

### YEARLY STATUS REPORT - 2020-2021

| Part A                                               |                                       |  |
|------------------------------------------------------|---------------------------------------|--|
| Data of the Institution                              |                                       |  |
| 1.Name of the Institution                            | GOVERNMENT DEGREE COLLEGE, PEDDAPALLI |  |
| Name of the Head of the institution                  | NITHIN PATHAK                         |  |
| • Designation                                        | Principal(in-charge)                  |  |
| • Does the institution function from its own campus? | Yes                                   |  |
| Phone no./Alternate phone no.                        | 08728221126                           |  |
| Mobile no                                            | 8333851749                            |  |
| Registered e-mail                                    | knr.peddapallijkc@gmail.com           |  |
| Alternate e-mail                                     | prl-gdc-pdpl-ce@telangana.gov.in      |  |
| • Address                                            | Peddakawala                           |  |
| • City/Town                                          | PEDDAPALLI                            |  |
| • State/UT                                           | Telangana                             |  |
| • Pin Code                                           | 505174                                |  |
| 2.Institutional status                               |                                       |  |
| Affiliated /Constituent                              | Affiliated                            |  |
| • Type of Institution                                | Co-education                          |  |
| • Location                                           | Rural                                 |  |

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| • Financial Status                                                      | UGC 2f and 12(B)                                                 |
|-------------------------------------------------------------------------|------------------------------------------------------------------|
| Name of the Affiliating University                                      | Satavahana University                                            |
| Name of the IQAC Coordinator                                            | Capt.R.Sanjeev                                                   |
| • Phone No.                                                             | 08728221126                                                      |
| Alternate phone No.                                                     | 09849244415                                                      |
| • Mobile                                                                | 9849244415                                                       |
| • IQAC e-mail address                                                   | iqac.gdcpeddapalli@gmail.com                                     |
| Alternate Email address                                                 | knr.peddapallijkc@gmail.com                                      |
| 3.Website address (Web link of the AQAR (Previous Academic Year)        | https://ccets.cgg.gov.in//Uploads/files/Recent_Updates/52621.pdf |
| 4. Whether Academic Calendar prepared during the year?                  | Yes                                                              |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://ccets.cgg.gov.in//Uploads/files/Recent_Updates/52908.pdf |
| 5.Accreditation Details                                                 |                                                                  |

| Cycle   | Grade | CGPA | Year of<br>Accreditation | Validity from | Validity to |
|---------|-------|------|--------------------------|---------------|-------------|
| Cycle 3 | С     | 1.95 | 2021                     | 17/08/2021    | 16/08/2026  |

22/02/2005

#### 6.Date of Establishment of IQAC

## 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Depa<br>rtment /Faculty | Scheme                                   | Funding Agency                   | Year of award with duration | Amount |
|---------------------------------------|------------------------------------------|----------------------------------|-----------------------------|--------|
| G D C<br>PEDDAPAPLLY                  | State Govt. Student Welfare Scholarships | ST,SC,BC,MW, WEL FARE DEPARTMENT | 2021 365<br>Days            | 461500 |

| 8.Whether composition of IQAC as per latest NAAC guidelines | Yes              |  |
|-------------------------------------------------------------|------------------|--|
| Upload latest notification of formation of                  | <u>View File</u> |  |

| IQAC                                                                                                                 |                  |
|----------------------------------------------------------------------------------------------------------------------|------------------|
|                                                                                                                      |                  |
| 9.No. of IQAC meetings held during the year                                                                          | 11               |
| Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes              |
| If No, please upload the minutes of the meeting(s) and Action Taken Report                                           | No File Uploaded |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year?           | No               |
| If yes, mention the amount                                                                                           |                  |

#### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Create awareness among the Teaching staff to take Online Classes by using teaching learning tools. 2. Uploading the regular activities in College website. 3. Encourage the Teaching and Non Teaching staff to use College Administration and Information Management System modules.(CAIMS) 4. Uploading the AQARS Every year in the college website.

## 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action                                              | Achievements/Outcomes                                    |
|-------------------------------------------------------------|----------------------------------------------------------|
| Encourage the staff to use CAIMS                            | Teaching and non-teaching staff were using CAIMS modules |
| Encourage the staff to acquire higher education M.Phil/Ph.D | Six Staff members pursuing Ph.D                          |
| To monitor and review academic plan.                        | Monitored and reviewed                                   |
| 13.Whether the AQAR was placed before statutory body?       | Yes                                                      |
| Name of the statutory body                                  |                                                          |

| Name                                                                                         | Date of meeting(s) |  |
|----------------------------------------------------------------------------------------------|--------------------|--|
| CCE                                                                                          | 23/12/2020         |  |
| 14.Whether institutional data submitted to AISI                                              | HE                 |  |
| Year                                                                                         | Date of Submission |  |
| 2020-2021                                                                                    | 14/12/2021         |  |
| Extended                                                                                     | d Profile          |  |
| 1.Programme                                                                                  |                    |  |
| 1.1  Number of courses offered by the institution across during the year                     | all programs       |  |
| File Description                                                                             | Documents          |  |
| Data Template                                                                                | <u>View File</u>   |  |
| 2.Student                                                                                    |                    |  |
| 2.1                                                                                          | 273                |  |
| Number of students during the year                                                           |                    |  |
| File Description                                                                             | Documents          |  |
| Institutional Data in Prescribed Format                                                      | <u>View File</u>   |  |
| 2.2                                                                                          | 180                |  |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year |                    |  |
| File Description                                                                             | Documents          |  |
| Data Template                                                                                | View File          |  |
| 2.3                                                                                          | 45                 |  |
| Number of outgoing/ final year students during the year                                      |                    |  |
| File Description                                                                             | Documents          |  |
| Data Template                                                                                | <u>View File</u>   |  |

| 3.Academic                                                        |                  |  |
|-------------------------------------------------------------------|------------------|--|
| 3.1                                                               | 13               |  |
| Number of full time teachers during the year                      |                  |  |
| File Description                                                  | Documents        |  |
| Data Template                                                     | View File        |  |
| 3.2                                                               | 20               |  |
| Number of sanctioned posts during the year                        |                  |  |
| File Description                                                  | Documents        |  |
| Data Template                                                     | <u>View File</u> |  |
| 4.Institution                                                     |                  |  |
| 4.1                                                               | 18               |  |
| Total number of Classrooms and Seminar halls                      |                  |  |
| 4.2                                                               | 2.27436          |  |
| Total expenditure excluding salary during the year (INR in lakhs) |                  |  |
| 4.3                                                               | 50               |  |
| Total number of computers on campus for academi                   | ic purposes      |  |

#### Part B

#### **CURRICULAR ASPECTS**

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Degree College, Peddapalli is affiliated to the Satavahana University and strictly follows the curriculum prescribed by University. For effective implementation of the curriculum, the following process is developed and deployed. Satavahana University notifies the academic calendar (Almanac) before the commencement of every academic year. The principal of the college conducts a meeting with the various department in charge to develop strategies for effective implementation of the curriculum. Referring university calendar, the Academic Coordinator prepares institute academic

calendar including curricular and co-curricular activities. Accordingly in charge of the Department prepares an activity calendar of their department and the department time table is prepared and display on notice boards. The teaching and laboratory plans are approved by the in-charge before the start of the semester and communicated to students. The college provides ample books and other teaching and reference materials, ICT tools to enable its teachers to ensure effective delivery of the curriculum. Every department at the beginning of the academic year, after the result analysis, identifies the slow and advance learners on the basis of marks obtained by the students in respective examinations and in every subject. The first semester slow learners are identified based on entry-level marks. Group of 15-20 students is assigned to one staff as a mentor for personal guidance under the Mentor-mentee scheme. Syllabus completion review is conducted at the end of every month and corrective measures are taken in the Principal's review meeting. Student feedback is also taken at the end of the semester, analyzed and possible suggestions are incorporated in the next semester. All the planning of curricular, co-curricular and extracurricular activities are conducted as per the schedule and all the activities are documented and incorporated in the departmental, college Activity registers.

| File Description                    | Documents        |
|-------------------------------------|------------------|
| Upload relevant supporting document | <u>View File</u> |
| Link for Additional information     | Nil              |

## 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Reforms in CIE at institutional level: Assessment of performance is an integral part if teaching learning process. The institution adopts CIE system to assess all aspects of a students development on a continuous basis throughout the year. Students are made aware of the evaluation process in the orientation programme at the beginning of the semester. They are informed of the academic calendar with internal assessment exams dates. Evaluation results displayed on the notice board. Result analysis is done in the mentor mentee session after every assessment test and necessary instructions are given for the improvement of the performance. Principal gives the necessary feedback to the concerned teachers after the result analysis. The performance of the students is informed to parents and requested them in the meeting to take remedial measures for absentees.

Remedial classes for slow learners for absentees are conducted. This helps struggling students to update their subject knowledge help them to catch up with their peers.

Academic activity calendar is supplied by the CCE in the beginning of the academic year. Most of the scheduled items are attended and recorded. The internal academic calendar is prepared jointly by the IQAC the Academic Coordinator. The internal examination schedules, mentor mentee sessions in conjunction with the remedial classes are preplanned and executed as per the time table.

| File Description                    | Documents        |
|-------------------------------------|------------------|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information     | Nil              |

1.1.3 - Teachers of the Institution participate in E. None of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

| File Description                                                                                                | Documents        |
|-----------------------------------------------------------------------------------------------------------------|------------------|
| Details of participation of<br>teachers in various<br>bodies/activities provided as a<br>response to the metric | No File Uploaded |
| Any additional information                                                                                      | No File Uploaded |

#### 1.2 - Academic Flexibility

## 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

| File Description                                        | Documents        |
|---------------------------------------------------------|------------------|
| Any additional information                              | No File Uploaded |
| Minutes of relevant Academic<br>Council/ BOS meetings   | No File Uploaded |
| Institutional data in prescribed format (Data Template) | <u>View File</u> |

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

## 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description                                                        | Documents        |
|-------------------------------------------------------------------------|------------------|
| Any additional information                                              | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template )                   | <u>View File</u> |

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

| File Description                                                                    | Documents        |
|-------------------------------------------------------------------------------------|------------------|
| Any additional information                                                          | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Prior to the introduction of CBCS, Indian Heritage and Culture, Environmental Studies and Human Values and Professional Ethics were included in the curriculum for all the students of UG courses. After the introduction of CBCS, the cross-cutting issues relevant to Gender, Environment, and Sustainability are compulsory value-added courses for all the students of the first year UG of all programs.

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Gender sensitization is a course for first semester students and the Environmental Studies is for second-semester students. Hence no student would leave the institution without learning those. All the Faculty members take classes for the above courses as per the time table. Students are examined after the end of each semester. Skill Enhancement Courses like Communication Skills in English, Basic Computer Skills, Verbal reasoning for Aptitude Test are included as subjects for all students of the second year UG of all programs. This college is a co-education institution that provides all possible facilities and takes up all possible measures to be gendersensitive. The College has Women Empowerment Cell, Internal Complaint Cell, Grievance redressal committee to strengthen gender sensitivity and gender equality. With specific reference to ensuring a safe and secure environment for students and staff safety, the college has installed CCTV cameras at vantage points. It facilitates in providing security and also to respond/react quickly and effectively in dealing with emergency situations. Being a coeducation institute, the institute maintains gender equity in academic and non-academic activities. The institution takes all measures to be environmentally friendly. The measures include solid waste, liquid waste and E-waste management. The rainwater is harvested and the soak pits are used for collecting wastewater. The college is striving towards becoming a plastic-free campus and the students are encouraged to use the RO water available on the campus instead of purchasing packaged drinking water. As a part of sustenance to the environment, most of the students and the staff use public transport and half of the college is covered by greenery.

| File Description                                                                                                                                            | Documents        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Any additional information                                                                                                                                  | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | No File Uploaded |

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

| File Description                                                                                   | Documents        |
|----------------------------------------------------------------------------------------------------|------------------|
| Any additional information                                                                         | No File Uploaded |
| Programme / Curriculum/<br>Syllabus of the courses                                                 | No File Uploaded |
| Minutes of the Boards of Studies/<br>Academic Council meetings with<br>approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any                                        | No File Uploaded |
| Institutional Data in Prescribed Format                                                            | <u>View File</u> |

#### 1.3.3 - Number of students undertaking project work/field work/ internships

0

| File Description                                                                                           | Documents        |
|------------------------------------------------------------------------------------------------------------|------------------|
| Any additional information                                                                                 | No File Uploaded |
| List of programmes and number of students undertaking project work/field work//internships (Data Template) | <u>View File</u> |

#### 1.4 - Feedback System

## 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

E. None of the above

| File Description                                                                                                                                        | Documents        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| URL for stakeholder feedback report                                                                                                                     | Nil              |
| Action taken report of the<br>Institution on feedback report as<br>stated in the minutes of the<br>Governing Council, Syndicate,<br>Board of Management | No File Uploaded |
| Any additional information                                                                                                                              | No File Uploaded |

#### 1.4.2 - Feedback process of the Institution may E. Feedback not collected

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#### be classified as follows

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| URL for feedback report           | Nil              |

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of students admitted during the year

139

| File Description                        | Documents        |
|-----------------------------------------|------------------|
| Any additional information              | No File Uploaded |
| Institutional data in prescribed format | <u>View File</u> |

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

137

| File Description                                              | Documents        |
|---------------------------------------------------------------|------------------|
| Any additional information                                    | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | <u>View File</u> |

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College identifies slow and advanced learners based on students' performance in the internal assessment tests, assignments by the subject lecturers. The first semester slow learners are identified based on entry-level marks. The inputs are collected from the concerned mentors through their one to one interaction during study

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sessions in various subjects. The performance of the students in internal tests is taken as an index of their learning ability. These observations are discussed by the faculty with the in charge of the departments and the strategies to be adopted by the departments.

Strategies adopted for advance learners by the institution:

The inputs from their one to one interaction with the learners, provided by the mentors, are analyzed. Strengths and weaknesses are discussed with their subject teachers. Students' innate talent is identified and properly groomed. The performance of the students in internal tests is taken as an index of their learning ability. Advanced Learners are encouraged to take seminar classes, to make PowerPoint presentations and to encourage them to participate in peer-group discussions and in intercollegiate competitions. Advanced learners are encouraged by the mentors to pursue higher goals which include securing seats in a reputed institute, securing merit scholarships, employment in reputed organizations, guidance for preparing national level competitive exams.

Strategies adopted for slow learners by the institution:

Early identification of slow learners is essential by creating a conducive environment, done by helping them to cope up with basic issues provide minimum homework and encourage them suitably. Tutorials, discussions, interactions, personal and academic counseling are some of the strategies followed to cope up with slow learners. Some other simple methods adopted are Bilingual explanations and discussions provision of course material and question banks, detailed revision sessions of the theory part of the syllabus. Students' progress is monitored at every level, encouraging them to improve their learning ability through questioning.

| File Description                      | Documents                                                            |
|---------------------------------------|----------------------------------------------------------------------|
| Paste link for additional information | https://gdcts.cgg.gov.in//Uploads/files/Rece<br>nt Updates/55229.pdf |
| Upload any additional information     | No File Uploaded                                                     |

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 273                | 13                 |

| File Description           | Documents        |
|----------------------------|------------------|
| Any additional information | <u>View File</u> |

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All the Departments adopt an interactive method of teaching. The pedagogy adopted by the faculty of the college is student-centric involving the learners in all levels of the teaching-learning process leading to the acquisition of skills, interactive learning, collaborative learning. Interactive learning: Classroom lectures are made more interactive. Reference work enables developing skills to access information for updates using reference books, internet browsing, etc. Collaborative learning: Field trips, Industrial tours, surveys, case studies, projects give exposure to the participative learning and knowledge sharing experience among the students. Well-equipped science laboratories, Library with reading &reference room, Computer laboratory, . Infrastructural support in terms seminar rooms, LCDProjectors, etc. facilitate the students in better learning giving the students a chance to access information. The students are the central aspect of the teachinglearning process. Towards this end, it encourages teachers to give, as much scope for classes to be interactive as possible rather than one-way communication, where only teachers talk and students remain inactive and therefore remain only passive learners. Students are encouraged to improve their learning abilities through reading, writing, listening, speaking and thinking. They are free to ask questions and raise doubts during the class. Teachers will be available even after regular class hours to help students comprehend the units taught in the classrooms. In the classrooms, students are helped to give student seminars, which require them to actually step into the shoes of the teachers. They are taught or rather made to learn for themselves, the art of speaking, making a point. Using the ICT they are given a live demonstration of complex topics and they are exposed to experimental learning wherever possible. Pair - work is often a chosen mode of learning as students are free to work with another person, especially in written and in project works. In practical classes, students get a hands-on experience of working on an experiment or on new equipment. They are taken to field trips to various industries, places, and other institutions, to make learning real, excitement. Group discussions, student seminars, pair work, and group work are the norms rather than the exception.

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Link for additional information   | Nil              |

## 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The students are the central aspect of the teaching-learning process. Towards this end, it encourages teachers to give, as much scope for classes to be interactive as possible rather than one-way communication, where only teachers talk and students remain inactive and therefore remain only passive learners.

Using the ICT they are given a live demonstration of complex topics and they are exposed to experimental learning wherever possible. Pair - work is often a chosen mode of learning as students are free to work with another person, especially in written and in project works.

The institution has a computer laboratory and houses 50 computers. The computer laboratory is created with the required electrical and internet connectivity. The institution has two classrooms with Digital Board facility and the Seminar hall with a Virtual Classroom to enable the use of presentations, animations and graphics for a detailed explanation of the concepts. Six LCD projectors are being used in ICT classrooms to enrich and upgrade teaching and learning experience and to make students enthusiastic about learning the subject. All the staff uses projectors for their regular teaching. Students also use these projectors for their seminar presentations.

| File Description                                                                                           | Documents        |
|------------------------------------------------------------------------------------------------------------|------------------|
| Upload any additional information                                                                          | <u>View File</u> |
| Provide link for webpage<br>describing the ICT enabled tools<br>for effective teaching-learning<br>process | No File Uploaded |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

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#### 2.3.3.1 - Number of mentors

13

| File Description                                                   | Documents        |
|--------------------------------------------------------------------|------------------|
| Upload, number of students enrolled and full time teachers on roll | <u>View File</u> |
| Circulars pertaining to assigning mentors to mentees               | No File Uploaded |
| Mentor/mentee ratio                                                | No File Uploaded |

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

13

| File Description                                                 | Documents        |
|------------------------------------------------------------------|------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <u>View File</u> |
| Any additional information                                       | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI     | No File Uploaded |

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

| File Description                                                                                                                                                   | Documents        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Any additional information                                                                                                                                         | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <u>View File</u> |

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

#### 141

| File Description                                                                               | Documents        |
|------------------------------------------------------------------------------------------------|------------------|
| Any additional information                                                                     | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <u>View File</u> |

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In the CBCS system, every year consists of two semesters and every semester will have internal and semester-end external. The internal examinations are planned and conducted as per the SatavahanaUniversity almanac by the college. The internal examinations, with 20% weightage, consist of MCQs; fill in the blank questions and one line answer questions. The internal question paper is prepared by the lecturer and will maintain high confidentiality at the time of getting it printed. The questions of the internal examinations will be of good quality and the student needs to have a thorough knowledge of the concepts to answer them. The internal examination time table is displayed in advance and conducted as per the schedule. The internal examination also consists of assignment questions of high quality. The most probable long questions are given as an assignment. The marks obtained by the students are kept confidential and are sent to the university as per schedule. The internal marks obtained by the students are kept highly confidential. The process of conduct of internal examination is transparent and robust. Two internal examinations are conducted per semester and the average of the marks obtained in the examination is taken as final mark and are sent to the university. In addition to the above internal examination, every teacher conducts two monthly tests and frequent slip tests. The topic/chapter end tests give the teacher insight into the student's progress and information about his understanding of the topics. The students are put to continuous testing for their understanding of the concepts and evaluated for their readiness to the semester-end examination. The frequency and the transparency in the conduct of the internal examination are sufficient to make the students face the university examination with great comfort and ease. The assessment and evaluation of the students are transparent and they will be informed of their

shortcomings. Every teacher has his/her own mechanism to gauge students' progress and has their own variety in keeping the students ready for the semester-end examinations.

| File Description                | Documents        |
|---------------------------------|------------------|
| Any additional information      | <u>View File</u> |
| Link for additional information | Nil              |

## 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

This college is an affiliated college and follows the almanac of the affiliating university. The university supplies the examination schedule (both internal and external) to the college well in advance. The students are given advance information about the important dates of the examinations. Generally, there will be no grievances as such in relation to the examination procedures. Students who fail to submit the examination fee are given another chance to pay the required fee with the penalty. Post examination issues such as printing mistakes in the certificates, in the marks memo, etc. are instantly attended and rectified by the university authorities. The issues like non-receipt of the hall ticket, wrong entries on the hall ticket, photograph mismatching and similar such issues are immediately attended and rectified by the university examination branch. There are no specific cases where the university took too long in rectifying minor mistakes. The college has not received any examination related grievances in particular so far. The university is very prompt in responding to the grievances if any. The issuance of a final memorandum of marks and other certificates usually takes four weeks' time.

| File Description                | Documents        |
|---------------------------------|------------------|
| Any additional information      | No File Uploaded |
| Link for additional information | Nil              |

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes, program-specific outcomes and course outcomes for

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all programs offered by the institution are stated and displayed on website and communicated to teachers and students. The Program outcomes, Program Specific Outcomes are helpful in developing the framework of teaching and learning. The Course outcomes facilitate in clear understanding about the course expectations and also support the process of learning. The Course outcomes also present a clear picture of employability, skill development, and entrepreneurship prospects of the course. Board of studies of each department in the affiliating university frames the syllabus which appropriately incorporates Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) for all programs offered by the institution. While framing the syllabus the scope, methodology and outcomes are taken into consideration. At the same time, suitable teaching methods and materials and other curricular activities such as extension lectures, field trips, etc. are planned. At the beginning of the academic year teachers communicate about the outcomes to the students.

| File Description                                        | Documents                                                             |
|---------------------------------------------------------|-----------------------------------------------------------------------|
| Upload any additional information                       | No File Uploaded                                                      |
| Paste link for Additional information                   | https://gdcts.cgg.gov.in//Uploads/files/Rece<br>nt_Updates/23364.docx |
| Upload COs for all Programmes (exemplars from Glossary) | No File Uploaded                                                      |

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the beginning of the year departmental meetings are conducted, the respective teachers plan curricular, co-curricular and extracurricular activities. The PSOs, COs, and POs are thoroughly discussed. Regular review meetings are conducted by departments to discuss the extent of syllabus covered and the desirable outcomes of each curriculum. Accordingly, all the teachers are advised to follow their curricular plan meticulously. Further the Practical, seminar presentations and Group Discussions facilitate in evaluating the extent to which these outcomes have been achieved. The students' progression in terms of Under Graduation to Post Graduation, selection in various state and national level competitive examinations and in placement drives of various companies project a very encouraging picture of attainment of these outcomes

| File Description                      | Documents                                                             |
|---------------------------------------|-----------------------------------------------------------------------|
| Upload any additional information     | No File Uploaded                                                      |
| Paste link for Additional information | https://gdcts.cgg.gov.in//Uploads/files/Rece<br>nt_Updates/23364.docx |

#### 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

31

| File Description                                                                                                            | Documents        |
|-----------------------------------------------------------------------------------------------------------------------------|------------------|
| Upload list of Programmes and<br>number of students passed and<br>appeared in the final year<br>examination (Data Template) | <u>View File</u> |
| Upload any additional information                                                                                           | No File Uploaded |
| Paste link for the annual report                                                                                            | Nil              |

#### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ccets.cqq.qov.in//Uploads/files/Recent Updates/7794.pdf

#### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

| File Description                                                                      | Documents        |
|---------------------------------------------------------------------------------------|------------------|
| Any additional information                                                            | No File Uploaded |
| e-copies of the grant award<br>letters for sponsored research<br>projects /endowments | No File Uploaded |
| List of endowments / projects<br>with details of grants(Data<br>Template)             | <u>View File</u> |

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

#### Nil

| File Description                        | Documents        |
|-----------------------------------------|------------------|
| Any additional information              | No File Uploaded |
| Institutional data in prescribed format | <u>View File</u> |

## 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

## 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description                                              | Documents        |
|---------------------------------------------------------------|------------------|
| List of research projects and funding details (Data Template) | <u>View File</u> |
| Any additional information                                    | No File Uploaded |
| Supporting document from Funding Agency                       | No File Uploaded |
| Paste link to funding agency website                          | Nil              |

#### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Government Degree College is an undergraduate college and very less active research takes place. Teachers are motivated to take up Major

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and Minor research projects, permitted to attend Seminars and workshops. Students are motivated to actively take part in the CCE's initiative Jignasa a Student Study Project statelevel competition. Students have excelled in the competition. Advanced Learners are encouraged to take seminar classes, make PowerPoint presentations and encouraging them to participate in peer-group discussions and in intercollegiate competitions. Advanced learners are encouraged by the mentors to pursue higher goals which include securing seats in the reputed institutes, securing merit scholarships, employment in reputed organizations, guidance for preparing national level competitive exams. All the Departments adopt an interactive method of teaching. The pedagogy adopted by the faculty of the college is student-centric involving the learners in all the levels of the teaching-learning process leading to the acquisition of skills, interactive learning, collaborative learning. Field trips, Industrial tours, surveys, case studies, projects give exposure to the participative learning and knowledge sharing experience among the students. Well-equipped science laboratories, Library with reading &reference room, Computer laboratory. Infrastructural support in terms of seminar rooms, LCD Projectors, etc. facilitates the students in better learning giving the students a chance to access information

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

## 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

## 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

#### Nil

| File Description                                                     | Documents        |
|----------------------------------------------------------------------|------------------|
| Report of the event                                                  | No File Uploaded |
| Any additional information                                           | No File Uploaded |
| List of workshops/seminars<br>during last 5 years (Data<br>Template) | <u>View File</u> |

#### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

#### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

| File Description                                                                                                  | Documents        |
|-------------------------------------------------------------------------------------------------------------------|------------------|
| URL to the research page on HEI website                                                                           | Nil              |
| List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template) | <u>View File</u> |
| Any additional information                                                                                        | No File Uploaded |

## 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

| File Description                                                                                            | Documents        |
|-------------------------------------------------------------------------------------------------------------|------------------|
| Any additional information                                                                                  | No File Uploaded |
| List of research papers by title,<br>author, department, name and<br>year of publication (Data<br>Template) | <u>View File</u> |

## 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

## 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

| File Description                                                        | Documents        |
|-------------------------------------------------------------------------|------------------|
| Any additional information                                              | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | <u>View File</u> |

#### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Government Degree College Peddapalli has two NSS Units and I NCC Unit. They are actively involved in regular extension activities. Other students also take part in the extension activities along with NSS / NCC Students. Regular special camps are conducted by the NSS/NCC students in the Neighbourhood Communities involving all the registered volunteers. They undertake different activities like AIDS awareness, Gender sensitisation programmes in the Villages. A major focus of the activities conducted is on the eradication of superstition and blind beliefs. Students go round the village educating peoples about cleanness, health and hygiene. Students conducted a socio-economic survey and other surveys like the construction of individual toilets and utilization of government schemes. Many social issues are discussed with the villagers. Motivational classes conducted by the renowned persons for the knowledge of the villagers. Different health-related programmes and camps are also arranged. Students are made to observe the important days and events which give them a sense of citizenship. , Swatch Bharat programme for cleanliness, Shramadaan activities help the student develop dignity of labour and service to humanity. Students go round the village and help the villagers in laying the roads, cleaning of the drains and locality. They also educate villagers about water resource management, waste management. NCC unit adopted Spoorthy N G O mentally retarded rehabilitation centre. The NCC unit of the college actively takes part in raising funds to support the families of the soldiers, airmen and sailors of India who fought on the borders to safeguard the country's honour. NCC cadets go in groups and try to collect the donations offered by the fellow countrymen showing solidarity and respect for the brave people who sacrificed their lives for the motherland. NCC/NSS students take part as volunteers during Jatharas and other village festivals. They help government officials in the pulse polio programmes, during the elections programmes. extension activities are constantly taken by our students on a regular basis. Participation of NCC cadets and NSS volunteers in events like World Consumers Rights Day, International Yoga Day, Anti-Tobacco rally, Unity Rally connects students with the larger social issues in the community and makes them socially responsible and sensitive and thus facilitates in the holistic development.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

- 3.4.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

#### Nil

| File Description                                                         | Documents        |
|--------------------------------------------------------------------------|------------------|
| Any additional information                                               | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | <u>View File</u> |
| e-copy of the award letters                                              | No File Uploaded |

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

| File Description                                                                                                                       | Documents        |
|----------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Reports of the event organized                                                                                                         | No File Uploaded |
| Any additional information                                                                                                             | No File Uploaded |
| Number of extension and<br>outreach Programmes conducted<br>with industry, community etc for<br>the during the year (Data<br>Template) | <u>View File</u> |

- 3.4.4 Number of students participating in extension activities at 3.4.3. above during year
- 3.4.4.1 Total number of Students participating in extension activities conducted in

## collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

#### 160

| File Description                                                                               | Documents        |
|------------------------------------------------------------------------------------------------|------------------|
| Report of the event                                                                            | No File Uploaded |
| Any additional information                                                                     | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <u>View File</u> |

#### 3.5 - Collaboration

- 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year
- 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/internship year wise during the year

0

| File Description                                                                       | Documents        |
|----------------------------------------------------------------------------------------|------------------|
| e-copies of related Document                                                           | No File Uploaded |
| Any additional information                                                             | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | <u>View File</u> |

- 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year
- 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

| File Description                                                                                                           | Documents        |
|----------------------------------------------------------------------------------------------------------------------------|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses                                                          | No File Uploaded |
| Any additional information                                                                                                 | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <u>View File</u> |

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government Degree College was established in 1987. It is situated on the high way between Peddapalli and Karimnagar in an area of 4.38 acres with a built-up area of 17,725Sqmt. The institution has excellent infrastructure to efficiently carry out the teaching and learning process. The institution has a main block with a sufficient number of classrooms, staffrooms, and laboratories. There are 16classrooms spanning across various blocks. The laboratories are adequate in number. Classrooms and laboratories are well ventilated, furnished and properly lit. Besides these, there is one Seminar Hall and a computer lab that facilitates a great learning experience for the students.

Laboratories: The laboratories are the backbone of the institutions where practical are carried out. The laboratories are well equipped and the equipment is updated as per the syllabus. These details of the laboratories are as hereunder.

1. Physics Labs-1 and a dark room 2. Chemistry Labs-1 3. Botany Labs-1 4. Zoology Labs1

Computer Laboratories: The institution has a computer laboratory and houses 20 computers. The computer laboratory is created with the required electrical and internet connectivity. The institution has two classrooms with Digital Board facility and the Seminar hall with a Virtual Classroom to enable the use of presentations, animations and graphics for a detailed explanation of the concepts. The non-teaching staff also uses the computers for the day to day activities. After the introduction of the CAIMS, the financial records are maintained and updated in electronic mode. The student

certificates also will be issued online once the office fully switches and adopts the CAIMS module.

Projectors: SixLCD projectors are being used in ICT classrooms to enrich and upgrade teaching and learning experience and to make students enthusiastic towards learning the subject. All the staff uses projectors for their regular teaching. Students also use these projectors for their seminar presentations.

Sports material: The students use the available sports material and the Gym to train themselves for participating in the inter-college, university, state-level tournaments.

Library: The library is a treasure of knowledge and has more than Page 44/96 17-11-2021 02:18:20 Self Study Report of GOVERNMENT DEGREE COLLEGE, PEDDAPALLI

Seminar Hall: It is well-furnished with a seating capacity of 200. It is equipped with audio and video technology. MANA TV classes and all the important gathering takes place in this hall.

Canteen and Food Court: Hygienic and delicious refreshments are available in the canteen. Students can have tea and refreshments in the canteen.

Hostels: There is one BC women hostel and accommodates 120 students

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | <u>View File</u> |
| Paste link for additional information | Nil              |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports: The College has excellent infrastructure for sports with huge grounds for cricket and courts for games like Shuttle Badminton, kho-kho, kabaddi, and volleyball. A sports room with facilities for indoor games like caroms, chess, and gymnasium. The4 stationed gymnasium accessible to the students and staff of the college.

NCC: The NCC unit of the college has 50 cadets. Their involvement and passing the NCC examination help the cadets in securing seats

for higher education under the NCC quota. A sense of discipline is inculcated among the students.

NSS: The College has two NSS units with100volunteers. The Telangana Ku HaritaHaaram, a massive tree plantation initiative of Telangana government, National IntegrationCommunal Harmony Seminar, Sadbhavana Run and other awareness programmes have been organized.

Yoga Centre: For physical and mental health being yoga classes are conducted regularly for the staff and students.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | <u>View File</u> |
| Paste link for additional information | Nil              |

## 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

| File Description                                                                                   | Documents        |
|----------------------------------------------------------------------------------------------------|------------------|
| Upload any additional information                                                                  | <u>View File</u> |
| Paste link for additional information                                                              | Nil              |
| Upload Number of classrooms<br>and seminar halls with ICT<br>enabled facilities (Data<br>Template) | <u>View File</u> |

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2,60,736=00

| File Description                                                                           | Documents        |
|--------------------------------------------------------------------------------------------|------------------|
| Upload any additional information                                                          | No File Uploaded |
| Upload audited utilization statements                                                      | No File Uploaded |
| Upload Details of budget<br>allocation, excluding salary<br>during the year (Data Template | <u>View File</u> |

#### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution comprises of main library and departmental libraries. The main library has over 3000 books for the courses on offer. The institution is subscribed to INFLIBNET. The library subscribes to 4 newspapers and 2 magazines. The library is being automated using SOUL 2.0 software. The software is used for issuing and returning of the books. Every semester new books are procured as per the semester wise syllabus. The library staff has the knowledge to carry out library activities in a computerized environment. Photocopy facility is available in the library. Besides the main library, departmental libraries are also utilized by the students of the concerned departments. Books are issued for the students from the main library.

OPAC: Online Public Access Catalogue (OPAC), an online database of the library material is accessible to all the users of the library. Students use OPAC to search for the books of the library. Students have access to all the electronic books, thesis, journals and sage journals provided by theINFLIBNET.

E-Resource Centre: There are 10 systems housed with internet facility in this room. There is a facility to access e-resources like e-journals, e-books, e-magazines and soon. Photocopy facility is available in the eresource centre.

Reading Room: It has a capacity of 50 students and students can refer books for their academic purpose from 9 am to 5 pm during the working days.

Study Centre: It is exclusively allotted for the students (20 capacity) who are preparing for the competitive exams from 9 am to 5 pm during the working days.

Stack section: Books that are purchased from various grants are placed in the stack section.

Technical section: New books that are procured are processed in the technical centre by entering in the library software and making a record of purchased books.

Circulation Section: Books are issued and received by the staff and students of the college. In addition, this section also deals with issuing of the library cards to the staff and students.

Name of the ILMS Software: SOUL 2.0

Nature of automation: Partial

Version: 2.0

Year of automation: Jan 2019

| File Description                         | Documents        |
|------------------------------------------|------------------|
| Upload any additional information        | <u>View File</u> |
| Paste link for Additional<br>Information | Nil              |

# 4.2.2 - The institution has subscription for the C. Any 2 of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

| File Description                                                                                            | Documents        |
|-------------------------------------------------------------------------------------------------------------|------------------|
| Upload any additional information                                                                           | No File Uploaded |
| Details of subscriptions like e-<br>journals,e-ShodhSindhu,<br>Shodhganga Membership etc<br>(Data Template) | <u>View File</u> |

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

| File Description                                                                                                              | Documents        |
|-------------------------------------------------------------------------------------------------------------------------------|------------------|
| Any additional information                                                                                                    | <u>View File</u> |
| Audited statements of accounts                                                                                                | No File Uploaded |
| Details of annual expenditure for<br>purchase of books/e-books and<br>journals/e- journals during the<br>year (Data Template) | <u>View File</u> |

## 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

20

| File Description                                  | Documents        |
|---------------------------------------------------|------------------|
| Any additional information                        | <u>View File</u> |
| Details of library usage by teachers and students | No File Uploaded |

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution updates its IT infrastructure in every department to facilitate the use of IT. Every department has a computer system and an internet connection. The E resource center has 10 systems with internet connectivity. There is a computer lab with 20 computers. Every department uses a computer facility to prepare their classroom teaching using smart/digital classrooms. Very often students also make use of the computer facilities for their class seminars under the supervision of the concerned teacher. The available internet facility is provided under the central government National Mission on Education (NME)through ICT scheme. Computing Facilities S.No Particulars Available 1. Desktop Computers 50 2. Printers 15 3. Projector 6 4. Scanners 3 5. CCTV Camera 8 6. Laptops 2 7. Xerox Machine 1 7. Classrooms with ICT facilities 9

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | <u>View File</u> |
| Paste link for additional information | Nil              |

#### **4.3.2 - Number of Computers**

50

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| List of Computers                 | No File Uploaded |

## **4.3.3 - Bandwidth of internet connection in the** B. 30 - 50MBPS Institution

| File Description                                                         | Documents        |
|--------------------------------------------------------------------------|------------------|
| Upload any additional<br>Information                                     | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | <u>View File</u> |

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

## 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

33,300=00

| File Description                                                                                                               | Documents        |
|--------------------------------------------------------------------------------------------------------------------------------|------------------|
| Upload any additional information                                                                                              | No File Uploaded |
| Audited statements of accounts                                                                                                 | No File Uploaded |
| Details about assigned budget<br>and expenditure on physical<br>facilities and academic support<br>facilities (Data Templates) | <u>View File</u> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has established systems and procedures for maintaining and utilizing physical, academic and support facilities through the following committees

- 1.Stock verifications Committee for Science & Computer Labs
- 2. Furniture Committee
- 3. Games and Sports Committee
- 4. Library committee

The above committees verify the equipment or facilities with stock register and suggest to improve the facilities and submit the report to the Principal for further review with the concerned departments. The institution is particular about the maintenance and up-keeping of the infrastructure. To maintaincleanliness in the college office subordinates take care of sweeping the entire college every day. The Administrative Officer, the office head, looks after all the maintenance of buildings and furniture of the college with the available office staff, hiring skillful persons from outside.

Laboratories: Laboratories are cleaned every day by the in-house staff of the college. Equipment is regularly serviced to avoid any sort of damage. Parts of the instruments are replaced as and when required. Repairing various equipment, scientific instruments, devices, printers and computers undertaken to keep them in good working conditions.

Library: It is the knowledge dissemination center so it is maintained in an efficient manner. Library racks, almirahs furniture (tables, chairs, and computer tables), computers, periodical racks, notice boards are regularly checked and repaired as and when required. A vacuum cleaner is used to clean the books and maintain them in a neat and tidy condition.

Sports Complex: It includes a gymnasium and other indoor gaming facilities. To upkeep the equipment in the gym, regular maintenance is done to ensure the availability of all items every time.

Computers: For maintaining the good performance of computers, licensed antivirus software is installed on every computer. Thus the important information is protected from getting corrupted. When a computer fails for minor reasons, it is dealt with promptly by the local technicians and brings the system back to its working condition. Components of computers are replaced or repaired when they stop functioning.

E-Resource Centre: There are 10 systems housed with internet facilities in this room. There is a facility to access e-resources

like e-journals, e-books, e-magazines and soon. A photocopy facility is available in the e-resource centre.

Classrooms: All the classrooms are well lit, ventilated, furnished for the smooth and optimal conduct of classes. Regularly fans, tube lights, tables, chairs, and boards are repaired and updated.

Water Purifiers: There is a water purification system (RO Plant) installed in the college which is cleaned every week by the college staff.

Sanitation: There are sufficient numbers of washrooms available for male and female staff and students. Sanitation staff members are appointed on the Adhoc basis for the maintenance of washrooms. Garbage is gathered at various points in the college and properly disposed of.

CCTV: 8 cameras have been installed throughout the campus for reinforcing security measures for students and staff. Cameras are checked regularly and are repaired whenever needed.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | <u>View File</u> |
| Paste link for additional information | Nil              |

#### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

- 5.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year
- **5.1.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year**

| File Description                                                                                                                | Documents        |
|---------------------------------------------------------------------------------------------------------------------------------|------------------|
| Upload self attested letter with the list of students sanctioned scholarship                                                    | No File Uploaded |
| Upload any additional information                                                                                               | No File Uploaded |
| Number of students benefited by<br>scholarships and free ships<br>provided by the Government<br>during the year (Data Template) | <u>View File</u> |

## 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

## 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

| File Description                                                                                                                               | Documents        |
|------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Upload any additional information                                                                                                              | No File Uploaded |
| Number of students benefited by<br>scholarships and free ships<br>institution / non- government<br>agencies in last 5 years (Date<br>Template) | <u>View File</u> |

# 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

| File Description                                                                  | Documents        |
|-----------------------------------------------------------------------------------|------------------|
| Link to Institutional website                                                     | Nil              |
| Any additional information                                                        | <u>View File</u> |
| Details of capability building and skills enhancement initiatives (Data Template) | <u>View File</u> |

## 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

10

## 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

10

| File Description                                                                                                            | Documents        |
|-----------------------------------------------------------------------------------------------------------------------------|------------------|
| Any additional information                                                                                                  | No File Uploaded |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | <u>View File</u> |

# 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description                                                                                                                         | Documents        |
|------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Minutes of the meetings of<br>student redressal committee,<br>prevention of sexual harassment<br>committee and Anti Ragging<br>committee | No File Uploaded |
| Upload any additional information                                                                                                        | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases                                                              | No File Uploaded |

#### 5.2 - Student Progression

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

| File Description                                             | Documents        |
|--------------------------------------------------------------|------------------|
| Self-attested list of students placed                        | No File Uploaded |
| Upload any additional information                            | No File Uploaded |
| Details of student placement during the year (Data Template) | <u>View File</u> |

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

13

| File Description                                   | Documents        |
|----------------------------------------------------|------------------|
| Upload supporting data for student/alumni          | No File Uploaded |
| Any additional information                         | No File Uploaded |
| Details of student progression to higher education | <u>View File</u> |

# 5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

# 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

| File Description                                                                                                            | Documents        |
|-----------------------------------------------------------------------------------------------------------------------------|------------------|
| Upload supporting data for the same                                                                                         | No File Uploaded |
| Any additional information                                                                                                  | No File Uploaded |
| Number of students qualifying in<br>state/ national/ international level<br>examinations during the year<br>(Data Template) | <u>View File</u> |

#### 5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

| File Description                                                                                                                                                                     | Documents        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| e-copies of award letters and certificates                                                                                                                                           | No File Uploaded |
| Any additional information                                                                                                                                                           | No File Uploaded |
| Number of awards/medals for<br>outstanding performance in<br>sports/cultural activities at univer<br>sity/state/national/international<br>level (During the year) (Data<br>Template) | <u>View File</u> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College adheres to the principle of participative management anddecentralization. The College ensures that students are represented in academicand administrative committees. For instance the Library Committee, AlumniCommittee, Grievance Redressal Committee, Environmental/Waste ManagementCommittee, ICT Committee, to name a few. The students also represent in theInternal Quality Assurance Cell (IQAC) of the college. The representation of the students is a clear reflection of democratic principles of involving thestakeholders. Further involving the students through committees provides anextraordinary platform for the socialization of the students. The role of thestudents in various committees to share and express their views, ideas inimplementing the same. As members of IQAC, they also give suggestions withregard to various quality initiatives in the college. The Clean and GreenCommittee extend their functioning beyond college premises and take part invarious cleanliness and environment-related programs. The State Government hasbanned student elections and the constitution of elected student bodies in allthe colleges of the state. Hence the college doesn't have an elected student council. However as mentioned the students concerns are addressed throughvarious committees that also have student representatives

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

| File Description                                                                                                                                                                     | Documents        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Report of the event                                                                                                                                                                  | No File Uploaded |
| Upload any additional information                                                                                                                                                    | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <u>View File</u> |

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Government Degree College Peddapalli takes immense pride in not only the achievements of its alumni but also their contribution to its alma mater through non-financial means. The College alumni group is a strong network which provides immense value addition to the profile of the college. As part of the nonfinancial contribution the alumni group mentors the students in selecting their career fields. They support through variety of career services such as resume writing classes; provide information on job postings, and online resources for job seekers. Thus, the mentoring programs by alumni are great tools for building the student's career or finding ways to maximize their earning potential.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Head of the institution at the beginning of the academic year constitutes academic and administrative committees for the smooth conduct of the administration. Staff council which consists of all the in-charges of the departments is the strongest committee. A variety of committees constituted as per the need to assist the head of the institution and to execute the predeterment plans. the IQAC committee and finance committee is constituted for executing and assessing programs and the purchases respectively. The administrative officer is the head of the Officer who helps in preparing action, budgets, and plans and submit them for necessary approval. The admission, scholarship, examination processes are carried out by the office with the necessary support and participation of the teaching staff.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Head of the institution at the beginning of the academic year constitutes academic and administrative committees for the smooth

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conduct of the administration. Staff council which consists of all the in-charges of the departments is the strongest committee. A variety of committees constituted as per the need to assist the head of the institution and to execute the predeterment plans. the IQAC committee and finance committee is constituted for executing and assessing programs and the purchases respectively. The administrative officer is the head of the Officer who helps in preparing action, budgets, and plans and submit them for necessary approval. The admission, scholarship, examination processes are carried out by the office with the necessary support and participation of the teaching staff.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

#### 6.2 - Strategy Development and Deployment

#### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

- 1.Curriculum Development :CBCS was introduced from the academic year 2016-17. The decision making for the introduction of the new courses rests with the Head of the Department. The Commissioner of the Collegiate Education and Telangana State Council for Higher Education approves new courses to be introduced after consultation with the Head of the Institution. There are 4 new courses at U.G. level are introduced.
- 2.Examination and Evaluation:In the CBCS system the evaluation of the students comprises of internal examinations and Semester end Examinations with practical work. The Internal examination evaluation takes place in the premises. The valued scripts are handed over to the students with necessary remarks on them. The evaluation of internal examination scripts take place in the college for 25marks out of 50 marks. The remaining 25marks for practical examination conducted at the college, valued by two examiners and the average of two is considered as final marks.
- 3.Library, ICT and Physical Infrastructure / Instrumentation: The Government Degree College, Peddapalli Library has 4125 Text Books and 1019 Reference Books and one ejournal. The Library has started wing integrated library management software namely SOUL. The software is designed and developed by Inflibnet Centre based on the requirements of the college and university libraries. The Library

will be fully automated once the books are barcoded. There are two digital smart boards and one virtual class room, two LCD projectors, for ICT enabled Teaching. The college has sufficient infrastructure with good laboratory facilities and a 10 stationed Gym.

4.Admission of Students: Admission of students is done online through Degree Online Services Telangana (DOST) and all the rules of reservation are followed scrupulously.

| File Description                                       | Documents                |
|--------------------------------------------------------|--------------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded         |
| Paste link for additional information                  | https://dost.cgg.gov.in/ |
| Upload any additional information                      | No File Uploaded         |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The commissioner is the Head of the department. Commissioner of Collegiate Education (CCE) circulates academic activities in the form of academic calendar for every current academic year. All the institutions strictly adhere to this academic calendar while preparing institutional plan. To evaluate the academic activities at the college level the Commissioner of Collegiate Education introduced academic audit. The academic audit is conducted in two levels. One is institutional audit where the performance of the institution is assessed. Second is lecture level audit to check the performance of the lecturer. To update the knowledge of the faculty for the better implementation of the plans, CCE also organize seminars, workshops and training programs.

Principal: The head of the institution conducts a meeting with the faculty in the beginning of academic year to prepare a comprehensive, perspective institutional plan keeping in view the academic calendar and the university almanac. Principal as the academic head of the college provides leadership and inspiration in planning organization and execution of all programs with active participation and support of the faculty and other staff. Principal plays a pivotal role as the chairperson of various committees in maintainingthe healthy contacts with stakeholders and obtain feedback. For the effective implementation of the institutional plan principal constitutes various academic and administrative committees. The performance of the committees is assessed and

evaluated by the head of the institution once or twice in a month. Take appropriate timely action to ensure completion of the action plan. The classroom activities and performance of the faculty is assessed by the principal from student feedback, feedback from peer, teaching diaries and from self-appraisal report. The head of the institution advise and encourage the faculty to attend seminars, workshops etc. To update their knowledge.

Faculty: As the pillars of the higher education the faculty attends to the work assigned by the Principal with utmost responsibility. Following the institutional plan, faculty conducts the curricular, co-curricular and extra - curricular activities. Student centric teaching methods like group discussion, debate, and project works are adopted by the faculty for better learning. To inculcate research aptitudes the students are encouraged to participate in Students Study Projects competition (Jignasa) using the available ICT and teaching tools. Conduct seminars, student seminars, tutorials, unit tests and remedial classes, toevaluate the performance of the student. To know the modern methods, technical skills faculty attends the FIP, seminars, training programs and refresher / orientation programs.

Service rules and Procedures: The institution strictly follows the service rules according to the State Government norms. The procedure of appointment of the staff is taken care by the Government by conducting necessary exams at regular intervals. The promotion of the staff is taken up by the head of the department. The grievances of the staff most of the times is redressed by the principal and the institutional grievances are redressed by the Head of the department.

| File Description                              | Documents        |
|-----------------------------------------------|------------------|
| Paste link for additional information         | Nil              |
| Link to Organogram of the institution webpage | Nil              |
| Upload any additional information             | <u>View File</u> |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description                                                                                             | Documents        |
|--------------------------------------------------------------------------------------------------------------|------------------|
| ERP (Enterprise Resource Planning)Document                                                                   | No File Uploaded |
| Screen shots of user inter faces                                                                             | <u>View File</u> |
| Any additional information                                                                                   | No File Uploaded |
| Details of implementation of e-<br>governance in areas of operation,<br>Administration etc(Data<br>Template) | <u>View File</u> |

#### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Teaching staff:

Leave: Maternity Leave and Paternity Leave is extended to the eligible staff as per the government norms. As per the new leave rules, three months- 90 days of Childcare Leave is also available to lady staff Members who meet the eligibility- a child under 18 years of leave.

Career Advancement Schemes: The Institution follows the government stipulated norms for CAS under which many staff moved to higher AGPs and even higher designations.

Medical Health Insurance: The teaching and non-teaching staff of the College has medical health Insurance facilities.

Faculty Improvement Programme and Faculty Development Programs: A number of staff upgrade their Knowledge and skills by attending various workshops, conferences, seminars and refresher courses. Academic leave is granted to the faculty. Some faculty avail Leave under FIP to complete their Ph. D. programs efficiently.

Pension: The teaching fraternity of the institution are covered under old government pension scheme as well as in the new contributory pension scheme.

Non-teaching staff: Pension provisions, housing loan, festival advance, maternity and paternity leave on the lines offered to the teaching faculty.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description                                                                                                                 | Documents        |
|----------------------------------------------------------------------------------------------------------------------------------|------------------|
| Upload any additional information                                                                                                | No File Uploaded |
| Details of teachers provided with<br>financial support to attend<br>conference, workshops etc during<br>the year (Data Template) | <u>View File</u> |

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description                                                                                                                                                        | Documents        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Reports of the Human Resource<br>Development Centres (UGCASC<br>or other relevant centres).                                                                             | No File Uploaded |
| Reports of Academic Staff<br>College or similar centers                                                                                                                 | No File Uploaded |
| Upload any additional information                                                                                                                                       | No File Uploaded |
| Details of professional<br>development / administrative<br>training Programmes organized<br>by the University for teaching<br>and non teaching staff (Data<br>Template) | <u>View File</u> |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

| File Description                                                                                  | Documents        |
|---------------------------------------------------------------------------------------------------|------------------|
| IQAC report summary                                                                               | No File Uploaded |
| Reports of the Human Resource<br>Development Centres (UGCASC<br>or other relevant centers)        | No File Uploaded |
| Upload any additional information                                                                 | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | <u>View File</u> |

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The institution has Performance Appraisal System for teaching staff

Teaching staff: Based on the self-appraisal, APIs are submitted in the UGC prescribed format by each staff member to IQAC at the end of the academic year. The pro-forma is reviewed by the IQAC and the scores are allotted by the Principal based on the evidences and then submitted to the Commissioner of Collegiate Education.

Performance Appraisal of the teaching staff is made through Academic Performance Indicators. The academic performance indicator includes three categories

Category -I: Teaching Learning and Evaluation Related Activities

Category -II: Co-curricular, ex-tension and professional development related activities

Category -III: Research and Academic Contributions IQAC recommends the teaching staff to prepare Academic Performance Indicators as mentioned above and submit at the end of academic year. IQAC scrutinizes and consolidates API scores of each lecturer and submit to the Principal for awarding scores. Consolidated score of the API is reviewed by the Principal and IQAC. A Staff meeting is conducted to discuss the weak areas of the prescribed categories and suggest suitable remedies for strengthening the areas. The Performance Appraisal Reports of the teaching staff are submitted to the Office of the CCE at the end of every academic year. These scores are updated in the official website of the CCE. The State Teacher Awards are awarded based on the API scores of the teachers. API scores are considered for Career Advancement Scheme. Transfers of the teaching staff are also based on the API scores.

Non-teaching staff: The principal issues service satisfactory certificate for Non-teaching staff of the institution and produce them to the Regional Joint Director at the time of their promotions up to the cadre of superintendent.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Being a government Institution, the college has Government Funds, UGC funds, RUSA funds, Special Fee funds, Self-financed course funds. The expenditure of UGC funds is audited by Registered Chartered Accountant. The government funds are audited by the auditors from A G office. The accounts of the College are audited by the AG Audit of the Government of India. There are no major audit objections. However, every month the accounts are reconciled with Treasury figures. Main audit objections are regarding the pay fixation of the staff and procedures followed during expenditure. The mistakes are rectified at once and audit queries are satisfied. Minor objections usually pertain to procedural deviations and all such objections are cleared by the Respective officers under the supervision of the Superintendent and the Principal.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description                                                                                                                               | Documents        |
|------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Annual statements of accounts                                                                                                                  | No File Uploaded |
| Any additional information                                                                                                                     | No File Uploaded |
| Details of Funds / Grants<br>received from of the non-<br>government bodies, individuals,<br>Philanthropers during the year<br>(Data Template) | <u>View File</u> |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college submits proposals with necessary estimates to the CCE, UGC etc. for executing a programme. The proposals are also sent for the approval of seminars, symposium, Conferences and workshops to be Organized by the institution, individual faculty are also encouraged to send proposals for approval and sanction of funds for their Minor and Major research projects. The College identified the infrastructural needs and held discussions at length and prepared Detailed Project Report (DPR) and submitted to RUSA, MHRD, Government of India, through CCE under Component 7 and received a fund of Rs 2.00 crore Out of the Rs. 2.00 crore fund 0.70crore is allotted for new construction, 0.7 for renovation/upgradation and 0.60 crore for procuring furniture and ICT equipment. The funds released under RUSA grants are utilized for the construction of four additional classrooms and in carrying out renovation to the existing construction and for the development of infrastructural facilities and to procure ICT equipment

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC constantly strives to promote academic excellence in the college. The IQAC guided the teachers in adopting the CBCS pattern and conducted seminar through which teachers learnt and prepared blueprints of the allocation of credits in their respective subjects.

#### IQAC

- Facilitates the annual self-appraisal of teachers.
- collects, analyses the feedback from stakeholders.
- facilitates the student counseling process by the respective class counselors.
- played a vital role in submitting proposals to RUSA under component seven

#### Facilities for Divyangjan

To provide a better ambience for differently able (Divyangjan) and to develop a strong sense of Inclusiveness, the practice of providing Scribes for visually challenged has been institutionalised. An extra time of 30 minutes is also provided to Divyangjan to facilitate the smooth writing of the examinations.

#### Establishment of Cells and Committees

IQAC has encouraged establishment of several cells and committees which not only facilitate participativeManagement and decentralized administration, it also benefits students, staff and other stakeholders. CareerGuidance and Placement Cell, Grievance Redressal Cell, Women Empowerment Cell, Internal Complaint Cell (ICC), SC/ST Cell, BC Cell. IQAC Organized interactive sessions on revised

guidelines of UGC and State Government with special reference to filling of API forms, calculation of scores and overall process to be followed by the college.

All these steps taken by the IQAC have helped the teachers in marching towards Excellence in education, enhancing their academic growth as well growth of the college.

IQAC of the college is playing a vital role in the development of conscious, consistent and catalytic

Academic improvement in the overall performance of institutions.

The quality assurance of the institution is achieved with the coordination among all the departments and by regular meetings and academic reviews.

The primary goals of IQAC are:

To promote measures for institutional functioning towards quality enhancement through Internalization of quality culture and institutionalization of best practices.

To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. Optimization and integration of modern methods of teaching and learning. The credibility of evaluation procedures.

The following are the roles and responsibilities carried by IQAC:

To coordinate the distribution of information on various quality parameters of higher education.

To coordinate the documentation of the various programmes/activities leading to quality improvement.

To coordinate the quality-related activities of the institution. Interaction with the student's online using Email and WhatsApp mode.

Every teacher prepared a group with the students, through which all the academicinformation shared and is made available with necessary online links, if any. PPT lessons, available YouTube lessons on the topics of the syllabus are continuously shared for better understanding with visual effects.

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#### Best practices 2:

Research Orientation to staff &students: All the departments are encouraged to undertake Minor/Major Research Projects for staff which enrichesthe laboratory facilities and publications of papers in the department. All the students are encouraged to take part in Students Study Projects for an early exposure to researchorientation and enhanced practical knowledge in the subjects concerned.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Functioning Status of the Performance Appraisal: Performance Appraisal of the teaching staff is made through Academic Performance Indicators. The academic performance indicator includes three categories

Category -I: Teaching Learning and Evaluation Related Activities

Category -II : Co-curricular, ex-tension and professional development related activities

Category -III: Research and Academic Contributions

IQAC recommends the teaching staff to prepare Academic Performance Indicators as mentioned above and submit at the end of academic year. IQAC scrutinizes and consolidates API scores of each lecturer and submit to the Principal for awarding scores. Consolidated score of the API is reviewed by the Principal and IQAC. A Staff meeting is conducted to discuss the weak areas of the prescribed categories and suggest suitable remedies for strengthening the areas. The Performance Appraisal Reports of the teaching staff are submitted to the Office of the CCE at the end of every academic year. These scores are updated in the official website of the CCE. The State Teacher Awards are awarded based on the API scores of the teachers. API scores are considered for Career Advancement Scheme. Transfers of the teaching staff are also based on the API scores.

Non-teaching staff: The principal issues service satisfactory certificate for Non-teaching staff of the institution and produce at the time of their promotions up to the cadre of superintendent

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

IQAC monitors the teaching learning process regularly through review meetings with all in charges of the departments. These meetings facilitate to analyse the learning process, structures & methodologies and learning outcomes and measures are discussed for any kind of further improvement along with action plan for implementation.

- 1. Student -centred Teaching-Learning Method: Students are encouraged to take responsibility for their own learning, by which they become explorers capable of leveraging their curiosity to solve real life problems. Institution encourages the students to prepare and submit seminar presentation and assignment which is included as part of formative evaluation.
- 2. ICT Based Teaching-Learning Methods: All the teaching staff are provided training for the usage of Digital Classrooms and smart board, making PPT lessons, video lectures, which make the students understand the subject effectively.

#### REVIEW OF TEACHING LEARNING PROCESS BY IQAC

The institution reviews teaching learning process and learning out comes through IQAC with the support of action plans. In the beginning of the Academic year all the departments are instructed to submit proposed annual action plans From June to April both lecturer and department wise in the prescribed format and submit to IQAC. College IQAC prepares an institutional action plan based on the consolidated report of action plans of all departments and submits the same to AQAR. IQAC Monitors Departments Performance Regularly. IQAC checks the status of all the departmental activities and collects the data from all departments in specific format. At the end of academic year all the departments submit consolidated action plans (covered) to IQAC.

Impact of the Practice: Student centric Teaching - Learning methodologies like quizzes, debates, Group Discussions etc., are made an integral part of the institution Consistent and efficient mechanism in academics is institutionalized

#### REVIEW OF THE ACADEMIC AUDIT BY IQAC IQAC

conducts Annual Internal Academic Audit regularly for the effective and smooth functioning of the College.Department In charges are informed in advance to update the necessary records for verification. All the activity registers and files are verified along with evidences by IQAC Coordinator and Academic coordinator and necessary suggestions are given wherever required. If any lacunae are observed, follow up visit will be conducted to check the progress

Impact of the Practice: A uniform academic culture is carried out throughout the college Consistent and efficient mechanism in

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

| File Description                                                                   | Documents        |
|------------------------------------------------------------------------------------|------------------|
| Paste web link of Annual reports of Institution                                    | Nil              |
| Upload e-copies of the accreditations and certifications                           | No File Uploaded |
| Upload any additional information                                                  | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <u>View File</u> |

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

GDC Peddapalli as a co-education institution provides all possible facilities and takes up all possible measures to be gender sensitive. The College has Women Empowerment Cell, Internal Complaint Cell, Grievance redressal committee to strengthen gender sensitivity and gender equality. There are no instances where fairer sex is deprived of any chances as compared to the men. Men and women equally enjoy all the facilities available on the campus. With specific reference to ensuring a safe and secured environment for students and staff safety, the college has installed CCTV cameras at vantage points. It facilitates in providing security and also to respond/react quickly and effectively in dealing with emergency situations. Being a co-education institute, the institute maintains gender equity in academic and non-academic activities. SHE teams of Telangana Police sensitizing the female students and women with gender related crimesHawk Eye app was launched by SHE teams, facilitated in creating awareness to handle critical situations at personal level. The senior ladystaff of the college provides counselling to the students from the vulnerable sections such as students comingfrom rural areas, first generation learners, marginal communities, girl students and provide them with necessary guidance and emotional support. This counsel trains them to be tough to face the eventualities and also instils confidence in the group. The internal issues of the raised by the female students would be solved instantly with the help of the staff available. There is an Antiragging committee to monitor and tackle any kind of harassment to the female students. The college is declared Ragging free. This college is a co-education institution provides all possible facilities and takes up all possible measures to be gender sensitive. The College has Women Empowerment Cell, Internal Complaint Cell, Grievance redressal committee to strengthen gender sensitivity and gender equality. Career Guidance and Placement Cell of the college provide required necessary information about the career opportunities, possible placement avenues to the students who made remarkable progress in their academics. These cells update the students through messages, mails and some times in the classroom. Grievance Redressal Cell plays a vital role in providing instant solutions to the problems raised by the students. This cell immediately responds to the problems of the women students and helps the Divyangajan. Sports and Games committee is active and motivate students to participate in the institutional level competitions, in inter collegiate tournaments, university level events and also in the State level Yuvatarangam programme. The College has separate

ladies waiting room and toilets.

| File Description                                                                                                                                                                | Documents |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Annual gender sensitization action plan                                                                                                                                         | Nil       |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil       |

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

D. Any 1 of the above

| File Description               | Documents        |
|--------------------------------|------------------|
| Geo tagged Photographs         | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management Solid waste management is being given utmost importance in the College. Solid waste is segregated as bio degradable and non-degradable as a part of Swatch Bharat initiative. There are dustbins provided for dry waste in the departments and they are emptied every day. There are dustbins placed at specific points to prevent littering in the campus. The solid waste collected in the form of dry leaves and papers are properly disposed. The college is striving to be a plastic free zone. The cartridges are refilled and re-used in the printers.

Liquid Waste Management. The waste water from the R.O. plants is sent into the soak pits. The liquid waste generated in the campus is piped out into the open space, feeding water to the plants and trees. There are very little chances of wastage of fluids on the campus.

E- Waste Management Old unusable computers are dumped in a separate room. All the electronic wastages are properly stored in the assigned dump room. They will be disposed as E-wastage to the authorised firm indicated by the Head of the Department.

| File Description                                                                      | Documents        |
|---------------------------------------------------------------------------------------|------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities                                              | <u>View File</u> |

- 7.1.4 Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus
- A. Any 4 or all of the above

| File Description                                  | Documents        |
|---------------------------------------------------|------------------|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Any other relevant information                    | No File Uploaded |

#### 7.1.5 - Green campus initiatives include

- 7.1.5.1 The institutional initiatives for greening the campus are as follows:
- B. Any 3 of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

| File Description                                                   | Documents        |
|--------------------------------------------------------------------|------------------|
| Geo tagged photos / videos of the facilities                       | <u>View File</u> |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents                                       | No File Uploaded |

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

| File Description                                                          | Documents        |
|---------------------------------------------------------------------------|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency                                      | No File Uploaded |
| Certificates of the awards received                                       | No File Uploaded |
| Any other relevant information                                            | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

| File Description                                                         | Documents        |
|--------------------------------------------------------------------------|------------------|
| Geo tagged photographs / videos of the facilities                        | <u>View File</u> |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance            | No File Uploaded |
| Any other relevant information                                           | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government Degree College Peddapalli has two NSS Units and one NCC Unit. They are actively invloved in regular extension activities. Egular Special camps are conducted by the students in the neighbourhood communities involving all the registered volunteers. They undrtake different activities like Haritha Sandadi, National Flag Day, Gender Sansitisation programmes in the Villages. Students go round the village educating peoples about Cleanness, Health and Hygiene.

The NCC Unit of the college actively take part in raising funds to support the families of the Soldiers, airmen and Sailors of India who fought on the boarders to Safeguard the Country's honor.

The NSS Students take part as volunteers during Jathars and other Village festivals. They helped the needy people on occassion of "Mahashivrathri" Jatra at Vemulawada on 10-03-2021. They gave maximum service at othe people . "Haritha Sandadi" the prestigious program is organised by NSS Unitson 17-02-2021. The students and faculty of the institution planted sapplings to continuation "Haritha haram"

various activities connects students with the larger social issues in the community and makes themsocially responsible and sentitive and thus facilitates in the holistic development.

| File Description                                                                                                                 | Documents        |
|----------------------------------------------------------------------------------------------------------------------------------|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information                                                                                                   | <u>View File</u> |

- 7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens
- 1.Integrity: All the activities should be conducted in an ethical manner. Taching shall be careeid out in an environment freedom and honesty.
- 2. accountability: The roles and responsibilities are assigned and people are held accountable for their deeds. We feel our liability towards the society and our actions add values to the College.
- 3. Responsibility: Everybody in the college is expected to discharge his/her duties with due respossibility.
- 4. Transparency: The general records of maximum aspects of the functioning are maintained online to encourage transparency.
- 5. Respect of Individual: While carrying out the interactions at all levels, the dignityand respect of an individual is observed.
- 6. Faculty Empowerment: College promotes and encourages faculty in their individual academic development and provides scope for enhancement in their paricipation in general governance.
- 7. Service to Nation: College is committed to developing the skilled manpower to serve the Nation.
- 8. Environmental steeardship: Committed in practicing green technologies for sustainable development of the Nation. Everyone in the College is expected to be involved only in activities that are likely to maintain the prestige and reputation of the College. Everybody should behave respectfully with all.

| File Description                                                                                     | Documents |
|------------------------------------------------------------------------------------------------------|-----------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Nil       |
| Any other relevant information                                                                       | Nil       |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

| File Description                                                                                                                                                                     | Documents        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Code of ethics policy document                                                                                                                                                       | <u>View File</u> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information                                                                                                                                                       | No File Uploaded |

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Government Degree College, Peddapalli organizes national festivals like Republic Day, Independence Day with immense enthusiasm. On the occasion of Republic Day and Independence Day the NCC unit presents parade. Rich tributes are paid to our national leaders and all those freedom fighters who laid down their lives for the cause of the nation. On these occasions the Principal delivers his valuable and motivational speech. The students celebrate Teachers Day to mark the birthday of Dr.SarvepalliRadhakrishnan- an extraordinary teacher. The birth anniversaries of SwamiVivekananada, Balagangadhar Tilak, Mahatma Gandhi, Dr.B.R.Ambedkar, Savitri Bai Phule and other great leaders of the nation are celebrated on the scheduled days to

make the students aware of their services and get inspired. NCC day and NSS days are celebrated with fervour and rallies are taken out. NCC cadets visit the Spoorthy Rehabilitation centre for Mentally retarded and spend with occupants

| File Description                                                                          | Documents        |
|-------------------------------------------------------------------------------------------|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events                                              | <u>View File</u> |
| Any other relevant information                                                            | No File Uploaded |

#### 7.2 - Best Practices

- 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.
- 1. Armed Forces Flag Day: It is a day dedicated to the collection of funds from the people for the welfare of the armed forces personnel. The NCC Unit of the College actively takes part in raising funds to support the families of the soldiers, airmen, and sailors of India who fought on the borders to safeguard the country's honor. NCC Cadets go in groups and try to collect the donations offered by fellow countrymen showing solidarity and respect for the brave people who sacrificed their lives for the motherland. It has been taken as a mission on move and the donations are collected from the beginning of the academic year and are sent to the concerned office. So that the contribution reaches them well before 25/11/2020. This is a great act of participative and supportive mechanism.
- 2. Plastic-free Campus: One of the main sources of pollution that is hard to control is the use of plastic. The exponential growth of the use of plastic is threatening our survival. On Earth Day 22nd April is dedicated to increase awareness about plastic pollution and change human behavior towards the use of plastic. The students and the staff of the have taken an Oath to discard plastic in every walk of their lives and they regularly sensitize people to avoid using plastic. This year our college is declared Plastic-free College. Plastic is replaced with paper covers, earthen pots, and jute bags.
- 3. Soak Pit: A Soak pit essentially a hole designed with the purpose of allowing the excess wastewater to infiltrate into the ground. This is used from the discharge of college RO wastewater.

  Groundwater is one of the most precious natural resources that need

to be protected from deterioration. Most of the wastewater management system needs a Soak pit for this partial treatment and the partial treatment of effluent water through a Soak pit is a safe way of discharging the water into the surroundings through filtration. The greywater passing through the Soak pit is subjected to filtration. Then through the porous walls of the Soak pit, the filtered water is then discharged out

| File Description                            | Documents                                                             |
|---------------------------------------------|-----------------------------------------------------------------------|
| Best practices in the Institutional website | https://gdcts.cgg.gov.in//Uploads/files/Rece<br>nt_Updates/61195.docx |
| Any other relevant information              | Nil                                                                   |

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Government Degree College, Peddapalli is a well-known institution amongst the best teaching institutions in the field of arts sciences and commerce and has made a mark in North Telangana Region with its high-quality UG Education. The academically high-quality faculty, conducive governance system are the key strengths of this institution. The number of faculty to the student strength needs to be improved. An ambiance atmosphere in a building of a vast area of 4.38 acres of land with full greenery is an ideal place for the teaching and learning process. Spacious classrooms, sophisticated laboratories, big auditorium add to its quality infrastructure. Many activities related to academic, cultural, literary, sports etc., are carried for the benefit of students to provide greater access to those who deserve and desire higher education in general and to rural marginalized sections of society, in particular.

#### Part B

#### **CURRICULAR ASPECTS**

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Degree College, Peddapalli is affiliated to the Satavahana University and strictly follows the curriculum prescribed by University. For effective implementation of the curriculum, the following process is developed and deployed. Satavahana University notifies the academic calendar (Almanac) before the commencement of every academic year. The principal of the college conducts a meeting with the various department in charge to develop strategies for effective implementation of the curriculum. Referring university calendar, the Academic Coordinator prepares institute academic calendar including curricular and co-curricular activities. Accordingly in charge of the Department prepares an activity calendar of their department and the department time table is prepared and display on notice boards. The teaching and laboratory plans are approved by the incharge before the start of the semester and communicated to students. The college provides ample books and other teaching and reference materials, ICT tools to enable its teachers to ensure effective delivery of the curriculum. Every department at the beginning of the academic year, after the result analysis, identifies the slow and advance learners on the basis of marks obtained by the students in respective examinations and in every subject. The first semester slow learners are identified based on entry-level marks. Group of 15-20 students is assigned to one staff as a mentor for personal guidance under the Mentor-mentee scheme. Syllabus completion review is conducted at the end of every month and corrective measures are taken in the Principal's review meeting. Student feedback is also taken at the end of the semester, analyzed and possible suggestions are incorporated in the next semester. All the planning of curricular, co-curricular and extra-curricular activities are conducted as per the schedule and all the activities are documented and incorporated in the departmental, college Activity registers.

| File Description                    | Documents        |
|-------------------------------------|------------------|
| Upload relevant supporting document | <u>View File</u> |
| Link for Additional information     | Nil              |

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Reforms in CIE at institutional level: Assessment of performance is an integral part if teaching learning process. The institution adopts CIE system to assess all aspects of a students development on a continuous basis throughout the year. Students are made aware of the evaluation process in the orientation programme at the beginning of the semester. They are informed of the academic calendar with internal assessment exams dates. Evaluation results displayed on the notice board. Result analysis is done in the mentor mentee session after every assessment test and necessary instructions are given for the improvement of the performance. Principal gives the necessary feedback to the concerned teachers after the result analysis. The performance of the students is informed to parents and requested them in the meeting to take remedial measures for absentees. Remedial classes for slow learners for absentees are conducted. This helps struggling students to update their subject knowledge help them to catch up with their peers.

Academic activity calendar is supplied by the CCE in the beginning of the academic year. Most of the scheduled items are attended and recorded. The internal academic calendar is prepared jointly by the IQAC the Academic Coordinator. The internal examination schedules, mentor mentee sessions in conjunction with the remedial classes are preplanned and executed as per the time table.

| File Description                    | Documents        |
|-------------------------------------|------------------|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information     | Nil              |

# 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating

E. None of the above

University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

| File Description                                                                                                | Documents        |
|-----------------------------------------------------------------------------------------------------------------|------------------|
| Details of participation of<br>teachers in various<br>bodies/activities provided as a<br>response to the metric | No File Uploaded |
| Any additional information                                                                                      | No File Uploaded |

#### 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

| File Description                                        | Documents        |
|---------------------------------------------------------|------------------|
| Any additional information                              | No File Uploaded |
| Minutes of relevant Academic<br>Council/ BOS meetings   | No File Uploaded |
| Institutional data in prescribed format (Data Template) | <u>View File</u> |

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description                                                        | Documents        |
|-------------------------------------------------------------------------|------------------|
| Any additional information                                              | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template )                   | <u>View File</u> |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

| File Description                                                                    | Documents        |
|-------------------------------------------------------------------------------------|------------------|
| Any additional information                                                          | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Prior to the introduction of CBCS, Indian Heritage and Culture, Environmental Studies and Human Values and Professional Ethics were included in the curriculum for all the students of UG courses. After the introduction of CBCS, the cross-cutting issues relevant to Gender, Environment, and Sustainability are compulsory value-added courses for all the students of the first year UG of all programs. Gender sensitization is a course for first semester students and the Environmental Studies is for second-semester students. Hence no student would leave the institution without learning those. All the Faculty members take classes for the above courses as per the time table. Students are examined after the end of each semester. Skill Enhancement Courses like Communication Skills in English, Basic Computer Skills, Verbal reasoning for Aptitude Test are included as subjects for all students of the second year UG of all programs. This college is a co-education institution that provides all possible facilities and takes up all possible measures to be gender-sensitive. The College has Women Empowerment Cell, Internal Complaint Cell, Grievance redressal committee to strengthen gender sensitivity and gender equality. With specific reference to ensuring a safe and secure environment for students

and staff safety, the college has installed CCTV cameras at vantage points. It facilitates in providing security and also to respond/react quickly and effectively in dealing with emergency situations. Being a co-education institute, the institute maintains gender equity in academic and non-academic activities. The institution takes all measures to be environmentally friendly. The measures include solid waste, liquid waste and E-waste management. The rainwater is harvested and the soak pits are used for collecting wastewater. The college is striving towards becoming a plastic-free campus and the students are encouraged to use the RO water available on the campus instead of purchasing packaged drinking water. As a part of sustenance to the environment, most of the students and the staff use public transport and half of the college is covered by greenery.

| File Description                                                                                                                                            | Documents        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Any additional information                                                                                                                                  | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | No File Uploaded |

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

| File Description                                                                                      | Documents        |
|-------------------------------------------------------------------------------------------------------|------------------|
| Any additional information                                                                            | No File Uploaded |
| Programme / Curriculum/<br>Syllabus of the courses                                                    | No File Uploaded |
| Minutes of the Boards of<br>Studies/ Academic Council<br>meetings with approvals for<br>these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any                                           | No File Uploaded |
| Institutional Data in Prescribed Format                                                               | <u>View File</u> |

#### 1.3.3 - Number of students undertaking project work/field work/ internships

0

| File Description                                                                                                    | Documents        |
|---------------------------------------------------------------------------------------------------------------------|------------------|
| Any additional information                                                                                          | No File Uploaded |
| List of programmes and number<br>of students undertaking project<br>work/field work//internships<br>(Data Template) | <u>View File</u> |

#### 1.4 - Feedback System

# 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

E. None of the above

| File Description                                                                                                                                        | Documents        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| URL for stakeholder feedback report                                                                                                                     | Nil              |
| Action taken report of the<br>Institution on feedback report as<br>stated in the minutes of the<br>Governing Council, Syndicate,<br>Board of Management | No File Uploaded |
| Any additional information                                                                                                                              | No File Uploaded |

### 1.4.2 - Feedback process of the Institution may be classified as follows

E. Feedback not collected

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| URL for feedback report           | Nil              |

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of students admitted during the year

#### 139

| File Description                        | Documents        |
|-----------------------------------------|------------------|
| Any additional information              | No File Uploaded |
| Institutional data in prescribed format | <u>View File</u> |

# 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

#### 137

| File Description                                              | Documents        |
|---------------------------------------------------------------|------------------|
| Any additional information                                    | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | <u>View File</u> |

#### 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College identifies slow and advanced learners based on students' performance in the internal assessment tests, assignments by the subject lecturers. The first semester slow learners are identified based on entry-level marks. The inputs are collected from the concerned mentors through their one to one interaction during study sessions in various subjects. The performance of the students in internal tests is taken as an index of their learning ability. These observations are discussed by the faculty with the in charge of the departments and the strategies to be adopted by the departments.

Strategies adopted for advance learners by the institution:

The inputs from their one to one interaction with the learners, provided by the mentors, are analyzed. Strengths and weaknesses are discussed with their subject teachers. Students' innate talent is identified and properly groomed. The performance of the students in internal tests is taken as an index of their learning ability. Advanced Learners are encouraged to take seminar classes, to make PowerPoint presentations and to encourage them

to participate in peer-group discussions and in intercollegiate competitions. Advanced learners are encouraged by the mentors to pursue higher goals which include securing seats in a reputed institute, securing merit scholarships, employment in reputed organizations, guidance for preparing national level competitive exams.

Strategies adopted for slow learners by the institution:

Early identification of slow learners is essential by creating a conducive environment, done by helping them to cope up with basic issues provide minimum homework and encourage them suitably. Tutorials, discussions, interactions, personal and academic counseling are some of the strategies followed to cope up with slow learners. Some other simple methods adopted are Bilingual explanations and discussions provision of course material and question banks, detailed revision sessions of the theory part of the syllabus. Students' progress is monitored at every level, encouraging them to improve their learning ability through questioning.

| File Description                      | Documents                                                            |
|---------------------------------------|----------------------------------------------------------------------|
| Paste link for additional information | https://gdcts.cgg.gov.in//Uploads/files/Re<br>cent_Updates/55229.pdf |
| Upload any additional information     | No File Uploaded                                                     |

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 273                | 13                 |

| File Description           | Documents        |
|----------------------------|------------------|
| Any additional information | <u>View File</u> |

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All the Departments adopt an interactive method of teaching. The pedagogy adopted by the faculty of the college is student-centric involving the learners in all levels of the teaching-learning

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process leading to the acquisition of skills, interactive learning, collaborative learning. Interactive learning: Classroom lectures are made more interactive. Reference work enables developing skills to access information for updates using reference books, internet browsing, etc. Collaborative learning: Field trips, Industrial tours, surveys, case studies, projects give exposure to the participative learning and knowledge sharing experience among the students. Well-equipped science laboratories, Library with reading &reference room, Computer laboratory,. Infrastructural support in terms seminar rooms, LCDProjectors, etc. facilitate the students in better learning giving the students a chance to access information. The students are the central aspect of the teaching-learning process. Towards this end, it encourages teachers to give, as much scope for classes to be interactive as possible rather than one-way communication, where only teachers talk and students remain inactive and therefore remain only passive learners. Students are encouraged to improve their learning abilities through reading, writing, listening, speaking and thinking. They are free to ask questions and raise doubts during the class. Teachers will be available even after regular class hours to help students comprehend the units taught in the classrooms. In the classrooms, students are helped to give student seminars, which require them to actually step into the shoes of the teachers. They are taught or rather made to learn for themselves, the art of speaking, making a point. Using the ICT they are given a live demonstration of complex topics and they are exposed to experimental learning wherever possible. Pair - work is often a chosen mode of learning as students are free to work with another person, especially in written and in project works. In practical classes, students get a hands-on experience of working on an experiment or on new equipment. They are taken to field trips to various industries, places, and other institutions, to make learning real, excitement. Group discussions, student seminars, pair work, and group work are the norms rather than the exception.

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Link for additional information   | Nil              |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The students are the central aspect of the teaching-learning process. Towards this end, it encourages teachers to give, as much scope for classes to be interactive as possible rather than one-way communication, where only teachers talk and students remain inactive and therefore remain only passive learners.

Using the ICT they are given a live demonstration of complex topics and they are exposed to experimental learning wherever possible. Pair - work is often a chosen mode of learning as students are free to work with another person, especially in written and in project works.

The institution has a computer laboratory and houses 50 computers. The computer laboratory is created with the required electrical and internet connectivity. The institution has two classrooms with Digital Board facility and the Seminar hall with a Virtual Classroom to enable the use of presentations, animations and graphics for a detailed explanation of the concepts. Six LCD projectors are being used in ICT classrooms to enrich and upgrade teaching and learning experience and to make students enthusiastic about learning the subject. All the staff uses projectors for their regular teaching. Students also use these projectors for their seminar presentations.

| File Description                                                                                  | Documents        |
|---------------------------------------------------------------------------------------------------|------------------|
| Upload any additional information                                                                 | <u>View File</u> |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

13

| File Description                                                   | Documents        |
|--------------------------------------------------------------------|------------------|
| Upload, number of students enrolled and full time teachers on roll | <u>View File</u> |
| Circulars pertaining to assigning mentors to mentees               | No File Uploaded |
| Mentor/mentee ratio                                                | No File Uploaded |

### 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

13

| File Description                                                   | Documents        |
|--------------------------------------------------------------------|------------------|
| Full time teachers and sanctioned posts for year (Data Template)   | <u>View File</u> |
| Any additional information                                         | No File Uploaded |
| List of the faculty members<br>authenticated by the Head of<br>HEI | No File Uploaded |

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

| File Description                                                                                                                                                   | Documents        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Any additional information                                                                                                                                         | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <u>View File</u> |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

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#### 141

| File Description                                                                               | Documents        |
|------------------------------------------------------------------------------------------------|------------------|
| Any additional information                                                                     | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <u>View File</u> |

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In the CBCS system, every year consists of two semesters and every semester will have internal and semester-end external. The internal examinations are planned and conducted as per the SatavahanaUniversity almanac by the college. The internal examinations, with 20% weightage, consist of MCQs; fill in the blank questions and one line answer questions. The internal question paper is prepared by the lecturer and will maintain high confidentiality at the time of getting it printed. The questions of the internal examinations will be of good quality and the student needs to have a thorough knowledge of the concepts to answer them. The internal examination time table is displayed in advance and conducted as per the schedule. The internal examination also consists of assignment questions of high quality. The most probable long questions are given as an assignment. The marks obtained by the students are kept confidential and are sent to the university as per schedule. The internal marks obtained by the students are kept highly confidential. The process of conduct of internal examination is transparent and robust. Two internal examinations are conducted per semester and the average of the marks obtained in the examination is taken as final mark and are sent to the university. In addition to the above internal examination, every teacher conducts two monthly tests and frequent slip tests. The topic/chapter end tests give the teacher insight into the student's progress and information about his understanding of the topics. The students are put to continuous testing for their understanding of the concepts and evaluated for their readiness to the semester-end examination. The frequency and the transparency in the conduct of the internal examination are sufficient to make the students face the university examination with great comfort and ease. The assessment and evaluation of the students are transparent and they will be informed of their

shortcomings. Every teacher has his/her own mechanism to gauge students' progress and has their own variety in keeping the students ready for the semester-end examinations.

| File Description                | Documents        |
|---------------------------------|------------------|
| Any additional information      | <u>View File</u> |
| Link for additional information | Nil              |

### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

This college is an affiliated college and follows the almanac of the affiliating university. The university supplies the examination schedule (both internal and external) to the college well in advance. The students are given advance information about the important dates of the examinations. Generally, there will be no grievances as such in relation to the examination procedures. Students who fail to submit the examination fee are given another chance to pay the required fee with the penalty. Post examination issues such as printing mistakes in the certificates, in the marks memo, etc. are instantly attended and rectified by the university authorities. The issues like non-receipt of the hall ticket, wrong entries on the hall ticket, photograph mismatching and similar such issues are immediately attended and rectified by the university examination branch. There are no specific cases where the university took too long in rectifying minor mistakes. The college has not received any examination related grievances in particular so far. The university is very prompt in responding to the grievances if any. The issuance of a final memorandum of marks and other certificates usually takes four weeks' time.

| File Description                | Documents        |
|---------------------------------|------------------|
| Any additional information      | No File Uploaded |
| Link for additional information |                  |
|                                 | Nil              |

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes, program-specific outcomes and course outcomes

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for all programs offered by the institution are stated and displayed on website and communicated to teachers and students. The Program outcomes, Program Specific Outcomes are helpful in developing the framework of teaching and learning. The Course outcomes facilitate in clear understanding about the course expectations and also support the process of learning. The Course outcomes also present a clear picture of employability, skill development, and entrepreneurship prospects of the course. Board of studies of each department in the affiliating university frames the syllabus which appropriately incorporates Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) for all programs offered by the institution. While framing the syllabus the scope, methodology and outcomes are taken into consideration. At the same time, suitable teaching methods and materials and other curricular activities such as extension lectures, field trips, etc. are planned. At the beginning of the academic year teachers communicate about the outcomes to the students.

| File Description                                        | Documents                                                             |
|---------------------------------------------------------|-----------------------------------------------------------------------|
| Upload any additional information                       | No File Uploaded                                                      |
| Paste link for Additional information                   | https://gdcts.cgg.gov.in//Uploads/files/Re<br>cent_Updates/23364.docx |
| Upload COs for all Programmes (exemplars from Glossary) | No File Uploaded                                                      |

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the beginning of the year departmental meetings are conducted, the respective teachers plan curricular, co-curricular and extracurricular activities. The PSOs, COs, and POs are thoroughly discussed. Regular review meetings are conducted by departments to discuss the extent of syllabus covered and the desirable outcomes of each curriculum. Accordingly, all the teachers are advised to follow their curricular plan meticulously. Further the Practical, seminar presentations and Group Discussions facilitate in evaluating the extent to which these outcomes have been achieved. The students' progression in terms of Under Graduation to Post Graduation, selection in various state and national level competitive examinations and in placement drives of various companies project a very encouraging picture of attainment of these outcomes

| File Description                      | Documents                                                         |
|---------------------------------------|-------------------------------------------------------------------|
| Upload any additional information     | No File Uploaded                                                  |
| Paste link for Additional information | https://gdcts.cgg.gov.in//Uploads/files/Recent_Updates/23364.docx |

### 2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during the year

31

| File Description                                                                                                            | Documents        |
|-----------------------------------------------------------------------------------------------------------------------------|------------------|
| Upload list of Programmes and<br>number of students passed and<br>appeared in the final year<br>examination (Data Template) | <u>View File</u> |
| Upload any additional information                                                                                           | No File Uploaded |
| Paste link for the annual report                                                                                            | Nil              |

#### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ccets.cgg.gov.in//Uploads/files/Recent\_Updates/7794.pdf

#### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

| File Description                                                                      | Documents        |
|---------------------------------------------------------------------------------------|------------------|
| Any additional information                                                            | No File Uploaded |
| e-copies of the grant award<br>letters for sponsored research<br>projects /endowments | No File Uploaded |
| List of endowments / projects<br>with details of grants(Data<br>Template)             | <u>View File</u> |

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

### 3.1.2.1 - Number of teachers recognized as research guides

#### Nil

| File Description                        | Documents        |
|-----------------------------------------|------------------|
| Any additional information              | No File Uploaded |
| Institutional data in prescribed format | <u>View File</u> |

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description                                              | Documents        |
|---------------------------------------------------------------|------------------|
| List of research projects and funding details (Data Template) | <u>View File</u> |
| Any additional information                                    | No File Uploaded |
| Supporting document from Funding Agency                       | No File Uploaded |
| Paste link to funding agency website                          | Nil              |

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Government Degree College is an undergraduate college and very less active research takes place. Teachers are motivated to take

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up Major and Minor research projects, permitted to attend Seminars and workshops. Students are motivated to actively take part in the CCE's initiative Jignasa a Student Study Project statelevel competition. Students have excelled in the competition. Advanced Learners are encouraged to take seminar classes, make PowerPoint presentations and encouraging them to participate in peer-group discussions and in intercollegiate competitions. Advanced learners are encouraged by the mentors to pursue higher goals which include securing seats in the reputed institutes, securing merit scholarships, employment in reputed organizations, guidance for preparing national level competitive exams. All the Departments adopt an interactive method of teaching. The pedagogy adopted by the faculty of the college is student-centric involving the learners in all the levels of the teaching-learning process leading to the acquisition of skills, interactive learning, collaborative learning. Field trips, Industrial tours, surveys, case studies, projects give exposure to the participative learning and knowledge sharing experience among the students. Well-equipped science laboratories, Library with reading &reference room, Computer laboratory. Infrastructural support in terms of seminar rooms, LCD Projectors, etc. facilitates the students in better learning giving the students a chance to access information

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

#### Nil

| File Description                                                     | Documents        |
|----------------------------------------------------------------------|------------------|
| Report of the event                                                  | No File Uploaded |
| Any additional information                                           | No File Uploaded |
| List of workshops/seminars<br>during last 5 years (Data<br>Template) | <u>View File</u> |

#### 3.3 - Research Publications and Awards

### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

| File Description                                                                                                  | Documents        |
|-------------------------------------------------------------------------------------------------------------------|------------------|
| URL to the research page on HEI website                                                                           | Nil              |
| List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template) | View File        |
| Any additional information                                                                                        | No File Uploaded |

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

| File Description                                                                                            | Documents        |
|-------------------------------------------------------------------------------------------------------------|------------------|
| Any additional information                                                                                  | No File Uploaded |
| List of research papers by title,<br>author, department, name and<br>year of publication (Data<br>Template) | <u>View File</u> |

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

0

| File Description                                                        | Documents        |
|-------------------------------------------------------------------------|------------------|
| Any additional information                                              | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | <u>View File</u> |

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#### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Government Degree College Peddapalli has two NSS Units and I NCC Unit. They are actively involved in regular extension activities. Other students also take part in the extension activities along with NSS / NCC Students. Regular special camps are conducted by the NSS/NCC students in the Neighbourhood Communities involving all the registered volunteers. They undertake different activities like AIDS awareness, Gender sensitisation programmes in the Villages. A major focus of the activities conducted is on the eradication of superstition and blind beliefs. Students go round the village educating peoples about cleanness, health and hygiene. Students conducted a socio-economic survey and other surveys like the construction of individual toilets and utilization of government schemes. Many social issues are discussed with the villagers. Motivational classes conducted by the renowned persons for the knowledge of the villagers. Different health-related programmes and camps are also arranged. Students are made to observe the important days and events which give them a sense of citizenship. , Swatch Bharat programme for cleanliness, Shramadaan activities help the student develop dignity of labour and service to humanity. Students go round the village and help the villagers in laying the roads, cleaning of the drains and locality. They also educate villagers about water resource management, waste management. NCC unit adopted Spoorthy N G O mentally retarded rehabilitation centre. The NCC unit of the college actively takes part in raising funds to support the families of the soldiers, airmen and sailors of India who fought on the borders to safeguard the country's honour. NCC cadets go in groups and try to collect the donations offered by the fellow countrymen showing solidarity and respect for the brave people who sacrificed their lives for the motherland. NCC/NSS students take part as volunteers during Jatharas and other village festivals. They help government officials in the pulse polio programmes, during the elections programmes. extension activities are constantly taken by our students on a regular basis. Participation of NCC cadets and NSS volunteers in events like World Consumers Rights Day, International Yoga Day, Anti-Tobacco rally, Unity Rally connects students with the larger social issues in the community and makes them socially responsible and sensitive and thus facilitates in the holistic development.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

Nil

| File Description                                                         | Documents        |
|--------------------------------------------------------------------------|------------------|
| Any additional information                                               | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | <u>View File</u> |
| e-copy of the award letters                                              | No File Uploaded |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

## 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

| File Description                                                                                                           | Documents        |
|----------------------------------------------------------------------------------------------------------------------------|------------------|
| Reports of the event organized                                                                                             | No File Uploaded |
| Any additional information                                                                                                 | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <u>View File</u> |

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

### 3.4.4.1 - Total number of Students participating in extension activities conducted in

### collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

160

| File Description                                                                                        | Documents        |
|---------------------------------------------------------------------------------------------------------|------------------|
| Report of the event                                                                                     | No File Uploaded |
| Any additional information                                                                              | No File Uploaded |
| Number of students<br>participating in extension<br>activities with Govt. or NGO<br>etc (Data Template) | <u>View File</u> |

#### 3.5 - Collaboration

- 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year
- 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

| File Description                                                                       | Documents        |
|----------------------------------------------------------------------------------------|------------------|
| e-copies of related Document                                                           | No File Uploaded |
| Any additional information                                                             | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | <u>View File</u> |

- 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year
- 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

| File Description                                                                                                           | Documents        |
|----------------------------------------------------------------------------------------------------------------------------|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses                                                          | No File Uploaded |
| Any additional information                                                                                                 | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <u>View File</u> |

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Government Degree College was established in 1987. It is situated on the high way between Peddapalli and Karimnagar in an area of 4.38 acres with a built-up area of 17,725Sqmt. The institution has excellent infrastructure to efficiently carry out the teaching and learning process. The institution has a main block with a sufficient number of classrooms, staffrooms, and laboratories. There are 16classrooms spanning across various blocks. The laboratories are adequate in number. Classrooms and laboratories are well ventilated, furnished and properly lit. Besides these, there is one Seminar Hall and a computer lab that facilitates a great learning experience for the students.

Laboratories: The laboratories are the backbone of the institutions where practical are carried out. The laboratories are well equipped and the equipment is updated as per the syllabus. These details of the laboratories are as hereunder.

1. Physics Labs-1 and a dark room 2. Chemistry Labs-1 3. Botany Labs-1 4. Zoology Labs1

Computer Laboratories: The institution has a computer laboratory and houses 20 computers. The computer laboratory is created with the required electrical and internet connectivity. The institution has two classrooms with Digital Board facility and the Seminar hall with a Virtual Classroom to enable the use of presentations, animations and graphics for a detailed explanation of the concepts. The non-teaching staff also uses the computers for the day to day activities. After the introduction of the CAIMS, the financial records are maintained and updated in

electronic mode. The student certificates also will be issued online once the office fully switches and adopts the CAIMS module.

Projectors: SixLCD projectors are being used in ICT classrooms to enrich and upgrade teaching and learning experience and to make students enthusiastic towards learning the subject. All the staff uses projectors for their regular teaching. Students also use these projectors for their seminar presentations.

Sports material: The students use the available sports material and the Gym to train themselves for participating in the intercollege, university, state-level tournaments.

Library: The library is a treasure of knowledge and has more than Page 44/96 17-11-2021 02:18:20 Self Study Report of GOVERNMENT DEGREE COLLEGE, PEDDAPALLI

Seminar Hall: It is well-furnished with a seating capacity of 200. It is equipped with audio and video technology. MANA TV classes and all the important gathering takes place in this hall.

Canteen and Food Court: Hygienic and delicious refreshments are available in the canteen. Students can have tea and refreshments in the canteen.

Hostels: There is one BC women hostel and accommodates 120 students

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | <u>View File</u> |
| Paste link for additional information | Nil              |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports: The College has excellent infrastructure for sports with huge grounds for cricket and courts for games like Shuttle Badminton, kho-kho, kabaddi, and volleyball. A sports room with facilities for indoor games like caroms, chess, and gymnasium. The4 stationed gymnasium accessible to the students and staff of the college.

NCC: The NCC unit of the college has 50 cadets. Their involvement and passing the NCC examination help the cadets in securing seats for higher education under the NCC quota. A sense of discipline is inculcated among the students.

NSS: The College has two NSS units with100volunteers. The Telangana Ku HaritaHaaram, a massive tree plantation initiative of Telangana government, National IntegrationCommunal Harmony Seminar, Sadbhavana Run and other awareness programmes have been organized.

Yoga Centre: For physical and mental health being yoga classes are conducted regularly for the staff and students.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | <u>View File</u> |
| Paste link for additional information | Nil              |

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

| File Description                                                                                   | Documents        |
|----------------------------------------------------------------------------------------------------|------------------|
| Upload any additional information                                                                  | <u>View File</u> |
| Paste link for additional information                                                              | Nil              |
| Upload Number of classrooms<br>and seminar halls with ICT<br>enabled facilities (Data<br>Template) | <u>View File</u> |

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

| • |     | $\sim$ |     | 2 | _  | $\mathbf{\cap}$ |   |
|---|-----|--------|-----|---|----|-----------------|---|
| 4 | , 0 | U,     | , / | 3 | б= | U               | U |

| File Description                                                                           | Documents        |
|--------------------------------------------------------------------------------------------|------------------|
| Upload any additional information                                                          | No File Uploaded |
| Upload audited utilization statements                                                      | No File Uploaded |
| Upload Details of budget<br>allocation, excluding salary<br>during the year (Data Template | <u>View File</u> |

#### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution comprises of main library and departmental libraries. The main library has over 3000 books for the courses on offer. The institution is subscribed to INFLIBNET. The library subscribes to 4 newspapers and 2 magazines. The library is being automated using SOUL 2.0 software. The software is used for issuing and returning of the books. Every semester new books are procured as per the semester wise syllabus. The library staff has the knowledge to carry out library activities in a computerized environment. Photocopy facility is available in the library. Besides the main library, departmental libraries are also utilized by the students of the concerned departments. Books are issued for the students from the main library.

OPAC: Online Public Access Catalogue (OPAC), an online database of the library material is accessible to all the users of the library. Students use OPAC to search for the books of the library. Students have access to all the electronic books, thesis, journals and sage journals provided by theINFLIBNET.

E-Resource Centre: There are 10 systems housed with internet facility in this room. There is a facility to access e-resources like e-journals, e-books, e-magazines and soon. Photocopy facility is available in the eresource centre.

Reading Room: It has a capacity of 50 students and students can refer books for their academic purpose from 9 am to 5 pm during the working days.

Study Centre: It is exclusively allotted for the students (20 capacity) who are preparing for the competitive exams from 9 am to 5 pm during the working days.

Stack section: Books that are purchased from various grants are placed in the stack section.

Technical section: New books that are procured are processed in the technical centre by entering in the library software and making a record of purchased books.

Circulation Section: Books are issued and received by the staff and students of the college. In addition, this section also deals with issuing of the library cards to the staff and students.

Name of the ILMS Software: SOUL 2.0

Nature of automation: Partial

Version: 2.0

Year of automation: Jan 2019

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | <u>View File</u> |
| Paste link for Additional Information | Nil              |

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership ebooks Databases Remote access toeresources

|   | C          | Δην  | 2 | of | the  | above |
|---|------------|------|---|----|------|-------|
| ı | <b>C</b> • | AIIA | 4 | OT | CITE | above |

| File Description                                                                                            | Documents        |
|-------------------------------------------------------------------------------------------------------------|------------------|
| Upload any additional information                                                                           | No File Uploaded |
| Details of subscriptions like e-<br>journals,e-ShodhSindhu,<br>Shodhganga Membership etc<br>(Data Template) | <u>View File</u> |

- 4.2.3 Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)
- 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

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#### 5900

| File Description                                                                                                              | Documents        |
|-------------------------------------------------------------------------------------------------------------------------------|------------------|
| Any additional information                                                                                                    | <u>View File</u> |
| Audited statements of accounts                                                                                                | No File Uploaded |
| Details of annual expenditure<br>for purchase of books/e-books<br>and journals/e- journals during<br>the year (Data Template) | <u>View File</u> |

### 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

### 4.2.4.1 - Number of teachers and students using library per day over last one year

20

| File Description                                  | Documents        |
|---------------------------------------------------|------------------|
| Any additional information                        | <u>View File</u> |
| Details of library usage by teachers and students | No File Uploaded |

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution updates its IT infrastructure in every department to facilitate the use of IT. Every department has a computer system and an internet connection. The E resource center has 10 systems with internet connectivity. There is a computer lab with 20 computers. Every department uses a computer facility to prepare their classroom teaching using smart/digital classrooms. Very often students also make use of the computer facilities for their class seminars under the supervision of the concerned teacher. The available internet facility is provided under the central government National Mission on Education (NME)through ICT scheme. Computing Facilities S.No Particulars Available 1. Desktop Computers 50 2. Printers 15 3. Projector 6 4. Scanners 3 5. CCTV Camera 8 6. Laptops 2 7. Xerox Machine 1 7. Classrooms with ICT facilities 9

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | <u>View File</u> |
| Paste link for additional information | Nil              |

### **4.3.2 - Number of Computers**

50

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| List of Computers                 | No File Uploaded |

### **4.3.3** - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

| File Description                                                         | Documents        |
|--------------------------------------------------------------------------|------------------|
| Upload any additional<br>Information                                     | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | <u>View File</u> |

### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

33,300=00

| File Description                                                                                                               | Documents        |
|--------------------------------------------------------------------------------------------------------------------------------|------------------|
| Upload any additional information                                                                                              | No File Uploaded |
| Audited statements of accounts                                                                                                 | No File Uploaded |
| Details about assigned budget<br>and expenditure on physical<br>facilities and academic support<br>facilities (Data Templates) | <u>View File</u> |

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4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has established systems and procedures for maintaining and utilizing physical, academic and support facilities through the following committees

- 1.Stock verifications Committee for Science & Computer Labs
- 2. Furniture Committee
- 3. Games and Sports Committee
- 4. Library committee

The above committees verify the equipment or facilities with stock register and suggest to improve the facilities and submit the report to the Principal for further review with the concerned departments. The institution is particular about the maintenance and up-keeping of the infrastructure. To maintaincleanliness in the college office subordinates take care of sweeping the entire college every day. The Administrative Officer, the office head, looks after all the maintenance of buildings and furniture of the college with the available office staff, hiring skillful persons from outside.

Laboratories: Laboratories are cleaned every day by the in-house staff of the college. Equipment is regularly serviced to avoid any sort of damage. Parts of the instruments are replaced as and when required. Repairing various equipment, scientific instruments, devices, printers and computers undertaken to keep them in good working conditions.

Library: It is the knowledge dissemination center so it is maintained in an efficient manner. Library racks, almirahs furniture (tables, chairs, and computer tables), computers, periodical racks, notice boards are regularly checked and repaired as and when required. A vacuum cleaner is used to clean the books and maintain them in a neat and tidy condition.

Sports Complex: It includes a gymnasium and other indoor gaming facilities. To upkeep the equipment in the gym, regular maintenance is done to ensure the availability of all items every time.

Computers: For maintaining the good performance of computers,

licensed antivirus software is installed on every computer. Thus the important information is protected from getting corrupted. When a computer fails for minor reasons, it is dealt with promptly by the local technicians and brings the system back to its working condition. Components of computers are replaced or repaired when they stop functioning.

E-Resource Centre: There are 10 systems housed with internet facilities in this room. There is a facility to access e-resources like e-journals, e-books, e-magazines and soon. A photocopy facility is available in the e-resource centre.

Classrooms: All the classrooms are well lit, ventilated, furnished for the smooth and optimal conduct of classes. Regularly fans, tube lights, tables, chairs, and boards are repaired and updated.

Water Purifiers: There is a water purification system (RO Plant) installed in the college which is cleaned every week by the college staff.

Sanitation: There are sufficient numbers of washrooms available for male and female staff and students. Sanitation staff members are appointed on the Adhoc basis for the maintenance of washrooms. Garbage is gathered at various points in the college and properly disposed of.

CCTV: 8 cameras have been installed throughout the campus for reinforcing security measures for students and staff. Cameras are checked regularly and are repaired whenever needed.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | <u>View File</u> |
| Paste link for additional information | Nil              |

#### STUDENT SUPPORT AND PROGRESSION

- **5.1 Student Support**
- 5.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year
- 5.1.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year

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### 105

| File Description                                                                                                                | Documents        |
|---------------------------------------------------------------------------------------------------------------------------------|------------------|
| Upload self attested letter with<br>the list of students sanctioned<br>scholarship                                              | No File Uploaded |
| Upload any additional information                                                                                               | No File Uploaded |
| Number of students benefited<br>by scholarships and free ships<br>provided by the Government<br>during the year (Data Template) | <u>View File</u> |

- 5.1.2 Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year
- 5.1.2.1 Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

| File Description                                                                                                                               | Documents        |
|------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Upload any additional information                                                                                                              | No File Uploaded |
| Number of students benefited<br>by scholarships and free ships<br>institution / non- government<br>agencies in last 5 years (Date<br>Template) | <u>View File</u> |

| 5.1.3 - Capacity building and skills           | в. | 3 | of |
|------------------------------------------------|----|---|----|
| enhancement initiatives taken by the           |    |   |    |
| institution include the following: Soft skills |    |   |    |
| Language and communication skills Life         |    |   |    |
| skills (Yoga, physical fitness, health and     |    |   |    |
| hygiene) ICT/computing skills                  |    |   |    |
|                                                |    |   |    |

B. 3 of the above

| File Description                                                                        | Documents        |
|-----------------------------------------------------------------------------------------|------------------|
| Link to Institutional website                                                           | Nil              |
| Any additional information                                                              | <u>View File</u> |
| Details of capability building<br>and skills enhancement<br>initiatives (Data Template) | <u>View File</u> |

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

10

### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

10

| File Description                                                                                                                        | Documents        |
|-----------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Any additional information                                                                                                              | No File Uploaded |
| Number of students benefited<br>by guidance for competitive<br>examinations and career<br>counseling during the year<br>(Data Template) | <u>View File</u> |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description                                                                                                                         | Documents        |
|------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Minutes of the meetings of<br>student redressal committee,<br>prevention of sexual harassment<br>committee and Anti Ragging<br>committee | No File Uploaded |
| Upload any additional information                                                                                                        | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases                                                              | No File Uploaded |

### **5.2 - Student Progression**

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

0

| File Description                                             | Documents        |
|--------------------------------------------------------------|------------------|
| Self-attested list of students placed                        | No File Uploaded |
| Upload any additional information                            | No File Uploaded |
| Details of student placement during the year (Data Template) | <u>View File</u> |

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

13

| File Description                                   | Documents        |
|----------------------------------------------------|------------------|
| Upload supporting data for student/alumni          | No File Uploaded |
| Any additional information                         | No File Uploaded |
| Details of student progression to higher education | <u>View File</u> |

## 5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

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## 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

| File Description                                                                                                            | Documents        |
|-----------------------------------------------------------------------------------------------------------------------------|------------------|
| Upload supporting data for the same                                                                                         | No File Uploaded |
| Any additional information                                                                                                  | No File Uploaded |
| Number of students qualifying<br>in state/ national/ international<br>level examinations during the<br>year (Data Template) | <u>View File</u> |

### 5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

| File Description                                                                                                                                                                      | Documents        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| e-copies of award letters and certificates                                                                                                                                            | No File Uploaded |
| Any additional information                                                                                                                                                            | No File Uploaded |
| Number of awards/medals for<br>outstanding performance in<br>sports/cultural activities at univ<br>ersity/state/national/internationa<br>l level (During the year) (Data<br>Template) | <u>View File</u> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College adheres to the principle of participative management anddecentralization. The College ensures that students are represented in academicand administrative committees. For

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instance the Library Committee, AlumniCommittee, Grievance Redressal Committee, Environmental/Waste ManagementCommittee, ICT Committee, to name a few. The students also represent in theInternal Quality Assurance Cell (IQAC) of the college. The representation of the students is a clear reflection of democratic principles of involving thestakeholders. Further involving the students through committees provides anextraordinary platform for the socialization of the students. The role of thestudents in various committees to share and express their views, ideas inimplementing the same. As members of IQAC, they also give suggestions withregard to various quality initiatives in the college. The Clean and GreenCommittee extend their functioning beyond college premises and take part invarious cleanliness and environment-related programs. The State Government hasbanned student elections and the constitution of elected student bodies in allthe colleges of the state. Hence the college doesn't have an elected student council. However as mentioned the students concerns are addressed throughvarious committees that also have student representatives

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

### **5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

| File Description                                                                                                                                                                     | Documents        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Report of the event                                                                                                                                                                  | No File Uploaded |
| Upload any additional information                                                                                                                                                    | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <u>View File</u> |

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### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Government Degree College Peddapalli takes immense pride in not only the achievements of its alumni but also their contribution to its alma mater through non-financial means. The College alumni group is a strong network which provides immense value addition to the profile of the college. As part of the nonfinancial contribution the alumni group mentors the students in selecting their career fields. They support through variety of career services such as resume writing classes; provide information on job postings, and online resources for job seekers. Thus, the mentoring programs by alumni are great tools for building the student's career or finding ways to maximize their earning potential.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

| E. <1Lakhs |
|------------|
|------------|

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Head of the institution at the beginning of the academic year constitutes academic and administrative committees for the smooth conduct of the administration. Staff council which consists of all the in-charges of the departments is the strongest committee. A variety of committees constituted as per the need to assist the head of the institution and to execute the predeterment plans. the IQAC committee and finance committee is constituted for executing and assessing programs and the purchases respectively.

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The administrative officer is the head of the Officer who helps in preparing action, budgets, and plans and submit them for necessary approval. The admission, scholarship, examination processes are carried out by the office with the necessary support and participation of the teaching staff.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Head of the institution at the beginning of the academic year constitutes academic and administrative committees for the smooth conduct of the administration. Staff council which consists of all the in-charges of the departments is the strongest committee. A variety of committees constituted as per the need to assist the head of the institution and to execute the predeterment plans. the IQAC committee and finance committee is constituted for executing and assessing programs and the purchases respectively. The administrative officer is the head of the Officer who helps in preparing action, budgets, and plans and submit them for necessary approval. The admission, scholarship, examination processes are carried out by the office with the necessary support and participation of the teaching staff.

| File Description                      | Documents |
|---------------------------------------|-----------|
| Paste link for additional information | Nil       |
| Upload any additional information     | View File |

#### **6.2 - Strategy Development and Deployment**

### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

1.Curriculum Development :CBCS was introduced from the academic year 2016-17. The decision making for the introduction of the new courses rests with the Head of the Department. The Commissioner of the Collegiate Education and Telangana State Council for Higher Education approves new courses to be introduced after consultation with the Head of the Institution. There are 4 new

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courses at U.G. level are introduced.

- 2.Examination and Evaluation:In the CBCS system the evaluation of the students comprises of internal examinations and Semester end Examinations with practical work. The Internal examination evaluation takes place in the premises. The valued scripts are handed over to the students with necessary remarks on them. The evaluation of internal examination scripts take place in the college for 25marks out of 50 marks. The remaining 25marks for practical examination conducted at the college, valued by two examiners and the average of two is considered as final marks.
- 3.Library, ICT and Physical Infrastructure / Instrumentation: The Government Degree College, Peddapalli Library has 4125 Text Books and 1019 Reference Books and one ejournal. The Library has started wing integrated library management software namely SOUL. The software is designed and developed by Inflibnet Centre based on the requirements of the college and university libraries. The Library will be fully automated once the books are barcoded. There are two digital smart boards and one virtual class room, two LCD projectors, for ICT enabled Teaching. The college has sufficient infrastructure with good laboratory facilities and a 10 stationed Gym.
- 4.Admission of Students: Admission of students is done online through Degree Online Services Telangana (DOST) and all the rules of reservation are followed scrupulously.

| File Description                                       | Documents                |
|--------------------------------------------------------|--------------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded         |
| Paste link for additional information                  | https://dost.cgg.gov.in/ |
| Upload any additional information                      | No File Uploaded         |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The commissioner is the Head of the department. Commissioner of Collegiate Education (CCE) circulates academic activities in the form of academic calendar for every current academic year. All the institutions strictly adhere to this academic calendar while preparing institutional plan. To evaluate the academic activities at the college level the Commissioner of Collegiate Education

introduced academic audit. The academic audit is conducted in two levels. One is institutional audit where the performance of the institution is assessed. Second is lecture level audit to check the performance of the lecturer. To update the knowledge of the faculty for the better implementation of the plans, CCE also organize seminars, workshops and training programs.

Principal: The head of the institution conducts a meeting with the faculty in the beginning of academic year to prepare a comprehensive, perspective institutional plan keeping in view the academic calendar and the university almanac. Principal as the academic head of the college provides leadership and inspiration in planning organization and execution of all programs with active participation and support of the faculty and other staff. Principal plays a pivotal role as the chairperson of various committees in maintainingthe healthy contacts with stakeholders and obtain feedback. For the effective implementation of the institutional plan principal constitutes various academic and administrative committees. The performance of the committees is assessed and evaluated by the head of the institution once or twice in a month. Take appropriate timely action to ensure completion of the action plan. The classroom activities and performance of the faculty is assessed by the principal from student feedback, feedback from peer, teaching diaries and from self-appraisal report. The head of the institution advise and encourage the faculty to attend seminars, workshops etc. To update their knowledge.

Faculty: As the pillars of the higher education the faculty attends to the work assigned by the Principal with utmost responsibility. Following the institutional plan, faculty conducts the curricular, co-curricular and extra - curricular activities. Student centric teaching methods like group discussion, debate, and project works are adopted by the faculty for better learning. To inculcate research aptitudes the students are encouraged to participate in Students Study Projects competition (Jignasa) using the available ICT and teaching tools. Conduct seminars, student seminars, tutorials, unit tests and remedial classes, toevaluate the performance of the student. To know the modern methods, technical skills faculty attends the FIP, seminars, training programs and refresher / orientation programs.

Service rules and Procedures: The institution strictly follows the service rules according to the State Government norms. The procedure of appointment of the staff is taken care by the Government by conducting necessary exams at regular intervals. The promotion of the staff is taken up by the head of the department. The grievances of the staff most of the times is redressed by the principal and the institutional grievances are redressed by the Head of the department.

| File Description                              | Documents        |
|-----------------------------------------------|------------------|
| Paste link for additional information         | Nil              |
| Link to Organogram of the institution webpage | Nil              |
| Upload any additional information             | <u>View File</u> |

# 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description                                                                                             | Documents        |
|--------------------------------------------------------------------------------------------------------------|------------------|
| ERP (Enterprise Resource Planning)Document                                                                   | No File Uploaded |
| Screen shots of user inter faces                                                                             | <u>View File</u> |
| Any additional information                                                                                   | No File Uploaded |
| Details of implementation of e-<br>governance in areas of<br>operation, Administration<br>etc(Data Template) | <u>View File</u> |

#### **6.3 - Faculty Empowerment Strategies**

#### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

#### Teaching staff:

Leave: Maternity Leave and Paternity Leave is extended to the eligible staff as per the government norms. As per the new leave rules, three months- 90 days of Childcare Leave is also available to lady staff Members who meet the eligibility- a child under 18 years of leave.

Career Advancement Schemes: The Institution follows the government stipulated norms for CAS under which many staff moved

to higher AGPs and even higher designations.

Medical Health Insurance: The teaching and non-teaching staff of the College has medical health Insurance facilities.

Faculty Improvement Programme and Faculty Development Programs: A number of staff upgrade their Knowledge and skills by attending various workshops, conferences, seminars and refresher courses. Academic leave is granted to the faculty. Some faculty avail Leave under FIP to complete their Ph. D. programs efficiently.

Pension: The teaching fraternity of the institution are covered under old government pension scheme as well as in the new contributory pension scheme.

Non-teaching staff: Pension provisions, housing loan, festival advance, maternity and paternity leave on the lines offered to the teaching faculty.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description                                                                                                                 | Documents        |
|----------------------------------------------------------------------------------------------------------------------------------|------------------|
| Upload any additional information                                                                                                | No File Uploaded |
| Details of teachers provided<br>with financial support to attend<br>conference, workshops etc<br>during the year (Data Template) | <u>View File</u> |

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes

### organized by the institution for teaching and non teaching staff during the year

0

| File Description                                                                                                                                                        | Documents        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Reports of the Human Resource<br>Development Centres<br>(UGCASC or other relevant<br>centres).                                                                          | No File Uploaded |
| Reports of Academic Staff<br>College or similar centers                                                                                                                 | No File Uploaded |
| Upload any additional information                                                                                                                                       | No File Uploaded |
| Details of professional<br>development / administrative<br>training Programmes organized<br>by the University for teaching<br>and non teaching staff (Data<br>Template) | <u>View File</u> |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

| File Description                                                                                           | Documents        |
|------------------------------------------------------------------------------------------------------------|------------------|
| IQAC report summary                                                                                        | No File Uploaded |
| Reports of the Human Resource<br>Development Centres<br>(UGCASC or other relevant<br>centers)              | No File Uploaded |
| Upload any additional information                                                                          | No File Uploaded |
| Details of teachers attending<br>professional development<br>programmes during the year<br>(Data Template) | <u>View File</u> |

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The institution has Performance Appraisal System for teaching

#### staff

Teaching staff: Based on the self-appraisal, APIs are submitted in the UGC prescribed format by each staff member to IQAC at the end of the academic year. The pro-forma is reviewed by the IQAC and the scores are allotted by the Principal based on the evidences and then submitted to the Commissioner of Collegiate Education.

Performance Appraisal of the teaching staff is made through Academic Performance Indicators. The academic performance indicator includes three categories

Category -I: Teaching Learning and Evaluation Related Activities

Category -II: Co-curricular, ex-tension and professional development related activities

Category -III: Research and Academic Contributions IQAC recommends the teaching staff to prepare Academic Performance Indicators as mentioned above and submit at the end of academic year. IQAC scrutinizes and consolidates API scores of each lecturer and submit to the Principal for awarding scores. Consolidated score of the API is reviewed by the Principal and IQAC. A Staff meeting is conducted to discuss the weak areas of the prescribed categories and suggest suitable remedies for strengthening the areas. The Performance Appraisal Reports of the teaching staff are submitted to the Office of the CCE at the end of every academic year. These scores are updated in the official website of the CCE. The State Teacher Awards are awarded based on the API scores of the teachers. API scores are considered for Career Advancement Scheme. Transfers of the teaching staff are also based on the API scores.

Non-teaching staff: The principal issues service satisfactory certificate for Non-teaching staff of the institution and produce them to the Regional Joint Director at the time of their promotions up to the cadre of superintendent.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Being a government Institution, the college has Government Funds, UGC funds, RUSA funds, Special Fee funds, Self-financed course funds. The expenditure of UGC funds is audited by Registered Chartered Accountant. The government funds are audited by the auditors from A G office. The accounts of the College are audited by the AG Audit of the Government of India. There are no major audit objections. However, every month the accounts are reconciled with Treasury figures. Main audit objections are regarding the pay fixation of the staff and procedures followed during expenditure. The mistakes are rectified at once and audit queries are satisfied. Minor objections usually pertain to procedural deviations and all such objections are cleared by the Respective officers under the supervision of the Superintendent and the Principal.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description                                                                                                                               | Documents        |
|------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Annual statements of accounts                                                                                                                  | No File Uploaded |
| Any additional information                                                                                                                     | No File Uploaded |
| Details of Funds / Grants<br>received from of the non-<br>government bodies, individuals,<br>Philanthropers during the year<br>(Data Template) | View File        |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

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The college submits proposals with necessary estimates to the CCE, UGC etc. for executing a programme. The proposals are also sent for the approval of seminars, symposium, Conferences and workshops to be Organized by the institution, individual faculty are also encouraged to send proposals for approval and sanction of funds for their Minor and Major research projects. The College identified the infrastructural needs and held discussions at length and prepared Detailed Project Report (DPR) and submitted to RUSA, MHRD, Government of India, through CCE under Component 7 and received a fund of Rs 2.00 crore Out of the Rs. 2.00 crore fund 0.70crore is allotted for new construction, 0.7 for renovation/upgradation and 0.60 crore for procuring furniture and ICT equipment. The funds released under RUSA grants are utilized for the construction of four additional classrooms and in carrying out renovation to the existing construction and for the development of infrastructural facilities and to procure ICT equipment

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC constantly strives to promote academic excellence in the college. The IQAC guided the teachers in adopting the CBCS pattern and conducted seminar through which teachers learnt and prepared blueprints of the allocation of credits in their respective subjects.

#### IQAC

- Facilitates the annual self-appraisal of teachers.
- collects, analyses the feedback from stakeholders.
- facilitates the student counseling process by the respective class counselors.
- played a vital role in submitting proposals to RUSA under

component seven

Facilities for Divyangjan

To provide a better ambience for differently able (Divyangjan) and to develop a strong sense of Inclusiveness, the practice of providing Scribes for visually challenged has been institutionalised. An extra time of 30 minutes is also provided to Divyangjan to facilitate the smooth writing of the examinations.

Establishment of Cells and Committees

IQAC has encouraged establishment of several cells and committees which not only facilitate participativeManagement and decentralized administration, it also benefits students, staff and other stakeholders. CareerGuidance and Placement Cell, Grievance Redressal Cell, Women Empowerment Cell, Internal Complaint Cell (ICC), SC/ST Cell, BC Cell. IQAC Organized interactive sessions on revised guidelines of UGC and State Government with special reference to filling of API forms, calculation of scores and overall process to be followed by the college.

All these steps taken by the IQAC have helped the teachers in marching towards Excellence in education, enhancing their academic growth as well growth of the college.

IQAC of the college is playing a vital role in the development of conscious, consistent and catalytic

Academic improvement in the overall performance of institutions.

The quality assurance of the institution is achieved with the coordination among all the departments and by regular meetings and academic reviews.

The primary goals of IQAC are:

To promote measures for institutional functioning towards quality enhancement through Internalization of quality culture and institutionalization of best practices.

To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. Optimization and integration of modern methods

of teaching and learning. The credibility of evaluation procedures.

The following are the roles and responsibilities carried by IQAC:

To coordinate the distribution of information on various quality parameters of higher education.

To coordinate the documentation of the various programmes/activities leading to quality improvement.

To coordinate the quality-related activities of the institution. Interaction with the student's online using Email and WhatsApp mode. .

Every teacher prepared a group with the students, through which all the academicinformation shared and is made available with necessary online links, if any. PPT lessons, available YouTube lessons on the topics of the syllabus are continuously shared for better understanding with visual effects.

### Best practices 2:

Research Orientation to staff &students: All the departments are encouraged to undertake Minor/Major Research Projects for staff which enrichesthe laboratory facilities and publications of papers in the department. All the students are encouraged to take part in Students Study Projects for an early exposure to researchorientation and enhanced practical knowledge in the subjects concerned.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Functioning Status of the Performance Appraisal: Performance Appraisal of the teaching staff is made through Academic Performance Indicators. The academic performance indicator includes three categories

Category -I: Teaching Learning and Evaluation Related Activities

Category -II: Co-curricular, ex-tension and professional development related activities

Category -III: Research and Academic Contributions

IQAC recommends the teaching staff to prepare Academic Performance Indicators as mentioned above and submit at the end of academic year. IQAC scrutinizes and consolidates API scores of each lecturer and submit to the Principal for awarding scores. Consolidated score of the API is reviewed by the Principal and IQAC. A Staff meeting is conducted to discuss the weak areas of the prescribed categories and suggest suitable remedies for strengthening the areas. The Performance Appraisal Reports of the teaching staff are submitted to the Office of the CCE at the end of every academic year. These scores are updated in the official website of the CCE. The State Teacher Awards are awarded based on the API scores of the teachers. API scores are considered for Career Advancement Scheme. Transfers of the teaching staff are also based on the API scores.

Non-teaching staff: The principal issues service satisfactory certificate for Non-teaching staff of the institution and produce at the time of their promotions up to the cadre of superintendent

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

IQAC monitors the teaching learning process regularly through review meetings with all in charges of the departments. These meetings facilitate to analyse the learning process, structures & methodologies and learning outcomes and measures are discussed for any kind of further improvement along with action plan for implementation.

- 1. Student -centred Teaching-Learning Method: Students are encouraged to take responsibility for their own learning, by which they become explorers capable of leveraging their curiosity to solve real life problems. Institution encourages the students to prepare and submit seminar presentation and assignment which is included as part of formative evaluation.
- 2. ICT Based Teaching-Learning Methods: All the teaching staff are provided training for the usage of Digital Classrooms and

smart board, making PPT lessons, video lectures, which make the students understand the subject effectively.

#### REVIEW OF TEACHING LEARNING PROCESS BY IQAC

The institution reviews teaching learning process and learning out comes through IQAC with the support of action plans. In the beginning of the Academic year all the departments are instructed to submit proposed annual action plans From June to April both lecturer and department wise in the prescribed format and submit to IQAC. College IQAC prepares an institutional action plan based on the consolidated report of action plans of all departments and submits the same to AQAR. IQAC Monitors Departments Performance Regularly. IQAC checks the status of all the departmental activities and collects the data from all departments in specific format. At the end of academic year all the departments submit consolidated action plans (covered) to IQAC.

Impact of the Practice: Student centric Teaching - Learning methodologies like quizzes, debates, Group Discussions etc., are made an integral part of the institution Consistent and efficient mechanism in academics is institutionalized

### REVIEW OF THE ACADEMIC AUDIT BY IQAC IQAC

conducts Annual Internal Academic Audit regularly for the effective and smooth functioning of the College.Department In charges are informed in advance to update the necessary records for verification. All the activity registers and files are verified along with evidences by IQAC Coordinator and Academic coordinator and necessary suggestions are given wherever required. If any lacunae are observed, follow up visit will be conducted to check the progress

Impact of the Practice: A uniform academic culture is carried out throughout the college Consistent and efficient mechanism in

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of** 

B. Any 3 of the above

Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

| File Description                                                                   | Documents        |
|------------------------------------------------------------------------------------|------------------|
| Paste web link of Annual reports of Institution                                    | Nil              |
| Upload e-copies of the accreditations and certifications                           | No File Uploaded |
| Upload any additional information                                                  | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <u>View File</u> |

### INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

GDC Peddapalli as a co-education institution provides all possible facilities and takes up all possible measures to be gender sensitive. The College has Women Empowerment Cell, Internal Complaint Cell, Grievance redressal committee to strengthen gender sensitivity and gender equality. There are no instances where fairer sex is deprived of any chances as compared to the men. Men and women equally enjoy all the facilities available on the campus. With specific reference to ensuring a safe and secured environment for students and staff safety, the college has installed CCTV cameras at vantage points. It facilitates in providing security and also to respond/react quickly and effectively in dealing with emergency situations. Being a co-education institute, the institute maintains gender equity in academic and non-academic activities. SHE teams of Telangana Police sensitizing the female students and women with gender related crimesHawk Eye app was launched by SHE teams, facilitated in creating awareness to handle critical situations at personal level. The senior ladystaff of the college provides counselling to the students from the vulnerable sections such as

students comingfrom rural areas, first generation learners, marginal communities, girl students and provide them with necessary guidance and emotional support. This counsel trains them to be tough to face the eventualities and also instils confidence in the group. The internal issues of the raised by the female students would be solved instantly with the help of the staff available. There is an Anti-ragging committee to monitor and tackle any kind of harassment to the female students. The college is declared Ragging free. This college is a co-education institution provides all possible facilities and takes up all possible measures to be gender sensitive. The College has Women Empowerment Cell, Internal Complaint Cell, Grievance redressal committee to strengthen gender sensitivity and gender equality. Career Guidance and Placement Cell of the college provide required necessary information about the career opportunities, possible placement avenues to the students who made remarkable progress in their academics. These cells update the students through messages, mails and some times in the classroom. Grievance Redressal Cell plays a vital role in providing instant solutions to the problems raised by the students. This cell immediately responds to the problems of the women students and helps the Divyangajan. Sports and Games committee is active and motivate students to participate in the institutional level competitions, in inter collegiate tournaments, university level events and also in the State level Yuvatarangam programme. The College has separate ladies waiting room and toilets.

| File Description                                                                                                                                                                | Documents |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Annual gender sensitization action plan                                                                                                                                         | Nil       |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil       |

| 7.1.2 - The Institution has facilities for  | D. | Any | 1 | of | the | above |
|---------------------------------------------|----|-----|---|----|-----|-------|
| alternate sources of energy and energy      |    |     |   |    |     |       |
| conservation measures Solar energy          |    |     |   |    |     |       |
| Biogas plant Wheeling to the Grid Sensor-   |    |     |   |    |     |       |
| based energy conservation Use of LED bulbs/ |    |     |   |    |     |       |
| power efficient equipment                   |    |     |   |    |     |       |

| File Description               | Documents        |
|--------------------------------|------------------|
| Geo tagged Photographs         | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management Solid waste management is being given utmost importance in the College. Solid waste is segregated as bio degradable and non-degradable as a part of Swatch Bharat initiative. There are dustbins provided for dry waste in the departments and they are emptied every day. There are dustbins placed at specific points to prevent littering in the campus. The solid waste collected in the form of dry leaves and papers are properly disposed. The college is striving to be a plastic free zone. The cartridges are refilled and re-used in the printers.

Liquid Waste Management. The waste water from the R.O. plants is sent into the soak pits. The liquid waste generated in the campus is piped out into the open space, feeding water to the plants and trees. There are very little chances of wastage of fluids on the campus.

E- Waste Management Old unusable computers are dumped in a separate room. All the electronic wastages are properly stored in the assigned dump room. They will be disposed as E-wastage to the authorised firm indicated by the Head of the Department.

| File Description                                                                      | Documents        |
|---------------------------------------------------------------------------------------|------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities                                              | <u>View File</u> |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

| File Description                                  | Documents        |
|---------------------------------------------------|------------------|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Any other relevant information                    | No File Uploaded |

## 7.1.5 - Green campus initiatives include

# 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- B. Any 3 of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

| File Description                                                   | Documents        |
|--------------------------------------------------------------------|------------------|
| Geo tagged photos / videos of the facilities                       | <u>View File</u> |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents                                       | No File Uploaded |

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

| 7.1.6.1 - The institutional environment and  |  |  |
|----------------------------------------------|--|--|
| energy initiatives are confirmed through the |  |  |
| following 1.Green audit 2. Energy audit      |  |  |
| 3.Environment audit 4.Clean and green        |  |  |
| campus recognitions/awards 5. Beyond the     |  |  |
| campus environmental promotional activities  |  |  |

E. None of the above

| File Description                                                          | Documents        |
|---------------------------------------------------------------------------|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency                                      | No File Uploaded |
| Certificates of the awards received                                       | No File Uploaded |
| Any other relevant information                                            | No File Uploaded |

- 7.1.7 The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screenreading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading
- D. Any 1 of the above

| File Description                                                         | Documents        |
|--------------------------------------------------------------------------|------------------|
| Geo tagged photographs / videos of the facilities                        | <u>View File</u> |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance            | No File Uploaded |
| Any other relevant information                                           | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government Degree College Peddapalli has two NSS Units and one NCC Unit. They are actively invloved in regular extension activities. Egular Special camps are conducted by the students in the neighbourhood communities involving all the registered volunteers. They undrtake different activities like Haritha

Sandadi, National Flag Day, Gender Sansitisation programmes in the Villages. Students go round the village educating peoples about Cleanness, Health and Hygiene.

The NCC Unit of the college actively take part in raising funds to support the families of the Soldiers, airmen and Sailors of India who fought on the boarders to Safeguard the Country's honor.

The NSS Students take part as volunteers during Jathars and other Village festivals. They helped the needy people on occassion of "Mahashivrathri" Jatra at Vemulawada on 10-03-2021. They gave maximum service at othe people . "Haritha Sandadi" the prestigious program is organised by NSS Unitson 17-02-2021. The students and faculty of the institution planted sapplings to continuation "Haritha haram"

various activities connects students with the larger social issues in the community and makes themsocially responsible and sentitive and thus facilitates in the holistic development.

| File Description                                                                                                                 | Documents        |
|----------------------------------------------------------------------------------------------------------------------------------|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information                                                                                                   | <u>View File</u> |

- 7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens
- 1. Integrity: All the activities should be conducted in an ethical manner. Taching shall be careeid out in an environment freedom and honesty.
- 2. accountability: The roles and responsibilities are assigned and people are held accountable for their deeds. We feel our liability towards the society and our actions add values to the College.
- 3. Responsibility: Everybody in the college is expected to discharge his/her duties with due respossibility.
- 4. Transparency: The general records of maximum aspects of the functioning are maintained online to encourage transparency.

- 5. Respect of Individual: While carrying out the interactions at all levels, the dignityand respect of an individual is observed.
- 6. Faculty Empowerment: College promotes and encourages faculty in their individual academic development and provides scope for enhancement in their paricipation in general governance.
- 7. Service to Nation: College is committed to developing the skilled manpower to serve the Nation.
- 8. Environmental steeardship: Committed in practicing green technologies for sustainable development of the Nation. Everyone in the College is expected to be involved only in activities that are likely to maintain the prestige and reputation of the College. Everybody should behave respectfully with all.

| File Description                                                                                     | Documents |
|------------------------------------------------------------------------------------------------------|-----------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Nil       |
| Any other relevant information                                                                       | Nil       |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

| File Description                                                                                                                                                                     | Documents        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Code of ethics policy document                                                                                                                                                       | <u>View File</u> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information                                                                                                                                                       | No File Uploaded |

# 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Government Degree College, Peddapalli organizes national festivals like Republic Day, Independence Day with immense enthusiasm. On the occasion of Republic Day and Independence Day the NCC unit presents parade. Rich tributes are paid to our national leaders and all those freedom fighters who laid down their lives for the cause of the nation. On these occasions the Principal delivers his valuable and motivational speech. The students celebrate Teachers Day to mark the birthday of Dr.SarvepalliRadhakrishnan- an extraordinary teacher. The birth anniversaries of SwamiVivekananada, Balagangadhar Tilak, Mahatma Gandhi, Dr.B.R.Ambedkar, Savitri Bai Phule and other great leaders of the nation are celebrated on the scheduled days to make the students aware of their services and get inspired. NCC day and NSS days are celebrated with fervour and rallies are taken out. NCC cadets visit the Spoorthy Rehabilitation centre for Mentally retarded and spend with occupants

| File Description                                                                          | Documents        |
|-------------------------------------------------------------------------------------------|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events                                              | <u>View File</u> |
| Any other relevant information                                                            | No File Uploaded |

### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- 1. Armed Forces Flag Day: It is a day dedicated to the collection of funds from the people for the welfare of the armed forces personnel. The NCC Unit of the College actively takes part in raising funds to support the families of the soldiers, airmen, and sailors of India who fought on the borders to safeguard the country's honor. NCC Cadets go in groups and try to collect the donations offered by fellow countrymen showing solidarity and respect for the brave people who sacrificed their lives for the motherland. It has been taken as a mission on move and the donations are collected from the beginning of the academic year and are sent to the concerned office. So that the contribution reaches them well before 25/11/2020. This is a great act of participative and supportive mechanism.
- 2. Plastic-free Campus: One of the main sources of pollution that is hard to control is the use of plastic. The exponential growth of the use of plastic is threatening our survival. On Earth Day 22nd April is dedicated to increase awareness about plastic pollution and change human behavior towards the use of plastic. The students and the staff of the have taken an Oath to discard plastic in every walk of their lives and they regularly sensitize people to avoid using plastic. This year our college is declared Plastic-free College. Plastic is replaced with paper covers, earthen pots, and jute bags.
- 3. Soak Pit: A Soak pit essentially a hole designed with the purpose of allowing the excess wastewater to infiltrate into the ground. This is used from the discharge of college RO wastewater. Groundwater is one of the most precious natural resources that need to be protected from deterioration. Most of the wastewater management system needs a Soak pit for this partial treatment and the partial treatment of effluent water through a Soak pit is a safe way of discharging the water into the surroundings through filtration. The greywater passing through the Soak pit is subjected to filtration. Then through the porous walls of the Soak pit, the filtered water is then discharged out

| File Description                            | Documents                                                             |
|---------------------------------------------|-----------------------------------------------------------------------|
| Best practices in the Institutional website | https://gdcts.cgg.gov.in//Uploads/files/Re<br>cent Updates/61195.docx |
| Any other relevant information              | Nil                                                                   |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Government Degree College, Peddapalli is a well-known institution amongst the best teaching institutions in the field of arts sciences and commerce and has made a mark in North Telangana Region with its high-quality UG Education. The academically high-quality faculty, conducive governance system are the key strengths of this institution. The number of faculty to the student strength needs to be improved. An ambiance atmosphere in a building of a vast area of 4.38 acres of land with full greenery is an ideal place for the teaching and learning process. Spacious classrooms, sophisticated laboratories, big auditorium add to its quality infrastructure. Many activities related to academic, cultural, literary, sports etc., are carried for the benefit of students to provide greater access to those who deserve and desire higher education in general and to rural marginalized sections of society, in particular.

| File Description                             | Documents        |
|----------------------------------------------|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information               | No File Uploaded |

### 7.3.2 - Plan of action for the next academic year

Future plans of the institution for the next academic year. The college has taken up several innovative activities in the academic, co-curricular, extra curriculum activities, sports extension facilities to mold the institution as a Centre of Excellence.

- 1. Extension Activities: Extension activities through NSS/NCC and other supporting services to bring laurels to the college and it will be our endeavor to pursue these activities with more vigor as this has been the major strength of the college.
- 2. Administration: Getting feedback through grievance redress cell for improving quality management. Decentralization of administration, computerization of office Administration.
- 3. Academic: Planning to establish Student Helpline center for online Admissions of Dost (Degree Online Services, Telangana). It is resolved to offer more UG courses including certificate

courses i.e. B.Sc. MPCs etc. Strengthening of teaching through teaching aids, ICT, MANA TV CDs. To organize National seminars in some more subjects updating of the college website. Providing computer internet facilities to all the departments strengthening career guidance placement cell.

4. Research: To encourage the staff to involve in Major/ Minor Research projects. To encourage the Degree holding staff to pursue M.Phil., Ph.D. Faculty holding Ph.D. Should take up post-doctoral research and guide research scholars