



MKR GOVERNMENT DEGREE COLLEGE

DEVARAKONDA (Dist. NALGONDA) – 508 248

(Accredited with B++ Grade by NAAC)

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Website: <https://gdcts.cgg.gov.in/devarakonda.edu>

Dr. Ch. RamaRaju, M.Sc., M. Ed, Ph.D.

Principal (FAC)

3). IQAC minutes and ATR

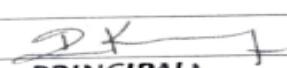
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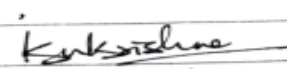
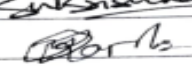
IQAC Meetings - Resolutions -
Principal's Action Taken Report ATRs

Meeting No. 1
Date: 09.07.2019
Place: Principals Chamber

Resolutions :

1. It is resolved
1. To prepare strategic plan
2. To prepare course objectives and programme outcomes.
3. To conduct a seminar on Role of Higher Education.
4. To establish a Yoga and Meditation Club.
5. To conduct Bridge courses.
6. To organise field trips
7. To prepare academic calendar
8. To pursue the possibilities of conducting Certificate and add on courses.


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IQAC Co-ordinator ,
K. VENKATA KRISHNA 
DR Y. Raja Rao 

Meeting No. 02

Date: 29.08.2019

Place: Principal's Chamber

Resolutions:

It is resolved,

1. To conduct an Orientation for I Semester students
2. To focus on outreach and community engagement programmes.
3. To start remedial coaching for slow learners.
4. To conduct departmental SWOT Analysis.
5. To strengthening mentoring system.
6. To prepare vision mission statement.
7. To practice at least two best practices in every department.

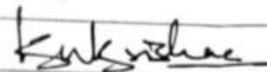


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IQAC Co-ordinator

I. K. VENKATA KRISHNA



Meeting No. 03

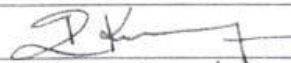
Date : 29.10.2019

Place : Principal's Chamber

Resolutions :

It is resolved

1. To prepare e-learning material.
2. To strengthen Wi-Fi connectivity.
3. To strengthen the implementation of e-governance.
4. To prepare model question papers and study material.
5. To strengthen internal assessment.
6. To collect feed back on syllabus.
7. To enter into MOUs and industry linkages.

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IQAC Coordinator

Meeting No. 04

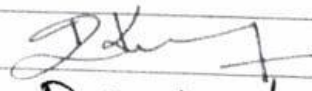
Date: 03.12.2019

Place: Principal's Chamber

Resolutions :

It is resolved

1. To establish EBSB Club.
2. To conduct an orientation on Grievance Redressal Mechanism.
3. To purchase reference books for library books
4. To subscribe for online journals.
5. A special lecture on staff welfare schemes
6. To motivate the staff towards CAIMS
7. To conduct an awareness program on ISO.
8. To strengthen consumer club activities.


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IRAC Coordinator

Meeting No. 05


Date : 02.01.2020

Place : Principal's Chamber

Resolutions :

It is resolved

1. To conduct and attend workshops and FDPs
2. Utilization of virtual classrooms.
3. To strengthen EBSB Club
4. To establish Electoral Literacy Club.
5. To conduct workshop on problem solving skills.
6. To conduct training programmes on interview skills.
7. To analyse University results.
8. To conduct a culture exchange programme.

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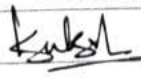
Principal's Action Taken Report 1

1. Institutional plan was prepared.
2. Course objectives and outcomes were prepared.
3. Conducted a seminar on Role of Higher Education in National Development on 21.08.2019 by IQAC and Dr. BRAOU.
4. A Yoga and Meditation Club was established.
5. Bridge course was started on 7.08.2019.
6. All the departmental HODs were instructed to conduct field trips.
7. Academic calendar was prepared and circulated among the staff members.



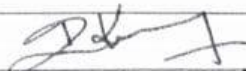
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1. K VENKATAKRISHNA 

Principal's Action Taken Report - 2

1. Orientation programme for Semester I students was conducted on 20-08-2019.
2. It is instructed to all the department HODs and conveners of various committees (NSS / NCC / Harithaharam / Ecoclub / others) to focus on outreach and community engagement programmes.
3. It is instructed to all the faculty members to conduct remedial classes for slow learners.
4. All the HODs were instructed to prepare SWOT Analysis reports of concerned departments.
5. Mentor - Mentee system established.
6. All the HODs are instructed to follow at least 2 best practices and prepare the records.




Principal

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Principal's Action Taken Report - 3

1. All the staff members are instructed to prepare e-learning material.
2. Wi-Fi connectivity enhanced. All the departments are provided with desktops and internet facilities.
3. Implementation of E-Governance has been taken on priority and strengthened by implementing CAIMS Committees by the end of October.
4. All the staff members are instructed to prepare model question papers and study material.
5. All the staff members are instructed to give assignments and project works and prepare for internal academic audit.
6. Feedback on curriculum and syllabus was collected from various stakeholders.
7. All departmental HODs are directed to enter into MOUs and industry linkages.


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Principal's Action Taken Report - 4

1. EBSB Club was established on 10.12.2019
2. An orientation on Grievance Redressal Mechanism on 6.1.2020 was conducted.
3. Lecture on staff welfare schemes was delivered by Dr. Rahat Khanam on 17.12.2019.
4. An orientation on ISO/AISHE was held on 19.12.2019.
5. Consumer club Convener was instructed to do activities of Consumer Club.



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Principal's Action Taken Report - 5

1. All the staff members are instructed to conduct seminars and workshops
2. RUSA coordinator was instructed to make arrangements for proper utilization of virtual classrooms and e-class rooms by all the faculty members.
3. ELC was established on 24.1.2020 with V. Makatal, Contract Faculty of Political Science as its coordinator.
4. EBSB coordinator was instructed to plan for the student exchange program
5. The TASK (Coordinator) N. Bala, Assistant Professor of Commerce was instructed to conduct training programmes on interview skills and problem-solving skills. They were organized on 27.1.2020 and 7.2.2020 respectively.
6. The Examination Branch coordinator was instructed to prepare and submit the result analysis.



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IQAC Meeting NO-1 2020-21

Date: 31-08-2020

Place: Principal's Chamber

Chairman: Sri P. Yedukondalu, Principal (FAC)

Agenda: (1) Admissions

(2) Online classes - e content development

(3) Student Satisfaction Survey

Resolutions:

It is resolved to

1 → Strengthen the admission campaign.

2 → develop e-resources/content.

3 → conduct student satisfaction survey.

4 → prepare annual academic calendar

5 → ensure quality curriculum delivery.

6 → collect student biodata by counselors

7 → establish anti ragging cell for the year

8 → plan an orientation for the first year students.

9 → deprepare the department action plans



I.Q.A.C. Coordinator

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Meeting - 02 (2020-21)

Date : 07-11-2020

place : Principals chamber

Chairman: Sri P. Yedukondalu, Principal (FA)

Agenda: (1) Internal Academic Audit
(2) Outreach Programmes
(3) SWOT Analysis of departments
(4) MOUs/Linkages.

Resolutions:

It is resolved to

- 1 → Conduct an internal academic audit
- 2 → prepare job chart for all services.
- 3 → Prepare the strategic plan
- 4 → take up the HVPE activities
- 5 → strengthen the Outreach programmes
- 6 → plan for MOUs and Linkages.
- 7 → Strengthen EBSB, RRC, NSS activities
- 8 → take up the gender sensitisation activities.



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Meeting No.3 - (2020-21)

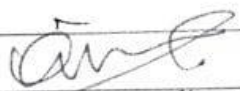
Date : 07/12/2020
Place: Principal's Chamber
Chairman: Sri P. Yedukondah, Principal FAC

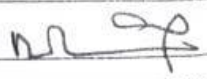
Agenda: (1) NAAC/RAF Orientation
(2) Career Counseling
(3) Mentoring System.
(4) Scholarships review.

Resolutions:

It is resolved to

- 1 - Celebrate all the national/International days of importance (commemorative)
- 2 - take up the action to inculcate constitutional values,
- 3 - Strengthen mentor-mentee system.
- 4 - prepare the code of conduct for students
- 5 - Strengthen career counseling activities
- 6 - Strengthen TSKC Activities/placements
- 7 - Upgrade the student Progression
- 8 - Improve the language skills among the student
- 9* An orientation was given on NAAC RAF.


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Meeting NO-4 - (2020-21)

Date: 06-02-2021

place: Principal's Chamber

chairman: Dr. Ch. Ramaraju, Principal (FAC)

- Agenda: (1) Staff Committee re organisation
(2) ICT tools
(3) Records to be maintained
(4) Extension Lectures.

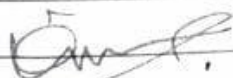
Resolutions:

It is resolved to

- 1 → circulate the list of records to be maintained by each department.
- 2 → circulate the list of records to be maintained by criteria coordinators.
- 3 → Utilise the ICT tools, Google tools for Curriculum delivery.
- 4 → arrange the extension lectures.
- 5 → Organise the staff committees in a decentralised manner.
- 6 → develop the soft skills among the students
- 7 → strengthen the activities to develop the scientific temper among the students.

Ch. Ramaraju

6/02/2021



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Meeting No-5. (2020-21)

Date : 26-02-2021

Place : Principal's Chamber

Chairman: Dr ch. Ramaraju, Principal(FAC)

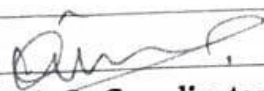
- Agenda; (1) Google Tools Training
(2) Faculty Forum.
(3) Certificate Courses -
(4) E-gov initiatives.

Resolutions: It is resolved to

- 1- conduct an orientation on Google Tools.
- 2- establish Faculty Forum
- 3- conduct certificate courses on Yoga and self defence.
- 4- to update the activities on website
- 5- to take up the students study projects
- 6- to analyse the university exam results
- 7- to prepare the students for Ph Entrances.
- 8- to review the criteria wise activities.
- 9- to take up the e-gov initiatives and maintain e-office -

Chamaraju

26/02/2021


I.Q.A.C. Coordinator

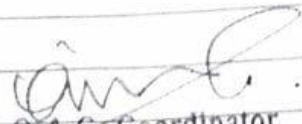
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Action Taken Report - 1 (2020-21)

1. Admissions campaign committees formed. Instructed DOST coordinator to coordinate it.
2. Teaching faculty were instructed to develop the e-content/resources.
3. Instructed criteria co-ordinator - II to conduct SSS. (Student satisfaction survey).
4. Annual academic calendar prepared.
5. All the teaching faculty were instructed to ensure the quality curriculum delivery.
6. Class counselors were instructed to collect the student bio data.
7. Anti Ragging cell established. policy document prepared.
8. An Orientation for all the new joining students was conducted.
9. Incharges of all the departments were instructed to submit the departmental action plans.


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Action Taken Report - 2 (2020-21)

- 1- Internal Academic Audit was conducted
- 2- Job chart/Services charter was prepared -
- 3- the strategic plan document was prepared.
- 4- Instructed the coordinator, HVPE to conduct some activities related to it.
5. Instructed NSS PDs, NCC ANO to take up the Outreach programmes.
6. MOU is signed from WEC.
7. Instructed EBSB, RRC Coordinators to take up the activities -
8. Instructed the WEC coordinator to take up some gender sensitisation programmes.



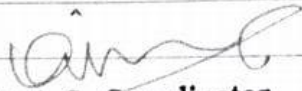
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Action Taken Report - 3 (2020-21)

- 1- All the committee coordinators were instructed to conduct awareness programs on various commemorative days.
- 2- All the mentors were instructed to strengthen mentor-mentee system.
- 3- A code of conduct for students is prepared.
- 4- Instructed TSKC coordinator to strengthen the activities.
- 5- All the departmental incharges were instructed to encourage the students to write PU Entrance exams/Competitive exams.
- 6- The incharge of English department is instructed to take the action to improve the language skills among the students.
- 7- An Orientation was given on NAAC process and RAF (Revised Accreditation Framework)



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Action Taken Report - 4 (2020-21)

- 1- The list of records to be maintained by each department was circulated by IQAC
- 2- The list of criteria wise records was circulated by IQAC
- 3- Teachers were instructed to utilise the ICT/Google Tools.
- 4- Teachers were instructed to Organise the extension lectures
- 5- Staff committees were reorganised in a decentralised manner
- 6- TSKL and English faculty were instructed to improve the soft skills.
- 7- Science departments in charges were instructed to take up the activities which inculcate the scientific temper.

Chramahay

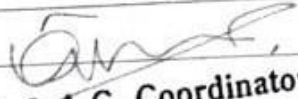
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Action Taken Report - 5 (2020-21)

- 1- A training programme was organised for all teachers on Google Tools (06-04-2021)
- 2- Faculty Forum was established on 09.04.2021
- 3- The coordinator of Yoga club is instructed to conduct a certificate course on Yoga
4. Instructed website committee to update the website.
5. Instructed the faculty to take up the student study projects
- 6- University examination results were analysed and action was taken to improve the results in SEC papers.
7. Instructed the faculty to provide the study material for Ph Entrances.
8. Revived the criteria wise activities.
9. E government initiatives were taken up. CAIMS updated. e-office maintained.

Chakravarthy


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