



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

SRI VENKATESHWARA GOVERNMENT ARTS AND SCIENCE COLLEGE

**PALEM VILLAGE BIJINAPALLY MANDAL NAGARKURNOOL DIST
509215**

gdcts.cgg.gov.in/palem.edu

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

October 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Sri Venkateshwara Government Arts & Science College, Palem, Nagarkurnool District, was established in June 1963 to cater the needs of the rural area students in Nagarkurnool District. The college since its establishment has been providing good education to the rural belt. Educational, cultural and Economical factors are playing an important role for the backwardness of the people. Keeping the circumstances in view, the college was established with a definite “motto” and has been striving towards excellence in quality education. The people of Palem were lucky enough to have “**Thotapally Subbaiah Garu**” who really sacrificed his entire life for the betterment of the village. A noted renowned personality of the village, he played an important pivotal role in the annals of the Palem village. The college is affiliated to Palamuru University. The college has been included under section 2 (f) & 12(b) of UGC act 1956 . Presently the institution is running B.A., B.A(L), B.Sc.Programmes. The present student strength of the college is 350 and most of them are first generation literates. The college has a well planned curriculum designed by Palamuru University for all-round development of the students. In order to achieve objectives of valued based education, this college implements curriculum strictly under CBCS system designed by Palamuru University. The college supports the students in their all round development through co-curricular and extra-curricular activities. The college extends all student support services by forming various committees and clubs for monitoring and smooth functioning of academics and administrative activities. Volunteers of 2 NSS units fulfill the social responsibility by adopting the values of social, cultural, moral, ethical aspects. This Educational institution adopts all possible interactive sessions like debates, group discussions, study projects and field trips and other activities to enhance teaching-learning process. The college promotes research work by encouraging the staff to apply for minor & major research project works. A huge volume of books with an internet facility in semi automated Central Library is of great help to all the stake holders. Sports and Games wing is of great help to bring out the talents and skills of students.

Vision

Keeping in view the peerless efforts of Sri Thotapally Subbaiah Garu, our institution motto is ***"Integrating quality education and life skills which enable the rural and first generation learners of our college to meet global demands"***.

OBJECTIVES:

- To impart higher education fruits to the people of this area.
- To improve the social awareness among the student community.
- To cultivate the competitive spirit.
- To inspire the students to involve in the national programmes like HIV/AIDS and NSS.
- To inject the moral and ethical values.
- To create confidence to face the future challenges.
- To identify the skills of the students and to encourage them accordingly to the different fields.
- To update the knowledge of the lecturers through various academic activities.

Mission

- Providing a structured learning environment.
- Promoting the learning skills among the less privileged backgrounds and encouraging them to be a part of high quality education process.
- Empowering them with latest teaching strategies and updated skills.
- Inspiring them towards community service through innovative programmes.

The vision, objectives and mission of the institution are communicated to all the stakeholders through meetings, programmes, our college website and display on the college notice board as well as personal and group interactions.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The college campus is situated in a peaceful environment of around 5 acres land.

1. This college has experienced & high qualified teaching faculty.
2. **The biggest strength of this college is its Infrastructure:** The college has an excellent infrastructure: Own Building in 5 Acres with adequate Class Rooms, Administrative block, Virtual Class Room-1, Digital Class Rooms-2, Class Rooms -12, Computer labs -1, TSKC Lab.. etc.,
3. **Well Equipped Laboratories:** This college has provided well-equipped & furnished labs for basic sciences separately and other departmental laboratories. All the labs are equipped with Computers and LCD Projectors.
4. **Well Furnished Class Rooms :** The well-furnished classrooms give a hassle-free learning environment to the students. The size of the classrooms is appropriate enough to maintain an adequate faculty-student ratio.
5. **Spacious Play Ground:** The students have all the facilities for games and sports. Adequate infrastructure is provided for indoor and outdoor games.
6. **Curricular Activities & Co-Curricular Activities:** The college organizes various literary, cultural, sport & games activities, awareness programs on social issues like dowry system, early marriages, drink and drive, anti-ragging, sexual harassment at schools/colleges/working place etc.
7. **This is ISO Certified College:**
8. **This college has 12(f) & 12(b) Status.**
9. **This college has a partially automated Library with around 12000 Books including Text Books, Volumes, Journals, News Papers ..etc.,**
10. **UGC NET Resource Centre with 8 Computers with High-Speed Internet Facility.**
11. Nearly 95 % of the students get a Post-Metric Scholarship as per the state government norms.
12. There is Biometric Attendance both for students and staff for regulation of proper teaching-learning activities.
13. This educational institution is Ragging-free and sexual harassment-free campus.
14. The students belonging to SC, ST, BC, Minority, and PHC will get admission in this college as per their reservation quota and allotted by DOST government-based admission system.

15. **This is RUSA funded institution. In the year 2019-20, RUSA has sanctioned Rs.2.0 Cr.**

16. This College is equipped with RO plant and providing purified water for all the students & staff.

Institutional Weakness

Though the college is blessed with the strengths mentioned above, this College is suffering from the following weaknesses:

1. The college is not empowered to design the curriculum as per the local needs as the curriculum designing part is rested with the Palamuru University only.
2. The College has No Hostel facility.
3. The number of Enrolling students is not up to our expectations. This College is located in a Rural area. Most of the students are interested to join in the college which is located in the Town/City where they can get part-time job facilities.
4. CCE has not recruited Full Time TSKC Mentor since 2017. The most useful employable wing named TSKC was greatly initiated by the Commissioner of Collegiate Education Telangana State, Hyderabad for training and equipping employable skills among the students for competitive exams and job drives. All the TSKC Classes and Activities were conducted by TSKC Mentor.
5. Though the college has adequate infrastructure facilities, This college does not have enough faculty members. The sanction of posts depends on the policy of the government.
6. Lack of reading habit, adaptability to new technology, and interest in research among students.
7. Poor economic background of the students and a constraint on the level of accessibility to various fields of higher education.
8. Scarcity of time for teachers to engage in research work.
9. Uneducated and families with agrarian background are more interested in employment of their children rather than complete their higher education
10. Lack of utilization of library, e-resources and other technological resources for study by students
11. Lack of administrative staff due to the government's policies
12. Due to affiliated status, doesn't have freedom to design and implement its own curriculum.

Institutional Opportunity

Despite the weaknesses mentioned above, the college has the following opportunities with which, it can be better itself and can become an institution of excellence.

1. The college is utilizing all available opportunities to develop it as a leading Educational institution in the Nagarkurnool district.
2. The students can make more effective use of available ICT technology, digital library and wifi for their knowledge enhancement.
3. The institution can make more MoUs with reputed industries & companies for organizing timely job drives, placements or exchange of knowledge.
4. The institution can mobilise funds through Alumni and local leaders.
5. The faculty members can be motivated to take up more research publications, minor & major research projects and attend as many as training & faculty development programmes.

Institutional Challenge

In spite of taking necessary steps for the quality improvement of teaching-learning in our college, still the institution is facing below challenges.

1. As most of the students are from rural & poor economic background, it is very hard to increase the students strength and retain them till the completion of course as most of the girl students discontinue after their marriage.
2. Retaining the authority of the experienced staff members is not in the hands of the head of the institution.
3. The majority of the students are from rural backgrounds. They have low communicative and computer skills but the institution tries its best to better their computer and communication skills through TSKC and the Department of English.
4. In spite of having insufficient Non-teaching staff as a hindrance, Management and governance are being properly executed with the assistance of teaching faculty and the available Non-Teaching staff.
5. Fund generation is not in the hands of the institution. However, the teaching-learning process is observed to continue systematically with the available college funds only.
6. Develop positive attitude towards English and English language learning
7. To minimize the drop out ratio of students
8. Fast changing scenario of jobs and placement
9. Develop seriousness and awareness among students about future employability and skills
10. Sanctioning and recruitment of administrative staff

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The College is affiliated to Palamuru University, Mahabubnagar, and the curriculum for all the courses is prescribed by the concerned BOS of the University, Co-curricular and extra-curricular activities are designed and implemented in the college for the all-round development of students. The Principal constitutes the various committees by nominating the faculty after reopening of the college and conducts meetings with a team consist of IQAC, academic coordinators, and faculty to prepare the college annual academic calendar by fusing the annual academic calendar issued by the CCE- TS and the almanac issued by the Palamuru University. They prepare the annual action plan of the departments, subject-wise & paper-wise. All the teaching faculty maintain their individual records and strictly adhere to the annual curricular plan, if classwork is suffered due to any untoward incident -then the same will be compensated with extra classes. The principal conducts the review meetings, internal academic audit along with the IQAC and academic coordinators once /twice a month to know the status of academic activities to know the status of syllabus completion, and to monitor the conduct of other curricular activities such as remedial coaching classes, seminars, quiz competitions, assignments, group discussions, and internal exams, etc. and also verify all the academic records. If any lapses are identified counseling is given to the faculty and are encouraged to utilize the modern technology for effective teaching-learning. Personality development seminars and TSKC programs are organized to enhance the students' knowledge and develop skills.

To ensure quality consistency and growth, IQAC collects feedback from Students, Parents, and Teachers, Alumni on varied aspects of the office, canteen, laboratory, library, administration, and academics. Feedback is also collected from the parents during Parent-Teacher Meetings (PTMs). Suggestions, advice, and comments given by the stakeholders are taken into account for future development. The different areas where improvements are required are discussed in respective committees/departments. The proposals given by the different committees and departments are also considered and implemented for the overall improvement of the quality education given to students.

Teaching-learning and Evaluation

Criterion 2 of SSR provides the details of the year-wise enrollment of students in the college against the total sanctioned seats during the last five years. The Council of Higher Education Telangana State in coordination with the Commissioner of Collegiate Education and all the Universities in the state conducts an online admission process through DOST Portal. CBCS system is introduced in the year 2015-16, so as to provide the student freedom of choosing his/her interesting program and the specific stream of course.

The teacher prepares an annual curricular schedule with co-curricular activities, and the process of learning is regularly assessed. The academic calendar is prepared by CCE & the almanac is designed by Palamuru University. The college strictly adheres to the rules framed by the University and the instructions of the Commissioner of Collegiate Education. The Institution has a well-established system of Mentor-Mentee, through which the slow learners are identified and given special attention by the concerned faculty. Bridge classes are taken to make students connect intermediate to degree and remedial classes for slow learners. The syllabus is incorporated with all necessary teaching-learning evaluation practices.

In addition to regular teaching methods, modern teaching, learning techniques such as interactive and participatory methods like virtual classes, OHP, and ICT methods are used to update the knowledge of students. Remedial classes are taken to slow learners to be on par with other students. Communication skills, soft skills, and spoken English classes are conducted to the Students with the help TSKC Mentor. AECC, SEC, GE courses are introduced to impart value education, environmental issues, skills in their respective stream as well as basic knowledge of other courses.

Students are encouraged to participate in teamwork activities like debates, group discussions, quizzes, NSS so as to develop confidence and competitive spirit to bring out their innate talents and capabilities. Assessment and evaluation is an integral part of teaching which is accomplished through assignments, project works, slip tests, oral and internal examinations to evaluate student learning levels. Apart from this semester end evaluation is done through the examinations conducted by Palamuru University.

Research, Innovations and Extension

The College has well-experienced teaching faculty equipped with the latest techniques, knowledge, and skill. 2 staff members of the college possess Ph.D. and 1 staff member has M.Phil as the highest qualification. 2 staff members have registered for Ph.D. and work is in progress. Faculty are always encouraged to participate in Orientation courses, Refresher courses, Seminars, Workshops, faculty development programs, National and International conferences, and webinars to update their knowledge and to interact with the highly qualified personalities, good academicians, and subject experts to promote their skills. The institution as per the instructions of CCE has made MoUs with several institutions, organizations as part of knowledge and skill

exchange.

In 2019 one faculty member was sanctioned an amount of RS. 4,60,000/- for MRP of 6 months duration from UGC which helped him to produce qualitative research work. 4 research publications by 2 faculty members were published in National and International Journals and Books. The Institution provides the faculty and students with a partially digitalized library for reference books and access to E-Journals. The Institution is working hard in mobilizing funds for research work and for linkages with the nearby industries.

This way of participation helps the students for career building, keen observation, and gain knowledge for future education and research. The college has constituted various committees like WEC, Student Grievance, and Redressal, ICC, Anti Ragging, Anti sexual harassment. The Institution also has a Red Ribbon Club, a Consumer Club, and an Eco Club, through which the Institution organizes extension activities related to the local community. Also, the institution adopted nearby schools so as to impart knowledge to students.

As part of the extension activities, two NSS Units are organizing seminars, regular and special camps, rallies, skits and tableaux on literacy campaigns, cashless transactions, health awareness programs, AIDS Awareness programs, Blood Donation camp, Literacy survey, Gender Sensitization programs, Voter's Day Awareness, environmental issues, swatch Bharat, afforestation and social issues like child marriages, dowry system, feticide of the girl child, etc. to imbibe the qualities of tolerance and serving the society

Infrastructure and Learning Resources

In terms of infrastructure, Sri Venkateshwara Government Arts & Science College is one of the best colleges in the Earth while Mahabubnagar District matching international standards. It is one of the few colleges in the University of Palamuru which has **upgraded its classrooms** to facilitate teaching through modern tools and techniques. The College has classrooms with Wi-Fi enabled LCD projectors, tutorial rooms, library, a state-of-the-art seminar room with seating capacity of over 500 persons. The College takes pride in being a **differently-abled friendly campus** with new ramps. The College is endowed with **Canteen, Waiting Hall, gymnasium, parking facility (available to both students and faculty), and playground**. A complete smoke and vehicle free zone, the College provides an eco-friendly environment to its students. The College has taken measures to address the need for vigilance and security. The campus is CCTV-enabled to cater to the safety requirements of a well endowed and equipped campus receiving a huge footfall.

Infrastructure and facilities at Sri Venkateshwara Government Arts & Science College :

In terms of infrastructure, **Sri Venkateshwara Government Arts & Science College** : is one of the best colleges in the District. The College has continually expanded its infrastructure, both physical and digital, to excel at stakeholder's expectation and provide a conducive and vibrant environment for holistic development and progress. Presently, the infrastructure at Sri Venkateshwara Government Arts & Science College classified as:

Physical Infrastructure Facilities :

1. Academic/Teaching-Learning and Research Infrastructure: Class Rooms-17.

Laboratories -6. Library -2

2. Administrative Infrastructure: Principal Office-1, Administration office rooms-2, Exam Branch Room-1

3. Conference and Cultural Infrastructure : Seminar Hall-1
4. Health Infrastructure : Gymnasium -1
5. Sports Infrastructure : Play Ground-1
6. Student Recreation Infrastructure : Canteen-1
7. Utility Infrastructure : Parking
8. Academic/Student Support Infrastructure : IQAC Cell, Departments, Women Empowerment Cell, Waiting Hall.

IT Infrastructure:

Physical IT Infrastructure :

- Computer Lab -2
- TSKC Lab -1
- MANA TV -1
- Resource Centre -1
- Resource Centre for Visually Challenged-1

Virtual IT Infrastructure :

- Virtual Classes -1
- Digital Class Rooms - 2
- ICT Enabled Classrooms -2

Student Support and Progression

Our college is committed to excellence in all spheres, therefore, every student who joins the college is extended academic, psychological, professional and financial assistance to make her stay in the college an enriching experience. College provides a meaningful partnership between students and teachers. This is seen in the planning of all academic and extra-curricular activities. Students with financial constraints are offered a wide variety of support with scholarships and freeships. College attempts to provide access to all kinds of reinforcements that students would need to complete their education such as remedial classes, Add on Certificate Courses and development of their soft skills. Career counseling at various levels prepares them for progression to higher studies as well as finding suitable placements.

Student support activities fall into four categories; 'academic', 'co-curricular', 'career guidance and placement', 'scholarships and other financial aids'. Remedial coaching for slow learners, Add-On Programmes, Guidance for competitive examinations, Basic English and Computer education, examinations and lecture series on various subjects. While the support in co-curricular activities is extended by Cultural Activity Committee, NSS, NCC, Camps and Career, Placement, Empowerment and Grievance related issues are addressed by the Career Guidance and DEET - Placement Cell, Anti-Ragging Committee, Grievance Redressal Cell, Counselling Centre, Mentoring System and Women Empowerment Cell.

Special care is taken to procuring scholarships for students and their timely renewal. College distributes prizes-scholarships to the meritorious students. Facilities for the differently abled are set up at convenient places.

Number of Students participate in sports activities and shine out by achieving championships or top three ranks at, Inter-collegiate and State level competitions. Many of UG students pursue PG programmes in the College and Universities. Some students are self-employed as businessmen and agriculturalists. Alumni meetings are held annually to track the progress of students.

Transparent Grievance Redressal Mechanism: Through the student Grievance Redressal Committee, the ICC, and the WEC, and the Complaint Box, the college has also put in place a transparent mechanism for redressing the student grievances, if any. No ragging complaint reported in the college testifies the standard of decent behaviour of our staff and students.

Governance, Leadership and Management

Criterion 6 provides how the college leadership plays a key role in its governance and management. The administration of the college leads each and every activity keeping in view the vision and mission statements of the college and creates an enabling academic environment in which the students realize their potential and transform themselves into multi-faceted personalities. Various committees such as CPDC, Staff, IQAC, Grievance Redressal Cell, WEC, ICC, Anti-Ragging Committee and other committees with the senior teachers as members and students under the chairmanship of the Principal contribute in the implementation of the vision and mission of the college. The views expressed by the students on the committees are given utmost priority. The feedback from the stakeholders, students, teachers, parents and alumni finds its place in the planning and development of the college. Similarly, the Criterion 6 explains the institutional plan and the organizational structure of the college. The college started implementing the e-governance **e-Office, College Administration and Information Management – CAIMS, DOST, Online Question Papers and e-Pass and many more.** The home loan, maternity leave, paternity leave, Group Life Insurance, etc., are provided for welfare measures for teaching and non-teaching staff. Internal and external financial audits are periodically conducted. In 2018-19, the external financial audit was conducted by the AG office. Academic audit is conducted by CCE every year. P Due to the tireless efforts from the college administration, it received Rs.2 cores (RUSA) Majority of the teachers worked working attended training programs viz., OC, RC, Short Term Course, FDP, workshops , paper presentations, seminars etc. The IQAC reviews the teaching learning process and learning outcomes and initiates post accreditation quality initiatives for promoting quality culture.

Institutional Values and Best Practices

Criterion-7 explains the integration of various social issues with the college regular curricular activities. The Institution shows gender sensitivity in providing facilities such as Safety and Security, Counselling and Ladies Waiting Room for girl students and female staff. The college took the sustainable and alternate energy initiatives such as: classrooms are well-ventilated, as a result of which, natural air and sun light reduces the consumption of electricity; LED bulb. Ramp, restroom, scribe facilities are available for the differently abled (Divyangjan). Similarly, the solid waste is segregated and handed over to the municipal authorities; liquid waste is allowed to sink in the pits and the e-waste is disposed off as per the guidelines of the CCE, Telangana. Rain water harvesting pits were dug to increase the ground water level in the campus area, the use of bicycles,

public transport encouraged, pedestrian friendly roads laid, the use of plastic and paper reduced, and green landscaping with trees and plants done. A Handbook of Code of Conduct for the Principal, Teachers, Students and Parents, Staff are explained in detail. The college celebrates the National Festivals like Independence Day and Republic Day, National Constitution Day and so does the celebration of birth and death anniversaries of the great Indian personalities to inspire the students. Also the college maintains a complete transparency in its functioning by being subjected to the academic audit, financial audit, departmental annual verification etc. Solid Waste Management, Democratic and Citizenship Values, mentor-mentee system, Green Diwali are few of the best practices of the college.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SRI VENKATESHWARA GOVERNMENT ARTS AND SCIENCE COLLEGE
Address	PALEM VILLAGE BIJINAPALLY MANDAL NAGARKURNOOL DIST
City	PALEM
State	Telangana
Pin	509215
Website	gdcts.cgg.gov.in/palem.edu

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	A Shivaleela	08540-228655	9154806805	-	palem.gdc@gmail.com
IQAC / CIQA coordinator	S Vidya Rani	-	9395148929	-	palem.gdc@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-06-1963

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Telangana	Palamuru University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	17-06-1969	View Document
12B of UGC	01-07-1969	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	PALEM VILLAGE BIJINAPALLY MANDAL NAGARKURNOOL DIST	Rural	5	2

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Science	36	Intermediate	English	30	12
UG	BSc,Science	36	Intermediate	English	30	15
UG	BSc,Science	36	Intermediate	English,Telugu	120	36
UG	BA,Arts	36	Intermediate	English,Telugu	120	43
UG	BA,Arts	36	Intermediate	Telugu	60	27
UG	BCom,Commerce	36	Intermediate	English	60	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				16			
Recruited	0	0	0	0	0	0	0	0	5	7	0	12
Yet to Recruit	0				0				4			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				5
Recruited	3	2	0	5
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	0	1	0	1

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	1	4	0	5

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	1		1		2

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	61	0	0	0	61
	Female	72	0	0	0	72
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	20	16	13	9
	Female	16	9	11	14
	Others	0	3	0	0
ST	Male	1	1	8	4
	Female	0	1	3	2
	Others	0	0	0	0
OBC	Male	39	31	14	28
	Female	52	23	19	28
	Others	0	0	0	0
General	Male	1	2	1	1
	Female	4	1	4	2
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		133	87	73	88

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
232	192	182	122	71
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	5	2	2

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
292	247	277	307	325
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
210	210	250	90	90

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
40	52	51	114	93

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
12	17	16	18	18

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	17	16	23	23

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 18

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
13.32	50.75	21.68	53.79	81.57

4.3

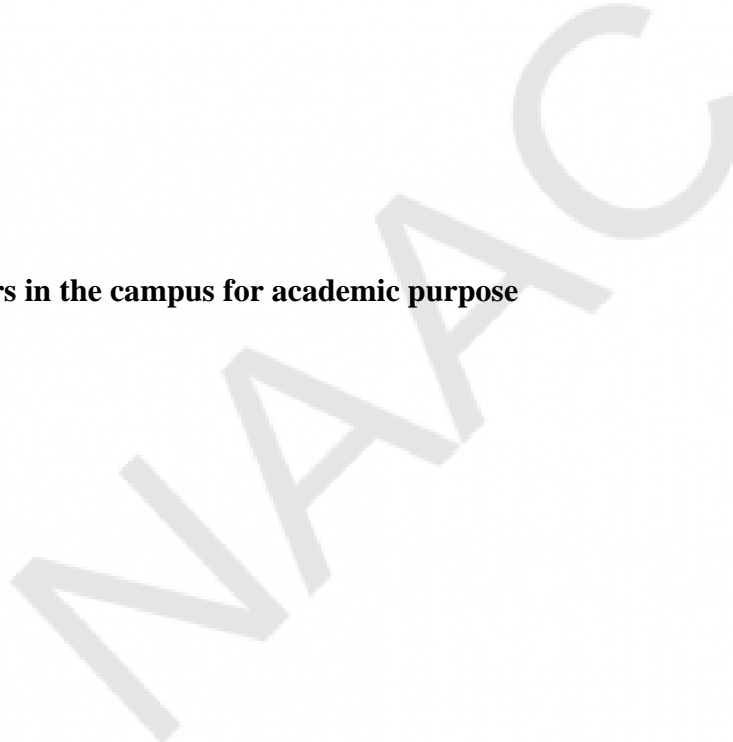
Number of Computers

Response: 75

4.4

Total number of computers in the campus for academic purpose

Response: 70



4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The College is affiliated to Palamuru University, Mahabubnagar, and the curriculum for all the courses is prescribed by the concerned Board of Studies of the University. The same curriculum is adopted by all the departments in the college. Other co-curricular and extra-curricular activities are designed and implemented in accordance with the Academic Calendar issued by the Commissioner of Collegiate Education (CCE) and the Almanac given by the University.

At the beginning of every academic year, the IQAC commences meeting with all HODs and initiates the process of preparation of the blueprints for curriculum planning and development by every department as per the University guidelines. The Heads of the Departments convene meetings and prepare the curriculum planning and deployment blueprint. Periodic meetings of the Heads are convened to review the process of implementation.

The Institution ensures delivery of the curriculum in the following ways:

Allotment of work load in each department is done based on specialization/options/ experience of faculty. Timetables are prepared by the timetable Coordinator in the concerned departments with the approval of Principal. Faculty members prepare lecture notes and teaching plan for theory subjects and laboratory manuals for practical subjects according to the curriculum of Palamuru University, Mahabubnagar. Based on the pre-requisites, extra hours are allotted to certain subjects. Academic coordinator and Principal monitor the syllabus completion status for every two weeks. Adherence to syllabus completion as per teaching plans is monitored through academic records maintained by the concerned faculty. Assignments are given on regular basis for every internal exam syllabus. Internal examinations for theory and practical subjects are conducted as per the schedule given by the University. Question papers for the internal tests are designed such that the course outcomes are attained.

Teaching faculty are entrusted with the task of mentoring 20 students on academic and personal issues, leading to a better learning atmosphere and to sustain their performance. Contents beyond the syllabus are taught through industrial visits, e-learning and guest lectures by experts from the industry and academia. e-Resources like National Digital Library, provided in Digital library to supplement the syllabus. Teachers are encouraged to adopt audio-visual teaching methods such as PPTs, ICT tools and online courses using e-class rooms. The college also organizes various programs related to the academics such as Field Trips, Educational Tours, Personality Development Seminars, TSKC. Library at the college is well equipped with books, journals, magazines, newspapers and Internet Facility. It is indeed a pride moment to mention that earlier Principal Dr. DSR. Rajender Singh, was an EC member till 2018, L. Ramesh Kumar, Asst professor of Botany and T.Sri Krishna, Asst professor of Mathematics are the members of various Board of studies (BOS).

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Sri Venkateshwara Government Arts & Science College adheres to the academic calendar strictly designed by the affiliated University and the Commissioner of Collegiate Education, Telangana Hyderabad designed for the conduction of extra- curricular activities regularly as a part of sensitizing the students to have better awareness of the various issues related to the National and International importance.

As a part of CIE ,the teachers prepare teaching plans according to the academic calendar and guidelines of the University. The schedule of external examination is fixed by the University and the same is displayed on notice board for students. In case of any change in the University schedule, some changes are required to be made in internal evaluation as well. These changes are communicated to the students well in advance. However, all efforts are made by the Institution to adhere to the academic calendar for CIE.

Academic calendar is prepared by academic coordinator in consultation with Department Faculty(s). In the beginning of the academic session the students are apprised of academic calendar and displayed on notice boards Only head of the institution can incorporate minor changes in academic calendar which may deem fit considering the unforeseen circumstances. The Schedule of All Examinations is given in academic calendar. The course teachers announce the syllabus and display question bank for Assignment-I and Assignment-II as per the academic calendar.

This educational institution conducts several add-on and certificate courses within the schedule fixed by the University apart from executing all curriculum activities functionally by way of fulfilling all kinds of academic needs of the students without any deviation as per the Almanac of the University. This educational institution plans systematically well before the beginning of every semester under CBCS pattern with the consultation of all the departmental committees for the initiation and execution of activities such as the planning of syllabus, completion of syllabus, preparing the students for internal and external examination as per the schedule issued by the affiliated Palamuru University Mahabubnagar. In the true sense, the continuous internal evaluation of the students is made by way of conducting home assignments, tutorials, internal tests, conduction of seminars, and conduction of add-on & certificate courses as per the academic calendar prepared well in advance.

I) The following are the important aspects of the academic calendar

- Academic calendar of departmental activity
- Planning of multiple activities of respective committees.
- Planning of extra- curricular activities of N.S.S cultural department.
- Activities of sports department including prize distribution function.
- Planning of examination department of the college.
- Tentative schedule of university examination.
- University schedule of holidays and vacations term and term start dates.

II) The college implements the examination and evaluation process as follows:

- Semester-wise two Internal exams.
- Semester examination Evaluation procedure.
- Some of the trainings and courses are conducted by the third parties
- The students' abilities and skills are evaluated by them .

However, social activities such as celebration of birth and death anniversaries of the national icons and celebration of various National and International days are organized in the college.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 5

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 13

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	4	3

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 16.65

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
45	45	80	40	25

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

This institution is a vital part of society and believes that curriculum must fulfil social needs as the stakeholders of the institution are part of the society. Therefore, the college lays emphasis on value-based education. There are cross-cutting issues like gender discrimination, environment pollution, the sustainability of eagerness to acquire knowledge, human values, professional ethics, conservation of water and energy, global warming, patience and intolerance. Curriculum level: Through the curriculum, the college attempts to sensitize the students on issues like gender discrimination, gender sensitization, social issues, human values and professional ethics, pollution, global warming, conservation of water and energy etc. Environmental Studies and Gender Sensitization to be taught as compulsory subjects for First and Second Year students as part of the syllabus accompanied by core subjects.

- Language subjects include literary units dealing with human values.
- Political science, History, and Economics acquaint the students with Human rights, duties and responsibilities.
- The syllabi of Botany, Zoology, Chemistry, and Biotechnology deals with the issues of the environment like pollution, conservation, eco-friendly methods to human sustainability.
- Physics and Mathematics give the logical thinking and ability to apply to social needs, alternate eco-friendly energy sources.

College level:

- This college sincerely promotes gender equity which is the fairness of treatment for women and men, as for their respective needs this may include equal treatment of rights benefits obligations and opportunities. The counseling is also done indirectly through the celebration of birth anniversaries of prominent women personalities and celebrates Women Equality Day and International Women's Day. The institution has constituted the Internal Compliance Committee (ICC) and the Women Empowerment Cell (WEC) with the senior lady teacher as convener and other women teachers and some girl students as members.

The Grievance Redressal Cell (GRC) is also involved in gender-sensitive measures. The Food Festival is organized by the WEC, this program was intended to cultivate the feeling of responsibility and entrepreneurship among the students. Apart from these, co-operation, equality, social service, social responsibility are integrated into the curriculum and it is implemented with the help of , NSS Units and Sports and GamesSelf Study Report of college

Environment: College gives importance to rainwater harvesting in the form of digging pits in the campus at suitable places. Our Chemistry department stores rainwater and is used as distilled water.

The volunteers from the NSS Units of the college under the guidance of the Program Officers were involved in the digging of four water soak pits on the college campus which can allow the rainwater to sink and replenish groundwater.

Sustainability: To sustain the institutional values we are adopting a code of conduct for students, faculty, Non Teaching staff, and Principal. The Fundamental Rights and duties of an Indian Citizen: The fundamental rights and duties say that Live, Equality, Freedom, Education, Cultural, Information, Constitutional Remedies are the basic human rights of all citizens irrespective of race, place, religion, caste, creed, age, gender.

Thus, the cross-cutting issues are integrated and addressed at College level.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 3.77

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	5	4	8

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 4.79

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 14

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1.Feedback collected, analysed and action taken and feedback available on website
- 2.Feedback collected, analysed and action has been taken
- 3.Feedback collected and analysed
- 4.Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 36.02

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
133	86	73	88	116

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
420	420	500	180	180

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 68.9

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
128	84	70	85	109

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Our educational institution has been pioneering constantly with the consolidation and consultation of the stakeholders and feedback analysis with the holistic academic welfare of the students mainly concentrating educational enhancement being embedded in the all round development in the process of fulfilling their ambitions and aspirations.

The following Innovative and interesting students capability assessment measures are positively exercised. They are :

1. Each and every academic year of the beginning we are preparing mentor and mentee list, as per the instructions of CCE, Hyderabad, Telangana State. Each Lecturer (Mentor) will be the incharge of a small group of students (mentees). According to this each lecturer, who is the incharge of small group of students would carefully study the socio-economic, health and educational background backgrounds of the students.
2. The lecturers analyzed the performance of the students in their slip-tests, unit-tests, assignments, student seminars, internal and university examinations.

Constructive measures of the improvement of Slow Learners

1. Each and every Academic Year of the beginning we are going to conduct bridge course classes, to create awareness among the students about general science and general arts to the B.A, B.COM and B.SC., respectively in order to boost up the enthusiasm and favourable attitude towards the chosen subjects.
2. After careful examination, finding out the slow learners in each class and group doubts in the concerned subjects are clarified by the lecturers.
3. We are driving the slow learners into very small groups and fixing up their responsibility of the battering their academic performance is greatly taken up by the Advanced Learner. An Advanced Learner is given that responsibility because the slow-learners could better open-up with their doubts with the co-students when comparing to a lecturer.
4. **Conduction of Remedial classes :** After the careful examination of the previous semester and exam results. Remedial classes, revision classes and doubts clarification classes are organized and conducted for the benefit of the slow-learners.

Perspective measures for the Advanced Learners:

1. Our Institution has always an eye on Advanced Learners to enhance their capability and skills in grasping and understanding the subject topics sooner and better. We are going to conduct Group discussions quiz, Elocution and Essay- writing competitions etc., for the benefit of the students.
2. In the light of student study project (Jignasa Programme) initiated by the Honourable Commissioner of Collegiate Education, Hyderabad, Telangana - students in each group are encouraged to participate in Jignasa Project work by selecting a topic and preparing a project on it

with the guidance of any lecturer of the concerned preferably 5 to 6 students in each project work. Each and every year, such projects are presented to the cluster and state level competitions.

File Description	Document
Upload any additional information	View Document
Paste link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 24.33

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

In our Institution all the faculty members are inculcated with the capability of innovative methods. All the faculty members are eagerly providing to give maximum knowledge to the students of remote areas.

In our Institution along with the old age methods like T-L process, the modern technology such as OHPS, LCD and Smart Boards are also used to strengthen the old T-L process. In order to make teaching academic coordination to empower and enable the use of various tools and technology for the improvement of teaching - learning by the faculty members.

All the faculty members are utilizing smart phones to transfer the subject knowledge by using Whatsapp Groups, Telegram Groups and other social media platforms. All the faculty members are sharing their subject materials through social-media platforms. The faculty members are getting rapport with the students through the above social- media groups especially during the pandemic period.

The faculty members are preparing videos their subject and uploaded on Youtube during the pandemic for the benefit of the students through this YouTube which have international reach and other college students are also benefited with this educational videos. All the students are enabled with good

concepts, group discussion and debates organized by various universities/colleges.

The Institution has nominated almost all the members of the teaching staff for attending orientation programs, refresher courses, faculty development programs. The college has equipped with all 5 ICT enabling classrooms, seminar hall, laboratories and 3 digital classrooms/virtual classrooms which play vital role in creative and innovative teaching learning process.

As a result of innovative and creative teaching and learning process, the staff and students from department of physics prepared circuits and charts for practical exams. Department of Botany students prepared Herbarium and films slide viewing. Department of Computer Science students are designing and developing charts for theory and practical classes. PPTs are encouraged in the class rooms. The college encourages the faculty to adopt new and innovative methods by using the digital and virtual class rooms for making T-L process interesting and lively.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long-term learning. Also in this pandemic situation, it is apt to adapt blended mode of teaching-learning for effective way of sharing knowledge. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the Institute ICT Tools:

1. Projectors- 12 projectors are available in different classrooms/labs.
2. Desktop and Laptops- Arranged at Computer Lab.
3. Printers- They are installed at all prominent places.
4. Photocopier machines - Multifunction photocopiers are available at all prominent places in the institute. There are 02 Photostat machines available in the campus.
5. Scanners- Multifunction printers & scanners are available at all prominent places.
6. Seminar Hall -seminar Hall is equipped with all digital facilities.
7. Smart Board- Two smart board are installed in the campus.

8. Virtual Classroom - It is digitally equipped with a mike, projector, cameras, and computer systems.
9. Online Classes are taken through Zoom, Google Meet, Microsoft Team, Google Classroom.
10. UGC NET Centre: UGC Net Centre is equipped with 8 Computers with a High-Speed Internet Facility.

Use of ICT by faculty :

A. PowerPoint presentations- Faculty is encouraged to use power-point presentations in their teaching by using LCDs and projectors. They are also equipped by a digital library, online search engines, and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks, and various competitions are regularly organized for students.

C. Online quiz- Faculties prepare online quizzes for students after the completion of each unit with the help of GOOGLE FORMS.

D. Video Conferencing- Students are counselled with the help of Zoom / Google meet applications.

E. Video lecture- Recording of video lectures is made available to students for long-term learning and future referencing.

F. Vitrual Class Rooms : Virtual class rooms is more different than PPTs and Projectors. In virtual class rooms, teacher from any college in Telangana Govt. Colleges can teach and students from our college can listen, ask doubts and communicate with teachers. It is also possible that our college teachers teach in Virtual class room and other college students listen to classes.

G. Online competitions- Various technical events and management events such as Poster making, Ad-mad show, Project presentations, Business quiz, Debates, paper presentations, etc. are being organized with the help of various Information Communication Tools.

H. Workshops- Teachers use various ICT tools for conducting workshops on the latest methods such as programming languages, simulations etc.

I. Youtube Channels- Teachers are instructed to record their content and made available in their customized youtube channels by which not only our institution students but also other students throughtot the globe might be benefitted.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**Response:** 58.4**2.3.3.1 Number of mentors**

Response: 5

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years****Response:** 86.3

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**Response:** 15.13**2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	4	2	2

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 14.58

2.4.3.1 Total experience of full-time teachers

Response: 175

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the **students** well in time. Personal guidance is given to the poor performing the students after their assessment.

It is a continuous process of the college to prepare its annual academic calendar by fusing the academic calendar supplied by the commissioner of Collegiate Education, Telangana and the Almanac of the Palamuru University.

Before the 2016-17 academic year, there was a year-wise system in which the time schedules for the conduct of internal exams (such as unit tests, quarterly, half-yearly and pre-final exams) and question paper patterns are used to be decided and designed at the college level only. The examination committee consists of convenor and members.

Whereas from the academic year 2016-17 onwards, the State Government of Telangana has instructed the University to introduce the semester system as per CBSE which is implemented by the Palamuru University. Then onwards, the time schedules for the conduct of internal exams and question papers patterns are decided and designed by University only. The university proposed to conduct two internal exams in a semester.

There is a Continuous Internal Evaluation(CIE), in which evaluation process includes both internal

assessments, semester-end examinations. The evaluation of the answer scripts of the internal assessment test is carried out by the college and the semester-end examinations by the affiliating University. Internal assessment test consists of 20 marks (15 marks for written test and 5 marks for assignment) and is conducted twice in each subject, in every semester the remaining 80 marks are for a semester-end external (University) written examinations.

During every internal exam, separate room-wise attendance will be maintained. The timetable of every internal exam is prepared and intimated to all the faculty and student by circulating the notice register and by displaying on the notice-board. The time schedule of the internal exams is maintained strictly. The question papers will be prepared by the concerned faculty and the required xerox copies will be supplied to the examination halls as per the subjects' strength in that hall/room.

The main characteristics of the mechanism are followed as under:-

- The evaluation of answer sheets will be done and the marks will be entered in the student's progression register and uploaded online using the link given by the affiliating University by the concerned faculty.
- Our institution also has a structured mechanism to solve the grievances of students if any. They are brought to the notice of the examination branch, and they are solved in the most amicable and time-bound manner by consulting with the affiliating University help desk.
- Staff meetings are conducted periodically at the college level to review the evaluation process, collect feedback and initiate needy action.
- In order to ensure transparency in the internal assessment, the institution provides the evaluated answer scripts to the students for their feedback or grievance, if any.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

A transparent, time-bound, and efficient method is being followed in Sri Venkateshwara Government Arts & Science College in terms of dealing with internal examination-related grievances. Various internal examinations are being performed throughout the semester. Some of them are- unit-test1, unit-test2, assignments, practical examinations, project works, continuous evaluation, etc.

Internal Assessments (Test 1 and Test 2):

Immediately, after the unit test, the solution of the test along with the question-wise marking scheme is displayed on the notice board within an hour after the test to maintain transparency and uniformity in the assessment of the internal tests. The faculty evaluates the papers within a week of the conduction of the

test. The evaluated answer sheets are shown to students in class and faculty undertakes individual grievances with a student on the paper, if required by the student. At the end of the semester, the average marks of both the unit tests is calculated and verified with the students. If any discrepancies are reported by the students, then they are resolved by the faculty immediately.

Assignments :

The faculty evaluates assignments based on the rubric which is also shared with the students. The rubric consists of criteria- timely submission, clarity, neatness, etc. The evaluated assignments are given back to students thus maintaining the transparency of the marks assigned and resolving grievances is any.

Lab experiments :

The experiment performed in the lab by the student is immediately evaluated by the faculty and the performance marks are assigned based on the lab rubric designed by the faculty. The lab rubric is given in the lab manual which is shared with the students well in advance before the lab is conducted. The lab submissions are taken, and the marks given by the faculty are available to the students immediately, thus providing a transparent way for students to reflect on their strengths and areas of improvement.

Our Institution is included HLC to extend services for organizing certificate verification with respect to POLYCET and EAMCET COUSELLING.

The examination branch always strives to send the information received from the affiliating University through the social media groups, by displaying on notice boards and by circulating the notices to the classrooms. The examination branch of the college downloads all the relevant and required application forms from the University website and issues the same to the students with an instruction to fill them properly and return them in time. After completion of collection of fee, the branch will submit the filled in applications forms along with the original DDs to the University. The college examination committee is very dynamic, well experienced coupled with commitment and time bound, works efficiently to address the issues and grievances of the students in a time-bound manner. Besides, the examination committee will also sort out the issues pertaining to the internal assessments and redress the grievances. The college received good applause from the affiliating University for fair and smooth conducting of Internal and external examinations without any grievance.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Programme outcomes, programme specific outcomes and course outcomes for all programmes offered by the Institution are prepared by the departments and approved at the beginning of the academic year by the academic coordinator in the form of manuals and the same is informed to the students by the concerned teachers in their classrooms.

Teachers also explain the programme and course outcomes to students at the time of commencement of the semester for the benefit of the students. They exchange their views in this regard and infuse positive insight among students.

In addition to the subject courses, the POs and PSOs such as TSKC, Yoga, Personality Development, Certificate courses are undertaken by the Institution to train the students to get soft skills, communication skills, life skills, critical thinking, self-confidence, self-defence and moral values.

Every staff member is voluntarily assigned to provide the programme outcomes and specific outcomes from the syllabus designed by the University. Besides these, they conduct extension lectures, seminars, quizzes, debates, group discussions and student study projects to enhance creativity and innovativeness of both for the teachers and students. These provide a way for the all-around development of the students.

By implementing these methods, the programme and programme specific outcomes are achieved abundantly. The administration, the instruction and the implementation are amicably coordinated in extending each and every activity related to the welfare of the students strictly following the instructions and guidelines of the higher authorities.

The detailed Program Outcomes, Program Specific Outcomes and Course Outcomes are placed on the college website and are made available to all the stake holders such as teachers, students, parents and Alumni. The COs of the Laboratory courses are also communicated to the teacher and students in the form of manuals or handouts. The relevance of the COs will be discussed by the faculty with the students and the feedback on COs is obtained from the students.

Pass percentage in University examinations.

Gold medals and Ranks at College level University Ranks and progression to the higher studies.

Performance in the District, State, National level cultural & academic competitions.

The course outcomes attained are

Problem analysis: Identify, formulate, research literature, and analyze complex problems reaching substantiated conclusions

Design / development of solutions: Design solutions for complex problems and design system components or processes that meet the specified needs with appropriate consideration

Modern tool usage: Create, select, and apply appropriate techniques, resources, and modern IT tools

Ethics: Apply ethical principles and commit to professional ethics and responsibilities and norms.

Individual and team work: Function effectively as an individual, and as a member or leader in diverse teams, and in multidisciplinary settings.

Communication: Communicate effectively on complex societal activities with the extended community and with society at large, such as, being able to comprehend and write effective reports and design documentation, make effective presentations, and give and receive clear instructions.

Life-long learning: Recognize the need for and have the preparation and ability to engage in independent and life-long learning in the broadest context of technological change.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Our college is affiliated to Palamuru University, Mahabubnagar, Telangana State. We offer Under Graduate Courses under the Faculty of Arts, Commerce, and Science. For these programs and courses, the institution follows the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes, and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and display on notice board. We take utmost care of measuring the level of attainment of POs, PSOs, and COs and follow formal as well as informal mechanisms for the measurement of attainment of the outcomes. We take feedback from all the stakeholders in this respect and try to take necessary steps accordingly.

- The institute follows the Academic Calendar of our affiliated university.
- All the subject teachers maintains Academic Diary in every academic year and use of digital diary from this year.
- All the subject teachers prepare Semester-Wise evaluation Reports.
- Internal examination committee analyzes evaluation reports of results.
- Institution considers feedback from the Stakeholders for the attainment of PO, PSO and CO.
- and review of the Students' Progression to Higher Studies.

The Program outcomes of Bachelor of Arts are as follows:

PO1: Students are introduced to community engagement and global understanding

PO2: Critical and creative thinking of the students has been developed.

PO3: Students developed their Communication skills.

PO4: Ethical values are inculcated among the students.

The Program outcomes of Bachelor of Science are as follows:

PO1: The students understood the fundamentals of science education.

PO2: The students' knowledge in all basic sciences is enriched.

PO3: Interdisciplinary approach amongst students has been developed.

PO4: Sense of scientific responsibilities, social and environment awareness have been inculcated among the students.

PO5: Students built-up a progressive and successful career in academics and industry.

PO6: Students are motivated to contribute in the development of Nation and community.

Attainment levels:

Attainment of programme outcomes and programme specific outcomes can be measured by the following points:

- The program outcomes are assessed by the pass percentage in the internal and external examinations.
- The student learning levels are continuously evaluated by the teachers in the class room interaction and oral testing methods.
- Students are guided regarding the future prospects of various courses in the college.
- By the involvement in workshops, seminars, field visits students acquire sustainable knowledge of society, industry and economical aspects.
- Be creative, strategic and analytical in solving problems.

Attainment of course outcomes can be measured by the following points:

- Continuous semester evaluation comprising of internal tests, assignments, seminar presentations and student study projects, group discussions, debates to improve their performance.
- Remedial classes for slow learners and study projects for advanced learners through quality improvement programmes.
- Written assignments to improve the flow of thoughts and expression.
- In-depth knowledge of the subject is tested through practical examinations.
- Biometric attendance to lead regularity and punctuality are finalized at college level and conveyed to IQAC through Internal Examination Committee.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 37.46

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
12	23	29	31	27

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
40	52	51	114	93

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.93

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 4.6

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	4.60

File Description	Document
Institutional data in prescribed format	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document
Any additional information	View Document

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 2.04

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	1

3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	11	8	8

File Description	Document
Supporting document from Funding Agency	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Paste link to funding agency website	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 9

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	1	2	5

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.31

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	3	0	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Sri Venkateshwara Government Arts & Science College believes in comprehensive and all-round evolution of its students, especially as a social being who understand their responsibility to the society and its wellbeing.

Every Year, programs are organized under which students and staff participate voluntarily in community based activities with neighborhood. Various awareness programs, workshops, rallies and road shows with themes like cleanliness, green environment & tree plantation, gender sensitization, traffic rule awareness, demonetization and digital payment, and empowerment of girls and women.

The College has 2 very dynamic National Service Scheme (NSS) unit, which actively engages in socially relevant issues and contributes its role. The NSS unit organizes several street plays that sensitize large audience about subjects such as Saving Water, Environmental Issues, Citizen Responsibilities, , etc. Other drives led by the NSS are the annual Blood Donation, Swachh Bharat and Voters Day.

The NSS units and staff of college arrange celebrations on the days of National Importance and keep the

essence of patriotism alive in the students of our college. The Student Council, in collaboration with Women Development Cell (WEC), coordinates many projects that have an essential social bearing, including celebrating Women's Day, Teacher's Day, campaigns against the harassment of women, literacy drives, arranging sessions by experts / professionals on gender sensitization and legal rights of women. Socially connected celebrations such as Telugu Bhasha Diwas, International Yoga Day, Teachers Day and Unity Day are also organized with zeal.

Handholding sessions on topics like time management, nourishment and diet planning, hypertension, physical and mental health maintenance were arranged.

Since the advent of Covid-19 pandemic, the volunteers have taken an active part in spreading awareness on various issues like: Mental health, Aarogya setu app and Mask making. Volunteers prepared masks at their homes in huge volume and distributed to common people. The Technical team came up with COVID tracker wherein all the students would be updated with the number of COVID-19 cases.

Continuous voluntary activities by students to maintain cleanliness in and around the Campus, create awareness about the role of clean environment in human health and contribute to the National Swachh Bharat Abhiyan.

Best Programmes :

Green Diwali Programme : Green Diwali Programme have been organising by TSKC. Students participated in this programme educates their friends and neighbours. Green Diwali is a way of celebrating the festival of lights with minimum damage to the environment. The idea is simple, we have to save the environment and mother Earth, which provides us all the natural resources.

Food Festival : Food Festival have been conducting since 2017.we organise this programme to bring the awareness on Telangana food varieties and their health benefits.

Learning outcomes of the activity:

- 1.Enlarge the knowledge of societal issues and problems and to search solution by getting involved with their lives.
- 2.Develop a passion and brotherhood towards community, affected people/animals and destitute.
- 3.Develop skill and aptitude for problem solving.
- 4.The skills developed include social skills communication skills, management skills, leadership skills, analytic skills, perceptual skills etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**Response:** 0**3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**Response:** 23**3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	5	10	3	3

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years**Response:** 115.38

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
165	335	575	185	380

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 0

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document
Any additional information	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 10

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	6	1	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The infrastructure and facility available on campus are among the very best.

The college has been built with a very good infrastructure for the benefit of the students. It is all done with a focus to provide the best possible facilities for the student community as well as the staff members. The college campus is spacious with well-ventilated classrooms, well-equipped laboratories, a library and spacious ground.

Campus

The College is spread across 5 acres of land. It has 2 buildings viz. The main building, which houses a Principal's office and Administrative office, Seminar Hall, Virtual Class Room, TSKC LAB, Computer lab, Physics Lab, Chemistry Lab, Botany Lab, Zoology Lab, Departments, Classrooms, Staffroom etc. The RUSA building has 8 Classrooms. The sports ground adjacent to the college building is used for outdoor activities. The campus has sufficient leisure space for students. Surveillance Cameras are installed on the campus for the security and safety of the students and staff.

Teaching Learning Facilities

- **Classrooms:** *The classrooms are quite spacious, well light and ventilated. Out of 17 Classrooms, 1 is Virtual Class Room, 2 Digital Class Rooms, and 2 Class Rooms are equipped with LCD Projectors.*
- **Laboratories:** *The college has separate laboratories for Physics, Chemistry, Computer Science, Botany and Zoology. All the laboratories are adequately equipped with all the required instruments and LCD Projectors.*
- **Library:** *The Library is situated on the first floor with a seating capacity for 40 students. The College Library is the hub of learning with a rich collection of books, e-books, standard reference sources. The library subscribes to national journals. The College Library is partially automated with Online Public Access Catalogue (OPAC) of Library holdings and is Wi-fi enabled.*
- **E-Resource Centre:** *It is a part of the Library. It has 08 Computers for Internet access for students and staff for their academic work with printer facility.*
- **Audio-visual Aids:** *In order to make the teaching-learning process more innovative, scientific and students' centred, the college has procured several Audio-Visual aids such as overhead projectors and LCD Projectors, 3D Models and Maps and charts.*
- **Internet Facility and Wi-Fi:** *This college campus has a high-speed internet facility and Wi-Fi facility.*
- **Audio Visual facility for Co-curricular and Extra-curricular activities**
- **Seminar Hall:** *College has an ICT enabled Seminar Hall with 500 seating capacity. The various programmes like seminars, talks by eminent scholars, etc., are arranged in the Auditorium*
- **Digital Class Rooms:** *College has 3 Digital Class Rooms with a seating capacity of around 50 each*

which are used for conducting Seminars and talks of eminent Scholars and other programmes.

Common Facilities

The college provides certain common facilities to its staff and students etc., ladies waiting hall, canteen, paly groud etc.,

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The institution gives utmost importance to the overall development of the students and organizes various sports, games, and cultural activities on campus regularly.

The college has physical facilities for physical education activities.

- 1. Indoor games like chess, carom board etc. equipment are available for students and staff.*
- 2. College also has play grounds for volley ball, kho-kho, Kabaddi. The sports material are also provided to students.*
- 3. Long jump pit, single bar, double bar also available as gymnastic facility.*
- 4. Musical instruments are available for organizing cultural programmes.*
- 5. Adequate open space is available in campus for cultural activities.*
- 6. Cultural activities are organized on the first day of every New Year.*
- 7. The students participate and perform in various cultural activities like folk songs, group song, folk dance, skit, mime, one act play, drama, Rangoli, poster presentation and other cultural activities.*
- 8. Students are also encouraged to participate in Youth Festival (Yuva Mahotsav).*
- 9. Incentive marks are given to students who participate in cultural activities.*
- 10. International Yoga Day is also organized every year on 21st June.*

LIST OF INDOOR AND OUTDOOR GAMES	S.No	Game Name

1	Carroms	
2	Chess	
3	Cricket	
4	Kho Kho	
5	Vollyboll	
6	Tennis	

DETAILS OF CULTURAL EVENTS	S.No.	Name of Event	Probabl
	1	National Voters Day	January
	2	Sankranthi Festival	January
	3	College Annual Day	March
	4	Haritha Haram Planation Programme	June-Ju
	5	Independence Day	Agust
	6	Bathukamma Festival	Octobe
	7	Yuvatharngam	Decem

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 27.78

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 05

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**Response:** 100**4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
13.32	50.75	21.68	53.79	81.57

File Description	Document
Upload audited utilization statements	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

Sri Venkateshwara Government Arts & Science College palem has a long history of 58 Years in parallel with the history of the college which was established in the year 1963..College library is the heart of institution. It supports process of college education through providing required reading materials (Print + Electronic) to the user and opens the doors to the wide world of books which encourages reading for gain of knowledge and pleasure. Library is equipped with essential academic and intellectual needs of its students. College library is also used for recreation and leisure as it provides light reading materials like magazines, novels etc. Library has separate building block and has spacious reading room provide an atmosphere conducive to study. It has provision of 40 seats for users to be seated.

It is well stocked and collection consists of more than 22765 books. Collection is continuously updated with changes curriculum, It subscribes to many newspapers and Journals.

Library is a member of N-LIST(a programme of INFLIBNET) to provide remote access to users to huge number of e-resources.

Objectives:

1. Extend support to teaching ,learning and research initiatives of the college
2. Provide career employment information resources to the users
3. Provide access to Internet, OPAC, and e-resources
4. Create a suitable ambience for optimum usage of library resources.
5. Assist in retrieval of reading material and e-resources.
6. Be of service to the neighboring community , senior citizens, alumni by extending the available information resources Endeavor to meet changing user needs challenges

Library Architecture :

The college library has separate building withsft with 2 Rooms. Room No.51 consists of Reading Room, Room No.52 consists, periodicals section, reference & competitive section.Librarian's cabin. , Digital Library.

USERS:

The clientele of library includes all the students on roll, of Under Graduate, teaching faculty, non-teaching staff. It has about 300 Under Graduate students, 15 teaching and 5 non teaching staff to serve, Alumni.

COLLECTION:

Library house 22765 books at present and it covers many broader to minute subjects. Library subscribes to journals, periodicals related to subject & also to recreational magazines. Library subscribes 05 newspapers covering English, Telugu, as per the needs of UG students and staff.

Library Building

- 1.Reference section 1
- 2.Books section 1
- 3.NEWS paper reading section 1
- 4.Internet facility 1 v. Stock 2
- 5.Book Lending Section section 1
- 6.Reprography Service

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.34

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	1.70

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 9.87

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 30

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution has well-developed IT facilities including Wi-Fi. An adequate number of computers with printers, scanners, and high-speed internet is available in the office, examination section, computer room, store, and library. All computers are in LAN with an internet bandwidth speed of 50 mbps.

There are 75 Computers in the College. All the computers are installed with required software.

IT Facilities Provided in last five Years

- RUSA Additional Class Rooms Built with 8 Rooms.
- Seminar hall renovated and equipped with Sound Systems, LCD Projectors and furniture.
- As per the NAAC Peer Team Instructions -Principal Chamber is changed to another room and renovated with all the equipment and furniture.
- Wifi facility available in the college with 50mbps Speed.
- One Virtual Class rooms is installed
- 3 Digital Boards were installed.
- TSKC Lab was established with the capacity of 23 Computers.
- LCD TV was installed in the MANA TV Room to watch the TSAT Nipuna Classes.
- 53 HP i3 Desktops were purchased for the benefit of students.
- all the Laboratories were installed with the LCD Projectors.
- UPS-5KVA -6 and UPS-15KVA-1 were installed.
- Institute has upgraded the 10 Mbps Leased Line Internet connectivity to 100 Mbps Fiber Net Connections.
- The Internet Service Provider (ISP) BSNL provides connectivity with high fault tolerance.
- Internet connectivity is available in TSKC LAB, Virtual Class Rooms, Digital Class Rooms and Administration Office , UGC Recourse Centre , Library.
- There is a Separate Internet Connection for Library and UGC Recourse Centre.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 4.17

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 7.02

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1.42	2.31	1.71	4.26	3.31

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Maintenance of Library Facilities:

The books and journals are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites. Library Committee has been constituted for co-ordination in respect of learning resources.

- *Procurement of new books &renew of journalsand recommendation for additional books*
- *Updating and maintaining of all library records*
- *Addressing issues and grievances of users*
- *Update and upgrade the library contents, periodically as per updates in curriculum*

Computers: *The institute has an adequate number of computers with internet connections and utility softwares. Computer systems, UPS, Softwares and Servers are maintained by outsourced technicians, Lab Assistants and Lab-In Charges.IT infrastructure is maintained by the head, IT Coordinator along with departmental coordinator.*

Classrooms & Seminar hall: *Classrooms and Seminar hall are provided with enough seating capacity and LCD projectors. Cleanliness of class rooms and seminar hall is maintained on regular basis.Working condition of audio system, LCD projectors etc. is done on regular basis.*

Laboratory: *Laboratories are regularly maintained by the Laboratory attendant. Records of equipments are maintained in Dead-stock Register (DSR) as per the process.Equipments are maintained properly, calibrated and serviced periodically. Major breakdown maintenance if required, is carried out by external agencies.*

Maintenance of other support systems:

- *Housekeeping for regular cleanliness of corridors, washrooms, classrooms, laboratories and premises is done by external agencies. Sanitizing of washrooms is done on regular basis.*
- *Greenery is maintained by the gardeners of external agencies.*
- *Power backup facilities like Generators are maintained by Internal Electrical maintenance department. Clean and hygienic drinking water is available in the Institute. Water coolers are maintained and cleaned on regular basis.*
- *Overhead water tanks and water coolers are cleaned periodically.*
- *Quality of drinking water is checked by measures pH and Hardness.*
- *Sports facilities are maintained by the sports committee and the menial staff.*

The below mentioned points are inspected before start of every semester.

- *Classroom facilities such as lights and fans, LCD projector and sound system, availability of internet connections are inspected before start of every semester.*
- *Working condition of computers, devices, and equipments is ensured.*
- *Working condition of machines in the workshop is ensured.*
- *Stock checking activity is done prior to start of new semester.*
- *House-keeping committee of the institute inspects the facilities like toilets, classrooms, corridors.*
- *Food committee supervises the cleanliness and hygiene in the canteen and monitors the food quality.*
- *Library committee collects specific needs of the students and staff.*
- *Sports committee ensures the availability of sports equipments and monitors the usage of the ground, courts and indoor games facilities.*

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 23.05

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	16	95	104	132

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 1.9

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	6	9	6	6

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: C. 2 of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 42.64

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	156	148	135	171

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 4.32

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	3	4	6

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 12.5

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 5

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

5.3.2: Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute believes in giving equal opportunity to the students in supporting the college faculty in running the affairs of the college. For this the college endeavors to provide them with opportunities to participate in various academic and administrative bodies.

As per the recommendation of college IQAC, the principal decided to form the Student Council from 2012-13. Representative from each class were selected by the students.

SRC (STUDENTS' REPRESENTATIVE COUNCIL) is a student body of the college consisting of student representatives from all the branches. The SRC is mainly involved in conducting and organizing intra and inter-college activities. These events include "Yuva Tharangam" Sport & Cultural Program, Annual Day, Festivals, Cultural Events and extension activities.

All these activities throughout the year help the students to improve on their communication skills, presentation skills, and organizational skills and help boosting the self-confidence of the students and help them explore their latent talents.

Aims and objectives of SRC are as follows:

- To enhance communication between students, administration, staff and parents and all concerned stakeholders.
- To promote friendship and respect among fellow students and teachers.
- To promote co-curricular and extracurricular activities by providing the platform.
- Representing the views of the students to college administration.
- To support the administration and staff in the development of the institute.
- To represent the views of the students on matters of general concern to them.
- To promote the core values as defined in the Mission Statement of the college.
- To promote an environment conducive to educational and personal development.
- To coordinate activities of students' societies of various departments.
- To actively participate in the conduction and organization of various functions.
- To coordinate the functioning of various clubs and committees.

FOOD FESTIVAL EVENT VIDEO : <https://www.youtube.com/watch?v=X9SVIWZRSj0>

Shortfilm for Yuvatharangam :<https://www.youtube.com/watch?v=dZhX9aUttm4>

STUDENT REPRESENTATIVE LIST

S.No.	Representative Name	Roll No	Class	Year
1	Afreen	19033035445001	BZC E/M	I Y
2	P.Brahmam	19033035445512	BZC T/M	I Y
3	J.Vamshi	19033035441002	MPC E/M	I Y
4	P.NARESH	19033035468007	MPCs E/M	I Y
5	B.Shiva	19033035129002	B.A E/M	I Y
6	G.Raju	19033035129506	B.A. T/M	I Y
7	K.Nagalaxmi	19033035635502	B.A/ (L)	I Y
8	A.Chnadra Sagar	18033035445001	BZC E/M	II Y
9	V. Saipriya	18033035445527	BZC T/M	II Y
10	V.Balakoti	18033035441501	MPC E/M	II Y
11	K.Bangaru	18033035441501	MPC T/M	II Y
12	B.Narmada	18033035468003	MPCS E/M	II Y
13	R.Kalpana	18033035129004	B.A E/M	II Y
14	K.Saikumar	18033035129506	B.A T/M	II Y
15	K.Bharath Krishna	17033035445527	BZC T/M	III Y
16	D.Pawan Kalyan	17033035445010	BZC E/M	III Y
17	B.Suresh	17033035441501	MPC T/M	III Y
18	G.Shilpa	17033035468004	MPCS E/M	III Y

File Description

Document

Upload any additional information

[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 28

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	32	34	38	36

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

About Alumni Association :

Inspired by the spirit and sacrifices made by Late Thotapally Subrahmanyam garu in developing Palem village, the Alumni of Palem Educational Institution have formed a Charitable Society called "Palem Poorva Vidyarthula Seva Samithi" which is registered under the A.P. Public Societies Registration Act, 2001, vide Regn.No.91 of 2012, dated 30-01-2012. .

The objects of Society include:

- Developing the small villages like Palem as a model village.
- Propagation of greenery.
- Promotion of academic excellence in schools and colleges.
- Providing food at least once in a day to totally uncared and unsupported old people.
- Annadanam to feed the poor, supply of books to libraries, promoting sports, conducting free yoga classes and medical camps, etc.

Alumni Contribution to the Development of College :

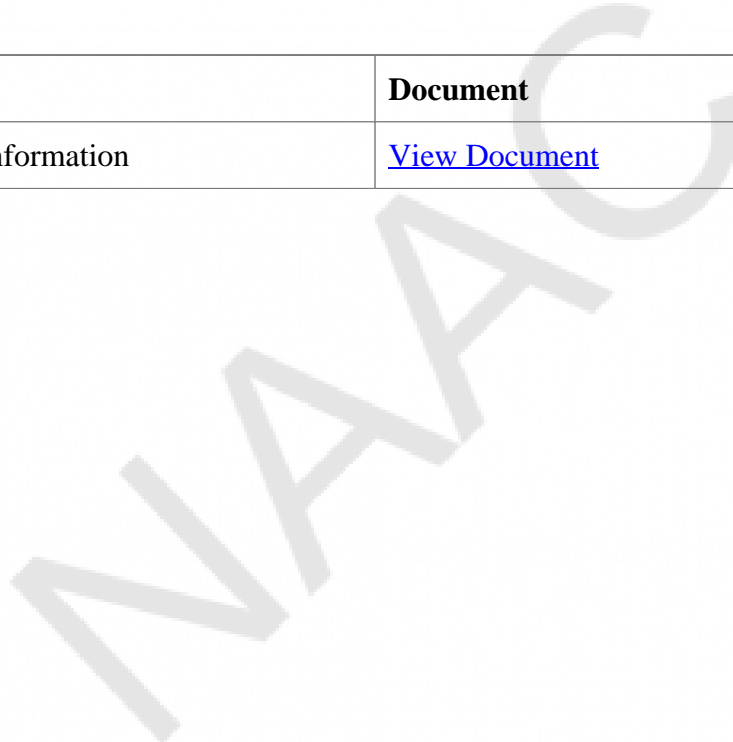
- alumni Association involves in College Development plannings. Alumni meeting held every year and alumni members gives their suggestions to College Development.
- Providing Scholarships to the Toppers from all the Groups of every year to encourage the students.
- Conducting Personality Development Classes with the Experts from various Departments.
- Alumni Association Provided Rs.20000/- Financial Assitance for recruiting TSKC Mentor for 2019-20 AY. In this Year institution offered Fundamentals of Computers and MS-Office from the Department of TSKC.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document



Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

HISTORIC BACKDROP OF COLLEGE :

Sri Venkateshwara Arts & Science Degree College, a sterling landmark of Higher Education in the Palem village of Nagarkurnool District was established in the year 1963 by the peerless efforts of Sri.Thotapalli Subbaiah of Palem village with the prime motive of ensuring quality education within the reach of poor and downtrodden rural students hailing from all the corners of the district.

VISION:

Integrating quality education and life skills which enables the rural and first-generation Learners of our college to meet global demands.

MISSION

1. Providing a structured learning environment.
2. Promoting the learning skills among the less privileged backgrounds and encouraging them to be a part of the high-quality education process.
3. Empowering them with the latest teaching strategies and updated skills
4. Inspiring them towards community service through innovative programs.
5. The vision and mission of the institution is communicated To all the stakeholders through our college website and display on the college notice board.

The IQAC and Academic Coordinators prepare the Institutional Academic and Action Plan as per the Academic Calendar provided by the CCE, TS and the almanac of the University. The IQAC always ensures to execute and implement the Academic Action Plan by all the departments and encourages them to conduct various Co-curricular and Extra-curricular activities effectively. In making the vision and mission successful, the institution allows every teaching and non teaching staff in moulding the students lives radiantly and perfectly. All methods and infrastructure are totally initiated for the all round development of young students studying in this college. Moreover, certain activities such as involving the students in National Service Scheme would enable the students to grow psychologically strong in better understanding the societal needs,issues and problems existing in the lives of the poor people. This way of exposures to the outer world helps the students to understand the society in better way and also transform themselves as good citizens in the process. The governance of the institution is highly reflected in the procedure how the various committees are performing their functions with enthusiasm of performing their duties asrequired. Few suchcommittees are Academic Committee, Examination Committee, Internal

Compliance Cell. Women Empowerment Cell. Grievance and Redressal Cell, Anti Ragging Cell.

1. To achieve Academic excellence by involving well qualified, experienced and dedicated teaching fraternity.
2. To make the students socially and economically productive and responsible citizens who can play a positive role in building the Nation.
3. To equip the students with the Skills and Competencies necessary to meet the emerging challenges of a highly Competitive and Globalized World.
4. To promote the use of technology and establish itself as a center of excellence.
5. To impart the Knowledge in curricular, co-curricular and extra- curricular fields and provide market oriented Skills for the overall development of student personality and to make them Self sufficient.
6. To provide Value-Based Education.

File Description	Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Sri Venkateshwara Government Arts & Science College promotes and practices decentralization in all academic and administrative activities, it has various academic and administrative committees to monitor, plan and execute smooth functioning of the Institute.

Administrative Decentralization:

Principal and other Faculty are responsible for planning and policy implementation, academic and other extension activities. The Principal gives instructions to the faculty to prepare the annual departmental budget. The Principal conducts a meeting with all the faculty members of the department and asks them to submit requirements along with relevant quotations, depending upon the need of the syllabus and current industry trends. For the acquisition of goods and services, including requisition preparation, funds approval, payments to suppliers, and follow-up inquiries, college practices decentralization by providing operational autonomy to the faculty.

Faculty members prepare a consolidated report and submit to the Principal for approval. The Principal consolidates requirements of all the departments and forwards it to the CCE for approval. The sanctioned budget from the management is received by the institute.

Academic Decentralization:

There are several different committees with well-defined functions that give academic and administrative leadership to the institution. Academic Council Committee is responsible for the holistic development of the college and to recommend the enhancement of student facilities, students' life and experiences at the Institute. Its responsibilities are

- Prepare the Academic Calendar before starting the semester with the approval of the Principal.
- Track the Syllabus completion of Theory/Lab for all the departments.
- To make arrangements for the conduct of examinations in conformity with the University directives from time to time.
- To maintain proper standards of academic records.
- To take active measures for improvement of standards of teaching, research, and training.
- To consider the recommendations of the sub-committees and discuss the issues/ developments at least once in a month.
- To discuss and review the co/extracurricular activities of the college.
- Maintaining discipline in the campus.
- Maintain the Minutes of the Meeting.
- Organizing Conferences/ Workshops.

There are four main units in the college under which the various committees are constituted for smooth and effective functioning of the college.

I. Academic Committees:

- Admission Committee (DOST)
- Academic Council Committee
- Time Table Committee
- Examination Committee
- Library Committee
- Anti Ragging Committee

II. Administrative Committees:

- SC , ST Students Welfare Committee
- Minority cell Committee

III. Fund Mobilisation & Utilisation Committees:

- IQAC Committee.
- Admission Committee.
- NAAC Committee.
- CPDC Committee.
- Alumni Committee
- NSS Committee.
- Red Ribbon Committee.

- Grievance Redressal Committee.
- Literary & Cultural / Yuvatharangam Committee.
- Career Guidance Committee.
- Women Empowerment Committee.
- Games and Sports Committee,

Anti-Ragging, Grievance Redressal Committees take care of healthy, enjoyable, and disciplined culture in the institution. It comprises the Principal, Faculty members, and student representatives.

Various academic committees like Time table committee, Examination Committee etc. take care of the day-to-day academic functioning of the Institute.

The college has Grievance Redressal Committee which receives the grievances from the stake holders of the institution and discuss in the presence of the Principal and take necessary action depending upon these issues.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

CPDC committee and the Student Council under the guidance of the Principal design a strategic plan for development activities in the college. This helps in achievement of objectives such as updating facilities in the classrooms and labs and providing placements opportunities, improvement in academic performance of the students and the staff, enrichment of the faculty through MRP, RC, OC, FDP research activities acquiring higher qualifications enhancing their lecturer-learning ability by improving ICT facilities.

The college strategic plan for future development is:

- CPDC committee meets every year well in advance and the committee decides the programs to be organized through the various mutual interactive programs within the district.
- For the development of infrastructure and lab facilities.
- The students are encouraged to participate in at least one sport for overall development, for which UGC sanctioned RUSA block to the college and Gym facility is also available in the college.
- College students do regularly practice in the Gym.
- The college sends the proposals to establish the center for training like constable, DSC coaching.

Curriculum Development:

Curriculum is designed by Palamuru University for all the UG courses. Choice Based Credit System (CBCS) is evolved and implemented from the academic year 2016-17 with semester wise examination pattern. Since CBCS is completely a new in its nature, the university too exercised a lot of work by the way of conducting meetings, seminars and workshops and by way of providing desired and needed inputs to make the new systems a grand success. Curriculum is framed by the respective university. The syllabus is framed and developed keeping in view of the global changes ,higher education opportunities, competitive examinations for the students for transforming into a better society.

Teaching and Learning:

The teaching learning process is mainly student centric and the focus is on analytical, critical thinking of the students and to make them creative. Seminars, Group Discussions, Quizzes, Assignments, Group presentations and ICT usage are part of regular teaching learning process in the college. Students actively participate in field trips, extension activities, and awareness rallies. Well established Library and well equipped Computer Labs and other science labs enrich the learning experience to the students.

Library, ICT and Physical Infrastructure / Instrumentation:

Library is a main source of learning. A Well equipped library is available to the students during and beyond college hours. The students & faculty are encouraged to visit library regularly to develop the habit of reading in them.

Human Resource Management:

The institution forms various committees to share the knowledge of the faculty to distribute work among them for smooth effective functioning of the institution. Faculty members attend Orientation courses and Refresher courses, Workshops, Seminars, Conferences in national and regional level. The college has two NSS Units inculcating service motto among the students by conducting various activities in the college and as well as in the surrounding villages too. Grievance Box is arranged in the college to receive the grievances and redress them accordingly. Gender sensitization programmes are conducted in the college to sensitize gender issues.

File Description	Document
Strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

- The Commissioner of Collegiate Education, Telangana State is the administrative appear head of all the Degree Colleges in the State. The Commissioner oversees the performance of the staff,

implementation of the policy of the government on education, and appointment and transfers of the staff in the state.

- He also monitors and guides the institutions to ensure better delivery of services.
- The Commissioner is assisted by the Joint Director who in turn is assisted by two Regional Joint Directors who implement the orders of the Commissioner and acts as a mediator between the Commissionerate and the institutions.

1. Principal: The principal is a leader of the college has all the executive powers to manage the institution.

The Principal is the head of the institution for both academic and administrative wings. He/she

constantly and continuously monitors the academic activity in the institution in compliance with the orders of the Commissioner. He/she also looks after the financial matters of the institution.

2. Staff Council: It consists of HODs of all the Departments of the College. The academic wing consists of the Heads of Departments and the members of faculty while the administrative wing consists of a Senior Assistant and Junior Assistants, Store Keeper, typists, Record assistants/ Herbarium Keeper, and Office Subordinates. The Senior Assistant is the in-charge of the ministerial staff. He/she is supported by Junior Assistants in preparing salary bills, scholarship accounts, and other expenditures. The records related to admissions and issue of Transfer Certificates are maintained by the Junior Assistant. The ministerial staff extends their support with regard to all the administrative matters. On the other hand, the academic matters are prescribed and governed by the affiliating university, i.e. Palamuru University, Mahabub Nagar. The syllabi of the courses offered are designed and prescribed by the university. The university releases the almanac for the year at the beginning of the academic year which prescribes a tentative schedule for days of instruction, dates of examinations, both for internal and Semester end as well as vacations. The entire process of examination, evaluation, and certification is carried out by the university.

3. Committees :

- Admission Committee (DOST)
- RUSA Committee
- AISHE Committee
- IQAC Committee
- UGC Committee
- Library Committee

The organizational structure of the College is planned according to the guidelines of the Council of Higher Education, Hyderabad, Telangana Government.

Academic planning and execution for the college it has been mooted by the Principal, Vice Principal, Academic Coordinator, IQAC, and the HODs of the different Departments.

Different Academic plans are executed through the HODs and Conveners of the various committees in the college.

The organizational structure of the institution consists of the Principal, Staff Council, Academic and Administrative units

There are four main units in the college under which the various committees are constituted for the smooth and **effective functioning of the college.**

I. Academic Committees:

II. Administrative Committees:

III. Fund Mobilisation & Utilisation Committees

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document
Paste link for additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document
ERP (Enterprise Resource Planning) Document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Sri Venkateshwara Government Arts & Science College, Palem is a government-funded educational institution based on the concept of a 'welfare state'. Accordingly, the college extends various welfare measures in order to ensure the effective performance of the teachers and non-teaching staff. The following welfare schemes are available to the staff members as per the rules and regulations of the Government of Telangana and other

Regulatory Bodies:

1. General Provident Fund. (A.G).
2. General Provident Fund (Class IV Employees).
3. Group Insurance Scheme.
4. Telangana State Government Life Insurance.
5. Medical Reimbursement.
6. Festival Advance.
7. Pension.
8. Gratuity.
9. Compassionate appointments.

The institution is providing effective welfare measures to the students and staff which include:

For students:

- Providing drinking water facility with RO water plant.
- Toilets and sanitation.
- Provision of Gym facility.
- Conducting extension lectures by subject experts
- Conducting Personality development classes.
- Scholarships
- Bus Pass Facility
- Providing Student ID cards.
- Conducting health check ups.
- Conducting various literary, cultural, sports & games.
- Conducting student study projects.
- Providing Student ID cards.
- conducting or encouraging students to participate in seminars, group discussions, quiz.

For Staff:

- Health cards issued by the Government of Telangana
- Group Insurance Scheme (GIS), Telangana
- Providing teaching faculty ID card.
- Providing non teaching faculty ID card.
- Telangana State General Life insurance (TSGLI)
- Earned leave and Surrender of earned leave

- 5 special casual leave per calendar year for women employees
- 90 days Child Care Leave for women employees having minor children.
- Maternity, Paternity leave facilities.
- Medical leave facility.
- 06 months Maternity Leave for female employees and 15 days paternity leave for male employees
- Training in Basic Computer Skills
- UGC/State Government scales of pay
- Career Advancement Scheme
- On-Duty facility to attend Orientation and Refresher Courses
- On-Duty facility to attend National Seminars, Conferences
- Permission to perform remunerative duties as practical examiner, observer and evaluator in University exams
- Personal loan facility
- Educational, Home and vehicle loan facility.
- Festival advance for non-teaching staff.
- Regular superannuation pension.
- New pension scheme.
- Medical Reimbursement or EHS (Employee Health Scheme)
- take up minor and major research projects.

File Description	Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 3.33

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by

the institution for teaching and non teaching staff during the last five years**Response:** 0.8**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	3	0	0	0

File Description	Document
Upload any additional information	View Document
Reports of Academic Staff College or similar centers	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**Response:** 17.42**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	0	3	5

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The institution has a mechanism of taking feedback from the students regarding the faculty teaching appraisal. At the end of each academic year, this feedback is obtained through a questionnaire. The head of the institution also holds informal discussions with the students in order to know their views on teaching. Apart from this, the evaluation is done by external peers also. At the end of each academic year, an academic audit is carried out by the expert team nominated by the CCE.

The feedback forms collected from the students are analyzed by the Advisory committee consisting of the Principal, the IQAC Coordinator, the Academic Coordinator, and the Senior lecturers. Accordingly, suggestions are given to the faculty for enriching the teaching-learning process. With this practice, the teaching-learning process has shown better results. The faculty puts in continuous efforts to satisfy the students and to achieve better results. The institution does not formulate any performance appraisal system on its own, except the feedback on the teaching staff from the students. The Commissioner of Collegiate Education –T.S. Hyderabad has formulated the performance

appraisal mechanism consists of three steps.

- College-level.
- District-level.
- State-level.

College level: The College gathers the information regarding performance appraisal from the staff by supplying the specific proforma supplied by the Commissioner of Collegiate Education, Telangana State, Hyderabad for various cadres of the Teaching and Non-Teaching Staff including the Principal. The details of the college level toppers in each category will be sent to the District ID College for the District Level competition.

District Level: The performance appraisal reports of the college level toppers have to be sent to the District Level for competition in the particular cadre. The district body selects the topper in every cadre and sends the performance appraisal report to the CCE, TS for state-level competition.

State Level: After receiving the performance appraisal reports of the employees of various cadres from all the districts, the officials of the CCE, TS analyze and select the best in every cadre such as Best Principal, Best teacher, Best Physical Director, Best Librarian, Best College, Best Student, etc. and the awards will be given at the ' Yuvatarangam function 'conducted by the CCE, TS.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

1. The Institution manages the Fees Collected amount as per the Government rules and Instructions of the Commissioner of Collegiate Education.
2. This institution has regular audit internally and externally.
3. The external audit committee is framed by the Commissioner of Collegiate Education, Hyderabad.
4. Generally, committee members are senior lecturers from all over the state. External academic audit reports will be handed over to the Commissioner of Collegiate Education, Hyderabad.
5. A financial audit is conducted by the Regional Joint Director of Collegiate Education, Hyderabad. Frequently AG audit teams also come to and conduct the audit. In every Principal's superannuation, a depth audit will be held.
6. Any lapses in the procedure shall be reported to the Principal who shall take necessary action and take initiation by following the procedures.

The Principal and IQAC Coordinator always strive to encourage the Faculty members of all the departments to organize Seminars / Conferences / Workshops by sending proposals to various bodies for financial assistance and also put great efforts to utilize the resources of the college to the extent possible to provide quality and outcome based education to the students.

- To generate the resources towards research, collaborative projects etc from Govt. Funding agencies such as UGC, NAAC, MHRD, CCE.
- To mobilize the resources through donations from Philanthropists,
- to tap the funds from the alumni of the Institution

The allocation of the Financial Resources is planned by the Staff Council of the college.

1. The honorarium paid to the Guest faculty, Computer operator, Outsourcing Attender and toilet cleaner will be met from the fee collected from restructured (self finance) courses.
2. The regular expenditure of the college will be met either from special fee or Additional special fee
3. The Power Charges, Telephone, Internet charges and water bill, TA&DA, Postal stamps all will be met from the Govt. budget.
4. The Purchases of Books, Games Material, Audio Visual Equipment, University Affiliation Charges.
5. Chemicals and other Consumable items etc., will be made with the Collection of Special fee from the Students.
6. The Purchases of equipments, chemicals and other machinery will be made with the Govt. Budget

Mechanism for setting audit objection

The Administrative Committee along with the Finance Committee would comply with the audit objections raised by the auditors through proper written justification and rectify if any discrepancies found. This gives the college a fair opinion on the allocation and utilization of the funds. Audit observations are settled during audit when query is issued and when necessary rectification is done by the auditors. Audit observations are also settled during the meeting on the last day of the audit by providing necessary response.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 3.85

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0.30	0.25	3.14	0.16

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The Principal and IQAC Coordinator always strive to encourage the Faculty members of all the departments to organize Seminars / Conferences / Workshops by sending proposals to various bodies for financial assistance and also put great efforts by heart and soul to utilize the resources of the college to the extent possible to provide quality and outcome-based education to the students. To generate the resources towards research, collaborative projects, etc. from Govt. Funding agencies such as UGC, NAAC, MHRD, TSCHE, etc.

The allocation of the Financial Resources is planned by the Staff Council of the college.

- The regular expenditure of the college will be met either from the special fee.
- The Power Charges, Telephone, Internet charges and water bill, TA&DA, Postal stamps all will be met from the Govt. budget.
- The Purchases of Books, Games Material, Audio Visual Equipment, University Affiliation Charges,

- The Purchases equipment, chemicals, and other machinery are purchased from the Govt. Budget.

The institutional strategies for the mobilization of funds purely depends upon the limited financial resources available for any government institution. The financial resources through which the institution mobilize the funds are;

- State government budget released in four quarters.
- Special fee collected from the students.
- Additional special fee is collected from the students who join in the restructured courses.
- The funds released from RUSA.

The optimal utilization of resources as follows :

1. The salaries of all regular employees (Principal to office subordinate) are paid by the State Government through treasury.
2. The salaries of the Contract faculty are also paid by the State Government through the treasury.
3. The honorarium paid to the Guest faculty, Computer operator, Outsourcing Attender and toilet cleaner will be met from the fee collected from restructured (self-finance) courses.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

1. The institution considered that the IQAC is the hub of the quality improvement and processing unit of the college. It takes utmost care in the formulation of strategies that will have an impact on the enhancement of the quality of the teaching-learning process.
2. The IQAC and academic coordinators prepare the annual academic calendar and annual action plan of the institution every year.
3. The IQAC monitors the process of preparation of the subject-wise, paper-wise, annual curricular plan with the subject faculty along with the Academic Coordinator.
4. It designs the feedback proforma on individual faculty and institution as a whole.
5. It recommends the measures to be taken to strengthen the teaching-learning process.
6. The IQAC recommends conducting remedial classes, Quiz competitions, Group discussions, Workshops, Seminars, Preparation of subject-wise question banks which improve
7. the quality of education that can transform a normal student into a skilled student.

1.The IQAC repeatedly emphasizes the importance of best practices which lead to the gradual improvement

in the teaching and learning process. They are :

1. feedback on the teachers.
2. Group discussions.

1. Feedback on Teachers: The IQAC designs the proforma of the feedback to be collected from the students to evaluate the performance of the faculty. The feedback collected from the students is analyzed by the IQAC team and any lapses are found are brought to the notice of the faculty for correction. Sometimes certain suggestions are also given to the faculty to improve their student-centric teaching process.

2. Group Discussion: The mentor of the class divides the students into groups based on their performance in internal assessments. For each group, a fast learner is made as to the leader of the group and discusses the subject topic concepts among themselves. This kind of interactive learning makes them perfect in the subject.

Faculty Forums (FF): With a view to providing a platform to discuss and to spread the light on the latest developments in various subjects, the IQAC has introduced Faculty Forum at the college level for teachers. A good number of faculty forums on current and relevant topics across the subjects have been conducted to share the Knowledge among the teachers.

The IQAC under the chairmanship and administration of the Principal of the Sri Venkateshwara Government Arts & Science College has designed the pattern of the review system and assessment of learning outcomes that are followed in the institution.

In the end of the academic year, the external annual academic audit will be done by the team sent by the Commissioner of Collegiate Education, TS, Hyderabad.

During their visit, they verify all the academic and developmental activities as per the seven criteria and suggest remedial measures.

These incremental improvements taken in the institution represent the post-accreditation initiatives and steps for concrete and systematic development in every sphere of the institution.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the

incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various cocurricular activities, discipline and culture of the Institute. All students are also given a guided tour of the campus and the various facilities. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences. Important announcements are displayed on notice board and attendance and conduct of classes are monitored by the Principal. The Academic Co-Coordinator and the Discipline Committee members make random visits to ensure smooth functioning of classes. Class Committees are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process. Feedback from students is also taken individually by teachers for their respective courses. Students are also free to approach the Principal for feedback and suggestions. Feedback is properly analyzed and shared with the Principal and individual faculty members. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last five years include the following:

- Introduction of Daily Home Assignments
- Automation of Examination Processes
- Green initiatives in Campus – Planation Programme, Tree Adoption Programme.
- MoUs with prestigious Institutes, Govt. agencies
- Application for NIRF, ISO a Certifications. In addition to IQAC, the Institute also considers the recommendations of the CPDC Committee, Alumni Members.

Monitoring of classes: The Principal monitors the timely conduct of classes and the adherence to the Academic calendar and the almanac. Feedback from Students,

Teachers and Parents: The feedback has been collected through a structured questionnaire using a rating scale from the students and parents about the teaching-learning-evaluation process and about the development of the college and analyzed to find out the gaps.

Review of Examination Results: The review of the examination results helps in the assessment of the Departments and faculty members of concerned subjects. This enables to ascertain whether course outcomes are achieved or not and steps can be initiated in the form of remedial coaching to the slow learners.

Internal Academic Audit: The Internal Academic Audit is conducted once in a quarter of the year to review the Academic processes including the curriculum, teaching, learning, evaluation processes and mechanisms, including the teaching plans adherence to the Academic calendar and almanac. It also verifies

various teaching-learning methods such a project works, practicals, internal assessment and external assessment rules and guidelines.

The IQAC has designed the pattern of the review system and assessment of learning outcomes which is followed by the institution. It consists of two levels i.e. review at Department level and at the institutional level. The Institution reviews its teaching learning process through the following: Monitoring of classes: The Principal monitors the timely conduct of classes and the adherence to the Academic calendar and the almanac. Feedback from Students, Teachers and Parents: The feedback has been collected through structured questionnaire using a rating scale from the students and parents about teaching-learning-evaluation process and about development of the college and analyzed to find out the gaps. This is considered to be the one of the best methods for reviewing the teaching-learning process and to plug the loopholes. Evaluation of Attainment of Program Outcomes (POs), Program Specific Outcomes (PSOs), Course Outcomes (COs): A method for evaluating the attainment of POs, PSOs and COs has been designed and implemented. The method ensures the evaluation of the COs vis-à-vis the PSOs at the faculty level, evaluation of PSOs at the Head of the Department's level and the POs at the Principal level. These help in assessment of the effectiveness of teaching –learning process. Reports on Teaching Methodologies: With a view to monitor the quality of teaching- learning process, the IQAC conducted reviews on teaching methodologies implemented by the faculty periodically. The analysis of the reports help in assessing the types of teaching- learning methods, ICT methods and experiential learning etc employed by the teachers.

Review of Examination Results: The review of the examination results helps in assessment of the Departments and faculty members of concerned subjects. This enables to ascertain whether course outcomes are achieved or not and steps can be initiated in the form of remedial coaching to the slow learners.

Internal Academic Audit: The Internal Academic Audit is conducted once in a quarter of the year to review the Academic processes including the curriculum, teaching, learning, evaluation processes and mechanisms, including the teaching plans adherence to Academic calendar and almanac. It also verifies various teaching learning methods such as Project Works, Practical, Internal Assessment and External Assessment Rules and Guidelines.

Self-Appraisal Form: The Self Appraisal form is a tool widely used to enhance teacher's quality. The IQAC has collected API (Self Appraisal Form) from all the teaching staff during the last five years and encouraged and motivated the teachers to enhance their performance time and now. It is used to evaluate faculty upgradation across defined parameters.

Till the Academic year 2020-2021, external Academic audit was conducted by the Commissionerate of Collegiate Education by appointing the senior and well experienced faculty members as Academic Officers. During their visit they verified all the Academic and development activities across the parameters and offered suggestions for further improvements in teaching-learning-evaluation process to impart quality education. They submitted a copy of the Academic audit to the Commissionerate of Collegiate Education confidentially.

File Description	Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Sri Venkateshwara Government Arts & Science College provides all possible facilities and takes up all possible measures to be gender-sensitive. The College has cells and committees like Women Empowerment Cell, Internal Compliance Cell, Grievance redressal committee to strengthen gender sensitivity and gender equality.

Safety and security: Safety of girls is a top priority at college campus. Nowadays, safe and supportive campus community is both an obligation and a challenge for college administrators and students. Institute should provide a comprehensive range of security amenities especially for girls within the premises, through a dedicated team of security personnel. It is a common phenomenon that most of the outstation students enrolling for different courses come out of their homes and cities for the first time in their life. It is therefore of utmost importance for institutions to provide them a comfortable and safe ambience of 'feel at home' within the campus. Women safety at any college campus is a serious concern now. This problem can only be solved through awareness and prevention programs, dialogue and action. Students should be given regular lessons about sexual assault and its prevention from the school level itself so that they become more aware and alert and do not hesitate in taking preventive and safety actions in case such circumstances are encountered in future. So, following actions have been taken to ensure safety of the girl students:

1. **CCTV Cameras:** 24 hour CC Cameras are maintained in the college. It helps to keep a check on anti[-social activities. Students and other employees in the college to remain cautious about the surveillance. The institution takes good care of the students in every aspect Safe and secured environment for students and staff safety,
2. the college has installed CCTV cameras at vantage points.
3. It facilitates in providing security and also to respond quickly and effectively in dealing with emergency situations.
4. The college provides separate wash rooms for girls and boys with proper ventilation.
5. Students participate actively in all co-curricular activities including sports NSS and cultural programs

The concept of gender equity refers to *“fairness of treatment for both women and men, according to their respective needs. This may include equal treatment or treatment that is different but which is considered equivalent in terms of rights, benefits, obligations and opportunities”*.

Education deals with formation of habits of human beings. If so, we need education seriously to focus on promoting the equal participation of women and men in making decisions; reducing enrolment gap between women's and men's access; giving equality in learning process, educational outcomes and

external results; and providing equal benefits for both sex. Gender equity in education means that males and females have equal opportunities in terms of economic, social, cultural, and political developments.

Conclusion:

Safety and security and well-being along with gender equality and a friendly working atmosphere are the important issues of prime concern to this college.

File Description	Document
Annual gender sensitization action plan	View Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Waste management can be simply defined as the collection, transport, recovery, and disposal of waste,

together with monitoring and regulation of the waste management process. However the newer concept of waste management talks about 7R's- Rethink, Refuse, Reduce, Reuse, Recycle, Regulate and Research.

Advantages of Waste Management

1. Decrease bad odour
2. Reduces pollution
3. Reduces the production of waste
4. It generates employment
5. Produces Energy

SOLID WASTE MANAGEMENT :

- Solid waste is segregated as biodegradable and non-degradable. Some of the biodegradable waste such as leaves, food leftovers from the students is treated and converted into vermicompost.
- The college is striving to be a plastic-free zone. The college has kept waste bins at different places, such as classrooms, verandah and in the toilets as well.
- To overcome the major causes of solid waste we have to practice the rules of no littering zone, separate the dry waste and wet waste and dump it into the municipal vans, avoid usage of plastic, etc.

LIQUID WASTE MANAGEMENT:

- The Dept of Chemistry collects the rainwater and after purification and it is used as distilled water in the lab.
- The wastewater comes from the purified drinking water filter unit and passage is dug up to sinking pits so as to increase the groundwater level.
- The water after the purification process is used for gardening, agricultural purpose, and cattle feed cultivation. The leaves and other bio-wastes are used for producing manure.

BIO-MEDICAL WASTE:

- Bio-medical waste means any waste, which is generated during the diagnosis, treatment or immunization of human beings or animals or in research activities pertaining thereto or in the production or testing of biologicals,

E-WASTE MANAGEMENT:

- E-waste refers to the discarded computers, office electronic equipment, LCD Projectors, printers, and refrigerators, etc.
- This also includes electronics that are destined for reuse, resale, and recycling or disposal.
- The Commissioner of Collegiate Education (CCE), Telangana has released certain guidelines that all the Government Degree Colleges adhere to the management of the e-waste.

Conclusion:

- Waste management involves a process whereby wastes are collected, transported, and disposed of in the best possible way of limiting or eliminating the harmful effect of wastes. This aspect of environmental management is as important as other public amenities or infrastructures without which the life of a contemporary man would be extremely difficult.

This is because studies have shown a direct link between air, water, and land pollution and diseases such as lung cancer, heart disease, cholera, and hepatitis. In addition, climate change and eutrophication are a direct result of water and air pollution. Little wonder why there is a huge disparity in the life expectancy of people in developed and developing countries.

File Description	Document
Geotagged photographs of the facilities	View Document
Any other relevant information	View Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: B. 3 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

Response: C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.**
- 2.Divyangjan friendly washrooms**
- 3.Signage including tactile path, lights, display boards and signposts**
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: B. 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Details of the Software procured for providing the assistance	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

- 1.To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony.
- 2.The college has pre decided graduate attributes for students and makes sincere efforts towards these. To get awareness of personal strengths and weaknesses among the students, the college organizes different events and programmes. Through these events students get a capacity for self-reflection and personal development. To get an ability to engage in meaningful public discourse, with a profound awareness of community needs and understanding of social and civic responsibilities, the college organizes Programmes on Days of National Importance as well as Death and Birth anniversaries of great personalities.
- 3.The college organizes activities on these days of national importance to recall the events or contribution of our leaders in building the nation.Inclusiveness, integration, equity, and harmony are the cornerstone of the administrative and academic vision of Sri Venkateshwara Government Arts & Science College, Palem.
4. We organize different sports and cultural activities to promote harmony towards each other.
- 5.Commemorative days like yoga day, Cancer Day, Unity Day, NSS Day, International Women's Day along with many regional festivals like bathukamma, Sankranthi, etc.
- 6.These establish positive interactions among people of different racial and cultural backgrounds.
- 7.The conducive environment is provided through collaborative learning like group discussions Debates, Quizzes; equality in leadership opportunities for several academic, cultural, events, fests, where students come together to focus on their distinctive interests and talents, transcending class and caste barriers.
- 8.Fresher's Day, Annual day celebration is conducted every year where students can perform different cultural activities Versus Dance Forms.
9. We celebrate two important national festivals i.e. Independence Day and Republic Day every year.
- 10.Food fest held by students celebrates the diverse food culture and tastes of India.
- 11.Mimes, skits, dramas on the theme of national integration, Gender sensitization, etc, during

“Yuvatarangam” apart from civic engagement initiatives build up social solidarity where the students imbibe universal values of love tolerance.

12. Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio economic, and other diversities.

File Description	Document
Any other relevant information.	View Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

1. Sri Venkateshwara Government Arts & Science College Palem envisioned to provide a “distinctive environment of educational excellence with human values and social responsibility” instills the constitutional values on which social cohesion and nation-building firmly rest.
2. The education system of today is imparting knowledge but somehow it lacks to imbibe the sense of responsibility and spirit of nationality among the students. Every one of us is conscious of the rights but has forgotten duties and responsibilities as the citizen of the country. In order to address these issues, the institution has undertaken various activities accordingly to sensitize the young minds of the learners and the staff working with the institution. It keeps the campus vibrant and makes the students reflect in regards to their commitment to nation and her progress and protection. It is one of the facets of the vision and mission of the education society that runs the college. The college works upon to develop the students as the better citizens of the country. It inculcates a feeling of oneness among the students through its practices and programs.
3. Equality of opportunities, human dignity, and justice is ensured to all the students and staff for their individual development irrespective of their background.
4. We conduct voter’s awareness programs to literate the students about the demography. A voters pledge program was organized and student & Faculty.
5. Awareness programmers are also organized activities relating to their tasks were undertaken by our NSS.
6. Every year college organizes republic day is celebrated on 26 January and independence day 15 August highlighting the importance of the Indian constitution.
7. To abide by the Constitution and respect its ideals and institutions, the National Flag and the National Anthem”.
8. To cherish and follow the noble ideals which inspired our national struggle for freedom.

9. To uphold and protect the sovereignty, unity, and integrity of India.
10. The college celebrates several cultural programs, mimes, skits, dramas, Quiz, poster making competitions.
11. Photography exhibitions costumes in tricolors, flag hoisting, patriotic speeches uphold the national freedom fighters and sovereignty of the country.
12. The students are made aware of the fundamental duties and responsibilities of being citizens of India as the college fosters humane values and social responsibility.
13. This has under its umbrella - NSS, Eco Club, Consumer Club, and Women Empowerment Cell.
14. Students are sensitized on their social responsibilities, environmental awareness, and citizenship roles through participation in community development programs, Swatch Bharat, health, AIDS Awareness, Gender sensitizing programs.
15. All the curricular, co-curricular, and extension activities aim “to develop the scientific temper, humanism and the spirit of inquiry and reform”.

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Sri Venkateshwara Government Arts & Science College is celebrating/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among the people of India. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love, and Happiness throughout.

College celebrates the following days :

1. Independence Day Celebrations
2. Teachers Day
3. International Women's Day
4. National Voters Day
5. Environmental Day
6. National Science Day
7. Unity Day
8. Staff and students get to know the importance of national integrity in the country in general and their role in it in particular.
2. 15th August **1. Independence day**- It is celebrated every year along with all our group of institutions. It is a grand event marked with the flag hosting by our Principal cultural activities related to independence movement are exhibited
9. **5th September (Dr.Sarvpalli RadhaKrishnan Birth Anniversary)**- On 5th September, we celebrate Dr. Radhakrishnan's birthday as Teacher's Day with great joy..
10. **2nd October Mahatma Gandhi Birth Anniversary**- A standout amongst the most mainstream events in India and one of the three national occasions, Gandhi Jayanti is praised in our Institute on 2nd October of consistently to stamp the birth commemoration of Mahatma Gandhi. The standards of truth, peacefulness and trustworthiness are recalled and generally plugged among the students of the institute.
11. **5. International Women's Day**: This day is celebrated on 8th March every year to make the students aware of women's rights. To recognize the contributions and achievements of teachers, every year Teachers day is celebrated on 5th September.
12. Birth anniversary of Sardar Vallabhbhai Patel is celebrated as National Unity day. Dr. Babasaheb Ambedkar death anniversary is organized as Sadbhavana Diwas. Programmes are organized on Birth anniversary of Chatrapati Shivaji Maharaj to get awareness about his valor and great administrative skills. Savitribai Phule and Mahatma Phule Jayantis are celebrated to give encouragement to students. Dr. APJ Abdul Kalam birth anniversary is celebrated as Vachan Prerana Din to foster and encourage innovation in the young minds. Lal Bahadur Shastri, Chhatrapati Shahu Maharaj Birth Anniversaries are celebrated by organizing various programmes like rally, poster, elocution, Essay and debate competition in the college. Celebrations of important days like Constitution Day, Human Rights Day creates awareness amongst the students about issues of human rights, importance of the Indian Constitution, rights and duties of Indian citizens. This holistic approach creates responsible citizens. For environmental consciousness, institute organizes program on World Environment Day by planting trees,
13. The institute celebrated these days to increase consciousness about national spirit, love for our culture and to commemorate our great heroes and heritage

File Description	Document
Geotagged photographs of some of the events	View Document
Any other relevant information	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

BEST PRACTICE - Mentor mentee system.

TITLE OF THE PRACTICE: Mentor mentee system.

2. OBJECTIVES: The practice has been effectively implemented with the following **objectives:-**

- To guide the students in Academic matters and strengthen the student-teacher relationship effectively.
- To enhance rapport between teacher and student.
- To enhance students' academic performance and attendance.
- To frame a road map to fulfill the career-oriented aspirations and goals of the students.
- To identify and minimize student dropout rates.
- To understand the status of slow learners and encourage advanced learners to render equitable service to students

1. DESIGN IMPLEMENTATION: The IQAC takes the initiative of implementing the mentoring of students. Each group is assigned to a Teacher mentor who would perform mentoring duties. Each mentor will interact with them and guide them till they pass out from the college.

2. ITS PRACTICE: In each class, representative and additional Class representatives are identified.

- Mentors maintain and update the Mentoring process which contains space for entering particulars and performance of students (class tests, monthly attendance records, etc.)
- After collecting all necessary information, Mentors offer guidance and counseling as and when required.
- It is the practice of Mentors to meet students individually or in groups.
- When the students are found depressed, parents are called for counseling/special meetings with the Principal at the suggestion of the Mentor.
- When a student is identified as poor in a particular subject, Mentors apprise the concerned subject teacher and extra cases with those students betakes.

3. EVIDENCE OF SUCCESS: By implementing the Mentor-Mentee system, it has been observed that there is a significant improvement in the teacher-student relationship.

BEST PRACTICE-2

Title of the Practice : Green Campus

1.OBJECTIVES:

- To save the human being from the effect of environmental pollution.
- Eco-campus by planting more trees.
- Conservation as well as generation energy.
- Efficient use of available water.
- Proper waste management.
- To tell environment degradation.
- Planting and maintaining trees.

2. CONTEXT:

Today there is a great need for conservation because we are facing several environment problems. The main caused behind these problems is that human beings are consuming natural recourses at a much quicker pace than they can be replenished. Pollution is becoming very serious day by day due to deforestation and urbanization. As College is located in rain shadow region, it receives scanty rainfall. It was necessary to look forward to make efficient use of available water and other resources. A clean and healthy environment aids effective learning and provides a conducive learning environment. We decided to educate and make aware students on the issues such as renewable energy sources, waste management and recycling. We decided to work in the areas of power, plant, water and cleanliness. The stakeholders work to develop an eco-friendly, sustainable campus and to disseminate the concept of eco-friendly culture.

3.THE PRACTICE:

HEI resolved to work with stakeholders to foster a culture of self-sustainability and eco- friendly campus. The time bound strategies are developed to implement green campus initiatives. At the outset, a committee comprising faculty from the various departments is constituted in consultation of IQAC. It was entrusted the task of formulating strategies for clean and green campus. This helps in strengthening eco campus. Following are the initiatives for making eco- friendly campus.

A.Plantation : The different varieties of plant species are planted at defined intervals in the campus. During last five years, college has planted hundreds of plants. and trees. Present green campus is the outcomes of our sincere efforts.

B.Conservation of energy: College receives inadequate power supply from local power grid for its academic and administrative needs. Hence, in order to meet our requirements, the resources are used very economically which is resulted in minimum expenditure on fuel, electricity bills. This helps us to

overcome reliance on erratic power supply. Following initiatives are employed on campus:

- Tube lights and bulbs have been replaced with CFL and LED lamps.
- Optimum power utilization is practiced.
- Plants in the campus are watered without wasting the water.
- Water harvesting system is in place to collect roof top water into the underground drainage.
- Students are provided safe and clean drinking water.

Green Diwali : Green Diwali was initiated in the Year 2016 to bring awareness about Pollution and Environmental issues during the Diwali festival. All the students who were participated in this program, took a oath not to fire the crackers and not to harm the environment.

QR Codes : In the Year 2021, we attached QR codes to the tress with the details of tress.

4.Evidence of success:

- The green campus developed by college helps not only to save the environment, but also adds to the beauty of the campus.
- Besides providing shed to people, the plants are used for scientific studies. College is able to save a lot of money on electricity bills due above initiatives and is evidenced from the past electricity bills.
- Water conservation methods employed are helping maintaining gardens and campus green and eco-friendly.
- Ban on plastic items, vermiculture and vermicompost has made college campus clean and beautiful.
- Eco-campus strategies employed resulted in one of the beautiful and clean college in the vicinity. It has resulted in attracting more students.
- Students and staff took an oath not to use Crackers during Diwali and other festivals and occasions
- Problems Encountered and Resources Required :
- Preservation and healthy growth of plants require a lot of human resource planning. NSS, units was overcome this problem.
- In summer season, we have to face lot of water scarcity. Hence in order to meet requirements we need to hire water tankers.

6.Notes :

- The college has displayed various slogans on environment awareness in the campus to propagate green campaign successfully. These slogans encourage students to protect plants and keep the environment eco-friendly.
- Use of paper cups and plates is encouraged and the use of plastic bags and plastic tea cups is banned. Plastic free culture is imbibed.
- Less paper communication and correspondence are practiced routinely. It encourages and practices communication through e-mails and social media. We have been implementing digital platforms for paper less administration like e-office, DOST, CAIMS etc., to reduce usage of paper.

List of Plants in the Campus :**S.V.GOVERNMENT ARTS AND SCIENCE COLLEGE - PALEM****REPORT ON HARITHA HARAM PLANTATAION PROGRAMME**

S.No	Name of the Plant	Number	Year Palnted
1	Indian Beech(Pongamia pinnata)	35	2017
2	pomegranate (Punica granatum)	10	2017
3	Gulmahor tree (Delonix regia	40	2017
4	The curry tree (Murraya koenigii)	9	2017
5	Ashoka tree (Saraca asoca)	5	2017
6	Dalgergia,	10	2017
7	Nilagiri(Eucalyptus globulus)	30	2017
8	Subabul (Leucaena leucocephala)	20	2017
9	Tamarind (Tamarindus indica)	5	2017
10	Bambbo Stree	8	2017
11	Indian Beech(Pongamia pinnata)	30	2018
12	pomegranate (Punica granatum)	14	2018
13	Gulmahor tree (Delonix regia	35	2018
14	Moringa oleifera	4	2018
15	The curry tree (Murraya koenigii)	11	2018
16	teak tree	4	2018
17	Subabul (Leucaena leucocephala)	5	2018
18	Tamarind (Tamarindus indica)	5	2018
19	Almond (Terminalia catappa)	2	2018
20	Nilagiri(Eucalyptus globulus)	10	2018
21	Gulmahor tree (Delonix regia	19	2019
22	Indian Beech(Pongamia pinnata)	20	2019
23	Dalgergia,	8	2019
24	Syzygium,	2	2019
25	Neem (Azadrechtta Indica)	9	2019
26	Pterocarpus Sautalinus,	8	2019
27	Subabul (Leucaena leucocephala)	8	2019
28	Manila tamarind(Pithecellobium dulce)	8	2019
29	Indian Beech(Pongamia pinnata)	20	2020
30	Gulmahor tree (Delonix regia	21	2020
31	Guava, (Psidium guajava),	2	2020
32	Tecoma stans	5	2020

33	Mango	1	2020	
34	Peepal Tree(Ficus religiosa)	1	2020	
35	lemon (Citrus limon)	1	2020	
	Total Plants	425	2020	

File Description	Document
Any other relevant information	View Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

VISION:

Quality based and value-based education to the rural area and are economically poor students. The vision of our college is based on the preamble "Come to learn to leave to serve".

The Performance of the College distinctive to its vision, priority and thrust:

The other remarkable distinctiveness of this institution is to provide higher education to the rural students on par with the urban students. By making continuous efforts, the students develop curiosity to study Higher Education. Because of this distinctiveness, many of the students have been getting the benefit of continuing their studies and settling in their lives in the comfortable positions.

All measures an education to enable the students to learn life skills and build a strong future. Our College is located best infrastructure and lab facilities.. It got appreciation from all sections of society. Quality all classes. For improved learning among students, various co-curricular activities are conducted are involved in student's seminars debates, and group discussions.

Workshops and seminars are inculcation of creativity and enhanced learning abilities. The vast collection of reference books treasure of knowledge. It is equipped with INFLIBNET and SOUL. Slow learners are identified in the classes are arranged for them in extra hours. Quick learners are involved in activities to excel students are involved in study projects, certificate courses, and other value-added courses. Stud for entrance exams of PG courses and for job-oriented exams. Most of our outgoing students join universities including central universities. Our alumni are employed in all private and Govt s activities that attracted students to join our college from all the neighboring districts. We also go to higher officials for enrollment. Hence it is evident that our vision is fulfilled and we will add and strive for improvement and betterment of stakeholders.

We believe that college life is not all about academics, games, friends, and fun. It is also about learning to interact with other people, being aware of social, environmental and gender issues, and inequities in the society. We provide an opportunity to every student to contribute to make the society in which they live a better place and to grow as better individuals.

The college has organised a number of activities throughout the year in line with the Vision and Mission statement of the college. Almost all the Classrooms have OHP and the classes are taken using power point presentation, videos etc. The rapport between the staff and students in the college is very good and it has a positive bearing on student performance.

s. Notable among them are career guidance initiatives that help students get the skills. The Personality development of the students is stressed a great deal. As a result, the natural hindrances that come in their way of academic performance are removed and the students are instilled with greater confidence

Our responsibility is to develop morally upright citizen capable of thinking, learning and striving for national development. Creation of Self-reliant Centre of Excellence that Imparts Knowledge and Develops the Right Values, among the students is the target of the institution. Our curriculum is not enough to enhance skills among the learners & enable them to compete with the global situation. The institute has brought changes in the framework and its curriculum delivery

Value Based Education

One of the visions of the institute is to make the holistic development of students. The students should be able to think, learn and strive in the society. They should have the potential to render their services for the development of society and nation

Special Curricular and Co-curricular Activities:

The positive aspect of this educational institution is that it has been trying rigorously and passionately to provide quality education to the students. Quality education that includes academic excellence and soundness in human values. The institution allows all the students to acquire the modern skills and soft skills to the global employment scenario. To strengthen the students in job required skills and computer skills, all the students of all streams irrespective of B.A., B.Com., and B.Sc. are trained, with the coordination of TSKC, Computer labs and the department of English. The Yuvatharangam, the flagship programme initiated by the Department of Collegiate Education, Telangana State acts as a platform for the students to showcase their special skills and abilities in sports, games and literary and cultural activities. The Jignasa-Student Study Projects, another flagship programme trains the students in student projects and provides exposure to them in the research-related activities. More importantly, well-qualified, experienced, committed teaching and non-teaching staff is an asset to the college.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

NAAC

5. CONCLUSION

Additional Information :

Till 1960 Palem village was utterly backward as a hamlet with a population of 1300 in the most backward area of Mahabubnagar Dist. Sri Subramanyam of Palem village took the lead and inspired his co-villagers to co-operate with him and extend full support to develop the village by actively participating and utilizing the Govt. Schemes to develop this village as a model village.

He also established a primary health center and veterinary hospital, Lord Venkateshwara temple, **Kalyana mandapam & choultries and many educational institutions like High School** with a hostel for free to the poor students, was the first to come up, a Degree College in Science courses and Oriental Degree College in the Telugu language in the year 1963. Permanent buildings for the College, Quarters for staff members and a hostel for students were constructed. **The establishment of Degree College in a village-like Palem was the first of its kind anywhere in Andhra Pradesh and perhaps in the whole country.**

He also made efforts for Rural Protected water supply scheme, Electrification of Palem, Posts and Telegraph, and Telephone Exchange Offices for which he gave land free of cost. A rural Branch of Union Bank of India, Mahila Mandali building for Women, **Regional Agricultural Research Station, poultry and dairy industries, Harijan Colony, bus station complex were constructed.**

Scientists and five Nobel Laureates visited Palem from different countries of the world and stayed in Palem for a month to do astronomical experiments and observe the rare phenomenon of the total solar eclipse on February 16, 1980. Appreciation letters were sent by scientists and governments of those countries for the arrangements made during their stay. Thus Palem was taken from the State and National levels to the International Map as Palem, India.

Indira Gandhi visited Palem in September 1978; several Chief Ministers visited Palem during their Period.

Sri Subramanyam was invited by World Poultry Organization for a poultry conference in the USA.

The people of Palem have got his Bronze statue and Kumudben Joshi, Governor had unveiled the statue on 22-6-1987.

Concluding Remarks :

It is a known fact that erstwhile Mahabubnagar District is not only backward in education but also backward economically. Under the dynamic leadership and dedicated and selfless services of Sri Subramanyam of Palem village brought a revolution in the medical, spiritual, educational, agricultural, and industrial fields by establishing so many Institutions in different directions. Today Palem is the forerunner in several fields and it is at the forefront of villages of Telangana. Whatever is visible at Palem today is a living monument to Sri Subramanyam's memory.

Keeping in view the vision and mission of Sri Subramanyam, this college constantly strives for integrating and imparting quality education with life skills, also strictly adhering to the rules in order to the flawless functioning of the college and scored 71.40 CGPA in the first cycle of NAAC in the year 2008 and 2.54 CGPA in its second cycle of NAAC in the year 2014. In continuation of this mission of expanding its wings in educating the students by adopting modern methods of teaching strategies and techniques is standing on the threshold of 3rd cycle of NAAC. With the continuous support and guidance of the CCE, Telangana, Hyderabad which designs the curricular, co-curricular, and extracurricular schedule and Almanac prepared by the Palamuru University for the conduct of exams and timely guidance and suggestions from the Chairman of Higher Education Council of Telangana, the institution is able to render quality education to students along with moral and ethical values.

This institution keeps in mind the motto “Come to learn, Leave to serve” and always strives for the all-round development of the students that come to learn are able to leave in order to serve society with enhanced knowledge and skills.

In this long journey of 58 years since its inception, the institution has produced several poets, educationists, bureaucrats, political leaders, industrialists. The institution underwent many changes and adapted various teaching and learning techniques, also in the administration & management for the smooth run of the institution. All the stakeholders played an important role in shaping the institution as it stands today.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <ol style="list-style-type: none"> 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: C. Any 2 of the above</p>
1.3.3	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year</p> <p>1.3.3.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 0 Answer after DVV Verification: 14</p>
1.4.1	<p><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></p> <ol style="list-style-type: none"> 1) <i>Students</i> 2) <i>Teachers</i> 3) <i>Employers</i> 4) <i>Alumni</i> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above</p>
1.4.2	<p>Feedback process of the Institution may be classified as follows:</p> <p>Options:</p> <ol style="list-style-type: none"> 1. Feedback collected, analysed and action taken and feedback available on website 2. Feedback collected, analysed and action has been taken 3. Feedback collected and analysed 4. Feedback collected 5. Feedback not collected <p>Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website</p>

Answer After DVV Verification: A. Feedback collected, analysed and action taken and feedback available on website

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

2.3.3.1. Number of mentors

Answer before DVV Verification : 12

Answer after DVV Verification: 5

Remark : Value has been changed on the basis of HEI clarification response

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	4.60	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	4.60

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

3.1.2.1. Number of departments having Research projects funded by government and non-government agencies during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	1

3.1.2.2. Number of departments offering academic programmes

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

3.2.2	<p>Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years</p> <p>3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>3</td> <td>1</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	0	3	1	0	0	2020-21	2019-20	2018-19	2017-18	2016-17	0	0	0	0	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
0	3	1	0	0																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
0	0	0	0	0																	
3.3.2	<p>Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years</p> <p>3.3.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1095 1046 1229"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1308 1046 1442"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	0	0	0	1	0	2020-21	2019-20	2018-19	2017-18	2016-17	0	0	0	0	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
0	0	0	1	0																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
0	0	0	0	0																	
3.4.1	<p>The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years</p> <p>3.4.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1722 1046 1856"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>7</td> <td>5</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1935 1046 2069"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	9	7	5	0	0	2020-21	2019-20	2018-19	2017-18	2016-17	0	0	0	0	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
9	7	5	0	0																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
0	0	0	0	0																	

4.2.2 **The institution has subscription for the following e-resources**

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: D. Any 1 of the above

Remark : Value has been changed as per attachment in HEI Clarification response.

4.2.4 **Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**

4.2.4.1. **Number of teachers and students using library per day over last one year**

Answer before DVV Verification : 54

Answer after DVV Verification: 30

Remark : Value has been changed as per attachment in HEI Clarification response.

5.1.3 **Capacity building and skills enhancement initiatives taken by the institution include the following**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

5.1.4 **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
62	45	52	55	65

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	156	148	135	171

6.3.2 **Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
12	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	0

6.4.2 **Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

6.4.2.1. **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	20000	9000	306000	11000

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0.30	0.25	3.14	0.16

7.1.5 **Green campus initiatives include:**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Answer before DVV Verification : A. Any 4 or All of the above

Answer After DVV Verification: B. 3 of the above

Remark : Value has been changed as per attachment

7.1.6 **Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

	<ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: C. 2 of the above</p>
7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <ol style="list-style-type: none"> 1. Built environment with ramps/lifts for easy access to classrooms. 2. Divyangjan friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: B. 3 of the above</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <ol style="list-style-type: none"> 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : Value has been changed as per attachment in HEI Clarification response.</p>

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>297</td> <td>217</td> <td>183</td> <td>357</td> <td>61</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>232</td> <td>192</td> <td>182</td> <td>122</td> <td>71</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	297	217	183	357	61	2020-21	2019-20	2018-19	2017-18	2016-17	232	192	182	122	71
2020-21	2019-20	2018-19	2017-18	2016-17																	
297	217	183	357	61																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
232	192	182	122	71																	

2.1	<p>Number of students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="199 273 986 383"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>133</td> <td>86</td> <td>73</td> <td>88</td> <td>116</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="199 465 986 575"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>292</td> <td>247</td> <td>277</td> <td>307</td> <td>325</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	133	86	73	88	116	2020-21	2019-20	2018-19	2017-18	2016-17	292	247	277	307	325
2020-21	2019-20	2018-19	2017-18	2016-17																	
133	86	73	88	116																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
292	247	277	307	325																	
2.3	<p>Number of outgoing / final year students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="199 736 986 846"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>23</td> <td>24</td> <td>18</td> <td>14</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="199 929 986 1039"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>40</td> <td>52</td> <td>51</td> <td>114</td> <td>93</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	12	23	24	18	14	2020-21	2019-20	2018-19	2017-18	2016-17	40	52	51	114	93
2020-21	2019-20	2018-19	2017-18	2016-17																	
12	23	24	18	14																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
40	52	51	114	93																	