



**GIRRAJ GOVERNMENT COLLEGE (A), NIZAMABAD
DEPARTMENT OF COMMERCE & BUSINESS ADMINISTRATION**

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MINUTES OF BOS MEETING

The BOS meeting is convened on 1.9.2016 at 12.30 P.M. in the department of commerce under the chairmanship of principal Sri. Ram Mohan Reddy garu in the presence of Dr. M. Thukaram, Chairman BOS Department of commerce GGC(A) and Dr. G. Ram Babu garu chairman, BOS department of commerce Telangana University Nizamabad.

The agenda wise items have been discussed detail and resolved as follows..


Agenda


1. B.Com I,II,V & Vi semester syllabus approval on CBCS mode for the academic year 2016-17.
2. Review on results of previous semester
3. Workshop national seminar proposals if any
4. Organization of entrance coaching to B.Com students
5. Any other mater with the permission.

Resolved

1. The syllabus of B.Com, I,II,V & VI semesters of all the modules on CBCS mode is approved.. The structure, model question papers (modules) for all the papers of , I,II,V & VI are approved. And the same may come into force w.e.f. the academic year 2016-17. The internal examination structure is also approved
2. The review on results of previous semester were also discussed in detail and resolved to conduct remedial classes and suggested for assignments in the subjects (modules) in which the results are to be enhanced in the final year.
3. Suggested for working on "foreign Trade & E. banking probably No. Dec. 2016.
4. Suggested to conduct National seminar on Agricultural Marketing –opportunities and challenges probable date December -2018
5. To conduct the coaching to the B.Com. students of obtaining M.Com seat the following committee has been constituted.a) K.Ranitha b) Dr. T.Lavanya c) B.Sumalatha

The committed has to prepare the action plan and approved for the coaching commencement immediately, in consultation with career counselling cell of the college.


Chairman BOS
Dept. of Commerce & Business Administration
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DEPARTMENT OF COMMERCE & BUSINESS ADMINISTRATION**

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MINUTES OF BOS MEETING

The BOS meeting is convened on 24.08.2017 at 2.00 P.M. in the department of commerce under the chairmanship of principal Sri. Ram Mohan Reddy garu in the presence of Sri. Abdul Majeed,, Chairman BOS Department of commerce GGC(A) and Dr. G. Ram Babu garu chairman, BOS department of commerce Telangana University Nizamabad.

The agenda wise items have been discussed detail and resolved as follows

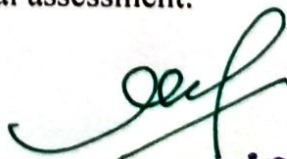
Resolutions

1. The syllabus of BN.Com IInd year (iiird and ivth semester 0 under CBCS modes is approved. The structure model question papers for all papers (modules) of iiird and iv the semesters are approved and the same may come into force w.e.f. the academic year 2017-18
2. The syllabus of skill enhances course papers of iiird & iv the semester along the stricter o question paper is approved. The following skill enhancement course is offered at iii&iv semester from academic year 2017-18.
iiird semester- a) Business communication skills or
b) Principles & practices of Life insurance
ivth semester c) Business correspondence & Report writing
d) Principles & Practice of general insurance.
3. The structure of question paper for internal assessment is also approved, for 30 marks as under

a) Multiple choice questions	10x1=10 marks
b) Fill in the Blanks	10x1=10 marks
c) Assignment	05 marks
d) Student Seminar	05 marks

30 marks
4. The question paper structure for skill enhancement course (Paper) is also approved as 35 marks for semester exam and 15 marks for internal assessment.


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MINUTES OF BOS MEETING


The BOS meeting on 10.09.2018 conducted for approval of syllabus for v & vi semester of B.Com (General) in the department of commerce chaired by the principal Sri. Dubba Rajam and under the guidance of Dr. G. Ram Babu garu chairman, BOS department of commerce Telangana University Nizamabad.

The syllabus for v & vi has been approved after discussing the following issues.

1. The syllabus and question paper pattern has been approved.
2. Skill enhancement for v & vi semester are respectively are regulations of insurance business and E. Banking and E. Insurance
3. Indian economy and sectors of economy with 2 credits each are approved for v & vi semesters
4. The question papers for SEC will be 50 marks 35 semester exam and 15 internal exams /assignment
5. The structure of the other question papers will be as follows

Semester Exam	70 marks
Internal exam	30 marks
(20+5+5) Total	100 marks


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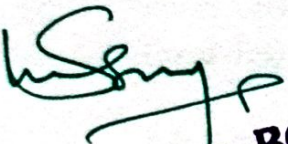
**GIRRAJ GOVERNMENT COLLEGE (A), NIZAMABAD
DEPARTMENT OF COMMERCE & BUSINESS ADMINISTRATION**


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MINUTES OF BOS MEETING

A BOS meeting was conducted on 28/02/2019 for approval of revised syllabus for commerce Lab vi semester paper in the department of Commerce chaired by the principal Sri Dubba Rajam and under the guidance of Dr. G. Rambabu, Chairman BOS Department of commerce, Telangana University.

The revised syllabus is in respect of allocation of marks which was (50 SE+30P+20IA) to the present structure in commerce lab which is (70 Practical+30viva) for the academic year 2018-19.


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DEPARTMENT OF COMMERCE & BUSINESS ADMINISTRATION**

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MINUTES OF BOS MEETING

The BOS meeting is convened on 01.09.2016 in the department of B.Com Computer Applications under the Chairmanship of Sri. Abdul Majeed BOS chairperson in the presence of Dr.G.Rambabu, chairman BOS, department of commerce, Telangana University to discuss and resolve the following agenda items.

1. Syllabus approval of I,II,V and VI semester papers of B.Com computer applications under CBCS with effect from 2016-17.
2. Any other matter with the permission of chairperson.

Resolved

1. The syllabus of B.Com computer applications I and II Semester and V & V semester under CBCS along with the structure of external & internal model question papers (modules)


I & II semester exams	70marks
I & II internal exams	30marks
Total	100marks


I & II semester practical's, max marks for each semester 50 marks

V & VI semester exam	70marks
V & VI internal exam	30marks
Total	100marks

Practical's VI semester 100marks

2. It is also resolved to start a certificate course in Tally.


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MINUTES OF BOS MEETING


The BOS meeting is convened on 26.08.2017 in the department of B.Com Computer Applications under the Chairmanship of Sri P.Ram Mohan Reddy, in the presence of Sri. Abdul Majeed BOS chairperson and Dr.G.Rambabu, chairman BOS, department of commerce, Telangana University to discuss and resolve the following agenda items.

1. Syllabus approval of III and IV semester papers of B.Com computer applications under CBCS with effect from 2017-18.
2. Syllabus approval of skill enhancement course for III & IV semester
3. Approval of structure of question paper for semester and internal assessment exams

Resolved

1. The syllabus of B.Com II year III semester and question paper structure is approved and will come into force w.e.f. academic year 2017-18.
2. The syllabus for skill enhancement course (modules) for III & IV semester is approved along with structure of question paper which is as under.
 - a. Semester exams max marks 35
5 questions out of 10 $5 \times 7 = 35$
 - b. Internal exams Max marks 15
Multiple choice questions $15 \times 1 = 15$


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MINUTES OF BOS MEETING

The BOS meeting is convened on 10.09.2018 in the department of B.Com Computer Applications under the Chairmanship of Sri Dubba Rajam, in the presence of Dr.N.Jyothi BOS chairperson and Dr.G.Rambabu, chairman BOS, department of commerce, Telangana University

The syllabus for V & VI has been approved after discussing the following issues.

1. The syllabus and question paper pattern has been approved.
2. Skill enhancement for V & VI semester are respectively are regulations of Insurance Business and E-Banking and E- Insurance.
3. Indian Economy and sectors of Economy with 2 credits each are approved for V & VI semesters.
4. The question part for SEC will be 50marks 35 semester exams and 15 internal exam
5. The structure of the other question paper will be as follows

Semester Exam	70 marks
Internal exam	30 marks
(20+5+5) Total	100 marks

V & VI semester Practical exam 50 marks (20+20+10)

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DEPARTMENT OF COMMERCE & BUSINESS ADMINISTRATION**

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MINUTES OF BOS MEETING

The BOS meeting is convened on 20.09.2019 in the department of B.Com Computer Applications under the Chairmanship of Sri Dubba Rajam, in the presence of Dr.N.Jyothi BOS chairperson and Dr.G.Rambabu, chairman BOS, department of commerce, Telangana University.


The syllabus for I & II has been approved after discussing the following issues.

1. The syllabus and question paper pattern has been approved.
2. Environmental science and Basic Computer skills papers were approved as AECC
3. The structure of the question paper will be as follows

Semester exams	70marks
Internal exams	30marks
Total	100marks

I & II semester practical exam 50 marks for computer papers only.


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DEPARTMENT OF COMMERCE & BUSINESS ADMINISTRATION**

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MINUTES OF BOS MEETING


The BOS meeting is convened on 08.12.2020 in the department of B.Com Computer Applications under the Chairmanship of Dr.E.Laxmi Narayana, in the presence of Dr.N.Jyothi BOS chairperson and Dr.G.Rambabu, chairman BOS, department of commerce, Telangana University.


The syllabus for I & II semester of B.Com (Taxation) ,B.Com (Business Analytics) and III & IV semester of B.Com Computer application has been approved after discussing the following issues.

1. The syllabus and question paper pattern has been approved
2. The structure of the question paper will be as follows

Semester exams	70marks
Internal exams	30marks
Total	100marks

III & IV semester practical exam 50 marks for computer paper only.


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MINUTES OF BOS MEETING

The BOS meeting is convened on 21.11.2021 in the department of B.Com Computer Applications under the Chairmanship of Dr.E.Laxmi Narayana, in the presence of Dr.S.Suresh BOS chairperson and Dr.G.Rambabu, chairman BOS, department of commerce, Telangana University.

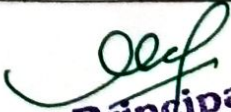
The syllabus for III & IV semester of B.Com (Taxation), B.Com (Business Analytics) and V & VI semester of B.Com Computer application has been approved after discussing the following issues.

1. The syllabus and question paper pattern has been approved
2. The syllabus in V semester of B.Com Computer Applications in Computerized Accounting and Management information system subjects small changes have been made with a 10% and 5% of changes and the same details given below.

Syllabus changes in the Semester V & VI (w.e.f. 2021-22)

Sl.No.	Semester	Subject	Topics Deleted	Topics Added	% of Change	Justification
1	V	Computerized Accounting	UNIT IV: ACCOUNTS RECEIVABLE AND PAYABLE MANAGEMENT: Maintaining Bill-wise Details- Activation of Maintain Bill- wise Details Feature-New Reference-Against	Unit IV: Technological Advantage of Tally ERP: Tally Vault, Security Control, Tally Audit, Backup and Restore, Split Company data, Export and Import of data,	10%	UNIT IV: ACCOUNTS RECEIVABLE AND PAYABLE MANAGEMENT: Maintaining Bill-wise Details- Activation of Maintain Bill-wise Details Feature-New Reference-Against Reference-


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			Reference- Advance-On Account- Stock Category Report	ODBC connectivity, Web Enabled, Print preview and online help, printing of reports and cheques.		Advance-On Account-Stock Category Report.
2	V	Management Information Systems	Nil	Unit-II Networks Network functions ,components of a networks, Networks structure	5%	To know the networks concepts along with information systems

3. The structure of question paper pattern is as follows

Semester exams	70marks
Internal exams	30marks
Total	100marks

Practical exam 50 marks for computer paper and Business Analytics paper only


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DEPARTMENT OF COMMERCE & BUSINESS ADMINISTRATION**



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MINUTES OF BOS MEETING

The BOS meeting is convened on 20.09.2019 at 12.30 P.M. in the department of Business administration under the chairmanship of principal Sri.R.Dubba RAjam garu in the presence of Dr.N.Jyothi, Chairman BOS Department of commerce & Business Administration GGC(A) and Dr. Ch.Anjaneyulu chairman, BOS department of Business Administration Telangana University Nizamabad.

The syllabus for i & ii has been approved after discussing the following issues.

- The syllabus and question paper pattern has been approved
- Skill enhancement for i & ii semester are respectively are personality development and Business correspondence and communication.
- Environment science for i semester and basic computer skill for ii year papers were approved.
- The question paper for SEC will be 50 marks 35 marks semestser exam an 15 mark for internal
- The structure of the other question paprs will be as follows

Semeter exam	70 marks
Internal exam	30 marks
Total	100marks


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DEPARTMENT OF COMMERCE & BUSINESS ADMINISTRATION**

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MINUTES OF BOS MEETING

The BOS meeting is convened on 08.12.2020 at 12.30 P.M. in the department of Business administration under the chairmanship of principal Dr.E.Laxmi Narayana garu in the presence of Dr.N.Jyothi, Chairman BOS Department of commerce & Business Administration GGC(A) and Dr. Ch.Anjaneyulu chairman, BOS department of Business Administration Telangana University Nizamabad.


The syllabus for iii & iv has been approved after discussing the following issues.

1. The syllabus and question paper pattern has been approved
2. The structure of the question paper will be as follows

Semester exams	70marks
Internal Assessment	30marks
Total	100marks

iii & iv semester practical exam 50 marks for computer paper only.


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**GIRRAJ GOVERNMENT COLLEGE (A), NIZAMABAD
DEPARTMENT OF COMMERCE & BUSINESS ADMINISTRATION**

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MINUTES OF BOS MEETING


The BOS meeting is convened on 29.12.2021 at 12.30 P.M. in the department of Business administration under the chairmanship of principal Dr.E.Laxmi Narayana garu in the presence of Dr.S.Suresh, Chairman BOS Department of commerce & Business Administration GGC(A) and Dr. G.Vani chairman, BOS department of Business Administration Telangana University Nizamabad

The syllabus for v & vi semester has been approved after discussing the following issues.

1. The syllabus and question paper pattern has been approved
2. The syllabus in vth semester CRM subject small change have been made with 10% variation the details given below

Syllabus changes in the Semester V & VI (w.e.f. 2021-22)

Sl.No.	Semester	Subject	Topics Deleted	Topics Added	% of Change	Justification
1	V	CRM	Information Technology Tools in CRM, Road Map (RM).	Data mining techniques for CRM Model of CRM – G-Spot model, OEL's model	10%	1. Data mining techniques for CRM – Data mining techniques helps the business in finding and selecting relevant information that are used to view the customer life cycle. – This topic can enable the students to understand the


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						<p>different software applications that are used to collect and target the customer information which is most significant for the business world.</p> <p>2. Model of CRM – G-Spot model, KOEL's model – These models helps the students to understand and evaluate the different strategies of companies to attract and retaining the customers. (Use of different software applications)</p>
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3. The structure of the question paper will be as follows

Semester examination	70marks
Internal examination	30marks
Total	100marks

V & VI semester practical exam 50 marks for computer papers only.



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GIRRAJ GOVERNMENT COLLEGE (A), Nizamabad
Department of Commerce B.Com (CA)
Syllabus changes in the Semester V & VI (w.e.f. 2021-22)

Sl.No	Semester	Subject	Topics Deleted	Topics Added	% of Change	Justification
1	V	Computerized Accounting	UNIT IV: ACCOUNTS RECEIVABLE AND PAYABLE MANAGEMENT : Maintaining Bill-wise Details- Activation of Maintain Bill-wise Details Feature-New Reference-Against Reference-Advance-On Account-Stock Category Report	Unit IV: TECHNOLOGICAL ADVANTAGE OF TALLY ERP: Tally Vault, Security Control, Tally Audit, Backup and Restore, Split Company data, Export and Import of data, ODBC connectivity, Web Enabled, Print preview and online help, printing of reports and cheques.	10%	UNIT IV: ACCOUNTS RECEIVABLE AND PAYABLE MANAGEMENT : Maintaining Bill-wise Details- Activation of Maintain Bill-wise Details Feature-New Reference-Against Reference-Advance-On Account-Stock Category Report.
2	V	Management Information Systems	Nil	Unit-II Networks Network functions ,components of a networks, Networks structure	5%	To know the networks concepts along with information systems


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GIRRAJ GOVERNMENT COLLEGE (A), Nizamabad
Department of Business Administration (B.B.A.)
Syllabus changes in the Semester V & VI (w.e.f. 2021-22)

Sl.No.	Semester	Subject	Topics Deleted	Topics Added	% of Change	Justification
1	V	CRM	Information Technology Tools in CRM, Road Map (RM).	Data mining techniques for CRM Model of CRM – G-Spot model, OEL's model	10%	<ol style="list-style-type: none">1. Data mining techniques for CRM – Data mining techniques helps the business in finding and selecting relevant information that are used to view the customer life cycle. – This topic can enable the students to understand the different software applications that are used to collect and target the customer information which is most significant for the business world.2. Model of CRM – G-Spot model, KOEL's model – These models helps the students to understand and evaluate the different strategies of companies to attract and retaining the customers. (Use of different software applications)


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Proceedings of the Principal (FAC), Girraj Govt. College (A), Nizamabad.*(Re-Accredited by NAAC with "B")*

Present: Dr. E. Laxminarayana, M.A, Ph.DPrincipal (FAC)

Rc. No. /GGC-NZB/Eco-BOS/2021-22, Date: 17.11.2021**Sub:** Reconstitution of Board of Studies Members for **Dept. of Commerce (Computer Application)** for the tenure of Two Years from the academic year 2021-22 – Orders – Issued.

ORDER:Sanction is accorded for reconstitution of Board of Studies Members for **Dept. of Commerce(Computer Application)** with the following members for the tenure of Three Years from the academic year 2021-22.

Sl.No.	Name & Designation of the Member	Designation
1	Dr. S.Suresh Head, Dept. of Commerce, Girraj Govt. College (A), Nizamabad.	Chairperson
2	Dr. G.Rambabu BOS Chairperson, Dept. of Commerce, Telangana University	University Nominee
3	Dr. V.Bikshapathi Assistant Professor, SRR Govt. Arts & Science College, Karimnagar	Subject Expert - I
4	Raghu Ganapathi Assistant Professor, Government Degree College, Nirmal	Subject Expert - II
5	Sri Vinod Kumar Chartered Accountant, Nizamabad	Member - Professional
6	P.V.V. Satya Vara Prasad Assistant Professor	Member - Faculty
7	Dr. N. Jyothi Assistant Professor	Member - Faculty
8	K Ranjitha Assistant Professor	Member - Faculty
9	Dr.G.Linganna Assistant Professor	Member - Faculty
10	Dr. B. Sumalatha Assistant Professor	Member - Faculty
11	R Harika Meritorious P.G. Students	Member-Alumni

Copy submitted to:

1. The Registrar, TU, Nizamabad.

Copy to:


2. The Coordinator Autonomy & UGC, GGC (A) Nizamabad.
3. The Controller of Examinations, GGC (A), Nizamabad.
4. All the members of BOS.

PRINCIPALSigned by Dr.e Laxmi
Narayana

Date: 18-11-2021 17:04:02

Reason: Approved


Chairman BOS
Dept. of Commerce & Business Administration
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Proceedings of the Principal (FAC), Girraj Govt. College (A), Nizamabad.*(Re-Accredited by NAAC with "B")*

Present: Dr. E. Laxminarayana, M.A, Ph.D Principal (FAC)

Rc. No. /GGC-NZB/Eco-BOS/2021-22 Date: :17.11.2021

Sub: Reconstitution of Board of Studies Members for **Dept. of Business Administration** for the tenure of Two Years from the academic year 2021-22 – Orders – Issued.

ORDER:

Sanction is accorded for reconstitution of Board of Studies Members for **Dept. of Business Administration** with the following members for the tenure of Three Years from the academic year 2021-22.

Sl. No.	Name & Designation of the Member	Designation
1	Dr. S.Suresh Head, Dept. of Commerce & Business Management, Girraj Govt. College (A), Nizamabad.	Chairperson
2	Dr. Dr. G.Vani BOS Chairperson, Department of Business Management, Telangana University	University Nominee
3	Dr. V.Bikshapathi Assistant Professor, SRR Govt. Arts & Science College, Karimnagar	Subject Expert - I
4	Dr. A Satish Kumar Assistant Professor, SRR Govt. Arts & Science College, Karimnagar	Subject Expert - II
5	Sri AmanKedia Director, M K Papers, Nizamabad	Member - Industrialist
6	P.V.V. Satya Vara Prasad Assistant Professor	Member - Faculty
7	Dr. N. Jyothi Assistant Professor	Member - Faculty
8	K Ranjitha Assistant Professor	Member - Faculty
9	Dr. G.Linganna Assistant Professor	Member - Faculty
10	Dr. B. Sumalatha Assistant Professor	Member - Faculty

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PRINCIPAL

Signed by Dr.e Laxmi
Narayana

Date: 18-11-2021 17:06:48

Reason: Approved

Submitted to:
The Registrar, TU, Nizamabad.

Copy to:

- The Coordinator Autonomy & UGC, GGC (A) Nizamabad.
- The Controller of Examinations, GGC (A), Nizamabad.
- All the members of BOS.