



**GOVERNMENT DEGREE COLLEGE, SUDIMALLA-VIII, YELLANDU,**

BhadradriKothagudem- Dist, Telangana State

E Mail: [gdcyellandu.jkc@gmail.com](mailto:gdcyellandu.jkc@gmail.com)

Re Accredited with "B" Grade by NAAC

College Website: <http://gdcts.cgg.gov.in/sudimalla.edu>



Present: Dr.P.Padma M.Sc.,Ph.D.  
Principal

Office:08745-295017  
Cell.No.9247864403

# 1.2.2

# CERTIFICATE

# COURSES

# ADDITIONAL

# INFORMATION

**GOVERNMENT DEGREE COLLEGE, YELLANDU**

**BHADRADRI KOTHAGUDEM DIST.**

(Affiliated to Kakatiya University, Warangal, Re-Accredited by NAAC  
With “B” Grade)

[gdcyellandu.jkc@gmail.com](mailto:gdcyellandu.jkc@gmail.com)



**CERTIFICATE COURSE IN  
VERMICOMPOST TECHNOLOGY**

**From 25-11-2017 to 14-12-2017**

**ORGANIZED BY**

**DEPARTMENT OF ZOOLOGY**

# GOVERNMENT DEGREE COLLEGE, YELLANDU



(BHADRADRI KOTHAGUDEM DISTRICT)

(Affiliated to Kakatiya University, Warangal)

(NAAC Re-Accredited with "B" grade)

[gdcyellandu.jkc@gmail.com](mailto:gdcyellandu.jkc@gmail.com)



TO

Date:22-11-2017

The Principal

Govt. Degree College, Yellandu

Bhadradi Kothagudem (Dist).

Respect Sir,

Subject: Department of Zoology is going to Start Certificate Course in Vermicompost technology from 25-11-2017 to 14-12-2017 Seeking permission – Req - Reg.

With reference to subject cited above, I would like to bring to your kind notice that the department of Zoology is going to start a certificate course in "Vermicompost Technology", for the academic year: 2017-2018. Hence, I request you to grant me permission to start Certificate Course in "Vermicompost Technology" which will be useful for the students.

Yours faithfully

# GOVERNMENT DEGREE COLLEGE, YELLANDU



(BHADRADRI KOTHAGUDEM DISTRICT)

(Affiliated to Kakatiya University, Warangal)

(NAAC Re-Accredited with "B" grade)

[gdcyellandu.jkc@gmail.com](mailto:gdcyellandu.jkc@gmail.com)



---

## DEPARTMENT OF ZOOLOGY

### CERTIFICATE COURSE IN VERMICOMPOST TECHNOLOGY

#### NOTICE

Date:22-11-2017

All the students are here by informed that the Departments of Zoology is going to conduct a certificate course in Vermi Compost Technology for the academic year 2017-2018. Hence, the students, who are interested to join in this certificate course, are enrolling their names in the Department of Zoology.

Dr. P. Raju  
(Lecturer in Zoology)

(B.Setram)  
Principal





**GOVERNMENT DEGREE COLLEGE,  
YELLANDU  
BHADRADRI KOTHAGUDEM DIST.**



(Affiliated to Kakatiya University, Warangal, Re-Accredited by  
NAAC With "B" Grade)

[gdcyellandu.jkc@gmail.com](mailto:gdcyellandu.jkc@gmail.com)

**BROCHURE**

**CERTIFICATE COURSE IN VERMICOMPOST TECHNOLOGY**

**From 25-11-2017 to 14-12-2017**

**ORGANIZED BY**

**DEPARTMENT OF ZOOLOGY**

# GOVERNMENT DEGREE COLLEGE, YELLANDU



(BHADRADRI KOTHAGUDEM DISTRICT)

(Affiliated to Kakatiya University, Warangal)

(NAAC Re-Accredited with "B" grade)

[gdcyellandu.jkc@gmail.com](mailto:gdcyellandu.jkc@gmail.com)



## DEPARTMENT OF ZOOLOGY

Certificate Course on

## VERMI COMPOST TECHNOLOGY

### SYLLABUS

Unit 1:

Introduction to Vermicomposting:

Concept of Vermicomposting, vermin composting and rearing. Importance of Vermicompost in Agriculture and horticultural practices. Vermicomposting for Organic Farming -an Eco-Friendly Approach, Vermicomposting for Rural Development, Waste materials: Classification, disposal techniques and their impact on environment, Earthworms: Type, identification & usefulness Anaerobic (Pit) and Aerobic (Heap) composting: techniques & their comparison Vermicomposting: Techniques and importance Vermicomposting techniques, standard composition of vermin compost.

Unit 2:

Methods of Vermicomposting

Collection of wastes & their segregation & processing, Bed preparation for Anaerobic & Aerobic composting, Fortnightly mixing of beds, Earthworm collection & application on beds, Inspection of beds & watering, Vermicompost collection, Earthworms separation, Air drying of vermin compost, sieving & storing, Vermicompost production techniques, standard composition of vermin wash,

Dr.P.Raju  
(Lecturer in Zoology)

(B.Setram)  
Principal (FAC)

## Objectives of the Courses

1. To make wealth out of waste.
2. Students will be able to compost in a limited space and describe the decomposing process
3. The interested students will get the knowledge of composting,
4. Students will get the employment,
5. They can generate employments,
6. They will also turn towards organic farming,
7. Will help to maintain the environment pollution free and
8. Will get the knowledge of biodiversity of local earthworms.
9. To convert unwanted, organic matter, particularly food scraps and paper into fertile soil.

## Learning outcomes:

- 1 Students learn to use kitchen wastes to make Vermi compost.
2. They generate income by selling Vermi compost.
3. Students are able to identify the heat resisting varieties of earthworms.
4. They become aware of the difference between chemical fertilizers, organic and Bio manures
- 5 They create a clean and pollution free environment and adopt eco friendly techniques

**Award of Certificate:** After successful completion of course, certificate will be awarded to the candidate.

## Advantage of the Course & Future Prospects:

- I. Students can construct their own compost farm & thereby can get monthly income.
- II. Students/ farmers by using vermin compost in their field can increase the crop yield.
- III. Students residing in cities can produce vermin compost in small scale for garden/household plants.
- IV. They can get the jobs in educational institutes as vermin compost/vermin culture technician.
- V. The candidate can generate income by supplying verms, vermin wash, & vermin compost.
- VI. By developing & propagating vermin compost technology he/she will directly or indirectly help to prevent environmental pollution, by using vermi compost in the field & thereby increasing crop yield he will help to solve food problems.

VII. It will lead towards organic farming & healthy food.

In today's world, recycling of garbage has become necessary in order to sustain our health and environment.

# GOVERNMENT DEGREE COLLEGE, YELLANDU

**BHADRADRI KOTHAGUDEM (DIST.)**

(Affiliated to Kakatiya University)

(NAAC Re-Accredited with “B” grade)



**DEPARTMENT OF ZOOLOGY**

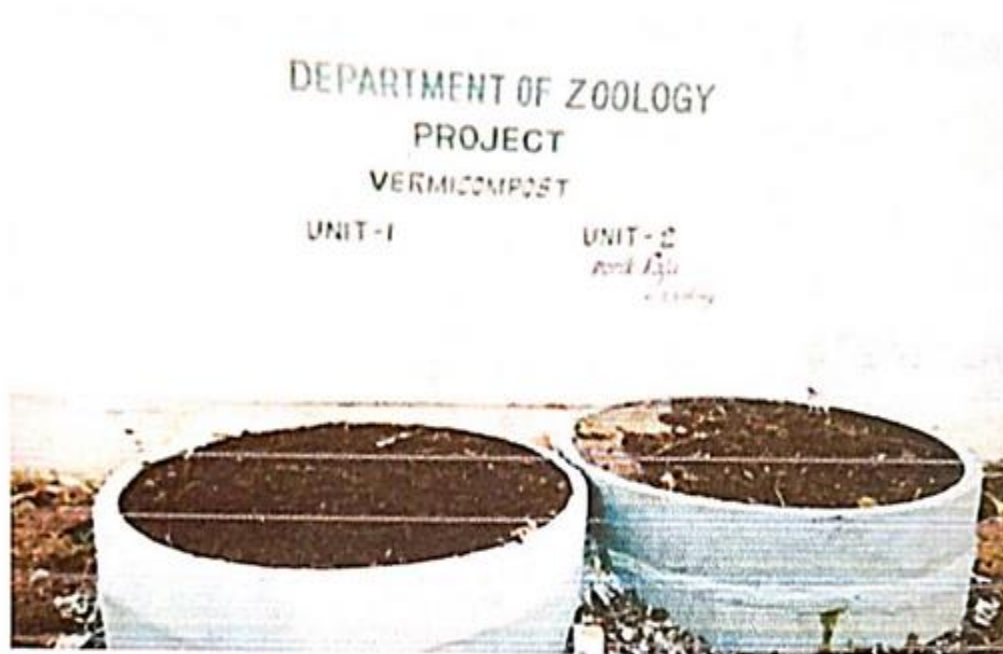
## Certificate of Participation

This is to certify that..... Class:-----  
H.No..... has successfully completed the certificate course in “Vermi  
Compost Technology” organized from 25-11-2017 to 14-12-2017 by the Department of  
Zoology, Government Degree College, Yellandu.

Dr.P.Raju  
Lecturer in Zoology

(B.Setram)  
Principal (FAC)

Major Project Vermi Compost done by the Dept. Of Zoology

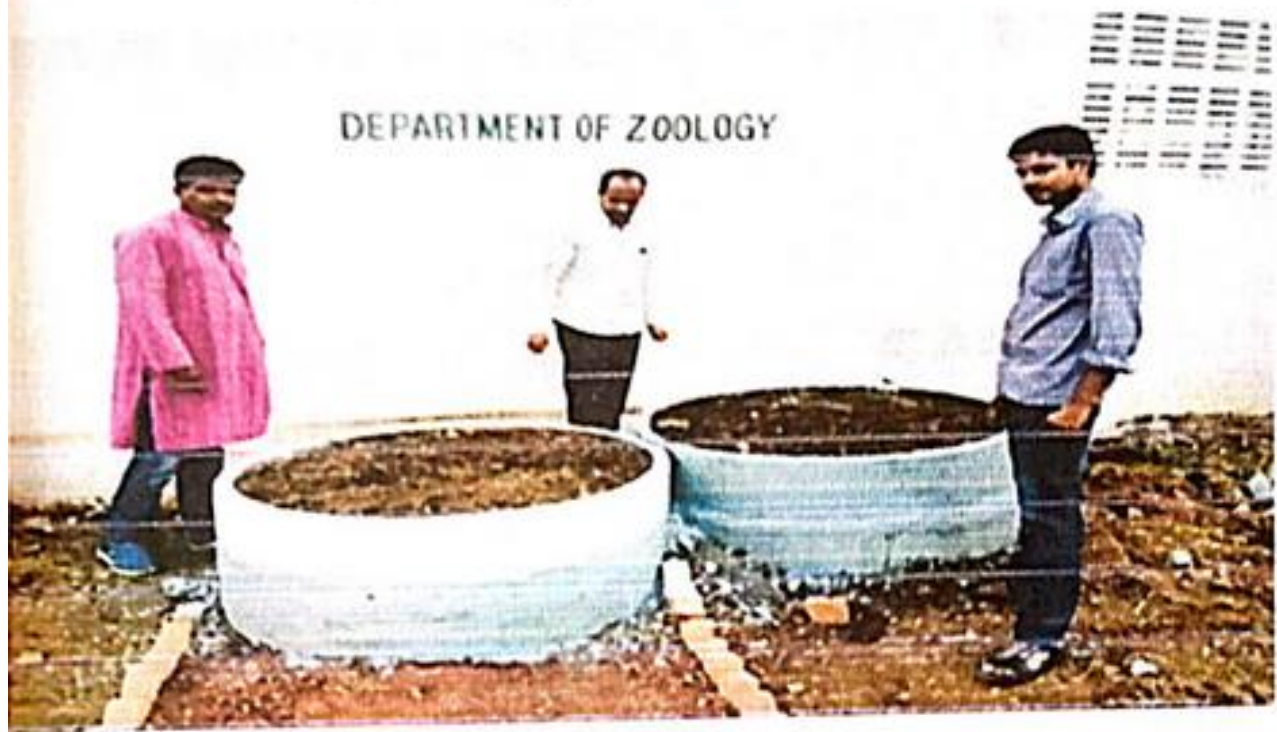


Staff Watching the Vermi Compost

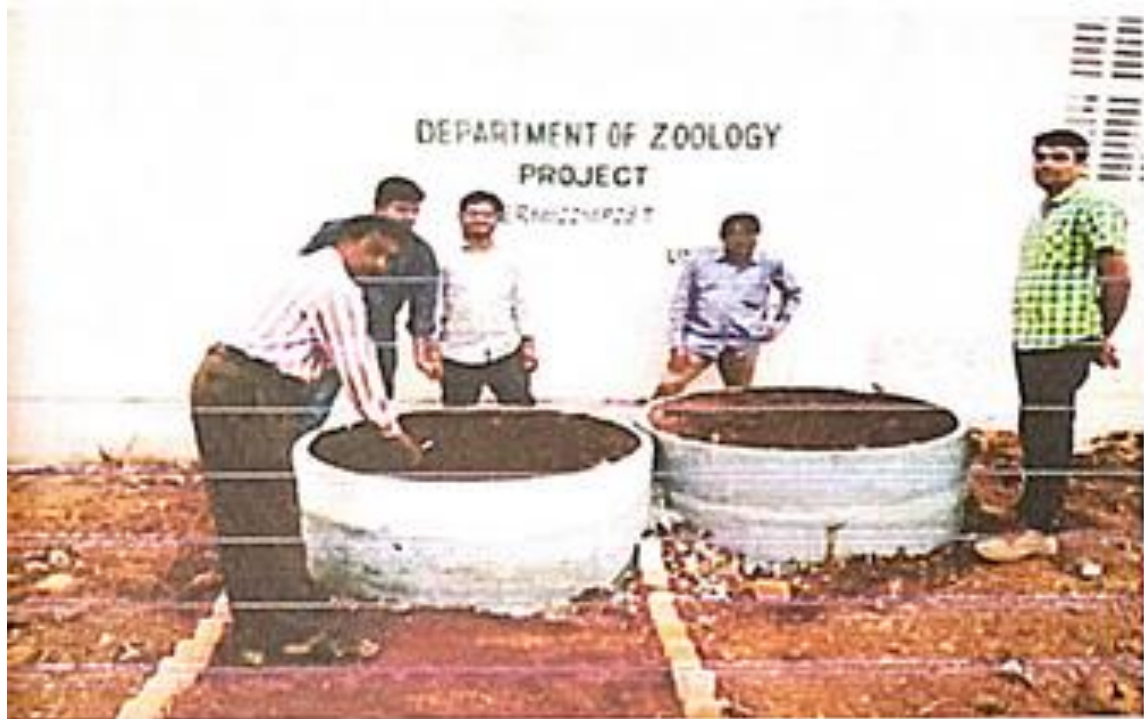




## Staff Testing the Vermi Compost



## Principal analyzing the Vermi Compost









The following students are participated in the Programme:

S.No	H.T.No	Name of the Student	Signature
1	08017-3002	J. Bhargavi	J. Bhargavi
2	08017-3003	P. Sandhya Rani	P. Sandhya Rani
3	08017-3004	P. Sirisha	P. Sirisha
4	08017-3005	P. Rajeshwari	P. Rajeshwari
5	08017-3006	R. Anusha	R. Anusha
6	08016-3001	Ch. Sravani	Ch. Sravani
7	08016-3002	G. Sindhu	G. Sindhu
8	08016-3003	M. Sandhya	M. Sandhya
9	08016-3004	U. Sumitha	U. Sumitha
10	08016-3005	Y. Radhika	Y. Radhika
11	08016-3006	Y. Kiran	Y. Kiran

  
Signature of the Lecturer

  
Signature of the Principal  
PRINCIPAL  
Govt Degree College  
Yellandu







**GOVERNMENT DEGREE COLLEGE, YELLANDU**  
BHADRADRI KOTHAGUDEM DIST.  
(Affiliated to Kakatiya University, Warangal)  
[gdcyellandu.jkc@gmail.com](mailto:gdcyellandu.jkc@gmail.com)



### **CERTIFICATE COURSE IN SPOKEN ENGLISH**

**Name of the Department:** English

**Title of the Certificate Course:** CERTIFICATE COURSE IN SPOKEN ENGLISH

**Duration of the course:** 30 hours (30 days of one hour duration each day)

**Commenced from:** 13/08/2019 to 27/09/2019

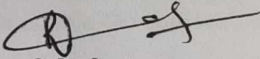
**No. of Enrolled Students:** 25

**Eligibility:** Under Graduates of our college & all the age group people

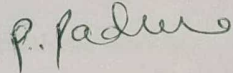
**Medium of Instruction:** English

### **Notice**

Greetings from the Department of English, Government Degree College, Yellandu. All the students are here by informed that the department of English is going to conduct a certificate course in "Spoken English" will be commencing from 13/08/2019. Hence, the students, who are interested to join in this certificate course, are enrolling their names in the Department of English.

  
Sign.of the lecturer



  
Sign.of the Principal

**PRINCIPAL**  
**Govt Degree College**  
**Yellandu.**





## **Course Content**

### **Section I:**

#### **Building -up the Basic Concepts**

1. Basic Sentence Patterns
2. Usage and Practice of Parts of Speech: Noun, Verb, Adjective and Adverb
3. Usage and Practice of Grammar: Tenses, Modals, Voice and Narration
4. Subject –Verb Agreement
5. Picture Composition

### **Section II:**

#### **Conversational Skills**

1. Basics of Conversation (self introduction, seeking the introduction of others, greetings, expressing likes and dislikes, etc).
2. Situational Conversation (At a shopping mall, Hospital, Bank, Railway station, etc)
3. Role play ( enactment of characters from any story, drama ,etc)

### **Section III:**

#### **GDPI (Group Discussion and Personal Interview)**

1. Basics of Correct Pronunciation
2. Group Discussion
3. Extempore Speech on a given topic

## **Course Objectives**

1. To improve the speaking ability of the students.
2. To enable the students to make use of Basic English sentence patterns and improve their understanding of the parts of speech.
3. To improve the student's clarity of pronunciation.
4. To enhance the conversational skills of the students.
5. To enhance the proficiency of students in spoken English so that they can bravely face the challenges of the highly competitive globalized world.
6. To enable the students to meet the requirements of jobs and careers in international market.

## **Course Outcomes**

1. The fear of students about spoken English will be reduced through “learning by doing” technique.
2. The students will be able to make use of English sentence patterns and their understanding of the parts of speech will be enhanced.
3. The students will be able to speak correct and fluent English
4. The students will be able to meet the requirements of jobs and careers in international market.



TO  
The Principal  
Govt. Degree College, Yellandu  
Bhadradi Kothagudem (Dist).

Date:08-08-2019

Respect Madam,

Subject: Department of English is going to start a Certificate Course in Spoken English from 13-08-2019 -Seeking permission -Req-Reg.

With reference to subject cited above, I would like to bring to your kind notice that the department of English is going to start a certificate course in Spoken English for the academic year 2019-2020. Hence, I request you to grant me permission to start the Certificate Course in "Spoken English" which will be useful for the students to enhance the communication skills & enrichment of rural background.

Yours faithfully

(Thodeti Raju)

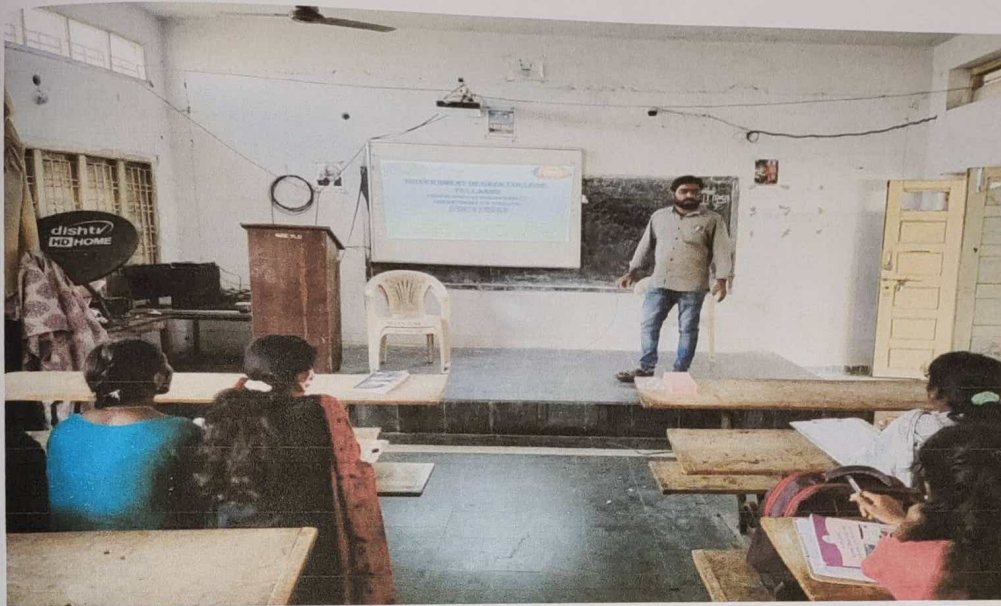
Lecturer in English  
Govt. Degree College, Yellandu

P. Paduru

The following students are enrolled in the certificate course:

S.NO	NAME	H.T.NO	COURSE	SIGN
1	B.SRILATHA	80192001	B.COM III SEM	B. Sri Latha
2	B.MOUNIKA	80192002	B.COM III SEM	B. Mounika
3	G.PAVANKALYAN	80192006	B.COM III SEM	G. Pavankalyan
4	J.UDAY	80192007	B.COM III SEM	J. UDAY
5	M.BHAVANI	80192013	B.COM III SEM	M. Bhavani
6	PRADEEP KUMAR	80192014	B.COM III SEM	Pradeep
7	E.KRISHNAVANI	80193001	B.ZC III SEM	E. Krishnavani
8	E.RAVI	80193002	B.ZC III SEM	E. Ravi
9	G.AJANTHA	80193204	B.ZC III SEM	G. Ajantha
10	M.SHIRISHA	80193205	B.ZC III SEM	M. Shirisha
11	A.POOJITH	80194001	MPC III SEM	Poojith
12	E.RAVITEJA	80194003	MPC III SEM	E. Raviteja
13	E.KAVERI	80194005	MPC III SEM	E. Kaveri
14	K.RAVI KUMAR	80194006	MPC III SEM	K. Ravi Kumar
15	K.NIROSHA	80194007	MPC III SEM	K. nirosha
16	T.SATHEESH	80194008	MPC III SEM	T. Satheesh
17	B.NAVYA	80191001	BA III SEM	B. Navya
18	B.SANTHOSH	80191002	BA III SEM	B. santosh
19	E.RAMAKRISHNA	80191204	BA III SEM	E. Ramakrishna
20	E.VISHWANADHAM	80191205	BA III SEM	Vishwanadham
21	G.ADHRASHA	80191206	BA III SEM	Adhrasha
22	V.MAHESH	80191211	BA III SEM	V. Mahesh
23	V.MAHESWARI	80191212	BA III SEM	V. Maheswari
24	Y.ROHINI	80191213	BA III SEM	Y. Rohini
25	E.AKHILA	80191214	BA III SEM	E. Akhila







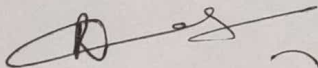
GOVERNMENT DEGREE COLLEGE, YELLANDU  
BHADRADRI KOTHAGUDEM DIST, TELANGANA.  
(AFFILIATED TO KAKATIYA UNIVERSITY)  
(RE-ACCREDITED TO NAAC "B")

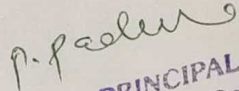


Certificate Of Appreciation

This is to certify that Mr. /Ms. \_\_\_\_\_ of \_\_\_\_\_ has participated and successfully completed the certificate course in "SPOKEN ENGLISH" organized by Department of English, Government Degree College, Yellandu, Bhadrachalam Dist., Telangana state. Commenced from 13/08/2019 to 27/09/2019.

PRINCIPAL

  
(Thodeti Raju)  
Lecturer in English

  
PRINCIPAL  
Govt Degree College  
Yellandu.



III Sem All courses

Certificate course in Spoken English for the Academic year 2019-20  
13/08/2019 to 27/09/2019

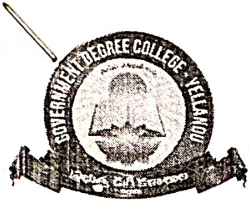
Name Of The Office.....Department of English Government Degree College, Yellandu.....			Attendance										Register																															Remarks
S. No.	NAME	Designation	13/08/2019 - 27/09/2019										Month..... Year.....																															Remarks
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31											
1.	B. SriLatha		0	1	2	3	4	4	5	5	6	6		7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23														
2.	B. Monika		1	2	3	4	5	6	7	8	9	10		11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
3.	G. pavan kalyan		1	2	3	4	5	6	7	8	9	10		11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
4.	J. Uday		1	2	3	4	5	6	7	8	9		10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
5.	M. Khavani		1	2	3	4	5	6	7	8	9		10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
6.	Pradeep Kumar		1	2	3	4	5	6	7	8	9		10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
7.	E. Krishnakani		1	2	3	4	5	6	7	8	9	10		11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
8.	E. Ravi		1	2	3	4	5	5	6	7	7		8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31								
9.	G. Anantha		1	1	2	3	4	5	6	7	8	9		10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31									
10.	M. Shrinika		1	2	3	4	5	6	7	8	9		10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
11.	A. Poojith		6	1	2	3	4	5	6	7	8	9		10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31									
12.	E. Raviteja		1	2	3	4	5	6	7	8	9	10		11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
13.	E. Ravi		1	2	3	4	5	6	7	8	9	10		11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
14.	K. Ravi Kumar		1	2	3	4	5	6	7	8			9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31									
15.	K. Nivrosha		1	2	3	4	5	6	7	8			9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31									
16.	T. Rathesh		1	2	3	4	5	6	7	7			8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31								
17.	B. Nayya		1	2	3	4	5	6	7	7	8			9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31								
18.	R. Sambhosh		1	2	3	4	5	6	7	8	9	10		11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
19.	E. Rama Krishna		1	2	3	4	5	6	7	8	9		10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
20.	E. Vidhuvaidhan		1	1	2	3	4	5	6	7			8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31								
21.	G. Adhwaitha		1	2	3	4	5	6	7	8	9		10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
22.	V. Mahesh		1	2	3	4	5	6	7	8	9	10		11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
23.	V. Maheswari		1	2	3	4	5	6	7	8	9		10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
24.	Y. Rohini		1	2	3	4	5	6	7	8	9	10		11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
25.	E. Akhila.		1	2	3	4	5	6	7	8	9	10		11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										

T. Ravi  
Lecturer



PRINCIPAL  
Govt Degree College  
Yellandu.





GOVERNMENT DEGREE COLLEGE, YELLANDU  
BHADRA DRIPUR, YADADRI GUDEN, DIST.  
(Affiliated to Kakatiya University, Warangal)  
gdcyellandu@gmail.com



**A CERTIFICATE COURSE ON  
BASIC COMMUNICATION SKILLS IN ENGLISH**

Name of the Department: English

Title of the Certificate Course: Basic Communication Skills in English

No. of Hours Taken: 30 hours (30 Working days)

No. of Enrolled Students: 35

Commenced from: 03/03/2021 to 24/04/2021

**Course Content:**

**Oral Communication Skills-I**

- Asking for and giving information
- Offering and responding to offers
- Requesting and responding to requests
- Congratulating people on their success
- Expressing condolences
- Asking questions and responding politely
- Apologizing and forgiving

**Oral Communication Skills-II**

- Giving instructions
- Seeking and giving permission
- Expressing opinions (likes and dislikes)
- Agreeing and disagreeing
- Demanding explanations
- Asking for and giving advice and suggestions.
- Expressing sympathy

### **Expected Out Comes:**

After completion of the course, the students will be able to:

- Enhance communication skills
- Face interviews with confidence
- Compete for national level jobs
- Get jobs in corporate sector
- Acquire leadership skills and handle management conflict
- Use effective expressions



### **Report of the program:**

Undergraduate students need spoken English to lead their life in the employment sector for the betterment of their career requires communication skills in the present scenario. To enhance their skills the department of English has taken a step to conduct a certificate course. So that it will be helpful to obtain employability in different sectors for their livelihood.

The main motto of this certificate course is to acquire the ability to use communication skills in their professional life as well as personal life when they, then they can confidently use the tools of communication. It is also important to use grammar effectively in writing and speaking.

The course dealt with the important aspects of pronunciation, conversational skills in public for daily use and also speaking skills with reference to debates presentation skills group discussions and interview skills which were very important in several fields.

The following students are enrolled in the certificate course

S.N O	NAME	H.T.NO	COURSE
1	GOGGELA RAMADEVI	80211005	B.A
2	KARAM SWAPNA	80211006	B.A
3	KODEM SIRISHA	80211007	B.A
4	PAYAM SOUJANYA	80211011	B.A
5	VOOKE SOWJANYA	80211012	B.A
6	VUKE LAVANYA	80211013	B.A
7	YELLABOINA ANUSHA	80211014	B.A
8	YETTI SUNITHA	80211016	B.A
9	DHILLY SUDHAKAR	80211201	B.COM
10	JAVVAJI PULLARAO	80211207	B.COM
11	Lakayath Shashi Kumar	80211208	B.COM
12	MADE NAGADEVI	80211209	B.COM
13	MARAGANI SANDEEP	80211210	B.COM
14	PARSIKA ASHOK	80211211	B.COM
15	PERUMANDLA S	80211212	B.COM
16	SHAIK RESHMA	80211213	B.COM
17	VAJJA SAMMAKKA	80211214	B.COM
18	BOMMALA SUNITHA	80213002	B.Z.C
19	GOGGALA LAVANYA	80213003	B.Z.C
20	JARUPULA SANTHOSH	80213004	B.Z.C
21	KODEM SREEJA	80213005	B.Z.C
22	KOMARAM SHIREESHA	80213006	B.Z.C
23	KOMARAM SRUTHI	80213007	B.Z.C
24	KORAM PRATHYUSHA	80213008	B.Z.C
25	G.RANI KALPANA	80201205	B.A
26	K.SRIKANYA	80201206	B.A
27	K.ANUSHA	80201207	B.A
28	K.ASHWANI	80201208	B.A
29	K.SINDHUPRIYA	80201209	B.A
30	M.SOUJANYA	80201210	B.A
31	M.BHARGAVI	80201211	B.A
32	P.VASANTHA RAO	80201212	B.A
33	P.NAGENDRA PRASAD	80201213	B.A
34	S.SHANKAR	80201214	B.A
35	T.NAVANEETHA	80201215	B.A





**GOVERNMENT DEGREE COLLEGE, YELLANDU**  
**BHADRADRI KOTHAGUDEM (DIST.)**  
(Affiliated to Kakatiya University, Re-Accredited by NAAC with "B")

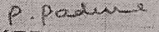



Department of English  
Certificate

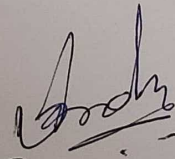
This is to certify that Kodern Sreeja, BA Government Degree College Yellandu has participated and successfully completed the certificate course on "Basic Communication Skills in English" conducted by Department of English, Government Degree College Yellandu Bhadrabri Kothagudem (dist.) commenced from 03/03/2021 to 24/04/2021.

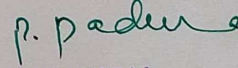
Certificate generated on : 24/04/2021

  
(Thodeti Raju)  
Department of English

  
(DR.P.PADMA)  
PRINCIPAL

  
(Thodeti Raju)  
Lecturer in English

  
IBAC  
CO-ORDINATOR

  
PRINCIPAL  
Govt Degree College  
Yellandu



A.R. com. 10-11

Certificate Course  
Basic Communication Skills in English

100 Marks  
100 Marks



Name of The Office: G.D.C. Koppal  
Department of English

Attendance

Register

S. No.	NAME	Designation	Attendance												Register												Remarks															
			05/03/20	06/03	07/03	08/03	09/03	10/03	11/03	12/03	13/03	14/03	15/03	16/03	17/03	18/03	19/03	20/03	21/03	22/03	23/03	24/03	25/03	26/03	27/03	28/03		29/03	30/03	31/03												
1.	G. Ramadevi		0	1	2	3	4	5	6	7	7	7	8	8	8	9	9	10	11	12	13	13	14	14	15	15	16	16	17	17	18	18	19	19	20	20	21	21	22	22	23	23
2.	K. Swapna		1	2	3	3	4	5	6	7	8	8	9	9	9	10	11	12	13	13	14	14	15	15	16	16	17	17	18	18	19	19	20	20	21	21	22	22	23	23		
3.	K. Shrinitha		1	2	3	4	5	6	7	7	8	8	9	9	10	11	12	12	13	13	14	14	15	15	16	16	17	17	18	18	19	19	20	20	21	21	22	22	23	23		
4.	P. Sujanya		1	1	2	3	4	5	6	6	7	8	8	9	10	11	12	13	14	14	15	15	16	16	17	17	18	18	19	19	20	20	21	21	22	22	23	23				
5.	V. Sujanya		1	1	2	2	3	4	5	6	7	7	8	8	9	10	11	12	13	14	14	15	15	16	16	17	17	18	18	19	19	20	20	21	21	22	22	23	23			
6.	V. Lavanya		1	2	2	2	3	4	5	6	7	7	8	8	9	10	11	12	13	14	14	15	15	16	16	17	17	18	18	19	19	20	20	21	21	22	22	23	23			
7.	Y. Anusha		1	1	2	2	3	4	5	6	7	7	8	8	9	10	11	12	13	14	14	15	15	16	16	17	17	18	18	19	19	20	20	21	21	22	22	23	23			
8.	Y. Sumitha		0	1	1	1	2	3	4	5	6	6	7	7	8	8	9	10	10	11	12	12	13	13	14	14	15	15	16	16	17	17	18	18	19	19	20	20	21	21		
9.	D. Sudhakari		1	2	3	4	5	6	7	7	8	8	9	9	10	11	12	13	14	14	15	15	16	16	17	17	18	18	19	19	20	20	21	21	22	22	23	23				
10.	J. Pulla Rao		1	2	2	3	4	5	5	6	6	7	7	8	8	9	10	10	11	12	13	13	14	14	15	15	16	16	17	17	18	18	19	19	20	20	21	21				
11.	L. Shashi Kumar		1	1	1	2	3	4	5	6	7	7	8	8	9	10	11	11	12	13	13	14	14	15	15	16	16	17	17	18	18	19	19	20	20	21	21	22	22			
12.	M. Nagadevi		1	2	3	4	5	6	7	8	9	10	10	11	12	13	14	15	16	17	18	18	19	19	20	20	21	21	22	22	23	23	24	24	25	25	26	26				
13.	M. Sandeep		1	1	1	2	2	3	4	5	5	6	6	7	7	8	8	9	10	11	12	13	14	15	16	17	18	19	20	20	21	21	22	22	23	23	24	24				
14.	P. Achok		1	1	1	1	2	2	2	3	3	3	3	4	4	5	5	6	6	7	7	8	8	9	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22			
15.	Prananda S		0	0	0	1	2	3	4	5	6	7	7	8	8	9	10	11	12	13	14	15	16	17	18	19	20	21	21	22	22	23	23	24	24	25	25	26	26			
16.	Shaik Reshma		1	1	2	2	3	4	5	6	7	8	8	9	9	10	10	11	12	13	14	15	16	17	18	19	20	20	21	21	22	22	23	23	24	24	25	25				
17.	V. Gammakka		1	2	3	4	5	6	7	8	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35				
18.	R. Sumitha		0	1	1	1	2	2	3	3	3	3	4	4	5	5	6	6	7	7	8	8	9	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22				
19.	G. Lavanya		0	0	1	1	2	2	3	3	4	4	4	5	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29			
20.	J. Santhosh		1	2	3	4	5	6	7	8	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35				
21.	K. Sreya		1	1	2	2	3	3	4	4	5	5	6	6	7	7	8	8	9	9	10	10	11	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25				
22.	K. Shireesha		0	0	1	2	2	2	3	4	5	5	6	6	7	7	8	8	9	9	10	10	11	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26			
23.	K. Sruthi		1	1	1	2	2	2	3	3	3	3	4	4	5	5	6	6	7	7	8	8	9	10	11	11	12	13	14	15	16	17	18	19	20	21	22	23	24			
24.	K. Prathyusha		0	0	0	1	2	3	4	5	6	6	7	7	8	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30				
25.	G. Kani Kalpana		1	1	2	3	0	3	4	5	6	7	7	8	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
26.	K. Srivanya		1	1	1	2	2	2	3	3	4	5	5	6	6	7	7	8	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28			
27.	K. Anusha		0	1	2	3	4	5	6	7	8	9	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34				
28.	K. Ashwani		1	1	2	2	3	3	3	4	5	6	6	7	7	8	8	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28				
29.	K. Sindhu priya		0	0	1	2	2	2	3	4	5	5	6	6	7	7	8	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28				
30.	M. Sujanya		1	1	2	2	3	3	4	4	4	4	5	5	6	6	7	7	8	8	9	10	10	11	11	12	13	14	15	16	17	18	19	20	21	22	23	24				
31.	M. Bhargavi		1	2	3	4	5	6	7	8	9	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34				
32.	P. Varadha Rao		1	1	1	2	2	3	3	4	5	5	6	6	7	7	8	8	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27				
33.	P. Nagendra prasad		1	1	1	2	2	3	3	4	5	5	6	6	7	7	8	8	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27				

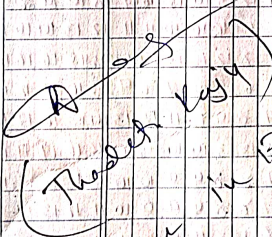


Certificate Commission  
 Basic Communication Skills in English

Name Of The Office: Department of English  
 G.P. Yellandu

### Attendance

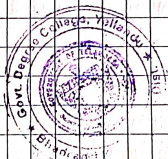
S. No.	NAME	Designation	05/07/07	06/07/07	07/07/07	08/07/07	09/07/07	10/07/07	11/07/07	12/07/07	13/07/07	14/07/07	15/07/07	16/07/07	17/07/07	18/07/07	19/07/07	20/07/07	21/07/07	22/07/07	23/07/07	24/07/07	25/07/07	26/07/07	27/07/07	28/07/07	29/07/07	30/07/07	31/07/07	
85	J. Navaneetha		0	1	2	3	4	5	6	7	8	8																		

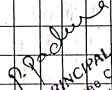
  
 Thalesh Koju  
 Lecturer in English

### Register

Month: ..... Year: .....

S. No.	NAME	Designation	05/07/07	06/07/07	07/07/07	08/07/07	09/07/07	10/07/07	11/07/07	12/07/07	13/07/07	14/07/07	15/07/07	16/07/07	17/07/07	18/07/07	19/07/07	20/07/07	21/07/07	22/07/07	23/07/07	24/07/07	25/07/07	26/07/07	27/07/07	28/07/07	29/07/07	30/07/07	31/07/07	Remarks
			8	9	10	11	12	13	14	15	16	17	18	19	19	19	20	21												

  
 Govt. Degree College, Yellandu  
 Yellandu

  
 P. Pradeep  
 PRINCIPAL  
 Govt. Degree College,  
 Yellandu



GOVERNMENT DEGREE COLLEGE, YELLANDU  
BHADRADRI KOTHAGUDEM DIST.  
(Affiliated to Kakatiya University, Warangal)  
[gdcyellandu.jkc@gmail.co](mailto:gdcyellandu.jkc@gmail.co)



### A CERTIFICATE COURSE ON

### BASIC ENGLISH LANGUAGE SKILLS FOR PROFICIENCY

Name of the Department: English

Title of the Certificate Course: Basic English Language Skills for Proficiency

**Duration of the course** 30 hours (30 days of one hour duration each day)

**Commenced from:** 04/02/2019 to 12/03/2019

No. of Enrolled Students: **48**

**Eligibility:** Under Graduates of our college & all the age group people

**Medium of Instruction:** English

### Notice

Greetings from the Department of English, Government Degree College, Yellandu. All the students are here by informed that a certificate course in English on "BASIC ENGLISH LANGUAGE SKILLS FOR PROFICIENCY" will be commencing from 04/02/2019 by the Department of English, GDC, Yellandu. Hence, the students, who are interested to join in this certificate course, are enrolling their names in the Department of English.

Sign.of the lecturer

Sign.of the Principal

PRINCIPAL  
Govt Degree College  
Yellandu



TO

Date:03-02-2019

The Principal

Govt. Degree College, Yellandu

Bhadradi Kothagudem (Dist).

Respect Madam,

Subject: Department of English is going to start a Certificate Course in English on "BASIC ENGLISH LANGUAGE SKILLS FOR PROFICIENCY" from 04-02-2019 to 12-03-2019-Seeking permission -Req-Reg.

With reference to subject cited above, I would like to bring to your kind notice that the department of English is going to start a certificate course in English on "BASIC ENGLISH LANGUAGE SKILLS FOR PROFICIENCY", for the academic year: 2018-2019. Hence, I request you to grant me permission to start Certificate Course in English on "BASIC ENGLISH LANGUAGE SKILLS FOR PROFICIENCY" which will be useful for the students to enhance the communication skills & enrichment of rural background.

permission  
Granted  
P. Prasad  
3.2.2019

Yours faithfully



(Thodeti Raju)

Lecturer in English  
Govt. Degree College, Yellandu



## **Course Content:**

### **ANGUAGE SKILLS**

- **VOCABULARY**
- **GRAMMAR**
- **PRONUNCIATION**
- **COMMUNICATION SKILLS & SOFT SKILLS**  
**INTERVIEW SKILLS**
- **UNIT :1**
- **LANGUAGE SKILLS.**
- **LISTENING SKILLS**
- **SPEAKING SKILLS**
- **READING SKILLS**
- **WRITING SKILLS**  
**UNIT :2**
- **VOCABULARY**
- **SELF INTRODUCTION**
- **WAYS OF INTRODUCING OTHERS**
- **EXPRESSING GRATITUDE**
- **SEEKING PERMISSIONS**
- **APOLOGISING & REQUESTING**  
**UNIT :3**
- **GRAMMAR**
- **PREPOSITIONS**
- **ADJECTIVES**
- **TENSES**
- **ARTICLES**
- **CONJUNCTIONS**
- **SENTENCE CLASSIFICATION & STRUCTURAL SENTENCES**  
**UNIT :4**

- PRONUNCIATION
- PHONETICS  
(VOWEL & CONSONANT SOUNDINGS)

➤ HOMOPHONES

➤ HOMONYMS

UNIT :5

➤ COMMUNICATION SKILLS & SOFT SKILLS

➤ DIALOGUE WRITING

➤ CONVERSATIONS

➤ EFFECTIVE COMMUNICATION

➤ INTERPERSONAL SKILLS

UNIT :

➤ INTERVIEW SKILLS

➤ RESUME WRITING

➤ E-MAIL CREATION

➤ INTERVIEW ATTIRE

➤ INTERVIEW SKILLS

## Objectives

The objectives of this course are:

- The main objective of the course is to enhance the communication skills & enrichment of rural background students.
- It aims at creating an overall awareness on various grammatical topics for competitive exams & vocabulary, Interview skills for career opportunities & Self Employability.
- After the completion of this course, the learner can facilitate herself/himself with good communication skills and Individual Interest to establish them in the global world.

## Employment Opportunities:

The successful learners may be in a position to

- ) Attend the interviews confidently, can appear for all competitive exams.
- i) Can be free lance trainer & good communicator.

The following students are enrolled in the certificate course

S.NO	NAME	H.T.NO	COURSE
1	B.NARENDER	08018-4101	MPCs IV SEM
2	B.NARENDER	08018-4102	MPCs IV SEM
3	B.RENUKA	08018-4001	MPC IV SEM
4	E.RAJKUMAR	4002	MPC IV SEM
5	G.SHEKHAR	-4003	MPC IV SEM
6	T SANDEEP	-4004	MPC IV SEM
7	K.SURYA KANTHAM	08018-2001	B.COM IV SEM
8	KUNJA.ANUSHA	80183001	BZC IV SEM
9	V.SRILATHA	80181001	BA IV SEM
10	CH.ARCHANA	80181101	BA IV SEM
11	E.PAVANI	1102	BA IV SEM
12	K.NAVEEN	1103	BA IV SEM
13	M.MOUNIKA	1104	BA IV SEM
14	P.SUNANDANA	1107	BA IV SEM
15	P.PRAMEELA	1108	BA IV SEM
16	S.RAMYA	1109	BA IV SEM
17	T.MOUNIKA	1110	BA IV SEM
18	U AKHIL.	1111	BA IV SEM
19	V.SUJATHA	1112	BA IV SEM
20	P.RENUKA	1106	BA IV SEM
21	P.AJAY KUMAR	1105	BA IV SEM
22	V.SRILATHA	80181001	BA IV SEM
23	CH.ARCHANA	80181101	BA IV SEM
24	E.PAVANI	1102	BA IV SEM
25	K.NAVEEN	1103	BA IV SEM
26	M.MOUNIKA	1104	BA IV SEM
27	P.SUNANDANA	1107	BA IV SEM
28	A.POOJITH	80194001	MPC II SEM
29	B.BHAVANI	80194002	MPC II SEM
30	E.RAVITEJA	80194003	MPC II SEM
31	E.NARESH	80194004	MPC II SEM
32	M.SHIRISHA	80193205	BZC II SEM
33	P.NAGAMANI	80193207	BZC II SEM
34	V.SATHISH	80193208	BZC II SEM
35	P.MOUNIKA	80193209	BZC II SEM
36	G.AJANTHA	80193204	BZC II SEM



37	M.SHIRISHA	80193205	BZC II SEM
38	M.SOJANYA	80193206	BZC II SEM
39	P.NAGAMANI	80193207	BZC II SEM
40	DASRI NAVEEN	80192004	B.COM II
41	E.SHALINI	80192005	B.COM II
42	G.PAVANKALYAN	80192006	B.COM II
43	J.UDAY	80192007	B.COM II
44	DASRI NAVEEN	80192004	B.COM II
45	B.NAVYA	80191001	BA II SEM
46	B.SANTHOSH	80191002	BA II SEM
47	B.SUMALATHA	80191003	BA II SEM
48	E.PALLAVI	80191004	BA II SEM



**GOVERNMENT DEGREE COLLEGE, YELLANDU**  
**BHADRADRI KOTHAGUDEM (DIST.)**  
(Affiliated to Kakatiya University, Re-Accredited by NAAC with "B")

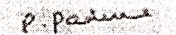



**Department of English**  
**Certificate**

This is to certify that B.Renuka, MPC IV Semester, Government Degree College Yellandu has participated and successfully completed the certificate course on "Basic English Language Skills for Proficiency" conducted by Department of English, Government Degree College, Yellandu, Bhadradi Kothagudem (dist.) commenced from 14/02/2019 to 12/03/2019.

Certificate generated on : 12/03/2019


  
**(Thodeti Raju)**  
Department of English

  
**(DR.P.PADMA)**  
PRINCIPAL

  
**(Thodeti Raju)**

Lecturer in English



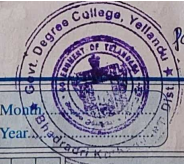
  
**PRINCIPAL**  
Govt Degree College  
Yellandu



B.A., B.Com, B.Sc

→ Certificate Course  
→ Basic English Language

skills for proficiency 2018-19



Name Of The Office: G.S. Yellandu  
Department of English

Attendance

Register

Month: \_\_\_\_\_  
Year: \_\_\_\_\_

S. No.	NAME	Designation	Attendance												Register																															Remarks
			04/01/2019	05/01/2019	06/01/2019	07/01/2019	08/01/2019	09/01/2019	10/01/2019	11/01/2019	12/01/2019	13/01/2019	14/01/2019	15/01/2019	16/01/2019	17/01/2019	18/01/2019	19/01/2019	20/01/2019	21/01/2019	22/01/2019	23/01/2019	24/01/2019	25/01/2019	26/01/2019	27/01/2019	28/01/2019	29/01/2019	30/01/2019	31/01/2019																
1.	B. Navadee		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31													
2.	B. Navadee		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31													
3.	B. Renuka		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31													
4.	E. Rajkumar		0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31												
5.	G. Shetha		1	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31												
6.	T. Sandeep		1	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31												
7.	K. Suryakatham		0	0	1	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
8.	K. Anusha		1	1	1	1	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31									
9.	V. Srilatha		1	1	2	2	3	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
10.	Ch. Archana		0	1	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31											
11.	E. Pavani		1	1	2	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31											
12.	K. Naveen		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31													
13.	M. Mounika		1	1	2	2	3	3	4	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31									
14.	P. Prameela Sumanda		1	1	2	2	3	4	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
15.	P. Prameela		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31													
16.	S. Ranjith		0	0	1	2	3	4	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
17.	T. Mounika		1	2	2	3	3	4	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
18.	V. Akhila		0	1	2	3	4	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31											
19.	V. Sujatha		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31													
20.	P. Renuka		1	1	2	2	3	3	4	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31									
21.	P. Ajay Kumar		0	0	1	2	3	4	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
22.	V. Srilatha		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31													
23.	Ch. Archana		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31													
24.	E. Pavani		1	2	2	3	3	4	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
25.	K. Naveen		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31													
26.	M. Mounika		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31													
27.	P. Sumanda		1	1	2	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31											
28.	A. Poojith		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31													
29.	K. Bhavani		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31													
30.	F. Kaviteja		1	1	2	2	3	3	4	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31									
31.	F. Naveen		0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31												
32.	M. Shivisha		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31													
33.	P. Nagamani		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31													
34.	V. Satish		1	1	2	2	3	3	4	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31									



Name Of The Office.....

### Attendance

### Register

Month:.....  
Year:.....

S. No.	NAME	Designation	Attendance												Register												Remarks					
			01/01	02/01	03/01	04/01	05/01	06/01	07/01	08/01	09/01	10/01	11/01	12/01	13/01	14/01	15/01	16/01	17/01	18/01	19/01	20/01	21/01	22/01	23/01	24/01		25/01	26/01	27/01	28/01	29/01
35	P. Manika		1	1	2	3	3	4	5	6	7		8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24			
36	G. Ajantha		1	2	3	4	5	6	7	8	9		9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
37	M. Shrivisha		1	2	3	4	5	6	7	8	9		8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	
38	M. Sujanya		1	2	3	4	5	6	7	8	9		11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
39	P. Nagani		1	2	3	4	5	6	7	8	9		11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
40	D. Navien		0	0	1	2	3	4	5	6	7		8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	
41	E. Shalini		1	2	3	4	5	6	7	8	9		9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
42	G. Ravankalyan		1	2	3	4	5	6	7	8	9		11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
43	J. Uday		1	2	3	4	5	6	7	8	9		11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
44	D. Navien		1	2	3	4	5	6	7	8	9		7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
45	B. Nayya		1	1	2	3	4	5	6	7	8		7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
46	K. Santhosh		1	2	3	4	5	6	7	8	9		11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
47	K. Sumalatha		1	2	3	4	5	6	7	8	9		10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
48	E. Pallavi		1	1	2	3	4	5	6	7	8		9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	

*(Signature)*  
Thodath. Rashi  
Lecturer in English



*(Signature)*  
PRINCIPAL  
Govt Degree College  
Yellandu



పైలు నెంబరు: ..... For the Year.....

File No. : ..... రికార్డు సంవత్సరమున నెంబరు: ..... Record No.....

# SUBJECT విషయము

పైలు ప్రారంభించు తేదీ :  
Date of File Opening

పైలు గడువు పూర్తి అయిన తేదీ :  
Date of Expiring of the File

క్రమ సంఖ్య Serial No.	కాగితము/కార్యాలయము వివరములు Name of Paper of Office	లేఖలు / కాగితములు No. of Papers or Letters	తేదీ Date	జతచేసిన కాగితములు Enclosures	క్రమ సంఖ్య Serial No.	కాగితము/కార్యాలయము వివరములు Name of Paper of Office	లేఖలు/కాగితములు No. of Papers of Letters	తేదీ Date	జతచేసిన కాగితములు Enclosures
1	2	3	4	5	1	2	3	4	5
<p><u>Certificate Course</u> on Rural Development Dept. of Economics <u>2018-19</u></p>									



**GOVERNMENT DEGREE COLLEGE,  
YELLANDU  
BHADRADRI KOTHAGUDEM DIST.**



(Affiliated to Kakatiya University, Warangal, Re-Accredited by  
NAAC With "B" Grade)  
[gdcyellandu.jkc@gmail.com](mailto:gdcyellandu.jkc@gmail.com)

**CERTIFICATE COURSE IN  
RURAL DEVELOPMENT  
From 03-07-2018 to 07-09-2018**

**ORGANIZED BY**

**DEPARTMENT OF ECONOMICS**





**GOVERNMENT DEGREE COLLEGE,  
YELLANDU  
BHADRADRI KOTHAGUDEM DIST.**



(Affiliated to Kakatiya University, Warangal, Re-Accredited by  
NAAC With "B" Grade)  
[gdcyellandu.jkc@gmail.com](mailto:gdcyellandu.jkc@gmail.com)

---

**BROCHURE**

**CERTIFICATE COURSE IN RURAL DEVELOPMENT**

**From 03-07-2018 to 07-09-2018**

**ORGANIZED BY**

**DEPARTMENT OF ECONOMICS**

# GOVERNMENT DEGREE COLLEGE, YELLANDU

(BHADRADRI KOTHAGUDEM DISTRICT)

(Affiliated to Kakatiya University, Warangal)

(NAAC Accredited with "B" grade)

[gdcyellandu.jkc@gmail.com](mailto:gdcyellandu.jkc@gmail.com)



---

## DEPARTMENT OF ECONOMICS CERTIFICATE COURSE IN RURAL DEVELOPMENT


### NOTICE

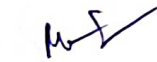
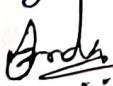
Date: 2-07-2018

All the students are here by informed that the Department of Economics is going to conduct a certificate course in Rural Development for the academic year 2018-2019. Hence, the students, who are interested to join in this certificate course, are enrolling their names in the Departments of Economics.

  
M. Pitchaiah

(Lecturer in Economics)

  
2.7.2018  
( Dr.P.Padma)  
Principal  
**PRINCIPAL**  
Govt Degree College  
Yellandu

  
III BA.  
Gny BAI  
Vijaya Shekhar  
S. Bindu  


# GOVERNMENT DEGREE COLLEGE, YELLANDU

(BHADRADRI KOTHAGUDEM DISTRICT)

(Affiliated to Kakatiya University, Warangal)

(NAAC Re-Accredited with "B" grade)

[gdcyellandu.jkc@gmail.com](mailto:gdcyellandu.jkc@gmail.com)



## DEPARTMENT OF ECONOMICS

Certificate Course on

RURAL DEVELOPMENT


### SYLLABUS

- ❖ Rural Planning & Development
- ❖ Panchayati Raj & Rural Administration
- ❖ Natural Resources Development & Management
- ❖ Rural Marketing & Management
- ❖ Rural Energy Planning
- ❖ Transfer and Management of Technological Innovations
- ❖ Rural Community Facilities & Services
- ❖ Development of Tribal Communities
- ❖ Land Reforms
- ❖ Crop, Soil & Water Management
- ❖ Livelihood Issues and Problems
- ❖ Women and Child Development
- ❖ Social Entrepreneurship Development
- ❖ Rural Institutions; Gender Development; Livelihood Issues.
- ❖ Social Security-Problems, Policies and Programs.

**Duration: 30 hours**

  
M. Pitchaiah

(Lecturer in Economics)

  
(Dr. Polarapu Padma)  
**PRINCIPAL**  
Govt Degree College  
Yellandu.



# Government Degree College, Yellandu: Bhadradi Kothagudem (Dist)

TO

Date:02-07-2018

The Principal

Govt. Degree College, Yellandu

Bhadradi Kothagudem (Dist).

Respect Sir,

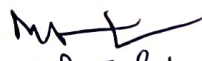
Subject: Department of Economics is going to Start Certificate Course in

Rural Development from 03-07-2018 to 07-09-2018

Seeking permission – Req - Reg.

With reference to subject cited above, I would like to bring to your kind notice that the department of Economics is going to start a certificate course in Rural Development, for the academic year: 2018-2019. Hence, I request you to grant me permission to start Certificate Course in Rural Development which will be useful for the students.

Yours faithfully,

  
(M. P. Reddy)  
Asst. Prof. of Economics

permitted  
P. Padma  
21/7/2018

## Objectives of the Courses

1. The course helps students for further higher studies in the field of rural studies such as M.Phil., Ph.D. The successful completion of the course makes them eligible for the post of a lecturer in any university/college.
2. They can work in rural enterprises in form of policymakers, managers, analysts and consultants advising on operational efficiency and improvements.
3. Other career opportunities in the rural areas are in co-operative sector, in development organizations, agri-business enterprises, areas related to micro-finance, food and agricultural marketing and management of agro products.

## Learning outcomes:

1. Students aware about Definition, Concepts, Nature Scope of Rural development.
2. Students aware about the Historical background of Panchayat raj
3. Understand the students about Land holding and reforms, Tenancy Act. Etc.
4. Students aware about the constituents of Land, nature and characteristic and type of soil, and importance of soil in agriculture.

**Duration: 30 days**

**Language: English, Telugu**

**Award of Certificate:** After successful completion of course, certificate will be awarded to the candidate.


## Advantage of the Course & Future Prospects:

Rural development is the process of improving the quality of life and economic wellbeing of people living in relatively isolated and sparsely populated areas. Course integrates the disciplines of geography, sociology, political science, economics, business administration, and psychology. The discipline of Rural Development is of vital significance for understanding the development issues related to rural society. VII. It will lead towards organic farming & healthy food.

List of students, who participated in certificate course is

GOVERNMENT DEGREE COLLEGE, YELLANDU				
BHADRADRI KOTHAGUDEM DISTRICT				
S.NO	NAME OF STUDENT	H.T.NO	COURSE	SIGN.OF STUDENT
1	080191001 B. Navya		BA	B. Navya
2	B. Sumalatha	1003	"	B. Samalatha
3	E. pallavi	1004	"	E. pallavi
4	K. Shromani	1005	"	K. Shromani
5	M. Swetha	1007	"	M. Swetha
6	P. Ajay base	1008	"	P. AJAY base
7	Ch. Udaya Sree	1201	"	Ch. Udaya Sree
8	E. Ushwanadha	1205	"	E. Ushwanadha
9	G. Adhar	1206	"	G Adhar
10	V. Mahesh	1211	"	V. MAHESHA
11	V. Srilatha	18-1001	"	V. Srilatha
12	P. Sunanda	1102	"	P. Sunanda
13	S. Ranya	1109	"	S. Ranya
14	T. Mounika	1110	"	T. mounika
15	V. Sujatha	1112	"	V. SUJATHA

  
Lecturer in Economics

  
Principal  
**PRINCIPAL**  
Govt Degree College  
Yellandu

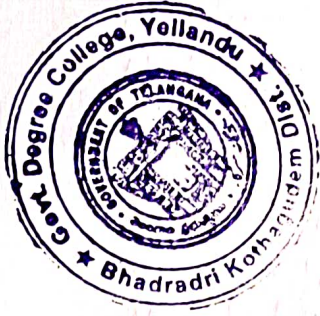


# GOVERNMENT DEGREE COLLEGE, YELLANDU

**BHADRADRI KOTHAGUDEM (DIST.)**

(Affiliated to Kakatiya University)

(NAAC Re-Accredited with "B" grade)



**DEPARTMENT OF ECONOMICS**

Certificate of Participation

This is to certify that..... Class:-----

H.No..... has successfully completed the certificate course in Rural Development organized from 3-07-2018 to 7-09-2018 by the Department of Economics, Government Degree College, Yellandu.

M.Pithaiah  
Lecturer in Economics

(Dr.P.Padma)  
**PRINCIPAL**  
Govt Degree College  
Yellandu.



**GOVERNMENT DEGREE COLLEGE,  
YELLANDU**

**BHADRADRI KOTHAGUDEM DIST.**

(Affiliated to Kakatiya University, Warangal, Re-Accredited by  
NAAC With "B" Grade)

[gdcyellandu.jkc@gmail.com](mailto:gdcyellandu.jkc@gmail.com)



**BROCHURE**

**CERTIFICATE COURSE IN RURAL DEVELOPMENT**

**From 11-12-2017 to 29-12-2017**

**ORGANIZED BY**

**DEPARTMENT OF ECONOMICS**

## Related Photographs:







Inaugural session by DR.P.PADMA PRINCIPAL,Smt.S.INDRANI IQAC COORDINATOR AND DEPARTEMT INCHARGE Sri.M.PITCHIAIAH





Group discussion by the students on the course syllabus.





VALEDICTORY FUNCTION AND CERTIFICATE DISTRIBUTION



# GOVERNMENT DEGREE COLLEGE, YELLANDU



BHADRADRI KOTHAGUDEM DIST.  
(Affiliated to Kakatiya University, Warangal)  
Re-Accredited by NAAC With "B" Grade)  
E-Mail :gdcyellandu.jkc@gmail.com



## *Certificate of Completion*

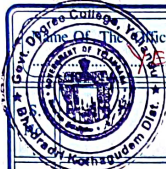
*This is to certify that Ms/Mr. \_\_\_\_\_  
student of \_\_\_\_\_ Government Degree College, Yellandu has  
participated and successfully completed certificate course in **Rural Development** organised  
by **Dept. of Economics, GDC, Yellandu** commenced from **03-07-2018 to 07-09-2018.***

*M. PITCHALAH*  
CO-ORDINATOR

*Dr. P. PADMA*  
PRINCIPAL

Certificate Course on

Rural Development - 2018-19.



Govt. Degree College  
YELLANDU

**Attendance**

NAME	Designation	Date										
		1	2	3	4	5	6	7	8	9	10	
1. 080191001 B. Nanya.		A	A	A	A	1	2	3	4	5	A	
2. 1003 B. Sumalatha		1	2	3	4	5	A	A	A	6	A	
3. 1004 E. pallavi		1	A	A	2	3	4	5	6	A	7	
4. 1005 k. shirani		1	A	2	3	4	5	6	7	8	9	
5. 1007 M. Swetha		1	2	3	4	5	6	7	8	9	A	
6. 1008 P. Ajayabose		1	A	A	2	A	3	A	4	A	A	
7. 1201 Ch. Udayasree		1	2	3	4	5	6	7	8	9	10	
8. 1205 E. Virwandam		1	2	3	4	5	6	7	8	9	10	
9. 1206 G. Adharsha		A	A	A	A	A	A	A	A	A	A	
10. 1211 V. Mahesh		A	A	A	A	1	2	3	4	5	6	
11. 080181001 V. Sila Price		1	2	3	4	5	6	7	8	9	10	
12. 1107 P. Sunanda		1	2	3	4	5	6	7	8	9	A	
13. 1109 S. Ramya		1	2	3	A	A	A	4	5	6	A	
14. 1110 P. Manika		1	2	3	4	5	6	A	A	A	A	
15. 1112 V. Sujatha		1	A	A	A	A	2	A	A	A	A	
		8	2	8	9	10	11	12	10	11	10	6

from 3/7/2018 to 7/9/2018  
Course Completed

**Register**

Month.....  
Year.....

Date																															Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
A	6	7	8	A	A	9	A	10	11	12	A	A	13	14	15	A	A	16	17												
A	7	A	A	A	8	A	9	A	10	11	A	A	12	13	14	A	15	16	A												
8	A	A	9	A	10	A	A	11	A	A	A	12	A	13	A	14	15	16													
10	11	A	12	13	A	14	15	A	16	17	A	18	19	20	21	22	A	23	24	25	26	27	28	29	30	31					
10	11	A	A	12	13	14	15	16	17	18	19	20	21	22	A	23	24	25	26	27	28	29	30	31							
5	6	7	8	9	10	A	11	12	A	13	14	15	A	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
11	12	A	A	13	14	15	16	17	A	18	19	20	21	A	22	23	24	25	26	27	28	29	30	31							
A	A	A	A	A	A	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					
7	8	9	10	A	A	A	A	11	12	13	14	15	16	A	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
10	A	A	11	A	12	A	13	14	15	16	A	17	18	A	19	20	21	22	23	24	25	26	27	28	29	30	31				
7	8	9	10	A	11	12	13	14	15	16	A	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					
3	A	A	4	A	5	6	7	8	9	A	10	11	A	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
11	9	5	10	6	10	9	8	11	11	11	7	10	12	11	11	12	11	12	11	12	11	12	11	12	11	12	11	12	11	12	

Principal  
Govt Degree College  
Yellandu



# GOVERNMENT DEGREE COLLEGE, YELLANDU

**Bhadradi Kothagudem Dist.**

**(Affiliated to Kakatiya University)**

**(Re-Accredited by NAAC with 'B')**

**E-Mail: [gdcyellandu.jkc@gmail.com](mailto:gdcyellandu.jkc@gmail.com)**



## **CERTIFICATE COURSES**

**2016-2021**

**CONDUCTED BY**

**DEPARTMENT OF MATHEMATICS**





**GOVERNMENT DEGREE COLLEGE, YELLANDU**

**Bhadradi Kothagudem Dist.**

(Affiliated to Kakatiya University)

(NAAC Re-Accredited "B" grade)

Certificate course

**QUANTITATIVE APTITUDE**

CONDUCTED BY

**DEPARTMENT OF MATHEMATICS**



**GOVERNMENT DEGREE COLLEGE,  
YELLANDU**



BHADRADRI KOTHAGUDEM DISTRICT  
(Affiliated to Kakatiya University, Warangal)



(NAAC Re-Accredited "B" grade)

[gdcyellandu.jkc@gmail.com](mailto:gdcyellandu.jkc@gmail.com)

**DEPARTMENT OF MATHEMATICS**


NOTICE

Date: 12-02-2021

All the students here by informed that the Dept. of Mathematics is going to conduct a certificate course in *Quantitative Aptitude* for the academic year 2020-2021. Hence, the students, who are interested in join in this certificate course, are enroll their names in the Department of Mathematics.

  
A. Srinivasa Rao

Lecturer in Mathematics

  
Dr. Polarapu Padma  
Principal  
**PRINCIPAL**  
Govt Degree College  
Yellandu



**GOVERNMENT DEGREE COLLEGE,  
YELLANDU**

BHADRADRI KOTHAGUDEM DISTRICT  
(Affiliated to Kakatiya University, Warangal)

(NAAC Re Accredited "B" grade)

[gdcyellandu.jkc@gmail.com](mailto:gdcyellandu.jkc@gmail.com)



**DEPARTMENT OF MATHEMATICS**

Certificate Course on

**QUANTITATIVE APTITUDE**

**SYLLABUS**

**UNIT-1**

**ARITHMETIC ABILITY**

(20 Hours)

- 1). Number System
- 2). Average
- 3). Problems on Ages
- 4). Percentage
- 5). Profit and Loss
- 6). Ratio and Proportion
- 7). Time and Work
- 8). Simple Interest
- 9). Compound Interest
- 10). Area
- 11). Volume and Surface Area





## UNIT-2

## DATA INTERPRETATION

- 1) Tabulation
- 2) Bar Graphs
- 3) Pie Graphs
- 4) Line Graphs

*A. Srinivasa Rao*

A.SrinivasaRao

(Lecturer in Mathematics)

*P. Padma*

(Dr.Polarapu Padma)

Principal

PRINCIPAL

Govt Degree College  
Yellandu

**Government Degree College, Yellandu:  
Bhadradi Kothagudem (Dist)**



TO

Date: 10-02-2021

The Principal,

Govt Degree College, Yellandu

Bhadradi Kothagudem (Dist).

Respect Madam,

**Sub:** Department of Mathematics is going to start Certificate Course in Quantitative Aptitude from 17-02-2021 to 16-03-2021- seeking permission - Req-Reg.

With reference to subject cited above, I would like to bring to your kind notice that the department of mathematics is going to start a certificate course in Quantitative Aptitude, for the academic year 2020-2021. Hence, I request you to grant me permission to start Certificate Course in Quantitative Aptitude which will be useful for the students in competitive examinations.

Thank you madam,

*permitted*  
*permitted*  
PRINCIPAL  
Govt Degree College  
Yellandu

Yours faithfully

*A. Srinivas*

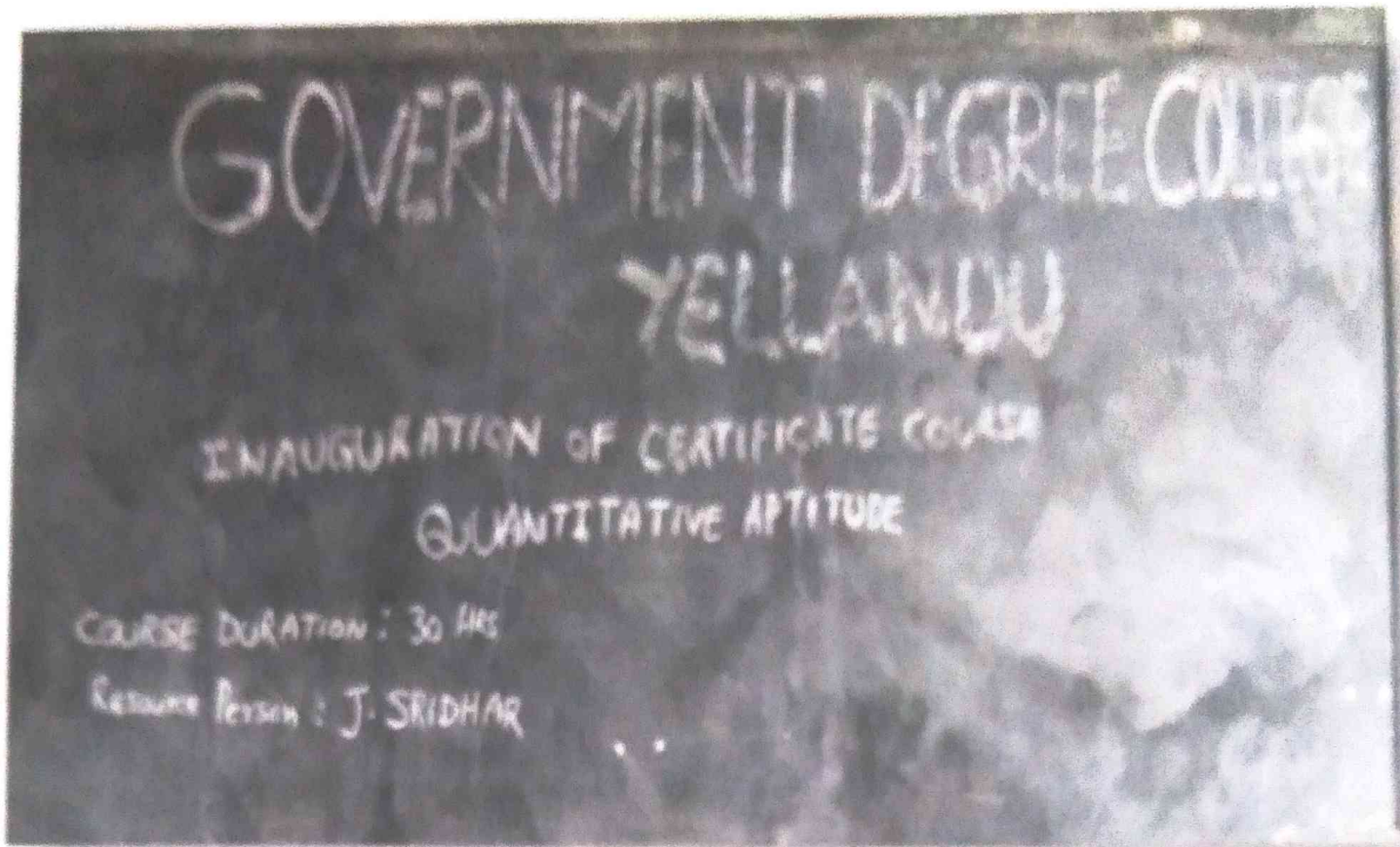


## Objectives of the Courses

- 1) To enhance the problem solving skills.
- 2) Students will able to understand the basic concepts of quantitative Ability.
- 3) Students will gain knowledge on solving problems like Percentage, Averages, Profit and loss etc.
- 4) Student will able to understand the relation between different quantities.
- 5) Manipulation with algebraic formulae.
- 6) Critical thinking about graphical representation of data.
- 7) Practice assigning variables to quantities in order to describe relation between the quantities.
- 8) Application of mathematical models to different real world context.



PHOTO GALLERY:







List of students, who participated certificate course

**GOVERNMENT DEGREE COLLEGE, YELLANDU  
BHADRADRI KOTHAGUDEM DISTRICT**

S.NO	NAME OF STUDENT	H.T.NO	COURSE	SIGN.OF STUDENT
1	CHEEMALA SARALA	080821-001	I B.SC	Ch Sarala
2	KALTHI SADHANA	4002	I B.SC	K. Sadhana
3	DANASARI SRAVANI	4101	I B.SC	D. Sravani
4	GOGGELA SUKANYA	4102	I B.SC	G. Sukanya
5	G.ANJALI	08020-4001	II B.SC	G. ANJALI
6	V.NIHARIKAYA	4002	II B.SC	V.NIHARIKAYA

7	CH SANKHVA SRU	OR02019201	II B ZC	Ch. Sankhva Sru
8	B BANWILA	OR02019001	II B ZC	B Banwila
9	A VANAJA	OR02020012	II B COM	A Vanaja
10	B VANSHI	OR02020006	II B COM	B vanshi
11	P BANALI	OR02020113	II B COM	P Banali
12	CH NAGARAJ	OR02020007	II B COM	Ch. Nagaraj
13	M PRADEEP	OR0202012	II B COM	M. pradeep
14	V LAVANYA	OR0201001	II B A	V Lavanya
15	T SATHEESH	OR0194009	II B SC	T. Satheesh

  
Signature of lecturer

  
Principal  
PRINCIPAL  
Govt Degree College  
Yellandu





1	10/10/2019	10/10/2019	10/10/2019
2	10/10/2019	10/10/2019	10/10/2019
3	10/10/2019	10/10/2019	10/10/2019
4	10/10/2019	10/10/2019	10/10/2019
5	10/10/2019	10/10/2019	10/10/2019
6	10/10/2019	10/10/2019	10/10/2019
7	10/10/2019	10/10/2019	10/10/2019
8	10/10/2019	10/10/2019	10/10/2019
9	10/10/2019	10/10/2019	10/10/2019
10	10/10/2019	10/10/2019	10/10/2019

1. 10/10/2019  
 2. 10/10/2019  
 3. 10/10/2019  
 4. 10/10/2019  
 5. 10/10/2019  
 6. 10/10/2019  
 7. 10/10/2019  
 8. 10/10/2019  
 9. 10/10/2019  
 10. 10/10/2019

10/10/2019  
 10/10/2019

10/10/2019  
 10/10/2019  
 10/10/2019

**GOVERNMENT DEGREE COLLEGE, YELLANDU**  
**BHADRADRI KOTHAGUDEM DIST, TELANGANA.**



(Affiliated to Kakatiya University)

(Re-Accredited to NAAC "B")

**Certificate Of Appreciation**

This is to certify that Mr. /Ms. G. ANJALI, of B.Sc. has successfully completed

certificate course on " **QUANTITATIVE APTITUDE** " organized by Dept.of mathematics, Government Degree

College, Yellandu, Bhadradi Kothagudem Dist., Telangana state.

*A. Srinivasa*  
Convener



*P. Pedduru*  
PRINCIPAL  
Govt Degree College  
Yellandu

Certificate Cover - FEBRUARY - 2021

17 Feb to 5 March

Name Of The Office.....GIDC  
Yellowandu

Attendance

S. No.	NAME	Designation	17	18	19	20	21	22	23	24	25	26	27
1.	G. ANJALI	Operator	P	P	P	P	P	P	P	P	P	P	P
2.	V. NIHARIKA	Operator	P	P	P	P	P	P	P	P	P	P	P
3.	CH. SARALA	Operator	P	P	A	P	P	A	P	P	P	P	P
4.	K. SADHANA	Operator	P	P	P	P	P	P	P	P	P	P	P
5.	D. SRAVANI	Operator	P	P	P	P	P	P	P	P	P	P	P
6.	G. SUKANYA	Operator	P	P	P	P	P	P	P	P	P	P	P
7.	Y. SRJANA	Operator	P	P	P	A	P	P	P	P	P	A	P
8.	B. SRILATHA	Operator	P	P	P	P	P	P	P	P	P	P	P
9.	B. SAALI LAJA	Operator	P	P	P	P	P	P	P	P	P	P	P
10.	G. PAVAN KALYAN	Operator	P	P	P	P	P	P	P	P	P	P	P
11.	K. SANDHYA	Operator	P	P	A	P	P	P	P	P	P	P	P
12.	M. SANTOSH	Operator	P	P	P	P	P	P	P	P	P	P	P
13.	R. SWATHI	Operator	P	P	P	P	P	P	P	P	P	P	P
14.	V. SARIKA	Operator	P	P	P	P	P	P	P	P	P	P	P
15.	K. SNEHA	Operator	P	P	P	A	P	P	P	P	P	P	P

Register

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
1	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
2	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
3	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
4	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
5	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
6	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
7	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
8	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
9	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
10	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
11	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
12	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
13	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
14	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
15	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P







# **Government Degree College, yellandu**

**Bhadradi Kothagudem Dist.**

**(Affiliated to Kakatiya Univerdity)**

**(NAAC Re-Accredited "B" grade)**

Certificate course

**VERBAL REASONING**

CONDUCTED BY

**DEPARTMENT OF MATHEMATICS**

**Government Degree College, Yellandu  
Bhadradi Kothagudem (Dist)**

Date: 08-11-2018

TO

The Principal

Govt. Degree College, Yellandu

Bhadradi Kothagudem (Dist).

Respect Sir,

Subject: Department of Mathematics is going to Start Certificate Course in **VERBAL REASONING** from 12-11-2018. Seeking permission -Req-Reg.

With reference to subject cited above, I would like to bring to your kind notice that the department of mathematics is going to start a certificate course in Quantitative Aptitude, for the academic year: 2018-2019. Hence, I request you to grant me permission to start Certificate Course in **VERBAL REASONING** which will be useful for the students in competitive examination.

*Submitted*  
*M. Reddy*  
PRINCIPAL  
Govt Degree College  
Yellandu

*B. Sanitha*  
Yours sincerely,

# GOVERNMENT DEGREE COLLEGE, YELLANDU



(BHADRADRI KOTHAGUDEM DISTRICT)

(Affiliated to Kakatiya University, Warangal)

(NAAC Accredited "B" grade)

[rdcvellandu.ike@gmail.com](mailto:rdcvellandu.ike@gmail.com)



## DEPARTMENT OF MATHEMATICS

### NOTICE

Date: 09-11-2018

All the students here by informed that the Dept. of Mathematics is going to conduct a certificate course in verbal reasoning for the academic year 2018-2019. Hence, the students, who are interested to join in this certificate course, are enroll their names in the Department of Mathematics.

*B. Santhya*  
LECTURER IN MATHEMATICS

*P. Padma*  
PRINCIPAL

PRINCIPAL  
GOVT Degree College  
Yellandu





# GOVERNMENT DEGREE COLLEGE, YELLANDU



(BHADRADRI KOTHAGUDEM DISTRICT)

(Affiliated to Kakatiya University, Warangal)

(NAAC Accredited "B" grade)

[gdcyellandu.ikc@gmail.com](mailto:gdcyellandu.ikc@gmail.com)



## DEPARTMENT OF MATHEMATICS

Certificate Course on

### VERBAL REASONING

#### SYLLABUS

UNIT-1

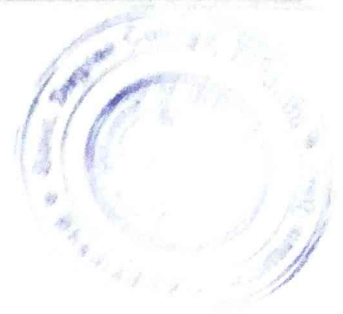
ARITHMETIC ABILITY

(20 Hours)

- 1). Number System
- 2). Average
- 3). Problems on Ages
- 4). Percentage
- 5). Profit and Loss
- 6). Ratio and Proportion
- 7). Time and Work
- 8). Simple Interest
- 9). Compound Interest

10). Area

11). Volume and Surface Area



UNIT 2

DATA INTERPRETATION

(10 Hours)

1). Tabulation

2). Bar Graphs

3). Pie Graphs

4). Line Graphs

*B. Santha*  
Lecturer in Mathematics

*A. Peddaru*  
Principal  
P.O. No. 1/92  
Govt Degree College  
Yalanda

### Objectives of the Courses

- 1) To enhance the problem solving skills
- 2) Students will be able to understand the basic concepts of quantitative Ability.
- 3) Students will gain knowledge on solving problems like Percentage, Averages, Profit and loss.
- 4) Student will be able to understand the relation between different quantities
- 5) Manipulation with algebraic formulae.
- 6) Critical thinking about graphical representation of data.
- 7) Application of mathematical models to different real world context.



List of students, who participated certificate course

GOVERNMENT DEGREE COLLEGE, YELLANDU  
BHADRADRI KOTHAGUDEM DISTRICT

S.NO	NAME OF STUDENT	H.T.NO	COURSE	SIGN OF STUDENT
1	E. Rajkumar	090189009	II. B.Sc	E. Rajkumar
2	G. Sekhar	4002	II. B.Sc	G. Sekhar
3	B. Narendra	4101	II. B.Sc	B. Narendra
4	E. Nagesh	09014004	I. B.Sc	E. Nagesh
5	T. Sathish	4008	I. B.Sc	T. Sathish
6	E. Kavegi	4005	I. B.Sc	E. Kavegi
7	E. Ravi Teja	4003	I. B.Sc	E. Ravi Teja
8	A. Poojith	4001	I. B.Sc	A. Poojith
9	K. Ravikumar	4006	I. B.Sc	K. Ravikumar
10	K. Nigoshu	4007	I. B.Sc	K. Nigoshu
11	M. Nagaraju	4009	I. B.Sc	M. Nagaraju
12	A. Sai Charan			A. Sai Charan
13	E. Saju			E. Saju
14	G. Anura			G. Anura
15	T. Maneesha			T. Maneesha

P. Madhu  
PRINCIPAL  
Govt Degree College  
Yellandu



# GOVERNMENT DEGREE COLLEGE, YELLANDU

BHADRADRI KOTHAGUDEM DIST., TELANGANA

(Affiliated to Kakatiya University, Re-Accredited to MAAC 'B')



## Certificate Of Appreciation

This is to certify that Mr. /Ms. \_\_\_\_\_, of \_\_\_\_\_ has successfully completed certificate

course on "verbal reasoning" organized by Dept. of mathematics, Government Degree College, Yellandu.

Bhadradri Kothagudem Dist., Telangana state.



B. Saritha  
Teacher in mathematics

*(Signature)*

DR. R. PADIMA

PRINCIPAL

PRINCIPAL

Govt Degree College

Yellandu



NOVEMBER 2016

College Code

Name Of The Office: Gr.DC  
Yellandu

# Attendance

# Register

S. No.	NAME	Designation	12	13	14	15	16	17	18	19	20	21	22	23	24	25
			1	2	3	4	5	6	7	8	9	10				
1	E. Rajkumar	Gr.DC	P	A	P	P	P	P	P	P	P	P	P	P	P	P
2	Gr. Sekhar	Gr.DC	P	P	P	A	P	P	P	P	P	P	P	P	P	P
3	B. Narender	Gr.DC	P	P	P	P	P	P	P	P	P	P	P	P	P	P
4	E. Narugh	Gr.DC	P	P	P	P	P	A	P	P	P	P	P	P	P	P
5	T. Sateesh	Gr.DC	P	P	P	P	P	P	P	A	P	P	P	P	P	P
6	E. Kavasi	Gr.DC	P	P	P	A	P	P	P	P	P	P	P	P	P	P
7	E. Ravi Teja	Gr.DC	P	P	P	P	P	P	P	P	P	P	P	P	P	P
8	A. Pranjith	Gr.DC	P	P	P	P	P	P	P	P	P	P	P	P	P	P
9	K. Ravi Kumar	Gr.DC	P	A	P	P	P	P	A	P	P	P	P	P	P	P
10	K. Nishasha	Gr.DC	P	P	A	P	P	P	P	P	P	P	P	P	P	P
11	M. Nagaraju	Gr.DC	P	P	P	A	P	P	P	P	P	P	P	P	P	P
12	A. Sai Chandh	Gr.DC	P	P	P	P	P	P	P	P	P	P	P	P	P	P
13	E. Sowjanya	Gr.DC	P	P	A	P	P	P	P	A	P	P	P	P	P	P
14	Gr. Asuina	Gr.DC	P	P	P	P	P	P	P	P	P	P	P	P	P	P
15	T. Maneegha	Gr.DC	P	P	P	P	P	P	A	P	P	P	P	P	P	P

Gr. D.C. Office  
 Yellandu





**Government Degree College, yellandu**

**Bhadradi Kothagudem Dist.**

(Affiliated to Kakatiya Univerdity)

(NAAC Re-Accredited "B" grade)

Certificate course

**ARITHMETIC ABILITY**

CONDUCTED BY

**DEPARTMENT OF MATHEMATICS**

**Government Degree College, Yellandu  
Bhadradi Kothagudem (Dist)**

Date: 30-11-2017

TO

The Principal

Govt Degree College, Yellandu

Bhadradi Kothagudem (Dist).

Respect Sir,

Subject: Department of Mathematics is going to Start Certificate Course in **ARITHMETIC ABILITY** from 04-12-2017. Seeking permission -Req-Reg.

With reference to subject cited above, I would like to bring to your kind notice that the department of mathematics is going to start a certificate course in Quantitative Aptitude, for the academic year: 2017-18. Hence, I request you to grant me permission to start Certificate Course in **ARITHMETIC ABILITY** which will be useful for the students in competitive examination.

Permitted  
*B. Setram*  
B. Setram

*B. Santha*  
Yours sincerely,

# GOVERNMENT DEGREE COLLEGE, YELLANDU

(BHADRADRI KOTHAGUDEM DISTRICT)

(Affiliated to Kakatiya University, Warangal)

(NAAC Accredited "B" grade)

[gdcyellandu.jkc@gmail.com](mailto:gdcyellandu.jkc@gmail.com)

## DEPARTMENT OF MATHEMATICS

### NOTICE

Date: 02-12-2017

All the students here by informed that the Dept. of Mathematics is going to conduct a certificate course in **ARITHMETIC ABILITY** for the academic year 2017-2018. Hence, the students, who are interested to join in this certificate course, are enroll their names in the Department of Mathematics.

*A. Santhya*  
LECTURER IN MATHEMATICS

*B. Sreedhar*  
PRINCIPAL

PRINCIPAL  
Govt Degree College  
13, Yellandu



# GOVERNMENT DEGREE COLLEGE, YELLANDU



(BHADRADRI KOTHAGUDEM DISTRICT)

(Affiliated to Kakatiya University, Warangal)

(NAAC Accredited "B" grade)

[gdcyellandu.jkc@gmail.com](mailto:gdcyellandu.jkc@gmail.com)



## DEPARTMENT OF MATHEMATICS

Certificate Course on

### ARITHMETIC ABILITY

#### SYLLABUS

#### UNIT-1

(20 Hours)

- 1). Number System
- 2). Average
- 3). Problems on Ages
- 4). Percentage
- 5). Profit and Loss
- 6). Ratio and Proportion
- 7). Time and Work
- 8). Simple Interest
- 9). Compound Interest
- 10). Area

11) Volume and Surface Area

UNIT -2

(10 Hours)

- 1) Tabulation
- 2) Bar Graphs
- 3) Pie Graphs
- 4) Line Graphs

B. Saritha  
Lecturer in Mathematics

*B. Setra*  
Principal

B. Setra  
PRINCIPAL  
Govt Degree College  
Yellandu

## Objectives of the Courses

- 1) To enhance the problem solving skills
- 2) Students will be able to understand the basic concepts of quantitative Ability.
- 3) Students will gain knowledge on solving problems like Percentage, Averages, Profit and loss.
- 4) Student will be able to understand the relation between different quantities
- 5) Manipulation with algebraic formulae.
- 6) Critical thinking about graphical representation of data.
- 7) Application of mathematical models to different real world context.



List of students, who participated certificate course

GOVERNMENT DEGREE COLLEGE, YELLANDU  
BHADRADRI KOTHAGUDEM DISTRICT

S.N	NAME OF STUDENT	H.T.NO	COURSE	SIGN.OF STUDENT
1	K. Sampath		II B.Sc	K. Sampath
2	K. Nagendera		II B.Sc	K. Nagendera
3	P. Ramesh		II B.Sc	P. Ramesh
4	K. Vishnu		III B.Sc	K. Vishnu
5	G. Neelima		III B.Sc	Neelima
6	B. Renuka		I B.Sc	Renuka
7	T. Sandeep		I B.Sc	T. Sandeep
8	D. Ashok		BA I	Ashok
9	B. Bhavani		III B.com	B. Bhavani
10	B. Bindu		II B.com	B
11	B. Shoban		II B.A	B. Shoban
12	K. Sharadha		I B.A	K. Sharadha
13	V. Saritha Swini		I B.com	S
14	E. Manuella		III B.com	E. Manuella
15	K. Shristha		II B.com	Shristha

K. Saritha  
 (for matters)

B. SETHAM

PRINCIPAL  
 Govt Degree College  
 Yellandu

**GOVERNMENT DEGREE COLLEGE, YELLANDU**

**BHADRADRI KOTHAGUDEM DIST, TELANGANA**

(Affiliated to Kakatiya University, Re-Accredited to NAAC "B")



**Certificate Of Appreciation**

This is to certify that Mr. /Ms. \_\_\_\_\_, of \_\_\_\_\_ has successfully completed certificate course on "Arithmetic Ability" organized by Dept.of mathematics, Government Degree College, Yellandu.

Bhadradri Kothagudem Dist., Telangana state.

*B. Saritha*  
*Teacher in mathematics*

*[Signature]*  
PRINCIPAL

*B. Saritha*  
PRINCIPAL  
Govt Degree College  
Yellandu.

Name Of The Office GDC, YLD

# Attendan...

# Register

S. No.	NAME	Designation	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
1	K. Sampeth	B.Sc	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
2	K. Nagender	B.Sc	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
3	P. Ramesh		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
4	K. vishnu	B.Sc	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
5	G. Neelina		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
6	B. Anurag	B.Sc	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
7	T. Sandeep	B.Sc	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
8	D. Ashok		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
9	B. Bhavani		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
10	V. Bindu		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
11	B. Shoban		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
12	K. Sharadha		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
13	V. Sai Tejaswini		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
14	E. mamatha		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
15	K. Srisitha		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P



*Principal*

PRINCIPAL  
Govt Degree College  
Yellandu





**Government Degree College, yellandu**

**Bhadradi Kothagudem Dist.**

**(Affiliated to Kakatiya Univerdity)**

**(NAAC Re-Accredited "B" grade)**

Certificate course

**NUMERICAL ABILITY**

CONDUCTED BY

**DEPARTMENT OF MATHEMATICS**

**Government Degree College, Yellandu  
Bhadradi Kothagudem (Dist)**

TO

Date: 16/06/2016

The Principal

Govt. Degree College, Yellandu  
Bhadradi Kothagudem (Dist).

Respect Sir,

Subject: Department of Mathematics is going to Start Certificate Course in **NUMERICAL ABILITY** from 20-06-2016. Seeking permission -Req-Reg.

With reference to subject cited above, I would like to bring to your kind notice that the department of mathematics is going to start a certificate course in Quantitative Aptitude, for the academic year: 2016-17. Hence, I request you to grant me permission to start Certificate Course in **NUMERICAL ABILITY** which will be useful for the students in competitive examination.

K. ROJASATYAN  
  
PRINCIPAL  
Govt Degree College  
Yellandu.

Yours sincerely,

# GOVERNMENT DEGREE COLLEGE, YELLANDU

(BHADRADRI KOTHAGUDEM DISTRICT)

(Affiliated to Kakatiya University, Warangal)

(NAAC Accredited "B" grade)

[gdcyellandu.jkc@gmail.com](mailto:gdcyellandu.jkc@gmail.com)

## DEPARTMENT OF MATHEMATICS

### NOTICE

Date: 17-06-2016

All the students here by informed that the Dept. of Mathematics is going to conduct a certificate course in **NUMERICAL ABILITY** for the academic year 2016-2017. Hence, the students, who are interested to join in this certificate course, are enroll their names in the Department of Mathematics.

*B. Saritha*  
LECTURER IN MATHEMATICS

*[Signature]*  
PRINCIPAL

PRINCIPAL  
Govt Degree College  
Yellandu



# GOVERNMENT DEGREE COLLEGE, YELLANDU



(BHADRADRI KOTHAGUDEM DISTRICT)

(Affiliated to Kakatiya University, Warangal)

(NAAC Accredited "B" grade)

[gdcyellandu.jkc@gmail.com](mailto:gdcyellandu.jkc@gmail.com)



## DEPARTMENT OF MATHEMATICS

Certificate Course on

### NUMERICAL ABILITY

#### SYLLABUS

UNIT-1

(20 Hours)

- 1). Number System
- 2). Average
- 3). Problems on Ages
- 4). Percentage
- 5). Profit and Loss
- 6). Ratio and Proportion
- 7). Time and Work
- 8). Simple Interest
- 9). Compound Interest
- 10). Area

1) Welche sind die ...

2) ...

3) ...

4) ...

5) ...

6) ...

7) ...

8) ...

9) ...

10) ...

List of students, who participated certificate course

GOVERNMENT DEGREE COLLEGE, YELLANDU BHADRADRI KOTHAGUDEM DISTRICT				
S.NO	NAME OF STUDENT	H.T.NO	COURSE	SIGN. OF STUDENT
1	B. Anishad munda		III B.Sc	Anishad munda
2	K. Rajisha		III B.Sc	Rajisha
3	K. Nagma		III B.Sc	Nagma
4	K. Sanjaya		III B.Sc	K. Sanjaya
5	malagendora babu		III B.Sc	Mbabu
6	E. Raju		III B.Sc	E. Raju
7	A. Lavanya Kumari		II B.Sc	A. Lavanya Kumari
8	K. Sanjeevarani		II B.Sc	K. Sanjeevarani
9	P. Kalyani		II B.Sc	P. Kalyani
10	S. Nageshwar Rao			S. Nageshwar Rao
11	V. Nageswara			V. Nageswara
12	E. Rajesh		I B.Sc	E. Rajesh
13	P. Lavanya			Lavanya
14	T. Nagaraj			T. Nagaraj
15	A. Swapna			A. Swapna

K. K. SWATA  
PRINCIPAL



# GOVERNMENT DEGREE COLLEGE, YELLANDU

BHADRADRI KOTHAGUDEM DIST, TELANGANA

(Affiliated to Kakatiya University, Re-Accredited to NAAC 'B')



## Certificate Of Appreciation

This is to certify that Mr. /Ms. \_\_\_\_\_, of \_\_\_\_\_ has successfully completed certificate

course on "Numerical Ability" organized by Dept.of mathematics, Government Degree College, Yellandu.

Bhadradri Kothagudem Dist., Telangana state.

  
PRINCIPAL

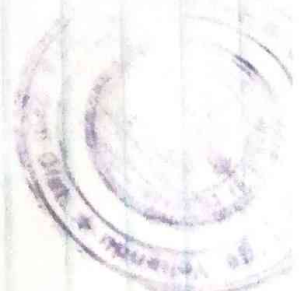
  
Govt Degree College  
Yellandu

Name Of The Office... Government Degree College, Yellandu

# Attendance

# Register

S. No.	NAME	Designation	20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25			
1.	B. THIRISHOOL MURARI	B.Sc	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
2.	K. RANJITHA	B.Sc	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
3.	K. NAGMA	B.Sc	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
4.	K. SOUTARUVA	B.Sc	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
5.	M. NAGENDRA BABU	B.Sc	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
6.	E. RAJU	B.Sc	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
7.	A. NAVIEN KUMAR	B.Sc	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
8.	K. SANTIEVARANI	B.Sc	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
9.	P. KALYANI	B.Sc	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
10.	S. NAGESWARAO	B.Sc	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
11.	W. NAGESARITHA	B.Sc	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
12.	E. ARTIJA	B.Sc	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
13.	P. LAKSHMI	B.Sc	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
14.	J. NAGESHAI	B.Sc	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
15.	A. SWARNA	B.Sc	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P



*(Signature)*  
 PRINCIPAL  
 Govt Degree College  
 Yellandu

# GOVERNMENT DEGREE COLLEGE YELLANDU.

**BHADRADRI KOTHAGUDEM DIST.**

(AFFILIATED TO KAKATIYA UNIVERSITY, WARANGAL)

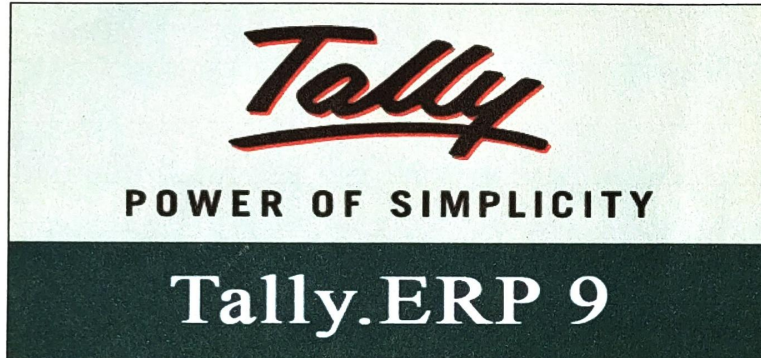
RE-ACCREDITED BY NAAC WITH "B" GRADE

[gdcyellandu.jkc@gmail.com](mailto:gdcyellandu.jkc@gmail.com)



## CERTIFICATE COURSE

in



(From 28-08-2017 to 23-10-2017)

Organized by

**DEPARTMENT OF COMMERCE**



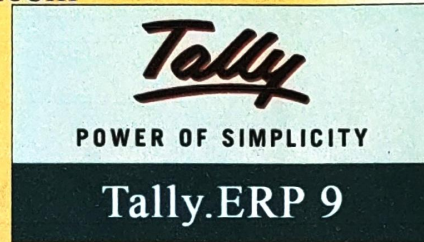
# GOVERNMENT DEGREE COLLEGE

## YELLANDU



BHADRADRI KOTHAGUDEM DIST.  
(Affiliated to Kakatiya University, Warangal)  
Re-Accredited by NAAC With "B" Grade  
gdcyellandu.jkc@gmail.com

Certificate Course on



(From 28-08-2017 to 23-10-2017)

Organized by

**DEPARTMENT OF COMMERCE**









**GOVERNMENT DEGREE COLLEGE  
YELLANDU**

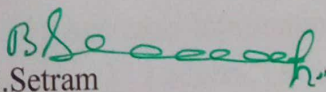
BHADRADRI KOTHAGUDEM DIST.  
(Affiliated to Kakatiya University, Warangal)  
[gdcyellandu.jkc@gmail.com](mailto:gdcyellandu.jkc@gmail.com)

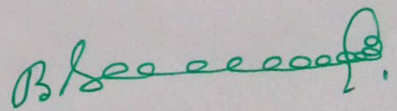


NOTICE

Date: 22-08-2017

All the students here by informed that the Dept. of Commerce is going to conduct a certificate course in Tally.ERP 9 for the academic year 2017-2018. Hence, the students, who are interested to join in this certificate course, they can enroll their names in the Department of Commerce.

  
B. Setram  
(Asst. professor of Commerce)

  
(B. Setram)  
Principal (FAC)  
**PRINCIPAL**  
Govt Degree College  
Yellandu.



*Handwritten notes:*  
B. Setram  
Principal



DEPARTMENT OF COMMERCE

CERTIFICATE COURSE IN **Tally.ERP 9**

SYLLABUS

- 1) Basics of Accountings
  - Introduction of Accounting
  - Need of Accounting
  - Meaning of Accounting
  - History of Accounting
- 2) Branches of Accounting
  - Financial Accounting
  - Cost Accounting
  - Management Accounting
- 3) Accounting Cycle
- 4) Manual Accounting
  - Journal
  - Ledger
  - Trail Balance
  - Groups
  - Final Accounts
- 5) Tally Introduction
  - Tally features
  - Tally Advantages
  - Company creation, Alteration, Deletion
- 6) Accounts Information –
  - Ledgers, Groups
  - Vouchers Types , Voucher entries
- 7) Inventory
  - Stock Groups
  - Units of Measures

## **Objectives:**

- ❖ Tally course is designed to impart knowledge regarding concepts of Financial Accounting.
- ❖ Tally is an Accounting package which is used for learning to maintain accounts.
- ❖ This course is useful for commerce students to get placements in different companies in accounts departments.
- ❖ Tally course provides is to use accounting features that permit to record business transactions easily and instantly.
- ❖ Business transactions can be recorded by creating and maintaining masters. Vouchers and generating reports.

## **Outcomes of the Certificate Course:**

- ✓ After successfully qualifying practical examination, students will be awarded certificate to work with well known accounting software i.e Tally ERP 9.
- ✓ Student by their own will create company, enter accounting vouchers entries including advance voucher entries, accrual adjustment and also financial statements etc.in Tally ERP9 software.
- ✓ Students will possess required skill and can also be employed as Tally data entry operator.



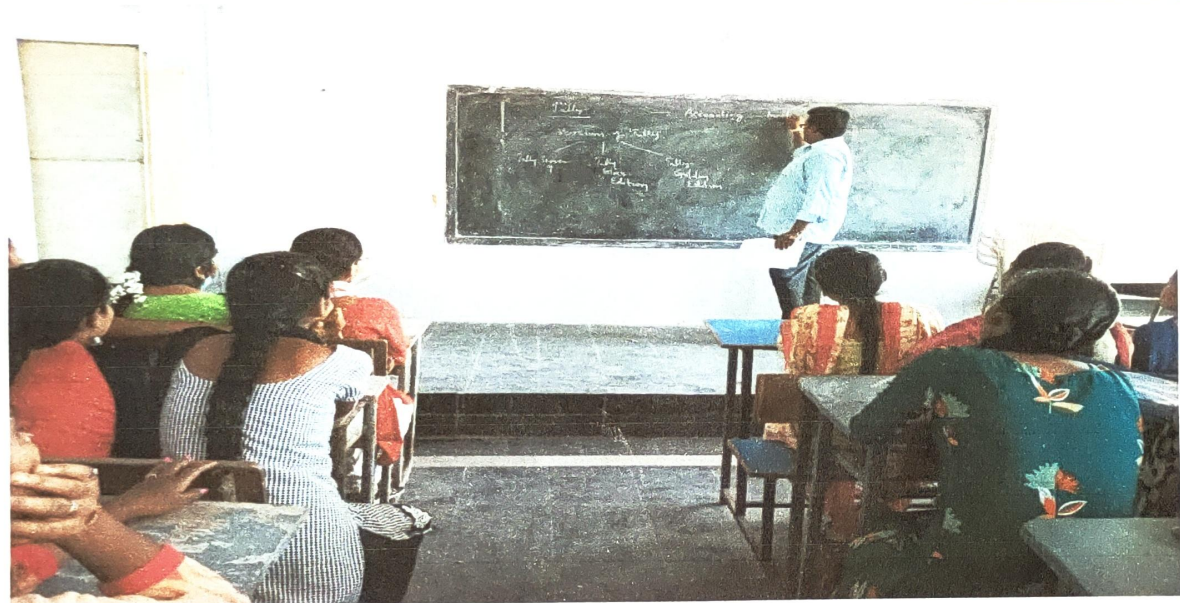
The following students are participated in the programme:

RollNo	Name of the Student	Signature
08016-2402	E. Mamatha	E. Mamatha
08016-2408	V. Kalpana	V. Kalpana
08016-2002	B. Kavitha	B. Kavitha
08016-2006	K. Sarada	K. Sarada
08016-2201	V. Sai Tejaswani	V. Sai Tejaswani
08016-1001	A. Alekya	A. Alekya
08016-1002	A. Rupa Vani	A. Rupa Vani
08016-1011	Ch. Manju Bhargavi	Ch. Manju Bhargavi
08016-1014	E. Roja	E. Roja
08016-1022	K. Swapna	K. Swapna
08016-1031	M. Vasumathi	M. Vasumathi
08016-1036	P. Swapna	P. Swapna
08016-2403	E. Sanjeeva Rao	E. Sanjeeva Rao
08016-2407	K. Saraiyah	K. Saraiyah
08016-2409	V. Jampal	V. Jampal
08016-2001	B. Shobhan	B. Shobhan
08016-1003	A. Naresh	A. Naresh
08016-1007	B. Tirupathi Rao	B. Tirupathi Rao
08016-1025	K. Sai Kumar	K. Sai Kumar
08016-1040	S. Suresh.	S. Suresh.

  
Signature of the Dept. Incharge

  
Signature of the Principal  
PRINCIPAL  
Govt Degree College  
Yellandu





*B. S. S. S. S. S. S. S.*

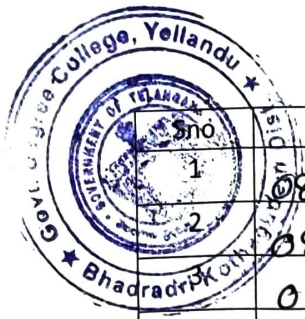
**PRINCIPAL**  
Govt Degree College  
Yellandu.





B *[Handwritten signature]*

PRINC.  
Govt Degree College  
Yellandu.



The following students are participated in the programme:

	RollNo	Name of the Student	Signature
	08016-2402	E. Mamatha	E. Mamatha
	08016-2408	V. Kalpana	V. Kalpana
	08016-2002	B. Kavitha	B. Kavitha
4	08016-2004	K. Sarada	K. Sarada
5	08016-2201	V. Sai Tejaswani	V. Sai Tejaswani
6	08016-1001	A. Alekya	A. Alekya
7	08016-1002	A. Rupamani	A. Rupamani
8	08016-1011	Ch. Manju Bhargavi	Ch. Manju Bhargavi
9	08016-1014	E. Roja	E. Roja
10	08016-1022	K. Swapna	K. Swapna
11	08016-1031	M. Vasumathi	M. Vasumathi
12	08016-1036	P. Swapna	P. Swapna
13	08016-2403	E. Sanjeeva Rao	E. Sanjeeva Rao
14	08016-2407	K. Saraiah	K. Saraiah
15	08016-2409	V. Jampal	V. Jampal
16	08016-2001	B. Shobhan	B. Shobhan
17	08016-1003	A. Naresh	A. Naresh
18	08016-1007	B. Thirupathi Rao	B. Thirupathi Rao
19	08016-1025	K. Sai Kumar	K. Sai Kumar
20	08016-1040	S. Suresh	S. Suresh
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

  
Signature of the Dept. Incharge

  
Signature of the Principal  
PRINCIPAL  
Govt Degree College  
Yellandu



# CERTIFICATE COURSE AN TALLY

Dept. of Commerce  
Attendance

Register

Month: 28.08.2017  
Year: 2017

Name Of The Office: .....

S. No.	NAME	Designation										Register										Remarks													
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		21	22	23	24	25	26	27	28	29	30	31		
1.	E. Mambatha	1	2	3	4	5	6	7	8	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
2.	V. Kalpana	1	2	3	4	5	6	7	8	9	10	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
3.	B. Kavitha	1	2	3	4	5	6	7	8	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
4.	K. Sorada	1	2	3	4	5	6	7	8	9	10	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
5.	V. Sai Tejaswani	1	2	3	4	5	6	7	8	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
6.	A. Alekya	1	2	3	4	5	6	7	8	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
7.	A. Ruparani	1	2	3	4	5	6	7	8	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
8.	Ch. Manju Shargam	1	2	3	4	5	6	7	8	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
9.	E. Raja	1	2	3	4	5	6	7	8	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
10.	K. Swapna	1	2	3	4	5	6	7	8	9	10	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
11.	M. Vasu mathi	1	2	3	4	5	6	7	8	9	10	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
12.	P. Swapna	1	2	3	4	5	6	7	8	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
13.	E. Sanyeya Rao	1	2	3	4	5	6	7	8	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
14.	K. Sarathy	1	2	3	4	5	6	7	8	9	10	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
15.	V. Jampel	1	2	3	4	5	6	7	8	9	10	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
16.	B. Shahban	1	2	3	4	5	6	7	8	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
17.	A. Nimesh	1	2	3	4	5	6	7	8	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
18.	B. Ijesu pathi Rao	1	2	3	4	5	6	7	8	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
19.	K. Sai Kumar	1	2	3	4	5	6	7	8	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
20.	S. Suresh	1	2	3	4	5	6	7	8	9	10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		

Course completed on 23.10.2017



  
**PRINCIPAL**  
 Govt Degree College  
 Yellandu





GOVERNMENT DEGREE COLLEGE, YELLANDU



BHADRADRI KOTHAGUDEM DIST.  
(Affiliated to Kakatiya University, Warangal)  
Re-Accredited by NAAC With "B" Grade)  
E-Mail : gdcyellandu.jkc@gmail.com



*Certificate of Participation*

*This is to certify that Mrs/Mr. \_\_\_\_\_  
student of \_\_\_\_\_ Government Degree College, Yellandu has  
participated and successfully completed certificate course in Tally. ERP9 organised by  
Dept. of Commerce, GDC, Yellandu commenced from 28-08-2017 to 23-10-2017.*

**P. Srinivas**  
Co - Convenor

**B. Setram**  
Convenor & Principal (FAC)