Yearly Status Report - 2017-2018

Part A	

Data of the Institution

1. Name of the Institution	GOVERNMENT DEGREE COLLEGE, ETURNAGARAM
Name of the head of the Institution	Dr.Pamu Venkateshwarlu
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08717205008
Mobile no.	9502687809
Registered Email	prl-gdc-etnr-ce@telangana.gov.in
Alternate Email	gdceturnagaram@gmail.com
Address	Akulavari Ghanpur, Eturnagaram
City/Town	Mulugu
State/UT	Telangana
Pincode	506165

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**B Raju**
Phone no/Alternate Phone no.	**08717205008**
Mobile no.	**9491821252**
Registered Email	**prl-gdc-etnr-ce@telangana.gov.in**
Alternate Email	**gdceturnagaram@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/18694.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/18467.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.06**	**2015**	**01-May-2015**	**30-Apr-2020**

6. Date of Establishment of IQAC	**12-Jun-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Formation of Telangana Day	**02-Jun-2017** **1**	**120**
IQAC Meeting on	**08-Jun-2017**	**13**

Institutional Plan	1	
Awareness programme on CBCS for freshers	10-Jul-2017 1	150
Telangana Haritha Hararam	11-Jul-2017 1	210
Yoga Day	21-Jul-2017 1	217
Birthday of Dasharadhi (Great Telugu Poet)	22-Jul-2017 1	300
Awareness programme eco initiatives on Clay ganapathi Idols	22-Aug-2017 1	315
Career Counseling I	01-Sep-2017 1	600
Teacher's Day	05-Sep-2017 1	450
One day state level Seminar on Recent changes and approaches in pre and post NAAC procedures in GDCs	10-Nov-2017 1	121
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2017 0	0
Nil	Nil	Nil	2018 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**No**
Upload latest notification of formation of IQAC	**No Files Uploaded !!!**
10. Number of IQAC meetings held during the year :	**8**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Preparation of Institutional plan

Career counseling

Encouraging students towards student seminar and study projects

Encouraging Staff towards research projects (MRP,DST etc)

IQAC drafted a programme to prepare the slow learners for university exams

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Additional computer lab for students	A separate computer lab for general students is established in the college with fifty computers and made every student .to attend the lab and given exposure about various softskills
Computerization of administration	Introduced bio-metric system for issuing student scholarships. • As per Kakatiya University guidelines Introduced online fee submission and internal marks uploading
Encouraging the faculty to apply for major and minor projects. And strive for research guide ship	One faculty applied for Minor Research Project, and all staff members are going to submit MRP Soon
Encouraging the faculty for research publications	Two Staff members published their research papers
Organizing a One Day State Level Seminar on Recent changes and approaches in pre and post NAAC procedures in GDCs	Seminar conducted in November
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to	No

assess the functioning ?	
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**16-Mar-2018**
17. Does the Institution have Management Information System ?	**No**

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Part B

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CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution has adopted the curriculum of its affiliated University i.e., Kakatiya University Warangal for UG. The meeting was held at beginning of the academic year with Principal, IQAC , Academic Coordinator, and In-charges of Departments and Staff members for preparing institutional plans, annual plans of the concerned departments, plan of curricular and co curricular activities. The College has English, Telugu, Mathematics, Physics, Chemistry, Botany, Zoology, Economics, History, Political Science, Commerce, and Computer Science Departments. All the departments chalked out their action plans for the academic year 2017-18 as per the University almanac for the current academic year. The instruction and evaluation process (internal exams, assignments and external exams) is conducted time to time according to the annual plan and notifications of the university. The evaluation of internal marks and assignments are recorded and monitored by the IQAC, Academic coordinator with appropriate suggestions and steps taken for the benefit of students. The faculty members maintain the teaching diaries and follow annual curricular plans and complete the syllabi on time preparing the students ready for the university exams. This kind of academic mechanism is implemented by the institution regularly.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate course on MS office	**0**	**03/08/2017**	**28**	**Employability**	**Data entry and typing skill**

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	**Computer Application EM**	**08/06/2017**
BSc	**MPCs EM**	**08/06/2017**

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Economics-HIstory-Political Science	08/06/2017
BCom	Computer Application EM	08/06/2017
BCom	General TM	08/06/2017
BSc	Bzc TM	08/06/2017
BSc	MPC TM	08/06/2017
BSc	MPCs EM	08/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	30	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Study Diseases caused to Tasar Silkworm in Forest regions of Eturnagaram.	5
BSc	Diversity of Algai in Malluru sacred forest	51
BSc	Arbarium Data of Eturnagaram forest	42
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college has a mechanism of collecting feedback from all the stakeholders of the institution through IQAC. This is used to improve the academic standards and infrastructural facilities of the college. The feedback form is prepared taking into consideration the performance of the faculty and amenities of the institution. Information is collected from students, parents, alumni and teachers of the institution. The feedback collected is analyzed and implemented with appropriate steps for improving the standards of teaching and learning process besides improving the physical amenities on the campus. Collected feedback is converted into averages by simple arithmetic mean, to draw conclusions and make comparisons. The same analyzed data is utilized for discussion among IQAC, to bring in necessary changes required for improving the quality in imparting curriculum and delivering other facilitating activities like conducting quizzes, seminars, extension lectures etc, to provide motivated learning ambience to the students. The same analyzed feedback data, along with suggestions of IQAC, is apprised to the principal for taking appropriate measures. The same conclusions are put forth for discussion in the staff meeting. After taking due considerations of the opinions expressed by the staff during the discussion, decisions are taken to implement measures for improving academic standards. Necessary instructions are given to concerned departments and members of faculty to implement changes. Office staff is also given instructions to support teaching staff in implementing changes for improvement.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	MPCs	80	34	28
BSc	MPC	80	12	9
BSc	BZC	100	101	82
BCom	Computer Applications	80	34	27
BCom	Commerce(General)	150	21	11
BA	HEP	150	111	90
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	247	Nill	15	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Numberof smart classrooms	E-resources and techniques used

	ICT (LMS, e-Resources)	available	Classrooms		
15	9	6	10	4	6

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college is established in the rural tribal agency area. Most of the students are first generation learners. Their parents are illiterates with poor economic and social background. The students lack awareness about their academic and career aspects, and future employability. They are poor at personal hygiene. In view of this, the institution adopts mentoring system to focus on all these areas of improvement with a motto to serve the student community for its all round development making them confident to face the challenges of life. Further the institution gives exposure to students in all academic and personal matters to resolve the individual difficulties in learning process, through the mentor-mentee system. All the faculty members get themselves involved in this process. They take utmost care for resolving the different problems and grievances of the students. The faculty makes every effort to bring the students into the mainstream of learning through counseling, guiding and proper mentoring. The system in practice to implement the above mentioned mentoring motto is as follows. 1. Total student strength is divided by total faculty available. It gives number of students to be mentored by a particular teacher. 2. Maintaining rapport between mentor-mentee is given due priority. Logical selection of mentor-mentee is followed for effective functioning of the mechanism. Science students are mentored by science teachers, arts students are mentored by arts teachers, and commerce students are mentored by commerce staff.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
677	15	1:45

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	15	1	Nill	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	HEP	SEMESTER	30/04/2018	04/06/2018
BCom	GENERAL COMPUTER APPLICATIONS	SEMESTER	30/04/2018	04/06/2018
BSc	MPC,MPCs, BZC	SEMESTER	30/04/2018	04/06/2018

BA	HEP	YEAR	25/04/2018	01/06/2018
BCom	GENERAL COMPUTER APPLICATIONS	YEAR	25/04/2018	01/06/2018
BSc	MPC,MPCs ,BZC	YEAR	25/04/2018	01/06/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation and assessment is the most important tool for an institution to impart quality education. In this regard the institution strictly follows the schedule given by the University. The institution has prepared a constant evaluation system according to university norms with a well prepared academic calendar and annual plan . Students are informed and explained about this.The college has vision, clear ideas and plans about the activities of working days and other curricular activities as per academic calendar and university almanac. In view of academic readiness, all the faculty members have prepared their lesson plans and annual plans at the beginning of the academic year and follow the same and conduct the internal exams. The evolution is conducted after the exams and appropriate steps are taken. Various literary competitions are conducted to develop competitive spirit among the students. The actions are initiated accordingly. For the growth of academic excellence, all the faculty members encourage the students to participate in student seminars, student assignments, study projects and subject oriented quiz programs and general quiz programs. Regular slip tests are conducted, and oral assessments have been given to improve the overall learning capacities of the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution follows the Academic calendar provided by the Commissioner of Collegiate Education, Telangana State and the Almanac of the Affiliating University i.e, Kakatiya University, Warangal for academic and administrative purposes. A general staff meeting is conducted to discuss, prepare and implement the academic calendar and the almanac provided by the respective governing bodies. The suggestions for academic activities are taken from the staff members the IQAC team with academic coordinator of the college prepares the academic calendar of the institution.The prepared academic calendar is discussed in the general staff meeting for final approval and necessary changes are made. Finally, the approved academic calendar is circulated among the departments and students. The institution strictly follows the rules and regulations of the university in conduct of examinations. The internal assessment examinations are conducted by the faculty and the marks obtained by the students are posted in the university portal by the examination branch of the college. The semester end examinations are held according to the time table given by university. The examination centers are allotted by the university according to its rules and regulations. Every Examination Centre has a Chief Superintendent and an Observer to conduct examinations free from errors. The Observer represents the university and Academic Coordinator of the college conducts the exams under the supervision of Chief Superintendent. Observer submits a report on the conduct of the examinations to the Controller of Examinations. The examinations commence and conclude as per the university timetable

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
001	BA	HEP	68	46	67.64
002	BCom	General &Computer Applications	33	15	45.45
003	BSc	BZC	51	17	33.33
004	BSc	MPC&MPCs	36	30	83.33
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://ccets.cgg.gov.in/Uploads/files/buttonDetails/18693.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
intellectual property rights and Computer softwares	Computer Science	21/11/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	1	2.47

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Arbuscular mycorrhizal fungi with reference to different cultivars of Sesamum indicum L	D.Nagaraju	Indian Phytopathology	2018	1	Nill	GDC Eturnagaram

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International YOGA day	NSS	1	45
Swachh Bharat	NSS	1	56
WORLD AIDS DAY	NSS	1	124
National Youth Day	NSS	1	56
International Womens Day	Women Empowerment cell	4	145
NSS Winter Camp	NSS	1	48
Campus Clean and green	NSS	1	75
Bathukamma festival	NSS and Women empowerment cell	5	104
Blood Donation Camp	NSS	1	24
National Voters Day Rally	NSS	1	154

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Internaional Womens Day	Women Empowerment Cell	Women rights Seminar for students	5	126
Gender Sensitization	Women Empowerment Cell	Elocution, Essay Writing Competitions	4	110
Diksoochi	NSS and Women Empowerment Cell	Career Guidance and counseling	10	154
AIDS awareness	NSS and Red Ribbon Club,	AIDS Awareness Rally	10	254

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1123000	**855300**

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	**Existing**
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
soul	**Partially**	**2.0**	**2017**

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	**1220**	**220000**	**2253**	**200000**	**3473**	**420000**
	3017	**1274702**	**Nill**	**Nill**	**3017**	**1274702**

Reference Books						
Journals	20	20000	Nill	Nill	20	20000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
[View File](#)			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	123	0	0	0	0	0	0	0	0
Added	14	0	0	0	0	0	14	0	0
Total	137	0	0	0	0	0	14	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">5 MBPS/ GBPS</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	[NIl](#)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
320000	168278	329000	215811

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college is located at the entrance of the town and has access to bus station . It has well furnished laboratories, library, playground, and gym facility. Classrooms are well ventilated for reading. The library consists of two rooms for reading and reference. About thirty students can be accommodated at a stretch for reading either books or dailies. Every laboratory has a lab assistant to extend assistance to the faculty and the students for conducting practicals. The students are guided during every meeting and classes regarding the facilities and their importance. Timely interaction with the students, monitoring at the required places, and frequent counselling regarding the

maintenance of the campus are followed in the college. The importance of laboratories, library, and sports and games in one's life are brought to their notice by all the stakeholders of the college. Orientation programmes are frequently organized to develop awareness among the students in academic and professional aspects. The infrastructure facilities meet the requirements of students . Preferential service is provided to physically disabled students Computer facility including access to internet in hostel. Computer facility is provided with internet facility hostel is within campus hence they are access internet in the college main building. Computer and internet facility is available in the campus for both students and faculty for the usage of labs, digital library and internet centre. Internet and WiFi facility. College library facility is kept open during working hours. Regular maintenance of campus Facilities The yearly budget is allocated according to the needs requirements of the departments taking into consideration of annual intake of students, laboratory infrastructure developments. Formal budget estimates will be prepared by each department and will be reviewed in HODs meeting with the Principal.

https://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails&centreId=54&id=2711

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	EPASS	400	360750
Financial Support from Other Sources			
a) National	0	Nill	0
b)International	0	Nill	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skills Development	24/01/2017	30	Dept. of English
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Nil	Nill	Nill	Nill	Nill
2018	Nil	Nill	Nill	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIl	Nill	Nill	NIl	Nill	Nill

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	1	BA	History	OU Hyd	M.A
2018	1	B.Sc	Chemistry	KU Wgl	M.Sc
2018	1	B.A.	Economics	OU Hyd	M.A
2018	4	B.Sc	MPC	KU Wgl	B.Ed

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nill

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIl	Nil	Nill

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIl	National	Nill	Nill	0	0

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The state government has banned student council elections and formation of committees to maintain peaceful, apolitical atmosphere in educational

institutions. So the institution has no separate council for students. But under Mentor-mentee system students move hand in glove with their teachers who can provide sufficient room for ventilation of grievances of students, convenient procedures to be adopted for normal conduct of college activities. The mentors in turn communicate their grievances and requirements to the principal and colleagues' for proper redress of the same. Regular meetings are held with student representatives of Science, Arts Commerce groups and decisions taken accordingly for the smooth functioning of the institution. Class representatives are free to express their opinions and ventilate their grievances on an open platform about the functioning of the college in all matters of administration and academics, in a peaceful and congenial atmosphere. The college staff puts in effort to address the problems, after taking necessary resolutions for rectifying the deficiencies and implementing corrective measures. Some of the issues include: • College timings • Bus pass to students • Bus timings on par with college timings • Hostel facility with the cooperation of the Project Officer, ITDA for SC/ST • Consulting Social Welfare Department for hostel accommodation to BC • Encouraging student related activities like conducting fresher's day, annual sports games day, cultural day, by taking class representatives and their opinions into confidence. Students have a part in designing, planning and implementation of the programs. They are involved in various curricular, co-curricular and extra -curricular activities as nominated members

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

54

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization: The institution adopts the decentralization and participative management policy in academic and administrative programs. Stakeholders of the college play the key role with Principal as the Head followed by Vice-Principal, Staff and students. Coordinators of IQAC, UGC, RUSA, MANA TV, TSKC, DOST contribute their share in the administrative business. Principal as Head of the Institution in consultation with the Vice-Principal and senior staff from both teaching and non-teaching frames policies and works towards implementation of the same with the cooperation of the supporting staff. The Principal as a part of decentralization nominates the staff members as mentors, conveners, coordinators, and in-charges of various academic and administrative committees. All these assist the Principal throughout the year at the time of conducting classes and during examinations too. They partake in co-curricular and extra- curricular activities of the college guiding the students and extracting their cooperation in all matters possible. Participative Management:

The institution promotes the culture of participative management for its overall development. The college operates on a two level operative system. Level 1 constitutes the Principal, Vice-Principal and Members of CPDC. Level 2 is headed by Principal with teaching and non-teaching staff as members. Designing and framing policies is done at level-1, while operation of policies takes place at level-2.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	The Affiliating University has allotted 80 marks for the semester end exams and 20 marks for internal assessments of each subject. The time schedule and question paper pattern of semester exams and internal assessments is decided by the university. The university decided to conduct two internal assessments in a semester each for 20 marks but the average of the two assessments will be considered for deciding the grade. The IE question paper pattern will be common for all the affiliated colleges under the University. The question paper pattern and division of 20 marks.Assignment submitted by the students – 5 Marks After the internal exams (Theory/Practical's) the marks obtained by the students should be uploaded in University login which will be kept open by the University for a limited period of time.
Teaching and Learning	To achieve the targeted goals in teaching-learning process, the college implements the academic strategies prepared by the IQAC such as preparation of annual academic calendar, annual curricular plans. The teaching staff follows the Student Centric methods of teaching and uses all the available teaching aids along with the traditional Chalkboard method. To make the teaching learning process effective the strategies like debates, group discussions, seminars, etc. are also implemented. The institution by its continuous monitoring and evaluating mechanism ensure the quality of teaching with its qualified, dedicated and expert teachers. The institution conducts the assignments unit tests internal exams for

	augmenting the performance of the students. Based on the results the students are divided into slow and advance learners.
Curriculum Development	The institution takes every measure to develop the curriculum as per the guidelines of the university.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Institution planning and development is on lines with that of the CCE and various programs are conducted accordingly. College follows the ALMANAC provided by University. As per the instructions of both CCE and University, college conducts its activities accordingly.
Administration	Administration of the institution is supervised by Principal through decentralization method. The teaching faculty works under the guidance of various heads of departments. The office operates under the guidance of superintendent or senior assistant. The college administration is monitored by CCE with the information received from respective institutions. Institutional progress is uploaded on NAAC, AQAR and AISHE portals every year.
Finance and Accounts	The college being a government institute funds are provided and regulated by State Government. The office maintains the finance records and to monitor the finance accounts regular audit is conducted by Audit Accounts Department, Government of Telangana. As per the latest instructions from O/o CCE, TS major financial transactions are conducted through online banking. Centralized admissions portal DOST conducts student admission at the beginning of every academic year. Students seeking admission in respective colleges have to apply online through DOST helpline center meant for admissions. The students can opt for any college of their choice and they will be allotted seat as per the norms of merit. The college also has a DOST portal for online admissions at. Grievances of students is take care of by DOST helpline centers located in identified colleges

Examination	The college is affiliated to Kakatiya Univeristy, Warangal and follows the Examination pattern designed by the university. The college conducts internal examinations theory and practical as per university schedule and marks are posted on the university website

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nil	Nil	Nil	Nill

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Recent changes and approaches in pre and post NAAC procedures in GDCs	Nill	10/11/2017	10/11/2017	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
OC	2	01/11/2017	28/12/2017	28
OC	1	20/11/2017	18/12/2018	28
OC	1	27/11/2017	24/12/2017	28
RC	1	06/09/2017	26/09/2017	20
SUMMER SCHOOL	1	05/06/2017	24/06/2017	20

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching

Permanent	Full Time	Permanent	Full Time
Nill	**Nill**	**Nill**	**Nill**

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
HEALTH CARDS, TSGLI, GPF, MEDICAL REIMBRSEMENT	**HEALTH CARDS, TSGLI, GPF, MEDICAL REIMBRSEMENT, HEALTH CHECK UPS**	**SCHOLARSHIPS**

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institutional internal audit is conducted at the end of every year by a team comprising Principal, Office In-charge, and Senior Faculty. The team verifies all financial records pertaining to fee collection, purchase, and other expenditure incurred by college during the academic year. External audit is performed by higher authorities like Regional Joint Director of Collegiate Education and official audit by Auditor Comptroller General, Hyderabad. The inspecting authorities issue half margin questionnaire in case of lapses found during verification. The college in turn submits explanation to the objections raised with supporting evidences for clarification.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	**0**	**NA**

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**Yes**	**CCETS Hyd**	**Yes**	**INTERNAL QUALITY ASSURANCE sYSTEM**
Administrative	**Yes**	**CCETS**	**No**	**Nill**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Orientation On College Related Procedures 2. Feed Back On Regular activities of the college 3. Involving parents in college development

6.5.3 – Development programmes for support staff (at least three)

1. Orientation on Office Procedures conducted 2.. Orientation on Health and 3. Orientation on Education on female children

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Admission Campaign for improving admissions, 2. Encouraging faculty

| | research. 3. Motivating students to go for higher studies |

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Orientation to faculty on new courses	15/06/2017	15/06/2017	15/06/2017	15
2017	Review on Admission	31/07/2017	31/07/2017	31/07/2017	15
2017	Orientation to First year Students	02/08/2017	02/08/2017	02/08/2017	154
2018	Student feedback analysis	10/04/2018	10/04/2018	10/04/2018	15
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitization	21/11/2017	21/11/2017	95	10
International Womens Day	08/03/2018	08/03/2018	140	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institution created awareness among the students and teaching faculty about environmental consciousness and sustainability with focus on alternative energy initiatives and possible measures related to waste management in the following manner: Waste Management • Avoid use of polythene bags inside the college campus. • Waste material has to be put in the dust bins available at various points in college. • Dump yard developed by the college has to be put to effective use for disposing collected waste material from dust bins. Green Practices • Students from villages come to college by bus. • Some of them use bicycles. • Staff comes by bus. • Such transportation avoids pollution ensuring

eco-friendly environment in the campus. • Avoiding plastic use encourages green ecosystem. • College develops green landscape on the campus once construction work is completed. • Computerized library of college conducts work paperless. • Botanical garden is on the list of proposals. • Harithaharam is conducted on a regular basis with the cooperation of Forest Department, Eturnagaram that supplies saplings on request from their nurseries.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	Nill
Scribes for examination	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
HVPE	06/09/2017	Values and ethics are most important ones in every human being that resemble our attitudes, and conduct. Faculty members of this college have determined to install those moral values in the students' minds that give a true perspective of social and national development. In this aspect CCE, TS has given training to the selected faculty of the colleges. From our institution two faculty members have taken the training and in turn they gave orientation to the students. The faculty imparts knowledge and guidance to stakeholders on a regular basis. Parents are also invited to share their difficulties and experiences for maintaining professional

		standards in the institution.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
HVPE	20/11/2017	20/11/2017	145

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Saplings planted in the college campus on the occasion of Telangana ku Haritha Haaram 2.Orientation programme to students on the hazardous use of plastic in daily life and abolition of plastic material. 3.Clean and green progrmme regularly by NSS 4.Awareness on solid waste management 5.Awareness on Personal hygiene and cleanliness of the surroundings.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Free supply of study material : The teaching faculty of the institution prepares study material in a simple and lucid way for the convenience of students enabling them to get through the examinations as well, as most of the students are first generation learners. Students are advised to make use of the material judiciously by learning and understanding a question a day as a means of preparing for the university examinations. Besides students take regular slip test and assignments for memorizing the material supplied. The department of English prepared work sheets of hand writings (calligraphy) English grammar write-ups and text book question answers, letter writing, draft writing and precise writing tips and models. The prepared write-ups are provided to the students for practice and the faculty supervises them. The other departments (like, Physics, Chemistry, Botany, Zoology) are also providing the study material to the students and preparing the students to face the examinations with confidence and readiness. Plantation Plantation forms the regular activity of the college. NSS wing of the college with the support of teachers and students conducts this activity. Saplings are planted on occasions like Harithaharam and events of national importance. A clean and green surrounding is the motto of the institute. Harithaharama is an official program conducted with the instructions of the state government. NSS volunteers with NSS coordinator, students and staff part take in this program. Saplings are supplied by the Department of Forest, and officials of the department attend the plantation program. Preparation of Surf, Phenyl and Soap oil The Department of Chemistry conducted the training program and hands on experience program on preparation of Surf, Phenyl and Soap oil to the students and Self-help Groups of Eturnagaram town. Prepared Surf, Phenyl and Soap oil was sold to the students at a minimum price. Encouraging sports: Some of faculty members have provided financial support to sportspersons (economically poor) of the institute to attend the tournaments. Other Programmes: These programmes are conducted on regular basis. They include: • Usage of ICT in teaching • Conducting student seminars, student assignments, quiz- general subject oriented by respective departments. • Organizing awareness programmes on cleanliness and personal hygiene. • Conducting clean and green programmes on regular basis to make the campus clean.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://ccets.cgg.gov.in/Uploads/files/buttonDetails/18851.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college has its own distinction of being located in an agency area with all modern infrastructure. It is one of the modern colleges in Telangana. The college is known for cultural, social and religious diversity. Students live in unity. They treat their teachers with utmost respect.The Vision of the Institute focuses on essentially aspects like global Standards, Value based Education, Interdisciplinary Research, and Sustainable Development. The Institute has established its distinctive approach towards this comprehensive Vision Excellence in Academics and Exploration of Knowledge through Research Exponent for Development of a Rounded Personality with Global Vision and Social Responsibility. Participation of students in co curricular Activities (CCA) and Extra Curricular Activities (ECA) like workshops, Technical talks, Hands on training Programs, Industrial Visits, social welfare programmes helps to enhance all rounded personality to strongly face the turbulent road of the future. Experiences and appreciations gained through these activities assist students during internships. Career guidance, Personal counselling, Training are well structured through a Mentoring Training and Placement. The Institute's determination to be transformed into a centre for major research is therefore a commitment to offer high quality teaching. In accordance with this the following activities were conducted in the institution.

Provide the weblink of the institution
https://gdcts.cgg.gov.in/eturnagaram.edu

8.Future Plans of Actions for Next Academic Year

 ? To procure library books as per the students need ? To organize guest lectures, extension lectures, study tours, field trips and industrial visits to understand the subject ? To Organising National seminars. ? Faculty to be motivated to do major and minor projects. ? Effective use of multimedia tools in teaching ? Strengthening the abilities of the students by conducting group discussions, debates, and literary activities ? Monitoring the proper usage of Wi-Fi facility in all the departments ? Usage of Interactive smart Boards by every teacher to their effective teaching ? Giving exposure to the students through career guidance and monitoring cell for career counselling and soft skill development ? To encourage progress in studies and all round development among students specially the weaker and economically backward students through scholarships, remedial and tutorial classes