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Commissionerate of Collegiate Education Government of Telangana

ACADEMIC CALENDAR - 2018-19

Commissioner: Sri Navin Mittal, I.A.S.

CCE Website: http://ccets.cgg.gov.in

No.	Name	Designation	Mobile
1	Dr C Manjulatha	Joint Director (FAC)	7660020744
2.	Dr B Darjan	RJDCE, Warangal	9948121726
3.	Sri B Swamy	Deputy Director	9848784975
4.	Dr P Bala Bhaskar	Academic Guidance Officer (I/C)	9848784977
5.	Sri Y V Chakravarthy	Assistant Director	9848553617
6.	Smt P Padmalatha	Assistant Director	9848784975
7.	Smt P Gayathri	Assistant Director	9848556317
8.	Ms Kumari L K Durgamba	Accounts Officer	8309008328
9.	Dr Soundarya Joseph	Project Officer, RUSA	9963309396
10.	Dr J Neeraja	Academic Officer	7660020730
11.	Sri Gajendra Babu PGK	Academic Officer	7660020740
12.	Dr K Usha Rani	Academic Officer	7660020733
13.	Sri M Satyanarayana	Academic Officer	7660020711
14.	Dr M Sundara Murthy	Academic Officer	7660020710
15.	Smt E Swarna Latha	Academic Officer	7660020750
16.	Dr M Nancy Serena	Academic Officer	7660020720

e-mail IDs

No.	Initiative	e-mail ID
1.	CCE	commissioner.tgce@gmail.com
2.	AGO	ago.ccets@gmail.com
3.	IT Wing	cslabs.tgce@gmail.com
4.	TSKC	tskcac@gmail.com
5.	NAAC	naac.tgce@gmail.com
6.	Academic Audit	academicaudit.tgce@gmail.com
7.	Trainings	rcoc.tgce@gmail.com
8.	RUSA	rusa.tgce@gmail.com
9.	Data collection -	datacollection.tgce@gmail.com
10.	T-SAT- Nipuna	manatv.tgce@gmail.com
11.	Plan & Non Plan Section	pnp.cce.ts@gmail.com

Online Admission Website: dost.cgg.gov.in

June 2018

Month & Date	Activity	Description				
2 nd	Telangana State Formation Day	Celebration in Colleges				
5 th	World Environment Day	Conduct of activities to create awareness among students on environment				
14 th	World Blood Donor Day	Red Ribbon Clubs shall conduct activities to promote awareness among students and parents				
21st	International Yoga Day	Celebration of Yoga day in Colleges				
	Result Analysis	College Level & Department Wise Result analysis and submission to O/o CCE.				
I Week	Preparation of Semester Curricular Plan (Lecturer-wise)	Preparation of Lecturer-wise Semester Curricular Plan incorporating curricular, concurricular and extra-curricular activities and per formats provided. Preparation of NCC/NSS/others Annual Action Plan.				
	College Level Review Meeting by Principal	Review of Department wise Annual Curricular Plans - share & discuss innovative teaching learning techniques etc.				
	Commencement of classes for II & III year students	Semester Curricular Plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes				
	DRC Meeting by ID College Principals	Review of all colleges in the district by ID College Principals – Finalization of Annual DRC activities plan.				
II week	Review Meeting by RJDCE	Review of all colleges				
II WEEK	Sports & Games	Maintenance of tracks and sports equipment, laying of new tracks & courts and purchase of sports material				
	DCEDRC	First meeting of DCEDRC				
III Week	Anti-Ragging campaign	Organizing Anti Ragging Campaign in the college premises				
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.				

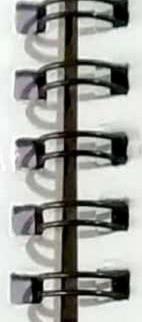


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II-III Week	Health and Nutrition	Awareness programme on General Health, Hygiene and Nutrition by inviting Doctors or Medical Officers				
III Week	T-SAT- Nipuna	One day Workshop and topic selection for preparation of the annual T-SAT Nipuna Schedule for 2018-19				
June	Quality Enhancement Initiative NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes.				

July 2018

Month & Date	Activity	Description				
2 nd		Commencement of 1 Year Class Work				
5 th		Setting a Goal and Plan of Action				
15 th	TSKC	Awareness Programme for I year students on TSKC Curriculum, MOOCs, Certificate Courses.				
12 th	Telangana Ku Harithaharam	Organizing planting programme in consultation with District authorities				
	Review Meetings at different Levels and Student Progression	Review of Academic, Administrative and financial aspects and Recording Student progression				
1 1	IQAC- 2018-19	IQAC - Preparation of Institutional Plan				
I week	Student Representatives meeting	Nomination of select students on committees like Academic, Sports, Cultural, literary, etc.				
	CBCS	Orientation for I year students on CBCS and College activities, Facilities, Certificate/Add-On Courses etc.				
	Commencement of Student- Centric activities	Classroom Seminars, Study Projects, Field Trips and Competitions etc.,				
II Week	Harivillu	Meeting of all clubs and preparation of action plan for 2018-19 and enrolment of students into different clubs. Inviting proposals from Colleges/Universities				
	State Teacher Awards					
	Extension Activities & College Social Responsibility Cell	Enrolment of students into NCC/ NSS Organizing related activities				
5 th of July	Staff Council meeting	Meeting of the Principal with HoDs to review previous month's activities and plan for current month's activities				
1st of every month	Staff Meeting	Staff Meeting with the Principal of the College				
3rd Saturday	Academic Audit	Conduct of academic audit in Colleges.				
4 th Saturday	Swachha Bharath	Cleaning of College Premises including rooftops, terraces, overhead tanks & sumps.				
July	Academic Records	Verification of academic records.				
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.				

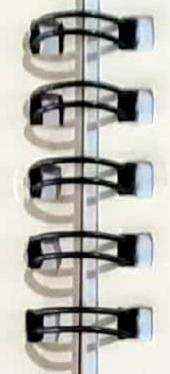


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9 th July	T-SAT Nipuna	Commencement of T-SAT Nipuna Live Telecast
II Week	Health and Nutrition	Blood grouping and Haemoglobin test to identify anemic students. BMI Check, distribution of Health cards and awareness programme on <i>Anaemia</i> .
3 rd Saturday	T-SAT Nipuna Special Live Telecast	Dial the Doctor/ Nutritionist
II Week	State Level Review Meeting	Video Conference/ Meeting – CCE with JD, RJDCE & Principals
July	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation.

August 2018

Date	Activity	Description
15 th	Independence Day celebrations	Conduct of related activities at college level. Presentation of awards to District toppers (subject wise) of academic year 2017-18
26 th	Women's Equality Day	Conduct of related activities by ICC
29 th	Telugu Bhasha Dinotsavam	Conduct of various activities like debates, group discussions, essay writing etc.
l week	DRC IQAC	II Meeting
	Review Meetings at different Levels	Meeting of IQAC Executive Body Review of Academic, Administrative and financial aspects
I & II week	Internal Assessment - I	Conduct of examinations and recording of marks as per the proforma
	Harivillu	Meeting of all clubs - Review and progress
	Add-On Courses	Organizing Two-Day workshop for students by each Department.
	Field/Industry visit	Organizing field/ industrial visits for students
III Week	Consumer awareness programmes	Intercollegiate / Interdepartmental activities
	Career Counseling programmes	Display of notifications on Notice Boards, Magazine & providing guidance for application
5 th of August	Staff Council Meeting	Meeting with the Heads of various Departments to review previous month's activities and plan for current month's activities.
1st of every month	Staff Meeting	Staff Meeting with the Principal
4 th Saturday	Swachha Bharath	Cleaning of college premises including rooftops, terraces, overhead tanks & sumps.
	Telangana ku Haritaharam	Organizing related activities to increase the Green cover in consultation with District authorities
August	Ecofest	Organizing activities related to Environment protection like Water Management, Waste Management etc. Display of student projects and conduct of competitions
	Jignasa- Student Study Projects	Topic Selection and allotment of Study Projects
	ICC	Training to all girl students in Unarmed Combat Techniques
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.



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1 Week	State Level Review Meeting	Video Conference/ Meeting - CCE with JD,RJDCE & Principals			
II week	Yuvatarangam- 2018	Meeting with State Level/ Cluster level Coordinators			
II Week	Health and Nutrition	Administering Deworming tablets and providing medical insurance to students.			
3 rd Saturday	T-SAT- Nipuna Special Live Telecast	Environment Protection.			

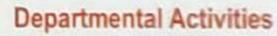


September 2018

Date	Activity	Description		
5 th	Teachers' Day	Celebration of Teachers' Day		
8 th	International Literacy Day	Organizing Inter/Intra College Literary Fest		
22 nd	Hindi Divas celebrations	Conduct of various activities like debates, group discussions, essay writing etc.		
24 th	NSS Day	NSS activities		
	DRC	III Meeting - Review of activities		
l week	Extension & Outreach activities	Organizing Guest lectures / Field visits/ social/community development activities etc.		
	IQAC	IQAC Meeting with all the departments		
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects		
II Week	CPDC meeting	Meeting of College CPDC to review and discuss various matters		
II week	Student evaluation of Teacher performance	 Collection of student feedback on every teacher by IQAC Analysis & Action taken by Principal 		
	Harivillu	Meeting of all clubs - Review and progress		
	Student centric activities	Class room seminars, Study Projects and competitions etc., Remedial Instruction		
Last Week	College Social Responsibilities Cell	Organizing related activities		
5 th of September	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities		
I Saturday	Parent -Teacher Meeting	Teachers meet the Parents to discuss the performance of the ward		
1st of every month	Staff Meeting	Staff Meeting with the Principals		
3rd Saturday	Swachha Bharath	Cleaning of college premises including rooftops, terraces, overhead tanks & sumps		
0 ()	Telangana ku Haritaharam	Maintenance of Plants		
September	Yuvatarangam 2018	College Level – Sports & Games and Cultural and Literary competitions		
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.		







	Depai	unental Activities		
1st Week	State Level Review Meeting	Video Conference/ Meeting – CCE with JD, RJDCE & Principals		
1st Week Health and Nutrition		Celebration of National Nutritional Week- organizing food festivals and awareness programmes on the Nutritional value of food		
3rd Saturday T-SAT Nipuna Special Live Telecast State Teacher Awards		Special Live Telecast – Dial your CCE		
		Presentation of Best Teacher Awards on Teachers' Day		
September	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation.		

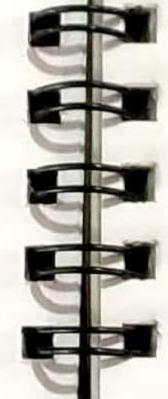


Date	Activity	Description
2 nd	Gandhi Jayanthi & Lal Bahadur Shastri Jayanti	Celebration in Colleges
10 th	TSKC	Timelines & other details of various PG Entrances and Competitive Examinations - A PPT presentation to III year Students.
31st	National Integration Day	Conduct of related activities
l Week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
III Waala	Harivillu	Meeting of all clubs - Review and progress Conduct of Science/Arts/Commerce Fest.
III Week	Jignasa	Project Presentation at College level- Selection of best Projects.
5 th of October	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
1st of every month	Staff Meeting	Staff Meeting with the Principals
3 rd Saturday	Swachha Bharath	Cleaning of College Premises including rooftops, terrace, overhead tanks & sumps
	Internal Assessment	Conduct of examinations and recording of marks as per the proforma
October	DCEDRC	2 nd Meeting of DCEDRC
	Telangana ku Haritaharam	Maintenance of Plants
Every	Student Seminars	Conduct of student seminars and guizzes.

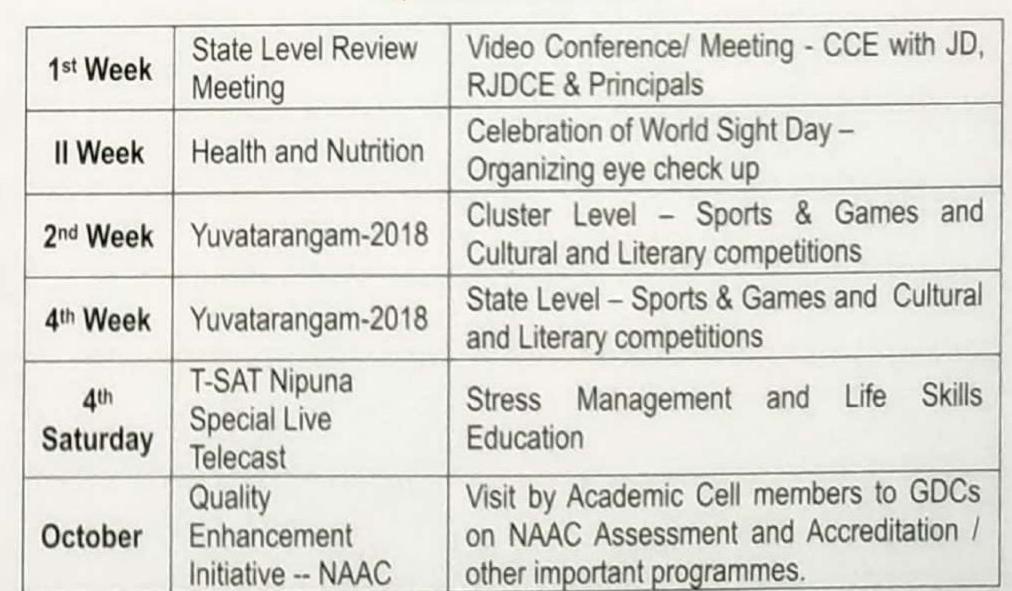
Conduct of student seminars and quizzes.

Student Seminars

Saturday

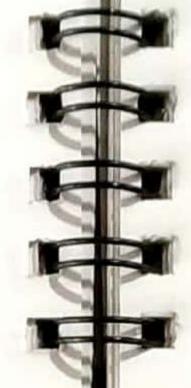


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Date	Activity	Description		
11 th	National Education day	Conduct of related activities		
14 th	Pandit Jawahar Lal Nehru Birthday	Conduct of related activities		
14th -20th	National Library Week	1.Organizing programmes to inculcate reading habits 2.Assignments to encourage students to visit libraries and use the resources to the maximum extent		
	IQAC	IQAC Meeting with all the departments		
I Wash	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects		
I Week	TSKC	Conducting coaching classes for students to prepare for Ed CET/ PGCET/Competitive Examinations etc.		
Last Week	DRC	IV Meeting		
5 th of November	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities		
1st of every month	Staff Meeting	Staff Meeting with the Principals		
4 th Saturday	Swachha Bharath	Cleaning of College Premises including rooftops, terraces, overhead tanks & sumps		
November	CBCS	1st Semester Practical & Theory Examinations		
	Telangana ku Haritaharam	Maintenance of Plants		
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.		



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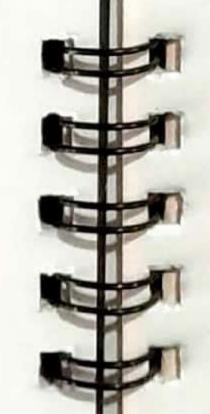
I week	State Level Review Meeting	Video Conference/ Meeting – CCE with JD, RJDCE & Principals		
	Yuvatarangam- 2018	Grand Finale		
II Week Health and Nutrition		Awareness Programme on <i>Diabetes</i> or the occasion of World Diabetes Day		
3rd T-SAT Nipuna Special Live Telecast		Methods/Strategies/Best Practices adopted by colleges		
November Quality Enhancement Initiative – NAAC		Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes.		

December 2018

Date	Activity	Description			
1st	AIDS day	Red Ribbon Clubs conduct AID awareness programmes in collaboration with District officials			
10 th	Human Rights Day	Conduct of related activities			
24 th	National Consumer Day	Competitions & Awareness Programmes			
	Communal Harmony/ College Social Responsibility Week	Conduct of related activities etc.			
Lunale	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects			
I week	IQAC	Meeting of IQAC Executive Body			
	TSKC	Conducting coaching classes for students to prepare for Ed CET/ PGCET/Competitive Examinations etc-III year			
5 th of December	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month activities and plan for current month activities			
1st of every month	Staff Meeting	Staff Meeting with the Principals			
III Saturday	Swachha Bharath	Cleaning of College premises including rooftops, terrace, overhead tanks & sumps			
	CBCS	Commencement of II,IV & VI Semester classes			
December	DCEDRC	3rd Meeting of DCEDRC			
	Telangana ku Haritaharam	Maintenance of Plants			
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.			
	Departme	ental Activities			
l Week	State Level Review Meeting	Video Conference/ Meeting – CCE with JD, RJDCE & Principals			
l Week	Health and Nutrition	Awareness programme on AIDS and organizing AIDS rally.			
3 rd Saturday	T-SAT Nipuna Special Live Telecast	Preparation for Competitive Examinations: Tips and strategies			
December	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes.			

December 2018

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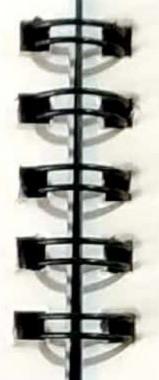
Date	Activity	Description			
12 th	National Youth day	Celebration of the day			
25 th	National Voters day	Organize awareness programmes to sensitize students on exercising their franchise			
26 th	Republic day	Celebration of Republic Day			
l week	IQAC	IQAC Meeting with all the departments			
5 th of January	Staff Council Meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities			
I & II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects			
II Week	Jignasa- Study Projects	State Level Presentation of study Projects by students.			
1st of every month	Staff Meeting	Staff Meeting with the Principals			
IV Week	Jignasa – Study Projects	Prize Distribution programme			
4 th Saturday	Swachha Bharath	Cleaning of College premises including rooftops, terrace, overhead tanks sumps			
	Internal Assessment -I	Conduct of examinations and recording of marks as per the proforma			
January	TSKC	 Personality Development Conducting coaching classes for students to prepare for Ed.CET/ PGCET/Competitive examinations etc. 			
	Telangana ku Harithaharam	Maintenance of Plants			
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.			
	Departm	nental Activities			
l Week	State Level Review Meeting	Video Conference/ Meeting - CCE with JD, RJDCE & Principals			
III Week	Health and Nutrition	Haemoglobin test and invited lecture on Menstrual Hygiene for Girls.			
3rd Saturday	T-SAT- Nipuna Live Telecast	Focus on Examination Preparation and Study opportunities in Higher Education			
Last Week	Review Meeting with all Academic Advisers	To review the Academic Audit conducted			
January	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes			



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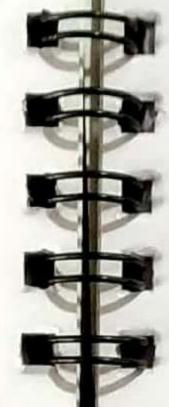
Date	Activity	Description	
21st	Antarjaatiya Matru Bhasha Dinotsavam	Celebrating the Day	
l Week	CPDC meeting	Meeting of College CPDC to review and discuss various matters	
	IQAC	IQAC Meeting with all the departments	
II Week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects	
II Week	Performance improvement activities	Revision and Remedial classes for students	
5 th of February	Staff Council meeting	Meeting with Heads of Departments to review previous month's activities and plan for current month's activities	
1st of every month	Staff Meeting	Staff Meeting with the Principals	
III Saturday	Parent - Teacher Meeting	Teachers meet the Parents to discuss the performance of the ward	
February	Telangana ku Haritaharam	Maintenance of Plants	
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.	
	Depart	mental Activities	
l Week	State Level Review Meeting	Video Conference/ Meeting - CCE with JD, RJDCE & Principals	
III Week	Health and Nutrition	World Cancer Day- Awareness programme on the <i>Prevention and Cure of Cancer</i> .	
February	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes	



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Date	Activity	Description				
8 th	International Women's Day	Conduct of various activities competitions for students & staff				
I Week	Budget	Submission of all bills to DTO Preparation of Financial plan for 2018-19: Preparation of details of income through different sources, expenditure and other requirements etc. Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, RUSA, State Govt. etc. Sending proposals to O/o CCE for budget requirement for 2019-20				
	IQAC	IQAC Meeting with all the departments				
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects				
Last Week	Stock Verification	Stock verification of Laboratories and Libraries.				
5 th of March	Staff Council meeting	Meeting with Heads of departments to review previous month's activities and plan for current month's activities				
1st of every month	Staff Meeting	Staff Meeting with the Principals				
	Internal Assessment -II	Conduct of examinations and recording of marks as per the proforma				
March	DCEDRC	4th Meeting of DCEDRC				
	Telangana ku Harithaharam	Maintenance of Plants				
	Depart	tmental Activities				
l Week	State Level Review Meeting	Video Conference/ Meeting - CCE with JD, RJDCE & Principals				
II Week	Health and Nutrition	Awareness Programme on drug abuse by organizing rallies and lectures. Celebration of World Oral Health Day by organizing dental check up in Colleges.				
March	Quality Enhancement Initiative NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes.				

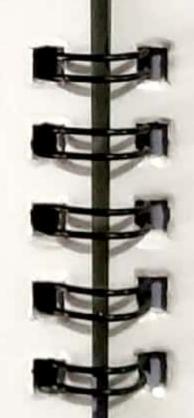


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Date	Activity	Description			
5 th	Babu Jagjivan Ram's birthday	Celebrating the day			
14 th	Dr. B.R. Ambedkar's birthday	Celebrating the day			
	Preparation of Annual Academic Performance Report	Prepare of college Annual Academic Performance Report (AAPR) and submit soft copy to O/o CCE			
I week	IQAC	Preparation of IQAC report, upload to college website and submission of softcopy to naac.tgce@gmail.com			
	Preparation of college Annual Academic Plan for 2019-20.	Preparation of draft college Annual Academic Plan for 2019-20.			
	Preparation of DRC Annual Activity plan for 2019-20	Preparation of DRC Annual activity plan for 2019-20			
5th of April	Staff Council meeting	Meeting with Heads of departments to review previous month's activities and plan for current month's activities			
April	TSKC	Conducting coaching classes for students to prepare for EdCET/ PGCET/Competitive examinations etc.			
	Telangana ku Haritaharam	Maintenance of Plants			
	CBCS	I, III, & V Semester Examinations			
	Department	al Activities			
l Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals			
I Week	Health and Nutrition	Celebration of World Health Day			
April	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes			

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Month & Date	Activity	Description				
1st Publicity Campaign		 Release of College Brochure by District Collector Campaigning through brochures, flexis, scrolling in local TV, door to door canvassing for online admissions etc. 				
May	Students' Help Desk	Establishment of a Students' Help Desk in the College and online registration of students to various courses to be taken up				
	Telangana ku Haritaharam	Maintenance of Plants				
	Depar	tmental Activities				
May	State Level Review Meeting	Meeting/Video Conference - CCE with JD, RJDCE & Principals - Review on Admissions				



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