



Annual Quality Assurance Report
(AQAR)
2017-18



S.R.R. GOVERNMENT ARTS & SCIENCE COLLEGE

KARIMNAGAR – Telangana

PINCODE- 505 001

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	S.R.R. Govt. Arts & Science College, Karimnagar
1.2 Address Line 1	Jagtial Road
Address Line 2	Karimnagar
City/Town	Karimnagar
State	Telangana
Pin Code	505 001
Institution e-mail address	Karimnagar.jkc@gmail.com
Contact Nos.	0878 2255882
Name of the Head of the Institution:	P.Nithin
Tel. No. with STD Code:	0878-2253329
Mobile:	9948121702

Name of the IQAC Co-ordinator:

Dr.Harjoth Kaur

Mobile:

9247139101

IQAC e-mail address:

Karimanagar.jkc@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

TSCOGN10547

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

<http://gdcts.cgg.gov.in/karimnagar.edu>

Web-link of the AQAR:

http://gdcts.cgg.gov.in//Uploads/files/Recent_Updates/6224.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	-	2004	08/01/2004 to 07/01/2009
2	2 nd Cycle	B	2.95	2011	16/09/2011 to 15/09/2016
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

03/08/2006

1.8 AQAR for the year (for example 2010-11)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- (i) **05/11/2013** (dd/mm/yyyy) AQAR
- (ii) **24/11/2014** (dd/mm/yyyy) AQAR
- (iii) **26/06/2015** (dd/mm/yyyy) AQAR
- (iv) **22/07/2016** (dd/mm/yyyy) AQAR

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

**Satavahana University,
Karimnagar**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

13

2.11 No. of meetings with various stakeholders:

No.

01

Faculty

02

Non-Teaching Staff Students

02

Alumni

01

Others

Nil

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

Rs. 3,00,000/- (for Five years)

✓

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Monitored and reviewed research activities promoting research culture and outlook among the students.
2. Encouraged the faculty to acquire higher qualification (M.Phil./ Ph.D./ Post-Doctoral Research) & Major & Minor Research Projects
3. Encouraged faculty to attend and organize Seminars, Workshops, Study Projects, Field Trips and benefitted the students.
4. Encouraged the faculty to attend Refresher/ Orientation Courses to update their knowledge and skills.
5. Motivated the faculty to adopt Interactive and Learner-centered Teaching Methods.
6. Imparting Life Skills and Employability Skills offered by JKC, DRC, STP and the Career Guidance and Counselling Cell.
7. Encouraged the faculty to Adopt Modern Educational Teaching Aids (Audio-visual) motivating the students to utilize the library and the Internet.
8. Motivated the students to participate in Community Development and Extension Activities of NSS/NCC/Sports & Games.
9. Updating College Website with all the activities
10. Motivated to organize National Seminars
11. Encouraged Faculty to improve University Examinations Results.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>The IQAC of the college pursues the following objectives:</p> <ol style="list-style-type: none"> 1. To monitor and review research activities promoting research culture and outlook among the students. 2. To encourage the faculty to acquire higher qualification (M.Phil./ Ph.D./ Post-Doctoral Research) 3. To undertake Minor and Major Research Projects 4. To attend and organize Seminars, Workshops, Study Projects, Field Trips beneficial to the students. 5. To encourage the faculty to attend Refresher/ Orientation Courses to update their knowledge and skills. 6. To motivate the faculty to adopt Interactive and Learner-centered Teaching Methods. 7. To impart Life Skills and Employability Skills offered by JKC, DRC, STP and the Career Guidance and Counseling Cell. 8. To encourage the faculty to Adopt Modern Educational Teaching Aids (Audio-visual) motivating the students to utilize the library and the Internet. 9. To motivate the students to participate in Community Development and Extension Activities of NSS/NCC/Sports & Games. 	<p>Monitored and reviewed research activities promoting research culture and outlook among the students.</p> <p>Encouraged the faculty to acquire higher qualification (NET/SLET- 12, M.Phil-07./ Ph.D.- 10/ Post-Doctoral Research, Fellowship at OU -1) & Minor Research Projects(1 Major & 5 Minor projects)</p> <p>Encouraged faculty to attend and organize Seminars, Workshops, Study Projects, Field Trips and benefitted the students.</p> <p>Encouraged the faculty to attend Refresher/ Orientation Courses to update their knowledge and skills.</p> <p>Motivated the faculty to adopt Interactive and Learner-centered Teaching Methods. Imparting Life Skills and Employability Skills offered by JKC, DRC, STP and the Career Guidance and Counselling Cell.</p> <p>Encouraged the faculty to Adopt Modern Educational Teaching Aids (Audio-visual) motivating the students to utilize the library and the Internet.</p> <p>Motivated the students to participate in Community Development and Extension Activities of NSS/NCC/Sports & Games. Completed a Minor Research Project by Dr. Harjoth Kaur.</p> <p>Mr.Karunakar has got Minor research project and started research centre in chemistry department.</p> <p>Mr.Narsaiah, lecturer in Physics ,Mr. M .Mallareddy, Lecturer in commerce are awarded Ph.D degree.</p> <p>Academic Audit is done.All the records are maintained properly.</p>

<p>To fulfill the vision and mission of the institution various activities have been taken up by improving the quality of teaching. The IQAC of the college monitors the academic and administrative activities for quality sustenance and enhancement.</p>	<p>MANA TV classes are regularly visited by students and teachers. Moreover, our faculty are MANA TV presenters too.</p> <p>Faculty cooperates with district administration and state administration in conducting competitive examinations.</p> <p>Most of the faculty members are members of board of studies.</p>
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** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ☐ No ☒

Management ☐ Syndicate ☐ Any other body ☐

Provide the details of the action taken

AQAR is prepared and placed before general staff meeting chaired by the Principal and is approved. For Government institutions, such a body (general staff meeting) exists.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	07	Nil	07	Nil
UG	18	Nil	02	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	05	Nil	Nil	Nil
Others				
Total	30		09	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	07-(PG)
Trimester	Nil
Annual	18-(UG)

1.3 Feedback from stakeholders* (On all aspects)

Alumni ☒ Parents ☒ Employers ☐ Students ☒

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

**There is no revision/update of regulation or syllabi during 2015-'16
The Government of Telangana is planning to introduce Semester system for UG during 2016-'17 for which the faculty members of respective departments are the members of syllabus designing committee. The ground work is done during this academic year.**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

YES, Research centre in chemistry department is introduced. And Already introduced cells are working smoothly.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
	41			03 (Deputation)

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	34							Nil	34

2.4 No. of Guest and Visiting faculty and Temporary faculty

Contract (19)

03

10

11

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	38	10
Presented papers	05	38	10
Resource Persons	00	05	09

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teaching & Learning through teaching aids such as ICT, MANA T.V., CD'S., Question & Answer MODELS, MOCK PARLIAMENT & DISCUSSIONS apart from lecture methods , Student study projects, seminars, field trips, quiz, etc.

2.7 Total No. of actual teaching days during this academic year

196

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per University –Unit tests, quarterly, half-yearly & annual-Descriptive, Practiclas, Internals

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

18

18

18

2.10 Average percentage of attendance of students

80

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	113		14	28	20	54.16
B.Com	178		52	33	06	51.78
B.Sc	216		67	31	09	47.56

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC under the chairmanship of the Principal visits each and every department every two months to inspect and monitor teaching diaries, lesson plans of lecturers and other departmental activities and their records. Apart from this, the work of the committees constituted is also monitored and their records are checked. Lecturers are given Academic Performance Index forms to be filled and then it is evaluated and suggestions to improve are given. Facilitates Academic audit conducted by CCE, Telangana

2.13 Initiatives undertaken towards faculty development **Yes, they are taken. Lecturers are relieved to attend faculty development programmes.**

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	01
HRD programmes	00
Orientation programmes	03
Faculty exchange programme	09
Staff training conducted by the university	05
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	01
Others	08

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	26	14	Nil	Nil
Technical Staff	01	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- **Motivating & involving more staff members in research activity.**
- **Encouraging the staff to apply for Major & Minor research projects.**
- **Encouraging the PG holding staff to apply for M. Phil& Ph.D.**
- **Encouraging the Ph.D. holding staff to apply for Post Doctoral research &guideship to guide research scholars.**
- **Encouraging staff to participate & present papers at state, national & international seminars, conferences etc.**
- **Encouraging the staff to involve students for student study projects which is made mandatory.**
- **Encouraging the staff to organize state, national & international seminars, conferences etc.**
- **Encouraging the staff to organize job fairs through JKC& CGC**
- **Encouraging the staff to have Industry collaboration.**
- **Research centre in chemistry department is set up.**
- **Two Ph.D.'s are awarded this year and three faculty had applied for it.**
- **Minor Research Project is completed. Two Minor projects received. One fellowship for in service Ph.D. to Ch. Madhusudan, Lecturer in Physics is received. He is in Osmania University.**

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number			01	
Outlay in Rs. Lakhs			4,82,000	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	09		
Outlay in Rs. Lakhs		5,50,000(approx.)		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	05	15
Non-Peer Review Journals	08	10	18
e-Journals	05	11	14
Conference proceedings	05	18	19

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2014-2015	UGC	4,82,000	4,62,000
Minor Projects	2010-2015	UGC	5,50,000	4,40,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total			10,32,000	9,02,000

3.7 No. of books published i) With ISBN No. **04** Chapters in Edited Books **01**

ii) Without ISBN No. **05**

3.8 No. of University Departments receiving funds from

UGC-SAP ☒ CAS ☐ DST-FIST ☐
DPE ☐ DBT Scheme/funds ☐

3.9 For colleges Autonomy ☐ CPE ☐ DBT Star Scheme ☐
INSPIRE ☐ CE ☐ Any Other (specify) **UGC/ State Govt.**

3.10 Revenue generated through consultancy **Nil**

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		02			05
Sponsoring agencies		NAAC/College			College

3.12 No. of faculty served as experts, chairpersons or resource persons **12**

3.13 No. of collaborations International ☐ National **15** Any other **03**

3.14 No. of linkages created during this year **06**

- Most of the departments have established linkages with several organizations.
- The Department of Chemistry established linkage with IICT, Hyderabad. Scientist from IICT, Hyderabad visited the college and delivered Extension Lectures. The students are pursuing study project in collaboration with IICT, Hyderabad
- Department of Biotechnology continues linkage with local poultry & feed industries.
- Department of Zoology has continues linkage with Prathima Institute of Medical Sciences, Karimnagar and also with local diagnostic centers to create awareness to the students on.
- Department of Botany has maintained linkage with local Seed Processing Unit and the Department of Horticulture.
- Department of Economics established a linkage with “Vijaya Dairy” & Durshed Hand-made Paper Unit
- Department of Physical Education continues linkage with all Games & Sports Associations, Police Department, Electricity, LIC, Forest, Advocate Association and Deaf & Dumb institutions.

3.15 Total budget for research for current year in lakhs :

From Funding agency	10,32,000	From Management of University/College	
Total	10,32,000		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
15			05	03	02	05

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

Nil

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF ☒ SRF ☐ Project Fellows ☐ Any other ☐

3.21 No. of students Participated in NSS events:

University level	282	State level	77
National level	09	International level	-

3.22 No. of students participated in NCC events:

University level	91	State level	25
National level	01	International level	-

3.23 No. of Awards won in NSS:

University level	05	State level	01
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level	06	State level	02
National level	01	International level	-

3.25 No. of Extension activities organized

University forum	01	College forum	10	
NCC	09	NSS	10	Any other 09

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Blood Donation Camps, Personality Development Lectures, Vanamahotsav, Voter awareness programme, Awareness on Life skills, Consumer Day & Education Day, World Aids Rally, Medical Camp at Apollo Reach for faculty. Environment Protection drives and health awareness programmes, anti-drug drive, clean & green programme save energy awareness rally, traffic management survey, pulse polio programme etc are organised.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	28.15 acres	Women's Hostel Indoor Stadium(completed)	UGC,State Govt.	6,60,000
Class rooms	75		UGC,State Govt.	
Laboratories	10		UGC,State Govt.	
Seminar Halls	02		UGC,State Govt.	
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.			UGC,State Govt.	
Value of the equipment purchased during the year (Rs. in Lakhs)		lab materials purchased-	UGC,State Govt.	168702
Others		Substitute teacher (physics)-	UGC,State Govt.	175000

4.2 Computerization of administration and library

**YES, Computers with inflibnet is connected and e-journals are there.
Planning for computerization of administration**

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	42060	3535000			42060	3535000
Reference Books	10300	117500			10300	117500
e-Books	inflibnet	5000			inflibnet	5000
Journals	10	12000			10	12000
e-Journals	05	10000			05	10000
Digital Database						
CD & Video	36	10000			36	10000
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	369	6	28	6	6	5	17	05
Added								
Total	369	6	28	6	6	5	17	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Each department is provided with a computer system with internet facility.

4.6 Amount spent on maintenance in lakhs :

i) ICT

100000

ii) Campus Infrastructure and facilities

300000

iii) Equipments

450000

iv) Others

1150000

Total :

2000000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Women Empowerment Cell	To empower women on the women related issues/ rights
PG Entrance coaching	To prepare the students for PG entrance
Career Guidance Cell	Coaching to prepare the students for State & Central employment Opportunities
Every information regarding student support system is informed through notices, display at appropriate places and in website.	

5.2 Efforts made by the institution for tracking the progression

Improving employability of graduates:

TSKC imparts training to the B.A, B.Sc., and B.Com. Students in computer skills, analytical skills, English language skills. JKC conducts job drives. So far 996 students were given placements through JKC.

It always plans to conduct more recruitment drives to impart coaching for competitive exams like Banking services, UPSC and TSPSC

A career counseling cell is established to educate students of the available opportunities in higher education and employment (Private and Public)

After the analysis of results slow learners are identified and are given remedial coaching. Their progress is continuously monitored by the group of teachers. Identifying groups of slow learners, average learners, advanced learners. They are in turn grouped to discuss among themselves the important topic of the paper(s). Their conclusions / preparations are monitored by a group of teachers.

The college has already applied for autonomous status.

The college was first accredited with B+ in 2005 and was re-accredited with NAAC in 2011 and awarded with CGPA 2.95

D) The academic audit is conducted by the Commissioner of Collegiate Education every year. Completed API of the teaching staff and AADPI of the Principals are submitted to the office of the commissioner Telangana, Hyderabad.

The Head of the Institution is appointed by the Head of the Department.

Staff Council consists of all the heads of the department. Various academic committees are help the head of the institution for the smooth running of the academic activities.

The teaching faculty is appointed by the then APPSC i.e. public service commission. Some of the teaching faculty is appointed by promotions from Junior Lecturers to Degree Lecturers.

Non-teaching staff is appointed by the state government.

Interaction with industry is the only area of concern as the existing industries in the region are either too small or medium scale industries. There is a gap between the learning and industrial employment requirements. Employment enhancing programmes are to be designed for the employability.

The employable skills are to be imparted through the TSKC.

The research activities is enhanced, wherever possible, in consultation with the University.

	UG	PG	Ph. D.	Others
5.3 (a) Total Number of students	2030	443	-	

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

	No	%		No	%
Men	-	-	Women	-	-

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
400	770	429	836	8	2443	429	725	370	945	04	2473

Demand ratio sanctioned seats are 920 whereas actual strength is 2473, Hence demand is more i.e. 1:1.22 (the Strength of 1001 Dropout 0.20% nil (The students opted Engineering and Medicine after counselling)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Web counseling & Verification extension centre for EAMCET, ICET, Ed.CET established in the college by TSCHE, Hyderabad facilitating the students of this region rendered the services this year also.

The District Resource Centre has strengthened its activities in arranging expert lectures by inviting the eminent lecturers from GDC's to provide a wide range of knowledge to the students.

The TSKC & STP intensified the coaching classes for the competitive examinations paving the way for more placements in the recruitment drives held in the college.

The BC Study Circle successfully conducted training programmes for recruitment of Sub-Inspectors posts and Group – I&II services.

Students are given intensive coaching for PG Entrance.

IBPS Guidance programme by Mathematics department and that each and every department

Conducts awareness programme in their respective subjects

No. of students beneficiaries

230

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	11	UPSC	<input type="text"/>	Others	43

5.6 Details of student counselling and career guidance

The Telangana Skill Knowledge Centre has been effectively functioning in this college since 2006 improving the employability skills of the students. This year two batches of students were successfully trained and 88 students got shortlisted for employment in Mega Job Mela in the months of July & January in which companies like ICICI Sales Officer, Metro Cash & Carry, Concentric IBM Off roll, Meru Cabs, Tele callers Jobs, SBI Credit Cards and other software companies.

Career Guidance and Counselling unit of the college has been providing awareness programme on career with the help of TSKC and respective departments.

No. of students benefitted

820+

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
8	1653	59	102

5.8 Details of gender sensitization programmes

Lecture on Personality development on 3/9/2015 Women Equality day on 26/8/2015 International Women's Safety Day on 25/11/2015 World Breast feeding week on 4/8/2015 Jana Vigyanavedika, kalajata – Anti ragging & Eve teasing on 12/9/2015	A Jyothi Women faculty Dr.B.Jhansi Prof.Komal Reddy
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5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level **26** National level **07** International level **-**

No. of students participated in cultural events

State/ University level **30** National level **30** International level **-**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level **11** National level **08** International level **-**

Cultural: State/ University level **13** National level **-** International level **-**

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	1376	6268950
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level **02** National level **-** International level **-**

Exhibition: State/ University level **02** National level **-** International level **-**

5.12 No. of social initiatives undertaken by the students **35, through NCC, NSS, Departments**

5.13 Major grievances of students (if any) redressed: **There were no major grievances**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: To mould the institution as a potential centre of excellence by providing the knowledge, life skills, employment skills and exposure to the contemporary society to the rural and marginalized sections of the students.

MISSION:

- ✦ To expand infrastructural facilities necessary for advanced learning.
- ✦ To achieve academic excellence by involving qualified and dedicated faculty.
- ✦ To promote research culture and outlook.
- ✦ To pool up advanced learning resources of ICT for a potential knowledge base.
- ✦ To impart need-based and value based education to mould the students as responsible citizens.
- ✦ To inculcate national perspective and global awareness for employment provision and training skills.
- ✦ To provide greater access to all those who deserve and desire higher education in general and to rural, marginalized sections of society in particular.
- ✦ To enable the students to receive available knowledge of the highest standard to enhance their human resource capabilities.
- ✦ To develop human resources keeping pace with the changing economic, social and cultural development of the country.
- ✦ To inculcate basic moral values among the youth.

AIMS & OBJECTIVES

- ✦ To provide an opportunity to the rural poor and underprivileged sections of this region to pursue Higher Education, to build confidence and to acquire competence to meet the challenges.
- ✦ To impart need based education by introducing new and latest courses in tune with the changing needs of the modern times.
- ✦ To build character, to develop discipline and to inculcate human values and scientific outlook.
- ✦ To devise micro teaching plans on curricular and additional curricular activities using multimedia aids.
- ✦ To encourage the students for research at their own levels.
- ✦ To involve the students more actively in the class room activities.
- ✦ To bring in the 'State-of-the-art' technology and knowledge in to the class room.
- ✦ To impart quality oriented and learner centric education.

6.2 Does the Institution has a management Information System

All the departments have a computer system with internet facility. The office is also connected well with computers with internet facility.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

A good quality institution is characterized by the existence of a large high quality talent pool (faculty, students and researchers), vibrant academic and research linkages with external better quality institutions, availability of liberal resources and a flexible and conducive governance system that recognize and selectively support credible new ideas in a hassle free manner. Funding and autonomy are the key areas that are taken care of in future.

The college is open to embrace change; it looks at new courses such as B.A. Tourism, Translation, Journalism, Social work, at UG level and MBA, MSW, M.Sc Mathematics, M.Sc Physics, M.Sc Pharmaceutical chemistry, M.Sc Botany, M.A. Political science etc. Commerce department recognized the importance of marketing and introduced marketing subject in B.Com.

6.3.2 Teaching and Learning

Teaching staff is engaged in activity based teaching and learning. They are using ICT and conducting seminars, student study projects, field trips, group discussions, quiz, exhibition, etc.

6.3.3 Examination and Evaluation

Unit tests, quarterly and half yearly, prefinal and annual examinations are conducted. They are evaluated. Slow learners are identified and remedial coaching is provided.

6.3.4 Research and Development

The college plans to take up large coordinated research projects involving students and faculty to address challenges with specific pre-defined deliverables in their respective disciplines. And also plans to establish a separate Research Division. The college plans to make MoU's with varied industries and consultations to build in a strong academic, research and innovation culture and a conducive and transparent college that nurtures excellence. The faculty members have various avenues to pursue academic and professional development programmes Viz. Faculty Improvement Programme (FIP), Participation in Refresher, Orientation courses, seminars & workshops. Faculty members are also engaged in Research Project works, publication of books and organizing seminars & workshops. Some of the staff members are content generators for MANA TV Programmes. The academic achievements this year by the staff are follows:

➤ No. of Staff Members pursued Ph.D	:	02
➤ No. of Staff Members pursued M.Phil.	:	01
➤ No. of Staff Members Qualified NET	:	05

6.3.5 Library, ICT and physical infrastructure / instrumentation

Well equipped and developed and to develop further, RUSA sanctioned amount.

6.3.6 Human Resource Management

The data of all the employees are uploaded in CCE website, Telangana. As and when training to employees are given in the form of Orientation programmes, Refresher courses, short term etc. Emoluments are provided as per govt. orders.

6.3.7 Faculty and Staff recruitment

Recruitment is carried out by govt. through direct recruitment and through promotions.

6.3.8 Industry Interaction / Collaboration

All the departments are interacting with industries in and around Karimnagar as well as multi national companies and collaborations are done.

6.3.9 Admission of Students

Admission of students is as per the instructions from state govt, University and CCE following all the criteria of reservation.

6.4 Welfare schemes for

Teaching	Training, Research, ICT
Non teaching	Training, ICT
Students	Training, Research, ICT

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

☐

No

NO

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	IQAC
Administrative	NO	--	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

In addition to the reforms initiated by the Affiliating University, the college has introduced Automation of the entire process of conducting the examination right from preparation of nominal rolls and declaration of results is done online.

Paperless correspondence is carried out through emails. Besides the science practical examinations, practical examinations are introduced in the subjects of English, Maths, Economics and Commerce.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The key objectives of Satavahana University are to improve access, equity and quality in higher education through planned development of higher education at the University level. Such planning will include creating new academic institutions, expanding and upgrading the existing ones, developing institutions that are self-reliant in terms of quality education, professionally managed, and characterized by greater inclination towards research and provide students with education that is relevant to them as well the nation as a whole.

The University to promote autonomy in the affiliated/constituent colleges

- ❖ **Curriculum development with the help of our lecturers as members of board of studies.**
- ❖ **Coordinating all the activities right from admission to evaluation.**
- ❖ **Inclination towards research by way of upgrading latest technology in all laboratories.**

6.11 Activities and support from the Alumni Association

The Alumni Association of the college has extended its support for the upkeep and maintenance of the college.

6.12 Activities and support from the Parent – Teacher Association

The parent-teacher association always offers its feedback in developing the academic quality of the institution. The college on the advice of parents organizes interface programmes between parents, teachers and students in collaboration with reputed companies & other agencies to give guidance on career opportunities and preparing them for competitive & National talent examinations.

6.13 Development programmes for support staff

Training in soft skills and computer knowledge is being given apart from their regular administrative work.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Vanamahotsav, Vermi compost, Environment Protection drives and health awareness programmes, clean & green programme save energy awareness rally, etc are organised. Maximum utilization of paper is explained, best out of waste classes are taken. Many plants are planted. Wastage of water is curtailed.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Sl.No.	Best Practice / Innovative Practice	Department	Objective
1	SahitiChethana (College Magazine)	College	To bring out the hidden/ creative talent of the students
2	Hand Book	College	Information regarding College Academic & Administrative Activities
3	English Literary Forum	Department of English	To enhance the Literary Knowledge in the Staff & Students.
4	Satyajit Ray Film Club	Department of Library Science	To bring awareness about Art films
5	Women Empowerment Cell	College	To empower women on the women related issues/ rights
6	Banking Examination Test (BET)	College	To prepare the students for Banking recruitment
7	Career Guidance	College	Coaching to prepare the students for State & Central employment Opportunities
8	Thought of the Day	Library	Proverbs/ Sayings of great people
9	Practicals for school children	All the Science department	every year all the Science departments demonstrating the basic Science Practical's for school children for enhancement of Scientific temper
10	Practicals for Intermediate Students	All the Science department	Every year all the Science Departments demonstrating the basic science practical's for +2 students for enhancement of Scientific temper
11	E-plus Club	Department of English	With the cooperation of "The Hindu" conducting the Classes to improve English Language Skills
12	Maneti Kavitha Ganam	Department of Telugu	Every year conducting the Dist. Level Telugu Poets Meet to encourage and develop the poetic attitudes in the upcoming youth
13	Mock Parliament	College	To understand parliamentary system in the students
14	Green Campus Campaign (HarithaHaram)	NSS & NCC	Inculcating environmental knowledge in the students through plantation in and around the campus.
15	Kaloji Jayanthi	Department of Telugu	It is organized to honour the freedom fighters every year
16	Medical Camps	NSS & NCC	Free medical & eye camps organized every year
17	Certificate Courses	College	Add-on courses for the benefit of the students
18	Blind school adoption	NCC	NCC Students taking care the blind students important events
19	Value education	College	To impart human values
20	Vinothna magazine	College	To encourage faculty in research
21	Prerani – Telangana dance	College	To Train students to uphold Telangana culture
22	Research centre in Chemistry Dept.	Chemistry	To encourage faculty & students in research
23	Celebrations of Important Days in a calendar year	Respective Depts& College	To understand the importance of Those days

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

PROGRESS OF THE INSTITUTION:

Infrastructural facilities: The College has a vast area of 28.15 acres of land. A building with 75 rooms was constructed in the year 1965. In the last 45 years, the infrastructure has been upgraded in tune with the mission and the growth of the college is as follows:

Toilets for Men & Women Staff	In the year 2013
Additional classrooms and Library building	In the year 2013
Indoor Stadium	Under Construction 2013
Women's Hostel funded by UGC	Construction completed 2015

ACADEMIC GROWTH/ACHIEVEMENTS:

Presently, the college has 17 departments with full - fledged facilities imparting education in different courses catering to the needs of undergraduate as well as post-graduate students mainly belonging to the socially deprived sections of the society.

b) Distance Mode: The college offers Distance mode of Education through Dr. B.R. Ambedkar Open University, Hyderabad to cater to the needs of students who cannot afford formal education.

c) State Counseling Centre The college is one of the state counselling centers for EAMCET, Ed.CET and ICET.

d) National & State Level Examination Centre The college is one of the state and national level examination centers for GATE, Ed.CET, EAMCET, ICET Hyderabad Central University P.G., Ph.D. Courses and other competitive examinations such as Banking, LIC, Forest, Group Services.

Physical Education: The Institution has strong physical education department which provides all facilities to the players to train them for the National and International events in sports and games. Several students got placement in Government and Private Organizations under sports quota. The Department provides well equipped gymnasium separately for boys and girls.

To support a large number of students with challenging, meaningful academic and research problems would require comprehensive augmentation of academic & research facilities, the following initiatives were taken. They are as follows-

"Jawahar Knowledge Centre"(JKC), has been established in the institution in the year 2005 enabling the students fit for employment in the fields of information technology, computers, pharmaceuticals and other multinational companies.

The NCC unit is shaping the youth force involving them in various NCC training camps like ATC, CATC, IGC, TSC, state RDC, State IDC, All India Trekking, National Integration camps etc and producing talented cadets to the prestigious camps such as Republic Day Camp (New Delhi), Talasena Camp (New Delhi), Mountaineering course, Attachment to Indian Military academy Service selection Board coaching camp and special NCC at Jammu and Kashmir.

NSS wing is strengthened with 4 units and 500 volunteers and is extending its tremendous service to the society through camps, awareness programmes etc at district level, University and also at National Level.

Electronic Class Room (Mana TV) Lessons are telecast for the benefit of students by CCE, Telangana.

Indian Youth Red Cross Wing (IYRW) take volunteers to part in various social activities like participation in NSS Programmes, Blood donation camps etc.

Eco Club promote awareness about health & hygiene and dangers of pollution through various programmes.

Student Grievance Redressal Cell attend to the grievances and complaints of the students. Prompt action is initiated to solve the problems of the students.

Career Guidance & Placement Cell gives guidance to the wards on various career opportunities. The cell had been quite active in conducting seminars and also organizing "Recruitment Melas".

Recreation club: The "Satyajit Ray Centre for Recreation" is functioning in the college giving the rural and unprivileged students an exposure to good and meaningful cinemas.

Health Centre under takes periodical health check up of students, staff and gives free medical advice. It organizes Blood Donation camps with the cooperation of NCC & NSS units of the college.

College Planning and Development Council (CPDC) looks after the improvement of the Physical amenities like construction of additional accommodation, repairs of the building, water facilities etc.

Internal quality assurance cell (IQAC) continuously monitors academic and administrative performance to maintain the quality enhancement of the Institution.

Co-operative stores was started in the year 1978 with an initial capital of Rs. 10,000. Now, the capital is raised to 2 lakhs. The stores supply all the necessary requirements of the students.

Student charter is prepared and displayed in the office. The purpose of this charter is to make the students/parents aware of the services provided by the college to them.

- **Women Empowerment Cell** is actively engaged in the development of women faculty and female students.
- **Consumer club** brings awareness in the students regarding consumerism, consumerists and conducts consumer awareness programmes.
- **Red Ribbon Club (RRC)** Bringing awareness on Blood Donation and HIV-AIDS among the students. The club is very active in conducting Blood Donation camps and AIDS awareness programs.

The faculty members have various avenues to pursue academic and professional development programmes Viz. Faculty Improvement Programme (FIP), Participation in Refresher, Orientation courses, seminars & workshops. Faculty members are also engaged in Research Project works, publication of books and organizing seminars & workshops. Some of the staff members are content generators for MANA TV Programmes. The academic achievements by the staff are follows:

- No. of Staff Members having completed **Ph.D** this year : 2
- No. of Staff Members having completed **M.Phil.** : 1
- No. of Staff Members Qualified **NET** this year : 3

No. of Staff Members engaged in **U.G.C Minor/Major Research Project works**

SlNo.	Name of the Lecturer	Project title	status
1	Dr. D. Rajashekar, Lecturer in Commerce	Human Capital initiatives in Indian Banking Sector – A Case study	Ongoing
2	Dr. V.Bikshapathi, Lecturer in Commerce	Assessment of Factors Affecting the total Quality Management for Competitive advantage in small enterprises	Ongoing
3	V. Srinivas, Lecturer in Commerce	Role of SBI Rural Development- A Case Study of Karimnagar and Warangal	Ongoing
4	Dr.P.Rajalingam, Lecturer in Commerce	Impact of Globalization on Business process outsourcing in India	Ongoing
5	Dr. Harjoth Kaur, Lecturer in Commerce	Emotional Intelligence-A study with special reference to the Employee of Degree colleges in Karimnagar	Ongoing
6	Dr. Manohara Chary Lecturer in Economics	Socio-Economic conditions of Paddy Tappers-An Analytical Study in Karimnagar District.	Ongoing
7	P.Muttenna Lecturer in Micro-biology	Screening of Inhibitors for inhibition of HIV Protease	Sanctioned
8	Dr.K.Malla Reddy Lecturer in Telugu	Challenges to present curricular trends in Telugu language teaching-Remedial Measures	Ongoing

- The Staff members enrolled themselves to pursue Higher Studies and Research, and take part in conferences, workshops, seminars and publish papers at state, national and international conferences.
- Students participate in district level inter-collegiate student seminars, field trips, study projects and equip themselves with the latest knowledge in their respective fields.
- ICT tools have been incorporated into the teaching-learning process. The library which has open access is fully automated and is also a member of INFLIBNET.
- Canon Image Runner Advance is connected to all the systems through LAN and provides copying, printing and scanning functions.
- The college has a seminar hall where LCD projector, OHP and Visualizer are used effectively for teaching learning.
- The computer Labs are provided with computers of advanced configuration but are insufficient.
- As an affiliated college of the Satavahana University, Karimnagar, the college follows the syllabi prescribed by the University for the Sciences, Humanities and Commerce faculties both at the undergraduate and post graduate levels hence the college has a limited role to play in this regard. Some of our staff members who are invariably members of the respective boards of studies of the University play a vital role in updating the syllabi and making it more relevant to the society.
- The faculty extends their valuable suggestions in the departmental conferences and workshops conducted by the respective departments of the University for updating and reviewing the curriculum.
- A scheme of awarding 60 gold medals to the students who achieved excellence in various subjects in the University examinations and also in extracurricular activities

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

4. Format for Presentation of Best Practice:

1. Title of the Practice: Certificate Course in Film Making, Communication Skills & Spoken English Social Work and Basic Beautician Certificate Course are practiced.

2. Goal: To bring awareness about Art films, develop LSRW skills, social responsibility and Women Entrepreneurship in beauty industry.

3. the Context: as most of the students are from rural background, speaking English is a great obstacle to them. Hence LSRW skills are developed through screening art films and indulging them in social work and developing skills in beauty industry.

4. The Practice: This practice is unique in the Indian higher education. Young minds tends towards films, film making course, social work and beautician course for women help them to show their creative talent as well as learn good regional as well as English language. Keeping in view the psychology of youth, films are screened regularly to catch good regional and English language.

5. Evidence of Success: Many batches came out successfully in film making and social work. Our students have made few short films and few were uploaded in youtube & facebook. Two batches of basic beautician course have come out and most of the students started their own beauty parlours.

6. Problems Encountered and Resources Required: Parents do not accept these courses whole heartedly. Modern cameras and other equipment to make films are to be bought which is a financial burden and the resource persons available are very limited.

7. Contact Details

Name of the Principal: Sri. P. Nithin

Name of the Institution: SRR Govt. Arts& Science College Karimnagar

City: Karimnagar

Pin Code: 505001

Accredited Status: B with CGPA 2.95

Work Phone:

A regular Health Checkup is undertaken to the students and staff of the institution by utilizing the services of retired Civil Surgeon, this activity is a regular feature of the Health Centre

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Vanamahotsav, Vermi compost, Environment Protection drives and health awareness programmes , clean & green programme save energy awareness rally, etc are organised. Maximum utilization of paper is explained, best out of waste classes are taken, Many plants are planted. Wastage of water is curtailed.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Women's Hostel is constructed.

Indoor Stadium is under construction.

Summary of strengths and weaknesses:

SRR Government Arts & Science College is well known amongst the best teaching institutions in the field of Arts, Sciences and Commerce and has made a mark in North Telangana region with its high quality UG and PG education.

The existence of a high quality faculty, vibrant academic and research orientation flexible and conducive governance system are the key strengths of this institution. But the number of faculty to cater the needs of students is insufficient.

Ambience atmosphere in a building of vast area of 28.15 acres of land with full greenery, rose and mango gardens, model water-shed, check dam, vermi-compost plants is an ideal place for teaching and learning process. Apart from this classrooms, laboratories, auditorium add to its acceleration. But the number of class rooms to cater to the needs of UG and PG students is insufficient. Hence a separate PG block is a must.

The grants received from funding agencies are insufficient to develop the institution physically and academically.

Many activities related to academic, cultural, literary, sports etc are carried for the benefit of students. All records are maintained using MIS (Management Information Systems). But, academics are totally dependent to University norms. Hence autonomy is desirous.

To provide greater access to all those who deserve and desire higher education in general and to rural marginalised sections of society in particular to enable the students to receive available knowledge of higher students to enhance their human resource capabilities.

Summary of challenges and opportunities:

The local economy of the region is fast growing educationally, industrially, physically, agriculturally, demographically, economically and so on. The demographic change with respect to age, gender, educational qualifications, income levels, marital status are worth mentioning and are a challenge for higher educational institutions. Economically, people are interested in spending more as their buying capacity has increased, conception levels has increased.

Educationally, people now –a- days are aspiring to do more than one course, add-on courses, vocational, professional courses because of interest and its employability factor. Therefore, there is a great opportunity to introduce more vocational, professional, PG and certificate courses.

8. Plans of institution for next year

Future Plans of the Institution for the next academic year

The college has taken up several innovative activities in the academic, co-curricular, extra curriculum activities, Sports & Extension facilities to mould the institution as a “Centre for Excellence”

1. Academic: Preparation for applying for the Autonomous status and potential centre for excellence.

Strengthening the activities of District Resource Centre of the College.

Planning to offer more UG & PG courses including certificate courses in social work.

Strengthening of teaching through teaching aids, ICT & MANA TV CDs.

To organize National Seminars, Workshops in some more subjects.

To depute all the newly recruited teaching faculty to attend Orientation &

Refresher Courses during vacations.

Providing computer & internet facilities to all the departments.

Strengthening Career Guidance & Placement Cell.

Updating of college website.

Certificate Courses such as consumer protection, art of public speaking, bank management, water & soil analysis etc will be introduced.

2. Research:

To involve more staff members in Research activities.

To encourage the staff to involve in Major/Minor Research Projects.

To encourage the PG Degree holding staff to pursue M.Phil. & Ph.D.

Faculty holding Ph.D. should take up post-doctoral research and guide research scholars.

3. Administration: Decentralization of administration.

Computerization of Office Administration

Getting feedback through Grievance Redressal Cell for improving quality management.

4. Extension Activities :

Extension activities through NSS/ NCC and other supporting services to bring laurels to the college and it will be our endeavor to pursue these activities with more vigor as this has been the major strength of the college

5. Infrastructure:

Construction of PG Block.

Construction of Auditorium.

Construction of Indoor Stadium.

Modernization of Science Laboratories.

Modernization of Office & Auditorium Building.

Beautification of college building.

Strengthening of the existing gyms.

Name :Dr.Harjoth Kaur
Signature of the Coordinator, IQAC

Name Mr.P.Nithin
Signature of the Chairperson, IQAC

Annexure: Academic Calendar enclosed

Annexure I

SRR GOVT.ARTS & SCIENCE COLLEGE,KARIMNAGAR
ACADEMIC CALENDER – 2017-‘18

JUNE 2017

Date	Activity	Description
June 2 nd	Telangana State Formation Day	Celebrations
June 1 st week	Institutional Plan for 2017-‘17	Preparation of Institutional Plan for 2017-‘16 by incorporating all the activities as per academic calender
	Annual Curricular Plan (Lecturer-wise)	Lecturer wise annual curricular plan shall be prepared by each lecturer incorporating curricular, co-curricular & extra-curricular activities as per formats provided.
	Students Admissions	Commencements of Admissions
	College Level Review meeting	A meeting will be conducted to discuss academic activities & record minutes
June 2 nd & 3 rd week	Commencement of classes for II & III year students	Annual curricular plan shall be followed & reflected in Teaching Diary .
	Result Analysis	Department-wise Result Analysis & submission to O/o CCE.
June 4 th week	Quality Enhancement Initiative by IQAC	Visit to Departments
5	World Environment Day	Conduct of activities to create awareness among students on Environment
14	World Blood Donor Day	Red Ribbon Club shall Conduct activities to create & promote awareness among students
21	International Yoga Day	Sports Committee shall Conduct activities to create & promote Yoga
23	International Olympic Day	Sports Committee shall Conduct activities to create & promote sports among students
24-30	National Book Start week	Languages Forum shall Conduct activities to create & promote awareness of reading among students
27	Hellen Keller Jayanthi	Languages Forum shall Conduct activities to motivate students
29	Camera Day	Satyajit Ray Club shall Conduct activities to create & promote Journalism & film making among students

Note:Any activity beneficial to students proposed by any department during the month will be taken up.

JULY 2017

Date	Activity	Description
I & II week	Result Analysis	Consolidation & completion of result analysis-department & subject wise
	Orientation for First Year	College activities, facilities available, NCC,NSS, Women’s Hostel,Sports, etc
	Anti-ragging Activities	Organize Anti-ragging Activities
	Commencement of Student centric activities	Class room seminars, Study Projects, Field trips etc
	Medical Camp	NSS/NCC shall Conduct Medical Camp activities
III week	Vanamahosthavam/Harita Haram	Organize Plantation programs in college premises
IV week	Swaach Bharat	Cleaning of college premises including rooftops & terrace

11	World Population Day	Microbiology Department shall Conduct activities to bring awareness of population explosion-its effects among students
20	Moon Day	Physics Department shall Conduct activities to bring awareness about Universe among students
24(4 th Sunday)	National Parents Day	College shall Conduct activities to bring together parents of students for mutual cooperation & understanding
26	Kargil Vijay Diwas	NCC shall Conduct activities to create & promote Patriotism among students
28	World Hepatitis Day	Microbiology Department shall Conduct activities to bring awareness of Hepatitis among students

Note:Any activity beneficial to students proposed by any department during the month will be taken up.

August 2017

Date	Activity	Description
I & II week	DRC	Meeting
	College Website	Updating all activities including last month's.
	Review Meeting at different college levels (being ID College)	Review of academic, administrative & financial aspects
	Parent Teacher meeting	Parents meet the teachers
	JKC Training	Commencement of JKC Batch Training
III week	Scholarships	Issue of Scholarship forms
	I Unit Tests	Conduct of I Unit Tests & recording of marks in the proforma provided
IV week	Consumer Awareness programmes	Inter departmental/Inter Collegiate activities
	Career counselling programmes	Display of notifications on Notice Boards, Guidance by JKC & CGC
15	Independence Day Celebrations of Academic Festival	Conduct of related activities Presentations of Gold medals to toppers in academics (subject-wise, group-wise etc)
20	National Radio Day	Physics Department shall Conduct activities to bring awareness about radio among students
20	World Mosquito Day	Microbiology Department shall Conduct activities to bring awareness of Hepatitis among students
26	Women's Equality Day	Conduct of related activities by WEC
27	Mother Theresa Day	Conduct of related activities by NSS/NCC
29	Telugu Language Day	Conduct of related activities by Telugu Department

Note:Any activity beneficial to students proposed by any department during the month will be taken up.

September 2017

Date	Activity	Description
I & II week	DRC	Meeting
	College Website	Updating all activities including last month's.
	Review Meeting at different college levels (being ID College)	Review of academic, administrative & financial aspects
III week	Teacher Evaluation Process	Collection of feedback, analysis & documentation for Academic audit
IV week	II UNIT Examinations	Conduct of II UNIT Examinations & recording of marks in the proforma provided
	Commencement of Student centric activities	Class room seminars, Study Projects, Field trips etc
	Swaach Bharat	Cleaning of college premises including rooftops & terrace
	UGC Schemes	Meeting with UGC Coordinator on UGC activities at college
5	National Teacher's Day	Celebrations of National Teacher's Day
8	International Literacy Day	Conduct of related activities by English department
14	National Hindi Day	Conduct of related activities by Hindi department
24	NSS Day	Conduct of related activities by NSS

Note: Any activity beneficial to students proposed by any department during the month will be taken up.

October 2017

Date	Activity	Description
I week	College Website	Updating all activities including last month's.
	Review Meeting at different college levels (being ID College)	Review of academic, administrative & financial aspects
II week	Quality Enhancement Initiative by IQAC	Collection of seminars, conferences etc conducted, attended
III week	I Term Examinations	Conduct of I Term Examinations & recording of marks in the proforma provided
	Commencement of Student centric activities	Class room seminars, Study Projects, Field trips, Exhibitions etc
IV week	Swaach Bharat	Cleaning of college premises including rooftops & terrace
2	Gandhi Jayanthi & Lal Bahadur Shastri's Birth Day Celebrations	Celebrations of the Day
11	International Day of the girl child	Conduct of related activities by WEC
16	World Dictionary Day	Conduct of related activities by languages department
31	National Integration Day	Conduct of related activities

Note: Any activity beneficial to students proposed by any department during the month will be taken up.

November 2017

Date	Activity	Description
I week	College Website	Updating all activities including last month's.
	Review Meeting at different college levels (being ID College)	Review of academic, administrative & financial aspects
II week	Skill Development & Placement drives	Special training to students for placement drives
III week	DRC	Meeting
	Commencement of Student centric activities	Class room seminars, Study Projects, Field trips, Exhibitions etc
IV week	Swaach Bharat	Cleaning of college premises including rooftops & terrace
	III UNIT Examinations	Conduct of III UNIT Examinations & recording of marks in the proforma provided
10	World Immunization Day	Microbiology Department shall Conduct activities to bring awareness of diseases related to mosquitoes & prevention
11	National Education Day	Conduct of related activities
14	World Diabetes Day	Conduct of related activities Microbiology department
14-20	National Book start week	Conduct of related activities
25	International Women's Safety Day	Conduct of related activities by WEC
27	NCC Day	Conduct of related activities by NCC

Note: Any activity beneficial to students proposed by any department during the month will be taken up.

December 2017

Date	Activity	Description
I week	College Website	Updating all activities including last month's.
	Review Meeting at different college levels (being ID College)	Review of academic, administrative & financial aspects
II & III week	Skill Development & Placement drives	Special training to students for placement drives
	Commencement of Student centric activities	Class room seminars, Study Projects, Field trips, Exhibitions etc
IV week	Swaach Bharat	Cleaning of college premises including rooftops & terrace
	II Term Examinations	Conduct of II Term Examinations & recording of marks in the proforma provided
	Winter Camp	Winter Camp by NSS
1	AIDS Day	Red Ribbon Club shall Conduct activities to bring awareness of diseases related to HIV & AIDS & prevention
2	World computer literacy day	Conduct of related activities by Computer Applications department
10	Human Rights Day	Conduct of related activities by Economics department
22	National Mathematics Day.	Conduct of related activities by Mathematics department
24	National Consumer Rights Day	Conduct of related activities by Commerce department
8-14	All India Handicrafts week	Conduct of related activities

Note: Any activity beneficial to students proposed by any department during the month will be taken up.

January 2018

Date	Activity	Description
I & II week	DRC	Meeting
	College Website	Updating all activities including last month's.
	Review Meeting at different college levels (being ID College)	Review of academic, administrative & financial aspects
III week	JKC & Career Guidance Cell	Organizing job fairs & campus drives
	Quality Enhancement Initiative by IQAC	Collection of seminars, conferences etc conducted, attended
IV week	Pre-Final Examinations	Conduct of Pre-Final Examinations & recording of marks in the proforma provided
	College /Sports Day	Conduct of activities & Celebrations of the day
	Swaach Bharat	Cleaning of college premises including rooftops & terrace
2-7	Road safety week	Conduct of related activities by NCC
12	National Youth Day	Celebrations of National Youth Day
25	National Voters Day	Conduct of related activities to sensitize students on exercising franchise by NSS & Political science department
26	Republic Day	Celebrations of Republic Day
31	World Leprosy Eradication Day	Conduct of related activities by Microbiology department

Note: Any activity beneficial to students proposed by any department during the month will be taken up.

February 2018

Date	Activity	Description
I week	College Website	Updating all activities including last month's.
	Review Meeting at different college levels (being ID College)	Review of academic, administrative & financial aspects
II & III week	Practical Examinations	Commencement of University Practical Examinations
IV week	JKC & Career Guidance Cell	Organizing job fairs & campus drives
	UGC Schemes	Meeting with UGC Coordinator on UGC activities at college
4	World Cancer day	Conduct of related activities by Science department
21	International Mother language Day	Conduct of related activities by Languages department
24	Central Excise Day	Conduct of related activities by Commerce department
28	National Science Day	Conduct of related activities by science department

Note: Any activity beneficial to students proposed by any department during the month will be taken up.

March 2018

Date	Activity	Description
I & II week	College Website	Updating all activities including last month's.
	Review Meeting at different college levels (being ID College)	Review of academic, administrative & financial aspects
	Budget Utilization	Submission of bills
III & IV week	Final Examinations	Conduct of Final Examinations
	Stock Verification	Stock Verification of laboratories & Libraries
8	International Women's Day	Conduct of related activities by WEC

Note: Any activity beneficial to students proposed by any department during the month will be taken up.

April 2018

Date	Activity	Description
I & II week (April & May)	College Website	Updating all activities including last month's.
	Uploading of IQAC Report & College Annual Report	Updating all activities
III & IV week	Preparation of Financial Plan for 2017-'18	<ol style="list-style-type: none"> 1. Details of Income through different sources, expenditure & other requirements 2. Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, State Govt. etc
	College Activity Register (In the form of College Magazine)	College Activity Register (In the form of College Magazine) is recorded
	Training for PG Entrance/ICET/ Competitive Exams	Training for PG Entrance/ICET/ Competitive Exams during Summer
5	Babu Jagjivan Ram's Birthday	Celebrations of Day
14	Dr. B.R. Ambedkar Birthday	Celebrations of Day

Note: Any activity beneficial to students proposed by any department during the month will be taken up.

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
