butonDetails/63341.PDF
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Girraj Government College(A) has identified the following plans of action for the next academic year:

1. Covid-19 vaccination to all the students, teaching and Non-teaching staff of the college.
2. Introduce more job-oriented and skill based courses.
3. Establishment of additional digital academic infrastructure.
4. Introduction of 10 Certificate courses/ Value-added Courses for promotion of employability/entrepreneurial skills in the students.
5. Strengthening of the EDC (Entrepreneurship Development Cell)
6. Completion of construction of a new classrooms-block and construction of additional classrooms for running the college in a single shift.
7. Preparation and dissemination of e-content to students using various platforms like YouTube, Google Classrooms etc

8. To improve Placements of out-going students through more number of On-campus and Off-campus job drives
9. To inculcate and develop research aptitude in students through involvement of all departments in conducting student study projects.
10. To represent and procure Guide-ship to the eligible Teaching faculty with Ph.D's from the affiliating University.
11. Modernization of science labs.
12. Encourage the staff to undertake research projects from various funding agencies.
13. Incentives to meritorious students, teachers and researchers.
14. To Organize National workshops and National Webinars by various departments with guidance of IQAC
15. Conducting Guest lectures by experts in their domains.
16. To conduct Employability skills programmes for outgoing students in collaboration with various organizations and Soft skill training for final year students .
17. To conduct training programmes for students appearing for State Public service competitive examinations viz Group-I, Group-II , PG CET, etc.
18. To digitalize all the processes of Academic delivery, Administration, Examination and Evaluation.
19. Awareness programme on importance of Yoga and Meditation
20. To Organize Haritha Haram Programme through 5 NSS Units NCC Cadets
21. Organizing awareness programs on gender sensitization by the Women Empowerment Cell.
22. Promoting Plastic free and Carbon free campus.
23. To work on the recommendations of Green Audit of the college and ensure its compliance.
24. Establishing Online feedback assessment system for assessment from Teachers, students, parents, alumni and employers and also collecting students satisfactory report.
25. Conducting Parent-Teacher meeting atleast once in a year.