



GOVERNMENT DEGREE COLLEGE, ETURNAGARAM
MULUG DISTRICT – 506165
ACCREDITED WITH 'B' GRADE BY NAAC

ACADEMIC CALENDER (2017 -18)

JUNE 2017

Month & Date	Activity	Description
2 nd	Telangana State Formation Day	Celebrations
5 th	World Environment Day	Conduct of Activities to create awareness among students on environment.
14 th	World Blood Donor's Day	Red Ribbon Club shall conduct activities to promote awareness among students and parents
21 st	International YOGA Day	Celebration
I Week	IQAC - Preparation of Institutional Plan for the Academic Year 2017-18	Preparation of Institutional Plan by incorporating all the activities given in CCE Academic Calendar (2017-18)
	Result Analysis	College Level, Department wise & Lecturer wise Progressive Result analysis and submission to O/o CCE. Planning for Remedial teaching.
	Preparation of Annual curricular plan(Lecturer wise)	Preparation of Dept wise/Lecturer wise Annual Curricular plan Incorporating Curricular, Co-Curricular and Extra-Curricular Activities as per formats provided. Preparation of NCC/NSS/College Social responsibility Cell & Others Annual Action Plan
	College Level Review Meeting by Principal	Review of Department wise Annual Curricular Plans – share & discuss innovative teaching learning techniques etc.
	Commencement of Classes for II & III year Students	Annual Curricular Plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes
II Week	District Level Review Meeting by ID College Principal	Review of all GDCs in the district by ID College Principal - Finalization of Annual DRC activities plan.

	Review Meeting by RJDCE	Review of all colleges under jurisdiction through ID Principals
	State Teacher Awards	Inviting proposals from Colleges/Universities
II Week	Sports & Games	Maintenance of tracks and Sports equipment & Laying of new tracks and courts, Purchase of sports material
	Anti-Ragging campaign	Organizing Anti Ragging Campaign in the college premises
	DCEDRC	First Meeting of DCEDRC
DEPARTMENTAL ACTIVITIES		
1-6 th	D – Sampada	Training cum workshop for Faculty working in GDCs on Innovative Online Teaching & Learning and Effective Content Management.
23 rd	MANA TV	Topic Selection Workshop to prepare the Annual MANA TV Schedule for 207-18
JUNE	Quality Enhance Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/other important programmes

JULY 2017

Month & Date	Activity	Description
5 th	TSKC	Setting a Goal and Plan of Action- III year
7 th		Setting a goal and Plan of Action- II year
15 th		Awareness Program to I year students on TSKC Curriculum, MOOCs, Certificate Courses etc- PPT presentation/Talk
12 th	Telangana Ku Haritaharam	Organizing plantation program in consultation with district authorities
I Week	1.Review Meeting at Different Levels 2.Student Progression	Review of Academic, Administrative and Financial aspects Recording student Progression
	IQAC	Meeting of IQAC Executive Body
	Students Representatives Meeting	Nomination of Select Students on Committees like Academic, Sports, Cultural, Literary etc.
	CBCS	Orientation for First Year students on CBCS and College activities, Facilities, Certificate/Add on Courses etc.
II Week	Commencement of Student Centric Activities	Class Room Seminars, Study Projects, Field Trips and Competitions
	Harivillu	Meeting of all clubs and preparation of Action Plan for 2017-18 Enrollment of students into different clubs
III Week	Medical Camp	
	Extension Activities & College Social Responsibility Cell	Enrolment of Students into NCC/NSS Organizing related activities
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for Current Month's Activities
III Saturday	Staff Meeting	Staff Meeting with Principal
IV Saturday	Swacha Bharath	Cleaning of College Premises including Roof tops, Terraces, Overhead Tanks & Sumps by Students/Staff

DEPARTMENTAL ACTIVITIES		
3 rd	MANA TV	Commencement of Telecast of MANA TV Live Lessons
3 rd Saturday	MANA TV Special Live Telecast	Dial the Doctor/Nutritionist/Dietician
II Week	State Level Review Meeting	Video Conference/Meeting- CCE with RJDCCE & Principals
July	Quality Enhancement Initiatives-NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/other important Programmes

AUGUST 2017

Month & Date	Activity	Description
15 th	Independence Day Celebrations	Conduct of Related Activities at College Level. Presentation of Awards to District toppers (Subject Wise & Group Wise) 2016-17
26 th	Women's Equality Day	Conduct of related activities by ICC
29 th	Telugu Bhasha Dinostavam	Conduct of related activities.
I Week	1 st Unit test for 3 rd year Students	Conduct examinations and recording of marks as per the proforma
	DRC	II Meeting
	IQAC	IQAC Meeting with all the departments
I & II Week	Review Meetings at different Levels	Review of Academic, Administrative and Financial Aspects
	Harivillu	Meeting of all Clubs – Review and Progress
III Week	Add-On Courses	Enrolment & 2 Day Workshop to Students by each Department
	Field/Industry Visit	Organizing Field/Industrial Visit to Students
	Consumer Awareness Programmes	Intercollegiate/Interdepartmental Activities
	Career Counseling Programs	Display of Notifications on College Wall Magazine & Guidance for Application
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and Plan for Current Month's Activities
III Saturday	Staff Meeting	Staff Meeting with Principal
IV Saturday	Swachha Bharath	Cleaning of College Premises including Roof tops, Terraces Overhead Tanks & Stumps
August	Telangana Ku Haritaharam	Organizing Related Activities tending to Greenery and Gardens in Consultation with District Authorities

	Eco fest	Organizing Activities Related to Environment Protection like Water Management etc., Display of Students Projects and Conduct of Competitions
	Jignasa	Topic Selection and allotment of Student study Projects
	ICC	Training to all Girl Students in Un armed Combat Techniques
DEPARTMENTAL ACTIVITIES		
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE With RJDCE & Principals
	Incentives & Awards	Honouring State Topper students – University wise
II Week	Yuvatarangam – 2017	Meeting with State Level/ Cluster level Coordinators
3 rd Saturday	MANA TV Special Live Telecast	Biodiversity Conservation/Environment Protection.
August	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDC's on NAAC Assessment and Accreditation/other important Programmes
	D – Sampada	Review meeting with all the Trainees

SEPTEMBER 2017

Month & Date	Activity	Description
5 th	Teacher's Day	Celebration of Teacher's Day
8 th	International Literacy Day	Organizing Inter/Intra/ College Literary Fest
18 th & 19 th	CBCS	Internal Assessment I for 1 st & 2 nd Yr. students
20 th	Bathukamma Festival	Conduct of related activities
22 nd	Hindi Divas Celebrations	Organizing related activities
24 th	NSS Day	NSS Activities
1 st Week	DRC	III Meeting – Review of activities
	Extension & Outreach activities	Organizing Guest Lectures/Field Visits/Social/Community development activities etc.,
	IQAC	IQAC Meeting with all the departments
II Week	Review Meetings at different Levels	Review of Academic, Administrative and Financial Aspects
	CPDC Meeting	Meeting of College CPDC to Review and Discuss various matters
II Week	Student evaluation of Teacher Performance	<ul style="list-style-type: none"> • Collection of Student Feedback on every Teacher by IQAC • Analysis and Action Taken by Principal • Documentation for Academic Audit
	Harivillu	Meeting of all Clubs – Review and Progress
Last Week	Student Centric Activities	*Classroom Seminars, Study Projects and Competitions etc., * Remedial Instruction
	College Social Responsibility Cell	Organizing Related Activities

I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for current month's Activities
	Parents – Teacher Meeting	Teacher meet the Parents
III Saturday	Staff Meeting	Staff Meeting with Principal
	Swacha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tank & Sumps
September	Telangana Ku Haritaharam	Maintenance of Plants
	Yuvatarangam 2017	College Level – Sports & Games and Cultural and Literary competitions
DEPARTMENTAL ACTIVITIES		
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
3 rd Saturday	MANA TV Special Live Telecast	Special Live Telecast – Special Invitee
I Week	State Teacher Awards	Presentation of Awards to Teachers on Teacher's Day
September	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programmes

OCTOBER 2017

Month & Date	Activity	Description
2 nd	Gandhi Jayanthi & Lal Bahadur Sastri Jayanthi	Celebrations of Days
10 th	TSKC	Timelines & other details of various PG Entrance and Competitive Examinations -A PPT presentation to III year Students
31 st	National Integration Day	Conduct of related activities
I Week	Review Meetings at different Levels	Review of Academic, Administrative and Financial Aspects
II Week	CBCS	Internal Assessment II for 1st & 2nd Year
	II unit Test for III yr students	Conduct of examinations and recording of marks as per the proforma
III Week	Harivillu	Meeting of All Clubs – Review and Progress Conduct of Science /Arts / Commerce Fest.
	Jignasa	Projects Display Day – Display of Research, study projects and achievements - Selection of District/Cluster level Projects
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for current month's Activities
III Saturday	Staff Meeting	Staff Meeting with Principal
	Swacha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tank & Sumps
September	DCEDRC	2 nd Meeting of DCEDRC
	Telangana Ku Haritaharam	Maintenance of Plants
DEPARTMENTAL ACTIVITIES		
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
2 nd Week	Yuvatarangam – 2017	Cluster Level - Sports & Games and Cultural and Literary competitions
4 th Week	Yuvatarangam – 2017	Cluster Level - Sports & Games and Cultural and Literary competitions
4 th Saturday	MANA TV Special Live Telecast	Stress Management and Life Skills Education
October	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programmes

NOVEMBER 2017

Month & Date	Activity	Description
8 th & 9 th	CBCS	Internal Assessment II for I & II Yr students
11 th	National Education Day	Conduct of Related Activities
14 th	Pandit Jawahar Lal Nehru Birthday/ Diabetes Day	Conduct of Related Activities
10 th to 30 th	CBCS	I Semester Practical & Theory Examinations for I & II Yr. students
14 th -20 th	National Library Week	1. Organizing Programme to inculcate Reading habits 2. Assignments to encourage Students to visit Libraries and use the resources to the maximum extent
I Week	IQAC	IQAC Meeting with all the Departments
	Review Meetings at different Levels	Review of Academic, Administrative and Financial Aspects.
	TSKC	Conducting Coaching Classes for Students to Prepare for EdCET/PGCET/Competitive Examinations etc.,
III Week	III Unit Exams for III Yr. Students	Conduct Examinations, Ensure Student Attendance and Record Marks
Last Week	DRC	IV Meeting
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for current month's Activities
III Saturday	Staff Meeting	Staff Meeting with Principal
IV Saturday	Swacha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tank & Sumps
November	Telangana Ku Haritaharam	Maintenance of Plants
DEPARTMENTAL ACTIVITIES		
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
	Yuvatarangam- 2017	Grand Finale
3 rd Saturday	MANA TV Special Live Telecast	Methods/Strategies/Best Practices adopted by colleges
November	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programmes

DECEMBER 2017

Month & Date	Activity	Description
1 st	AIDS Day	Red Ribbon Club Conduct AIDS Awareness Programmes in collaboration with District Officials
2 nd	CBCS	Commencement of 2 nd Semester classes for I & II yr. students
10 th	Human Rights Day	Conduct of related activities
24 th	National Consumer Day	Competitions & awareness Programmes
I Week	Communal Harmony/ College Social Responsibility Week	Conduct of related activities etc
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	IQAC	Meeting of IQAC Executive Body
	TSKC	Conducting coaching classes for students to prepare for EdCET/PGCET/Competitive Examinations etc-III year
II Week	Term Exams – III yr	Conduct examinations, ensure student attendance and record marks
	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for current month's Activities
I Saturday	Staff Meeting	Staff Meeting with the Principals
III Saturday	Swacha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tank & Sumps
December	DCEDRC	3 rd Meeting of DCEDRC
	Telangana Ku Harithaharam	Maintenance of Plants
DEPARTMENTAL ACTIVITIES		
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
3 rd Saturday	MANA TV Special Live Telecast	Preparation for Competitive Examinations: Tips and strategies
December	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programs

JANUARY 2018

Month & Date	Activity	Description
12 th	National Youth Day	Celebration of the Day
25 th	National Voters Day	Organize Programme to Sensitize Students on Exercising the Franchise
26 th	Republic Day	Celebration of Republic Day
I Week	IQAC	IQAC Meeting with All the Departments
I & II Week	Review Meeting at Different Levels	Review of Academic, Administrative and Financial Aspects
Last Week	IEPP Pre – Final Exams – II & III yrs	Intensive Examination Preparation Program conduct Pre final examinations in theory & practical, ensure student attendance and record marks
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for current month's Activities
III Saturday	Staff Meeting	Staff Meeting with Principal
IV Saturday	Swacha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps
January	TSKC	<ul style="list-style-type: none"> • Personality Development • Conducting coaching classes for students to prepare for Ed.CET/PGCET/Competitive examinations etc.
	Telangana Ku Harithaharam	Maintenance of Plants
DEPARTMENTAL ACTIVITIES		
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
3 rd Saturday	MANA TV Special Live Telecast	Focus on Examination Preparation and Study opportunities in Higher Education
Last Week	Review Meeting with All Academic Advisers	To Review the Academic Audit Conducted both in GDCs & private Aided Colleges During 2017 – 18
January	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programmes

FEBRUARY 2018

Month & Date	Activity	Description
21 st	Antarjaatiya Matru Bhasha Dinotsavam	Celebrating the Day
I Week	CPDC Meeting	Meeting of the CPDC to review and Discuss Various Matters
	IQAC	IQAC Meeting with All the Departments
II Week	Review Meeting at Different Levels	Review of Academic, Administrative and Financial Aspects
	Practical Exams – II & III Yrs	Commencement of University Practical examinations
	Performance improvement activities	Revision and Remedial classes to needy students
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for current month's Activities
III Saturday	Staff Meeting	Staff Meeting with Principal
	Parents – Teacher Meeting	Teachers meet the parents
February	CBCS	Internal Assessment I for I& II Yr. students
	Telangana Ku Harithaharam	Maintenance of Plants
DEPARTMENTAL ACTIVITIES		
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
February	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programmes

MARCH 2018

Month & Date	Activity	Description
8 th	International Women's Day	Conduct of Related Activities & Competitions for Students & Staff
I Week	Budget Meetings	<ul style="list-style-type: none"> • Submission of all bills to DTO • Preparation of Financial plan for 2018-19: Preparation of details of income through different sources, expenditure and other requirements etc. Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, RUSA, State Govt. etc. Sending proposals to O/o CCE for budget requirement for 2018-19
	IQAC	IQAC Meeting with all the Departments
II Week	Review Meetings at Different Levels	Review of Academic, Administrative and financial aspects
II Week	University Exams – III yrs	Commencement of University Theory examinations (2017-18)
Last Week	Stock Verification	Stock Verification of Laboratories & Libraries
I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of Departments to review previous month's Activities and plan for current month's Activities
III Saturday	Staff Meeting	Staff Meeting with Principal
March	DCEDRC	4 th Meeting of DCEDRC
	Telangana Ku Harithaharam	Maintenance of Plants
DEPARTMENTAL ACTIVITIES		
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
March	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programmes

APRIL 2018

Month & Date	Activity	Description
5 th	Babu Jagjivan Ram's Birthday	Celebrating the Day
7 th & 8 th	CBCS	Internal Assessment II for I & II Yr. students
9 th to 30 th		2 nd Semester Practical & Theory Examinations for I & II yr. students
14 th	Dr.B.R.Ambedkar's Birthday	Celebrating the Day
I Week	Preparation of Annual Academic Performance Report	Prepare of College Annual Academic Performance Report (AAPR) and submit soft copy to CCE
	IQAC	Preparation of IQAC Report, Upload to college Website and submission of Softcopy to naac.tgce@gmail.com
	Preparation of College Annual Academic Plan for 2018-19	Preparation of College Annual Academic Plan for 2018-19
	Preparation of DRC Annual Activity plan for 2018-19	Preparation of DRC Annual Activity plan for 2018-19
II Week		
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for current month's Activities
April	TSKC	Conducting Coaching Classes for Students to Prepare for EdCET/PGCET/Competitive Examinations Etc.
	Telangana Ku Haritaharam	Maintenance of Plants
DEPARTMENTAL ACTIVITIES		
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
April	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation

MAY 2018

Month & Date	Activity	Description
May 1 st	Publicity Campaign	<ul style="list-style-type: none">• Release of College Broacher by Dist. Collector• Campaigning through Broachers, Flexies, Scrolling in Local TV, Door to door canvassing for online Admissions etc.
May	Student Help Desk	Establishment of Student Help Desk in the College and Online Registration of Students to Various Courses to be taken up
	Telangana Ku Harithaharam	Maintenance of Plants
DEPARTMENTAL ACTIVITIES		
May	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals – Review on Admissions