

Commissionerate of Collegiate Education, Telangana  
Academic Audit of GDCs  
Format - I

Name of the College and Address : Government Degree College, Mahabubabad, Warangal  
Dist. Warangal

Name Of The Advisor : 2025\_Eadv

**Basic facilities**

S.No	Activity	Status	Observation	Remarks
1	Maintenance of drinking water	YES	YES	
2	Maintenance of sanitation	YES	YES	
3	Rest room for women students	YES	YES	

**Best/Regular Practices**

S.No	Activity	Status	Observation	Remarks
4	Record of any best/innovative practices by the institution	Yes	yes	
5	Faculty development initiatives if any	Yes	yes	
6	Record of Alumni Association	YES	YES	

**Course Wise Results**

S.No	Activity	Status	Observation	Remarks														
7	B.A	<table border="1"> <thead> <tr> <th>1st Sem</th> <th>IInd Sem</th> <th>IIInd Sem</th> <th>IVth Sem</th> <th>Vth Sem</th> <th>VIth Sem</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>61.0</td> <td>70.0</td> <td>64.0</td> <td>66.0</td> <td>62.0</td> <td>62.0</td> <td>385.00</td> </tr> </tbody> </table>	1st Sem	IInd Sem	IIInd Sem	IVth Sem	Vth Sem	VIth Sem	Total	61.0	70.0	64.0	66.0	62.0	62.0	385.00	Verified, Found Correct	
1st Sem	IInd Sem	IIInd Sem	IVth Sem	Vth Sem	VIth Sem	Total												
61.0	70.0	64.0	66.0	62.0	62.0	385.00												
8	B.Com	<table border="1"> <thead> <tr> <th>1st Sem</th> <th>IInd Sem</th> <th>IIInd Sem</th> <th>IVth Sem</th> <th>Vth Sem</th> <th>VIth Sem</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>60.0</td> <td>86.0</td> <td>63.0</td> <td>70.0</td> <td>61.0</td> <td>61.0</td> <td>401.00</td> </tr> </tbody> </table>	1st Sem	IInd Sem	IIInd Sem	IVth Sem	Vth Sem	VIth Sem	Total	60.0	86.0	63.0	70.0	61.0	61.0	401.00	Verified, Found Correct	
1st Sem	IInd Sem	IIInd Sem	IVth Sem	Vth Sem	VIth Sem	Total												
60.0	86.0	63.0	70.0	61.0	61.0	401.00												
9	B.Sc Life Sciences	<table border="1"> <thead> <tr> <th>1st Sem</th> <th>IInd Sem</th> <th>IIInd Sem</th> <th>IVth Sem</th> <th>Vth Sem</th> <th>VIth Sem</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>66.0</td> <td>61.0</td> <td>64.0</td> <td>51.0</td> <td>62.0</td> <td>62.0</td> <td>366.00</td> </tr> </tbody> </table>	1st Sem	IInd Sem	IIInd Sem	IVth Sem	Vth Sem	VIth Sem	Total	66.0	61.0	64.0	51.0	62.0	62.0	366.00	Verified, Found Correct	
1st Sem	IInd Sem	IIInd Sem	IVth Sem	Vth Sem	VIth Sem	Total												
66.0	61.0	64.0	51.0	62.0	62.0	366.00												
10	B.Sc Physical Sciences	<table border="1"> <thead> <tr> <th>1st Sem</th> <th>IInd Sem</th> <th>IIInd Sem</th> <th>IVth Sem</th> <th>Vth Sem</th> <th>VIth Sem</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>61.0</td> <td>68.0</td> <td>68.0</td> <td>54.0</td> <td>71.0</td> <td>71.0</td> <td>393.00</td> </tr> </tbody> </table>	1st Sem	IInd Sem	IIInd Sem	IVth Sem	Vth Sem	VIth Sem	Total	61.0	68.0	68.0	54.0	71.0	71.0	393.00	Verified, Found Correct	
1st Sem	IInd Sem	IIInd Sem	IVth Sem	Vth Sem	VIth Sem	Total												
61.0	68.0	68.0	54.0	71.0	71.0	393.00												

**Details of Student Strength(Course Wise in the last three years):(Enclose information)**

S.No	Activity	Status	Observation	Remarks								
11	B.A	<table border="1"> <thead> <tr> <th>Ist Year</th> <th>IInd Year</th> <th>IIInd Year</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>54</td> <td>55</td> <td>59</td> <td>168</td> </tr> </tbody> </table>	Ist Year	IInd Year	IIInd Year	Total	54	55	59	168	Verified, Found Correct	
Ist Year	IInd Year	IIInd Year	Total									
54	55	59	168									



12	B.Com	Ist Year	IInd Year	IIIrd Year	Total	Verified, Found Correct	
		48	30	48	126		
13	B.Sc Life Sciences	Ist Year	IInd Year	IIIrd Year	Total	Verified, Found Correct	
		30	25	48	103		
14	B.Sc Physical Sciences	Ist Year	IInd Year	IIIrd Year	Total	Verified, Found Correct	
		18	16	25	59		

#### General Information

S.No	Activity	Status	Observation	Remarks
15	College Working Hours	10:30 AM- 5:00 PM	yes	
16	NAAC Grading	2.44 CGPA	yes	
17	Status of office automation	Yes	yes	
18	Details of Add-on Courses offered(Only Autonomous College)			

#### IT initiatives

S.No	Activity	Status	Observation	Remarks
19	e-class room(if Yes enter the no. of e-classroom)	YES	yes	
20	Computer Labs(Commerce/Science)	YES	yes	

21	Internet Centre	Yes	yes	
22	College Website	yes	yes	
<b>Learning Resources</b>				
<b>S.No</b>	<b>Activity</b>	<b>Status</b>	<b>Observation</b>	<b>Remarks</b>
23	Access timings of the Library	10:30 AM- 5:30 PM	10:30-5:30	
24	Proper circulation of books among the students	YES	YES	
25	Availability of old Question papers(A) least Last 3years)	YES	YES	
26	Record of Visitors	YES	YES	
27	Library automation	NO	NO	
28	Maintenance of Department Wise library	YES	YES	
29	Status of Internet Connectivity	Well Maintained	Well Maintained	
30	Usage of Internet by students in the Library	YES	YES	
31	Whether TSAT Equipment is functional or not	YES	YES	
32	NIPUNA Schedule	YES	YES	
33	Whether schedule is circulated to the students or not	YES	YES	
34	Maintenance of TSAT Viewer's Register	YES	YES	



35	Usage of recorded programmes	YES	YES	
36	Record of the student feedback	YES	YES	
37	Whether the consolidated feedback is communicated to CCE or not	No	To be communicated	
<b>Research, Consultancy and Extension</b>				
S.No	Activity	Status	Observation	Remarks
38	Record of Department Wise Study Project	YES	YES	
39	Record of department wise research projects done by the faculty	YES	YES	
40	Record of Consultancy Maintained	YES	YES	
41	Record of Extension Lectures	YES	YES	
42	Record of Seminars	YES	yes	
43	Record of DRC Activities	YES	YES	
44	Any significant achievement in academic area	1. Students got admission in Central Universities	yes	
45	NSS enrollment register(if college has NSS Activity)	YES	YES	
46	NSS activity register	YES	YES	
47	NCC enrollment register(if college has NCC unit)	NO	NO	
48	NCC activity register	NO	NO	

49	Record of Physical Education Department	YES	YES	
50	Record of events conducted and significant achievements in Sports & Games	YES	YES	
51	Record of activities of Clubs (if any)	YES	YES	
52	Record of any other extra-curricular activities conducted	YES	YES	
53	Record of Academic Workshops	YES	YES	

**Student Support Activities**

S.No	Activity	Status	Observation	Remarks
54	Maintenance of TSKC Lab(if college has TSKC Lab)	YES	YES	
55	Record of Students trained in different verticals	YES	YES	
56	Record of Students trained and placed in TSKC	YES	yes	
57	Record of activities Career Guidance and Placement Cell	YES	YES	
58	Record of any initiatives for employability	Yes	yes	
59	Record of DRC Activities	YES	YES	
60	Record of NAAC Activities	YES	YES	
61	Record of IQAC activities & maintenance of records	YES	YES	



62	Data of differently abled students	YES	YES	
63	Record of Grievance redressal Cell	YES	YES	
64	Participation of students in Jignasa	Yes	yes	
65	Participation of students in Yuvatarangam	Yes	yes	
66	Participation of students in TSAT Student as a Teacher programme	Yes	yes	
67	Bhagya Health & Hygiene Programmes	yes	yes	
<b>Teaching Learning and Evaluation</b>				
S.No	Activity	Status	Observation	Remarks
68	Annual Curricular Plan (Whether following or not)	Following	Well Following Need to improve	
69	Coverage of Syllabus as per the plan(%)	YES	YES	
70	Conduct of Internal Examinations(Marks Register)	YES	YES	
71	Student Attendance (Average %)- (Attendance Register)	YES	YES	
72	Results of the College with University Average	YES	yes	
73	Subject wise result Analysis	Done	Done	
74	Teacher wise result analysis	Done	Done	
75	Conduct of Remedial Classes	YES	YES	

76	Student feedback mechanism(Enclose proforma)	YES	YES	

Signature of the Principal

Date : 09-01-2020

*[Handwritten Signature]*  
9/1/2020

Signature of the Academic Advisors

Date : 09-01-2020

1. *[Handwritten Signature]*  
9/1/2020      ② *[Handwritten Signature]*  
9/1/2020





**GOVERNMENT DEGREE COLLEGE**  
MAHABUBABAD-506 101, MAHABUBABAD Dist., TELANGANA  
Re-Accredited by NAAC with 'B' Grade

Principal: Dr G.Poshalah, M.A., Ph.D

Date:05-07-2018

**OFFICE ORDER**

The following Lecturers are hereby attached to the additional charges for the Academic year 2018-19 to smooth functioning of the college.

Sl.No	Name of the Lecturer & Designation	Additional Charges	Signatures
01	Dr M.Ravinder Asst Prof of Economics	UGC	
02	Bandi Sandhya Rani Lecturer in Chemistry	Haritha Haram, Bhagya, Women Empowerment Cell	
03	Dr T.Ugandhar Asst Prof of Botany	IQAC Web Co-Ordinator, Jignasa, Spoken Tutorials	
04	R.Venugopal Asst Prof of Physics	IQAC Co-Ordinator TCET, AISHE - Co-Ordinator	
05	R.Ratnamala Lecturer in Telugu	NSS Unit II Co-Ordinator, Mana TV	
06	B.Venkateswarlu Lecturer in Zoology	Exam Branch Co-Ordinator	
07	V.Rajender Lecturer in Political Science	NSS Unit I Co-Ordinator Voter ID Enrollment, Red Cross Society	
08	P.Ram Reddy Lecturer in English	TSKC Co-Ordinator TASK	
09	T.Narahari Lecturer in Mathematics	Digital Class Rooms, Virtual Class Rooms, CC Cameras and Biometires	
10	G.Shashikanth Physical Director	Minor Works	
11	Ch.Mallesham Librarian	DOST Member	

Principal

Commissionerate of Collegiate Education, Telangana  
Academic Audit of GDCs  
Format - II

Name of the College and Address : Government Degree College, Mahabubabad, Warangal  
Dist. Warangal

Name of the Faculty : D.Raju

Subject : Commerce

Academic Year : 2018-2019

Date of Joining in the College : 03-08-2019

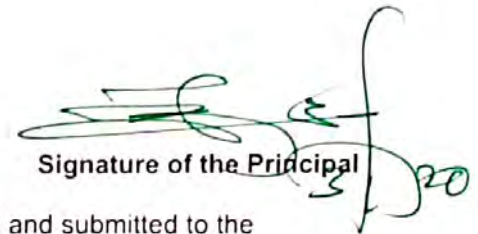
Date of Retirement : 31-05-2031

S.No.	Activity	Status
1	Annual lesson plan is being followed or not	YES ✓
2	Teaching diary is up to date or not	YES ✓
3	Coverage of syllabus so far (%)	2018-19 100% , 2019-20 50%
4	Pass percentage of University Exams in respective subject for the last three years.	2016-17 85%, 2017-18 88% and 2018-19 90% ✓
5	Record of internal examinations	YES ✓
6	Indicators used to assess student learning & performance	YES Maintain Records
7	Feedback forms	YES Analysis to be done
8	Students Attendance	YES ✓
9	Maintenance of Marks Registers (Internal and University)	YES ✓
10	Details of student assignment	YES ✓
11	Details of remedial classes conducted for slow learners	YES ✓
12	Departmental Libraries	YES ✓ good
13	Record of Project works	YES ✓
14	Record of field trips	YES No - To be organised
15	Record of student seminars conducted	YES ✓
16	Use of ICT - PPT & AV Aids	NO Print copy needed
17	Record of assignments given to students	YES ✓
18	Record of academic competitions conducted if any	NO @ maintain record





19	Record of Extension Lectures arranged	YES ✓
20	Record of seminars/workshops attended	YES ✓
21	Record of Activities planned to contribute to the student's future employment opportunities	<input checked="" type="radio"/> YES Maintain Record
22	Record of Research work	<input checked="" type="radio"/> NO Research should do
23	Record of extension work undertaken if any ✓	<input checked="" type="radio"/> NO Maintain Record
24	Record of additional responsibilities assigned	YES ✓
25	Record of any innovative practices	<input checked="" type="radio"/> NO Maintain Record
26	Record of MOUs if any	<input checked="" type="radio"/> NO Maintain



  
Signature of the Principal

Note: the Format is to be filled by all the lecturers and certified by the Principal and submitted to the Academic Audit Team.

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2.   
9/1/20.



Commissionerate of Collegiate Education, Telangana  
Academic Audit of GDCs  
Format - II

Name of the College and Address : Government Degree College, Mahabubabad, Warangal  
Dist. Warangal

Name of the Faculty : Dr.T.Ugandhar

Name of the Advisor : 2025\_Eadv

Subject : Botany

Academic Year : 2018-2019

Date of Joining in the College : 30-06-2018

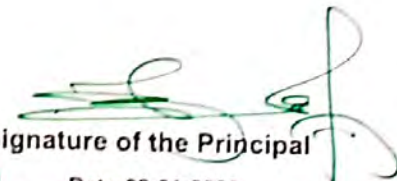
Date of Retirement: 28-02-2027

S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	Yes	
3	Coverage of syllabus so far (%)	2018-19 : 100%, 2019-20 : 54%	Yes	
4	Pass percentage of University Exams in respective subject for the last three years.	2016-17 : 74%, 2017-18: 69%, 2018-19: 90%.	Yes	Improve the result
5	Record of internal examinations	YES	Yes	
6	Indicators used to assess student learning & performance	YES	Yes	
7	Feedback forms	YES	Yes	Analysis to be done for feedback forms
8	Students Attendance	YES	Yes	
9	Maintenance of Marks Registers (Internal and University)	YES	Yes	
10	Details of student assignment	YES	Yes	
11	Details of remedial classes conducted for slow learners	YES	Yes	
12	Departmental Libraries	YES	Yes	
13	Record of Project works	YES	yes	
14	Record of field trips	NO	yes	

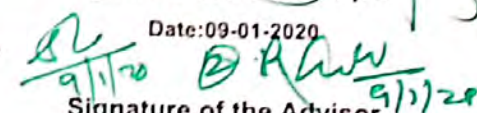
15	Record of student seminars conducted	YES	yes	
16	Use of ICT - PPT & AV Aids	YES	yes	
17	Record of assignments given to students	YES	yes	
18	Record of academic competitions conducted if any	NO	Yes	
19	Record of Extension Lectures arranged	YES	Yes	
20	Record of seminars/workshops attended	YES	Yes	Excellent
21	Record of Activities planned to contribute to the student's future employment opportunities	NO	No	Should be Maintained
22	Record of Research work	YES	Yes	
23	Record of extension work undertaken if any	YES	Yes	
24	Record of additional responsibilities assigned	YES	Yes	
25	Record of any innovative practices	NO	Yes	
26	Record of MOUs if any	NO	No	to be maintained

  
Signature of the Lecturer

Date:09-01-2020

  
Signature of the Principal

Date:09-01-2020

1.   
Signature of the Advisor

Date:09-01-2020

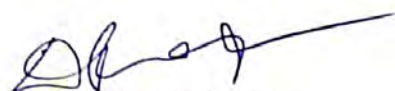
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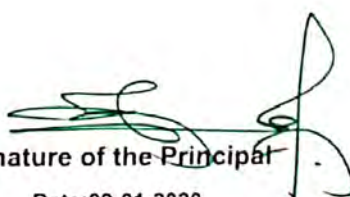





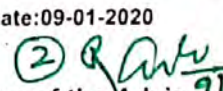
15	Record of student seminars conducted	YES	yes	
16	Use of ICT - PPT & AV Aids	NO	no	print copy needed
17	Record of assignments given to students	YES	yes	
18	Record of academic competitions conducted if any	NO	no	Maintain Record
19	Record of Extension Lectures arranged	YES	yes	
20	Record of seminars/workshops attended	YES	yes	
21	Record of Activities planned to contribute to the student's future employment opportunities	YES	yes	Maintain Record
22	Record of Research work	NO	no	Research Activities to be done
23	Record of extension work undertaken if any	NO	no	Should be done and Maintain record
24	Record of additional responsibilities assigned	YES	yes	
25	Record of any innovative practices	NO	no	Should Be Done And Maintain Record
26	Record of MOUs if any	NO	no	Should Be Arranged And Maintain Record

  
Signature of the Lecturer

Date:09-01-2020

  
Signature of the Principal

Date:09-01-2020

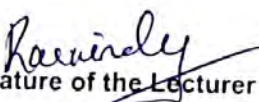
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Signature of the Advisor

Date:09-01-2020

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15	Record of student seminars conducted	YES	yes	
16	Use of ICT - PPT & AV Aids	YES	yes	
17	Record of assignments given to students	YES	yes	
18	Record of academic competitions conducted if any	YES	yes	
19	Record of Extension Lectures arranged	YES	yes	
20	Record of seminars/workshops attended	YES	yes	
21	Record of Activities planned to contribute to the student's future employment opportunities	YES	yes	
22	Record of Research work	YES	yes	
23	Record of extension work undertaken if any	YES	yes	
24	Record of additional responsibilities assigned	YES	yes	
25	Record of any innovative practices	NO	No	To be done
26	Record of MOUs if any	NO	No	Arrange MOUs

  
Signature of the Lecturer  
Date:09-01-2020

  
Signature of the Principal  
Date:09-01-2020  
  
Signature of the Advisor 9/1/20  
Date:09-01-2020

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Format - II

Name of the College and Address : Government Degree College, Mahabubabad, Warangal  
Dist. Warangal

Name of the Faculty : B.Sandhya Rani

Name of the Advisor : 2025\_Eadv

Subject : Chemistry

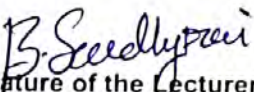
Academic Year : 2018-2019

Date of Joining in the College : 30-06-2018

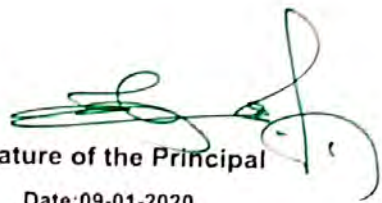
Date of Retirement: 31-07-2031

S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	Yes	
3	Coverage of syllabus so far (%)	2018-19 : 100%, 2019-20 : 53%	Yes	
4	Pass percentage of University Exams in respective subject for the last three years.	2016-17: 51.9, 2017-18 : 54	No, Provide 2018-19 Result	To Be Provided
5	Record of internal examinations	YES	Yes	
6	Indicators used to assess student learning & performance	YES	Yes	
7	Feedback forms	YES	Yes	Analysis to bedone
8	Students Attendance	YES	Yes	
9	Maintenance of Marks Registers (Internal and University)	YES	Yes	
10	Details of student assignment	YES	Yes	
11	Details of remedial classes conducted for slow learners	YES	Yes	
12	Departmental Libraries	YES	Yes	
13	Record of Project works	YES	Yes	
14	Record of field trips	NO	No	To be arranged


15	Record of student seminars conducted	YES	Yes	
16	Use of ICT - PPT & AV Aids	YES	Yes	Record Should be Maintained
17	Record of assignments given to students	YES	Yes	
18	Record of academic competitions conducted if any	YES	Yes	
19	Record of Extension Lectures arranged	YES	Yes	
20	Record of seminars/workshops attended	NO	No	To be Attended
21	Record of Activities planned to contribute to the student's future employment opportunities	NO	No	To be planned
22	Record of Research work	NO	No	Should do in near future
23	Record of extension work undertaken if any	YES	yes	
24	Record of additional responsibilities assigned	YES	Yes	
25	Record of any innovative practices	NO	No	Strictly to be maintained
26	Record of MOUs if any	NO	No	Strictly to be maintained

  
Signature of the Lecturer

Date:09-01-2020

  
Signature of the Principal

Date:09-01-2020

  
Signature of the Advisor

Date:09-01-2020

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Name of the College and Address : Government Degree College, Mahabubabad, Warangal  
Dist. Warangal

Name of the Faculty : B.Venkateswarlu

Name of the Advisor : 2025\_Eadv

Subject : Zoology

Academic Year : 2018-2019

Date of Joining in the College : 31-07-2016

Date of Retirement: 31-03-2028

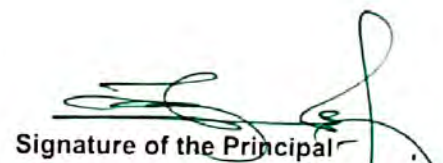
S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	Yes	
3	Coverage of syllabus so far (%)	2018-19 : 100%, 2018-19: 52%	Yes	
4	Pass percentage of University Exams in respective subject for the last three years.	2016-17 : 76%, 2017-18: 79%, 2018-19: 83.5%	Yes	Improve result
5	Record of internal examinations	YES	Yes	
6	Indicators used to assess student learning & performance	YES	Yes	
7	Feedback forms	YES	Yes	Analysis to be done for Feedback Forms
8	Students Attendance	YES	Yes	
9	Maintenance of Marks Registers (Internal and University)	YES	Yes	
10	Details of student assignment	YES	yes	
11	Details of remedial classes conducted for slow learners	YES	Yes	
12	Departmental Libraries	YES	Yes	
13	Record of Project works	NO	No	To be maintained



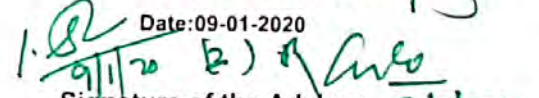
14	Record of field trips	NO	Yes	Improve the record
15	Record of student seminars conducted	YES	Yes	
16	Use of ICT - PPT & AV Aids	YES	No	Record to be Maintained
17	Record of assignments given to students	YES	Yes	
18	Record of academic competitions conducted if any	YES	Yes	record to be maintained
19	Record of Extension Lectures arranged	YES	Yes	To be maintained Properly
20	Record of seminars/workshops attended	NO	No	To be attended
21	Record of Activities planned to contribute to the student's future employment opportunities	YES	Yes	maintain record
22	Record of Research work	NO	No	To be done
23	Record of extension work undertaken if any	NO	No	To Be Done
24	Record of additional responsibilities assigned	YES	Yes	Academic Coordinator
25	Record of any innovative practices	NO	No	To be done
26	Record of MOUs if any	NO	No	To be maintained

  
Signature of the Lecturer

Date:09-01-2020

  
Signature of the Principal

Date:09-01-2020

  
Signature of the Advisor

Date:09-01-2020

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**Name of the College and Address** : Government Degree College, Mahabubabad, Warangal  
Dist. Warangal

**Name of the Faculty** : V.Rajender

**Name of the Advisor** : 2025\_Eadv

**Subject** : Political Science

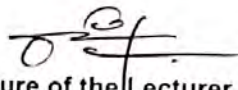
**Academic Year** : 2018-2019

**Date of Joining in the College** : 31-07-2016

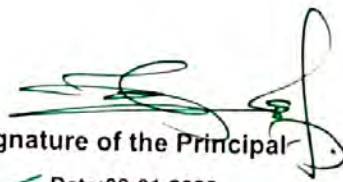
**Date of Retirement**: 31-03-2039

S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	yes	
3	Coverage of syllabus so far (%)	2018-19 : 100%, 2019-20 : 54%	yes	
4	Pass percentage of University Exams in respective subject for the last three years.	2016-17 : 80.76, 2017-18 : 88.6, 2018-19 : 89.4	yes	to be Improved
5	Record of internal examinations	YES	yes	
6	Indicators used to assess student learning & performance	YES	yes	
7	Feedback forms	YES	yes	Analysis to be done
8	Students Attendance	YES	yes	
9	Maintenance of Marks Registers (Internal and University)	YES	yes	
10	Details of student assignment	YES	yes	
11	Details of remedial classes conducted for slow learners	YES	yes	
12	Departmental Libraries	YES	yes	
13	Record of Project works	YES	yes	
14	Record of field trips	NO	no	Arrange Field trips

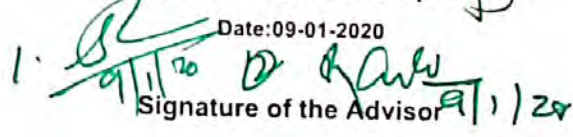
15	Record of student seminars conducted	YES	yes	
16	Use of ICT - PPT & AV Aids	YES	yes	Record to be Maintained
17	Record of assignments given to students	YES	yes	
18	Record of academic competitions conducted if any	YES	yes	
19	Record of Extension Lectures arranged	NO	Yes	
20	Record of seminars/workshops attended	YES	yes	
21	Record of Activities planned to contribute to the student's future employment opportunities	YES	yes	
22	Record of Research work	YES	yes	
23	Record of extension work undertaken if any	NO	Yes	
24	Record of additional responsibilities assigned	YES	yes	
25	Record of any innovative practices	NO	Yes	
26	Record of MOUs if any	NO	no	Arrange MOUs

  
Signature of the Lecturer

Date:09-01-2020

  
Signature of the Principal

Date:09-01-2020

  
Signature of the Advisor

Date:09-01-2020

Note: the Format is to be filled by all the lecturers and certified by the Principal and submitted to the Academic Audit Team.



Commissionerate of Collegiate Education, Telangana  
Academic Audit of GDCs  
Format - II

**Name of the College and Address**      **Government Degree College, Mahabubabad, Warangal  
Dist. Warangal**

**Name of the Faculty**                      : **R.Venugopal**

**Name of the Advisor**                     : **2025\_Eadv**

**Subject**                                         : **Physics**                                      **Academic Year :**                                      **2018-2019**

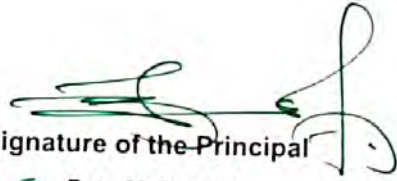
**Date of Joining in the College**         : **30-06-2018**                                      **Date of Retirement:**                                      **31-08-2041**

S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	Yes	
3	Coverage of syllabus so far (%)	208-19 : 100%, 2019-20 : 55%	Yes	
4	Pass percentage of University Exams in respective subject for the last three years.	2016-17 : 53%, 2017-18 : 54%, 2018-19 : 71%	Yes	
5	Record of internal examinations	YES	Yes	
6	Indicators used to assess student learning & performance	YES	Yes	
7	Feedback forms	YES	Yes	Analysis to be done for Feedback formats
8	Students Attendance	YES	Yes	
9	Maintenance of Marks Registers (Internal and University)	YES	Yes	
10	Details of student assignment	YES	Yes	
11	Details of remedial classes conducted for slow learners	YES	Yes	
12	Departmental Libraries	YES	Yes	
13	Record of Project works	YES	Yes	
14	Record of field trips	NO	Yes	

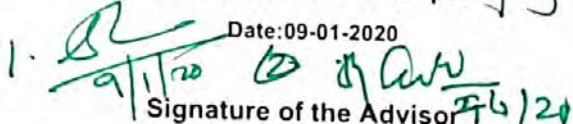
15	Record of student seminars conducted	YES	Yes	
16	Use of ICT - PPT & AV Aids	YES	Yes	
17	Record of assignments given to students	YES	Yes	
18	Record of academic competitions conducted if any	YES	Yes	
19	Record of Extension Lectures arranged	YES	Yes	
20	Record of seminars/workshops attended	YES	Yes	
21	Record of Activities planned to contribute to the student's future employment opportunities	NO	No	To be Maintained
22	Record of Research work	YES	Yes	
23	Record of extension work undertaken if any	NO	Yes	career Guidance Given to Students
24	Record of additional responsibilities assigned	YES	yes	IQAC Coordinator, AISHE Coordinator, TSCET Coordin
25	Record of any innovative practices	YES	Yes	
26	Record of MOUs if any	NO	No	Arrange in Near Future

  
Signature of the Lecturer

Date:09-01-2020

  
Signature of the Principal

Date:09-01-2020

  
Signature of the Advisor

Date:09-01-2020

Note: the Format is to be filled by all the lecturers and certified by the Principal and submitted to the Academic Audit Team.



Commissionerate of Collegiate Education, Telangana  
Academic Audit of GDCs  
Format - II

Name of the College and Address : Government Degree College, Mahabubabad, Warangal  
Dist. Warangal

Name of the Faculty : R. Rathnamala

Name of the Advisor : 2025\_Eadv

Subject : Telugu

Academic Year : 2018-2019

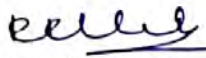
Date of Joining in the College : 30-06-2018

Date of Retirement: 28-02-2029


S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	yes	
3	Coverage of syllabus so far (%)	2018-19 : 100%, 2019-20 : 52%	yes	
4	Pass percentage of University Exams in respective subject for the last three years.	2016-17 : 87.5, 2017-18 : 88.32, 2018-19 : 90.24	yes	
5	Record of internal examinations	YES	yes	
6	Indicators used to assess student learning & performance	YES	yes	
7	Feedback forms	YES	yes	Analysis to be Done
8	Students Attendance	YES	yes	
9	Maintenance of Marks Registers (Internal and University)	YES	yes	
10	Details of student assignment	YES	yes	
11	Details of remedial classes conducted for slow learners	YES	yes	
12	Departmental Libraries	YES	yes	
13	Record of Project works	YES	yes	
14	Record of field trips	NO	no	To be arranges



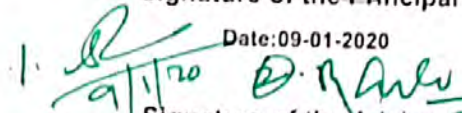
15	Record of student seminars conducted	YES	yes	
16	Use of ICT - PPT & AV Aids	YES	yes	Record to be Maintained
17	Record of assignments given to students	YES	yes	
18	Record of academic competitions conducted if any	YES	yes	
19	Record of Extension Lectures arranged	YES	yes	
20	Record of seminars/workshops attended	YES	yes	
21	Record of Activities planned to contribute to the student's future employment opportunities	YES	yes	
22	Record of Research work	NO	no	Do the research Activities
23	Record of extension work undertaken if any	NO	no	to be done
24	Record of additional responsibilities assigned	YES	yes	
25	Record of any innovative practices	NO	yes	
26	Record of MOUs if any	NO	no	Arrange MOUs

  
Signature of the Lecturer

Date:09-01-2020

  
Signature of the Principal

Date:09-01-2020

  
Signature of the Advisor

Date:09-01-2020

Note: the Format is to be filled by all the lecturers and certified by the Principal and submitted to the Academic Audit Team.

Commissionerate of Collegiate Education, Telangana  
Academic Audit of GDCs  
Format - II

**Name of the College and Address** : Government Degree College, Mahabubabad, Warangal  
Dist. Warangal

**Name of the Faculty** : T.Narahari

**Name of the Advisor** : 2025\_Eadv

**Subject** : Mathematics **Academic Year :** 2018-2019

**Date of Joining in the College** : 10-10-2018 **Date of Retirement:** 31-12-2028

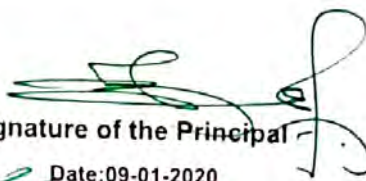
S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	yes	
3	Coverage of syllabus so far (%)	2018-19 : 100%, 2019-20 : 53%	yes	
4	Pass percentage of University Exams in respective subject for the last three years.	2016-17 : 63%, 2017-18 : 57%, 2018-19 : 63%	yes	
5	Record of internal examinations	YES	yes	
6	Indicators used to assess student learning & performance	YES	yes	
7	Feedback forms	YES	yes	To be analysed
8	Students Attendance	YES	yes	
9	Maintenance of Marks Registers (Internal and University)	YES	yes	
10	Details of student assignment	YES	yes	
11	Details of remedial classes conducted for slow learners	YES	yes	
12	Departmental Libraries	YES	yes	
13	Record of Project works	YES	yes	
14	Record of field trips	NO	No	Arrange Field Trips



15	Record of student seminars conducted	YES	yes	
16	Use of ICT - PPT & AV Aids	YES	yes	Record to be maintained
17	Record of assignments given to students	YES	yes	
18	Record of academic competitions conducted if any	NO	No	To be Done
19	Record of Extension Lectures arranged	YES	yes	
20	Record of seminars/workshops attended	NO	no	Attend Seminars
21	Record of Activities planned to contribute to the student's future employment opportunities	NO	no	Do it
22	Record of Research work	NO	no	to be done
23	Record of extension work undertaken if any	NO	no	to be done
24	Record of additional responsibilities assigned	YES	yes	
25	Record of any innovative practices	NO	no	to be maintained
26	Record of MOUs if any	NO	no	Arrange MOUs

  
Signature of the Lecturer

Date:09-01-2020

  
Signature of the Principal

Date:09-01-2020

  
Signature of the Advisor

Date:09-01-2020

Note: the Format is to be filled by all the lecturers and certified by the Principal and submitted to the Academic Audit Team.



Commissionerate of Collegiate Education, Telangana  
Academic Audit of GDCs  
Format - II

**Name of the College and Address** : Government Degree College, Mahabubabad, Warangal  
Dist. Warangal

**Name of the Faculty** : P.Ram Reddy

**Name of the Advisor** : 2025\_Eadv

**Subject** : English

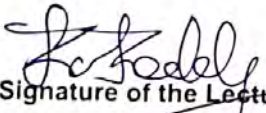
**Academic Year** : 2018-2019

**Date of Joining in the College** : 10-10-2018

**Date of Retirement**: 30-06-2031

S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	yes	
3	Coverage of syllabus so far (%)	2018-19 : 100%, 2019-20 : 55%.	Yes	
4	Pass percentage of University Exams in respective subject for the last three years.	2016-17 : 73%, 2017-18 : 71%, 2018-19 : 78%	Yes	
5	Record of internal examinations	YES	Yes	
6	Indicators used to assess student learning & performance	YES	Yes	Maintain Record
7	Feedback forms	YES	Yes	Analyse Feedback Forms
8	Students Attendance	YES	yes	
9	Maintenance of Marks Registers (Internal and University)	YES	yes	
10	Details of student assignment	YES	yes	
11	Details of remedial classes conducted for slow learners	YES	yes	
12	Departmental Libraries	YES	yes	
13	Record of Project works	YES	Yes	
14	Record of field trips	NO	No	Arrange Field Trips

15	Record of student seminars conducted	YES	yes	
16	Use of ICT - PPT & AV Aids	YES	yes	
17	Record of assignments given to students	YES	yes	
18	Record of academic competitions conducted if any	NO	No	Conduct Competitions
19	Record of Extension Lectures arranged	YES	yes	
20	Record of seminars/workshops attended	NO	No	Attend Seminars
21	Record of Activities planned to contribute to the student's future employment opportunities	NO	Yes	
22	Record of Research work	NO	No	Do Research Work
23	Record of extension work undertaken if any	NO	Yes	
24	Record of additional responsibilities assigned	YES	Yes	
25	Record of any innovative practices	NO	Yes	
26	Record of MOUs if any	NO	No	Arrange MOUs

  
Signature of the Lecturer  
Date:09-01-2020

  
Signature of the Principal  
Date:09-01-2020  
  
Signature of the Advisor 9/1/20  
Date:09-01-2020

Note: the Format is to be filled by all the lecturers and certified by the Principal and submitted to the Academic Audit Team.



Commissionerate of Collegiate Education, Telangana  
Academic Audit of GDCs  
Format - II

Name of the College and Address : Government Degree College, Mahabubabad, Warangal  
Dist. Warangal

Name of the Faculty : Dr.M.Kanakaiah

Name of the Advisor : 2025\_Eadv

Subject : Hindi

Academic Year : 2018-2019

Date of Joining in the College : 07-11-2019

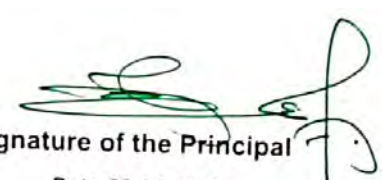
Date of Retirement: 31-05-2035

S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES		ABSENT
2	Teaching diary is up to date or not	YES		ABSENT
3	Coverage of syllabus so far (%)	2018-19 : 100%, 2019-20: 53%		ABSENT
4	Pass percentage of University Exams in respective subject for the last three years.	2016-17 : 82%, 2017-18 : 87% , 2018-19 : 92%		ABSENT
5	Record of internal examinations	YES		ABSENT
6	Indicators used to assess student learning & performance	YES		ABSENT
7	Feedback forms	YES		ABSENT
8	Students Attendance	YES		ABSENT
9	Maintenance of Marks Registers (Internal and University)	YES		ABSENT
10	Details of student assignment	YES		ABSENT
11	Details of remedial classes conducted for slow learners	NO		ABSENT
12	Departmental Libraries	NO		ABSENT
13	Record of Project works	YES		ABSENT
14	Record of field trips	NO		ABSENT

15	Record of student seminars conducted	YES		ABSENT
16	Use of ICT - PPT & AV Aids	NO		ABSENT
17	Record of assignments given to students	YES		ABSENT
18	Record of academic competitions conducted if any	YES		ABSENT
19	Record of Extension Lectures arranged	NO		ABSENT
20	Record of seminars/workshops attended	YES		ABSENT
21	Record of Activities planned to contribute to the student's future employment opportunities	NO		ABSENT
22	Record of Research work	YES		ABSENT
23	Record of extension work undertaken if any	NO		ABSENT
24	Record of additional responsibilities assigned	NO		ABSENT
25	Record of any innovative practices	NO		ABSENT
26	Record of MOUs if any	NO		ABSENT

  
Signature of the Lecturer

Date:09-01-2020

  
Signature of the Principal

Date:09-01-2020

1.  2.   
Signature of the Advisor

Date:09-01-2020

Note: the Format is to be filled by all the lecturers and certified by the Principal and submitted to the Academic Audit Team.



Commissionerate of Collegiate Education, Telangana  
Academic Audit of GDCs  
Format - II

**Name of the College and Address** : Government Degree College, Mahabubabad, Warangal  
Dist. Warangal

**Name of the Faculty** : G.Shashikanth

**Subject** : General

**Academic Year** : 2018-2019

**Date of Joining in the College** : 06-30-2018

**Date of Retirement** : 30-06-2044

S.No.	Activity	Status
1	Annual lesson plan is being followed or not	YES
2	Teaching diary is up to date or not	No
3	Coverage of syllabus so far (%)	Not Applicable
4	Pass percentage of University Exams in respective subject for the last three years.	Not Applicable
5	Record of internal examinations	NO
6	Indicators used to assess student learning & performance	NO
7	Feedback forms	NO
8	Students Attendance	NO
9	Maintenance of Marks Registers (Internal and University)	NO
10	Details of student assignment	NO
11	Details of remedial classes conducted for slow learners	NO
12	Departmental Libraries	NO
13	Record of Project works	NO
14	Record of field trips	NO
15	Record of student seminars conducted	NO
16	Use of ICT - PPT & AV Aids	NO
17	Record of assignments given to students	NO
18	Record of academic competitions conducted if any	NO

19	Record of Extension Lectures arranged	NO
20	Record of seminars/workshops attended	YES
21	Record of Activities planned to contribute to the student's future employment opportunities	NO
22	Record of Research work	YES
23	Record of extension work undertaken if any	NO
24	Record of additional responsibilities assigned	YES
25	Record of any innovative practices	NO
26	Record of MOUs if any	NO

*M. Shashikanta*  
P.D 3/01/2020

*[Signature]*  
Signature of the Principal  
3/1/20

Note: the Format is to be filled by all the lecturers and certified by the Principal and submitted to the Academic Audit Team.



**Commissionerate of Collegiate Education, Telangana**  
**Academic Audit of GDCs**  
**Format - II**

**Name of the College and Address**      **Government Degree College, Mahabubabad, Warangal**  
**Dist. Warangal**

**Name of the Faculty**                      : **Ch.Mallesham**

**Subject**                                         : **General**

**Academic Year**                             : **2018-2019**

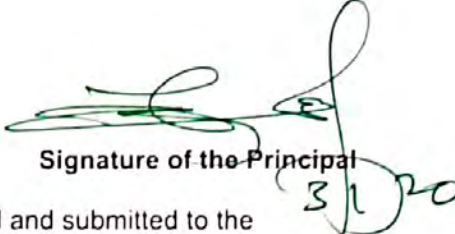
**Date of Joining in the College**        : **02-29-2016**

**Date of Retirement**                     : **29-02-2044**

S.No.	Activity	Status
1	Annual lesson plan is being followed or not	NO
2	Teaching diary is up to date or not	No
3	Coverage of syllabus so far (%)	Not Applicable
4	Pass percentage of University Exams in respective subject for the last three years.	Not Applicable
5	Record of internal examinations	NO
6	Indicators used to assess student learning & performance	NO
7	Feedback forms	NO
8	Students Attendance	NO
9	Maintenance of Marks Registers (Internal and University)	NO
10	Details of student assignment	NO
11	Details of remedial classes conducted for slow learners	NO
12	Departmental Libraries	YES
13	Record of Project works	NO
14	Record of field trips	NO
15	Record of student seminars conducted	NO
16	Use of ICT - PPT & AV Aids	NO
17	Record of assignments given to students	NO
18	Record of academic competitions conducted if any	NO

19	Record of Extension Lectures arranged	NO
20	Record of seminars/workshops attended	NO
21	Record of Activities planned to contribute to the student's future employment opportunities	NO
22	Record of Research work	NO
23	Record of extension work undertaken if any	NO
24	Record of additional responsibilities assigned	NO
25	Record of any innovative practices	NO
26	Record of MOUs if any	NO

*Mansour*  
*3/1/2020*  
*Librarian*

  
 Signature of the Principal  
*3/1/20*

Note: the Format is to be filled by all the lecturers and certified by the Principal and submitted to the Academic Audit Team.



Commissionerate of Collegiate Education, Telangana  
Academic Audit of GDCs  
Format - II

Name of the College and Address : Government Degree College, Mahabubabad, Warangal  
Dist. Warangal

Name of the Faculty : Dr.R.Venkatrajam

Name of the Advisor : 2025\_Eadv

Subject : History

Academic Year : 2018-2019

Date of Joining in the College : 13-07-2018

Date of Retirement: 30-04-2033

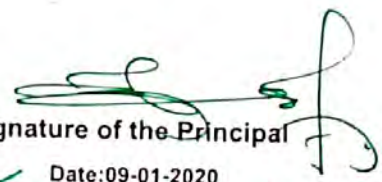
S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	yes	
3	Coverage of syllabus so far (%)	2018-19 : 100%, 2019-20 : 53%	yes	
4	Pass percentage of University Exams in respective subject for the last three years.	2016-17 : 61.53, 2017-18 : 93.18, 2018-19 : 92	yes	
5	Record of internal examinations	YES	yes	
6	Indicators used to assess student learning & performance	YES	yes	
7	Feedback forms	YES	yes	Analysis to be done
8	Students Attendance	YES	yes	
9	Maintenance of Marks Registers (Internal and University)	YES	yes	
10	Details of student assignment	YES	yes	
11	Details of remedial classes conducted for slow learners	YES	yes	
12	Departmental Libraries	YES	yes	
13	Record of Project works	YES	yes	
14	Record of field trips	NO	No	Arrange Field Trips

15	Record of student seminars conducted	YES	yes	
16	Use of ICT - PPT & AV Aids	YES	yes	
17	Record of assignments given to students	YES	yes	
18	Record of academic competitions conducted if any	YES	yes	More to be Arranged
19	Record of Extension Lectures arranged	YES	yes	
20	Record of seminars/workshops attended	YES	yes	
21	Record of Activities planned to contribute to the student's future employment opportunities	NO	no	To be done
22	Record of Research work	YES	yes	
23	Record of extension work undertaken if any	NO	no	To be done
24	Record of additional responsibilities assigned	NO	no	
25	Record of any innovative practices	NO	no	To be done
26	Record of MOUs if any	NO	no	Arrange MOUs



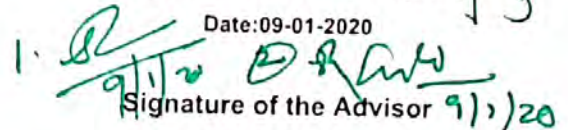
Signature of the Lecturer

Date:09-01-2020



Signature of the Principal

Date:09-01-2020



Signature of the Advisor 9/1/20

Date:09-01-2020

Note: the Format is to be filled by all the lecturers and certified by the Principal and submitted to the Academic Audit Team.



Commissionerate of Collegiate Education, Telangana  
Academic Audit of GDCs  
Format - II

**Name of the College and Address** Government Degree College, Mahabubabad, Warangal  
Dist. Warangal

**Name of the Faculty** : M.Shireesha

**Name of the Advisor** : 2025\_Eadv

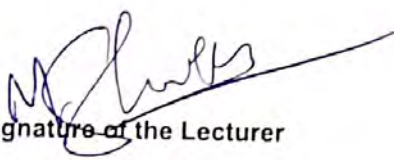
**Subject** : Commerce Academic Year : 2018-2019

**Date of Joining in the College** : 13-07-2018 **Date of Retirement:** 30-09-2041

S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	Yes	
3	Coverage of syllabus so far (%)	2018-19 : 100%, 2019-20 : 51%	Yes	
4	Pass percentage of University Exams in respective subject for the last three years.	2016-17: 85%, 2017-18 : 82%, 2018-19 : 96%	Yes	To be Improved
5	Record of internal examinations	YES	yes	
6	Indicators used to assess student learning & performance	YES	yes	Record Should be Maintained
7	Feedback forms	YES	yes	To Be Analysed
8	Students Attendance	YES	yes	
9	Maintenance of Marks Registers (Internal and University)	YES	yes	
10	Details of student assignment	YES	yes	
11	Details of remedial classes conducted for slow learners	YES	yes	
12	Departmental Libraries	YES	yes	
13	Record of Project works	YES	yes	
14	Record of field trips	NO	No	To be Organized



15	Record of student seminars conducted	YES	yes	
16	Use of ICT - PPT & AV Aids	YES	yes	Record to be maintained
17	Record of assignments given to students	YES	yes	
18	Record of academic competitions conducted if any	YES	yes	Record to be maintained
19	Record of Extension Lectures arranged	YES	yes	
20	Record of seminars/workshops attended	NO	no	To be Attended
21	Record of Activities planned to contribute to the student's future employment opportunities	NO	no	To be planned
22	Record of Research work	NO	no	research Activities to be Done
23	Record of extension work undertaken if any	NO	no	To be Done
24	Record of additional responsibilities assigned	NO	no	
25	Record of any innovative practices	NO	Yes	record should be maintained
26	Record of MOUs if any	NO	no	To be done

  
**Signature of the Lecturer**  
 Date:09-01-2020

  
**Signature of the Principal**  
 Date:09-01-2020  
  
**Signature of the Advisor** 9/1/20  
 Date:09-01-2020

Note: the Format is to be filled by all the lecturers and certified by the Principal and submitted to the Academic Audit Team.

Commissionerate of Collegiate Education, Telangana  
Academic Audit of GDCs  
Format - II

**Name of the College and Address**      **Government Degree College, Mahabubabad, Warangal  
Dist. Warangal**

**Name of the Faculty**                                 : **G.Vijay**

**Name of the Advisor**                                 : **2025\_Eadv**

**Subject**   : **Computer**

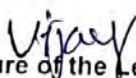
**Academic Year :**   **2018-2019**

**Date of Joining in the College**                     : **09-07-2013**

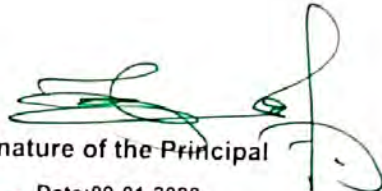
**Date of Retirement:**                                 **31-01-2034**

S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	yes	
3	Coverage of syllabus so far (%)	2018-2019-100%,2019-2020-56%	yes	
4	Pass percentage of University Exams in respective subject for the last three years.	2016-2017-73.68%,2017-2018-88%,2018-2019-88%	yes	
5	Record of internal examinations	YES	yes	
6	Indicators used to assess student learning & performance	YES	yes	good
7	Feedback forms	YES	yes	Analysis to be done
8	Students Attendance	YES	yes	
9	Maintenance of Marks Registers (Internal and University)	YES	yes	
10	Details of student assignment	YES	yes	
11	Details of remedial classes conducted for slow learners	YES	yes	
12	Departmental Libraries	YES	yes	
13	Record of Project works	YES	yes	good
14	Record of field trips	NO	yes	

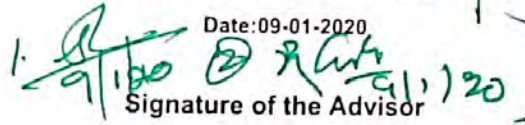
15	Record of student seminars conducted	YES	yes	
16	Use of ICT - PPT & AV Aids	YES	yes	
17	Record of assignments given to students	YES	yes	
18	Record of academic competitions conducted if any	YES	yes	
19	Record of Extension Lectures arranged	YES	yes	
20	Record of seminars/workshops attended	NO	no	Attend Seminars
21	Record of Activities planned to contribute to the student's future employment opportunities	YES	yes	
22	Record of Research work	NO	no	
23	Record of extension work undertaken if any	NO	No	
24	Record of additional responsibilities assigned	NO	No	
25	Record of any innovative practices	YES	yes	
26	Record of MOUs if any	NO	no	Arrange MOUs

  
Signature of the Lecturer

Date:09-01-2020

  
Signature of the Principal

Date:09-01-2020

  
Signature of the Advisor

Date:09-01-2020

Note: the Format is to be filled by all the lecturers and certified by the Principal and submitted to the Academic Audit Team.



Commissionerate of Collegiate Education, Telangana  
Academic Audit of GDCs  
Format - II

Name of the College and Address : Government Degree College, Mahabubabad, Warangal  
Dist. Warangal

Name of the Faculty : M.Veeranna

Name of the Advisor : 2025\_Eadv

Subject : Commerce

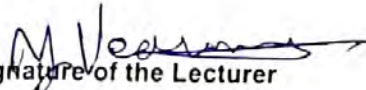
Academic Year : 2018-2019

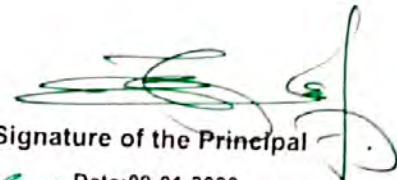
Date of Joining in the College : 13-06-2016

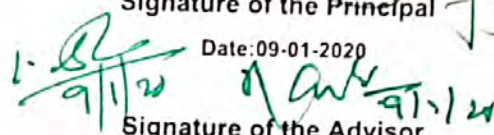
Date of Retirement: 31-10-2045

S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	yes	
3	Coverage of syllabus so far (%)	2018-19: 100%, 2019-20 : 50%	yes	
4	Pass percentage of University Exams in respective subject for the last three years.	2016-17: 73%, 2017-18 : 87%, 2018-19 : 84.75%	yes	
5	Record of internal examinations	YES	yes	
6	Indicators used to assess student learning & performance	YES	yes	
7	Feedback forms	YES	yes	
8	Students Attendance	YES	yes	
9	Maintenance of Marks Registers (Internal and University)	YES	yes	
10	Details of student assignment	YES	yes	
11	Details of remedial classes conducted for slow learners	YES	yes	
12	Departmental Libraries	YES	yes	
13	Record of Project works	NO	No	Maintain
14	Record of field trips	NO	no	Maintain

15	Record of student seminars conducted	YES	yes	
16	Use of ICT - PPT & AV Aids	YES	yes	
17	Record of assignments given to students	YES	yes	
18	Record of academic competitions conducted if any	YES	yes	
19	Record of Extension Lectures arranged	YES	yes	
20	Record of seminars/workshops attended	NO	No	Attend Seminars
21	Record of Activities planned to contribute to the student's future employment opportunities	NO	No	Arrange Activities
22	Record of Research work	NO	No	Do Research Work
23	Record of extension work undertaken if any	NO	No	Do Extension Work
24	Record of additional responsibilities assigned	NO	Yes	
25	Record of any innovative practices	NO	No	Do innovative Activities
26	Record of MOUs if any	NO	No	Arrange MOUs

  
**Signature of the Lecturer**  
 Date:09-01-2020

  
**Signature of the Principal**  
 Date:09-01-2020

  
**Signature of the Advisor**  
 Date:09-01-2020

Note: the Format is to be filled by all the lecturers and certified by the Principal and submitted to the Academic Audit Team.

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