

GIRRAJ GOVT COLLEGE (A), NIZAMABAD

DEPARTMENT OF ENGLISH



RECORD OF BOARD OF STUDIES AND SYLLABUS

Academic Years: 2020-2021



**GIRRAJ GOVERNMENT COLLEGE (A)
NIZAMABAD**

DEPARTMENT OF ENGLISH

**RECORD OF
BOARD OF STUDIES**

FOR THE ACADEMIC YEAR

2020-2021

Proceedings of the Principal, Girraj Government College (Autonomous), Nizamabad
Re-Accredited by NAAC with 'B'

Present: Dr.E.Laxminarayana, Principal, FAC

Procls no. 331/001/ GGC-NZB/ UG/ ENGLISH/ BOS/2020-2021 Date: /02/2021

Sub: Reconstitution of Board of Studies members for Department of English for the tenure
2019-2020 and for BOS meeting - Orders- Issued
2020-21

ORDER:

Sanction is hereby accorded for reconstitution of Board of Studies Members for Department
of English with the following members for the period 2020-2021.

1. Dr. Dandu Swamy

Asst.Professor of English
GGC(A), Nizamabad

BoS Chairperson

2. Dr.P.Samata

Chairperson, Board of Studies,
Department of English,
Telangana University

University Nominee

3. Dr.I.Gangadhar

Asst.Professor of English
Principal (FAC)
SRNK GDC, Banswada

Member

4. Dr.V.Shyam Kumar

Asst.Professor of English
GGC(A), Nizamabad

Member

5. S. John Sukumar

Asst. Professor of English
GGC (A), Nizamabad.

Member

Copy Submitted to:

1. The Registrar, Telangana University, Dichpally.
2. The Chairperson, BOS, Telangana University
3. The Head, Dept. of English, T.U, Dichpally.
4. The Coordinator, Autonomy & UGC, GGC(A), Nizamabad.
- 5.The Controller of Examinations, GGC (A), Nizamabad
6. All members of BOS.


Principal
Girraj Govt. College
NIZAMABAD.

GIRRAJ GOVERNMENT COLLEGE (A), NIZAMABAD
Re-Accredited by NAAC with 'B'

Lr.No/ GGC-NZB / ENG-BOS/ 2020-21 dated /2/2021

From:

The Principal

Girraj Government College(A)

Nizamabad

To,

Dr.P.Samata

Chairperson, Board of Studies,

Department of English,

Telangana University

Sir,

Sub: GGC(A),NZB- Board of Studies meeting -Department of English on -02-2021- Request to attend - Reg

Ref: Procs of The Principal, GGC(A), Nizamabad dated 27/01/2021

With reference to the subject cited, It is to inform you that Board of Studies meeting of the Department of English will be held on -02-2021 in the Department of English in College with the following Agenda for discussion.

1. Finalization and Approval of First Year Semester III and IV (UG) Syllabus, Question Paper pattern of CBCS common core syllabus as proposed by TSCHE
2. Approval of Internal Examination pattern for Semester III and IV (UG)
3. Any other item with the permission of Chair.

Hence, I request you to kindly make it convenient to attend the meeting. The Board of studies constituted for 2020-21 is as follows:

- | | | |
|----|-----------------------------------------------------------------------------------------|---------------------------|
| 1. | Dr. Dandu Swamy, Asst Prof of English, GGC(A),NZB | - BoS Chairperson, GGC(A) |
| 2. | Dr.P.Samata, Chairperson, Board of Studies, Department of English, Telangana University | - University Nominee |
| 3. | Dr. I.Gangadhar, Asst Prof of English, GGC(A),NZB
Principal, FAC, SRNK GDC, Banswada | - Member |
| 4. | Dr.V.Shyam Kumar, Asst Prof of English, GGC(A),NZB | - Member |
| 5. | S. John Sukumar,Asst Prof of English, GGC(A),NZB | - Member |

Thanking You,


Principal
Girraj Govt. College
NIZAMABAD

Copy Submitted to:

1. The Registrar, Telangana University, Dichpally, Nizamabad
2. The Principal, University college, T.U

Department of English
Girraj Government college (Autonomous)

Course Structure under the reorganized CBCS
(with effect from AY 2019-20)

Subject: ENGLISH (First Language)

B.A / B.Com / B.Sc U.G courses

Course Objectives:

The 20-credit, six-semester course seeks to enhance the English language skills of undergraduate students by

- Strengthening their Grammar and Vocabulary
- Improving their reading and writing skills
- Enhancing their Speaking skills
- Imparting them with important life skills and human values
- Promoting their understanding and practise of soft skills
- Exposing them to a variety of content-rich texts
- Encouraging them to think critically and creatively
- Developing an attitude of gender sensitivity in them.

Course Outcomes:

On successful completion of the 20-credit, six-semester course, an under graduate student will be able to

- Read, understand and interpret a variety of written texts.
- Engage in either guided or unguided Writing using appropriate vocabulary and correct grammar
- Listen with comprehension and speak with confidence in formal or informal contexts with reasonable fluency
- Become employable with requisite Professional skills, values and ethics.

Credits, Syllabus and Instructional Hours:

Semester	Number of Credits	Number of Units	Instruction (Clock hours per week)
I	4	4	4
II	4	4	4
III	3	3	3
IV	3	3	3
V	3	3	3
VI	3	3	3
Total	20	20	20

GIRRAJ GOVERNMENT COLLEGE (A), NIZAMABAD

DEPARTMENT OF ENGLISH

B.A, B. Com and B.Sc II Year

General English (CBCS) 2020-2021

Revised Syllabus& Exam Pattern - III Semester

COURSE	General English II Year
MODULE	Short Fiction, Prose, Poetry, Drama Pronunciation, Punctuation, Grammar, Vocabulary, Spelling, Reading, Role-Play/conversation, Writing, Soft skills, Value Education
Semester in which the course is to be taught	Semester III
Number of Credits	3 (Three)
No. of Class hours	3 clock hours per week Total - 60 Hours

Course Material:

The Textbook prescribed and approved by BoS, Dept. of English, Telangana University, 'ENGLISH FOR US' Edited by Dr.Sumita Roy, Dr.Samata and Dr.K.V.Ramana Chary will be used as the course material for Semester III& IV

Examination Pattern:

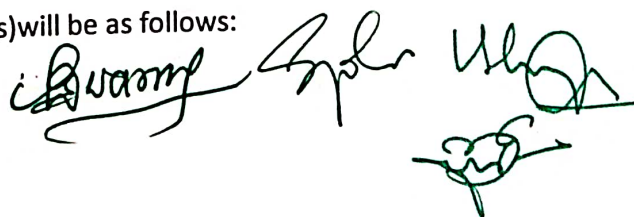
The students will be assessed through Examinations in each semester for a total of 100 marks. The distribution of marks under various categories are as follows:

1. External Assessment (Semester exam) - 70 marks
2. Internal Assessment - 30 marks

The distribution of Internal assessment (30 marks)will be as follows:

Internal Test - 25 marks

Assignments - 05 marks



GIRRAJ GOVERNMENT COLLEGE (A), NIZAMABAD

DEPARTMENT OF ENGLISH

B.A, B. Com and B.Sc II Year

General English (CBCS) 2020-2021

Revised Syllabus & Exam Pattern - Semester IV

COURSE	General English II Year
MODULE	Short Fiction, Prose, Poetry, Drama Pronunciation, Grammar, Vocabulary, Spelling, Reading, Punctuation, Role- Play/conversation, Writing, Soft skills, Value Education
Semester in which the course is to be taught	Semester IV
Number of Credits	3 (Three)
No. of Class hours	3 clock hours per week Total - 60 Hours

Course Material:

The Textbook prescribed and approved by BoS, Dept. of English, Telangana University, 'ENGLISH FOR US' Edited by Dr.Sumita Roy, Dr.Samata and Dr.K.V.Ramana Chary will be used as the course material for Semester I & II

Examination Pattern:

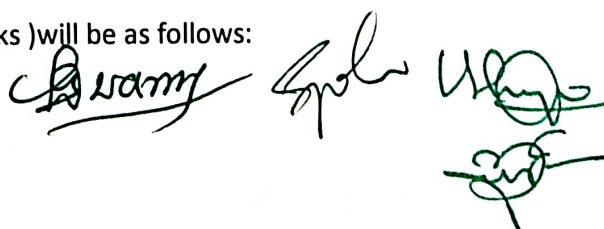
The students will be assessed through Examinations in each semester for a total of 100 marks. The distribution of marks under various categories are as follows:

1. External Assessment (Semester exam) - 70 marks
2. Internal Assessment - 30 marks

The distribution of Internal assessment (30 marks) will be as follows:

Internal Test - 25 marks

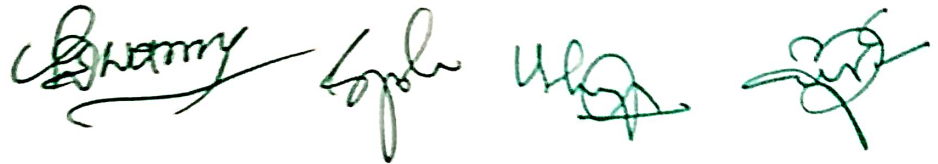
Assignments - 05 marks



ANNEXURE II

Proposed New Grading System

SGPA (SEMESTER GRADE POINT AVERAGE)			
S.no	Grade Point	Range of Marks	Grade letter
1	10	Equal to and above 90 marks	A+
2	9	More than or equal to 80 and less than 90 marks	A
3	8	More than or equal to 70 and less than 80 marks	B+
4	7	More than or equal to 60 and less than 70 marks	B
5	6	More than or equal to 55 and less than 60 marks	C+
6	5	More than or equal to 50 and less than 55 marks	C
7	4	More than or equal to 40 and less than 50 marks	D
8	0	Below 40 marks	F



GIRRAJ GOVERNMENT COLLEGE (A), NIZAMABAD
Re-Accredited by NAAC with 'B' grade
Department of English
Model Question Paper Pattern for Internal Examination
Internal Test: 25 Marks
assignment: 05 Marks
Total Marks: 30 Marks

Note: Two Internal tests will be conducted in each semester. Average of marks obtained in the two tests will be taken as score.

Time: 3 Hours

Max. Marks: 25

.....
Section- A

I. Fill in the blanks

5*1=5

Note: 1. At least two questions will be given from each unit in this section.

2. Unit- I & II will be considered for first Internal assessment and Unit-III & IV for second Internal assessment test.

- Q.no.1
- Q.no.2
- Q.no.3
- Q.no.4
- Q.no.5

Section- B

II. Answer the following questions in not more than five lines.

5*2 = 10

Note: 1. At least four questions will be given from each unit in this section.

2. Unit- I & II will be considered for first Internal assessment and Unit-III & IV for second Internal assessment test.

- Q.no.6
- Q.no.7
- Q.no.8
- Q.no.9
- Q.no.10
- Q.no.11
- Q.no.12
- Q.no.13

Section- C

III. Answer all the question in not more than 200 words

2*5 = 10

Note: 1. Only one question with internal choice will be given from each unit.

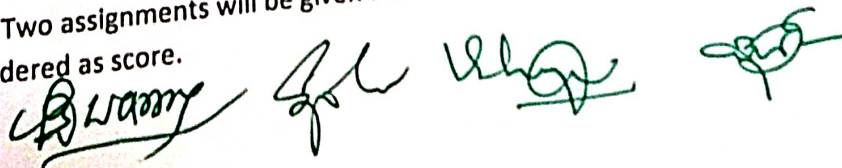
2. Unit- I & II will be considered for first Internal assessment and Unit-III & IV for second Internal assessment test.

- Q.no. 14 (a) or (b)
- Q.no. 15 (a) or (b)

Assignment

2*2.5 = 5

Note: Each assignment consists of 2 questions. One question from each unit under consideration will be given. Unit- I & II will be considered for first Internal assignment and Unit-III & IV for second Internal assignment test. Two assignments will be given for each semester. Average of two assignments will be considered as score.



Girraj Government College (Autonomous), Nizamabad

Department of English

Reorganised CBCS Curriculum – Question Paper Pattern

(With effect from AY 2020-2021)

SEMESTER III

Time: 3Hours

Maximum Marks: 70

Note: All the questions in Section-A and Section-B are to be based on the lessons and exercises included in the prescribed textbook.

Section - A

(6 * 5 marks = 30 Marks)

8 Questions are to be set. Answer any 6 questions

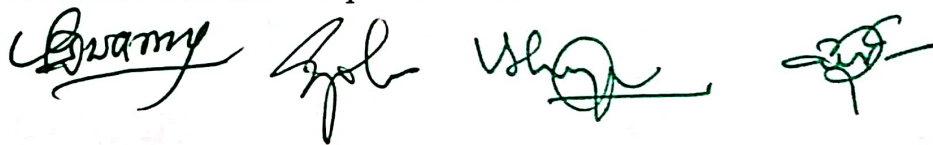
- Q.1. to be based on Pronunciation components of Units I to III
- Q.2. to be based on Grammar components of Units I to III
- Q.3. to be based on Vocabulary components of Units I to III
- Q.4. to be based on Spelling components of Units I to III
- Q.5. to be based on Punctuation components of Units I to III
- Q.6. to be based on Reading comprehension components of Units I to III
- Q.7. to be based on conversation/role play components of Units I to III
- Q.8. to be based on Value Education components of Units I to III


Section - B

(4*10 marks = 40 marks)

4 Questions are to be set with internal choice. Answer all the questions.

- Q.9. a. Essay type Question from Unit-I (OR)
b. Essay type Question from Unit-I
- Q.10. a. Essay type Question from Unit-I (OR)
b. Essay type Question from Unit-I
- Q.11. a. Annotation from Unit- III (Poetry/Drama) OR
b. Annotation from Unit- III (Poetry/Drama)
- Q.12. a. Question to be based on Writing component of Units I to III
OR
b. Question to be based on Soft Skills component of Units I to III




CHAIRPERSON
BORAD OF STUDIES IN ENGLISH
TELANGANA UNIVERSITY
DICHPALLY, NIZAMABAD-507001

Girraj Government College (Autonomous), Nizamabad

Department of English

Reorganised CBCS Curriculum – Question Paper Pattern

(With effect from AY 2020-2021)

SEMESTER IV

Time: 3Hours

Maximum Marks: 70

Note: All the questions in Section-A and Section-B are to be based on the lessons and exercises included in the prescribed textbook.

Section - A

(6 * 5 marks = 30 Marks)

8 Questions are to be set. Answer any 6 questions

- Q.1. to be based on Pronunciation components of Units I to III
- Q.2. to be based on Grammar components of Units I to III
- Q.3. to be based on Vocabulary components of Units I to III
- Q.4. to be based on Spelling components of Units I to III
- Q.5. to be based on Punctuation components of Units I to III
- Q.6. to be based on Reading comprehension components of Units I to III
- Q.7. to be based on conversation/role play components of Units I to III
- Q.8. to be based on Value Education components of Units I to III

Section - B

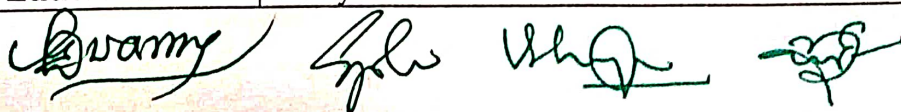
(4*10 marks = 40 marks)

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b. Essay type Question from Unit-I
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b. Essay type Question from Unit-I
- Q.11. a. Annotation from Unit- III (Poetry/Drama) OR
b. Annotation from Unit- III (Poetry/Drama)
- Q.12. a. Question to be based on Writing component of Units I to III
OR
b. Question to be based on Soft Skills component of Units I to III

DEPARTMENT OF ENGLISH
TELANGANA UNIVERSITY
SYLLABUS FOR U.G III& IV SEMESTERS

SEMESTER III		
LESSON ONE (SHORT FICTION)	Text	An Astrologer's Day by R.K.Narayan
	Pronunciation	Pronunciation of plural forms of words
	Grammar	Prepositions
	Vocabulary	Anagrams
	Spelling	Mismatch between spelling and pronunciation
	Conversation+ Roleplay	Positive attitude to life
	Punctuation	Capitalisation
	Reading Passage	Architectural wonders of Telangana
	Writing	Narrative essays
	Soft skills	Negotiation skills
	Value Education	Hope for the best but prepare for the worst
LESSON TWO (Essay)	Text	Playing the English Gentleman by M.K. Gandhi
	Pronunciation	Syllable
	Grammar	Conjunctions
	Vocabulary	Phrasal Verbs
	Spelling	Irregular Verbs
	Conversation+ Roleplay	An embarrassing experience
	Punctuation	Comma
	Reading Passage	Telangana Geography
	Writing	Argumentative essays
	Soft skills	Decision making skills
	Value Education	Better late than never
LESSON THREE (POETRY)	Text	In the Bazaars of Hyderabad by Sarojini Naidu
	Pronunciation	Consonant clusters
	Grammar	Active and Passive voice
	Vocabulary	Idioms
	Spelling	Irregular verbs
	Punctuation	Full Stop
	Conversation+ Roleplay	Learning to open a Bank account
	Reading Passage	Culinary Delights of Telangana
	Writing	Rhyming Couplets
	Soft skills	Problem solving
	Value Education	Early Bird catches the Worm



SEMESTER IV

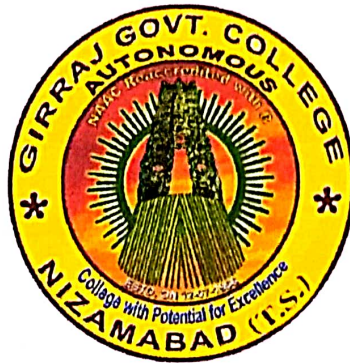
LESSON ONE: (ONE ACT PLAY)	Text	Before Breakfast by Eugene O'Neill
	Pronunciation	Word Stress- Prefixes
	Grammar	Direct and Indirect Speech
	Vocabulary	Eponyms
	Spelling	Words commonly used in Cinema, Television and other Media
	Conversation/Roleplay	Discussing Hobbies
	Punctuation	Punctuating Dialogues
	Reading Passage	Uniqueness of Telangana language
	Writing	Personal diary/ Journal writing
	Soft skills	Team work
	Value Education	God helps those who Help themselves
	Text	Sir Isaac Newton by Nathaniel Hawthorne
	Pronunciation	Word Stress- Suffixes
Grammar	Degrees of Comparison	
Vocabulary	Words often confused	
Spelling	Silent letter words	
Conversation/Roleplay	Talking to unexpected / unwelcome guests	
Punctuation	Punctuating short fictional pieces	
Reading Passage	Life of common people in Telangana	
Writing	Expository Essays	
Soft skills	Emotional Intelligence	
Value Education	Actions speak louder than Words	
Text	Mother of a Traitor by Maxim Gorky	
Pronunciation	Contractions	
Grammar	Types and Structures of sentences	
Vocabulary	Alliteration, Rhyming words, Duplication	
Spelling	Doubling of consonants	
Conversation/Roleplay	Sharing experiences of visiting places during vacation	
Punctuation	Punctuating short paragraphs	
Reading Passage	Telangana's global presence	
Writing	Writing articles for Magazines/ Newspapers	
Soft skills	Critical thinking	
Value Education	There is no time like present	
LESSON THREE (POETRY)		

The Textbook approved for the instruction of Semester I and II by Board of Studies of Telangana University is 'ENGLISH FOR US' Edited by Dr. Sumita Roy, Dr. Samata and Dr. K.V. Ramanachary

Published by: Orient Blackswan Publishers, Hyderabad.

GIRRAJ GOVT COLLEGE (A), NIZAMABAD

DEPARTMENT OF ENGLISH



RECORD OF BOARD OF STUDIES AND SYLLABUS

Academic Years: 2019-2020

Proceedings of the Principal, Girraj Government College (Autonomous), Nizamabad
Re-Accredited by NAAC with 'B'

Present : Sri.K.Dubbarajam, M.Sc., Principal, FAC

Procs no. 01 / GGC-NZB/ UG/ ENGLISH/ BOS/2019-2020 Date: 21 /09/2019

Sub: Reconstitution of Board of Studies members for Department of English for the tenure 2019-2020 and for BOS meeting - Orders- Issued

ORDER:

Sanction is hereby accorded for reconstitution of Board of Studies Members for Department of English with the following members for the period 2019-2020.

1. S.John Sukumar

Asst.Professor of English
GGC(A), Nizamabad

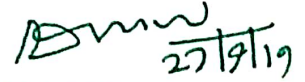
BoS Chairperson



2. Dr.K.V.Ramana Chary

Chairperson, Board of Studies,
Department of English,
Telangana University

University Nominee



3. Dr.I.Gangadhar

Asst.Professor of English
Principal (FAC)
SRNK GDC, Banswada

Member



CHAIRPERSON
BOARD OF STUDIES IN ENGLISH
TELANGANA UNIVERSITY
DICHPALLY, NIZAMABAD 502322

4. Dr.V.Shyam Kumar

Asst.Professor of English
GGC(A), Nizamabad

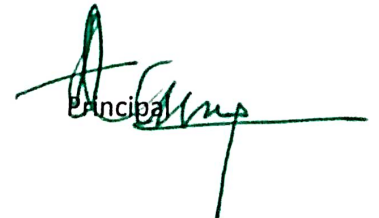
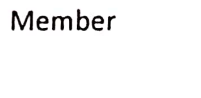
Member



5. Dr. Dandu Swamy

Asst. Professor of English
GGC (A), Nizamabad.

Member



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GIRRAJ GOVERNMENT COLLEGE (A), NIZAMABAD
Re-Accredited by NAAC with 'B'

Lr.No2.../ GGC-NZB / ENG-BOS/ 2019-20 dated /9/2019

From:

The Principal

Girraj Government college(A)

Nizamabad

To,

Dr.K.V. Ramana Chary

Chairperson, Board of Studies,

Department of English,

Telangana University

Sir,

Sub: GGC(A),NZB- Board of Studies meeting -Department of English on -09-2019- Request to attend - Reg

Ref: Procs of The Principal, GGC(A), Nizamabad dated 21-09-2019

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- | | | |
|----|-------------------------------------------------------------------------------------------------|---------------------------|
| 1. | S. John Sukumar, Asst Prof of English, GGC(A),NZB | - BoS Chairperson, GGC(A) |
| 2. | Dr.K.V.Ramana Chary, Chairperson, Board of Studies, Department of English, Telangana University | - University Nominee |
| 3. | Dr. I.Gangadhar, Asst Prof of English , GGC(A),NZB
Principal, FAC, SRNK GDC, Banswada | - Member |
| 4. | Dr.V.Shyam Kumar, Asst Prof of English, GGC(A),NZB | - Member |
| 5. | Dr.Dandu Swamy, Asst Prof of English, GGC(A),NZB | - Member |

Thanking You,


Principal

Copy Submitted to:

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2. The Principal, University college, T.U

Department of English
Girraj Government college (Autonomous)

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VI	3	3	3
Total	20	20	20


25/12/19
CHAIRPERSON
BOARD OF STUDIES IN ENGLISH
TELANGANA UNIVERSITY
DICHPALLY, NIZAMABAD-503322

Annexure - I (Credits) : Proposed CBCS structure from 2019-20 for Under graduate courses

Courses	Papers	Total Credits	Credits for each Paper/ semester						Credits for each Paper/ semester											
			B.A			B.Com			B.Sc			B.Sc								
			I	II	III	IV	V	VI	I	II	III	IV	V	VI	I	II	III	IV	V	VI
Core courses	Optional-1	4	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
	Optional-	4	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
	Optional-	4	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
Elective courses	Optional-	2	-	-	-	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
	Optional-	2	-	-	-	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
	Optional-	2	-	-	-	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
Languages	English (First language)	5	4	4	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
	Second Language	5	4	4	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
Ability enhancement computer courses	EVS/ Basic computer skills	1	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	EVS/ Basic computer skills	1	-	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Skill Enhancement courses	SEC1	1	-	-	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	SEC2	1	-	-	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	SEC3	1	-	-	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	SEC4	1	-	-	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Generic elective courses	Open stream	1	-	-	-	4	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Project work / optionals	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total credits in each semester			25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25
Total credits in U.G			Up to 6(2 in each year)						Up to 6(2 in each year)						Up to 6(2 in each year)					
Credits under Non-CGPA			Up to 6(2 in each, after 1 &2 years)						Up to 4 (2 in each, after 1 &2 years)						Up to 4 (2 in each, after 1 &2 years)					
NSS/NCC/ Sports/E.C.C		6	Up to 6(2 in each year)						Up to 4 (2 in each, after 1 &2 years)						Up to 4 (2 in each, after 1 &2 years)					
summer internship		4	Up to 4 (2 in each, after 1 &2 years)						Up to 4 (2 in each, after 1 &2 years)						Up to 4 (2 in each, after 1 &2 years)					

CHAIRMAN
BOARD OF STUDIES
25/10/16
TELANGANA UNIVERSITY
DICHUBALLAPURAM

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ANNEXURE II

Proposed New Grading System

SGPA (SEMESTER GRADE POINT AVERAGE)			
S.no	Grade Point	Range of Marks	Grade letter
1	10	Equal to and above 90 marks	A+
2	9	More than or equal to 80 and less than 90 marks	A
3	8	More than or equal to 70 and less than 80 marks	B+
4	7	More than or equal to 60 and less than 70 marks	B
5	6	More than or equal to 55 and less than 60 marks	C+
6	5	More than or equal to 50 and less than 55 marks	C
7	4	More than or equal to 40 and less than 50 marks	D
8	0	Below 40 marks	F

CHAIRPERSON
BOARD OF STUDIES IN ENGLISH
TELANGANA UNIVERSITY
DICHPALLY, NIZAMABAD-500022

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2/1/14

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GIRRAJ GOVERNMENT COLLEGE (A), NIZAMABAD

DEPARTMENT OF ENGLISH

B.A, B. Com and B.Sc I Year

General English (CBCS) 2019-2020

Revised Syllabus & Exam Pattern - I Semester

COURSE	General English I Year
MODULE	Short Fiction, Prose, Poetry, Drama Pronunciation, Grammar, Vocabulary, Spelling, Reading , Role-Play/conversation, Writing, Soft skills, Value Education
Semester in which the course is to be taught	Semester I
Number of Credits	4(four)
No. of Class hours	4 clock hours per week Total - 80 Hours

Course Material:

The Textbook prescribed and approved by BoS, Dept. of English, Telangana University, 'ENGLISH FOR US' Edited by Dr.Sumita Roy, Dr.Samata and Dr.K.V.Ramana Chary will be used as the course material for Semester I & II

Examination Pattern:

The students will be assessed through Examinations in each semester for a total of 100 marks. The distribution of marks under various categories are as follows:

1. External Assessment (Semester exam) - 70 marks
2. Internal Assessment - 30 marks

The distribution of Internal assessment (30 marks)will be as follows:

Internal Test - 25 marks

Assignments - 05 marks

Department of English
Girraj Government college (Autonomous)

Reorganized CBCS Curriculum - Question Paper Pattern
(with effect from AY 2019-20)

Subject : ENGLISH (First Language)
(Semesters I)

Time : 3 Hours

Max marks : 70

Note: All questions in Section-A and Section- B are to be based on the Lessons and exercises included in the prescribed textbook.

Section - A
(6 * 5 marks = 30 Marks)

8 Questions are to be set . Any 6 questions

- Q.1. to be based on Pronunciation components of Units I to IV
- Q.2. to be based on Grammar components of Units I to IV
- Q.3. to be based on Vocabulary components of Units III to IV
- Q.4. to be based on Spelling components of Units I to IV
- Q.5. to be based on any Conversation/ role play components of Units I to IV
- Q.6. to be based on any seen Reading comprehension components of Units I to IV
- Q.7. to be based on Writing components of Units I to IV
- Q.8. to be based on Value Education/ Soft skills components of Units I to IV

Section- B

Q.9. (6) Six Essay type questions are to be set , at least one question from each unit. Any 4 are to answered. (4*8marks= 32 marks)

- i. essay type question from Unit-I
- ii. essay type question from Unit-II
- iii. essay type question from Unit-III
- iv. essay type question from Unit-IV
- v. essay type question from Unit-I/II/III/IV
- vi. essay type question from Unit-I/II/III/IV

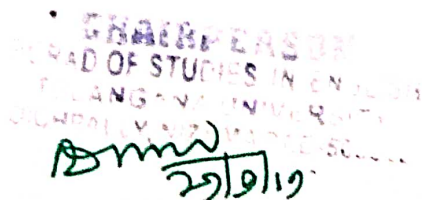
Q.10. Four (4) Annotations are to be set, one from each unit. Any two (2) are to be answered. (2 * 4 marks = 8 marks)

- i. Annotation from unit-I
- ii. Annotation from unit-II
- iii. Annotation from unit-III
- iv. Annotation from unit-IV








CHAIRPERSON
BOARD OF STUDIES IN ENGLISH
LANGANVI UNIVERSITY
SCHOOL, VADAPUR, DISTRICT SANGLI

GIRRAJ GOVERNMENT COLLEGE (A), NIZAMABAD
Re-Accredited by NAAC with 'B' grade
Department of English
Model Question Paper Pattern for Internal Examination
Internal Test : 25 Marks
assignment : 05 Marks
Total Marks : 30 Marks

Note: Two Internal tests will be conducted in each semester. Average of marks obtained in the two tests will be taken as score.

Time : 3 Hours

Max. Marks: 25

.....
Section- A

I. Fill in the blanks

5*1=5

Note: 1. At least two questions will be given from each unit in this section.

2. Unit- I & II will be considered for first Internal assessment and Unit-III & IV for second Internal assessment test.

Q.no.1

Q.no.2

Q.no.3

Q.no.4

Q.no.5

Section- B

II. Answer the following questions in not more than five lines.

5*2 = 10

Note: 1. At least four questions will be given from each unit in this section.

2. Unit- I & II will be considered for first Internal assessment and Unit-III & IV for second Internal assessment test.

Q.no.6

Q.no.7

Q.no.8

Q.no.9

Q.no.10

Q.no.11

Q.no.12

Q.no.13

Section- C

III. Answer all the question in not more than 200 words

2*5 = 10

Note: 1. Only one question with internal choice will be given from each unit.

2. Unit- I & II will be considered for first Internal assessment and Unit-III & IV for second Internal assessment test.

Q.no. 14 (a) or (b)

Q.no. 15 (a) or (b)

Assignment

2*2.5 = 5

Note: Each assignment consists of 2 questions. One question from each unit under consideration will be given. Unit- I & II will be considered for first Internal assignment and Unit-III & IV for second Internal assignment test. Two assignments will be given for each semester. Average of two assignments will be considered as score.

DEPARTMENT OF ENGLISH

B.A, B. Com and B.Sc I Year

General English (CBCS) 2019-2020

Revised Syllabus & Exam Pattern - Semester II

COURSE	General English I Year
MODULE	Short Fiction, Prose, Poetry, Drama Pronunciation, Grammar, Vocabulary, Spelling, Reading , Role-Play/conversation, Writing, Soft skills, Value Education
Semester in which the course is to be taught	Semester II
Number of Credits	4(four)
No. of Class hours	4 clock hours per week Total - 80 Hours

Course Material:

The Textbook prescribed and approved by BoS, Dept. of English, Telangana University, 'ENGLISH FOR US' Edited by Dr.Sumita Roy, Dr.Samata and Dr.K.V.Ramana Chary will be used as the course material for Semester I & II

Examination Pattern:

The students will be assessed through Examinations in each semester for a total of 100 marks. The distribution of marks under various categories are as follows:

1. External Assessment (Semester exam) - 70 marks
2. Internal Assessment - 30 marks

The distribution of internal assessment (30 marks) will be as follows:

Internal Test - 25 marks
Assignments - 05 marks

Dr. Sumita Roy
Dr. Samata
Dr. K.V. Ramana Chary

Dr. Sumita Roy
Dr. Samata
Dr. K.V. Ramana Chary

Department of English
Girraj Government college (Autonomous)

Reorganized CBCS Curriculum - Question Paper Pattern
(with effect from AY 2019-20)

Subject : ENGLISH (First Language)

(Semesters I I)

Time : 3 Hours

Max marks : 70

Note: All questions in Section-A and Section- B are to be based on the Lessons and exercises included in the prescribed textbook.

Section - A
(6 * 5 marks = 30 Marks)
8 Questions are to be set . Any 6 questions

- Q.1. to be based on Pronunciation components of Units I to IV
- Q.2. to be based on Grammar components of Units I to IV
- Q.3. to be based on Vocabulary components of Units III to IV
- Q.4. to be based on Spelling components of Units I to IV
- Q.5. to be based on any Conversation/ role play components of Units I to IV
- Q.6. to be based on any seen Reading comprehension components of Units I to IV
- Q.7. to be based on Writing components of Units I to IV
- Q.8. to be based on Value Education/ Soft skills components of Units I to IV

Section- B

Q.9. (6) Six Essay type questions are to be set , at least one question from each unit. Any 4 are to answered.
(4*8marks= 32 marks)

- i. essay type question from Unit-I
- ii. essay type question from Unit-II
- iii. essay type question from Unit-III
- iv. essay type question from Unit-IV
- v. essay type question from Unit-I/II/III/IV
- vi. essay type question from Unit-I/II/III/IV

Q.10. Four (4) Annotations are to be set, one from each unit. Any two (2) are to be answered.
(2 * 4 marks = 8 marks)

- i. Annotation from unit-I
- ii. Annotation from unit-II
- iii. Annotation from unit-III
- iv. Annotation from unit-IV



SYLLABUS FOR U.G I & II SEMESTERS

SEMESTER II		
LESSON ONE (SHORT FICTION)	Text	'The Gift of Magi' - O.Henry
	Pronunciation	Plosives
	Grammar	Non-finite verbs
	Vocabulary	Simile and Metaphor
	Spelling	Complete the following using 'ei' or 'ie'
	Conversation+	Asking for advice /asking for information
	Roleplay	
	Reading Passage	Telangana : Projects (Pochampadu)
	Writing	Note taking & Note making
	Soft skills + Value Education	Improving Perception
LESSON TWO (PROSE)	Text	'A Vision for 2020' - Dr.A.P.J.Abdul Kalam
	Pronunciation	Fricatives
	Grammar	Adjectives
	Vocabulary	Oxymoron and Hyperbole
	Spelling	Complete the following with 'able' or 'ible'
	Conversation+	Making a request/accepting or refusing a request
	Roleplay	
	Reading Passage	Nizamabad: Famous village- Ankapur
	Writing	Letter Writing
	Soft skills + Value Education	A Stitch in time saves nine
LESSON THREE (POETRY)	Text	'Success is counted sweetest' - Emily Dickinson
	Pronunciation	Affricates and Nasals
	Grammar	Articles
	Vocabulary	Portmanteau words and Loan words
	Spelling	Complete the following spellings using the suffixes: 'ic', 'ive', 'ity', 'al', 'ance', 'ence'
	Conversation+	Conducting a meeting / seeking opinion of team members
	Roleplay	
	Reading Passage	Hyderabad cuisine: Famous dishes
	Writing	Formal letters
	Soft skills + Value Education	Body language
LESSON FOUR (DRAMA)	Text	'Merchant of Venice' ActIV, Scene I - William Shakespeare
	Pronunciation	Laterals, frictionless continuants, semi vowels
	Grammar	Adverbs
	Vocabulary	Palindromes
	Spelling	Complete the spelling according to their Noun/verb/adjective/adverb forms
	Conversation+	Appearing for a Job interview / conducting a job interview
	Roleplay	
	Reading Passage	Telangana crops
	Writing	Business Letter
	Soft skills + Value Education	Failures are the stepping stones to Success

BOARD OF ENGLISH
 TELANGANA UNIVERSITY
 HYDRABAD

The Textbook approved for the instruction of Semester I and II by Board of Studies of Telangana University is 'ENGLISH FOR US'

Edited by Dr. Sumita Roy, Dr. Samata and Dr. K.V. Ramanachary

Published by : Orient Blackswan Publishers, Hyderabad.

Handwritten signatures in green ink, including the name 'Sumita Roy' and other illegible signatures.

ORIENT BLACKSWAN
PUBLISHERS
TELANGANA UNIVERSITY

GIRRAJ GOVT COLLEGE (A), NIZAMABAD

DEPARTMENT OF ENGLISH



RECORD OF BOARD OF STUDIES AND SYLLABUS

Academic Years: 2018-2019

PROCEEDINGS OF THE PRINCIPAL GIRRAJ GOVT COLLEGE (A), NIZAMABAD T.S

Present: Sri P. Ram Mohan Reddy Principal FAC







Pros.Rc.No _____ / English/ BOS/GGC/NZB/2017 Dated: 08-08-2017

Sub:- GGCNZB- Dept. of English Constitution of BOS for the tenure 2017-18- Orders Issued.

@@@

ORDER:-

The principal GGC (A) Nizamabad is pleased to constitute the BOS for the department of English with the following composition.

- | | |
|-------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
| 1. A. Murali
Asst prof& Head Dept of English
Girri govt. college (A) Nizamabad. | Chairperson
 |
| 2. Dr. P. Samata
Chairperson BOS& Asst prof
Dept of English, Telangana University
Nizamabad. | University Nominee
 |
| 3. Dr. Shyam kumar
ASST PROF& Head dept of English
GDC, Darpally. | Member
 |
| 4. B. Prathiba
Lecturer in English
Girraj Govt college (A) Nizamabad | Member
 |
| 5. S. Lavanya
Lecturer in English
Girraj Govt college (A) Nizamabad. | Member
 |
| 6. D. Dastappa
Lecturer in English
Girraj Govt college (A) Nizamabad. | Member
 |

Girraj Govt. College (A), Nizamabad
Department of English
Board of studies meeting resolutions

Date: 08-08-2017


Board of studies meeting is conducted in the department of English on 08-08-2017 under the chairmanship of BOS, Telangana university. The following resolutions are passed unanimously in the meeting for the academic year 2017-18. *Ord 2018-19*


- 1) The board of studies members have unanimously decided to introduce Choice Based Credit System(CBCS) for the II year B.A, B.Com, B.Sc students for the academic year 2017-18.
- 2) The syllabus for the 1st year is not changed.
- 3) The BOS unanimously approved to continue the tradition of two internal examinations in each semester for General English paper of B.A, B.Com, B.Sc.
- 4) The BOS approved the syllabus of 2nd year B.A, B.Com, B.Sc and the question paper models, both semester and internal examinations.
- 5) The BOS resolved that the syllabus for 2nd year includes Prose, Poetry, Short stories, Biographies and Grammar. The examinations question papers pattern will be 70 marks in main examination, 20 marks for internal assessment examinations, 5 marks for student seminar and 5 marks for student assignment. i.e. 70+20+5+5= 100 total marks.


For 2nd Year Approval of Syllabus other topics discussed in the meeting

1. Conduct of seminars and workshops.
2. Approval of syllabus for 2nd year students for the academic year 2017-18.
3. Model paper.
4. Research work by the faculty members and encouraging the faculty members to go for Ph.d programmes.
5. Publications of Papers in the Journals, National and International Magazines.

Chairman BOS, Sri A. Murali, Department of English, Girraj Govt. college(A), Nizamabad
Smt P. Samatha, University nominee, Telangana University.


(Dr. V. Sanyal)


(Dr. V. Sanyal)


(B. Rathiboy)


(E. Anany)


(M. Dasappa)



DEPARTMENT OF ENGLISH

TELANGANA UNIVERSITY

DICHPALLY, NIZAMABAD – 503 322

(Established under Act No. 28 of 2006. A.P.)

Recognized by UGC 12 (B) 2(f), Accredited by NAAC with "B+" Grade

SYLLABUS FOR UG III & IV Semesters

		SEMESTER III
LESSON ONE (SHORT FICTION)	<i>Text</i>	"An Astrologer's Day": R.K.Narayan
	<i>Pronunciation</i>	plural endings and past tense endings
	<i>Grammar</i>	Preposition
	<i>Vocabulary</i>	Anagrams
	<i>Spelling</i>	difficult words
	<i>Punctuation</i>	Capitalization
	<i>Conversation</i>	An argument between two/three people about the right way to approach life
	<i>Reading</i>	Architectural wonders of Telangana
	<i>Writing</i>	narrative writing/narrative essay
	<i>Soft Skills</i>	Negotiation
LESSON TWO (PROSE)	<i>Value Education</i>	Hope for the best, but prepare for the worst
	<i>Text</i>	"Playing the English Gentleman": M.K. Gandhi
	<i>Pronunciation</i>	Syllable
	<i>Grammar</i>	conjunction
	<i>Vocabulary</i>	phrasal verbs
	<i>Spelling</i>	irregular verbs
	<i>Punctuation</i>	Comma
	<i>Conversation</i>	Friends sharing the experience of being caught in embarrassing situations
	<i>Reading</i>	Deccan plateau and Telangana Geography
	<i>Writing</i>	Debate writing/ argumentative essay
LESSON THREE (POETRY)	<i>Soft Skills</i>	Decision making
	<i>Value Education</i>	Better late than never
	<i>Text</i>	"In the Bazars of Hyderabad": Sarojini Naidu
	<i>Pronunciation</i>	consonant cluster
	<i>Grammar</i>	active and passive voice
	<i>Vocabulary</i>	Idioms
	<i>Spelling</i>	irregular verbs past tense
	<i>Punctuation</i>	Full stop
	<i>Conversation</i>	Learning to open an account in a bank and net banking
	<i>Reading</i>	Culinary delights of Telangana
<i>Writing</i>	Rhyming couplets	
<i>Soft Skills</i>	Problem solving	
<i>Value Education</i>	Early bird catches the worm	



DEPARTMENT OF ENGLISH
TELANGANA UNIVERSITY

DICHPALLY, NIZAMABAD – 503 322

(Established under Act No. 28 of 2006, A.P.)

Recognized by UGC 12 (B) 2(f), Accredited by NAAC with "B+" Grade

SYLLABUS FOR UG III & IV Semesters

SEMESTER III	
LESSON ONE (SHORT FICTION)	Text
	<i>“An Astrologer’s Day”: R.K.Narayan</i>
	<i>Pronunciation</i>
	plural endings and past tense endings
	<i>Grammar</i>
	Preposition
	<i>Vocabulary</i>
	Anagrams
	<i>Spelling</i>
	difficult words
	<i>Punctuation</i>
	Capitalization
	<i>Conversation</i>
	An argument between two/three people about the right way to approach life
	<i>Reading</i>
	Architectural wonders of Telangana
	<i>Writing</i>
	narrative writing/narrative essay
	<i>Soft Skills</i>
	Negotiation
	<i>Value Education</i>
	Hope for the best, but prepare for the worst
LESSON TWO (PROSE)	Text
	<i>“Playing the English Gentleman”: M.K. Gandhi</i>
	<i>Pronunciation</i>
	Syllable
	<i>Grammar</i>
	conjunction
	<i>Vocabulary</i>
	phrasal verbs
	<i>Spelling</i>
	Irregular verbs
	<i>Punctuation</i>
	Comma
	<i>Conversation</i>
	Friends sharing the experience of being caught in embarrassing situations
	<i>Reading</i>
	Deccan plateau and Telangana Geography
	<i>Writing</i>
	Debate writing/ argumentative essay
	<i>Soft Skills</i>
	Decision making
	<i>Value Education</i>
	Better late than never
LESSON THREE (POETRY)	Text
	<i>“In the Bazars of Hyderabad”: Sarojini Naidu</i>
	<i>Pronunciation</i>
	consonant cluster
	<i>Grammar</i>
	active and passive voice
	<i>Vocabulary</i>
	Idioms
	<i>Spelling</i>
	irregular verbs past tense
	<i>Punctuation</i>
	Full stop
	<i>Conversation</i>
	Learning to open an account in a bank and net banking
	<i>Reading</i>
	Culinary delights of Telangana
	<i>Writing</i>
	Rhyming couplets
	<i>Soft Skills</i>
	Problem solving
	<i>Value Education</i>
	Early bird catches the worm

LESSON FOUR (DRAMA)	Text	"Before Breakfast" by Eugene O'Neill
	<i>Pronunciation</i>	word stress—prefix
	<i>Grammar</i>	direct and indirect speech
	<i>Vocabulary</i>	Eponyms
	<i>Spelling</i>	words commonly used in cinema, TV, media
	<i>Punctuation</i>	15 lines of drama/dialogue for punctuation
	<i>Conversation</i>	5 friends discussing their unique hobbies
	<i>Reading</i>	Uniqueness of Telangana language(s)
	<i>Writing</i>	Personal Diary/journal writing
	<i>Soft Skills</i>	Team work
	<i>Value Education</i>	God helps those who help themselves
LESSON FIVE (BIOGRAPHY)	Text	"Isaac Newton" by Nathaniel Hawthorne
	<i>Pronunciation</i>	word stress—suffix
	<i>Grammar</i>	change of degrees of comparison
	<i>Vocabulary</i>	words often confused
	<i>Spelling</i>	silent letter words
	<i>Punctuation</i>	Short fiction passage with mistakes in punctuation for correction/editing
	<i>Conversation</i>	How people behave when unexpected/unwelcome guests arrive
	<i>Reading</i>	Life of Common People in Telangana
	<i>Writing</i>	Expository essay
	<i>Soft Skills</i>	emotional intelligence
	<i>Value Education</i>	Actions speak louder than words

SEMESTER IV


LESSON SIX (SHORT FICTION)	Text	"The Mother of a Traitor" by Maxim Gorky
	<i>Pronunciation</i>	Contractions
	<i>Grammar</i>	7 types/ structures of sentences
	<i>Vocabulary</i>	alliteration, duplication, rhyming words
	<i>Spelling</i>	doubling of consonants
	<i>Punctuation</i>	Short prose passage with mistakes in punctuation for correction/editing
	<i>Conversation</i>	A group of students share the experience of visiting different places during their vacation
	<i>Reading</i>	Telangana's Global Presence
	<i>Writing</i>	Article for a magazine/newspaper
	<i>Soft Skills</i>	critical thinking
	<i>Value Education</i>	There is no time like the present
LESSON SEVEN (PROSE)	Text	"Values in Life": Rudyard Kipling
	<i>Pronunciation</i>	strong and weak forms
	<i>Grammar</i>	Simple, compound and complex sentences
	<i>Vocabulary</i>	subject specific vocabulary—science, technology, medicine etc
	<i>Spelling</i>	commonly misspelt words
	<i>Punctuation</i>	Short poetry passage with mistakes in ,punctuation for correction/editing
	<i>Conversation</i>	The members of the Ecological Club of the

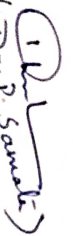
	Reading	college plan how to save plants
	Writing	Achievements of Telangana's Diaspora
	Soft Skills	Process writing
	Value Education	Recitation/presentation skills
		A penny saved is a penny earned (Implications in other fields too – saving natural resources)
LESSON EIGHT	Text	"Heaven of Freedom" by Rabindranath Tagore
(POETRY)	Pronunciation	intonation and rhythm
	Grammar	transformation of sentences (revision)
	Vocabulary	Picture vocabulary
	Spelling	academic words
	Punctuation	Short dialogue with mistakes in punctuation for correction/editing
	Conversation	Tell each other how you felt when you lost something precious
	Reading	Folklore/folk theatre of Telangana
	Writing	Script writing/editing
	Soft Skills	Social Intelligence/People skills/ interview skills
	Value Education	You can't judge a book by its cover
LESSON NINE	Text	"Sunny Morning" : a Comedy in One Act by Serafin and Jaquin alvarez Quinter
(DRAMA)	Pronunciation	Assimilation
	Grammar	Conditionals – If clauses
	Vocabulary	Situational Vocabulary
	Spelling	Abbreviations
	Punctuation	Exclamatory
	Conversation	Sharing their best moments
	Reading	Symbols of Telangana State
	Writing	CV writing
	Soft Skills	Interpersonal Skills
	Value Education	Good things come to those who wait
LESSON TEN	Text	"Mother Teresa" by F D Herod
(BIOGRAPHY)	Pronunciation	Elision
	Grammar	Common Errors
	Vocabulary	Acronyms
	Spelling	British & American Spelling
	Punctuation	Question mark
	Conversation	Sharing on the importance of English
	Reading	Telangana Map
	Writing	Report Writing
	Soft Skills	Time Management
	Value Education	No man is an island




 (Dr. V. Shyam Kumar)


 (B. Rajibha) (S. Lakshya)


 (M. Dastappa)


 (Dr. P. Somak)

The members of the Board of Studies in English have approved the UG syllabus, III & IV Semesters pertaining to all UG courses (B.A., B.Com., B.Sc., 5 year Integrated courses – Applied Economics, Pharmaceutical Chemistry, MBA, BBM, B.A (Languages))

Sd/-
Dr. P. Samata
BOS in English

Note: The book is published by Orient Black Swan, Hyderabad.
Edited by Prof. Sumita Roy, Dr. P. Samata & Dr. K. V. Ramana Chary.

GIRRAJ GOVT. COLLEGE (A), NIZAMABAD

DEPARTMENT OF ENGLISH

B.A, B.Com and B.Sc II Year

General English (CBCS) 2017-2018

Revised syllabus- III Semester

COURSE	General English II Year
MODULE	Prose, poetry, drama, short fiction, Essay pronunciation, Grammar, vocabulary, spelling, role-play, reading, writing, soft-skills, value education, punctuation.
Semester in which the course is to be taught	III semester
No. of credits	3 4 ✓
No. of Contact Hours	90 hrs Shr/ week

1. AIM OF THE COURSE

To improve general standards of English in students.


2. OBJECTIVES OF THE COURSE


To familiarize the students with poems and prose pieces of famous writers.

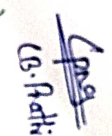
To make the students confident and competitive by improving their communication skills.


MODULE DESCRIPTION


- Unit I :short fiction, grammar 18hrs
- Unit II : prose, grammar 18hrs
- Unit III : poetry, grammar 18hrs
- Unit IV : drama, grammar 18hrs
- Unit V : essay, grammar 18hrs

 (Dr. P. Sarath)

 (Dr. V. Ekan-Kumar)

 (G. Rathibla)

 (Sathya)

 (M. Dasthapp)

I. Answer any FOUR of the following questions in 150 to 200 words each.

1. Why did the astrologer think he had committed a murder? (4x8=32)
2. Describe the plays where the astrologer set up his daily business.
3. What were the attempts Gandhi made in order to turn into a proper English gentleman?
4. From your reading of the piece, do you think Gandhi could have become a completely English gentleman? Justify your answer.
5. Enumerate the qualities of a scientist as revealed by Newton.
6. What is Newton's contribution to the world of science?

II. Write any TWO of the ANNOTATIONS of the following.

1. Mirrors with panels of amber,
Daggers with handles of jade. (2x4=8)
2. Sheets of white blossoms new-garnered
To perfume the sleep of the dead.
3. Hurry up! It must be nearly time for me to go.
4. But I'm not the only one who's got you to thank for being unhappy.

III. Answer any THREE of the following.

Section-II

1. The woman _____
2. Jenny is very rich _____ (In/of) the car is my neighbor.
3. The police caught the thieves _____ (because/yet) she is unhappy.
4. The teacher said, "I am reading a novel now." (Change into passive voice)
5. The office is _____ (Good/better/best) than the office in Madras.

IV. Answer any THREE of the following.

1. I _____ (left) a sharp pain in my legs. (Fill the blank with suitable Anagram)
2. Employees have decided to _____ (call off/ cut off) the strike.
3. Make a sentence by using the following Idiom.
a) lend a hand (OR) b) take it easy.
4. Write the meaning of the Eponyms in the given below.
a. Atlas (OR) b. sandwich.
3x1=3
5. A student was given a fee _____ (waiver/waiver).

V. Answer any THREE of the following.

3x1=3

1. chandelier chandelier chandelier (choose the correct spelling).
2. The students _____ (write) the exam yesterday. (change the verb).
3. Fill in the blanks
a). bu_ ge_ b). d_ ama_ ic.
4. Find the silent letters in the given words.
a) talk b) whole.
5. Write the past and past participle form of the given words.

a) think _____ b) drink _____

VI. Write any THREE words of the following transcription.

VII. Read the following passage(see) and answer the questions.

b) Write a conversation between two persons about discussing hobbies.

3x1=3

1x3=3

VIII. Answer the following.

1x3=3

Write an essay narrating an eventful cricket match.

1x6=6

Write an argumentative essay on "Zoos should be banned"

(OR)

a) Write a short note on the following:
a) decision making skills

b) problem solving

1x3=3

X. Expand any one of the following.

a) Better late than never.

b) Actions speak louder than words.

1x3=3

INTERNAL EXAMINATIONS

1. Multiple choice questions

20 MARKS

2. Fill in the blanks

(10x1=10)

(10x1=10)

SCHEME OF EXAMINATION

Two internal examinations in each semester

20 MARKS

Student assignment

(1x5=5)

Student seminar

(1x5=5)

Semester examination

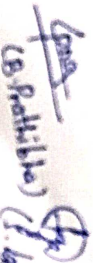
70 MARKS

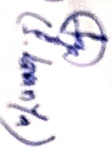
70x20+5+5= 100 (TOTAL MARKS)


(Dr. P. Sankar)



(Dr. V. Srinivas Kumar)


(B. Prathibha)


(J. Ananya)



(M. Dattappa)

GIRRAJ GOVT. COLLEGE (A), NIZAMABAD
DEPARTMENT OF ENGLISH
 B.A, B.Com and B.Sc II Year
 General English (CBCS) 2017-2018
 Revised syllabus- IV Semester

COURSE	General English II Year	
MODULE	Prose, poetry, drama, short fiction, Essay pronunciation, grammar, vocabulary, spelling, role-play, reading, writing, soft-skills, value education, punctuation.	
Semester in which the course is to be taught	IV semester	
No. of credits	③ 4	
No. of Contact Hours	90 hrs	5hr/ week

1. AIM OF THE COURSE

To improve general standards of English in students.

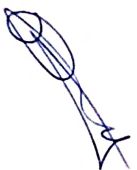



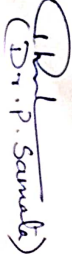
2. OBJECTIVES OF THE COURSE

To familiarize the students with poems and prose pieces of famous writers.

To make the students confident and competitive by improving their communication skills.

MODULE DESCRIPTION

- Unit I :short fiction, grammar 18hrs
- Unit II : prose, grammar 18hrs
- Unit III : poetry, grammar 18hrs
- Unit IV : drama, grammar 18hrs
- Unit V : essay, grammar 18hrs


 (Dr. V. Eshwar Kumar)

 (B. Rathibha)

 (I. Lakshya)

 (M. Dasappa)

 (Dr. P. Saravathi)

1. Answer any **FOUR** of the following questions in 150 to 200 words each. (4x8=32)

1. Discuss the mother as tragic hero.
2. Analyse the character of the son.
3. How are the scenes of youth inherent in its virtues?
4. Discuss the images used by the speaker to strengthen his argument.
5. Give a detailed account of the establishment and development of the Missionaries of Charity?
6. Describe the service rendered by Mother Teresa and her organisation to different sections of the society?

II. Write any **TWO** of the ANNOTATIONS of the following. (2x4=8)

1. Where the mind is without fear and
The head is held high.
2. Into that heaven of freedom, my Father, let
My country awake.
3. Don't grumble anymore. I am not going to leave just to please you.
4. The ways of providence are strange. (Aside) Gonzalo!

Section-II


III. Answer any **THREE** of the following. 3x1=3

1. It was raining, yet we went shopping. (Change into simple sentence)
2. Is the water cold? (Change into declarative sentence)
3. If you do not work, you will not be paid. (Rewrite by using "Unless")
4. She was not careful, so she lost her purse. (Rewrite by using "Had been")
5. I need your advise. (Correct the sentence)

3x1=3

- IV. Answer any **THREE** of the following.
1. _____ is the contraction form of 'you are'
 2. Alas! The beloved leader is departed. (Identify the type of sentence)
 3. _____ terminology is used for the word 'Numb' in medical science.

1. you
Dr. P. Saravali


Dr. N. Elgan Kumar

~~SPB~~ AP
(B. Pathibha) (L. Lakshmi)

(M. Dasappa)

5. _____ is the acronym of the 'Absent without leave'.
V. Answer any THREE of the following.

3x1=3

1. _____ is the American spelling of 'Organise'.

2. _____ is the full form of the abbreviation word 'Dept'.

3. Fill in the blanks in the words given below.

a) Refor-ism. b) nar-ati-e.

4. you should worry? (correct the use of question mark in the sentence)

5. How bad I just can't believe this. (Add punctuation marks appropriately)

3x1=3

VI. Write full forms of the following.

a) SAARC b) NAAC c) UGC

VII. Answer the following.

3x2=6

a) Read the following passage(see) and answer the following questions.

b) Write a conversation between two friends talking about the importance of English language.

1x6=6

VIII. answer the following.

a) Write covering letter and Cv to be sent in response to the following advertisement.
(OR)

b) Write a report on 'College Annual day celebrations'

1x3=3

IX. Write a short note on the following

a) Inter personal skills

(OR)

b) Interview skills

1x3=3

X. Expand anyone of the following.

a) No man is an Island

(OR)

b) Good things come to those who wait.

(Dr. V. Srinjan Kumar)

(B. Rathibha) (J. Lakshmi)

(Dr. P. Sarathi)

(M. Dastappa)

INTERNAL EXAMINATIONS	20 MARKS
Multiple choice questions	(10x1=10)
Fill in the blanks	(10x1=10)
SEMESTER EXAMINATION	20 MARKS
Internal examinations in each semester	(1x5=5)
Semester assignment	(1x5=5)
Semester seminar	70 MARKS
Semester examination	70+20+5+5= 100 (TOTAL MARKS)



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 (Dr. V. Srinivas Kumar)

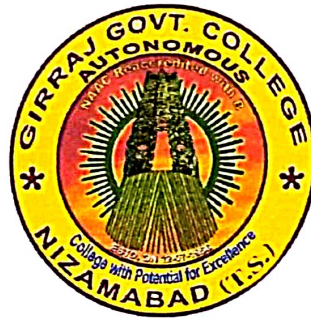
[Signature]
 (B. Pathibala) (Lecturer)

[Signature]
 (M. Dastgeppa)

[Signature]
 (Dr. P. Samadhi)

GIRRAJ GOVT COLLEGE (A), NIZAMABAD

DEPARTMENT OF ENGLISH



RECORD OF BOARD OF STUDIES AND SYLLABUS

Academic Years: 2016-2018

PROCEEDINGS OF THE PRINCIPAL GIRRAJ GOVT COLLEGE(A) NIZAMABAD T.S

Present: Sri P. Ram Mohan Reddy Principal FAC




Procs.Rc.No _____ / English/ BOS/GGC/NZB/2016 Dated: 05-08-2016

Sub:- GGCNZB-Dept of English Constitution of BOS for the tenure 2016-18-Orders Issued.

@@@

ORDER:-

The Principal GGC(A) Nizamabad is pleased to constitute the BOS for the department of English with the following composition.

- A Murali
AsstProf & Head Dept of English
GirrajGovtCollege(A) Nizamabad. Chairperson 
- Dr.P.Samata
Chairperson BOS &Asst Prof
Dept of English Telangana University
Nizamabad. University Nominee
- 3 S.JohnSukumar
Head Dept of English
GDC ArmoorNizamabad. Member 
- 4 D. Makla
Lecturer in English
GDC BodhanNizamabad Dist. Member
- 5 B. Prathibha
Lecturer in English
GDC Nizamabad Dist. Member 

The tenure of the BOS is 2 years only.

Principal

GIRRAJ GOVT. COLLEGE (A) NIZAMABAD

DEPARTMENT OF ENGLISH

BOARD OF STUDIES MEETING RESOLUTIONS

Date. 05.08.2016

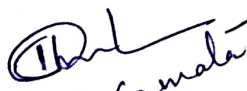
Board of Studies meeting is conducted in the Department of English on 05.08.2016 under the Chairmanship of the Chairman, BOS, Telangana University. The following resolutions are passed unanimously in the meeting for the academic year 2016-17


- 1) The Board of Studies members have unanimously decided to introduce Choice Based Credit System (CBCS) for the I and II Year B.A, B.Com, B.Sc students from the academic year 2015-2016.
- 2) The syllabus for the II Year B.A, B.Com, and B.Sc is not changed.
- 3) The BOS unanimously approved to continue the tradition of two Internal Examinations in each semester for General English paper of B.A, B.Com, B.Sc.
- 4) The BOS approved the syllabus of I year B.A, B.Com, B.Sc and the Question paper models , both semester and Internal Examinations.
- 5) The BOS resolved that the syllabus for I Year includes Prose, Poetry, Short stories, Grammar.The Examination Question paper pattern will be 70 marks in Main Examination, 20 marks for Internal Assessment Examination, 5 marks for Student Seminar and 5 marks for Student Assignment . i.e. 70+20+5+5=100 total marks


For I Year Approval of Syllabus other topics discussed in the meeting.

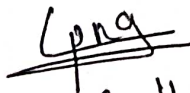
1. Conduct of Seminars and Workshops
2. Approval of syllabus for I year students for the academic year 2016-2017.
3. Model Paper
4. Research work by the faculty members and encouraging the faculty members to go for PhD programmes.
5. Publications of Papers in the Journals, National and International Magazines.

Chairman BOS, Department of English, Smt. P. Samatha, Telangana University, Girraj Govt. College, Nizamabad.


Dr. P. Samatha


(A. Murali)


(S. John Sukumar)


(B. Prathibha)

GIRRAJ GOVT. COLLEGE (A) NIZAMABAD
DEPARTMENT OF ENGLISH
 B.A, B.Com and B.Sc I Year
 General English (CBCS) 2016-2017
 Revised syllabus- I Semester

COURSE	General English I Year	
MODULE	Short fiction, Prose, Poetry, Drama Pronunciation, Grammar, Vocabulary, Spelling, Role-play, Reading passage writing, Soft Skills /Value Education	
Semester in which the course is to be taught	I semester	
No. of Credits	3	
No. of Contact Hours	90 hrs	5hr/week

1. AIM OF THE COURSE

To improve general standards of English in students.

2. OBJECTIVES OF THE COURSE

To familiarize the students with poems and prose pieces of famous writers.

To make the students confident and competitive by improving their Communication Skills.

MODULE DESCRIPTION

Unit I	:	SHORT FICTION, GRAMMAR	20Hrs
Unit II	:	PROSE, GRAMMAR	25Hrs
Unit III	:	POETRY, GRAMMAR	20Hrs
Unit IV	:	DRAMA, GRAMMAR	25 Hrs

(Signature)
Dr. P. Samate

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(A. Murali)

(Signature)
(S. John Sukumar)

(Signature)
(B. Prathibha)

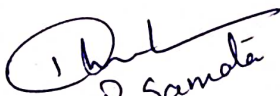
GIRRAJ GOVT COLLEGE(A) Nizamabad

DEPARTMENT OF ENGLISH


SYLLABUS STRUCTURE FOR UG 1 YEAR 2016-17


SEMESTER I

LESSON ONE	Text	The Thief – Ruskin Bond
(SHORT FICTION)		
	Pronunciation	Consonant Sounds
	Grammar	Noun
	Vocabulary	Roots
	Spelling	Pick out the words which have been wrongly spelt and correct them
	Conversation + role play	Introducing yourself in a formal or social context to strangers
	Reading passage	Nizamabad: Folk Element
	Writing	Guided Writing / Expansion
	Soft Skills + Value Education	Know Thyself / Self Discovery


Dr. P. Samala



CA. Murali


S. John Sukumar

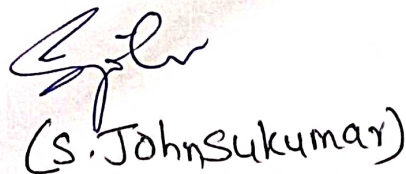

B. Prathibha

LESSON TWO (PROSE)	Text	A fellow Traveller - Alfred George Gardiner
	Pronunciation	Vowel: monophthongs
	Grammar	Pronoun
	Vocabulary	Prefix and suffix
	Spelling	Use 'un' or 'dis' to complete the antonyms
	Conversation + role play	Starting a conversation/controlling a Conversation
	Reading passage	Historic Temple: Basara
	Writing	Sequencing
	Soft Skills + Value Education	Hard work never goes in Vain
LESSON THREE (POETRY)	Text	An Irish Airman foresees His Death - W. B. Yeats
	Pronunciation	Vowel Diphthongs
	Grammar	Helping verbs
	Vocabulary	Homophones, homonyms, homographs
	Spelling	Complete the words using 'tion' or 'sion'
	Conversation + role play	Describing your college and course of study
	Reading passage	Nizamabad: Historic Monument (Quila Ramalayam
	Writing	Paragraph/descriptive writing
	Soft Skills + Value Education	Developing Positive Attitude


Dr. P. Samata


(B. Prathibha)

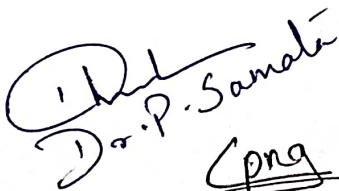

(A. Murali)


(S. John Sukumar)

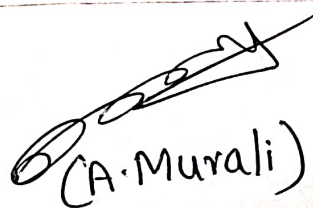
LESSON FOUR	Text	The Death Trap –H. H. Munro
(DRAMA)		
	Pronunciation	Varied pronunciation of some letters of the Alphabet
	Grammar	Main verbs and tenses
	Vocabulary	Collocation
	Spelling	Complete the following spellings using 'tion' or 'ment'
	Conversation + role play	Leaving a message on the answering machine/making an appointment on telephone
	Reading passage	Nizamabad: Natural Resources (Sugar Factory)
	Writing	Dialogue
	Soft Skills + Value	First Deserve then Desire
	Education	

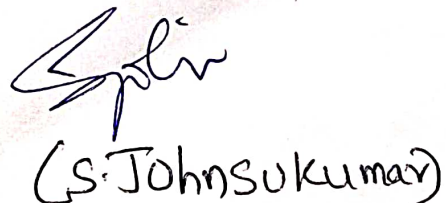
**Prescribed General English Text Book for I
Year (Sem-I & Sem-II) for B.A/B.Sc/B.Com**

**Title: English for Us Published by Orient
Blackswan Editors : Prof.Sumita Roy, Dr.P.Samata
and Dr.K.V.Ramana Chary**


Dr. P. Samata


(B. Prathibha)


(A. Murali)


(S. Johnsukumar)

GIRRAJ GOVT (A).COLLEGE NIZAMABAD.

MODEL PAPER

SECTION-I

I. Answer any four of the following question in 150 words each.(4X8=32)

- 1). _____
- 2). _____
- 3). _____
- 4). _____
- 5). _____
- 6). _____

II. Write any two of the following with the reference to the context. (2X4=8)

- 1). _____
- 2). _____
- 3). _____
- 4). _____

SECTION -II

I. Language Exercises(4X3=12)

- 1). Grammar.
- 2). Pronunciation.
- 3). Vocabulary.
- 4). Spelling.

II. Reading and Conversation (Internal Choice). (2x3=6)

Either Summarising a reading passage

(OR)

Completing a conversation based on out line given .

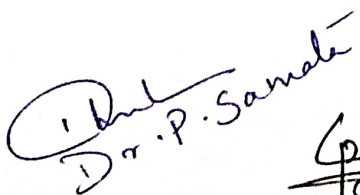
(1x6=6)

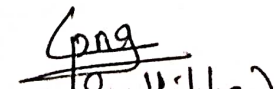
III. Writing

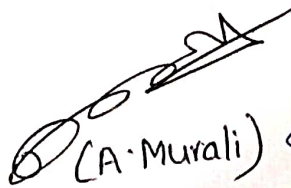
Two varieties of writing to be set; student has to do any one.

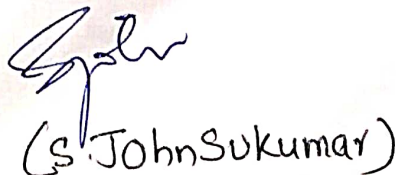
(2x3=6)

IV. Soft Skills and Value Education (Internal Choice).


Dr. P. Samal


B. Prathibha


A. Murali


S. John Sukumar

- a). Theory of a skills or case study of a skill.
b). Explanation of value embedded in a proverb

(OR)

Recounting an experience with value orientation.

INTERNAL EXAMINATIONS 20 MARKS

1). Multiple choice questions

(10x1=10)

2). Fill in the blanks

(10x1=10)

SCHEME OF EXAMINATION

Two Internal Examinations in each semester

20 MARKS

Student Assignment (1x5=5)

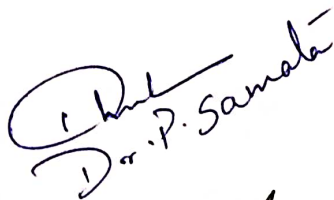
Student Seminar

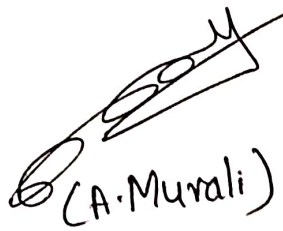
(1x5=5)

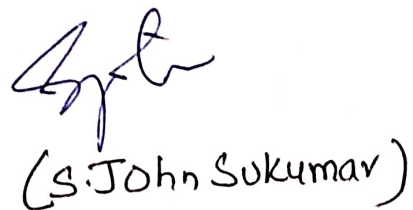
Semester Examination

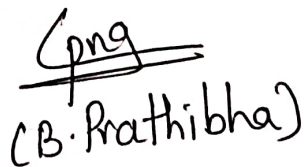
70 MARKS

70+20+5+5=100 MARKS (TOTAL MARKS)


Dr. P. Samala


(A. Murali)


(S. John Sukumar)


(B. Prathibha)

GIRRAJ GOVT. COLLEGE (A) NIZAMABAD

DEPARTMENT OF ENGLISH

B.A, B.Com and B.Sc I Year

General English (CBCS) 2016-2017

Revised syllabus- II Semester

COURSE	General English I Year
MODULE	Short fiction, Prose, Poetry, Drama Pronunciation, Grammar, Vocabulary, Spelling, Role-play, Reading passage writing, Soft Skills /Value Education
Semester in which the course is to be taught	II semester
No. of Credits	3
No. of Contact Hours	90 hrs 5hr/week

1. AIM OF THE COURSE

To improve general standards of English in students.

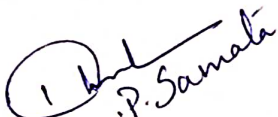
2. OBJECTIVES OF THE COURSE

To familiarize the students with poems and prose pieces of famous writers.


To make the students confident and competitive by improving their Communication Skills.

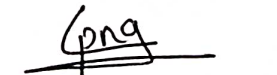
MODULE DESCRIPTION

Unit I	: SHORT FICTION, GRAMMAR	20Hrs
Unit II	: PROSE, GRAMMAR	25Hrs
Unit III	: POETRY, GRAMMAR	20Hrs
Unit IV	: DRAMA, GRAMMAR	25 Hrs


Dr. P. Samata


(A. Murali)


(S. John Sukumar)


(B. Prathibha)

GIRRAJ GOVT COLLEGE(A) Nizamabad
 DEPARTMENT OF ENGLISH
 SYLLABUS STRUCTURE FOR UG 1 YEAR 2016-17

SEMESTER II

LESSON FIVE (SHORT FICTION)	Text	The Gift of the Magi –O Henry
	Pronunciation	Plosives
	Grammar	Non finite Verbs
	Vocabulary	Simile and Metaphor
	Spelling	Complete the following using 'ei' or 'ie'
	Conversation + role play	Asking for advice/ asking for information
	Reading passage	Telangana: Projects (Pochampadu)
	Writing	Note taking & Note making
LESSON SIX (PROSE)	Soft Skills + Value Education	Improving Perception
	Text	A Vision for 2020 –APJ Abdul Kalam
	Pronunciation	Fricatives
	Grammar	Adjectives
	Vocabulary	Oxymoron and hyperbole
	Spelling	Complete the following with 'able' or 'ible'
	Conversation + role	Making a request/ accepting or refusing a

(Signature)
 Dr. P. Samati

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 (A. Murali)

(Signature)
 (S. John Sukumar)

(Signature)
 (B. Prathibha)

	play	request
	Reading passage	Nizamabad: Famous Village (Ankapur)
	Writing	Letter
LESSON SEVEN (POETRY)	Soft Skills + Value	A Stitch in Time saves Nine
	Education	
	Text	Success is Counted Sweetest –Emily Dickinson
	Pronunciation	Affricates and nasals
	Grammar	Articles
	Vocabulary	Portmanteau words Loan words
	Spelling	Complete the following spellings using one of the following suffixes: '-ic', '-ive', '-ity', '-al' '-ance', '-ence'
	Conversation + role	Conducting a meeting/seeking opinion of team
	play	members
	Reading passage	Hyderabad Cuisine: Famous Dishes
	Writing	Formal Letter
LESSON EIGHT (DRAMA)	Soft Skills + Value	Body Language
	Education	
	Text	Merchant of Venice Act IV, Scene 1 - William Shakespeare
	Pronunciation	Lateral, frictionless continuants, semi vowels

(Dr. P. Samala)
Dr. P. Samala

(A. Murali)
(B. Prathibha)

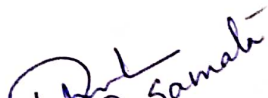
(S. John Sukumar)

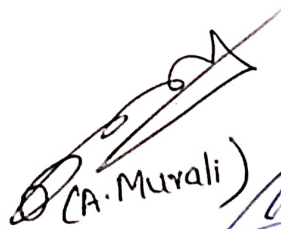
	Grammar	Adverbs				
	Vocabulary	Palindromes				
	Spelling	Complete the spellings in the following table				
		Noun	Verb	Adjective	Adverb	
	Conversation + role	Appearing for a job interview/conducting a job				
	play	interview				
	Reading passage	Telangana Crops				
	Writing	Business letter				
	Soft Skills + Value	Failures are Stepping Stones to Success				
	Education					


**Prescribed General English Text Book for I Year (Sem-I & Sem-II)
for B.A/B.Sc/B.Com**

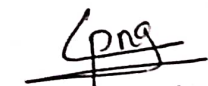
Title: English for Us Published by Orient Blackswan

Editors : Prof.Sumita Roy, Dr.P.Samata and Dr.K.V.Ramana Chary


Dr. P. Samata


(A. Murali)


(S. JohnSukumar)


(B. Prathibha)

GIRRAJ GOVT.(A) COLLEGE NIZAMABAD

MODEL PAPER

SEMESTER-II

SECTION-I

I. Answer the four of the following questions in 150 words each

(4x8=32)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

II. Write any two of the following annotate with the reference to the context.

(2x4=8)

1. _____
2. _____
3. _____
4. _____

SECTION-II

I. LANGUAGE EXERCISES

(4X3=12)

- 1). Grammar.
- 2). Pronunciation.
- 3). Vocabulary.
- 4). Spelling.

II. Reading and Conversation (Internal Choice)

(2x3=6)

Either Summarising a reading passage.

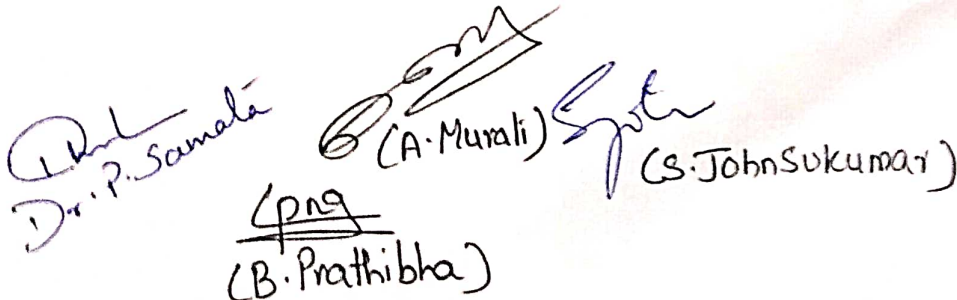
(OR)

Completing a conversation based on outline given .

III. Writing

(1x6=6)

Two varieties of writing to be set; Student has to do any one


Dr. P. Samala
A. Murali
S. John Sukumar
B. Prathibha

IV. Soft Skills and Value Education (Internal Choice)

(2x3=6)

- 1). Theory of a skill or case study of a skill
- 2). Explanation of value embedded in a proverb

(OR)

Recounting an experience with value orientation

INTERNAL EXAMINATIONS

20MARKS

1). Multiple choice questions

(10x1=10)

2). Fill in the blanks

(10x1=10)

SCHEME OF EXAMINATION

Two Internal Examinations in each semester

20MARKS

Student Assignment

(1x5=5)

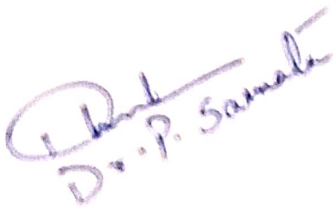
Student Seminar

(1x5=5)

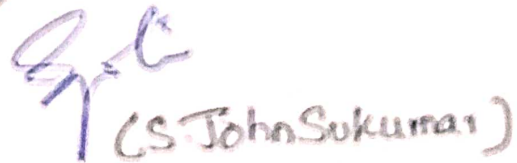
Semester Examination

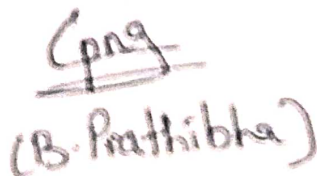
70MARKS

70+20+5+5=100 MARKS(TOTAL MARKS)

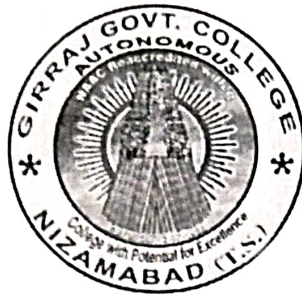

Dr. P. Samal


(A. Murali)

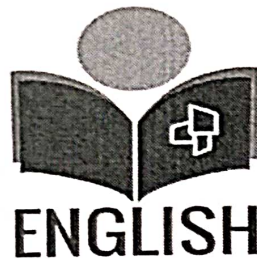

(S. John Sukumar)


(B. Prathibha)

**GIRRAJ GOVERNMENT COLLEGE (AUTONOMOUS),
NIZAMABAD**



Department of English



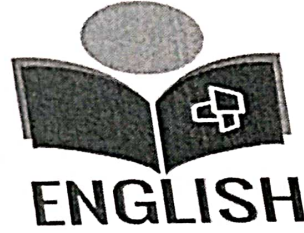
UG CBCS Semester III
Skill Enhancement Course Paper

(for B.A/ B.Com / B.B.A/ B.Sc)

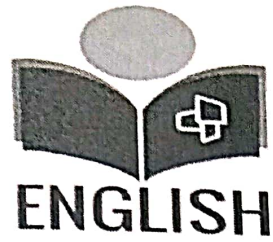
**GIRRAJ GOVERNMENT COLLEGE (AUTONOMOUS),
NIZAMABAD**



Department of English



UG CBCS Semester III
Skill Enhancement Course Paper
(for B.A/ B.Com / B.B.A/ B.Sc)



SKILL ENHANCEMENT COURSE (1)

Communication Skills

Proceedings of the Principal, Girraj Government College (Autonomous), Nizamabad
Re-Accredited by NAAC with 'B'

Present: Dr.E.Laxminarayana, Principal, FAC

Procs no. 331/ GGC-NZB/ UG/ ENGLISH/ BOS/2020-2021 Date: /02/2021

Sub: Reconstitution of Board of Studies members for Department of English for the tenure 2019-2020 and for BOS meeting - Orders- Issued

ORDER:

Sanction is hereby accorded for reconstitution of Board of Studies Members for Department of English with the following members for the period 2020-2021.

1. Dr. Dandu Swamy

Asst.Professor of English
GGC(A), Nizamabad BoS Chairperson

2. Dr.P.Samata

Chairperson, Board of Studies,
Department of English,
Telangana University University Nominee

3. Dr.I.Gangadhar

Asst.Professor of English
Principal (FAC)
SRNK GDC, Banswada Member

4. Dr.V.Shyam Kumar

Asst.Professor of English
GGC(A), Nizamabad Member

5. S. John Sukumar

Asst. Professor of English
GGC (A), Nizamabad. Member

Principal

Copy Submitted to:

1. The Registrar, Telangana University, Dichpally.
2. The Chairperson, BOS, Telangana University
3. The Head, Dept. of English, T.U, Dichpally.
4. The Coordinator, Autonomy & UGC, GGC(A), Nizamabad.
5. The Controller of Examinations, GGC (A), Nizamabad
6. All members of BOS.

GIRRAJ GOVERNMENT COLLEGE (AUTONOMOUS), NIZAMABAD

Department of English

UG CBCS Semester III

Skill Enhancement Course (SEC)-I Paper

(for B.A/ B.Com / B.B.A/ B.Sc)

SEC (1) : Communication Skills

Context and Justification:

Communication plays an important role in shaping an individual's life, personal as well as professional. It is the backbone of any organization. Success in life, to a considerable extent, depends on effective communication skills. In today's world of computers and digital media, a strong communication skill-base is essential for learners and for smooth functioning of an organization.

Objectives:

This course has been developed with the following objectives:

1. Identify common communication problems that may be holding learners back
2. Identify what their non-verbal messages are communicating to others
3. Understand role of communication in teaching-learning process
5. Understand the importance of empathetic listening
6. Explore communication beyond language

Expected Outcome:

By the end of this program participants should have a clear understanding of what good communication skills and soft skills are and what they can do to improve their abilities.

Credit: 02

Duration: 30 Hours



SEC(D): Communication Skills

Module I : Listening and Speaking

Listening: Listening Strategies

- Beginning and ending a conversation
- Making a friendly chat
- Expressing opinions
- Listening to a conversation
- Listening to a description of something
- Note Taking.

Speaking: Speaking Strategies

- Agreeing
- Asking follow up questions
- Arguing your point
- Offering Something
- Complaining in a Context
- Tagging the questions in Conversation
- Intonation in Question Tags.

Module II : Reading and Writing

Reading:

- Finding the Main Ideas in the Paragraph
- Scanning
- Skimming for the Main Idea
- Predicting the Topic
- Identifying Meaning from Context
- Recognizing Signal Words
- Interpreting a text.

Writing:

- Mechanics of Writing
- Punctuation
- Capitalization
- Writing Sentences
- Writing Paragraphs.

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Girraj Government College (Autonomous), Nizamabad
Department of English
Skill Enhancement Course- I

Communication Skills (SEC 1)

(With effect from AY 2020-2021)

SEMESTER III

Time: 2Hours

Maximum Marks: 35

Section - A

(5 *3 marks = 15 Marks)

6 questions are to be set . Answer any three questions

- Q.1. to be based on Module I
- Q.2. to be based on Module I
- Q.3. to be based on Module I
- Q.4. to be based on Module II
- Q.5 to be based on Module II
- Q.6. to be based on Module II

Section - B

(2 x 10 ~~marks~~ marks = 20 marks)

2 Questions are to be set with internal choice. Answer all the questions.

- Q.7. a. Question from Module - I
or
b. Question from Module - I
- Q.8. a. Question from Module - II
or
b. Question from Module - II



Girraj Government College (Autonomous), Nizamabad
Department of English

Skill Enhancement Course-I

Communication Skills (SEC 1)

(With effect from AY 2020-2021)

Internal Assessment paper

Maximum Marks: 15

Section - A

Modules

Multiple Choice Questions from ~~Modules~~ I - IV (Questions 1 to 7)

(7 * 1 marks = 7 Marks)

Section - B

Modules

Fill in the Blanks questions from ~~Modules~~ I - IV (Questions 8 to 15)

(8 * 1 marks = 8 marks)



Communication Skills (SEC 1)

(With effect from AY 2020-2021)

SEMESTER III

Time: 2Hours

Maximum Marks: 35

Section - A

(3*5 marks = 15 Marks)

Answer any Three questions

Q.1. Find the word that is different from the other words in the group with regard to the sound of the underlined letters.

- a. this bath think
b. break great heat
c. chaos batch chick

Q.2. Complete the following dialogue.

Doctor: Good morning, Mr Srihari.(a)

Patient: Doctor, I have been suffering (b)..... since yesterday.

Doctor: I'll prescribe some tablets. I think you will recover.

Patient: (c)....., doctor. I'll come after a couple of days.

Q.3. Read the paragraph below and answer the questions that follow.

Dr. de Grey's main point is that we can control aging. He says aging is caused by damage to the cells of human body. He believes that if we fix the damaged cells, then we will cure again. This means that humans will be able to live for 1,000 years, and may be even longer.

- a. What is de Greys main point?
b. What is aging caused by?
c. What could be done to cure damaged cells?

Q.4. Capitalize the sentence given below.
my brother studies in Cambridge University, England.

Q.5. Complete the following dialogue.

Sony: Hi, Smita! Come and be seated here.

Smita: Hello! Many.....for offering seat.

Sony: Oh!.....at all. You are most.....

Q.6. . Write examples for the following:

- a) Assertive Sentence
b) Imperative Sentence
c) Exclamatory Sentence

Section - B

(2*10 marks = 20 marks)

Q.7. A. a. Imagine that you will visit a restaurant with your friend. You will order a meal for lunch in the restaurant. Now, write a conversation of at least five exchanges between you and the servant of the restaurant.

b. Turn each statement into a question by adding a question tag.

1. Those are my car keys.....?
2. Lisa is a police officer,.....?
3. You didn't say that.....?
4. You know I'm right,.....?
5. We'll always be friends,.....?

(OR)

B. a. Write a paragraph of ten lines on Covid-19 Pandemic and give a suitable title.

b. Read the paragraph given hereunder and answer the questions that follow.

Another important factor is gender. Women, on average, live longer than men. Over 80 percent of people who live beyond the age of 100 are women. The reasons for this are not fully understood. Some scientists believe that women are born with genes that help them live longer than men. Others argue that men often lead more risky lifestyles that put them at greater chances of dying than women. They have more dangerous jobs. Also, men generally drive more, and also smoke more than women. Men are even killed more often than women.

1. Why men do not live longer?
2. What do some scientists believe?
3. What are not fully understood?
4. Identify the main idea of paragraph.
5. Identify the meaning of the word, 'gender' in the paragraph.

Q.8. A. a. Write a paragraph of at least ten sentences describing a place you have visited recently.

b. Read the paragraph given hereunder and answer the questions that follow.

The nation's strengths predominantly reside in its natural and human resources which we should leverage. Human resources, particularly with a large young population, is the unique core strength of the nation. There are 700 million people below 35 years of age in the population of a billion people. The nation needs young leaders who can command the change for transformation of India into a developed nation embedded with a knowledge society from now to 20 years. Quality leaders are like magnets that will attract the best persons to build a team for the organization and give inspiring leadership even during failure of missions as they are not afraid of risks. The creations of vision ignite the young minds in particular.

1. Where does nation's strength reside?
 2. How many young people are there in India.
 3. What kind of leaders does the nation need?
 4. What do the quality leaders do?
 5. Write a meaning for the word, 'ignite'.
- A. a. Construct a dialogue of at least five exchanges at a super market with a sales man.
- b. Write a paragraph of ten lines on the importance of English Language.



Skill Enhancement Course (2)

Soft Skills

Proceedings of the Principal, Girraj Government College (Autonomous), Nizamabad
Re-Accredited by NAAC with 'B'

Present: Dr.E.Laxminarayana, Principal, FAC

Progs no. 331/ GGC-NZB/ UG/ ENGLISH/ BOS/2020-2021 Date: /02/2021

Sub: Reconstitution of Board of Studies members for Department of English for the tenure 2019-2020 and for BOS meeting - Orders- Issued

ORDER:

Sanction is hereby accorded for reconstitution of Board of Studies Members for Department of English with the following members for the period 2020-2021.

- | | |
|-----------------------------------------------------------------------------------------------------------|--------------------|
| 1. Dr. Dandu Swamy
Asst.Professor of English
GGC(A), Nizamabad | BoS Chairperson |
| 2. Dr.P.Samata
Chairperson, Board of Studies,
Department of English,
Telangana University | University Nominee |
| 3. Dr.I.Gangadhar
Asst.Professor of English
Principal (FAC)
SRNK GDC, Banswada | Member |
| 4. Dr.V.Shyam Kumar
Asst.Professor of English
GGC(A), Nizamabad | Member |
| 5. S. John Sukumar
Asst. Professor of English
GGC (A), Nizamabad. | Member |

Principal

Copy Submitted to:

1. The Registrar, Telangana University, Dichpally.
2. The Chairperson, BOS, Telangana University
3. The Head, Dept. of English, T.U, Dichpally.
4. The Coordinator, Autonomy & UGC, GGC(A), Nizamabad.
5. The Controller of Examinations, GGC (A), Nizamabad
6. All members of BOS.

SEC (2) : Soft Skills

Context and Justification:

Career skills empower an individual with ability in preparing an appropriate resume, addressing the necessary gaps for facing interviews and actively and effectively participating in group discussions, making presentations etc. It is also important that the students possess the know-how to explore career opportunities for themselves considering their innate strengths and weaknesses.

Objectives:

This course has been developed with the following objectives:

1. Acquire career skills and pursue to participate in a successful career path
2. Prepare a good resume, prepare for interview and make a good presentation
3. Explore desired career opportunities in the employment market in consideration of an individual SWOT

Expected Outcomes:

At the end of the course the students will be able to:

1. Prepare their resume in an appropriate template with proper style and without grammatical errors
2. Identify what their non-verbal messages are communicating to others
3. Actively participate in group discussions
5. Explore sources (online/offline) of career opportunities
6. Enlist the common errors generally made by candidates in an interview and avoid them
7. Use the necessary components required to prepare for a career in an identified occupation (as a case study)

Credit: 02

Duration: 30 Hours

SEC II: Soft-Skills

Module I : Non-verbal communication and Interview Skills

- Meaning of non-verbal communication
- Introduction to modes of non-verbal communication,
- Open and Closed Body language,

For VMCF Chary

- Eye Contact and Facial Expression,
- Hand Gestures, Activities–Based Learning
- Do's and Don'ts, Preparation and Presentation
- Interview Skills: Preparation and Presentation
- Meaning and types of interview (F2F; telephonic, video, etc.)
- Dress code,
- Background Research,
- Do's and Don'ts
- Interview procedure (opening, listening skills, closure, etc.)
- Important questions generally asked in a job interview (open and closed ended questions)

Module II : Presentation Skills and Team Work

- Types of presentations,
- Knowing the purpose
- Knowing the audience
- Opening and closing a presentation
- Using presentation tools
- Handling questions
- Presentation to a heterogeneous group
- Ability work with heterogeneous people,
- Having one's own opinions and perspectives,
- Knowing the individual role and contribution in a team,
- Being a good communicator in a team,
- Questioning one another in a team,
- Respecting one another in a team.

References:

1. Miles Craven, *Real Listening & Speaking-3*, Cambridge University Press, Cambridge, UK. 2008. Print
2. Richard R. Day and Junko Yamanaka, *Cover to Cover Reading Comprehension and Fluency*, Oxford University Press, New York, 2007. Print.
3. Barun K Mitra, *Personality Development and Soft Skills*, Oxford University Press, Print.
4. Sherfield, R.M, Montgomery, Moody, *Developing Soft Skills*, Pearson 2010. Print.



Girraj Government College (Autonomous), Nizamabad
Department of English
Skill Enhancement Course- I (SEC 2)

Soft Skills

(With effect from AY 2020-2021)

SEMESTER III

Time: 2Hours

Maximum Marks: 35

Section - A

(3 * 5marks = 15 Marks)

Answer any three questions

- Q1. to be based on Module 1 of Soft skills
- Q2. to be based on Module 1 of Soft skills
- Q3. to be based on Module 1 of Soft skills
- Q4. to be based on Module 2 of Soft skills
- Q5 to be based on Module 2 of Soft skills
- Q6. to be based on Module 2 of Soft skills

Section - B

(2*10 marks = 20 marks)

2 Questions are to be set with internal choice. Answer all the questions.

- Q7 a. Question from Module - I
or
b. Question from Module - I

- Q8. a. Question from Module - II
or
b. Question from Module - II

for soft skills

Girraj Government College (Autonomous), Nizamabad
Department of English

Skill Enhancement Course- I

Soft Skills (SEC 2)

(With effect from AY 2020-2021)

Internal Assessment paper

Maximum Marks: 15

Section - A

Module 1

Multiple Choice Questions from ~~Units~~ ^{Module} I - IV (Questions 1 to 7)

(7 * 1 marks = 7 Marks)

Section - B

Module 1

Fill in the Blanks questions from ~~Units~~ ^{Module} I - IV (Questions 8 to 15)

(8 * 1 marks = 8 marks)

For VSR - Chavara