



**GOVERNMENT DEGREE COLLEGE, ETURNAGARAM**  
**MULUG DISTRICT – 506165**  
*ACCREDITED WITH 'B' GRADE BY NAAC*

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**ACADEMIC CALENDER (2015 -16)**

<b>Month &amp; Date</b>	<b>Activity</b>	<b>Description</b>
May 1 <sup>st</sup>	Publicity Campaign for enrolment of students in colleges	* Release of College Broacher by Dist. Collector * Campaigning through Broachers, Flexes, Scrolling in Local TV, Door to door canvassing etc.
	JKC	Commencement of JKC Summer Batch training
May	Student Help Desk	Establishment of Student Help Desk in the College and Online Registration of Students to Various Courses to be taken up
	CBCS	One vday workshop to faculty on Implementation of CBCS from 2015-16 academic year
<b>DEPARTMENTAL ACTIVITIES</b>		
4 <sup>th</sup> May	State Level Review Meeting	Video Conference – CCE with RJDCE & Principals – Review on Admissions

## JUNE 2015

Month & Date	Activity	Description
1 <sup>st</sup>	JKC	Commencement of JKC I batch training
2 <sup>nd</sup>	Telangana State Formation Day	Celebration from 1 <sup>st</sup> to 6 <sup>th</sup> June
5 <sup>th</sup>	World Environment Day & Telengana Haritaharam	Conduct of Activities to create awareness among students on environment. Planning & Organizing plantation program in consultation with District authorities
14 <sup>th</sup>	World Blood Donor Day	Red Ribbon Clubs shall conduct activities to promote awareness among students and parents
15 <sup>th</sup>	Job Mela	Job Mela to be Organized at all ID colleges
I Week	Preparation of Institutional Plan for the Academic Year 2015-16	Preparation of Institutional Plan by incorporating all the activites given in CCE Academic Calendar (2015-16) & College Annual Academic Performance Report (AAPR) 2014-15
	Preparation of Annual curricular plan(Lecturer wise)	Preparation of Dept wise/Lecturer wise Annual Curricular plan Incorporating Curricular, Co-Curricular and Extra-Curricular Activities. Preparation of NCC/NSS/College Social responsibility Cell & Others Annual Action Plan
	Student Admissions	Commencement of Admissions as per respective university norms.
	College Level Review Meeting by Principal	Review of Department wise Annual Curricular Plans- share & discuss innovative teaching learning techniques etc.
	IQAC	IQAC Meeting with all the departments
II Week	District Level Review Meeting by ID College Principal	Review of all GDCs in the district by ID College Principal_ Finalization of Annual DRC activities plan.
	Review Meeting by RJDCE	Review of all colleges under jurisdiction through ID Principals
	Commencement of Classes for II & III year Students	Annual Curricular Plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes
	Result analysis	College Level, Department wise & Lecturer wise Progressive Result analysis and submission to O/o CCE. Planning for Remedial teaching.
IV Saturday	Swachhbharath – Swachha Telengana & Hobby Day	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps Exhibition of literacy works like Poetry, Short stories, news reports collect
June	DCEDRC	First Meeting of DCEDRC

**DEPARTMENTAL ACTIVITIES**

I Thursday	State Level Review Meeting	Video Conference/Meeting - CCE with RJDCE & Principal
I Week	State teacher Awards	Inviting proposals from colleges/universities
II Week	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation
III Week	MANA TV presenters Selection & training	Identification of MANA TV presenters, Training at SAPNET studios
IV Week	MANA TV Topic Selection Workshop	To prepare the Annual MANA TV Schedule for 2015-16

## JULY 2015

<b>Month &amp; Date</b>	<b>Activity</b>	<b>Description</b>
1 <sup>st</sup>	CBCS	Commencement of 1 <sup>st</sup> Semester to I year students
15 <sup>th</sup>	Job Mela	Job Mela to be organized at all ID colleges
I Week	Orientation for First year students	College activities, Facilities, Certificate/Add on Courses etc. Identification of Teacher counselors to each class and display the list
	Anti-Ragging campaign	Organizing Anti Ragging Campaign in the college premises.
	IQAC	Meeting of IQAC Executive Body
I & II Week	1. Review Meetings at different Levels 2. Student Progression	Review of Academic, Administrative and financial aspects Recording Student progression
II Week	Student Representatives meeting	Nomination of select students on committees like Academic, Sports, Cultural, Literacy, etc.
	Commencement of Student centric activities	Class room seminars, Study Projects, Field trips and competitions etc.,
III Week	Medical Camp	Medical camp in collaboration with District Health Officials
	Extension Activities & College Social Responsibility Cell	Enrolment of students into NCC/NSS/Sports/Cultural etc. Organizing related activities
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	Swachha Bharath – Swachha Telangana & Hobby Day	- Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps - Crafts exhibition by students/Staff
July	Telangana Haritaharam	Organizing Plantation program in consultation with District authorities
	JKC Day	A PPT presentation/Talk/Skit/Seminar to all students (class wise) on Career Prospects by H.R. representative/JKC trainee/Coordinator or Mentor/Guest Lecturers etc.
<b>DEPARTMENTAL ACTIVITIES</b>		
I Thursday	State Level Review Meeting	Video Conference/Meeting - CCE with RJDCE & Principal
I Week	Result Analysis	Consolidation and completion of Result analysis
3 <sup>rd</sup> Saturday	MANA TV Special Live Telecast	Methods/Strategies/Best Practices adopted by colleges to achieve 100% result
Last Week	Academic Audit in Private Aided Colleges	For quality improvement in academic programs of colleges
July	Quality Enhancement Initiative – NAAC	Vist by Academic Cell members to GDCs on NAAC Assessment and Accreditation

## AUGUST 2015

Month & Date	Activity	Description
15 <sup>th</sup>	Independence Day Celebrations Academic Festival 2014-15	Conduct of Related Activities at College Level. Presentation of Awards to toppers in Academics(Subject Wise & Group Wise)
26 <sup>th</sup>	Women's Equal Day	Conduct of Related Activities by ICC
29 <sup>th</sup>	Telugu Bhasha Dinostavam	Conduct of Related Actives.
I Week	DRC	II Meeting
	IQAC	IQAC Meeting with all the departments
I & II Week	Review Meetings at different Levels	Review of Academic, Administrative and Financial Aspects
III Week	Field/Industry Visit	Organizing Field/Industrial Visit to Students
Last Week	I Unit Exams – II & III year Students	Conduct of Examinations and Recording of Marks in the Proforma Provided
	Add-On Courses	2 Day Workshop to Students by each Department
	Consumer Awareness Programmes	Intercollegiate/Interdepartmental Activities
	Career Counseling Programs	Display of Notifications on College Wall Magazine & Guidance for Application
I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of Departments to review previous month's Activities and Plan for Current Month's Activities
III Saturday	Staff Meeting	Meeting of the Principal With Staff
IV Saturday	Swachha Bharath – Swaccha Telangana & Hobby Day	Cleaning of College Premises including Roof taps, Terraces ,Overhead Tanks & Sumps Dance, Music, Dramatics – Street plays, Skits etc., by students/ staff
August	Telangana Ku Haritaharam	Organizing Related Activities tending to Greenery and Gardens in Consultation with District Authorities
	Eco fest	Organizing Activities Related to Environment Protection like Water Management, Waste Management etc., Display of Students Projects and Conduct of Competitions
	ICC	Trains to All Girl Students in Un armed Combat Techniques
<b>DEPARTMENTAL ACTIVITIES</b>		
1 <sup>st</sup> Week	State Level Review Meeting	Video Conference/Meeting – CCE With RJDCE & Principals
3 <sup>rd</sup> Saturday	MANA TV Special Live Telecast	Environment Protection
August	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDC's on NAAC Assessment and Accreditation

## SEPTEMBER 2015

Month & Date	Activity	Description
5 <sup>th</sup>	Teacher's Day	Celebration of Teacher's Day
8 <sup>th</sup>	International Literacy Day	Organizing Inter/Intra College Literary Fest
15 <sup>th</sup>	Job Mela	Job Mela to be organized at all ID colleges
22 <sup>nd</sup>	Hindi Divas Celebrations	Organizing Related Activities
24 <sup>th</sup> Day	NSS Day	NSS Activities
1 <sup>st</sup> Week	DRC	III Meeting: Workshop with UGC Coordinators on Mobilization & Utilization of UGC Funds
	Extension Activies	Organizing Guest Lectures/Field Visits etc.,
	IQAC	IQAC Meeting with all the departments
II Week	Review Meetings at different Levels	Review of Academic, Administrative and Financial Aspects
	CPDC Meeting	Meeting of College CPDC to Review and Discuss various matters
II Week	Teacher Evaluation Process	<ul style="list-style-type: none"> <li>Collection of Student Feedback on Every Teacher by IQAC</li> <li>Analysis and Action Taken by Principal</li> <li>Documentation for Academic Audit</li> </ul>
	Parents Meeting	Teachers Meet the Parents
	Annual Sports, Cultural & Literacy Meet	Organizing annual Sports, Cultural & Literary fest. Conducting competitions
III Week	CBCS	College Level Review on CBCS
Last Week	II Unit Exams - II & III Years Students	Conduct of Examinations and Recording of Marks in the Profarma Provided
	Student Centric Activities	* Classroom Seminars, Study Projects and Competitions etc., * Remedial Instruction
	College Social Responsibility Cell	Organizing Related Activities

I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of Departments
III Saturday	Staff Meeting	Meeting of the Principal with Staff
IV Saturday	Swachha Bharath – Swachha Telengana & Hobby Day	Cleaning of College Premises including Rooftops, Terraces, Overhead Tank & Sumps. Photo, Drawing, Sketching & Painting Exhibition by students/ staff
September	DCEDRC	2 <sup>nd</sup> Meeting of DCEDRC
<b>DEPARTMENTAL ACTIVITIES</b>		
1 <sup>st</sup> Thursday	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
3 <sup>rd</sup> Saturday	MANA TV Special Live telecast	Dial the Doctor/ Nutritionist
I Week	State Teacher Awards	Presentation of Awards to Teachers on Teacher's Day
September	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation

## OCTOBER 2015

<b>Month &amp; Date</b>	<b>Activity</b>	<b>Description</b>
2 <sup>nd</sup>	Gandhi Jayanathi & Lal Bahadur Sastri Jayanathi	Celebrations of Days
31 <sup>st</sup>	National Integration Day	Conduct of Related Activities
1 <sup>st</sup> Week	Review Meetings at different Levels	Review of Academic, Administrative and Financial Aspects
	IQAC Evaluation	<ul style="list-style-type: none"> <li>• IQAC Meeting with all the departments collection, of Student's Feedback on Teachers, Analysis, Submission of Analysis Report to Principal</li> <li>• Action of Principal on Student's Feedback on Teachers.</li> </ul>
	Projects Display Day	Conduct of Science/Arts/Commerce Fest Display of Research, Study projects achievements.
	JKC Day	A PPT Presentation/ Talk/ Skit/ Seminar to all Students (Class Wise) on Career Prospects by H.R Representative/ JKC Trainee, Coordinator or Mentor/Guest Lecturers etc.,
III Week	Bathukamma Festival	Conduct of Related Activities
I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of Departments to review previous month's Activities and plan for current month's Activities
III Saturday	Staff Meeting	Meeting of the Principal With Staff
IV Saturday	Swachh Bharath – Swachh Telangana	Cleaning of College Premises including Rooftops, Terraces, Overhead Tank & Sumps
<b>DEPARTMENTAL ACTIVITIES</b>		
1 <sup>st</sup> Thursday	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
3 <sup>rd</sup> Saturday	MANA TV Special Live Telecast	Study opportunities in Higher Education
October	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation



## NOVEMBER 2015

Month & Date	Activity	Description
11 <sup>th</sup>	National Education Day	Conduct of Related Activities
14 <sup>th</sup>	Pandit Jawaharlal Lal Nehru Birthday/ World Diabetes Day	Conduct of Related Activities
15 <sup>th</sup>	Job Mela	Job Mela to be organized at all ID Colleges
14 <sup>th</sup> -20 <sup>th</sup>	National Library Week	1. Organizing Programme to inculcate Reading habits 2. Assignments to encourage Students to visit Libraries and use the resources to the maximum
1 <sup>st</sup> Week	Communal Harmony/ College Social Responsibility Week	Conduct of related activities etc.,
	IQAC	IQAC Meeting with all the Departments
	JKC	Commencement of JKC II batch Training Organizing Campus Drive
	Career Guidance Cell	Conducting Coaching Classes for Students to Prepare for EdCET/PGCET/Competitive Examinations etc.,
2 <sup>nd</sup> Week	Review Meetings at different Levels	Review of Academic, Administrative and Financial Aspects.
	DRC	IV Meeting
3 <sup>rd</sup> Week	III Unit Exams – II & III Yrs	Conduct Examinations, Ensure Student Attendance and Record Marks
Last Week	Sports & Cultural Fest	Organizing District Level Sports ,Cultural & Literary Festival
I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of Departments to review previous month's Activities and plan for current month's Activities
III Saturday	Staff Meeting	Meeting of the Principal With Staff
IV Saturday	Swachh Bharath- Swachha Telengana & Hobby Day	Conducting specified activities Food Mela and Exhibition of Stamps, Coins etc. collected by students/Staff
<b>DEPARTMENTAL ACTIVITIES</b>		
1 <sup>st</sup> Thursday	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
3 <sup>rd</sup> Saturday	MANA TV Special Live Telecast	Preparation for competitive exams tips & Strategies
November	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation

## DECEMBER 2015

Month & Date	Activity	Description
1 <sup>st</sup>	CBCS	Commencement of 2 <sup>nd</sup> Semester to 1 year Students
	AIDS Day	Red Ribbon Clubs Conduct AIDS Awareness Programmes in collaboration with District Officials
10 <sup>th</sup>	Human Rights Day	Conduct of Related Activities
24 <sup>th</sup>	National Consumer Day	Competitions & awareness Programmes
I Week	Communal Harmony/ College Social Responsibility Week	Conduct of related activities etc.,
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	IQAC	Meeting of IQAC Executive Body
	JKC	Commencement of JKC training & Organizing Campus Drive
	Career Guidance Cell	Conducting Coaching Classes for Students to Prepare for EdCET/PGCET/Competitive Examinations Etc.,
II Week	Term Exams – II & III Yrs	Conduct examinations, ensure student attendance and record marks
	State Level Sports & Cultural Fest	Organizing State level Sports & Cultural Festival
	Staff Council Meeting	Meeting of the Principal with Heads of Departments to review previous month's Activities and plan for current month's Activities
I Saturday	Staff Meeting	Meeting of the Principal With Staff
III Saturday	Swachha Bharath – Swachha Telengana & Hobby Day	-Conducting specified activities -Rangoli competitions
December	DCEDRC	3 <sup>rd</sup> Meeting of DCEDRC
<b>DEPARTMENTAL ACTIVITIES</b>		
1 <sup>st</sup> Thursday	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
3 <sup>rd</sup> Saturday	MANA TV Special Live Telecast	Methods/Strategies/Best Practices adopted by colleges to achieve 100% result
December	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation
		Academic Audit 2015-16 in all GDCs

## JANUARY 2016

Month & Date	Activity	Description
12 <sup>th</sup>	National Youth Day	Celebration of the Day
25 <sup>th</sup>	National Voters Day	Organize Programmes to Sensitize Students on Exercising the Franchise
26 <sup>th</sup>	Republic Day	Celebration of Republic Day
I Week	IQAC	IQAC Meeting with all the departments
I & II Week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
Last Week	Pre-Final Exams - II & III Yrs	Conduct Pre-final examinations in theory & practical, ensure student attendance and record marks
I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of Departments to review previous month's Activities and plan for current month's Activities
III Saturday	Staff Meeting	Meeting of the Principal with Staff
IV Saturday	Swachha Bharath – Swachha Telangana	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps
January	JKC	* Organizing Campus Drives * JKC Day – A PPT Presentation/Talk/Skit/Seminar to all Students (Class Wise) on Career Prospects by H.R. Representative/TSKC Trainee, Coordinator or mentor/ Guest lecturers Etc.
	Career Guidance Cell	Conducting Coaching Classes for Students to Prepare for EdCET/PGCET/Competitive Examinations Etc.
<b>DEPARTMENTAL ACTIVITIES</b>		
1 <sup>st</sup> Thursday	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
3 <sup>rd</sup> Saturday	MANA TV Special Live Telecast	Focus on Examination Preparation & Stress management
Last Week	Review Meeting with All Academic Advisers	To Review the Academic Audit Conducted both in GDCs & private Aided Colleges During 2019-2020
January	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation

## FEBRUARY 2016

Month & Date	Activity	Description
15 <sup>th</sup>	Job Mela	Job Mela to be organized at all ID Colleges
21 <sup>st</sup>	Antarjaatiya Matru Bhasha Dinotsavam	Celebrating the Day
I Week	CPDC Meeting	Meeting of the CPDC to review and Discuss Various Matters
	IQAC	IQAC Meeting with All the Departments
II Week	Review Meeting at Different Levels	Review of Academic, Administrative and Financial Aspects
	Practical Exams – II & III Yrs	Commencement of University Practical examinations
	Performance Improvement Activities	Revision and Remedial Classes to Needy Students
	JKC & Career Guidance Cell	Organizing Campus Drives
III Week	Parents Meeting	Teachers Meet the Parents
I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of Departments to review previous month's Activities and plan for current month's Activities
III Saturday	Staff Meeting	Meeting of the Principal with Staff
February	DCEDRC	4 <sup>th</sup> Meeting of DCEDRC
<b>DEPARTMENTAL ACTIVITIES</b>		
1 <sup>st</sup> Thursday	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
February	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation

## MARCH 2016

<b>Month &amp; Date</b>	<b>Activity</b>	<b>Description</b>
8 <sup>th</sup>	International Women's Day	Conduct of Related Activities & Competitions for Students & Staff
I Week	Budget Utilization	Submission of all bills to DTO
	IQAC	IQAC Meeting with All the Departments
II Week	Review Meetings at Different Levels	Review of Academic, Administrative and Financial Aspects
II Week	University Exams – II & III yrs	Commencement of University Theory examinations (2013-14)
Last Week	Stock Verification	Stock Verification of Laboratories & Libraries
I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of Departments to review previous month's Activities and plan for current month's Activities
III Saturday	Staff Meeting	Meeting of the Principal with Staff
<b>DEPARTMENTAL ACTIVITIES</b>		
1 <sup>st</sup> Thursday	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
March	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programmes

## APRIL 2016

<b>Month &amp; Date</b>	<b>Activity</b>	<b>Description</b>
5 <sup>th</sup>	Babu Jagjivan Ram's Birthday	Celebrating the Day
14 <sup>th</sup>	Dr.B.R.Ambedkar's Birthday	Celebrating the Day
I Week	Preparation of Annual Academic Performance Report	Prepare of College Annual Academic Performance Report (AAPR) and submit soft copy to CCE
	IQAC	Preparation of IQAC Report, Upload to college Website and submission of Softcopy to <a href="mailto:naac.tgce@gmail.com">naac.tgce@gmail.com</a>
	Preparation of College Annual Academic Plan for 2020-21	Preparation of College Annual Academic Plan for 2020-21
	Preparation of DRC Annual Activity plan for 2016-17	Preparation of DRC Annual Activity plan for 2016-17
II Week	Preparation of Financial Plan for 2016-17	Preparation of Details of Income through different Sources, Expenditure and other requirements etc. Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, RUSA, State Govt. etc. Keeping Proposals ready for additional requirements of the college
I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of Departments to review previous month's Activities and plan for current month's Activities
April	Career Guidance Cell	Conducting Coaching Classes for Students to Prepare for EdCET/PGCET/Competitive Examinations Etc.
<b>DEPARTMENTAL ACTIVITIES</b>		
1 <sup>st</sup> Thursday	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
April	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation