



J.V.R GOVERNMENT COLLEGE, SATHUPALLY, KHAMMAM Dist. TS.

(Affiliated to Kakatiya University, Warangal)

Contact No: 08761 295098, 9154806772

e-mail: sathupallyjrc@gmail.com

Website: <https://gdcts.cgg.gov.in/sathupally.edu>



ICT- TRAINING PROGRAM

for Faculty and Office Staff

Conducted by

Department of Computers / Computer Applications

in association with IQAC



J.V.R GOVERNMENT COLLEGE, SATHUPALLY, KHAMMAM Dist. TS.

(Affiliated to Kakatiya University, Warangal)

Contact No: 08761 295098, 9154806772

e-mail: sathupallyjrc@gmail.com

Website: <https://gdcts.cgg.gov.in/sathupally.edu>



J.V.R GOVERNMENT COLLEGE

SATHUPALLY-KHAMMAM DT.-TELANGANA



ICT - TRAINING PROGRAM

2018-19

DEPARTMENT OF COMPUTERS



J.V.R GOVERNMENT COLLEGE, SATHUPALLY, KHAMMAM Dist. TS.

(Affiliated to Kakatiya University, Warangal)

Contact No: 08761 295098, 9154806772

e-mail: sathupallyjvc@gmail.com

Website: <https://gdcts.cgg.gov.in/sathupally.edu>



J.V.R GOVERNMENT COLLEGE, SATHUPALLY
ICT TRAINING PROGRAM
2018-19

LIST OF EMPLOYEE PARTICIPATED IN TRAINING

SLNO	NAME OF THE EMPLOYEE
01	D.BANGARI
02	I.KIRAN KUMAR
03	CH. PURNA CHANDRA RAO
04	B.SARITHA
05	G.VENKATA GANDADHAR RAO
06	K.Y. KARUNA
07	Dr.K.SAMPATH
08	SK.CHAND PASHA
09	Dr.CH. SAMATHA
10	M.V.RAMANA MURTHY
11	T.KRISHNA RAO
12	O.CHENNA RAO
13	K.HARI KRISHINA
14	G.SUBHASHINI
15	K.RAJYA LAXMI
16	R.TEJOLATHA
17	K.RAMA RAO
18	P.PREM SAGAR
19	B.NAGA RAJU
20	K.DHAMAYANTHI
21	T.POTHU RAJU
22	P.NAGAMANI
23	S.V.SRIDHAR RAO
S24	MD WAJID PASHA
25	S.V.R.N. RAJU
26	Y.NAGA SUDHA
27	SHANAZ KHAN

Hed of Dept

[Signature]

[Signature]

PRINCIPAL
J.V.R. GOVT. COLLEGE
SATHUPALLY, KMM DT



J.V.R GOVERNMENT COLLEGE, SATHUPALLY, KHAMMAM Dist. TS.

(Affiliated to Kakatiya University, Warangal)

Contact No: 08761 295098, 9154806772 e-mail: sathupallyjrc@gmail.com

Website: <https://gdcts.cgg.gov.in/sathupally.edu>



**J.V.R GOVERNMENT COLLEGE, SATHUPALLY
DEPARTMENT OF COMPUTER SCIENCE/ APPLICATIONS
ICT TRAINING PROGRAM
2018-19**

SYLLABUS

01. INTRODUCTION TO COMPUTER
02. OPERATING SYSTEM
03. MS-WORD
04. MS-EXCEL
05. INTERNET CONCEPTS.
06. NETWORKING CONCEPTS
07. MS-POWER POINT



J.V.R GOVERNMENT COLLEGE, SATHUPALLY, KHAMMAM Dist. TS.

(Affiliated to Kakatiya University, Warangal)

Contact No: 08761 295098, 9154806772

e-mail: sathupallyjrc@gmail.com

Website: <https://gdcts.cgg.gov.in/sathupally.edu>



Duration of the ICT- Training program: 2 MONTHS

Timings: Evening- : 4.00 TO 5.00 (Monday –Saturday)

Teaching plan :

SL.NO	NAME OF THE TOPIC	DURATION
01	Introduction to computer	05 (Days)
02	OPERATING SYSTEM	05 (Days)
03	Ms - word	13 (Days)
04	Ms - Excel	12 (Days)
05	Internet concepts .	10 (Days)
06	Networking concepts	10 (Days)
07	Ms –power point	05 (Days).



J.V.R GOVERNMENT COLLEGE, SATHUPALLY, KHAMMAM Dist. TS.

(Affiliated to Kakatiya University, Warangal)

Contact No: 08761 295098, 9154806772

e-mail: sathupallyjvc@gmail.com

Website: <https://gdcts.cgg.gov.in/sathupally.edu>



s/no	NAME OF THE TOPIC	DATE	NO OF EMPLOYEE PRESENT	COVERED/ NOT COVERED	REMARKS
1	INTRODUCTION TO COMPUTERS	4-9-18	26	Covered	
2	INTRODUCTION TO COMPUTERS	5-9-18	26	Covered	
3	INTRODUCTION TO COMPUTERS	6-9-18	24	Covered	
4	INTRODUCTION TO COMPUTERS	7-9-18	24	Covered	
5	INTRODUCTION TO COMPUTERS	10-9-18	25	Covered	
				Covered	
1	OPERATING SYSTEM	11-9-18	24	Covered	
2	OPERATING SYSTEM	12-9-18	24	Covered	
3	OPERATING SYSTEM	14-9-18	25	Covered	
4	OPERATING SYSTEM	15-9-18	22	Covered	
5	OPERATING SYSTEM	17-9-18	26	Covered	
1	MS-WORD	18-9-18	24	Covered	
2	MS-WORD	19-9-18	25	Covered	
3	MS-WORD	20-9-18	25	Covered	
4	MS-WORD	22-9-18	24	Covered	
5	MS-WORD	24-9-18	25	Covered	
6	MS-WORD	25-9-18	26	Covered	
7	MS-WORD	26-9-18	23	Covered	
8	MS-WORD	27-9-18	27	Covered	
9	MS-WORD	28-9-18	25	Covered	
10	MS-WORD	29-9-18	27	Covered	
11	MS-WORD	1-10-18	26	Covered	
12	MS-WORD	3-10-18	24	Covered	
13	MS-WORD	4-10-18	24	Covered	
1	MS-EXCEL	6-10-18	26	Covered	
2	MS-EXCEL	8-10-18	27	Covered	
3	MS-EXCEL	22-10-18	27	Covered	
4	MS-EXCEL	25-10-18	25	Covered	
5	MS-EXCEL	27-10-18	27	Covered	
6	MS-EXCEL	29-10-18	27	Covered	
7	MS-EXCEL	30-10-18	27	Covered	
8	MS-EXCEL	31-10-18	25	Covered	
9	MS-EXCEL	1-11-18	25	Covered	
10	MS-EXCEL	2-11-18	25	Covered	
11	MS-EXCEL	3-11-18	25	Covered	
12	MS-EXCEL	5-11-18	24	Covered	



**JVR GOVERNMENT COLLEGE.
SATHUPALLY, KHAMMAM DT. TS**

WOMEN EMPOWERMENT CELL

**FILE OF
ONE DAY WORKSHOP ON
“Prevention, Prohibition and
Redressal of Women Harassment
at Work Place”**

23rd March 2019 (Saturday)

**at Seminar Hall,
J.V.R. Govt. College, Sathupally,
Khammam Dt., T.S.**

Chairman

Sri P. Ramachandra Rao
Principal, J.V.R. Govt. College, Sathupally
Will preside over the function

Chief Guest

Smt. G. Mrunalini
Senior Advocate
Municipal Court, Sathupally, Khammam Dt.

Organizing by

WOMEN EMPOWERMENT CELL

**J.V.R. GOVT COLLEGE, SATHUPALLY-507303
(Re-accredited at 'B' by NAAC)
Khammam Dist., Telangana state, India.**



Scanned with CamScanner

From

Convener,
Women Empowerment Cell (WEC),
JVR Govt. College, Sathupally,
Khammam.

To

The principal,
JVR Govt. College, Sathupally,
Khammam.

Respected Sir,

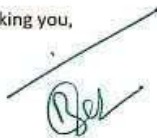
Sub:- Request to grant permission to conduct workshop on "Prevention, Prohibition and Redressal of woman harassment at work place" –Regarding.

I would like to bring to your kind notice that the Women Empowerment Cell, JVR Govt. Degree College, Sathupally, is going to organize a One Day Workshop on "PREVENTION, PROHIBITION AND REDRESSAL OF WOMAN HARASSMENT AT WORK PLACE" on 23.03.2019, in the Seminar Hall.

The main objective of the workshop is to create awareness among girl students of our College. On this occasion Women Empowerment Cell is inviting Smt.G. Mrunalini, Senior Advocate of Muncif. Magistrate Court, Sathupally, Khammam District., T.S., and other dignitaries to address on the theme mentioned above.

So kindly grant permission to conduct the one day workshop.

Thanking you,


PRINCIPAL
J.V.R. GOVT. COLLEGE
SATHUPALLY, KMM DT

Yours Sincerely,


Convener,
Women Empowerment Cell,
JVR Govt. College, Sathupally,
Khammam District.
Women Empowerment Cell
J.V.R. GOVT. COLLEGE
SATHUPALLY, Khammam. Dt



Scanned with CamScanner



INVITATION

WOMEN EMPOWERMENT CELL (WEC)

J.V.R. Govt. College, Sathupally, Khammam Dt., TS
Cordially Invite You for the ONE DAY WORKSHOP

On

**“Prevention, Prohibition and Redressal of
Women Harassment at Work Place”**

23rd March 2019 (Saturday) at Seminar Hall,
J.V.R. Govt. College, Sathupally, Khammam Dt., TS

Chairman

Sri P. Ramachandra Rao
Principal, JVR Govt. College, Sathupally
Will preside over the function

Chief Guest

Smt. G. Mrunalini
Senior Advocate
Municipal Court, Sathupally, Khammam Dt.

Organizing by

WOMEN EMPOWERMENT CELL

J.V.R. GOVT COLLEGE, SATHUPALLY-507303
(Re-accredited at 'B' by NAAC)
Khammam Dist., Telangana state, India.

PRINCIPAL
J.V.R. GOVT. COLLEGE
SATHUPALLY, KMM DT.

Convener
Women Empowerment Cell
J.V.R. GOVT. COLLEGE
SATHUPALLY, Khammam Dt.



Scanned with CamScanner

**JVR GOVT. DEGREE COLLEGE,
SATHUPALLY, KHAMMAM DT. TS.**

PROGRAM SCHEDULE OF ONE DAY WORKSHOP

On

**“Prevention, Prohibition and Redressal of
Women Harassment at Work Place”**

SESSION	TIME	ACTIVITY ORGANISED
MORNING	9:30AM - 10:00AM	Registration Process.
	10:00 AM - 10:15AM	Inaugural Session
	10:15 AM - 10:30AM	Jyoti Prajwalana (Lighting the flame)
	10:30 AM - 10:45AM	Welcome address by Smt. K. Rajyalaxmi , Convener, Women Empowerment Cell, JVRGC, Sathupally
	10:45AM - 11:20AM	Inaugural Speech by P. Ramachandra Rao, Principal, JVRGC, Sathupally
	11:20AM - 11:30AM	Tea Break
NOON	11:30AM - 12:30PM	Keynote Speaker Smt. G.Mrunalini , Senior Advocate, Muncif Court, Sathupally, Khammam Dt. TS.
	12:30PM - 02:00PM	Working Lunch
AFTERNOON	02:00 PM - 03:30PM	Question Hour and Interaction with the Students
	03:30PM - 03:40PM	Tea Break
EVENING	03:40PM - 04:00PM	Felicitation to Chief Guest
	04:00PM - 04:15PM	Vote of Thanks by WEC Member



Convener
Women Empowerment Cell
J.V.R. GOVT. COLLEGE
SATHUPALLY, Khammam Dt.

CS

Scanned with CamScanner



PRINCIPAL
J.V.R. GOVT. COLLEGE
SATHUPALLY, KMM DT



**J.V.R. GOVT. COLLEGE. SATHUPALLY,
KHAMMAM DT. TS**

Women Empowerment Cell (WEC)

Academic Year: 2018-19

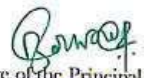
Activity Report Of One Day Workshop On
"Prevention, Prohibition and Redressal of Women Harassment at Work Place"

The Women Empowerment Cell (WEC) has organized an One Day Workshop On "Prevention, Prohibition and Redressal Of Women Harassment at Work Place" on 23.03.2019. in the College Seminar Hall. The Resource Person was Smt. G. Mrunalini, Senior Advocate, Muncif Court, Sathupally, Khammam Dt. TS.

SL. NO	PARTICULARS	DETAILS OF THE EVENT
1	Name of the Department	Women Empowerment Cell (WEC)
2	Name of the Event Organized	"One Day Workshop"
3	Title of the Event	"Prevention, Prohibition and Redressal Of Women Harassment at Work Place"
4	Date of the Event Organized	23.03.2019
5	Name of the Event Co-coordinator	Smt. K Rajyalakshmi, Assistant Professor of Political Science
6	Course/Class/Group Participated	All Girl Students
7	No .of the Students Participated	120
8	Name of the Resource Person	Smt. G. Mrunalini, Senior Advocate,
9	Contact No & Address of the Resource Person.	Muncif Court, Sathupally, Khammam Dt. TS.
10	Objectives of the Event	1. To create awareness among the students on how to prevent, prohibit and redress the women harassment at work place. 2. To create the awareness on legal aspects of women harassment
11	Outcome of the Event	1. Students understood how to prevent, prohibit and redress the women harassment at work place. 2. Students' got awareness on the legal aspects of women harassment.
12	News Published in News Papers (if YES) Attach the News Paper Clippings.	No
	Photo Gallery. (Use Separate Page for Photos)	Yes


Signature of the Coordinator

Convener
Women Empowerment Cell
J.V.R. GOVT. COLLEGE
SATHUPALLY, KHAMMAM DT.


Signature of the Principal
PRINCIPAL
J.V.R. GOVT. COLLEGE Page 1 of 3
SATHUPALLY, KHAMMAM DT.



Scanned with CamScanner



JVR GOVERNMENT COLLEGE, SATHUPALLY, KHAMMAM DT. TS.
 Affiliated to Kakatiya University, Warangal, TS.
 Accredited with B+ Grade by NAAC.
 Contact No: 08761 28098. 9885073548. e.mail: sathupallyjhc@gmail.com. website:jvrgcsathupalli.co.in

Women Empowerment Cell (WEC)

Academic Year: 2018-19

Photo Gallery Of One Day Workshop On "Prevention, Prohibition and Redressal of Women Harassment at Work Place"



Page 2 of 3

K. Raju

Convener
 Women Empowerment Cell
 JVR GOVT. COLLEGE
 SATHUPALLY, KHAMMAM DT.



R. Srinivas
 PRINCIPAL
 JVR GOVT. COLLEGE
 SATHUPALLY, KMM DT



Signature of the Coordinator

Signature of the Principal

K. Raju
Convener
Women Empowerment Cell
J.V.R. GOVT. COLLEGE
SATHUPALLY, Khammam Dt.

Ramaiah
PRINCIPAL
J.V.R. GOVT. COLLEGE
SATHUPALLY, KMM DT.

Page 3 of 3



Scanned with CamScanner



**JVR GOVERNMENT COLLEGE, SATHUPALLY,
KHAMMAM DT. TELANGANA.
Women Empowerment Cell (WEC)**



CERTIFICATE OF APPRECIATION

THIS IS TO CERTIFY THAT

Shri/Smt. _____ Working as

_____ at _____

Has Successfully Participated in One Day Workshop on "Prevention, Prohibition and Redressal of Women Harassment at Work Place" on 23rd March, 2019, organised by Women Empowerment Cell (WEC), JVRGC, Sathupally, Khammam Dt. T.S.

**Convener
Women Empowerment Cell (WEC)**

[Signature]
**Principal
J.V.R. GOVT. COLLEGE
SATHUPALLY, KMM DT**



Scanned with CamScanner