

GOVERNMENT DEGREE COLLEGE MAHABUBABAD

INTERNAL QUALITY ASSURANCE CELL (IQAC) ADMINISTRATIVE AND ACADEMIC COLLEGE COMMITTEES (2020-21)

Sl. No.	Name of the Committee	Functions of the Committee	Convenor/Co-convenor & Members
1	College Planning and Development Committee	<ul style="list-style-type: none"> ▪ The CPDC shall meet at least twice a year. ▪ To participate the activities of college and to approve the budgetary provision for the development of college. ▪ To endorse the recommendation made by Internal Quality Assurance Cell (IQAC). ▪ Prepare an overall inclusive development plan of the college concerning academic, administrative and infrastructural growth, and facilitate College to promote excellence in curricular, co-curricular and extra-curricular activities. 	<p>President: Dr V. Vijaya Laxmi, Principal Secretary: Dr. T. Ugandhar, Vice-principal Members:</p> <ol style="list-style-type: none"> 1. B. Venkateshwarlu, Asst. Prof of Zoology 2. P. Ram Reddy, Asst. Prof. of English 3. Dr.T. Ugandhar, Asst. Prof. of Botany 4. R. Venugopal, Asst Prof of Physics 5. Dr. L. Vidyasagar Reddy, Physician 6. Dr.M. Naveen, Alumni 7. G. Anjaiah, Businessman 8. G. Akhila, Student B.Sc. MPCs III
2	Admission Committee	<ul style="list-style-type: none"> ▪ Canvassing in surrounding villages, mandals of Mahabubabad for better enrolment. ▪ To assist the students seeking admission in College through DOST Online. ▪ Distribute brochures, handouts and display posters depicting salient features of college. ▪ To motivate the enrolled students for more admissions ▪ To manage DOST HELP LINE Centre at college 	<p>Convenor: Sri D. Raju, Asst. Prof of Commerce Co-convenor: V. Rajender Asst.Prof.of. of Political Science.</p> <p>Members:</p> <ol style="list-style-type: none"> 1. Ch.Malleshm, Lecturer in Library Science 2. B. Venkateshwarlu, Lecturer in Zoology 3. T.Narahari Lecturer in Mathematics 4. P.Ramreddy Lecturer in English 5. R.Ratnamala Asst.Prof.of Telugu 6. DS.Ramanna, TSKC Mentor

3	Institutional Academic Calendar Committee	<ul style="list-style-type: none"> ▪ Academic Calendar Committee will prepare the annual academic calendar of the college in accordance with the Calendar circulated by the Commissioner of Collegiate Education, Telangana State. 	<p>Convenor: Sri V. Rajender, Academic Coordinator Co-convenor: R.Venugopal, IQAC Coordinator Members: 1. D.Raju, Asst. Prof. of Commerce 2. B Venkateshwarlu, Lecturer in Zoology 3. T Narahari, Lecturer in Mathematics 4. Dr T Ugandhar, Asst. Prof of Botany 5. P.Ramreddy, Lecturer in English 6. Dr V Mamatha Lecturer in Hindi</p>
4	Time- table Committee	<ul style="list-style-type: none"> ▪ The Committee shall plan, and prepare timetables for regular classes, practical classes and shall see the departments are allocated equal number of classes during the academic session/semester. 	<p>Convenor: Sri V Rajender, Academic Coordinator Co-convenor R Venugopal, IQAC Coordinator Members: 1. D Raju, Asst. Prof. of Commerce 2. B Venkateshwarlu Lecturer in Zoology 3. B. Bondyalu, Assoc. Prof of Economics 4. T. Ugandhar, Asst. Prof of Botany 5. T.Narahari, Lecturer in Mathematics 6. P.Ramreddy Lecturer in English</p>
5	Examination Committee	<ul style="list-style-type: none"> ▪ To make all essential arrangements to conduct internal and CBCS Semester University examinations. ▪ To conduct all examination according to rule and regulation lay down by Kakatiya University. ▪ To maintain transparency and accountability in examinations. 	<p>Convenor: Sri V. Rajender, Academic Coordinator Co-convenor: Dr.T. Ugandhar, Asst.Prof.of. of Botany Members: 1.D.Raju, Asst. Prof. of Commerce 2. P.Ramreddy, Lecturer in English 3. B.Venkateshwarlu, Lecturer in Zoology 4. Dr.B. Bondyalu, Assoc. Prof of Economics</p>
6	Research consultancy and extension Committee	<ul style="list-style-type: none"> ▪ To promote research attitude among the students. ▪ To encourage faculty to apply for major and minor research projects for various funding agencies. ▪ To acquire skills of research, develop leadership as well as involve social activities for the benefit of mankind. ▪ To involve students, participate in JIGNASA (Student Study Projects) competitions conducted by the CCE, TS, Hyderabad. ▪ To promote consultancy, establish linkages and MoUs 	<p>Convenor: Dr.T. Ugandhar, Asst.Prof.of. of Botany Co-convenor: Dr.V.Mamatha, Lecturer in Hindi Members: 1. D.Raju, Asst. Prof. of Commerce 2. R.Venugopal Asst. Prof. of Physics 3.Dr.B. Bondyalu, Assoc. Prof.of of Economics 4.Dr.G.Shashikanth, Physical Education Director 5.B.Venkateshwarlu, Lecturer in Zoology</p>

Sl. No.	Name of the Committee	Functions of the Committee	Convenor/Co-convenor & Members
7	Academic Audit and Students' feedback Committee	<ul style="list-style-type: none"> ▪ To conduct the internal and external academic and administrative audit with the help of IQAC. ▪ To collect the feedback on curriculum, teachers and college from all the stakeholders and do analysis and take proper measures for improvement. ▪ To prepare the agenda and minutes of the meetings 	Convenor: Sri V.Rajender, Academic Coordinator Co-convenor: R.Venugopal, IQAC Coordinator Members: 1. D.Raju, Asst. Prof. of Commerce 2. B.Venkateshwarlu, Asst. Prof of Zoology 3. P.Ramreddy, Lecturer in English 4. Dr.T.Ugandhar, Asst. Prof of Botany 5. T.Narahari Lecturer in Mathematics 6. Dr.V.Mamatha, Lecturer in Hindi
8	Library Committee	<ul style="list-style-type: none"> ▪ To administer, organize and maintain the library, print as well as electronic material and related services of the college. ▪ To provide the approach and operational plan for modernization and improvement of Library and documentation services. ▪ To prepare the annual budget and proposal for development of Library. ▪ To look after general maintenance of the library in terms of reading material and infrastructure. ▪ To involve in fostering the reading habit of staff and students. ▪ To prepare the agenda and minutes of the meetings. 	Convenor: Ch.Mallesham, Lecturer in Library Science Co-convenor: D. Raju, Asst. Prof of Commerce Members: 1. Dr.V. Mamatha Lecturer in Hindi 2. R.Ratnamala, Asst. Prof of Telugu 3. Dr.T.Ugandhar, Asst. Prof of Botany
9	Purchase and Financial Committee	<ul style="list-style-type: none"> ▪ To deal with all matters pertaining to purchases of the college. ▪ To make necessary procurement when the need arises. ▪ To provide the necessary expertise, advice, information with regard to the best quality of material available in the market, supplier, capability and performance etc. ▪ To acquire materials economically at a cost reliable with the quality and service required. 	Convenor: Sri V. Rajender, Academic Coordinator Co-convenor: R.Venugopal, IQAC Coordinator Members: 1. D.Raju, Asst. Prof. of Commerce 2. B. Venkateshwarlu, Lecturer in Zoology 3. Ch.Mallesham, Lecturer in Library Science 4. RTL Shiva Jyothi, Administrative Officer 5. J.Kamalakar, Senior Assistant

10	Discipline & Anti-ragging	<ul style="list-style-type: none"> ▪ The Committee shall assure that discipline is adhered in the College by the students. ▪ The Committee shall lay down the College rules and regulations to be followed by the College Community and shall enforce the same. ▪ The Committee shall decide on disciplinary matters pertaining to Students and Staff. Set mechanism for prevention of ragging of students of the college. 	<p>Convenor: R.Venugopal, Asst. Prof of Physics</p> <p>Co-convenor: Dr.G. Shashikanth, Physical Education Director</p> <p>Members: 1. R. Ratnamala, Asst. Prof of Telugu 2. Dr V.Mamatha, Lecturer in Hindi 3. P. Ram Reddy, Lecturer in English 5. Ch.Mallesham, Lecturer in Library Science</p>
11	Professional Development & Staff Academy	<ul style="list-style-type: none"> ▪ To organize the expert lectures regarding professional development to the teachers and non-teaching staff. ▪ To prepare annual schedule of lectures. ▪ To make documentation of Staff Academy 	<p>Convenor: P.Ramreddy, Lecturer in English</p> <p>Co-convenor: T.Narahari Lecturer in Mathematics</p> <p>Members: 1. D.Raju, Asst. Prof. of Commerce</p> <p>2. B .Venkateshwarlu, Lecturer in Zoology 3. Dr.V.Mamatha Lecturer in Hindi 4. Ch.Mallesham, Lecturer in Library Science</p>
12	Science Association	<ul style="list-style-type: none"> ▪ The Celebration of several days related to science and organizes programmes related to science. ▪ To create scientific approach among the students by organizing Science Info. ▪ To promote students to participate in programmes, workshops related to science. 	<p>Convenor: Dr.T. Ugandhar, Asst.Prof.of Botany</p> <p>Co-convenor: R.Venugopal, Asst. Prof of Physics</p> <p>Members: 1.B.Venkateshwarlu,Lecturer in Zoology 2. T.Narahari Lecturer in Mathematics 3. R. Sujith Reddy, Lecturer in Chemistry 4. M.Veeru, Guest Faculty in Computer Science</p>

13	Internal Quality Assurance Cell (IQAC)	<ul style="list-style-type: none"> ▪ Development and application of quality benchmarks/parameters for various academic and administrative activities of an institution. ▪ Dissemination of information on various quality parameters of higher education. ▪ Organization of workshops, seminars on quality related themes and promotion of quality circles. ▪ Documentation of the various programmes / activities leading to quality improvement. ▪ Acting as a nodal agency of the institution for quality-related activities. ▪ Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters. To prepare for the NAAC assessment and accreditation. 	<p>Chairperson: Dr.V. Vijaya Laxmi, Principal Coordinator: R. Venugopal, Asst.Prof.of. of Physics</p> <p>Members:</p> <ol style="list-style-type: none"> 1. Dr. T. Ugandhar, Asst.Prof.of. of Botany 2. Dr V. Mamatha, Lecturer in Hindi 3. B. Venkateswarlu, Lecturer in Zoology 4. Dr.B. Bondyalu, Assoc. Prof of Economics 5. R. Sujith Reddy Lecturer in Chemistry
14	Students' Welfare Committee	<ul style="list-style-type: none"> ▪ To develop a student as a versatile personality with academic excellence and a commitment to a democratic society. ▪ To apply for various Merit proposal for financial assistance. ▪ To bridge the gap between rural and urban India. ▪ To help economically weak students; they are selected and allotted the job in the college campus and paid the honorarium. 	<p>Convenor: Ch. Mallesham, Lecturer in Library Science Co-convenor: V.Rajender, Asst. Prof of Political Science</p> <p>Members: I.D.Raju, Asst. Prof. of Commerce</p> <ol style="list-style-type: none"> 2. Dr V.Mamatha Lecturer of Hindi 3. Dr.T.Ugandhar, Asst. Prof of Botany 4. Dr.B.Bondyalu, Asst. Prof of Economics
15	Restructured/Special Fee Committee	<ul style="list-style-type: none"> ▪ To campaign for Courses under Restructured Category ▪ To encourage the students in Computer related Courses in Arts & Science ▪ To spend the Restructured/Special Fee fund for development of college ▪ To maintain the Restructured/Special Fee Accounts and upload on website caims.ccets.telangana.gov.in 	<p>Convenor: Sri V Rajender, Academic Coordinator Co-convenor: RTL Shiva Jyothi, Administrative Officer</p> <p>Members: 1. B. Venkateswarlu, Lecturer in Zoology 2. R.Venugopal, Asst. Prof of Physics 3.J.Kamalakar, Senior Assistant</p>

16	District Resource Centre (DRC) Committee	<ul style="list-style-type: none"> ▪ To coordinate the other two colleges of Warangal Rural District ▪ To conduct monthly/quarterly meetings with the Principals of GDC Thorrur, GDC Maripeda and GDC Garla for development activities ▪ To improve the quality education and overall progress of the students as well as colleges 	Chairman: Dr.V.Vijaya Laxmi , Principal Convenor: Dr.T.Ugandhar, Asst.Prof.of Botany Members: 1. Principal GDC Thorrur 2. Principal GDC Maripeda 3. Principal GDC Garla
17	District Collegiate Education and Development Review Committee (DCEDEC)	<ul style="list-style-type: none"> ▪ To conduct quarterly review meetings with the Principals of Warangal Rural by the District Collector ▪ To increase the strength of students in all departments and impart quality education to students and monitor their overall development ▪ To impart skill based and train the students in employability skills 	Chairperson: Hon'ble District Collector Convenor: Dr.V. Vijaya Laxmi, Principal Co-convenor: Dr.T.Ugandhar, Asst.Prof.of Botany Members: 1. Principal GDC Thorrur 2. Principal GDC Maripeda 3. Principal GDC Garla 4. RTL Shiva Jyothi, Administrative Officer 5. R.Venugopal , Asst.Prof.of Physics 6. D.Raju, Asst. Prof. of Commerce 7. B. Venkateshwarlu, Lecturer in Zoology 8. P. Ram Reddy, Lecturer in English
18	UGC Committee	<ul style="list-style-type: none"> ▪ To work as bridge between UGC and respective college. ▪ To implement the policies which are recommended by UGC ▪ To maintain Records of UGC Plans ▪ To coordinate all the departments and utilize the funds of UGC as per norms 	Chairman: Dr.V.Vijaya Laxmi , Principal Convenor: D.Raju, Asst. Prof. Of Commerce Co-convenor: Dr.T. Ugandhar, Asst.Prof.of. of Botany Members: 1. R. Venugopal, Asst.Prof.of. of Physics 2.B. Venkateshwarlu, Lecturer in Zoology 3 Dr.V.Mamatha, Lecturer in Hindi 4.R.Ratnamala, Asst.Prof.of Telugu 5.V. Rajender, Asst.Prof.of. of Political Science 6. RTL Shiva Jyothi, Administrative Officer

Sr. No.	Name of Committee	Functions of Committee	Convenor/Co-convenor & Members
19	<p align="center">UGC/RUSA/etc Conference/Seminar/ Workshop Proposal Committee</p>	<ul style="list-style-type: none"> ▪ To prepare proposals for grants and do necessary steps to receive grants. ▪ To work as bridge between UGC and respective college. ▪ To implement the policies which are recommended by UGC. 	<p>Convenor: Dr. T.Ugandhar, Asst. Prof of Botany Co-convenor: R.Venugopal, Asst. Prof of Physics Members: 1. D. Raju, Asst. Prof. of Commerce 2. B.Venkateshwarlu, Lecturer in Zoology 3. Dr.V.Mamatha, Lecturer in Hindi 4. Dr.G.Shashikanth, Physical Education Director 5. Ch.Mallesham, Lecturer in Library Science</p>
20	<p align="center">N. S. S.</p>	<ul style="list-style-type: none"> ▪ Two college NSS units shall function according to the specified Guidelines lay down by the NSS Department of Kakatiya University, Warangal. ▪ To arrange NSS Special Camps with volunteers and discussions on issues of social importance, ethical relevance and moral values. ▪ To arrange social service groups and outdoor filed activities. ▪ To support and involve students in extension and social service activities. 	<p>Convenors: B Venkateshwarlu, Lecturer in Zoology R Ratnamala, Asst Prof of Telugu Co-convenor: 1. V. Rajender Asst Prof of Pol. Science 2. D. Raju Asst. Prof. of Commerce 3. Dr. T. Ugandhar, Asst. Prof of Botany 4. R. Venugopal, Asst. Prof of Physics 5. P. Ram Reddy Lecturer in English 6. Ch. Mallesham, Librarian</p>
21	<p>Students Welfare Committee</p>	<ul style="list-style-type: none"> ▪ To organize programmes based on guidelines given by the university such as-Personality Development Programmes, Yoga and Meditation Training Programme for Girls. ▪ To address issues faced by women at work place and to organize awareness generation programmes and to take preventive steps towards protection of women staff /girl Students from sexual harassment in the college. ▪ To arrange competitions like Rangoli, Mehndi, crafts, and poster presentation for girl students. ▪ To create and maintain safe, healthy and supportive environment for women and girl Students in the campus. 	<p>Convenor: Ch. Mallesham, Lecturer in Library Science Co-convenor: V. Rajender Asst Prof of Pol. Science Members: 1. D. Raju, Asst. Prof. of Commerce 2. Dr V Mamatha, Lecturer in Hindi 3. Dr T Ugandhar, Asst. Prof of Botany 4. R Venugopal, Asst. Prof of Physics 5. T Narahari, Lecturer in Mathematics</p>

22	Health Committee	<ul style="list-style-type: none"> ▪ To conduct health check-up for all the students. ▪ To administer the intake of albendazole tabs on occasion of Deworming Day in college campus. 	<p>Convenor: B Venkateshwarlu, Lecturer in Zoology Co-convenor: R Sujith Reddy, Lecturer in Chemistry Members:</p> <ol style="list-style-type: none"> 1. D Raju, Asst. Prof. of Commerce 2. Dr V Mamatha, Lecturer in Hindi 3. R Venugopal, Asst. Prof of Physics 4. Dr T Ugandhar, Asst. Prof of Botany 5. P Ram Reddy, Lecturer in English 6. Ch. Mallesham, Lecturer in Library Science
23	Field Trips/Tours Committee	<ul style="list-style-type: none"> ▪ To organize field trips, field visit and tours. ▪ To take necessary permission for Tour/Field visit etc. ▪ To maintain safety and security of students at the time of Tour/Trip etc. ▪ To communicate with parents for Parental consent and provide the details of excursion for adventure activities, residential and trips. ▪ To maintain the record and prepare the report of Tour/Trip etc. 	<p>Convenor: Ch. Mallesham, Lecturer Library Science Co-convenor: V. Rajender Asst Prof of Pol. Science Members:</p> <ol style="list-style-type: none"> 1. D Raju, Asst. Prof. of Commerce 2. Dr V Mamatha, Asst. Prof of Hindi 3. Dr T Ugandhar , Asst. Prof of Botany 4. P Ram Reddy , Lecturer in English 5. T Narahari , Lecturer in Mathematics 6. B Venkateshwarlu , Lecturer in Zoology 7. R Ratnamala , Asst. Prof of Telugu
24	Furniture Committee	<ul style="list-style-type: none"> ▪ To check the furniture in all the departments/office/library/Labs, etc. ▪ To supervise the furniture in the college ▪ To identify the requirement and damaged furniture ▪ To maintain the record of furniture available 	<p>Convenor: Dr B Bondyalu, Assoc. Prof of Economics Co-convenor: T Narahari , Lecturer in Mathematics Members:</p> <ol style="list-style-type: none"> 1. Dr T Ugandhar , Asst. Prof of Botany 2. R Venugopal, Asst. Prof of Physics 3. RTL Shiva Jyothi, Administrative Officer 4. J Kamalakar , Senior Assistant 5. T Rajender, Record Assistant

25	Career Guidance Cell	<ul style="list-style-type: none"> ▪ To provide the special training or coaching for competitive examinations to students such as-VRO/VRA, PRRDERT, Constable Recruitment, etc. ▪ To organize the various Competitive Exams conducted by TSPSC. ▪ To organize the expert lectures on competitive examination to students. 	<p>Convenor : P Ram Reddy , Lecturer in English Co-convenor: T Narahari , Lecturer in Mathematics Members:</p> <ol style="list-style-type: none"> 1. D Raju , Asst. Prof of Commerce 2. R Venugopal, Asst. Prof of Physics 3. Dr T Ugandhar , Asst. Prof of Botany 4. R Ratnamala , Asst. Prof of Telugu 5. V. Rajender Asst Prof of Pol. Science 6. DS Ramanna , TSKC Mentor
26	Physical Education Committee	<ul style="list-style-type: none"> ▪ To maintain records of sports events attended by students outside the college, within the University and outside. ▪ To promote a spirit of healthy competition and cultivate excellence in various domains of sports. ▪ To take charge as the custodian of all Sports item under the possession of the college and accordingly to maintain an inventory for the same. 	<p>Convenor: Dr G Shashikanth, Physical Education Director Co-convenor: Ch. Mallesham, Lecturer Library Science Members :</p> <ol style="list-style-type: none"> 1.D Raju , Asst. Prof. of Commerce 2. R Ratnamala, Asst. Prof of Telugu 3. V. Rajender Asst Prof of Pol. Science 4. P Ram Reddy , Lecturer in English 5. B Venkateshwarlu , Lecturer in Zoology
27	Cultural Committee	<ul style="list-style-type: none"> ▪ To plan and schedule cultural events for the academic Year on the occasion of Novato Fiesta (Freshers Day), Traditional Day, Farewell Day, Yuvatarangam, etc. ▪ The Cultural Committee shall be responsible for all intra and inter collegiate cultural events in the College. ▪ To do the necessary procedure to organize cultural events. ▪ To communicate about various festivals and events to be celebrated in the college and give a wide publicity. ▪ To arrange events for staff and students in coordination with ‘Students Cultural Committee’. 	<p>Convenor: R Ratnamala , Asst. Prof of Telugu Co-convenor: Dr V Mamatha, Lecturer in Hindi Members:</p> <ol style="list-style-type: none"> 1. P Ram Reddy , Lecturer in English 2. T Narahari , Lecturer in Mathematics 3. Ch. Mallesham, Lecturer Library Science 4. Dr G Shashikanth, Physical Education Director

28	Staff Club	<ul style="list-style-type: none"> ▪ To work for the benefit and welfare of teaching and - teaching staff and provide a channel to interact with each other. ▪ To organize and conduct staff meetings and maintain the record of meetings. ▪ To ensure favourable working environment for members of staff. ▪ To organize Welcome/ Farewell Programs for the faculty. ▪ To provide financial support to staff members in times of illness and difficulties. ▪ To implements varies staff welfare schemes forteaching and non-teaching staff. 	<p>Convenor : R Venugopal, Asst. Prof of Physics Co-convenor : R Ratnamala, Asst. Prof of Telugu</p> <p>Members:</p> <ol style="list-style-type: none"> 1. D Raju , Asst. Prof of Commerce 2. Dr T Ugandhar , Asst. Prof of Botany 3. V. Rajender Asst Prof of Pol. Science 4. B Venkateshwarlu , Lecturer in Zoology 5. Ch. Mallesham, Lecturer Library Science 6. Dr G Shashikanth, Physical Education Director
29	Eco Club	<ul style="list-style-type: none"> ▪ To establish awareness, attitude and participation of college students in environmental activities ▪ To celebrate various days related to environment. ▪ To organize various programmes, like Save environment campaign, Telanganaku Haritha Haram (plantation) and Cleanliness drive, plastic free campus, etc. on the campus. ▪ To seek funding, make proposals and develop the Botanical Garden in college campus. ▪ To maintain eco-friendly atmosphere in the college. 	<p>Convenor : Dr T Ugandhar , Asst. Prof of Botany Co-convenor: B Venkateshwarlu , Lecturer in Zoology</p> <p>Members:</p> <ol style="list-style-type: none"> 1. R Ratnamala, Asst. Prof of Telugu 2. Dr V Mamatha, Lecturer in Hindi 3. Ch. Mallesham, Lecturer Library Science 4. Dr G Shashikanth, Physical Education Director
30	Alumni Association	<ul style="list-style-type: none"> ▪ To maintain an up-to-date and detailed database of the alumni. ▪ To highlight the success of alumni to improve the credibility and reputation of college. ▪ To Promote the interests and welfare of alumni association. ▪ To plan on bringing together the former students and make efforts to contribute to the college on various aspects. ▪ To conduct the Alumni meet. ▪ To involve the Alumni for overall development of the college. 	<p>Convenor: Ch. Mallesham, Lecturer Library Science Co-convenor: Dr G Shashikanth, Physical Education Director</p> <p>Members:</p> <ol style="list-style-type: none"> 1. Dr T Ugandhar , Asst. Prof of Botany 2. R Venugopal, Asst. Prof of Physics 3. B Venkateshwarlu , Lecturer in Zoology 4. P Ram Reddy , Lecturer in English 5. T Narahari , Lecturer in Mathematics

31	Parent-Teacher Association	<ul style="list-style-type: none"> ▪ To allot the mentee (Students) for every teacher (Mentor) to every academic year. ▪ To act as a bridge between parents and college for smart communication. ▪ To guide the student regarding academic, stress, financial and career related issues. To provide the personal counselling to students. 	<p>Convenor: V. Rajender Asst Prof of Pol. Science Co-convenor: Ch. Mallesham, Lecturer Library Science Members:</p> <ol style="list-style-type: none"> 1. Dr T Ugandhar , Asst. Prof of Botany 2. B Venkateshwarlu , Lecturer in Zoology 3. M Veeru , Guest Faculty In CA/ C.Sc
32	Literary Committee	<ul style="list-style-type: none"> ▪ To conduct competitions like debates, elocution, poetry writing, essay writing and story writing. ▪ To conduct intercollegiate Debate and Elocution in the college. ▪ To encourage students, participate in Debate and Elocution competition within and outside the college. 	<p>Convenor: R Ratnamala, Asst. Prof of Telugu Co-convenor: P Ram Reddy , Lecturer in English Members:</p> <ol style="list-style-type: none"> 1. B Venkateshwarlu , Lecturer in Zoology 2. T Narahari , Lecturer in Mathematics
33	Placement and Counselling Cell	<ul style="list-style-type: none"> ▪ Training through TSKC (Telangana Skills & Knowledge Centre). ▪ To send trained students attend job interviews. ▪ To organize the seminar/workshop regarding placement and career opportunities. ▪ To help the students job and career related issues. 	<p>Convenor: P Ram Reddy , Lecturer in English Co-convenor: Ch. Mallesham, Lecturer Library Science Members:</p> <ol style="list-style-type: none"> 1. B Venkateshwarlu , Lecturer in Zoology 2. DS Ramanna , TSKC Mentor
34	Statutory Cell (Right to Information Act 2005)	<ul style="list-style-type: none"> ▪ To promote transparency and accountability in the working of the College. ▪ To make our society open and public authorities more accountable and information must be made available to a private citizen subject to right of privacy. ▪ To provide information for any individual on their demands as per the Right to Information Act. Strictly follow the rules and regulation of RTI. 	<p>Convenor: Dr V Vijaya Laxmi , Principal Co-convenor: RTL Shiva Jyothi , Administrative Officer Members:</p> <ol style="list-style-type: none"> 1. J Kamalakar , Senior Assistant 2. T Rajender, Record Assistant


35	Student Council	<ul style="list-style-type: none"> ▪ To promote an environment favourable to educational and personal development. ▪ To support the management and staff in the development of the College. ▪ To represent the views of the students on matters of general concern to them. To organize the various student centric activities. 	<p>Convenor: Ch. Mallesham, Lecturer Library Science Co-convenor: V. Rajender Asst Prof of Pol. Science Members:</p> <ol style="list-style-type: none"> 1. D Raju , Asst. Prof of Commerce 2. R Venugopal, Asst. Prof of Physics 3. Dr G Shashikanth, Physical Education Director
36	TSKC, Soft Skills Development and Short-Term Courses	<ul style="list-style-type: none"> ▪ To maintain the record of TSKC ▪ To set a proper mechanism for short-term online Certificate courses through Spoken Tutorial, IIT, Bombay for students ▪ To encourage and involve teachers pursue Certificate Courses through SWAYAM Platform. 	<p>Convenor: P Ram Reddy , Lecturer in English Co-convenor: DS Ramanna , TSKC Mentor Members:</p> <ol style="list-style-type: none"> 1. D Raju , Asst. Prof. of Commerce 2. Dr T Ugandhar , Asst. Prof of Botany 3. R Ratnamala, Asst. Prof of Telugu
37	Disaster Management	<ul style="list-style-type: none"> ▪ To prepare a Disaster plan for the College. ▪ To undertake Fire audit, Energy audit, Water audit, Safety audit of the college. ▪ To arrange training camps for staff and students, circulate the pamphlets about disaster management. ▪ To build an active involvement with public service agencies like police, ambulance and fire departments. ▪ To install the safety equipment on the college campus. 	<p>Convenor : Dr T Ugandhar , Asst. Prof of Botany Co-convenor: R Sujith Reddy , Lecturer in Chemistry Members :</p> <ol style="list-style-type: none"> 1. R Venugopal, Asst. Prof of Physics 2. B Venkateshwarlu , Lecturer in Zoology


38	Publicity and News	<ul style="list-style-type: none"> ▪ To work for writing, editing, and distributing news releases to the news media. ▪ To prepare activity report of each and overprogrammed conducting on college. ▪ To maintain an up-to-date list of news media for college. ▪ To manage a website with up-to-date information of college activities. 	<p>Convenor: Ch. Mallesham, Lecturer Library Science Co-convenor: Dr.G. Shashikanth, Physical Education Director Members:</p> <ol style="list-style-type: none"> 1. Dr B Bondyalu, Assoc. Pro. of Economics 2. R Ratnamala , Asst. Prof of Telugu 3. Dr B Hathi Ram , Lecturer in History
39	Website Committee	<ul style="list-style-type: none"> ▪ To collect information about the latest events and achievements and get it posted on college website in write ups and pictures ▪ To upload and update the data required for NAAC point of view. ▪ To update all communications, notices, announcements, etc on a regular basis. ▪ To make improvement in the website with respect to design on a continuous basis. 	<p>Convenor: Dr T Ugandhar , Asst. Prof of Botany Co-convenor: R Venugopal, Asst. Prof of Physics Members:</p> <ol style="list-style-type: none"> 1. Ch. Mallesham, Lecturer Library Science 2. D Raju , Asst. Prof. of Commerce 3. P Ram Reddy , Lecturer in English 4. DS Ramanna , TSKC Mentor
40	Campus Supervision Committee	<ul style="list-style-type: none"> ▪ To maintain the overall discipline on the college campus through CC Cameras. ▪ To prepare the weekly/fortnight time table for campus supervision. ▪ To establish a work culture that focuses on creating the healthiest and safest workplace possible. ▪ To check the misconduct of students if any. 	<p>Convenor: Dr G Shashikanth, Physical Education Co-convenor: Ch. Mallesham, Lecturer Library Science Members:</p> <ol style="list-style-type: none"> 1. V. Rajender Asst Prof of Pol. Science 2. Dr B Hathi Ram , Lecturer in History

41	NAAC Committee (Third cycle)	<ul style="list-style-type: none"> ▪ To prepare NAACSSR. ▪ To prepare quality policy of the college. ▪ To make necessary arrangement for peer team visit. ▪ To work as a think tank for the college development and sustenance of quality culture. ▪ To fulfil the NAAC peer team recommendation in subsequent cycles. ▪ To follow the NAAC guidelines time to time. 	<p>Chairperson: Dr V Vijaya Laxmi , Principal Coordinator : Dr T Ugandhar , Asst. Prof of Botany</p> <p>Members:</p> <ol style="list-style-type: none"> 1. D Raju , Asst. Prof. of Commerce 2. R Venugopal, Asst. Prof of Physics 3. Dr V Mamatha , Lecturer in Hindi 4. R Ratnamala, Asst. Prof of Telugu 5. V. Rajender Asst Prof of Pol. Science 6. P Ram Reddy , Lecturer in English 7. B Venkateshwarlu , Lecturer in Zoology 8. T Narahari , Lecturer in Mathematics 9. Ch. Mallesham, Lecturer Library Science 10. Dr G Shashikanth, Physical Education 11. Dr B Bondyalu, Assoc. Pro. of Economics
42	ICC (Internal Complaints Committee)	<ul style="list-style-type: none"> ▪The Committee shall work in accordance with the rules and regulations laid down by Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013. 	<p>Convenor: Dr B Bondyalu, Assoc. Pro. of Economics Co-convenor : P Ram Reddy , Lecturer in English</p> <p>Members:</p> <ol style="list-style-type: none"> 1. RTL Shiva Jyothi, Administrative Officer 2. J Kamalakar , Senior Assistant 3. T Rajender, Record Assistant
43	Anti-plagiarism Committee	<ul style="list-style-type: none"> ▪ To organize seminar, conferences on antiplagiarism ▪ To frame the guidelines for Research Publications and checks the M. Phil. and Ph.D. thesis and manuscript before publication in journals or seminars/conferences. 	<p>Convenor: Dr T Ugandhar , Asst. Prof of Botany Co-convenor: P Ram Reddy , Lecturer in English</p> <p>Members:</p> <ol style="list-style-type: none"> 1. D Raju , Asst. Prof. of Commerce 2. Ch. Mallesham, Lecturer Library Science 12. R Ratnamala, Asst. Prof of Telugu

44	Innovation and Incubation Centre	<ul style="list-style-type: none"> ▪ To inculcate a culture of innovation driven entrepreneurship. ▪ Promotion of new technology/knowledge. ▪ To build a vibrant startup ecosystem, by establishing network between academia, industries, and other institutes. 	<p>Convenor: D Raju, Asst. Prof. of Commerce Co-convenor: P Ram Reddy , Lecturer in English Members:</p> <ol style="list-style-type: none"> 1. Dr T Ugandhar , Asst. Prof of Botany 2. R Venugopal, Asst. Prof of Physics 3. V. Rajender Asst Prof of Pol. Science
45	Green Audit Committee	<ul style="list-style-type: none"> ▪ To observe and maintain the ecosystem and clean environment of the institution ▪ To plant and guard various saplings and plants as per the guidelines of CCE TS and under Telanganaku Haritha Haram To conduct the Green Audit as per norms ▪ 	<p>Convenor: Dr T Ugandhar , Asst. Prof of Botany Co-convenor: R Sujith Reddy, Lecturer in Chemistry Members:</p> <ol style="list-style-type: none"> 1. R Venugopal, Asst Prof of Physics 2. B Venkateshwarlu, Lecturer in Zoology
46	Grievance and Redressal Committee	<ul style="list-style-type: none"> ▪ To receive the grievances from the students ▪ To find the solution and redressal of the grievance To counsel the students and encourage them ▪ to utilize the Grievance Cell 	<p>Convenor: Dr B Bondyalu, Assoc. Prof of Economics Co-convenor: D Raju, Asst Prof of Commerce Members:</p> <ol style="list-style-type: none"> 1. V Rajender, Asst Prof of Pol. Science 2. Dr G Shashikanth, Physical Education
47	Entrepreneur Development Committee (EDC)	<ul style="list-style-type: none"> ▪ To promote the 'Entrepreneurship' among the college students ▪ To inspire and inculcate a culture of innovation and encourage budding entrepreneurs ▪ To create a platform for students and provide awareness of Entrepreneurship Development, Business Ideation, Innovation, Incubation and Implementation 	<p>Chairperson: Dr V Vijayalakshmi, Principal Convenor: D Raju, Asst. Prof. of Commerce Co-convenor: V Rajender, Asst. Prof of Pol. Science Members:</p> <ol style="list-style-type: none"> 1. P Ram Reddy Lecturer in English 2. D Naga Vinay III B. Com (CA) 3. S Ravali III B.Com (CA) 4. Md Rafi Pasha II B.Com (CA)

48	e-Wastage condemnation Committee	<ul style="list-style-type: none"> ▪ To identify the damaged, outdated, non-useful e-wastage ▪ To conduct meeting with the principal and condemn the wastage as per guidelines of the CCE TS To follow the norms framed for condemnation of e-wastage/furniture/books ▪ To maintain the Stock Registers accordingly 	<p>Convenor: R Venugopal, Asst Prof of Physics</p> <p>Co-convenor: M Veeru, Guest Faculty in Computer Science /Comp. Appl.</p> <p>Members: Dr. V. VIJAYALAXMI</p> <ol style="list-style-type: none"> 1. D Raju, Asst. Prof. of Commerce 2. RTL Shiva Jyothi, Administrative Officer 3. J Kamalakar, Senior Assistant
49	Furniture condemnation Committee	<ul style="list-style-type: none"> ▪ To identify the damaged, outdated, non-useful furniture/Lab material ▪ To conduct meeting with the principal and condemn the wastage as per guidelines of the CCE TS To follow the norms framed for condemnation of damaged furniture 	<p>Convenor: P Ram Reddy, Lecturer in English</p> <p>Co-convenor: T Narahari, Lecturer in Mathematics</p> <p>Members:</p> <ol style="list-style-type: none"> 1. Ch. Mallesham, Lecturer in Library Science 2. D. B. Reddy, Assoc. Prof of Economics <p>Dr. V. VIJAYALAXMI</p>


IQAC Coordinator
 Govt. Degree College
 MAHABUBABAD-506101


PRINCIPAL
 Govt. Degree College
 MAHABUBABAD-506101