SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOVERNMENT DEGREE COLLEGE, LUXETTIPET

GOVERNMENT DEGREE COLLEGE, LUXETTIPET, BACKSIDE OF CSI CHURCH
504215
http://gdcts.cgg.gov.in/luxettipet.edu

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

July 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

INTRODUCTION

The Govt. Degree College, Luxettipet was established in 2008 to cater the educational needs of the socially and economically unprivileged students hailing from remote areas surrounding the region. Due to non-availability of permanent building, the institution started functioning in shift system in the Govt. Junior College premises. In 2015, the college was identified under Model Degree College scheme by RUSA, New Delhi and Rs.12 Crores were sanctioned for the construction of Administrative Block, Men and Women hostel.

The Government Degree College, Luxettipet, fourth Model Degree College in the state and the only one in the northern part of Telangana was digitally inaugurated by Honourable Prime Minister of India, Sri. Narendra Modiji on 3rd Feb 2019, in the presence of Sri. N. Diwakar Rao, Honourable MLA, Mancherial Constituency. In the academic year 2019-20, the institution shifted to its own permanent New Model College Building attached with Men and Women's Hostel spread across 9.3 acres. The institute has good infrastructure with modern digital classrooms, sufficient furniture, Computers and RO plants.

The institute is committed to provide quality education to rural students in an ambient atmosphere and efforts are being made to mould this institution as a prestigious landmark in the entire region. With a meagre admission of 60 students last year, the institution has been able to admit 304 students this academic year.

The Institution is offering 7 courses with a number of liberal subject combinations under CBCS system. In the academic year 2019-20, students were admitted in 12 course combinations. There are 23 Teaching Staff posts and 14 Non-Teaching staff posts sanctioned to our institution. There are 20 Teaching and 13 Non-Teaching staff working against the sanctioned posts.

Vision

VISION

Our Institution has a broad vision to make the Students empowered with a broad range of perspectives to face the Challenges of today's world.Our instituion strives to make our students socially conscious and concerned individuals who reach the destined level of excellence and take up the responsibility as leader of integrity with a prefernetial option for the less priviliged.

Mission

MISSION

To achieve high academic and ethical standards with scientific aptitude and social consciousness through value based quality education with its perfect curriculum, academic strategies and innovative approaches.

To stimulate the academic environment for promotion of quality in teaching, learning and research.

To integrate ICT into classroom teaching and learning to create globally competent students.

To promote social, moral and ethical values necessary for the holistic development in tune with our vision.

The governance of the Institution is effective in creating a conducive environment for teaching, learning and research. It relies on extraction of quality and maintaining standards, formulating strategies for the development of the Institution.

The Principal as the strength of the Institution is responsible for smooth governance of the Institution with his outstanding, progressive and dynamic strategies. Under his hierarchy all the Institutional members relating to teaching and nonteaching works at their strength to put the institution in the Upper level. The Institutional requisites are fulfilled in each and every aspect where the students and teachers can use them to their helm and inculcate in them to achieve the Vision of the Institution.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional Strength

? Most of the admitted students are from surrounding rural government run residential model junior colleges and other residential welfare junior colleges having good discipline, moral values and nascent minds with enormous untapped potential to excel in studies, sports & games and cultural activities.

? The Institute being constructed under New Model Degree College (NMDC) scheme by RUSA has well modern infrastructure facilities and a huge playground.

? Residential facilities for male and female students coming from far flung areas.

? Internet and Wi-Fi facility for staff and students

? Digital Classrooms, Virtual Classroom, Digital Library, T- Sat Nipuna to supplement and enrich the teaching learning process.

? A robust team of dedicated, experienced and hardworking teachers

Institutional Weakness

Institutional Weakness

? Since the Institution shifted to a new permanent campus last academic year, the green cover is less.

? As most of the students hail from Telugu medium background and switch to English medium in degree course, adaptability with modern teaching aids takes time and much effort is made by teachers to explain the subjects.

? Basically being an undergraduate college, less faculty are involved in research work

Institutional Opportunity

Institutional Opportunities

? Being the only one of its kind college in northern Telangana region, the institute has great potential to become an institute of centre for excellence in coming years

? With the Institute having adequate extension areas, students have excellent opportunities to explore and participate in outreach programmes for the local communities

? The Institute has got sanction to start four post graduate programmes from 2020-21 and has the opportunity attract

? The institute has got sanction for introducing vocational and skill development courses like Dairy Science, Crop Production, Office management and others from the academic year 2020-21. There is great opportunity for industry interface and usage of technology in locality ie., lab to land.

? With the introduction of new courses, there is great scope for local employability of students.

? The Institute has sufficient computers and efficient faculty so that the students can be exposed more to Technology based applications. Adequate opportunities for rural students to enhance their communication and soft skills

Institutional Challenge

Institutional Opportunities

? Being the only one of its kind college in northern Telangana region, the institute has great potential to become an institute of centre for excellence in coming years

? With the Institute having adequate extension areas, students have excellent opportunities to explore and participate in outreach programmes for the local communities

? The Institute has got sanction to start four post graduate programmes from 2020-21 and has the opportunity attract

? The institute has got sanction for introducing vocational and skill development courses like Dairy Science, Crop Production, Office management and others from the academic year 2020-21. There is great opportunity

for industry interface and usage of technology in locality ie., lab to land.

? With the introduction of new courses, there is great scope for local employability of students.

? The Institute has sufficient computers and efficient faculty so that the students can be exposed more to Technology based applications. Adequate opportunities for rural students to enhance their communication and soft skills

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curricular Aspects
Our institution adopts the curriculum designed at the university level and adheres to adamant implementation adding innovative ideas to extract the best for quality enhancement and enrichment where the students are mould to face the cosmic real life challenges. Academic flexibility is a common practice where everyone is given a chance of choosing courses of their own interest where they can add their intellectual ideologies to excel in their areas of interest.
Along with prescribed curriculum we have value-added courses which inculcate environmental consciousness, sensitizing the students to cross-cutting issues like gender and sustainability in the society. Feedback system which creates an environment to improve the potential and make the teaching effectiveness is practiced in our institution.

Teaching-learning and Evaluation

Teaching Learning and Evaluation

Teaching and learning always go hand in hand at our institution. Along with chalk and talk mode of instruction, insertion of practical knowledge and perception of concepts through experiential learning, field trips, project works, audio visual aids, debates, group discussion is inveterate at our institution. Communal and religious harmony is noticed where equal chance to all in every aspect is an Adamant practice. Frequent evaluation of performance of teachersand students are done and a prospective ground is created for improving the teaching and learning aspects.

Research, Innovations and Extension

Research Innovations and Extension
Our institution with its just sprouted seeds needs expansion in this area where efforts are being planned for effective results in forthcoming days.We have every year student study projects under a programme called Jignasa through Commisionerate of Collegiate Education, Through this programme students may be encouraged and inculcated research attitude, We also encourage our faculty to carry on research. As our instituion is upcoming institution, we will try our best to have as many as research projects in our institutional basket.

Infrastructure and Learning Resources

Infrastructure and Learning Resources
The Institution is spread across 9.3 acres of land with a huge playground attached with Men's and Women's hostel. The Institution has good facilities for sports and games. The Institution has the traditional and modern learning resources. Our Institution with well equipped furniture provides a conducive environment for making the teaching and learning very effective.

Student Support and Progression

Student Progression and supporting
Students progression and support is one of the motto of our institution. About 90% of the students are supported with scholarships and benefitted by the prestigious fee reimbursement scheme of Telangana State Government. Our Institution has a student redressal committee,
Grievance cell, Anti ragging committee working at various levels and always be in handy to
Students. Guidance for future employment aspects by career guidance programmes, guidance for competitive exams and fostering global competence among students are frequent practicesat our institution. Encouraging the students in varied aspects like social, cultural activities etc.and facilitating them for developing skills and enhancing their abilities is the criteria of our institution.

Governance, Leadership and Management

Governance, Leadership and Management

With varied levels of governance every hierarchy with their own strategies work for quality enhancement, improving standards and extracting best with moral and ethical values. Encouraging the faculty improvement programmes, seminars, workshops, RCs and OCs for enlightening the faculty by improving their teaching aspects according to the needs of the present generation is the foremost practice at our institution. IQAC with its strategies aims at analysing and improving standards at various levels and acts as a bridge between Administrator, faculty and students.

Institutional Values and Best Practices

Institutional Values and Best Practices

Our institution has great values towards gender equity, environment consciousness, inculcating social responsibilities among the students and optimistic thinking for enriching the curriculum to meet the needs of the present generation and make them stand with high aspects to be a part of development of the world. For this Women Empowerment Club, Eco club are maintained, many programmes through N.S.S. focussing social responsibilities are practiced.
Overall our Institution with its high ambitions strives hard for the wellness of the Students in all aspects and take every chance of inserting new ideas and updating to face the cosmic

challenges of real life.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT DEGREE COLLEGE, LUXETTIPET
Address	Government Degree College, Luxettipet, Backside of CSI church
City	Luxettipet
State	Telangana
Pin	504215
Website	http://gdcts.cgg.gov.in/luxettipet.edu

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Jai Kishan Ojha	08739-233888	9440036165	-	gdclxpt@gmail.com
IQAC / CIQA coordinator	P. Savitha	08739-	9866109394	-	pullurusavitha@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	12-09-2008

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Telangana	Kakatiya University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	04-05-2012	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Government Degree College, Luxettipet, Backside of CSI church	Rural	9.3	4860

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BSc,Science	36	Intermediate	English	120	75
UG	BSc,Science	36	Intermediate	English	60	39
UG	BSc,Science	36	Intermediate	Telugu	60	20
UG	BA,Arts	36	Intermediate	Telugu	60	44
UG	BA,Arts	36	Intermediate	English	60	35
UG	BCom,Commerce	36	Intermediate	Telugu	60	34
UG	BCom,Commerce	36	Intermediate	English	60	57

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				23
Recruited	0	0	0	0	0	0	0	0	17	5	0	22
Yet to Recruit				0				0				1
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				14
Recruited	9	4	0	13
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	0	0	3
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	1	2	0	3

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	9	3	0	12

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	164	0	0	0	164
	Female	140	0	0	0	140
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	9	16	15	53
	Female	1	11	12	34
	Others	0	0	0	0
ST	Male	0	1	6	15
	Female	1	3	8	9
	Others	0	13	0	0
OBC	Male	15	13	12	96
	Female	11	0	11	91
	Others	0	0	0	0
General	Male	0	1	1	0
	Female	0	0	0	6
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		37	58	65	304

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
190	159	91	76	55

File Description	Document
Institutional data in prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
7	6	4	4	4

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
387	149	116	98	79

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
240	310	110	110	110

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
34	22	16	23	4

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
22	14	9	9	8

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
24	16	9	9	9

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 15

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
118.03	611.46	402.58	5.48	1.25

4.3

Number of Computers

Response: 61

4.4

Total number of computers in the campus for academic purpose

Response: 45
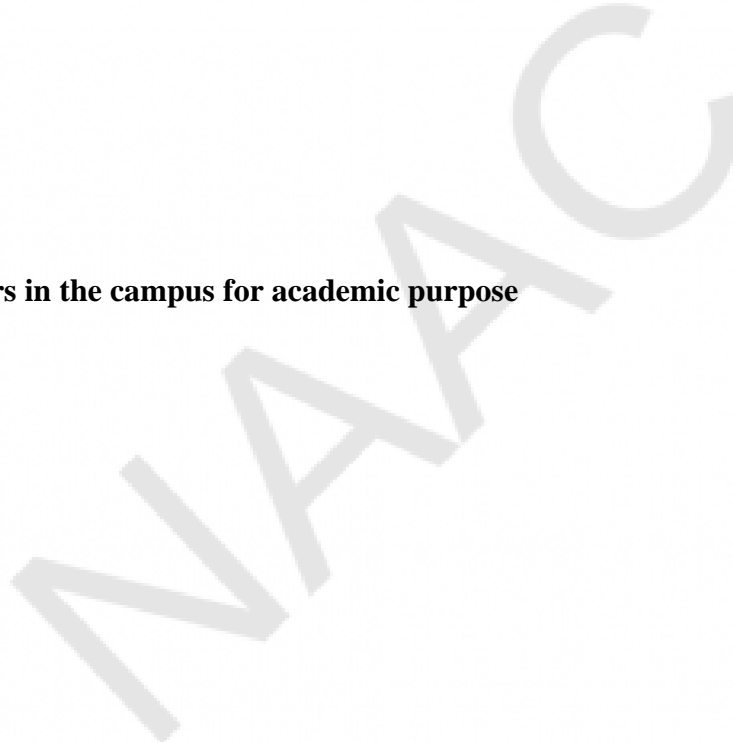
4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

As our college is affiliated to Kakatiya University, we strictly adhere to the curriculum prescribed by the university. Our Institution with utmost care develops an action plan for effective curriculum delivery.

The Affiliating University Almanac and the Academic calendar provided by the governing authority are supplied to all the Departments. A meeting with Principal as chairperson, IQAC coordinator and staff members where committees with incharges are formulated for better discharge of the activities. All the Departments are requested to prepare an Action Plan for the particular Academic Year. A transparent and conducive environment is established to implement the Action Plan successfully. Each and every faculty maintains teaching dairies with daily lecture reports and extracurricular activities; synopsis and lesson plans are formulated for effective curriculum delivery. Also monitoring of the same is done in the meetings headed by the Principal, Vice Principal and IQAC Coordinator. Programme outcomes, Course outcomes of each and every department is formulated and kept in reach of each and every faculty, so that the faculty with specific methods try to fulfil their expected outcomes.

The College with its well furnished classrooms relies on the teaching methods like chalk and talk and also advanced teaching methods which include ICT tools like Digital Classroom, Virtual Classroom are encouraged and a good number of reference books for enriching the curriculum are within the reach of staff.

Effective curriculum delivery includes innovative teaching methods. Participatory and experiential learning go hand in hand at our institution. Field trips and project works are encouraged where experiential mode of learning is promoted. Certificate courses related to subject and other than subject are formulated by the departments which add additional inputs into the curriculum are helpful in enhancing the skills of the learners.. Always our teaching methods aim at extracting the best from the students. Different methodologies are adopted for slow learners and advanced learners.

Review of action plans at periodic intervals is carried out .New strategies are formulated for enriching the curriculum according to the need of the time. Faculty are suggested and encouraged to enrich their potentials by undergoing Faculty development programmes, Refreshers courses and Orientation courses. Through the institution also faculty forum programmes are arranged for overall development of the faculty.

As the education has no boundaries, to make the curriculum effective with its actual prospects of overall development of the learners by inculcating social, soft skills, ethical and moral values where a holistic development of the learners is observed at our institution where they can stand firmly to meet the needs of the present day global scenario.

File Description	Document
Link for Additional information	<u>View Document</u>

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Our institution adheres strictly to the academic calendar prescribed by CCE. In parallel to the academic calendar by CCE along with the university almanac, our institution prepares academic calendars of its own with pace to every academic activity.

In the first week of every month under the chairmanship of Principal, along with IQAC Coordinator and Vice Principal a meeting will be held firstly for the Departmental heads, which is then followed by all the staff members. Almost every aspect in the academic calendar is discussed and new ideas to implement them are formulated. Both Curricular and Extracurricular activities are given equal importance.

In accordance with curricular evaluation, each department is asked to schedule for classes, internal exams, assignments, seminars, field trips, project works etc. Each and every faculty adhering to the academic calendar prepares their lesson plans, topics to be handled and ensures unit wise completion as per internal exam dates. According to university norms, two internal assessments per semester are conducted, where a timetable is set according to the stipulated time given by the university and evaluation also is carried on and uploaded to the University website. Along with this, our institution carries on continuous internal evaluation of the learners by conducting unit tests, slip tests, quiz, seminars, improving communication skills, developing writing skills through assignments, oral presentation etc. Keen observation of the performance of the students and formulating the steps to increase their capabilities and concentrating on the levels of the learners is the utmost practice at our institution. Slow learners and advanced learners are identified and taken necessary steps to enhance their learning ability.

Extracurricular activities which add an essence to our college reputation are also planned according to academic calendar. These include sports at college level, Conduction of sports, literary and cultural activities under Yuvatharangam framed by CCE, celebration of days of importance to convey the theme of the day .Also activities which may increase the institutional efficiency are formulated and implemented.

For overall continuous evaluation, IQAC organizes meetings and reviews for the completion of syllabus, timely conduction of internal examinations, assignment work and methodology adopted by the faculty for assessing the students, obtains feed backs at each and every level, assess them and discussions to overcome drawbacks. The performance of the students in extracurricular activities is observed and measures for overall development of the students is formulated.

File Description	Document
Link for Additional information	<u>View Document</u>

1.1.3 Teachers of the Institution participate in following activities related to curriculum

development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

    1. **Academic council/BoS of Affiliating university**
    2. **Setting of question papers for UG/PG programs**
    3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
    4. **Assessment /evaluation process of the affiliating University**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 57.14

1.2.1.1 **Number of Programmes in which CBCS/ Elective course system implemented.**

Response: 4

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 6

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2019-20	2018-19	2017-18	2016-17	2015-16
3	0	1	1	1

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 21.23

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
115	0	15	25	30

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Our institutional curriculum prescribed by Kakatiya University itself has the pace for some courses with crosscutting issues like Human values and Professional ethics, Environmental education and Gender equity. As the issues play a pivotal role in building a good and healthy nation, our institution takes every chance of inculcating the theme of these issues.

 In studies related to the environment, we have the syllabus which well explains the concept of ecosystem, its importance in balancing nature, environmental sustainability, concept of biodiversity, various causes of pollution and remedies to reduce it, disastrous management skills etc. By all means curricular aspects in environmental studies give an immense and well versed knowledge on environment, its importance and its sustainability which is the dire need of the time.   In Spite of the prescribed syllabus our Institution organises programmes   to inculcate awareness on environmental issues by Conducting Eco-friendly Programmes like promotion of clay idols, Harita haram programmes, plan for maintaining the plants, swatch bharat programmes including cleaning of campus premises and also a very good and effective campaign on " CLEAN GODAVARI and SAVE GODAVARI has been laid, where a very good response was noticed. Water resource management in the curriculum explains about the importance of water and

steps taken by the Government in its management and our role for future society

Related to Gender sensitization, the curricular part explains the role of the women in the society, equality of gender, conditional activities on women and how to overcome them. The studies also suggest acquiring capabilities by women to face the present day scenario. With the curricular part ,we have W.E.C and I.C.C wings working for the welfare of the women students. Programmes and lectures are arranged to empower and enlighten the women students. Legal awareness programmes are arranged to make the women students know their legal rights and make them strengthen socially. Days of importance such as national girl child day and International Women's day are celebrated for making the women students to know about themselves.

Human Values and ethics which play a pivotal role for a disciplined society is also a part of curriculum. Apart from curricular side Programmes inculcating human values and Professional ethics are conducted. And also in each and every programme of the college the need and importance of maintaining discipline and practicing ethical values is stressed. At our institution we encourage our faculty to attend training programmes regarding gender sensitization and human values. Every chance of shaping our students into a responsible citizen is adamant practice at our institution.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 4.03

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
7	6	3	3	3

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Institutional data in prescribed format	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 63.31

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 245

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: A. All of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 26.46

2.1.1.1 **Number of students admitted year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
304	64	58	37	34

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
480	620	220	220	220

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 47.4

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
240	64	57	37	34

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The Institution assesses the learning levels of the students by keen observation, active participation in various aspects, slip tests, internal assessments and oral interaction at every stage. The institution has a strong ward counselling/mentor mentee system wherein the levels of learning are easily identified.In this system, each mentor takes utmost care of his mentees in all aspects and guides them at every level and always be in touch with them, listens to their every problem and gives solutions to them .This system plays pivotal role in identifying advanced learners and slow learners.

Advanced learners are encouraged for additional activities like seminars, students exchange programmes, self governing activities etc. Students are also encouraged for inter college quiz competitions, essay writing competitions etc. We also encourage the advanced learners for study projects to improve their analytical and research knowledge. From the Academic year 2019-2020 we have started a competitive guidance cell where students are made aware of different competitive exams and also displays every day current affairs on the board placed in the hall of our college. Under this cell we arrange quiz competitions and encourage the students by distributing prizes to the winners. Career guidance cell of our college explains to the students the different career opportunities available to them and motivates them for reaching their Goals and facing the Global scenario.We also arrange career guidance programmes by inviting eminent speakers.

The learning capability of slow learners is assessed and remedial classes are designed with utmost care to their reach to improve them. Special study hours are arranged for the slow learners to clarify their subject related queries in person. Their weak points are discussed and solutions to overcome them are suggested by personal counselling. Assignments for practice are given. More focus on slow learners is done by recitation of the topic by them and again and again posing questions to them, so that their concentration levels may be increased. Every student is given individuality to express themselves. No favouritism is observed.

File Description	Document
Paste link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 17.59

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Teachers at our institution act as guides by the side of the learners. The Pedagogy adopted by our teachers is student centric involving the learners at all the levels of the teaching learning process providing an enriched learning experience to students.

Students are encouraged to participate in class rooms seminars, assignments are earmarked and timely evaluation with requisite suggestions are taken up. Mind mapping tools like audio visual aids are used to encroach their thoughts.

Role play methods are practiced to get insights of the subject. Dialogue writing skills are developed, communicative skills to foster and face global challenges are inculcated. Debates and discussions on current issues are conducted to enhance their learning experiences.

At our institution, a variety of participatory methodologies are observed where our students are involved in swachh Bharath programmes by cleaning the campus, plantation programmes. Through NSS activities also our students participate in such types of activities where they gain social knowledge .

We organize Seminars and extension lectures by experienced personalities which makes the learners to have a deep insight into the subject. An experiential learning pedagogy can be inserted by conducting field trips and project works which promote a sense of enquiry, experiment and observation. We also have programmes like Self -Governing day, Mock Assembly conduction where students gain participatory learning. Every year Student projects are also assigned under the surveillance of the Commissioner of Collegiate Education, where they develop research methodologies and also problem solving methodology.

.The Institute provides a good atmosphere to develop skills such as interactive learning, collaborative learning and independent learning among the students.

File Description	Document
Upload any additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

New technologies have the potential to upkeep education across the curriculum and deliver

opportunities for efficient student-teacher communication in ways not possible before. ICT in education has the potential to transform teaching. With changes in modern technologies learners need to be equipped with updated knowledge that will help them adapt to the changing world.

As the motto of our institution is to get upgraded with the changing technology, we have ICT Tools like

Virtual Classroom

We have a well equipped virtual class room where our students have live interactions with Resource persons/faculty members from premier institutions. Classes for students pursuing MOOCs are conducted through virtual classrooms. This virtual classroom is also a stage for interaction of higher authorities with faculty and students. Now and then our faculty members use this classroom to give the students virtual knowledge.

Computers

We have a well furnished computer lab with an internet facility with many computers in reach of the students. Along with these each department has their own computer to work on , so that everyone gets a chance to improve their skills in this area.

Digital classroom

Our institution has a digital classroom with all smart teaching facilities.

Projector

We have an LCD Projector ,where we use it in class rooms for teaching some important topics, so that teaching becomes more informative and interesting. We also use this projector on some special occasions where we project some important information during the celebration of some important events. We also use the projectors in our faculty forum meetings to convey the topics which are to be discussed in the meetings.

Mana T.V.

We have Mana T.V (Nipuna T.SAT Services) through which students are made to watch subject oriented topics to improve their knowledge in the subject, life histories of great personalities ,where students learn lessons of life and develop skills to tackle the challenges in life.

You tube

In times of covid, our faculty took the initiative of creating youtube channels of their own and uploaded video lessons to students, so that students' education may not be affected due to the pandemic situation.

File Description	Document
Upload any additional information	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 23:1

2.3.3.1 **Number of mentors**

Response: 17

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
Mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 93.61

File Description	Document
List of the faculty members authenticated by the Head of HEI	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 4.16

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
3	1	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 1.55

2.4.3.1 **Total experience of full-time teachers**

Response: 34

File Description	Document
Institutional data in prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

At our institution we have an examination branch with one coordinator and members working under it with commitment and dedication. Examination schedule along with the prescribed format is circulated to class rooms through whatsapp groups and also displayed on the notice board. Our Curriculum prescribed by the affiliating university itself has two internal Assessments per Semester, where best of the two is selected for the assessing process. Each internal assessment carries 20 marks where 5 marks are allotted to multiple choice questions, 5 marks to fill in the blanks, 5 marks to match the following and 5 marks for assignment. This is the common pattern and every student is intimated to this pattern of assignment and there is a flexibility for the departments to have their own pattern for 20 marks by intimating the pattern to the students well in advance. Students are intimated the syllabus for each internal examination and assignments are given which are to be submitted during the internal examination. After evaluation, marks are displayed and students are given the chance to check the evaluation and after thorough checking marks are uploaded to the university website. Marks are also maintained by the faculty individually in the Departmental register.

Continuous evaluation of the learners at each level is an adamant practice at our college.

1. **To provide variety of evaluation to the students, we conduct:**

   1. **Group discussions**

   2. **Oral presentations**

3. **Slip tests**

4. **Quiz**

5. **Role-play and situation-based activities**

2. To maintain transparency in evaluation, the students do not disclose their personal identity and only a unique roll number is given to each student. Favouritism does not find any place in the evaluation process. After the evaluation process, students are provided with constructive inputs for their development.

File Description	Document
Any additional information	[View Document](#)

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Our college maintains a time-bound framework which is fair and efficient to deal with examination related grievances.

Our College has an Examination Branch with a Coordinator and three members working under it ,who are efficient and always handy to students to solve their exam related problems.

By the time the internal examination date is announced, the syllabus is completed and a clear idea of conduction of examination with Question paper model is discussed with students, time table of examination is displayed on the Notice board and instructions are given to the students about their examination dates. Hall tickets are issued in time and if any issues related to students arise, they are solved by communicating to the Controller of Examinations. Out of the two internals conducted per Sem, the best of the two is taken into account during evaluation and communicated to the students by announcing in the classroom. If at all any student is unable to write the exam in time and he has a request through a proper channel, our institution gives the flexibility of arranging the exam for him within a time frame given by the affiliated university. Students grievance committees also look into the issues of students related to internal examinations. We have programme wise whatsapp groups where every information regarding the internal exams is conveyed. Even mock internal tests are conducted through online giving a google form which was a good practice in times of covid. Overall it is ensured that a fair and transparent method of conduction of exams is followed.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The college after thorough discussion with the teachers and students has developed its programme outcomes, programme specific outcomes and course outcomes for all the programmes offered by the institution.

A holistic and comprehensive approach is developed at the college to shape the students for future needs. Programmes at our institution level are based on developing skills, competence, attitude, research ethics and values.

Every faculty member has their own departmental vision, mission, course file, outcomes, timetable and curriculum.

Programme outcomes, programme specific outcomes and course outcomes of all the programmes offered by the institution are communicated to both teachers and students as follows:

- **With the commencement of the academic year a meeting headed by Principal with all the Departments is carried out to discuss the relevant issues on semester syllabus, action plans and outcomes of the programmes.**

- **Monthly meetings with the IQAC Coordinator are arranged to review the feasible extent of attainment of said targets.**

- **Evaluation and attainment of outcomes are reviewed in departmental meetings with the Principal at the end of every semester.**

The Mechanism adopted to communicate to students are :

- **At the beginning of the Ist Semester an induction programme for students and parents is arranged to explain the PO's, PSO's and CO's.**

- **Students are always reminded of their motives, objectives to be reached by the faculty members.**

- **Mentor-Mentee system is developed to create a bonding system between teacher and students and perceive all the issues related to their mentees in expectations of outcomes.**

- **Copy of syllabi booklets are made available to students in the concerned department.**

In the Academic meetings of the Institution headed by the Principal, under the guidance of the IQAC Coordinator prepares the Action plan for extracting the outcomes from the students to mould them into a complete personality.

A motto is set by the Institution to attain the targeted outcomes. All the faculty members with their action plan engage in extracting the capabilities from the students in each and every field.

Programme outcomes are analyzed by conducting staff meetings and discussing the university results, and how many students are admitted in higher education.The gap between the po's and co's are analyzed

Course outcomes are evaluated at every level by slip tests,oral tests, quiz in the classroom, internal semester examinations and end semester examination. Grade for each course is given to the students as per the university norms.

File Description	Document
Paste link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

In the Academic meetings of the Institution headed by the Principal, under the guidance of the IQAC Coordinator prepares the Action plan for extracting the outcomes from the students to mould them into a complete personality.

A motto is set by the Institution to attain the targeted outcomes. All the faculty members with their action plan engage in extracting the capabilities from the students in each and every field.

Programme outcomes are analyzed by conducting staff meetings and discussing the university results, and how many students are admitted in higher education.The gap between the po's and co's are analyzed

Course outcomes are evaluated at every level by slip tests,oral tests, quiz in the classroom, internal semester examinations and end semester examination. Grade for each course is given to the students as per the university norms in internal examination and in the end semester examination university itself sets the Grade points for the course and also CGPA for the programme .

Skill development and knowledge extracting programmes like field trips, student seminars, project works, Celebration of days with their importance which are in reach of students are conducted. Career guidance programmes to make the students know their future aspects are

conducted.

Under the guidance of W.E.C. (Women Empowerment Cell) awareness programmes to women students like gender equality, programmes to know their legal rights and also their rights in the society are conducted to make them stand strongly in the society both physically and mentally to face the challenges of today's world.

Continuous evaluation of the students performance in all the activities along with their semester examination is done frequently by the faculty members and discussed in the academic meetings and action plan for improving the results is taken.Questionnaire on the attainment of course outcomes is circulated among the students and feedback is collected and analysed for action in the staff meetings.

……………….

File Description	Document
Upload any additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 66.1

2.6.3.1 **Total number of final year students who passed the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
24	12	10	14	3

2.6.3.2 **Total number of final year students who appeared for the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
32	21	16	23	4

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.74

File Description	Document
Upload database of all currently enrolled students (Data Template)	<u>View Document</u>

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.1.2.2 **Number of departments offering academic programes**

2019-20	2018-19	2017-18	2016-17	2015-16
11	11	9	9	9

File Description	Document
Institutional data in prescribed format	[View Document]

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 10

3.1.3.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
7	1	2	0	0

File Description	Document
Report of the event	[View Document](#)
Institutional data in prescribed format	[View Document](#)

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.08

3.2.1.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	1	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.08

3.2.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	1	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Through the NSS, Swatch Bharath, Harita Haram, Red Ribbon club, and Eco club the institute promotes social responsibility in students and staff. The institute is surrounded by Social welfare/ B C Welfare residential schools/Junior colleges. Our students frequently visit the attached BC Welfare school and take tutorial classes for the school and intermediate class students. During NSS camps and Swatch Bharath programmes, the students get an opportunity to communicate and interact with all sections of society and are able to identify the different social evils and problems faced by the community. The result of participation inculcates a feeling of socially awakened and responsible citizenship. The participants can motivate other students to stand tall for the cause of social upliftment. Leadership skills and democratic attitude is developed among the students

Our students as a part of imparting knowledge to the school children handled classes to the students of Government Boys High school, Luxettipet. Students were very happy to learn the things from their seniors.

As responsible citizens,our students also act as volunteers for election duties and also conduct rallies on voters day to inculcate the importance of right to vote which plays a major role in electing a responsible leader.

As a part of environmental consciousness our students along with the staff every year conduct a rally of promotion of clay vinayaka idols, where the importance of using clay vinayaka is stressed and the impact of using plaster of paris idols in destroying the water environment is explained. Idols of clay vinayaka are made by the students and distributed to other students and also students take the responsibility of bringing awareness of using clay idols in their neighbourhood community.

In swatch Bharath programme with Clean - Godavari Save-Godavari carried out for bringing awareness among the local communities for not to dump unnecessary waste into the Godavari, our students have participated with great concern and with a feel of responsibility for protecting the environment of Godavari which is a very important water flowing body with great ecological balance. Our students explained to the visitors at Godavari about the importance of Godavari and the impact of throwing unnecessary waste into the Godavari. Visitors responded positively and also gave their hand in cleaning

Godavari premises and also committed to pass the message to others whomever they came across. This programme had a great media coverage where the message was passed all over the district which had a great impact.

Through NSS programmes our students in 2018-19 in Village Modela and in village kannepally in 2019-20, carried out many extension activities like cleaning the roads in the village, white washing of school and also engaging the village people in these activities and explained the importance of education and also explained various policies introduced by the government . Through this NSS programme village people were also made to know about the importance of yoga in their life. Health camp was conducted where blood grouping was done to the villagers also.

File Description	Document
Paste link for additional information	[View Document]()

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]()

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 13

3.3.3.1 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
4	4	2	1	2

File Description	Document
Reports of the event organized	[View Document](#)
Institutional data in prescribed format	[View Document](#)

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 34.53

3.3.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
100	50	40	40	30

File Description	Document
Report of the event	[View Document](#)
Institutional data in prescribed format	[View Document](#)

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 4

3.4.1.1 **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	2	1	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 12

3.4.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
6	6	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The Government Degree College, Luxettipet is spread over 9.3 acres and the built up area is 6752 Sq. Mts.

The institute has 14 spacious, well furnished, well lit and ventilated classrooms with wide corridors.

There are five well spaced and ventilated Science laboratories. The laboratories are well stocked with equipment in accordance with the revised syllabus of the affiliated university. The physics lab has separate dark room for doing experiments related to optics.

The computer lab is well equipped with power backup. There are 40 computers of high configurations with high speed net connectivity available for the students. The students are motivated and guided for effective usage of e-resources.

The Virtual and digital classroom offers new ways for students to listen and interact with inspiring, engrossing, and effective lectures on various subjects and issues.

The institute has a library with requisite books and computers for browsing the e-content and supporting links for e-books and journals is provided by the library staff.

The institute offers the students the facility of live lesson learning through T-SAT Nipuna. It is the Education Live Classes channel. Besides regular lectures and discussions on topics related to syllabus, it also focuses on Current Affairs and subjects related to Competitive Exams.

The institute has a spacious seminar hall with a captivating ambience different from usual classroom atmosphere for our students and staff presentations, Extension lectures by external faculties and for other cultural and academic programmes.

File Description	Document
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Our Institute encourages cultural activities, sports, indoor and outdoor games and Yoga. Each year students participate in "Yuvatharangam"- a cultural, literary and sports festival organized in all the government

degree colleges of Telangana state, under the supervision and support of the Commissioner of Collegiate Education, Hyderabad. Students are selected first at college level and then at cluster level and finally at state level in a grand way. Sufficient budget is provided by the government for the successful conduction of Yuvatarangam. The institute has a separate room for physical education. Indoor game facilities like Carom Boards, Chess Boards and Outdoor game facilities for sports like Kabbadi, Cricket, Volleyball, Throw ball, Handball, Tennikoit are made available for the players. Proper training and facility is provided to students participating in athletics. Students are motivated to do yoga and some of our faculty practice yoga with students on a regular basis.

File Description	Document
Paste link for additional information	[View Document]()

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 13.33

4.1.3.1 **Number of classrooms and seminar halls with ICT facilities**

Response: 2

File Description	Document
Institutional data in prescribed format(Data template)	[View Document]()
Paste link for additional information	[View Document]()

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 80.97

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
115	610	400	3.70	.51

File Description	Document
Upload audited utilization statements	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Our library is automated with Integrated Library Management System , Newgenlib free Open source Library Management System. The version of the software is 3.1.1. Total Number of collection of books in our library are 648 which include cirriculum related books and general knowledge books for preparation to competitive exams.We have open acess to e-journals, e-books and databases. We have Z-library access in our college website which has over 5,330,000 and 77,100,000 academic articles which can be accessed freely by anyone.

Our Library has OPAC (Open Public Access system). With this pattern, we can search various books by their authors, barcode,any keyword etc. Many of our faculty members and students have registered in NDLI where they have open access to many books, journals etc.

File Description	Document
Upload any additional information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.11

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0.11	0	0.42	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 1.96

4.2.4.1 **Number of teachers and students using library per day over last one year**

Response: 8

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Information Technology plays a vital role in supporting powerful, efficient management and administration in an educational institution. As teaching and learning have become one of the most challenging duties today where knowledge is expanding so rapidly, our college is committed to the usage and up gradation of IT facilities in all possible ways. The College regularly upgrades both the software and the hardware facilities as per academic and administrative IT infrastructure requirements. All the departments are connected through wired internet/Wi-Fi facility.

Our institution has systematically upgraded the IT facilities year by year. The following are the strategies for deploying and upgrading IT infrastructure and associated facilities. Software's are purchased and licenses upgraded as per requirement. Firewall and Anti-virus software are upgraded regularly. RAM in the computer systems are also upgraded regularly. Latest operating system and application software are being

procured and installed in the computers. During purchases, the computers with latest configurations and multi application softwares are procured.

The institute was functioning from the shared campus with Government Junior College till the academic year 2018-19. The institute shifted to its own permanent campus, New Model Degree College building constructed with RUSA funds during the academic year 2019-20.

In 2015-16, there were only 2 computers in the college. The internet facility was provided through the D-Link router. In 2016-17 another 5 computers were added, followed by 14 new computers in 2017-18. The Institute has added 37 new computers and 2 laptops during the last two academic years with the latest configurations. Initially the broadband connection was provided in offices, departments and computer laboratories. During the academic year 2019-20, 20MBPS High speed Wi-Fi facility was made available in the institution which is presently upgraded to 30MBPS.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 9:1

File Description	Document
Student – computer ratio	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 18.92

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
2.73	1.29	2.07	1.73	.75

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The Institute has a well established mechanism for the maintenance and up-keeping of infrastructural facilities and equipment. The needs of regular maintenance and upkeep are proposed and ascertained by the College Planning and Development Committee (CPDC), chaired by the Principal. The committee deals with issues like planning for infrastructure, up-gradation, repairs and maintenance of the facilities.

For Science Laboratories, a store keeper, a mechanic and a museum keeper are employed for proper maintenance and up keeping of the equipment and related facilities. The stock in the labs is verified annually, and damaged ones are discarded. Electrical and Electronic equipment are checked regularly at the end of every semester. Issue and Breakage registers are maintained in the laboratories. Cleaning and dusting of the lab material is done on a work outsourcing basis by the local self help group members as per guidelines of the governing body.

The classroom facilities such as blackboards, electrical fittings and furniture, etc. are regularly monitored and timely repaired. The office subordinates do cleaning of classrooms on a regular basis supported by the self help work outsourcing group and the same is monitored.

Due care is taken for maintenance of books in the library.

There are 3 high capacity Reverse Osmosis (RO) water plants supplying potable water. The RO Plants are cleaned and maintained on a regular basis. The four large overhead tanks and two sumps are periodically cleaned.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 63.33

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2019-20	2018-19	2017-18	2016-17	2015-16
302	99	73	50	46

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document]
Institutional data in prescribed format	[View Document]

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Upload any additional information	[View Document]
Institutional data in prescribed format	[View Document]

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 2.14

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
13	3	5	1	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	
Details of student grievances including sexual harassment and ragging cases	

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 64.71

5.2.2.1 **Number of outgoing student progressing to higher education.**

Response: 22

File Description	Document
Upload supporting data for student/alumni	
Institutional data in prescribed format	

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government**

examinations) year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The Students are a major part of the institution. They too have a share in representations and decision making of the college.

Under the guidance of IQAC, our institution has a student Council with representatives of various committees of the institution. These council members share their part in college decisions. They meets periodically with the Principal, IQAC coordinator and various committee members and gets the updates of the ongoing issues regarding curricular and extracurricular activities and forward their valuable suggestions. They acts as a bridge between the students and Authorities and with the help of a redressal committee they try to solve all the problems of the students. They give their upper share in conducting the Institutional programmes through event management. They try to maintain a brotherhood atmosphere in the college by spreading moral and ethical values in the Institution. With the involvement of these student council, every activity at our institution is performed in an transparent environment.

File Description	Document
Upload any additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 4

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
4	4	0	6	6

File Description	Document
Upload any additional information	[View Document](#)
Report of the event	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

As alumni are the reflection of an institution, we have our own ways to build strog alumni. We have all our alumni in contact and also our alumni participates in some of the institutional activities with great enthusiasm. Previously because of less strength of alumni members, we do not have registered alumni. But as the strenght has increased to some extent, we have applied for registration and the process is going on.We have conducted alumni meet too where our alumni members have given assurance of cooperating in institutional developmental activities. Though we have alumni participation in college activies like plantation drive, admissions drive, College Annual day Celebrations normally, we are planning for more activities in future under registered alumni society. A strong alumni indicates the quality of the institution. Hence we will try our best to have the best alumni where they will be the base of our instituional strenghth.

File Description	Document
Upload any additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

VISION :

Our Institution has a broad vision to make the Students empowered with a broad range of perspectives to face the Challenges of today's world.Our instituion strives to make our students socially conscious and concerned individuals who reach the destined level of excellence and take up the responsibility as leader of integrity with a prefernetial option for the less priviliged.

MISSION :

To achieve high academic and ethical standards with scientific aptitude and social consciousness through value based quality education with its perfect curriculum, academic strategies and innovative approaches.
To stimulate the academic environment for promotion of quality in teaching, learning and research.
To integrate ICT into classroom teaching and learning to create globally competent students.
To promote social, moral and ethical values necessary for the holistic development in tune with our vision.
The governance of the Institution is effective in creating a conducive environment for teaching, learning and research. It relies on extraction of quality and maintaining standards, formulating strategies for the development of the Institution.
The Principal as the strength of the Institution is responsible for smooth governance of the Institution with his outstanding, progressive and dynamic strategies. Under his hierarchy all the Institutional members relating to teaching and nonteaching works at their strength to put the institution in the Upper level. The Institutional requisites are fulfilled in each and every aspect where the students and teachers can use them to their helm and inculcate in them to achieve the Vision of the Institution.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The Institution practices decentralization and participative management. The Institution is transparent, smooth and all its activities are combined efforts of the Principal, Staff working in various levels of the Committees, Students councils etc. Every decision at Institutional level is put forth in meetings headed by the Principal and discussed and then brought into action, Suggestions for the development of the institution are welcomed. Periodical meetings with the staff and students are conducted and Institutional achievements are reviewed.

Case Study:

We present the functioning of NSS co-ordinator as an illustration of decentralized and participative style of working at our College. Main motto of NSS at our Institution is to create awareness among the people on societal issues like poverty, illiteracy, violation of ethical values, use of government policies etc. NSS Volunteers remain always handy to the people in serving the Nation. Our NSS unit has NSS co-ordinator with 3 members and almost more than half strength of the College as its Volunteers.

? It Conducts monthly meetings with the Principal, Staff and Students displays its

action and gets suggestions for its action plan.

? It discusses its achievements and targets in its periodical meetings.

? It welcomes the new ideas from all the committees to bring a developmental change

in its initiatives.

With a fair and transparent strategy of NSS units at our Institution, enriches the glory of the Institution.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Our institution with its strategic plan sets priorities, focus energy and resources, and ensures that all the units are working. The institution has a systematic and perspective planning for implementation of various activities. We can confidently speak about our academic excellence in this regard. Our institution which was established in 2008 with little strength, few courses and with no infrastructural facilities is now accomplished with its own building sanctioned under RUSA and also there is also a drastic increase in the strength of the students. This is all because of the prospective plan by the institution.

Previously we had only nonprofessional courses with telugu as the medium of instruction and staff was also very less. By the efforts of our institution by campaigning through release of brochures, posters and media advertisements through local channels and also through well planned implementation of curriculum, our strength started increasing and our institution was allocated with new courses like computer application in combination with other running programmes mostly in English medium in pace with any other professional college. And by further efforts RUSA funds were allocated to our college for construction of building, hostels, infrastructural facilities. Due to our continuous efforts, our college has been sanctioned with PG Courses and professional courses like diary technology and Crop production and Management which shows our college travelling in the path of academic success. Now we have 13 non teaching staff and 22 teaching staff who are dedicated and efficient and who always strive for the wellness of the institution.

Though the institution had limited resources and located in remote area but always had a perspective plan of developing it into an institution of eminence in the region. With all the sincere efforts of the institution and kind support of the Commissioner of Collegiate Education, the institution now has good inrastructure facilities with virtual classroom and digital classrooms. The students from far off places are showing interest in joining the institute which shows that persepective plan is effectively deployed.

For establishment of BC hostel facility our management has deployed a well versed strategic plan where the result is going to be positive, with which BC students who are in remote areas will be benefited.

File Description	Document
Strategic Plan and deployment documents on the website	**View Document**

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Commisioner of Collegiate Education(CCE) is in the higher level of hierarchy for effective functioning of the institutions where all the policies are framed in their supervision. Regarding appointments most of the appointments are through **State Government.** Some appointments are through our CCE. Regarding Service Rules and procedures a well structured system is developed by the state government which is followed by the Education department. Our institutions adopt this rules and procedures and follow them in a systematic manner according to the level of heirarchy. Along with the academic affairs our institution has well developed effective and efficient strategies to carry on the administration. We have **Principal** as its governing body with different levels of staff working under him to monitor the work at various levels. We have **Office Superintendent** who monitors the administrative work and finanacial transactions of the institution and plans and distributes the work according to the level where **Senior Assistants** looks after the section of maintaining service books, personal files of the appointees, he also woks for the correct implementaion of the procedures and service rules .**Junior assistant** looks over the section of maintaining admission register, transaction through E-OFFICE, Scholarships etc, **Record assistant** looks over the section of issuing certificates to the students, endorsement of the outwards and inward registers etc. and other works of maintaining cleanliness, water facilities and other provisions of the college are performed by **Office Subordinates**. . We have also some committees with regular staff to monitor the administrative set up at various levels. We have Special fee committee, furniture committee, Admissions and withdrawal committee and scholarship committee with regular faculty monitoring the work which makes the administration fair and smooth going. Special focus is made on the student related issues like scholarships where a dedicated staff acts as a bridge between the welfare department and students, monitoring the status of scholarships and informing the students about any lapses in the their online application and rectifying them so that all the students recieve their scholarships in time.

Overall our institution has a team spirit of performing the activites which make functioning very smooth and effective.

File Description	Document	
Link to Organogram of the Institution webpage	**View Document**	

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support

4.Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Our Institution has welfare Benefits designed by Government itself which includes
Welfare measures:
? Employee group Insurance TSGLI

? GPF for employees recruited before 01.09.2004
? CPS coverage for regular employees recruited after 01.09.2004

?EPF for temporary employees
? Grant of Medical Leave
? Grant of maternity Leaves and paternity Leaves.
? Grant of Child care leaves for women
? Employee Health Cards

?ESI facility for temporary staff
Facilities and amenities:
? Well furnished rooms with Computers, Almirrahs, Steel Racks and Cupboards for
placing books and Registers
? Rooms for Labs
? CCTV Cameras to ensure safety and security
? Provision of separate restrooms for lady staff
? Library with books in reach
Empowerment Strategies:
? professional development programmes
? Provision of ON Duty facility and Encouragement to participate in
workshops/seminars of National and International interest.
? Encourage to undergo Orientation and Refreshers Course Trainings either by face-to-
face or Online mode.
? Encourage for enrolling in Phd/M.Phil
? Felicitation of the faculty during teacher's day Celebration.
? Encourages for acting as Judges in Science Exhibitions locally.
? Awards CAS after Completion of RC's and OC's and service conditions.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.8

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
3	2	2	1	1

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 17.42

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation /**

Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
12	3	1	0	0

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
IQAC report summary	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The success of an institution depends on the quality of its staff. The staff plays a significant role in any institution as they are the backbone of the institute. Institutions cannot achieve their goals without them. However, for achieving goals for an institute, the staff needs to be motivated at work time . The success of an institution depends on how the performance of every staff is and how effectively the staff is appraised and managed. Performance appraisal is an important aspect of career growth in which there is a regular review of the performance of staff in the institute and then feedback is given to them. Thus performance appraisal is a continuous process of assessing and measuring the inputs of every staff and knowing their strengths and weaknesses and communicating the results of their efforts to the staff. . Institution has a Performance Appraisal system for Teaching staff and Academic, Administrative and Development Performance Indicators(AADPI) for Principals of Govt. Degree Colleges in the State.The measurement of the performance in case of teaching staff is done mostly by the feedback from the students, and a questionnaire regarding the efforts taken by the faculty in various fields is questioned. After receiving the answers from the students, the feedback is analysed by the Principal and informed to the faculty for improving themselves in areas where they are weak and also outputs in case of students annual results, their participation in various activities by the encouragement of the staff gives the index of the performance of the staff. In case of non teaching staff performance is measured by their keeping up the office maintenance of administrative records and always in reach of students for office works. Administrative training programmes are arranged for non teaching staff for improving their office keeping skills.

Performance of the Teaching Staff is monitored through the Academic Governance:
? Student enrolment during the last year to the extent of full intake capacity of the college in comparison to previous year.
? Preparation of Institutional Curricular Plan and effective implementation of the same.
? Students pass percentage,.
? Effective conduct of Internal Examinations and maintaining a record of students performance.
? Facilitating development and usage of innovative teaching and learning practices.

? Conduct of academic activities such as Seminars, Symposia workshop etc.,

? Encouragement extended to the faculty for undertaking Research activity.

? MOUs which facilitate students' growth and employment.

? Providing access to learning resources like library and Computers.

? Organizing events related to Sports, Cultural and Literary.

? Community extension services organised through NSS, consumer clubs.

? Introduction of need based certificate courses.

? Effective implementation of faculty forum. Regular conduct of activities in faculty forum.

Student Support Services :

? Coaching conducted for helping students to appear for the entrance examination to seek admission into P.G. Courses.

? Mechanism for facilitating students to apply for various welfare schemes like online scholarships, Bus passes etc.,

? Functioning of TSKC: conduct of training activity to provide employable skills

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Our College was established in 2008. Till now we had undergone 1 external Audit i.e., on 11 th December 2013, according to the order of Office of the Accountant General, Andhra Pradesh under the body consisting of 1. V.V. Sesha Sai AO, 2. C. Anand Raj AAO,3. B. Bala Kishan AAO. The Audit was carried out transparently and all the financial information verified.

In order to standardize the process of accounting and auditing by an external audit on a regular basis, to improve the transparency in financial aspects of the Colleges and better track the utilization of the funds, the Commissioner of Collegiate Education, has appointed 12 CA Firms based on tenders, as College level auditor for Concurrent Accounting and Audit of the Colleges mentioned in each cluster. These team of auditors will assist in the accounting and audit of all the colleges and audit the annual financial statements. These Audit Firms will provide services inaccordance with the Terms of Reference in the RFP (Request for Proposal) floated for selection. The college level CA firm will performConcurrent Accounting & Audit for these colleges. Such College Level Auditor shall perform all the roles, including preparation of monthly, quarterly MIS reports.The total audit period will be for four (4) financial years Viz, 2020-21, 2021-2022, 2022- 2023 and 2023-24.

For the first year, the role of the College level auditor will be limited to finalization of the books for the year ending March, 2021. Further, to coordinate the entire audit process for all GDCs and to provide guidance and monitor the functioning of all these college auditors,CCE has also appointed a Central Auditor. Central Auditor will perform all the roles mentioned in supervising the functioning of the college level auditor and recommending the renewal/ continuation of service year on year for the college level auditor.

Internal audit is done at the end of each financial year, where the bank statements are verified with the cash books by Principal, Senior Faculty Members,Superindentend and Senior Assistant. Cash Book is uploaded

in CAIMS and regular transactions are monitered by CCE.

File Description	Document
Upload any additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institute relentlessly makes efforts for mobilising funds from government and non-government organizations. The institute submits its financial requirement to the Commissioner of Collegiate Education (CCE) at the beginning of each financial year. The CCE is very generous in allotting funds to the college. The financial needs are also brought to the notice of the District Collector and the local public representatives.

In the year 2019-20, request was made to District Collector to provide funds for the construction of water sump. The District Collector was kind enough to sanction Rs. 10 Lakhs from the District Mineral Fund Trust (DMFT) for the construct of water sump of 1 lakh litres water capacity and the sump is now ready for use.

The local NGOs are also approached for providing funds. The Rotary Club of Luxettipet donated 500 notebooks to the needy students during 2018-19.

The institute has a purchase committee and Special fee utilization committee which supports the administration in optimal utilization of resources.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

As the IQAC is the backbone of the institution, its contribution to the development of the institution is very remarkable. IQAC has taken many initiations for institutionalizing the quality assurance strategies and process which include

1. ESTABLISHMENT OF FACULTY FORUM

Faculty forum establishment to make up the faculty updated according to present day needs. The initiatives in the faculty forum are

? Delivery of lectures by the faculty on ongoing issues in both telugu and english to improve their spoken skills.

? Encouraging for delivery of extension lectures in other institutions which may enhance their subject knowledge.

? Encouraging faculty to attend seminars, workshops Orientation programmes, Refresher programmes, faculty development programmes etc to improve their skills and enhance their capabilities. institution provides O.D for attending such programmes.

? Discussion of ongoing issues which should be imparted to the students to gain consciousness on the varietal issues of the society. Monthly two programmes of the faculty forum are conducted.

2. PREPAREDNESS TO ICT

? All the departments are provided computers with internet facility.

? Every faculty member is directed to use ICT at least in some areas for imparting visual knowledge to the students.

? Training programmes on use of ICT are arranged by our Computer faculty where classes for use of PowerPoint presentation, word document preparation, video making ,uploading them to You-tube etc have been arranged. As a result our faculty handled classes in online mode to students during the time of COVID ,Even we had student seminars and extension lectures by experienced faculties through online mode. This proves the ICT preparedness among our faculty members initiated by IQAC.

- IQAC encourages the staff members to enrol in online faculty development programmes where a positive response has been recorded where many of our faculty members attended online seminars,

FDP, OC'S and RC'S also.

- Even we had webinars through our institution inviting experienced faculty and also career counselling and life skill development programmes through online mode. Also our institution had a quiz programme at state level through online mode .

3. CONDUCTION OF INSTUTIONAL SEMINARS AND WEBINARS

- Seminars and webinars useful for imparting knowledge to the students are arranged at institutional level by inviting eminent speakers in related areas.

4. ENCOURAGING STUDENT STUDY PROJECTS AND STUDENT FIELD TRIPS AS A PART OF EXPERIENTIAL LEARNING

- Every year we encourage students for study projects under JIGNASA programme through Commissionerate of Collegiate Education and organise field trips as apart of experiential learning.

6. CONDUCTION OF CERTIFICATE COURSES

- IQAC encourages and directs for certificate courses which add extra knowledge and help in developing applicative skills

7. ARRANGEMENT OF LEGAL AWARENESS PROGRAMMES

- IQAC initiates for arranging legal awareness programmes which may impart knoledge on laws and acts which are needed for living in the society The IQAC with all its initiatives always aims at standardizing the institution and provides flexibility in all areas of the governance to act accordingly to fulfil the vision of the Institution.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

? The IQAC coordinator deploys its strategies by regular meetings with the Principal and staff. It monitors and frequently reviews activities of the Institution. After thorough analysis of the previous initiations for improving the Admissions.

? Improving the results.

Conducts meetings with departments individually to analyse the enhancement of student results by recording the results and analysig them and framing the measures to improve them.

? Insisting for timely completion of syllabus.

? Attractive measures for the improvement of students.

? Conduction of more seminars by students

? Arranging field trips for case studies.

? Quality Project works by the students.

? Implementation of the Mentor-Mentee System perfectly.

? Encouraging faculty members for attending National and International Conferences.

? Encouraging Staff for enrolment in FDP Programmes and Research Programmes.

? Supporting Academic Events Plan.

? ICT Preparedness.

? Faculty Forum advancements in skill development and Knowledge gaining.

_____

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

A Nation can progress and attain higher development growth only when both men and women are entitled to equal opportunities. Gender equity which is an ideal concept is like a mirage in a culturally rich nation like ours. Educational institutions are only the places where this gap can be envisaged and gender equity meaning will be fulfilled to some extent.

Our institution has equal concern for women and men students where equal chance in all fields on par with men students is given. In the curriculum itself we have gender sensitization where women students are explained about the conditional behaviour of the society which made their lives confined to only some aspects. Their role in the society is stressed and every chance to know about their capabilities is given. Along with the women students, men students are explained about giving respect to the women and their role in the society which is needed for the development of a society.

To reach the maximum, our institution always strives for inculcating awareness and making them conscious of ongoing societal issues and also nurtures them to stand up strongly in midst of challenging issues. We have some programmes with police personnel where they explain about the tactics and on the time skills where they can save themselves to a large extent.

Our institution has I.C.C and W.E.C working round the clock for the welfare of women students. We have ICC and W.E.C Coordinators and members who are always at the service of the women students. Every issue of health, psychological stress, sexual harassment, financial issues etc are addressed and counselling by our staff where ever is needed is done to solve their issues. Legal awareness programmes are arranged by renowned judges and advocates to make them legally aware of their rights in the society. We also make them aware of the schemes by the government for uplifting the girl child by celebrating the events like Beti Bachao, Beti Padao and International women's day where women's self respect is raised..

Along with the curricular, women are given equal chance in co-curricular activities, that she can prove herself in whichever field she is capable. We have literary and cultural programmes at our college level, we have Yuvatharangam every year with a lengthy list of activities where equal chance of participation to men and women students is given. We also encourage them for programmes outside the institution. Hence our institution plays a pivotal role in making the women students both physically and mentally strong to face the real life challenges.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

    1. **Solar energy**
    2. **Biogas plant**
    3. **Wheeling to the Grid**
    4. **Sensor-based energy conservation**
    5. **Use of LED bulbs/ power efficient equipment**

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

* **Solid waste management**
* **Liquid waste management**
* **Biomedical waste management**
* **E-waste management**
* **Waste recycling system**
* **Hazardous chemicals and radioactive waste management**

Response:

    Our country has vast natural resources, but there is a chance of depletion of these resources if careless use of these resources is not stopped. A well planned recycling process is the need of the time. We at our institution add a little to this, but in future we will definitely increase our action plan regarding degradable and biodegradable waste. Presently we have Solid waste management, liquid waste management and waste recycling system where every week we have cleaning programme at our campus where waste material consisting of dry leaves flowers, vegetable waste etc is dumped into tank used for decomposition process . It is filled with layers of sand and left for decomposition. The decomposed material is used as manure for plants.

LIQUID WASTE MANAGEMENT

Regarding liquid waste management we have water harvesting pit where water overflowing from the tank

falls on the pit and gets absorbed. Not only this rain water on the terrus and also ground flowing water reaches mostly to the pit. Regarding waste management, we have hostel where every waste of vegetables is dried and made into manure for plants.

E-WASTE MANAGEMENT

Regarding E-Waste management we have the facility from CCE itself, that E-waste from all the district colleges to be collected at identified college and CCE recruited agencies will pick the E-waste for appropriate disposal.

In near future we will try for more initiation in this regard and also we will try to increase the ground water level at our institution. Safeguarding nations resources is a responsibility of ours..

File Description	Document
Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any

awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	**View Document**

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	**View Document**

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Equality in diversity is the motto of our institution.

Every student has their own choice to join in the programme of their interest.

All religious festivals and practices are given equal importance.

Birthdays of students are also celebrated to inculcate oneness among them.

Communal harmony is followed at our institution. Every religion is given equal importance and their traditional practices are given due respect. We celebrate state festival bathukamma where all the students participate enthusiastically . We give flexibility to muslim students and faculty in times of Ramzan to

practice their religious activities. We celebrate New Year Day where all students irrespective of caste and creed participate and give their part. We greet good wishes to all the members of the institution during their festivals. Christian students and staff are also given flexibility to do their practices withou any hesitation.

Every decision or activity at institutional level is undertaken irrelevant to caste, creed and religion.

No favouritism is practiced on socioeconomically grounds.

Out Institution welcomes and inculcates the event participatory skills in all the students equally.

Every student is given an equal chance to participate in cultural, literary and sports events.

Students are giving the choice of opting their language of interest like, either telugu or Hindi as their second language.

Regarding the administrative activities like Admission procedure, scholarships to students etc, certain norms have been framed by the government itself, where our institution follows them and see that no violation is observed.

Our Institution always works for the upliftment of students by extracting their talents irrespective of their religious, socio-economic background.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View Document</u>

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Our Institution with its ethical values utilises every chance to convey and sensitize the students and employees their rights, duties, constitutional obligations and responsibilities. Our Institution observes constitutional day, human rights day, Voters day etc.

A Constitution is a set of rules and regulations guiding the administration of a country. The Constitution is the backbone of every democratic and secular fabric of the nation. The Constitution of India is the longest Constitution in the world, which describes the framework for political principles, procedures and powers of the government. By celebrating constitution day, a clear picture of how and when the constitution is formed is memorised. The framework of the constitution, its importance for balancing the society is explained. Its features are put forth and ideas regarding the articles are shared among the students and faculty. The fundamental duties of a citizen are also well explained which inculcates their responsiveness towards building a good society .

Students and faculty are made to realize about their rights and the extents and limits of their usage is conveyed by observing Human rights day. Students are well explained how Human rights are extremely important for the overall development of a country and individuals on a personal level. students are explained about the basic human rights, like right to life, the right to practice any religion, freedom of movement, freedom from movement and more. Concept of human rights to the student and employees of the institution is very important because each right plays a major role in the well-being of any human.

By Celebrating voters day their responsibility for choosing right leaders for the development of the nation is reiterated.

Through NSS activities students are made to realise their responsibilities towards the society. The NSS activities frames our students in such a way that , our students are ever ready to serve the needy at any time. Also we will be observing strengthening of teacher-student relations, where teacher and students will be understanding each other and try to make themselves to the expectations of each other, Students will be given a chance of growing independently and at the same time in agroup,

File Description	Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

To inculcate moral and ethical values and to carry on the identity of our Great personalities who strived for the well being of the nation and to safeguard our Nation's efficacy we celebrate National festivals and also birthdays of some eminent personalities. To inquisitive responsiveness, oneness and in respect to spreading a peaceful and healthy environment, we celebrate many days with their importance at our institution. Some of the commemorative days, events and festivals at our institution are

1.We Celebrate 15th August and 26th January at our institution where after flag is hoisted faculty members along with Principal speak on the occasion to memorize the sacrifices of our great leaders and students are also given chance to speak and sing patriotic songs on this occasion

2. We Celebrate June 5th as World environmental day where planting programmes are carried on and lectures on environmental consciousness are arranged.

3.We Celebrate Constitution day where information on the Constitution is passed to the students in the words of faculty and Principal.

4. We celebrate Human Rights day to make aware of our rights as an Indian Citizen where responsiveness is inserted into the students.

5. We celebrate Girl Childs day to encourage women students to know their position in society.

6. We celebrate Voters day, where students are taught about the importance of voting and their role in democratic society to elect a good leader.

7. We Celebrate Hindi divas day to promote nationality among the students.

8. We Celebrate Telugu bhasha dinotsavam for promotion and respect towards local language.

9.We celebrate National Science day for encouraging students towards research and also as a gratitude towards our great scientists . Life histories of great scientists and their achievements are recited in this respect. We invite scientists for lectures to encourage the students towards research and honour them .

10.We celebrate AIDS Day in December to bring awareness on AIDS, its causes, prevention and care , also we discuss the social issues and consequences

11.YOGA DAY

12.We Celebrate International Women's Day on March 8th as a note of respecting women in the society where women in various fields are remembered, paid gratitude. This may encourage the woman to build her capabilities in society.

File Description	Document
Geotagged photographs of some of the events	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

14-03-2022 04:20:03

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Our institution always has a quest for inserting best practices which may enhance the knowledge and develop a responsive attitude in the students. Out of those, two best practices are

1. ECO CONSCIOUS PROGRAMMES

As there is a dire need of promotion of activities which spread environmental consciousness and social responsibility in the society, at our institution we have many eco conscious programmes , where two important activities in this regard are

1.Save Godavari-clean Godavari   2. Promotion of clay idols   3. Harithahaaram (Plantation programmes)

Objective: The institution's main motto is to develop social awareness and environmental consciousness among the students which is the stressing need of the society.

Context: As Society needs some backbones for bringing awareness on social issues, our college always strives for being innovative and implementing best practices which may inculcate responsiveness and concern towards society which may lead to the development of the society. The river Godavari has a local pushkar ghat at luxettipet, at about 4 Kms from our Institute. People throng the river on important days and festivals for taking holy dip. Most of the unused photo frames and idols of God/Goddess are dumped along with other pooja items. Plastic covers, bottles, disposals are dumped on the banks and in the river. This pollutes the river and also makes the holy place dirty. Also during Vinayaka festival, people worship the idols made of plaster of paris and get them dumped into river Godavari, which is also a main cause of polluting the water and also leading to ecological imbalance in river Godavari.

The Practice:

In the practice "CLEAN GODAVARI-SAVE GODAVARI", "PROMOTION OF CLAY IDOLS" and "HARITHAHAARAM", students and staff participate in the programme, Conduct rally to promote 'No use of Plastic', Clean the premises of the Godavari, conduct programmes for use of clay idols instead of plaster of paris. Counsel the people and create consciousness among the people for keeping the Godavari clean by not dumping the plastic waste like covers, bottles and other waste around the premises and into it. The Institute promoted this activity through News papers, T.V channels which covered all local areas. It's going to be a regular activity. Regarding promotion of use of clay idols, we organise rally and at our

institution itself we make the students learn to make clay idols and counsel the students for promotion of the activity in their neighbourhood. Regarding HARITHAHAARAM, Plantation programme , it is a regular activity conducted every year, where we conduct this programme with enthusism and students too participate whole heartedly as plants are the poineers of our life and with the concept of earth without plants is unimaginable, we conduct this plantation programme. Local delegates also participate in this programme. Students are also given the responsibility of maintaining them. Rallies are also conducted by the staff and students for plantation drive and to make people aware of the importance of plants for continuing the life on the earth. This plantation programme is also carried out February 17th on the eve of birthday of our beloved Chief minister Kalva kuntla Chandrashekar Rao, where plantation programme is carried out.

Evidence of success:

Positive attitude has developed among the people in the surrounding and have promised to extend their hand in cleaning and saving Godavari. Also many of the students reported the spread of using the clay idols. Plantation drive has a very good impact on students and local people where every year with a great enthusiasm this programme is carried on.

Problems encountered and resources required:

Since cleaning Godavari is not confined to a particular area, the practice needs to be expanded to a wide range where active engagement of the municipality should be needed. Frequent visits to Godavari and coordination of all the people all the time needs more concern. As there will be a variety of waste, which may be hazardous and poisonous to health, safe disposable methods should be followed. Also use of clay idols during the festival should be taken over by the government and there should be a complete ban on plaster of paris made idols. Regarding plantation drive, maintainance of plants during vacation has become a major problem.

2.Development of spoken skills and logical thinking.

Objectives of the practice: To develop spoken skills and logical thinking among the students to face the global scenario.

Context: As today's students are tomorrow's future, standing by in every aspect and communicating with every part of the world is a must. Our institution aims at shaping the students to the needs of the society, hence its step towards developing skills may match the above context.

Practice:

Our institution takes every chance to increase and enhance the skills in the students. Every faculty in the institution encourages each and every student to participate in student seminars, elocutions debates etc. For this purpose TSKC has been introduced into the curriculum from the academic year 2019-20. Weekly two classes for each department has been made a must. Improving Spoken skills, verbal reasoning, event management skills is the theme of TSKC. TSKC has conducted Industrial tours to make students aware of the future know-how's. Apart from this certificate courses on communication skills and verbal reasoning are a part of our college activities.

Evidence of Success:

Many of the students learnt minimum courtesy habits, spoken skills have improved, confidence levels of the students have been improved. Students participation in the speeches during various college activities is one of the evidence in this regard.

Problems encountered:

Students participation should be increased where some students should cross their inferiority levels and come out to have an exposure. Due to the rural background of our students, the learning process is somewhat slow.

_____

File Description	Document
Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Youth violence is a global health problem. It includes a range of acts from bullying and physical fighting, to more severe sexual and physical assault to homicide. According to WHO Worldwide some 200000 homicides occur among youth 10–29 years of age each year, which is 42% of the total number of homicides globally each year. Homicide is the fourth leading cause of death in people aged 10-29 years, and 84% of these homicides involve male victims. For each young person killed, many more sustain injuries requiring hospital treatment. In one study, from 3–24% of women report that their first sexual experience was forced. When it is not fatal, youth violence has a serious, often lifelong, impact on a person's physical, psychological and social functioning.

By the data given by the WHO census on crime rate by youth, really it is a pathetic condition. This issue should be taken seriously and only by means of counselling, legal awareness programmes and personality development programmes, we can bring changes in the mindset of the youth. One of the great leaders said the future of the country is shaped in the classroom itself and it is a fact too. Educational institutions are the only places for shaping the future citizens. In this regard our institution is the best example where every endeavour for overall development of the wards is observed. Our institution has the sense of prime responsibility to shape the students to take a good path which may be a part of Lessing youth crimes and also teaches the students to overcome every challenge of life both mentally and physically. In this respect as a part of inculcating moral, ethical and social values, we have every year legal awareness programmes, Counselling's and Personality Development Programmes.

LEGAL AWARENESS PROGRAMMES

As we give top most and respectable place for women students, our institution strives for safeguarding their rights in every possible way. For this we arrange legal awareness programmes to make them aware of laws, sections and penal codes which protect their rights in the society. We invite renowned judges, advocates from local areas in this regard. Every penal code regarding protecting the women from harassments like domestic violence, sexual abuse, trafficking of women, dowry cases etc are well explained and the procedure for approaching the courts is well explained. For some reasons if the student feels shy to open up with their problems, Students are given a chance to approach the judges and advocates personally. Counselling to the students is also done by the judges for relieving them from their distress which may be either psychological or physical. By these programmes our students gain a lot of courage and become aware of the rights which they have in the society. They also become mentally and physically strong by the sense that they are protected by law.

We at our institution have conducted a competitive exam on legal rights of women under NCW. Advocates from the local civil court have taken classes to make the students aware of different legal rights of women. Material was also distributed to the students. Cash prizes were also given to the toppers by NCW. We also conduct field trips to courts to know about the legal system perfectly. At institutional level also, we arrange counselling programmes under W.E.C and ICC.

Not only for women students we arrange these programmes, but also for men students, where the invited judges counsel the students and stress on developing good behaviour and character. They also explain the consequences of the practice of mischief's or misbehaviour by giving many live examples which they come across as a part of their duty. They explain about the punishments under different penal codes. Students are asked not to spoil their life for little happiness they get for seconds of time for which they have to suffer lifelong.

Women students are also asked to behave within their limits and develop good character. By all means we see that moral and ethical values are inculcated into the student by the time they leave the institution, so that they may give their part for the country's development.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

ADDITIONAL INFORMATION

Our institution believes that "Hard work Pays". With this belief, and with the sincere efforts of staff, our institution is leading through its vision towards need-based, skill-integrated, quality and holistic education, transforming the students into globally competitive, employable, responsible and useful citizens of society. At the same time, institute is striving to show excellence not only in academic subjects but also to take up community engagement and value orientation of the students to make them ethically and morally robust.

Our institution has got registered with Indian Institute of Remote Sensing (IIRS), ISRO for outreach programmes. Institute is planning to register students for these programmes offered by IIRS.

Since our institute is one among the five model degree colleges in the state and the state government is planning to start the Integrated Teacher Education Programme (ITEP) in these identified colleges, our institution has the opportunity to start this prestigious programme.

Our Institute is planning to start more skill based courses with vocational subjects with the kind approval of the CCE TS.

Green campus initiatives are already undertaken by the institution and the institution is committed to increase the green cover in coming days.

Institution is going for the NAAC accreditation for first cycle and is looking forward for the valuable suggestions for further enhancing the prime goal of proving quality education with sustainable development and in reaching our endeavour of making the college a model college in all senses.

Concluding Remarks :

CONCLUSION

With a modest beginning in 2008, with just 61 students, today the College offers 7 UG programmes with a number of course combinations under CBCS and 4 PG programmes catering to over 800 students. With the inaugural of its own new building with good infrastructure facilities in 2019, College grew by leaps and bounds. The College introduced new programmes in UG and PG as per the needs of society and market demands.

Realizing the importance of skill development, College introduced vocational subjects in UG programmes in 2020-21.

Our institution believes in the famous quote by Albert Einstein that "Education is not the learning of facts, but the training of minds to think". Accordingly, an ambient environment, free from the noise and air pollution,

blended with innovative teaching is practiced to bring out the best from the nascent creative minds of our rural students which form the majority.

The institution is offering course through MOOCs and students are pursuing course in Journalism & Mass communication, Psychology and Communicative English.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.2	**Number of Add on /Certificate programs offered during the last five years** 1.2.2.1. **How many Add on /Certificate programs are offered within the last 5 years.** Answer before DVV Verification: <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>8</td><td>3</td><td>1</td><td>1</td><td>1</td></tr></table> Answer After DVV Verification : <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>3</td><td>0</td><td>1</td><td>1</td><td>1</td></tr></table> Remark : Excluded programs in the regular curriculum. Placement/ soft skill training not considered. Programs without report, general awareness program, students study project not considered.
1.2.3	**Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years** 1.2.3.1. **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years** Answer before DVV Verification: <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>269</td><td>66</td><td>15</td><td>25</td><td>30</td></tr></table> Answer After DVV Verification : <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>115</td><td>0</td><td>15</td><td>25</td><td>30</td></tr></table> Remark : edited based on metric 1.2.2
1.3.2	**Average percentage of courses that include experiential learning through project work/field work/internship during last five years** 1.3.2.1. **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years** Answer before DVV Verification: <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>

| 25 | 23 | 23 | 23 | 23 |

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
7	6	3	3	3

Remark : Based on the scheme & syllabus of the affiliating Univ. web site, all programs are having 1 summer internship after 1st yr & 2nd yr

---

1.3.3 — **Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year**

1.3.3.1. Number of students undertaking project work/field work / internships
Answer before DVV Verification : 250
Answer after DVV Verification: 245

Remark : as per the clarification statement in the response column

---

2.1.1 — **Average Enrolment percentage (Average of last five years)**

2.1.1.1. Number of students admitted year-wise during last five years
Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
304	65	58	37	34

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
304	64	58	37	34

2.1.1.2. Number of sanctioned seats year wise during last five years
Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
480	620	220	220	220

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
480	620	220	220	220

Remark : edited based on sanction order of Kakatiya Univ. order of approval of program wise seats

---

2.1.2 — **Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.**

as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
304	64	57	37	34

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
240	64	57	37	34

2.3.3	**Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)** 2.3.3.1. **Number of mentors** Answer before DVV Verification : 20 Answer after DVV Verification: 17 Remark : Only full time teachers considered.

2.4.2	**Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)** 2.4.2.1. **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years** Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
4	1	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
3	1	0	0	0

Remark : Only full time teachers for each year considered

2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)** 2.4.3.1. **Total experience of full-time teachers** Answer before DVV Verification : 51.5 Answer after DVV Verification: 34

Remark : experience of full time teachers for last completed academic year only considered.

2.6.3	**Average pass percentage of Students during last five years**

2.6.3.1. **Total number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
25	12	10	14	3

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
24	12	10	14	3

2.6.3.2. **Total number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
31	21	16	23	4

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
32	21	16	23	4

Remark : edited based on data template, web link, copy of exam results of Kakatiya Univ.

3.2.1	**Number of papers published per teacher in the Journals notified on UGC website during the last five years**

3.2.1.1. **Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
5	6	4	1	2

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	1	0

Remark : Considered only research papers in the Journals notified on UGC CARE website

	/Science Direct
3.2.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** 3.2.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years** Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
2	0	1	2	0 | Answer After DVV Verification : | 2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
0	0	1	0	0	 Remark : considered books with ISBN no
3.3.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years** 3.3.3.1. **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years** Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
10	8	5	4	3 | Answer After DVV Verification : | 2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
4	4	2	1	2	 Remark : Not considered NSS camps, awareness programs for students, inside College activities, talks
3.3.4	**Average percentage of students participating in extension activities at 3.3.3. above during last five years** 3.3.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years** Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
150	70	50	60	30	

	Answer After DVV Verification :				
	2019-20	2018-19	2017-18	2016-17	2015-16
	100	50	40	40	30

Remark : Edited based on metric 3.3.2

4.1.3 | **Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)*

4.1.3.1. **Number of classrooms and seminar halls with ICT facilities**
Answer before DVV Verification : 5
Answer after DVV Verification: 2

Remark : 1 mounted and 1 portable projector considered

4.2.3 | **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**
Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0.11	0	0.507	0.044	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0.11	0	0.42	0	0

Remark : Edited based on the bills provided and accounted for in the books

---

5.1.2 | **Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years**

5.1.2.1. **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**
Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
5	100	0	44	45

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : only of financial nature included in accounts considered

5.1.5	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**
	1. **Implementation of guidelines of statutory/regulatory bodies**
	2. **Organisation wide awareness and undertakings on policies with zero tolerance**
	3. **Mechanisms for submission of online/offline students' grievances**
	4. **Timely redressal of the grievances through appropriate committees**
	Answer before DVV Verification : A. All of the above
	Answer After DVV Verification: B. 3 of the above
	Remark : sl no 1, 3 & 4 considered
5.3.3	**Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**
	5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**
	Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
22	11	0	12	8

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
4	4	0	6	6

Remark : activities under same event considered as 1

6.2.3	**Implementation of e-governance in areas of operation**
	1. **Administration**
	2. **Finance and Accounts**
	3. **Student Admission and Support**
	4. **Examination**
	Answer before DVV Verification : A. All of the above
	Answer After DVV Verification: B. 3 of the above
	Remark : sl no 1, 2 & 3 considered

6.3.4	**Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**
	6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
18	5	5	5	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
12	3	1	0	0

Remark : Only full time teachers and teachers on roll considered

6.5.3	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements** 2. **Collaborative quality intitiatives with other institution(s)** 3. **Participation in NIRF** 4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above
7.1.7	**The Institution has disabled-friendly, barrier free environment** 1. **Built environment with ramps/lifts for easy access to classrooms.** 2. **Divyangjan friendly washrooms** 3. **Signage including tactile path, lights, display boards and signposts** 4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment** 5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: C. 2 of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
152	152	130	130	93

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
190	159	91	76	55

1.2	**Number of programs offered year-wise for last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
7	6	3	3	3

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
7	6	4	4	4

2.2	**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
276	356	126	126	126

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
240	310	110	110	110

2.3	**Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
35	29	30	34	11

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
34	22	16	23	4

3.1	**Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
22	14	9	9	9

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
22	14	9	9	8

4.1	**Total number of classrooms and seminar halls** Answer before DVV Verification : 16 Answer after DVV Verification : 15

4.2	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)** Answer before DVV Verification: (table below)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
117.9	611.4	402	5.43	1.25

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
118.03	611.46	402.58	5.48	1.25