

## GOVERNMENT DEGREE COLLEGE, MEDAK

### 6.2.3 E- governance

#### 1. Planning and development:

In institution office is automated to affiliated college, corresponds to affiliating university and commissionerate of collegiate education through emails and website. These bodies issues orders and circulars online to our institution.

- > The details of the courses offered and infrastructure, physical facilities available in the institution are posted on the college website.

#### 2. Administration:

College administration and information management system (CAIMS) came into effect from 2018-2019. The information about students and faculty is made available caims which has 5 modules to provide services in different areas of service offered in the college. Commissionerate of collegiate education Telangana also monitors the administrative and academic activities through mails. Administrative proceedings, circulars related various activities are sent through mails to which the institution responds inurn.

Notice and circular are uploaded in the college website and also communicates to different departments through email from the office of the principal.

#### 3. Finance and Accounts:

Most of the financial transactions, such as payment of salaries to staff through e-kuber, payment of bills, pertaining to purchase of infrastructure, purchase of various contingencies collection of admission fees, payment of scholarship, Reimbursement are made online. The information about students and faculties are made available on CAIMS in 6 modules to provide services in different areas including finance and Accounts Management.

#### 4. Student Admission and Support:

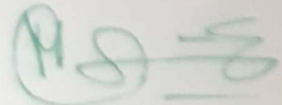
From 2016 Government of Telangana has adopted online system for admissions through Degree online services, Telangana ( DOST ) i.e. admission at degree level, all over the state made online. DOST provides access to the students to pursue education in the institution of their own choice across the state.

Application and sanction of student scholarships is carried out through ( e -pass ) Electronic payment and application system of scholarships.

Students make use of computer systems available in the computer lab, TSKC Lab, Library to use online learning resources for gaining knowledge in ICT.

Computers in computer lab, TSKC Lab, libraries are provided with internet connectivity.



  
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Student bus passes issued by Road Transport cooperation is processed in the college are forwarded for approval.

**5. Examination:** Examination fee collected and submitted to the University through online examination application form.

**6. Online Digital Teaching Dairy:** Online digital teaching dairy system has been introduced from this academic year i.e., 2020-21 which reflects every faculty daily wise work done including curriculum, co-curricular activities statement peered by Commissionerate of Collegiate Education.

Question papers for semester end or year end examinations are downloaded by the examination branch on receiving password from the university 30 minutes before the commencement of the examination

Marks of Internal examinations and practicals are posted in the examination of the university, in the specified.

From the Academic year 2020-2021 Digital on screen evaluation system has come into effect for semester and exams. The students can get a photocopy of their valued answer script, if they want on paying fee in stipulated time period.



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