



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		GOVERNMENT DEGREE COLLEGE FOR WOMEN , JAGTIAL
• Name of the Head of the institution		Dr . Y . SATHYANARAYANA
• Designation		PRINCIPAL
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		9949136656
• Mobile No:		7989052966
• Registered e-mail		iqac.gdcwjgtl@gmail.com
• Alternate e-mail		pri-gdcw-jgtl-ce@telangana.gov.in
• Address		Old Bus Stand Jagtial 505327
• City/Town		JAGTIAL
• State/UT		TELANGANA
• Pin Code		505327
2.Institutional status		
• Type of Institution		Women
• Location		Urban
• Financial Status		UGC 2f and 12(B)

• Name of the Affiliating University	SATAVAHANA UNIVERSITY , KARIMNAGAR				
• Name of the IQAC Coordinator	Dr. HARJOTH KAUR				
• Phone No.	9247139101				
• Alternate phone No.	9247139101				
• Mobile	9247139101				
• IQAC e-mail address	iqac.gdcwjgtl@gmail.com				
• Alternate e-mail address	prl-gdcw-jgtl-ce@telangana.gov.in				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/34361.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/59829.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.54	2015	29/07/2015	28/07/2020
6. Date of Establishment of IQAC			26/11/2012		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
State	General	CCE-TS, HYD	2020 - 365 DAYS	121421	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9. No. of IQAC meetings held during the year			7 till August as academic year		

	2020-'21 ended in August due to Covid-19 pandemic	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Preparation for second cycle of accreditation		
IQAC encourages the faculty to attend Refresher / Orientation courses, seminars, workshops and organize webinars/workshops to update their knowledge and skills.		
Motivated the faculty to adopt interactive and learner centered teaching methods and prepare video lessons and trained them to take Online classes due to COVID-19 pandemic.		
Emphasized on imparting life skills and employability skills offered by TSKC, DRC and Career Guidance Cell. Focused on organizing activities as per academic calendar and department action plan. Establishment of Entrepreneurship Development Cell to develop entrepreneurial skills among students		
Facilitated providing and uploading data for ISO 9001:2015 certificate and obtained the certificate		
IQAC organized and motivated to organize webinars/workshops/online classes/online quizzes etc/		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
JUNE 2021	Telangana State Formation Day, Students Admissions College Level ,Review meeting ,National Webinars, Commencement of classes for II & III year students ,Result Analysis ,Quality Enhancement Initiative by IQAC, World Environment Day ,World Ocean Day ,World Blood Donor Day ,Global Wind Day , International Yoga Day, International Olympic Day ,National Book Start week ,Hellen Keller Jayanthi ,Camera Day
JULY 2021	Orientation for First Year, Anti-ragging Activities ,Commencement of Student centric activities ,Medical Camp ,Vanamahosthavam/Harita Haram ,Swaach Bharat ,World Population Day ,Moon Day ,National Parents Day ,Guru Pournami ,Kargil Vijay Diwas, World Hepatitis Day
August 2021	DRC ,College Website ,Review Meeting at different department levels ,Parent Teacher meeting, TSKC Training ,Webinars/Seminars ,Scholarships Consumer Awareness programmes ,Career counselling programmes ,Independence Day , Women's Equality Day ,Telugu Language Day
September 2021	Teacher Evaluation Process, Commencement of Student centric activities ,Swaach Bharat ,National Teacher's Day ,International English Literacy Day, National Hindi Day ,Ozone Day, NSS Day
October 2021	Review Meeting at different

	departments, Quality Enhancement Initiative by IQAC ,Internal Examinations ,Commencement of Student centric activities, Bathukamma Celebrations ,Swaach Bharat ,Gandhi Jayanthi & Lal Bahadur Shastri's Birth Day ,Celebrations International Day of the girl child ,National Integration Day
November 2021	Skill Development & Placement drives ,Commencement of Student centric activities, Swaach Bharat ,Internal Examinations , National Education Day ,Children's Day
December 2021	Skill Development & Placement drives ,Commencement of Student centric activities ,Internal Examinations, Swaach Bharat Winter Camp AIDS Day World computer literacy day Human Rights Day National Mathematics Day. National Consumer Rights Day
January 2022	Road safety week ,Savitri Bai's Jayanti - National Women's Teacher's Day ,World Braille Day , World Day of war Orphans ,Lal Bahadur's death anniversary ,National Youth Day ,Indian Army Day ,Subhash Chandra Bose's Jayanthi ,National Girl Child Day ,National Voters Day ,Republic Day ,Martyr's Day ,World Leprosy Eradication Day
February 2022	Wetland day ,World Cancer day ,Darwin's Day, Chatrapati Shivaji's Jayanti ,International Mother language Day ,Central Excise Day ,National Science Day
March 2022	Internal Examinations ,Stock Verification ,Wild life day

	,International Women's Day ,Forest Day ,World Water Day, Meteorological Day
April 2022	Preparation of Financial Plan for 2022-'23, College Activity Register (In the form of College Magazine) ,Training for PG Entrance/ICET/ Competitive Exams ,Library Week, BabuJagjivan Ram's Birthday ,Health Day, Dr.B.R.Ambedkar Birthday ,Earth Day
May 2022	Publicity Campaign , student's Help desk , Telangana ku Haritaharam , National Technology Day
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Staff Council	09/09/2020
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021	06/01/2022

Extended Profile

1.Programme

1.1

35

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	View File

2.Student2.1 261

Number of students during the year

File Description	Documents
Data Template	View File

2.2 261

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 226

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 24

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 29

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	35
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	261
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	261
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	226
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	24
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	29
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	17
Total number of Classrooms and Seminar halls	
4.2	1.21
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	50
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to Satavahana University, Karimnagar and the curriculum for all the courses is prescribed by the concerned Board of Studies of the University. The affiliating university designs the curriculum, which mostly reflects the institutional goals pertaining to higher education. The faculty members of the institution also design additional curricular inputs and plan extracurricular activities to cover the missing areas of the goals set forth. The same curriculum is adopted by all the departments in the college. Other co-curricular and extra-curricular activities are designed and implemented in accordance with the Academic Calendar issued by the Commissioner of Collegiate Education (CCE) and the Almanac given by the University.

The curriculum planning and implementation work is undertaken in a planned way. In every Academic Year, the Principal constitutes the various committees by nominating the faculty after reopening of the college. The Principal conducts the meetings with a team

consists of IQAC, Academic Coordinators and HODs of all the departments to prepare the college Annual Academic Calendar by infusing the Annual Academic Calendar issued by the CCE and the almanac issued by the Affiliating University. Then the HODs conduct the meetings with their faculties in their respective departments and prepare the Annual Action Plan of the departments, subject wise and paper wise and prepare annual curricular plan on the basis of the blue print provided by the Affiliating University. All the teaching faculty members strictly follow the annual curricular plan. If any boycotts or untoward incidents are occurred in the campus due to which class work is suffered then the same will be compensated by taking extra classes. The curriculums of certificate courses are designed by respective convenors of different courses to cater the need of the students.

The HOD's conduct the review meetings once in a month at their respective departments to know the status of the completion of syllabus and to monitor the conduct of other co-curricular activities such as Remedial Coaching Classes, Student Seminars, Quiz Competitions, Assignments, Group Discussions, Debates and Internal Exams etc. The Principal along with the IQAC and Academic Coordinators also conducts the review meeting once in a month to ascertain the status of academic activities and also to verify all the academic records. The faculty is encouraged to leverage the modern technology to make the teaching- learning process more effective. The college also organizes various programs related to the academics such as Field Trips, Educational Tours, Personality Development Seminars, TSKC and TASK etc. Library at the college is well equipped with books, journals, magazines, newspapers, syllabus copies of various subjects, previous question papers, project reports and e-resources which are necessary for teaching, learning and research.

It is indeed a pride moment to mention that Dr. Masroor Sultana, Asst Prof of Urdu, Dr A Jyotilaxmi, Asst Prof of Zoology, M Satyaprakash, Asst Prof of Political Science, Dr M Madhukar Rao, Asst Prof of Hindi are the Member of various Boards of Studies (BOS), Satavahana University, Karimnagar and aresignificantly contributing to enrich the syllabus.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/1lpofE0Imc_d1V8Ci0E_MdntnIZh0RcnoS/view?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Principal conducts the meetings with a team consists of IQAC, Academic Coordinators and HODs of all the departments to prepare the college Annual Academic Calendar by infusing the Annual Academic Calendar issued by the CCE and the almanac issued by the Affiliating University. Then the HODs conduct the meetings with their faculties in their respective departments and prepare the Annual Action Plan of the departments, subject wise and paper wise and prepare annual curricular plan on the basis of the blue print provided by the Affiliating University.

Before the commencement of the academic year, the Institution prepares 'Academic calendar' (Almanac provided by University and Academic Calender provided by CCE) containing the relevant information regarding the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination , semester examination etc. The academic calendar is prepared so that teachers and students should know all the activities regarding continuous internal evaluation process and it is also published on website of the college. The students' academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, project work, assignments, internal 1 and 2 examinations and semester examinations. The review of internal assessment is taken by the Principal regularly. For the implementation of Internal Assessment Process, Examination committee is formed at the college level which monitor overall internal assessment process. The examination committee, send the information to the University about the students who are appearing for the examination. After receiving enrolled list of the students' by the University, the college prepares seating arrangement chart, list of invigilators etc. The record of internal assessment is maintained at college level. Every department has to submit the compliance of the academic calendar as part of their annual submissions. In addition the internal audit conducted which ensures the compliance to verify with documentary evidence. The process is as follows:

Teacher: Every teacher is assigned the subjects to be taught during the academic year. The teacher plans the teaching and evaluation schedule of assigned subject. The type and schedule of internal evaluation is Planned in consultation with the head of the department.

Head of the Department: The Head of the department compiles the academic plan submitted by the teachers and ensures that there is no overlapping of the activities in general and the Continuous Internal Evaluation in particular at both the internal as well as the University level Then the Academic calendar is forwarded to the IQAC.

IQAC: The IQAC compiles the inputs received from the various departments and a comprehensive plan is prepared and uploaded on the college website.

Stakeholders: The stakeholders are aware of the Continuous Internal Evaluation of every department in the college.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://drive.google.com/file/d/1lpofE0Imc_d1V8Ci0E_MdntnIZh0RcnoS/view?usp=sharing

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

16

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

25

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

261

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

261

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institution integrates Cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, which are inseparable part of our curriculum. Moral Values, Human Values & Professional Ethics. Students will be able to understand the importance of ethics and values in their personal, social & professional life after studying the minor paper in Arts, Science and Commerce courses like Human Values and Professional Ethics, soft skills, Social Media Marketing. These subjects provide free environment for inculcating values and developing ethical competence among the students. It is in response to a long-felt and urgent need to integrate value education with decision making skills in their personal, social and professional life. College celebrates days of National and International importance as Republic day, Women's day, Independence Day, Teacher's day, Human Right Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students.

Gender Sensitization The college has Women Empowerment Cell, Mentor-Mentee set-up, Grievance Redressal Cell to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and high level security. There are separate Women's hostel (In-campus) for providing the safe environment to students. The minor paper for all courses is Gender Sensidization.

Environment & Ecology: The minor papers in courses like Environmental Studies, Health & Hygiene, Water Resource Management, Vermi Culture, Entrepreneurship Development related to ecosystem, its balance & sustainability is a part of the curriculum. University prescribed the all the minor papers for all

courses for creating awareness and developing importance of environment among students. Awareness about Environment is necessary for the protection of the environment and survival of human life. The basic aim of this subject is to make the students aware about the importance of ecosystem to human life. The waste water is reused for gardening in the college campus . There is an extensive ongoing tree plantation program called Harita Haram. College celebrates the day of National importance as Earth day, Environment day and Ozone day. The college has Botanical garden. The trees are bar-coded. The college organizes workshop/ seminars on Environment & Ecology to make students aware about efficient use of natural resources.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

22

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://ccets.cgq.gov.in/Uploads/files/butonDetails/47480.pdf

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile**

2.1.1 - Enrolment Number Number of students admitted during the year**2.1.1.1 - Number of sanctioned seats during the year**

480

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

261

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college takes every measure possible to understand the needs and requirements of students before commencement of program. Students are counseled on Fresher's Day. Through this program, students and parents/guardians are apprised of facilities, rules and regulations and Functioning of College Introduction of various courses offered, Discipline, Anti-ragging measures, CBCS system, Scholarship, Examination system. All departments provide detailed information about nature of subject before they start teaching. As English is the medium of instruction for some courses, students' competence in English is assessed and based on this Bilingual teaching is adopted for a short period. Remedial classes are arranged to help students with poor academic skills. Mentoring : Every academic year, teachers are nominated as mentor of a particular class. They identify student's potential and then devise strategies to improve them They are available in campus, on social media to clear doubts and counsel on a one to one basis. They segregate students as slow and advanced learners based on

tests. They collect/compile the personal bio-data of each student. They help students to understand the organizational culture, guide them to choose certificate courses offered; SWOT analysis is done. They listen to their grievances including personal problems; advise parents of advanced learner about available career options.

The following strategies are drawn and deployed by the institution: Slow learners are identified. Bilingual explanations in classroom, lectures and discussions. Concept clarification and problem solving exercises. Remedial classes are organized for slow learners. Simplified versions of books are recommended. Revision of topics & special tests are conducted. Special theoretical, tutorial & practical classes are arranged by each department. Advanced Learners are identified. The advanced learners are made as leaders of the different groups of the slow learners to whom they clarify the doubts with the consultation of the subject teachers. This process enabled them to learn while teaching the peer students. Advanced learners are encouraged and facilitated to read beyond the requirements of the syllabus as well as to take up internships and additional online courses during semester breaks. Reference books and other advanced material related to the prescribed subject are provided to update their knowledge. The departments devise strategies like encouraging them to use library facilities, internet access, student's projects, student seminars, additional inputs and motivate them to compete in various competitions. Advanced learners are directed to attend various seminars, quiz programmes organized in and outside the institution. The prize winners at various levels are recognized, appreciated and felicitated by Principal on special occasions like National Festivals, College Annual Day Celebrations. Special Classes are conducted for advanced learners. They are encouraged to give seminars, to prepare the students study projects and are motivated to participate in all the co-curricular and extra-curricular activities. Differently-abled students are allotted convenient class rooms for their easy approach. There are provided scholarships and other financial assistance by state government and UGC for their academic progress. They are assisted by the proactive students. The Academic Coordinator is made in-charge to take care of the problems.

File Description	Documents
Link for additional Information	https://drive.google.com/file/d/1sF8soWxHF5q1v005xStTMaK43__4FpEw/view?usp=sharing
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
261	24

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning at the college has been changed from teacher centric to the student centric after introduction of CBCS. The students extensively participate in various academic, co-curricular and extra-curricular activities within and outside college. The process of learning will be considered as fruitful when a learner involves physically and mentally in three steps of learning i.e. observing / listening, understanding and remembering. The experiential and participative learning are the effective and active modes of learning which are being adopted. Visits to other institutes, field trips, seminars and talks by experts are organized every year. Students are given individual projects and class assignments, focusing on self-study and independent learning. They are also assigned group projects and activities which promote peer learning and team building. Classroom discussions, debates, seminars, quiz, presentations by students, brain storming activities, creating mind maps facilitate participative learning. Extension activities, internships and trainings ensure experiential learning for students. Engaging students in problem-solving based learning through continuous engagement with issues and challenges is encouraged in different subjects. The guiding principle behind workshops, seminars is to ensure that students can link theory with practice, apply their knowledge and develop new skills, creativity, innovation and adaptation of ideas to yield multiple need based solutions to meet

the challenges of contemporary society. TEACHING - LEARNING 1. Teaching Learning Practices 2. Field Visits 3. Seminars/Workshops/Guest Lectures organized for students 4. Various Committee Activities TEACHING LEARNING PRACTICES 1. Conventional Learning Chalk and Board, Lecture Method, Problem Solving, Interaction, Discussion, Oral Test, Questioning, Slip Test 2. Experiential Learning Industrial Visits Field Trips/Field Survey/Field work Exhibitions, Workshops, News Paper Cuttings/Articles on Notice Board, study Projects (Jignasa), 3. Participatory Learning Seminars, Group Discussion, Role Play, Case Studies, Power Point Presentations, Debates, Quiz, 4. E-Learning Technology Websites- Educational Videos (NPTEL), E-Resources, Audio Visual Aids, You Tube, Video Conferencing using virtual platforms like Zoom 5. Entry Level Proficiency Test/Diagnostic Test 6. ICT backed teaching using LCD Projectors and Computers. Instructional television system to show programmes which are available through MANATV. Broadband connectivity and modern ICT Tools are provided for research scholars. The use of ICT-enabled teaching aids like Interactive Boards, LCD projectors, laptops and PCS are usually employed by faculty to enhance teaching learning experiences. 7. Value Added / Certificate Courses 8. Skill Enhancement Courses 9. Assignments 10. Computer Lab Sessions (Simulations) 11. Guest Lectures/Seminars/Workshops/Motivational Talk by eminent Personalities 12 Mentoring/Counseling 13. Internships 14. Remedial and Tutorial Classes 15. Paper Presentations by Students 16. Video Lectures 17. Committee Activities 18. Peer Learning and Teaching 19. Personality Development Sessions 20. Skill Based Test 21. Career Guidance/TSKC 22. Participation of Students in Academic, Co-Curricular and Extra Curricular Activities 23. Participation of Students in Extension Services like NSS, , Women Empowerment and ED Cell Activities etc. 24. Participation of Students in Celebrations like Fresher's Day, Independence Day, Teachers Day, College Day and Farewell. 25. Assignments are designed to promote holistic understanding of concepts taught in theory along with their practical applications.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106800/2.3.1_1629961823_670_9.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work. Few classrooms are ICT enabled with projectors installed and the campus is enabled with high speed internet connection. The faculty use various ICT enabled tools to enhance the quality of teaching-learning like

1. Google classroom is at initial stage . Faculty is trained in ICT tools especially creating and working with Google Classroom .
2. Experiments with the help of Youtubes are shown during Online TL process during Covid.
- 3 The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching-learning process.
4. Faculty is encouraged to develop e-content for MOOCs.
5. The online learning environments are designed to train students in open problem-solving activity.
6. Video lectures are uploaded in appropriate platforms for students to use as extra learning resources.
7. Lab manuals are mailed to students well in advance the experiment is performed.
8. Online quizzes are regularly conducted to record the feedback of the students.
- 9.. To teach subjects in online mode, teachers have used various online tools like- whiteboard in Zoom, Google meet, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://drive.google.com/file/d/132axHYBYj3EkGz8GmQYpJiIMGKY44Isn/view?usp=sharing

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

24

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In every academic year, the College prepares its annual academic calendar by infusing the academic calendar given by the Commissioner of Collegiate Education, Telangana State and the almanac issued by the affiliating University i.e., Satavahana University. The College ensures that all students are aware of the evaluation process through the college prospectus which is updated annually. The Orientation program held at the beginning of every academic year apprises the students of the evaluation process and the schedule. Prior to the Academic Year 2016-17, there was a year wise system in which the time schedules for the conduct of internal exams (such as Unit Tests, Quarterly, Half Yearly and Pre-Final Exams) and the question paper patterns were used to be decided and designed at college level by the examination committee, consists of convener and members. Before the commencement of the first Internal Exam i.e., Unit Test, the examination branch prepares a separate seating arrangement for the

students. It is prepared in such a manner that on every bench two different students (I/II/ III Yrs) are placed to minimize the malpractices. The same will be intimated to all the students of I, II & III years well in advance and the same arrangement is followed up to the last IE (Pre final exams). During every internal exam a separate room wise attendance will be maintained. The time table of every IE is prepared and intimated to all the faculty and students by circulating the notice register and by displaying on the notice board. The time schedule of the IEs is maintained strictly, if any disturbance happens during the exams, the same will be compensated by conducting the re-exam on the last day. The question papers will be prepared by the concerned faculty and the required photo copies will be supplied to the examination halls as per the subject strength in that hall. The evaluation of answer sheets will be done and the marks will be entered in the students progression register by the concern faculty. District Resource Centre (DRC) used to supply the common Question Papers to all the colleges for Pre final Exams. On the other hand, from the academic year 2016-17 onwards the State Government of Telangana started implementation of the semester system as per CBCS. Since then the time schedules for the conduct of internal exams and question paper patterns have been decided and designed by the University only. The constituent colleges have no role in this matter. The University proposed to conduct two internal exams in a semester. Whether it was the year wise system or the present semester system, the college has its own organized mechanism for the smooth conduct of the internal examinations which is transparent and dynamic in terms of frequency and variety.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://drive.google.com/file/d/15AgFwi6zQ1FZGHE2YxLJZa5PuOuw766r/view?u

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For smooth and effective conduct of the examinations at college, the Principal constitutes an examination committee with hardworking and committed teachers. The committee consists of a convener and members who are well acquainted with examination rules, regulations, time schedules and all the pre and post examination activities framed by the affiliating University. The examination branch of the college circulates all the circulars

issued by the university regarding payment of examination fee, examination time table for theory and practical, recounting, revaluation process after announcement of results and obtaining the photo copy of the answer scripts etc. During Covid pandemic, all these information is sent through group incharges through whatsapp, email and through College website. Generally the students approach the examination branch of the college regarding various pre- examination grievances such as late payment of exam fee with fine, non receipt of hall tickets, printing mistakes on hall tickets and the post examination grievances such as recounting, revaluation and obtaining the photo copy of the answer scripts. In order to redress the grievances of the students, the well experienced convener and members of the examination branch with the help of guidelines issued by the affiliating University explain the students mostly from the rural areas about the procedure and guide them to get the speedy solutions to their grievances. The University announces the time schedule, prescribed fee amount and procedure to be adopted for recounting, revaluation and for getting photo copy of the answer script. The examination branch always strives to send the information received from the affiliating University through the social media groups, by displaying on notice boards and by circulating the notices to the classrooms. The examination branch of the college downloads all the relevant and required application forms from the university website and issues the same to the students with an instruction to fill them properly and return them in time. After completion of collection of fee, the branch will submit the filled in applications forms along with the original DDs to the University. The college examination committee is very dynamic, well experienced coupled with commitment and time bound, works efficiently to address the issues and grievances of the students in a time-bound manner. Besides, the examination committee will also sort out the issues pertaining to the internal assessments and redress the grievances. The college received good applause from the affiliating University for fair and smooth conducting of internal and external examinations without any grievance

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Program Outcomes (POs), Program Specific Outcomes (PSOs) and the Course Outcomes (COs), of all the programs offered by the institution are well communicated to the teachers before beginning of the every academic year in the form of manuals or handouts by the IQAC and Academic Coordinator and the same will be communicated to the students by the concerned teachers in their classrooms. The COs of the laboratory courses are also communicated to the teacher and students in the form of manuals or handouts. The detailed Program Outcomes, Program Specific Outcomes and Course Outcomes are placed on the college website and are made available to all the stake holders such as teachers, students, parents and alumni. The relevance of the COs will be discussed by the faculty with the students and the feedback on COs is obtained from the students. Program-Specific Outcomes of all the departments are highlighted through career options open to students after completion of the programs and the achievements of the alumnae are also highlighted. In order to achieve the Program Specific Outcomes, TSKC, TASK, Career Guidance Cell and all the departments of the college undertake various activities to train them on communication skills, life skills, critical thinking, self confidence, career opportunities available and also to learn the ethics and moral values. Alumnae of various departments are invited to interact with both the students and teachers during the Orientation Program and at other events and meetings. They share how the different courses shaped their careers and thus help students appreciate the program. This is also an opportunity for the faculty to take feedback on the courses. The college ensures to achieve the Program Outcomes, Program Specific Outcomes and Course Outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gdcts.cgg.gov.in/jagtialwomen.edu
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Every year the college evaluates the attainment of Program Outcomes, Program Specific Outcomes and Course Outcomes by

adopting suitable methods. The process of measuring the attainment of the POs, PSOs and COs is different from each other. The assessment methods that are generally used to measure the attainment of POs, PSOs and Cos are of two types. They are direct method and indirect method.

1. Direct Method: Under this method the attainment of COs is measured by observing the performance of the students in Continuous Internal Evaluations (CIE) and semester end examinations. Continuous assessment provides feedback on the efficacy of the teaching-learning process and learning outcomes of each course. This is in the form of assignments which are a part of the CIE as well as additional quizzes, tests and assignments which are periodically given to students. In this method the performance is shown as a grade based on the total marks obtained by the student both in IE (20 Marks) and Semester exams (80 Marks). The tower height results of the every group for the last five years have been exemplary of Course Outcomes achieved by the students. A good number of students achieved outstanding grades in the individual subjects during the last five years. Under this method, Program Outcomes can be measured by examining the results achieved by the students across the programs in semester examinations.

2. Indirect Method: Under this method the attainment is measured by collecting the data from the students by conducting student survey and alumni survey etc. The attainment of POs and PSOs can be measured by observing the performance of the students in various competitive exams attended and co- curricular activities such as elocution, debate, seminars and preparation of assignments, student study projects and performance in the programs organized by TSKC, TASK and Career Guidance Cell. A good number of students have achieved meritorious ranks in PG Entrance Exams and got seats in reputed Universities like Osmania University, JNTU, Kakatiya University, Telangana and Satavaha Universities in Telangana State. The college has trajectory of achieving good number of PG seats in reputed Universities. To track program outcomes, the departments maintain an alumna database, regularly updating information on their current employment and other endeavors.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

195

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/60445.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

20

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Government Degree College for Women, Jagtial organizes different extension activities to involve the students in different community oriented activities so as to imbibe a sense of responsibility/service orientation/holistic development of the students. The College ensures that the academic and extension activities go in hand in hand to create awareness about the issues and challenges being faced by the society at large. The three NSS units of the college is always in the fore front in organizing the extension and outreach activities in the neighboring villages and towns in order to create extensive awareness on various social issues. For effective and smooth conduct of extension and outreach activities, the college collaborates with the District Red Cross Society, District AIDS Authority and District Anti-corruption

Authority, Forest Department and District Collectorate, Police Officials, NGOs and with adopted villages.

During the last five years, the NSS unit conducted various extension and outreach programmes such as Swatch Bharath, Haritha Haram (Massive Plantation), Haritha Haram Rally in adopted village, Swatchatha, World AIDS Awareness Rally, District Level Voter Awareness Rally and Volunteers participated in rendering invaluable services to PWD in Parliament Elections to create a sense of social service and holistic development in the students who are the pillars of our nation.

The college NSS units in collaboration with the NSS Cell Satavahana University conducted a 5 Day District Level Gandhian Youth Leadership Training Program to nurture the leadership skills among the students to mould them into true citizens of tomorrow. The college NSS units in collaboration with all the departments in the college also conducted Blood Donation Awareness Camps to make aware and to encourage the students to come forward for blood donation to protect lives of the people.

During the years 2016-17 and 2017-18, winter special camps were conducted by the college NSS units at nearby villages viz Morapally, Thatipally, Chelgal, Kallera, Sangumpally, Sommampally, Mothe, Atatgaam, Narsingapur, Ambaripeta, Ligumpeta villages. During the camp days various awareness programs were organized to create awareness and to sensitize on various social issues and to transform the villages into clean and green. Due to covid-pandemic this academic year 2020-'21, camps were not conducted.

The college Health Club conducted health awareness camp to create awareness on the various health issues and to take precautions to avoid the diseases as the prevention is better than cure. Blood grouping of students and faculty is undertaken.

With a view to address gender related issues and to create gender equality among the students, NSS & Women Empowerment Cell (WEC) organized world women's day, world girl child day, legal literacy program, legal awareness programs, sexual harrasment, Anti-ragging, during the last five years.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1uiNnwv3WjzwU-uVPbmQW2pj5s6E3fjqE/view?usp=sharing
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

5

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

52630

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

52630

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Government Degree College for Women, Jagtial spreads in about 2.23 acres of sprawling campus and main building was constructed with a total built up space of 10,420 Sq. Mts. for effective and smoothing running, the College has 35 rooms of which 16 Lecture halls including 06 ICT enabled class rooms including 03 Smart Classrooms, 01 Virtual Classroom and 02 rooms with LCD Projectors, 08 well equipped Labs including one Computer Lab, the Principal Chamber, Office, Seminar Hall with Smart Board Class Room, Common Staff Room, IQAC Room, Dept. of Commerce, Dept. of Languages Room, Exam Branch, Digital Library, Physical Education, NSS, TSKC and ELL, MANA TV (for telecasting of T SAT NIPUNA), Gym, Canteen, washrooms, Ramp facility is provided for divyangjan, Reverse Osmosis Plant & cool drinking water, A moderate canteen facility is available for Students and Staff., indoor stadium (under construction) and Women's Hostel are present.

Facilities for Teaching-Learning:

Teaching is an art and hence it requires dynamism on the part of the teachers to make teaching interesting in order to sustain interest of the students. Hence to break the old rule of thumb, a revolutionary outlook is adopted in the teaching procedure.

To undertake Curricular and Co-Curricular activities, the institution has well spacious, good illuminated and fully furnished lecture halls each having permanent dual desks, green boards, fans, tube lights. There are 16 lecture halls with ICT

facility of which 03 lecture halls have smart boards, 02 halls have LCD Projectors and 01 Virtual Class room for effective teaching learning process and to create and sustain the interest of the students.

All the science departments of the college have well equipped laboratories to carry out experiments/practical in the respective subjects. The college has Computer Lab with well configured 19 Computers.

Besides, there is an English Language Lab (ELL) and TSKC with 31 computers with software installation for Listening to the English Language module so as to increase the communication skills of the students.

The college has a well-furnished Seminar Hall with a dais, fixed sound system and LCD Projector which can accommodate more 150 students. Most of the college programs and all the co-curricular activities are conducted in this hall.

The College has a Central Library and Departmental libraries. The central Library contains 8119 Text Books, 2107 Reference Books and 10 magazines, The automation of library is underway utilizing NGL New Gen Lib open source version 3.1.1 free software. Library has membership of National Digital Library of India (NDLI) Different types of digital contents 74475612 learning resources including books, articles, videos, audios,,thesis and other educational materials for users. Library is equipped with Online Public Access Catalogue (OPAC) facility and internet connectivity for accessing online journals, book and lectures for staff and students. Yearly 4 number of News papers are subscribed. Attached to library is a reading where the students can read news paper and refer books.

The college has a well-equipped examination branch at the ground floor having one set of high-tech copier machines, Xerox machine and computer with internet connection to undertake the exam related work without any hindrance.

The entire college is under CCTV Surveillance with 14 CCTV cameras installed in the entire campus of the college to provide additional safety and security to the students and the staff for

the prevention of untoward incidents in the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1YWicHD9GGqrHUUqgQBwgTRYHfjCB4vsZ/view?usp=sharing

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has about 2.23 acres of sprawling campus where in Building was constructed with a built-upspace of 10420 Sq. Mts. and 0.3 acres spacious ground for various kinds of sports and games available. The College has games and sports department having all the materials pertaining to the games and sports. The college has sufficient space for the outdoor games like Kabaddi, Volley ball and Kho-Kho. There is indoor stadium under construction for indoor games such as Table Tennis, Carrom, Chess and Tennikoit etc.

A separate hall having dimensions of 20X30 feet is allotted for Gymnasium. All the latest required equipment for Gym is present. Students of the college visit the gym according to the schedule and do exercise to make their body fit and healthy.

The college ensures that curricular and extra-curricular activities go hand in hand with a view to unfold the hidden talents of the students in games. Various games and sports such as Badminton, Kabaddi, Kho-Kho and Athletics were conducted at college level as part of Yuvatharangam program and college sports day celebrations. The students of the college actively participated and won the prizes at District, University, State and National Level Games and Sports Competitions.

The college has a spacious seminar hall which is generally used for the practice and conduct of various cultural activities such as Singing, Dancing, Elocution, Mono action and other cultural

activities. A separate yoga centre was not established but the spacious verandah on the ground and first floor is being used for the Yoga activities by the staff and students. On 21st June of every year yoga is practiced and awareness is also created among the staff and students by inviting a yoga guru.

The available facilities of the college for sports & games and cultural activities, gym and yoga are apply used to ensure the active participation of the students and to exhibit their latent talents and excel in various activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1BLtCZcB3egMyAIHENmrkpOG_kk305UyZ/edit?usp=sharing&ouid=110228905550867584171&rtpof=true&sd=true

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

07

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

07

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/16hYrkab311MBjkP3kEY6q5sS2yahsa-v/view?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR

in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has a Central Library and Departmental libraries. The central Library contains 8119 Books and 2107 Reference Books, 10 magazines and Journals. Yearly 4 number of News papers are subscribed. Library maintains accession register, issue and return register and visitors register. The automation of library is underway utilizing NGL New Gen Lib open source version 3.1.1 free software. Library has membership of National Digital Library of India (NDLI) Different types of digital contents 74475612 learning resources including books, articles, videos, audios,,thesis and other educational materials for users. Library is equipped with Online Public Access Catalogue (OPAC) facility and internet connectivity for accessing online journals, book and lectures for staff and students. Bar coding is also taken up.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/file/d/1D02yUnh4e3MT6vY_uicNb8ZmJAupHPEf/view?usp=sharing

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The faculty working in the Department of Computer Applications will take care of the maintenance and up- gradation of the IT facilities. A provision is made to allot the budget for the up-gradations, annual maintenance and for the purchases of the accessories and anti-virus every year.

The broad band connection is changed to optical fiber cable leased connection with 200 Mbps. 14 Computers are purchased recently in 2017 with latest technology and configuration. The campus is Wi-Fi enabled with 24x7 availability to staff and students. There are 3 routers and 2 switch boards available for Internet sharing. The college has taken internet connection extended to the office, a few departments, Exam Branch, Library, Computer Lab and IQAC Room.

Details of IT facility available in the college:

Computer Lab-I: 19 Desktops. The configuration is Intel core i5-6500, 3.1 Ghz, 4 GB RAM, 1TB HDD, DVD Writer, Keyboard and Mouse, Win 10 SL 64 Bit Preloaded with Media and Key QuickHeal Anti Virus, HP 20" LED Monitor (T3U90AV).

TSKC LAB and English Language Lab:-

27 Desktops. The configuration is Inteli 3 with 2.4 GHz Processor, 2GBRAM, 500 Hard Disk, 18.5" Monitors.

Principal Room: 1 Desktops. The configuration is Intel core i5-6500, 3.1 Ghz, 4 GB RAM, 1TB HDD, DVD Writer, Keyboard and Mouse, Win 10 SL 64 Bit Preloaded with Media and Key QuickHeal Anti Virus, HP 20" LED Monitor (T3U90AV), Scanner and Printer.

Office: 1 Desktops. The configuration is Intel core i5-6500, 3.1 Ghz, 4 GB RAM, 1TB HDD, DVD Writer, Keyboard and Mouse, Win 10 SL 64 Bit Preloaded with Media and Key QuickHeal Anti Virus.

IQAC: 1 HP Desktop. The configuration is Inteli 3 with 3.6GHz Processor, 4GBRAM, 500 Hard Disk, 18.5" Monitors.

ExamBranch: 1 Desktop. The configuration is Inteli 3 with 3.6GHz Processor, 4GBRAM, 500 Hard Disk, 18.5" Monitors.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/13sBLjEvhCzA8fjT80Wims1Dcz7gwRujT/view?usp=sharing

4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.21

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There is a systematic approach towards maintaining and utilizing physical, academic and support facilities in the college.

The building maintenance committee will meet from time to time and does the physical verification of the furniture and physical observation of the building structures regarding the breakages and damages taken place. A report will be prepared and submitted to

the principal for necessary action. Committee in-charges or departmental in-charges will inform principal about any problem arising with any equipment or utilization of a facility. Principal in turn will direct the appropriate person to deal with the issue.

Computers: Department of computer science and application deals to resolve software issue. The Hardware issues are repaired by the company.

Smart Boards : They are repaired by the company personnel alone.

Laboratories : The college made the purchases of the equipments required for the labs and other departments after due verification of the quotations, standards and manufacturing of the materials from the firm ready to supply. All the instruments/equipments in the laboratories and others place are well maintained and standard operational procedures are followed whenever kept for use. The lab in-charges will take care of the maintenance of the equipments. The agency to which AMCs are given will also take care of the instruments.

Cleanliness: Support staff keep all the rooms neat and tidy

Library : As per the request of staff and students, Library in-charge lists out the books for purchases them through a Committee constituted by the Principal. The regular cleaning of Library is done by office subordinates. Weeding out of Titles is done by the Committee in a well defined procedure.

No-Due Certificate : It is mandatory for any staff and student to produce No Due certificate from all the Departments, Library, Sports, Games and Office etc., while leaving the College. This helps in retaining books in the library, to clear all dues pending with concerned Departments, Sports, Games and Office etc.,

Grievance and Suggestion Box : Grievance and Suggestion box is placed to enable students to bring any issue to the notice of Grievance Redressal Cell.

Annual Stock Verification: Every year in the month March, Stock Verification Committees are formed to verify the stock register with stocks available and give a compliance report to the Principal.

Solid Waste Disposal: All the solid waste generated in cleaned daily and dumped in a dumping place by the office sub-ordinates

Reverse Osmosis (RO) Plant Maintenance : RO plant maintenance is done by staff trained for that purpose.

Power supply, Wiring, Lighting etc: The college has taken all the safety measures and precautions regarding the electric appliances and other electronic devices present in the college. To avoid the electrical fluctuations and short circuits, the power boards are given proper earthing. The electrical fuses and MCBs are kept in safe places. All the measures are taken to avoid the frequent trips in the power supply, department of physics will take care of all the safety measures of electronic devices and electrical appliances.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/60599.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

107

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/50037.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

504

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

504

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

37

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In the beginning of every academic year, the Principal of the College constitutes various committees such as Academic, Administrative, IQAC and Extension Committees for smooth and effective conduct of curricular, co-curricular and extra-curricular activities.

The College did not constitute student's council separately but with the help of mentors, the Principal nominates the Class Representatives (CR) for each class. The college conducts the CRs meetings along with the senior faculty members whenever required during the academic year. The academic and administrative strategies are discussed with them and all the information will be communicated to them so that they will communicate in turn to the students.

In the CRs meetings, they are given opportunity to discuss openly the pros and cons of conducting curricular, co-curricular and extra-curricular activities in the college. The students are given ample opportunity to offer valuable suggestions for maintenance of the minimum facilities in the college and are considered immediately. The major activities such as celebration of fresher's day, college annual day, conduct of cultural activities, games and sports will be organized only after taking the opinion of the CRs in the meeting. All these activities are organized and conducted in a perfect and successful manner by involving the students in designing, planning and implementing of all the programs.

Various Academic, Administrative, IQAC and Extension Committees that have student representatives are as follows:

I. Academic Committees:

- Admission Committee (DOST)
- Academic Committee
- Time Table Committee
- Library Committee
- Discipline Committee
- Research Committee
- Study Project Committee
- IQAC Committe

II. Administrative Committees

- Special Fee and Restructured Courses Fee Committee
- Building Maintenance /Furniture Committee
- Scholarship Committee
- SC , ST Students Welfare Committe

III. IQAC Committees:

- IQAC Committee
- UGC Committe

IV. Extension Committees

- NSS Committee
- TSKC/TASK Committee
- Grievance Redressal Committee
- Literary & Cultural/Yuvatharangam Committee
- Career Guidance Committee
- Women Empowerment Committee
- Games and Sports Committee
- Anti-Ragging Committee

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has alumni association which is recently registered. The alumni committee is actively functioning for the overall development of the institution. However, so far the college did not receive any financial help from the alumni but their valuable suggestions are highly appreciable and useful. As stake holders, they participate in the meetings meant for the curricular discussions and infrastructural developments. Interestingly, so far 8 Alumni meetings were conducted during the last five years. The alumni members who are working in a Government and Non-Government sectors have been helping the college and the students for the last few years in a various manners. They help in white wash of walls once in two years by themselves. The alumnae who have been working in Zilla Parishad, Govt. offices are helping our students during the process of scholarship and reimbursement. The other alumni who attend the various workshops and seminars share their experiences to motivate our students. Alumni members have been encouraging the students to excel in various activities such as writing poetry, preparing for competitive exams and community support activities etc. The college invites alumnae on different occasions to motivate and encourage the students and offer valuable suggestions for their development.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1Kd_X8cIkjahzSLaiNbjkY4IcEHRa6-aF/view?usp=sharing
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our governance body is so reflective and the prime focus is on the vision and mission of the institute.

VISION: To empower our students with modern education based on Indian Heritage and Culture and Scientific temper to transform their potentialities into realities.

MISSION: The mission of the college is to educate rural area women students qualitatively and equipping them with modern technology to face the competitive world with vigor and confidence. In pursuance of this mission, the college has set the following objectives.

Objectives

To deliver knowledge and skills through innovative teaching, participative learning and reliable evaluation to develop human values of concern, compassion, tolerance and togetherness among women students

To facilitate holistic and integrated personality for overall development of students.

To help students to adapt and excel by developing in them

sensitivity to the changing times.

The other sub-objectives are as follows-

To make colleges safe for girls to pursue higher education in congenial learning environment.

To encourage the ability to think, express boldly and decide independently.

To impart career guidance and counseling to facilitate economic status, security and financial independence.

To focus on health care and women related issues.

To create awareness among the women students about women protection laws and rights.

To address the complaints and problems of women students and staff.

To strengthen the students physically, mentally and extending more support to face the present day situation.

To focus on a comprehensive and balanced education.

To inculcate ethical and moral values in the students and encourages them to become integrated, honest and responsible citizens.

To provide with advanced learning resources of ICT & Virtual classrooms for a potential knowledge base.

To expand the infrastructural and academic facilities required for advanced learning. Governing body designs and executes Short-term, Long-term plans integrating departmental plans, findings of SWOT analysis and other recommendations from the stake holders. Every year this process is conducted in the institution and at present long term plan of VISION - 2022 is on. The policy and planning are carried out according to consultation with stake holders. Top management with the help of the department wise committees formulates quality policy and integrates the same in the strategic plan. Formulation of action plans and defining the policy objectives attempts to address the issues of systematic change to provide quality education. Creating robust principles, frameworks, systems and processes the institution intends to reinforce the

culture of excellence. All the systems work together as a team aiming to be champions of organizational change. The Departments fosters a healthy competitive atmosphere among themselves and each one strives to accomplish excellence in their standards.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college encourages a culture of decentralized and participative management by involving staff members in a number of administrative roles for smooth functioning of the college. The college promotes a culture of participative management as all the college operations are managed by committees constituted for academic and non-academic activities. Major committees comprise of teachers and students as well. The college has created a decentralized structure for decision making where departmental committees interface their decisions with college staff council.

1. Decentralized management: It includes Principal, Staff and Students

Principal: The entire responsibility for the implementation of the plans and policies of the Top Management lies with Principal. For effective execution of policies and plans, he constitutes various administrative and academic committees by involving staff members and students. More than 50 committees have been constituted which include Academic, Administration IQAC & NAAC and Extensions to discharge various functions of college.

Staff: Teaching and non-teaching staff play a pivotal role for the effective implementation of the plans and policies. In order to execute these plans and policies, the Principal delegates powers to the staff by nominating them as mentors, conveners, coordinators and as in-charges of various committees. Academic and IQAC Coordinators play a key role in implementing curricular and co-curricular activities in effective manner by boosting the morale of the staff.

Students: Students are important stakeholder of the college. The institution always believes that every student will have a hidden talent either in Academics or in Co-curricular and Extra-curricular activities. The Principal while constituting the committees, provide an opportunity to the students by nominating them as the members of various committees where they gain experience. In this process the students get a chance of discovering themselves and improve their self-confidence to groom themselves as future leaders.

B.Participative Management: College has two levels of participative management viz.Level-1 and Level-2

LEVEL-1: It Consist of the Principal, Vice -Principal, IQAC and CPDC. They discuss the policies and plans at the Top Management.

LEVEL-2: It consist of Principal and teaching and non-teaching staff. After elaborate discussion with teaching and non-teaching staff , Principal takes operational decisions for the betterment of institution. He ensures involvement of the staff and students for effective implementation and execution of all the plans and policies.Prompt decision can be taken when all the stakeholders are involved.Participative management is the key for success of the college.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/orgChart.do
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has been well aware of its vision and mission and its social responsibility towards the community it serves. The College prepares the perspective/strategic plan and deployment document based on the quality Indicators mentioned in the seven criterions

of the SSR and keeping in view the vision & mission of the college. The vision of the institution is To empower our students with modern education based on Indian Heritage and Culture and Scientific temper to transform their potentialities into realities. Whereas the mission.

The overall development of the college depends upon the funds provided by the Government. The highlights of the strategic plan and deployment document of the institution is as follows:

The college has been contemplating to improve the admissions by adopting the 'Door to Door Admission Campaign' practice which yielded surge in the admissions as compared to the last year.

Sincere efforts are underway to introduce more Certificate and Value Added Courses to enrich the students skills and knowledge to expand the learning horizons.

As there is only one PG course sanctioned in the college, it is felt that there is a dire need to introduce many PG Courses as most of the students are going far-away places for pursuing their PG Course. There is a lot of potential to introduce the PG Courses as the college has 2.23 acres of sprawling campus.

The College plans to send proposal for construction of Indoor Stadium as early as possible as most of students excel in the extra-curricular activities and representing at University and National Level games and sports.

The college also strives for augmentation of infrastructural and IT facilities from time to time to embrace the latest developments in the teaching-learning and to satisfy the requirements of the students.

The college is putting heart and soul to get the library fully automated but presently it is partially automated with New Gen Lib version 3.1.1..

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/47834.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organizational structure of the College is planned according to the guidelines of the Council of Higher Education, Hyderabad, Telangana Government. Academic planning and execution for the college is mooted by the Principal, Vice Principal, Academic Coordinator, IQAC and the HoDs of the different departments. Different academic plans are executed through the HoDs and Conveners of the various committees in the college.

The organizational structure of the institution consists of the Principal, Staff Council, Academic and Administrative units

1. Principal: Principal is a leader of the college having all the executive powers to manage the institution.

1. Staff Council: It consists of HODs of all the departments of the college

I. Academic Committees:

Admission Committee (DOST)

Academic Committee

Staff Council

Time Table Committee

Examination Committee

Library Committee

Discipline Committee

Research Committee Study

Project Committee (JIGNASA)

Anti Ragging Committee

II. Administrative Committees:

Special Fee and Restructured Courses Fee Committee

Building Maintenance /Furniture Committee

Scholarship Committee

SC , ST Students Welfare Committee

III. IQAC Committees:

IQAC Committee

UGC Committee

(MANA TV) NAAC Committee

IV. Extension Committees:

NSS Committee (Red Ribbon Committe)

TSKC/TASK Committee

Grievance Redressal Committee

Literary & Cultural/Yuvatharangam Committee

Career Guidance Committee

Women Empowerment Committee

Games and Sports Committee

Anti Ragging Committee

Health Club

Internal Complaints Committee**Eco Club****Entrepreneurship Development Cell**

The policies, service rules, procedures for the recruitments, promotions and transfers are framed by the Council of Higher Education, Government of Telangana and all these are implemented through the Commissioner of Collegiate Education, T.S Hyderabad.

The college has grievance redressal committee which receives the grievances from the stake holders of the institution and discusses in the presence of the Principal and take the necessary action depending upon the issues.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://ccets.cgg.gov.in/orgChart.do
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Since the institution is a Government Degree College, the service rules and guidelines framed by the State Council of Higher Education, Telangana State, are followed scrupulously. All the welfare schemes provided by the State Government are applicable to the permanent teaching and non teaching staff members working in the institution. The welfare schemes provided by the State Government are as under.

Teaching and Non-teaching staff appointed prior to 2004 are eligible for pension benefits on retirement. GPF, Gratuity and Leave Encashment were availed by retired faculty as per the rules in vogue. However, Teaching and Non- teaching staff appointed after 2004 are covered under New Pension Scheme.

Leave to teaching and non-teaching staff is sanctioned as per the guidelines of the Council of Higher Education

Festival advance and house building loans facility is also available. .

PF loans are sanctioned as per GOI rules. \ LTC/hometown is availed as per GOI rules.

Medical Reimbursement facility is also available.

Group Insurance Scheme (GIS) & TSGLI

Maternity Leave facility/Paternal Leave facility

Medical Leave facility

Earned Leave encashment facility**Faculty Improvement Program (FIP)**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

59

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution implements a Performance Appraisal system to evaluate the performance of Teaching and Non-Teaching Staff. The performance appraisal system is designed by the CCE according to the guidelines of the UGC to monitor and enhance the performance

of the Teaching /Non-Teaching Staff.

Performance Appraisal of the Teaching Staff:

The IQAC appraises the performance of the teaching staff by adopting two methods such as Feedback System and Self Appraisal Forms (API).

Feedback System:

The performance of the Teachers is assessed based on the feedback received from the students. The feedback is collected annually through a structured questionnaire, across various teaching quality parameters and analyzed to assess the performance and to take necessary steps to plug

the loopholes if any. The Feedback from the students, Peer and the Principal is also collected and analyzed for sending the proposals for the Best

Teacher award under the Yuvatharangam Program organized by the CCE, Hyderabad.

Self Appraisal Forms (API):

The performance of the Teachers is reviewed through Self Appraisal, conducted annually. The Self Appraisal is done through API forms, which are designed and provided by the CCE according to the UGC guidelines. The Teachers' performance is reviewed across the parameters specified. The Appraisal of the Teachers becomes the basis for promotions and implementation of the incentives/rewards. Best Teacher Awards under Yuvatharangam Program and Best Teacher Awards given by the Govt. of Telangana are awarded based on the API score obtained by the Teachers.

Performance Appraisal of the Non-Teaching Staff:

Continuous monitoring: The Non -Teaching staff members are monitored on a continuous basis through informal inquiry and observation

Reporting by the Administrative Officer: The Administrative Officer monitors and reports on the behavior and performance of the Non-Teaching staff

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1-MEMFtbDJt1W-dy00NNMA1RTNMHNeX7n/view?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In this institution at end of every academic year internal financial audit will be conducted by the team consisting of the principal, office superintendent and senior faculty member. They verify all the financial records such as fee collection records, purchases and other expenditure incurred by the college during the academic year. As it is a Government College, the external audit will be done by the authorities such as officers of the Regional Joint Director of Collegiate Education and Accountants General(AG)-Hyderabad, Telangana State.

Mechanism for setting audiaudit objections

The Administrative Committee along with the Finance Committee would comply with the audit objections raised by the auditors through proper written justification and rectify if any discrepancies stated. This gives the college a fair opinion on the allocation and utilization of the funds. Audit observations are settled during audit when query is issued and when necessary rectification is done by the auditors. Audit observations are also settled during the meeting on the last day of the audit by providing necessary reply along with required information covering, recovery, adjustment rectification of errors or irregularities.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1Xv-r4nGb9x_Yu_yPTNdksIkyflBvuTAX/view?usp=sharing
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal and IQAC Coordinator always strive to encourage the Faculty Members of all the departments to organize seminars/conferences/Webinars/workshops by sending proposals to various bodies Page 77/95 30-08-2021 08:01:08 Self Study Report of GOVERNMENT DEGREE COLLEGE FOR WOMEN for financial assistance and also put great efforts by heart and soul to utilize the resources of the college to the extent possible to provide quality and outcome based education to the students.

The Institutional Strategies for mobilization of funds :

To generate the resources towards research, collaborative projects etc from Govt. Funding agencies such as UGC, ICSSR, CSIR, DST, NAAC, MHRD, UGC, TSCHE, etc. and to tap the CSR funds of the Industries.

To mobilize the resources through donations from Philanthropists, Industrialists and Governing Council members etc.

To tap the funds from the alumni of the Institution

Strategies for Optimal Utilization of Resources:

The Annual Plan is prepared aligning with the Institutional Perspective Plan.

The Annual Plan is placed before the Governing Body for deciding on the resources needed, policy interventions and mechanisms etc.

The allocation of the Financial Resources is planned by the Staff Council of the college.

The Plan and the Budget Allocation is placed before the Governing Council for consideration and approval.

The implementation as well as utilization of resources is undertaken through the well defined procedures and internal control systems laid down.

The Regular meetings of the Staff Council and the Governing Body will monitor the implementation of the plan.

The Financial Audit and the Internal Audits will act as effective control systems.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) in the college is a catalyst for quality enhancement and it works with heart and soul to enhance quality across the parameters.

The IQAC significantly contributed for institutionalizing the quality assurance with help of various strategies and continuous

process during the last five years.

Academic Calendar and Annual Action Plan: In the beginning of every academic year, IQAC Coordinator along with the Academic Coordinator prepares the Annual Academic Calendar in accordance with the Academic Calendar issued by the CCE and Almanac issued by the affiliating University.

Comprehensive Feedback Mechanism: Every year Feedback is collected from the various stakeholders of the college such as students, parents, alumni, and faculty and is analyzed and action is taken to plug the loopholes in teaching, learning and evaluation and other issues

Internal Academic Audit: The IQAC along with the Academic Coordinator conducted Internal Academic Audit for smooth and effective implementation of curricular, co-curricular and extra-curricular every year.

Faculty Forums (FF): With a view to provide a platform to discuss and to spread the light on latest developments in various subjects, the IQAC has introduced Faculty Forum at college level for teachers. A good number of faculty forums on current and relevant topics across the subjects have been conducted to share the knowledge among the teachers.

Organizing Orientation Programs: Every year the IQAC conducts the Orientation Program to all the first year students with a view to make them aware of the academic, physical facilities, learning resources and experienced teaching staff and vision and mission of the college.

Evaluation of POs, PSOs, COs: The IQAC encourages all the staff members to inform the students about Program Outcomes, Program Specific Outcomes, and Course Outcomes in order to give a crystal clear awareness about the program and course.

Teaching Innovations: The IQAC organized brainstorming sessions with the HoDs and Faculty members on the innovative Teaching-Learning methods including ICT methods. Interestingly, all the teachers are putting their sincere efforts in using ICT enabled teaching methods to make the teaching - learning more effective and innovative

. Library Practices: The IQAC suggested the Library to prepare a compendium of Faculty publications and to store in the D-Space and

to upload the JIGNASA Study Project Reports on the college website. The IQAC always encourages to make the library fully automated.

Best Practices: The IQAC always encourages the faculty members to continue the previous best practices effectively and to come out with newer ones every year to make the teaching-learning more effective.

Preparation of Reports: The IQAC played a vital role in preparation and submission of AQARs every year successfully within time line.

Mentor-Mentee System: The mentor-mentee system has been effective in the college through which Mentor tries to assess the potentialities of the mentees and offer suitable suggestion for her all-round development.

The IQAC left no stone unturned in improving the quality teaching-learning-evaluation by devising suitable and innovative strategies from time to time and putting relentless efforts to stepping towards quality academic heights

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has designed the pattern of review system and assessment of learning outcomes which is followed by the institution. It consists of two levels i.e. review at department level and at institutional level.

The Institution reviews its teaching learning process through the following:

Monitoring of classes: The Principal monitors the timely conduct of classes and the adherence to the academic calendar and the almanac.

Feedback from Students, Teachers and Parents: The feedback has been collected through structured questionnaire using a rating scale from the students and parents about teaching-learning-evaluation process and about development of the college and analyzed to find out the gaps. This is considered to be the one of the best methods for reviewing the teaching-learning process and to plug the loopholes

Evaluation of Attainment of Program Outcomes (POs), Program Specific Outcomes (PSOs), Course Outcomes (COs): A method for evaluating the attainment of POs, PSOs and COs has been designed and implemented. The method ensures the evaluation of the COs vis-à-vis the PSOs at the faculty level, evaluation of PSOs at the Head of the Department's level and the POs at the Principal level. These help in assessment of the effectiveness of teaching-learning process.

Reports on Teaching Methodologies: With a view to monitor the quality of teaching-learning process, the IQAC conducted reviews on teaching methodologies implemented by the faculty periodically. The analysis of the reports help in assessing the types of teaching-learning methods, ICT methods and experiential learning etc employed by the teachers, their relevance and effectiveness vis-a vis the learning objectives and outcomes.

Review of Examination Results: The review of the examination results helps in assessment of the Departments and faculty members of concerned subjects. This enables to ascertain whether course outcomes are achieved or not and steps can be initiated in the form of remedial coaching to the slow learners.

Internal Academic Audit: The Internal Academic Audit is conducted once in a quarter of the year to review the academic processes including the curriculum, teaching, learning, evaluation processes and mechanisms, including the teaching plans adherence to academic calendar and almanac. It also verifies various teaching learning methods such as project works, practicals, internal assessment and external assessment rules and guidelines.

Self-Appraisal Form: The Self Appraisal form is a too widely used to enhance teachers' quality. The IQAC has collected API (Self Appraisal Form) from all the teaching staff during the last five

years and encouraged and motivated the teachers to enhance their performance time and now. It is used to evaluate faculty up-gradation across defined parameters

Till the academic year 2018-19, external academic audit was conducted by the CCE by appointing the senior and well experienced faculty members as Academic Officers. During their visit they verified all the academic and development activities across the parameters and offered suggestions for further improvements in teaching-learning-evaluation process to impart quality education. They submitted a copy of the academic audit to the CCE confidentially.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/19Do2nIX3fCofdiQEScqjg7Ygp2bi-f5q/view?usp=sharing
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://drive.google.com/file/d/1TI2_g9UWLfDCO_kPtrUCc1T00-Uueh3Q/view?usp=sharing
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College Shows gender sensitivity through various initiatives and actions for creating safe, secure and healthy atmosphere in the campus. Sensitization of the students is done through special lectures and functions. Specific initiatives with respect to key areas are as follows

* Safety and security Hi-Tech Surveillance system: E- Surveillance with high resolution cameras through day and night facility of distributed recording in Principal's room has been set up in the campus, entry of unwanted element is monitored through these cameras. This system ensures that all Female staff, students can move freely in the campus and feel assured that they are secure at all the time in the campus. The Grievance Redressal Cell, Women Empowerment Cell and Anti-Ragging Committee provide Safety and Security to the Students. SHE' Teams- the initiative of the Police Department of Telangana for Women Safety organized sessions and programmes with students on Women Safety, precaution to be taken and the help provided by the Police.

*Hostels: A separate hostel for girl students exist on the campus. Behavior of students is monitored under set of well defined rule under the guidance of warden. All student and staff compulsory wear their ID cards at all times on the campus thus ensuring non entry of any outsiders and also unauthorized persons.

*Medical Facilities: Health club with qualified doctor is available in the campus to provide medical care to the students,

Specialists are for also invited to visit the campus as and when necessary

*Counseling: The College has a system of mentoring in each department for inculcating social, moral and ethical values .Women Empowerment cell also create gender awareness through different program. All faculty are available for solving their problems any time without any appointment.

TSKC organizes Career Counselling, Interactive sessions and Training programs for the students.

Personal Counselling: Faculty of the institution plays the role of counselor in the form of Mentors. Faculty also counsels parents. The mentor of the concerned class guides students and motivates in interested areas of students. Counseling for Empowerment: During the admission process the members of Admission Committee Counsel parents and the students in taking up the courses. Faculty members within the college are always available for the students to approach with their academic problems, for continuous guidance and support.

*Common Rest Room: In each floor of the college, separate washroom are available for girls .24 hour's water is available with proper ventilation in the washroom. Separate girl's common room is created with facilities like first aid box and newspapers.

* Ladies Gymnasium facility : This facility is available.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/15D03v3AN8rJ2eJV8HK5BkRnTpyNxFUqR/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1RFzgbIS9pvldYASnF4Rylrr3xCXMq-Uk/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/

D. Any 1 of the above

power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College undertakes Waste Management as a step towards reducing pollution and improving resource efficiency.

Solid Waste Management The use of polythene by students and faculty inside the campus as far as possible is prevented. The college has kept waste bins at different places such as class rooms, verandah and in the toilets as well. The college has a common dump box to dump the waste materials.

Liquid Waste Management The waste water comes from the purified drinking water filter unit is re used for the plants to grow.

E- Waste Management The college has e-waste. The information regarding the types of e-waste and its quantity is given to the CCE-TS for further necessary action. A committee is formed at college level for the disposal of e-waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly,

B. Any 3 of the above

barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities

(Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We believe in unity in diversity that's why our students respect the different religion, language and culture. We feel the college is our second home and all faculty like a family member. We greet and wish each other at different festivals and invite them to have a feast to get introduced with ones culture to have amicable relations and to maintain the religious, social, communal harmony. Similarly our students also celebrate the different festivals with joy and enthusiasm which help them to implant the social, religious harmony.

Our College is undertaking various initiatives in the form of celebration of days of Eminent personalities National Festivals, NSS, activities to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment, These functions help in developing tolerance harmony towards culture, region and linguistics and also communal social economics and other diversities. Two important national festivals, Republic Day and

Independence Day are celebrated every year .All teaching , non teaching staff and students participate for the cause of nation.Important days like Sadbhavana diwas, Gandhi jayanti ,Ambedkar Jayanti, Teachers day, Yoga day, NSS day , Women's day, World environmental day ,Voters Day etc are conducted

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. Constitution day was celebrated wherein the fundamental rights, Duties, Values and responsibilities of citizens as stated in Constitution of India are explained. An appeal to all to remember the struggle of freedom and respect the National Flag and National Anthem is made. Our constitution provides for humandignity ,equality, Social justice ,Human rights and freedom ,Rule of law ,equity and respect and superiority of constitution in the national life .The whole country is government on the basis of the rights and duties enshrined in the Constitution of India. .As a part of strengthening the democratic values. voters awareness program through NSS are created to literate the students and the general public about the Democracy. A voters pledge programme was organized 25th Jan 2021for students and faculties The national Voters day competitions both in Telugu and English were undertaken by our NSS committee. Every year Republic day is Celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Similarly constitution day also would be celebrated on 26th Nov every year. Independence day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College is committed to promote ethics and values amongst students and faculty to encourage the same, The college organizes National festivals as well as Anniversaries for the great Indian Personalities this include.

Telangana Formation Day (2nd June)

National Youth Day(12th January): As in the Commemorance of Swami Vivekananda.

National Science Day(28th February)

Teachers day (5th Sept) As birthday of great teacher Dr. Sarvapalli Radhakrishanna

International Women's day (8thMarch)

International Yoga day (21stJune) .

Independence day(15thAugust) .

Republic day(26thJan)

World environment day(5th June)

NSS day(24thSept)

Birth and Death of anniversary of great personalities:

1. Mahatma Gandhi (2 Oct)
2. Dr. B. R. Ambedkar (14 April)
3. Nethaji Subhash Chandrabose(23rd January)

Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities sowed into the young minds through various programs conducted on these days. The institution practices pluralist approach towards all religion functions and encourages the students and faculty to showcase the same. Every year our institute organizes the national festivals and birth / death anniversaries of the great Indian personalities. Staff and students get to know the importance of national integrity in the country in general and their role in it in particular.

1. 26th January Republic Day - Republic Day is celebrated every year on January 26 to commemorate the adoption of our constitution. Various formal events including flaghoisting.

2. 15th August Independence Day - It is celebrated every year on August 15, and is a grand event marked with the flag hosting

3. 5 th September (Dr. Sarvpalli Radha Krishnan Birth Anniversary) - On 5th September, we celebrate Dr. Radhakrishnan's birthday as Teacher's Day with great fervor. The students organize a program

for the teachers.

4. 2 nd October Mahatma Gandhi Birth Anniversary - A standout amongst the most mainstream events in India and one of the three national occasions, Gandhi Jayanti is praised in our Institute on 2nd October of consistently to stamp the birth commemoration of Mahatma Gandhi. The day is announced as a national occasion and all institutes and workplaces are closed on this celebration. The standards of truth, peacefulness and trustworthiness are recalled and generally plugged among the students of the institute.

The sacrificed life and contributions of the eminent personalities for the nation building and development are keenly remembered and programs are effectively organized at the college level for the celebration of national festivals like Independence Day and Republic Day. These National Festivals and Birth/Death Anniversaries are celebrated to imbibe the patriotism in the students so that the legacy of the history of the freedom should be carried to the generations. The celebration of the events not only imbibes the patriotism, nationalism among the students but also bolster their moral courage. All these activities will transform a normal student in to a responsible citizen who can work hard for the prosperities and for the development of the nation.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - I: DOOR TO DOOR ADMISSION CAMPAIGN

1. Title of the Practice: Door to Door Admission Campaign: In

an attempt to increase the admissions for the Academic Year (AY): 2020-'21, Door to Door Admission Campaign was introduced by the IQAC during the year 2018-19.

1. Goal: The main aim of the Door to Door Admission Campaign is to increase the number of admissions of the College for the AY 2020-'21 by involving all the Teaching Staff Members.

1. The Context: Even though, the College is rich in having well experienced Teaching Staff with Doctorates, Physical Facilities, Digital Library, and well equipped Computer Labs and Science Labs, the students are not opting the college on Degree Online Services Telangana (DOST) Website due to lack of information about the college and unfair trade practices being adopted by the Private Colleges. Unfortunately, most of the rural Intermediate passed students are not aware of admission process through DOST. It is, therefore, this initiative was introduced to increase the College Admissions by doing Door to Door Campaign to make aware of not only about College but also about online admission process through DOST which is a gate way for online degree admissions.

1. The Practice

1. Total Teaching Staff Members of the college is divided into 3 Teams and each team is assigned a fixed route for campaign where the Govt. Junior Colleges are located.

2. In the month of December January 2020, as part of first phase, three teams visited their scheduled colleges in the routes allotted and interacted with students and collected their personal data with the cooperation of principal and staff of those colleges.

1. Under the second phase, all the team members contacted the students over mobile phones to give them advices and extended best wishes for their annual examinations.

1. After declaration of their final exam results and release of DOST admission schedule, all the team members started visiting the Door to Door and explained about the rich facilities available in the College and motivated them to opt GDC (w) , Jagtial for their Under Graduation.

1. Evidence of Success

The saying 'hard work never goes waste' is proved in our case. As a result of efforts of the College Teaching Staff, the Admissions for the Academic Year 2020-'21 has increased. The Commissioner of Collegiate Education, Sri. Navin Mittal sir applauded all the Staff Members for the efforts put in for increasing the admissions. We all together succeeded in our effort and this Best Practice will be adopted in the years to come to increase the admissions of the College.

6 .Problems Encountered and Resources Required

Indulging in some unfair practices by the Private College Managements is the main problem encountered. For effective implementation of this practice, funds are required for conveyance to visit the nearby Govt. Junior Colleges and to visit the homes of the students in various villages.

7..Responsible:

M . Srinivas Reddy , Principal and Dr. Harjoth Kaur, IQAC Coordinator

BEST PRACTICE - 2: Competitive Examinations Coaching:

1. Title of the Practice: The College administration planned to maximize the students enrollment in Higher studies in PG courses and B,Ed. Etc for the Academic Year 2020-2021

1. Goal: The main objective of the program is to increase the number of the students enrollment in higher studies for the academic year 2020-2021. The teaching faculty support students for improving specific skills in competitive examinations.

1. The context: In this competitive world students need to appear for multiple entrance exams in order to get admissions to the institutes of their choice. Hence, coaching classes help students prepare for these examinations. The college is rich in having well experienced teaching staff in various kinds of competitive examinations.

1. The practice:

1. Students are provided subject wise notes
2. Students are provided with subject wise question papers and practice material. This help the students practice more and understand and apply of various concepts
3. Mock tests are conducted to the students in regular intervals.

1. Evidence of Success:

As a results of efforts of the college faculty the students enrollment in higher education is increased for the academic 2020-2021. From the college 48 number of students are enrolled for their higher education in various courses i.e. PG and B.Ed.

1. Problems Encountered and Resources Required

Due to pandemic situations are uncertain with respect to dates of entrance examinations and Syllabus. This created an environment of anxiety for students and teachers. Most of the students of our college belongs to weaker sections they are unable to purchase required study material due to poverty.

7.Responsible

M.Srinivas Reddy Principal and Dr. Harjoth Kaur, IQAC coordinator

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Giving Back to society and Environment

"This College should sincerely serve the cause of the education needs of the women of Jagtial." With this intention in 1998, the college was formed. With this spirit of sincerity the college always believed in high standards of academic, professional, and societal performance.

We believe that college life is not all about academics, games, friends, and fun. It is also about learning to interact with other people, being aware of social, environmental and gender issues, and inequities in the society. We provide an opportunity to every student to contribute to make the society in which they live a better place and to grow as better individuals. This college has committed itself to the task of inculcating social values and responsibilities in its students.

In line with its intention of working towards the socio-economic development of the country, this college has taken utmost care to give back to the community. Several student committees are formed to carry out the duties towards society. The Fresher's day gives the freshwomen an insight into the College's values and vision.

Along with other sports cultural and technical activities, the NSS unit plans activities like tree plantation and field visits to expose the students to the pressing issues in our society. The sessions on various social issues is arranged by experts in camps. Not only has that, faculty members also interacted regularly with the students through open discussions on various topics. Several

activities are undertaken for the students to expose them to the pressing environmental issues that ail us. They are taken on field visits to related industries and encouraged to participate in competitions dealing with environmental issues. The competitions are held for students to present their ideas to address the environmental issues.

As a special thrust, societal development is also instilled on a large scale into the students through the active three NSS units which undertakes various services to inculcate social values. Throughout the year, the NSS unit undertakes a plethora of events ranging from street plays, cleanliness drives, tree plantation drives, donation drives, waste management drives, gender equity, field visits and many more. The NSS unit has also emphasized on preventing plastic in the campus and society.

The institute ensures that the social values and feeling of giving back to the society is not limited to the NSS unit. In addition to the activities by NSS, many students come up with ideas to contribute to society too, and at camps, we encourage them to go forward by supporting them in executing the ideas. The students have conducted blood donation drives in the past. Our students spread awareness about COVID

19. Keeping in mind the concerns regarding mental health during the lockdown, webinars were organized like functional fitness for healthy life style, Yoga etc.

The institute has been following a reduced paper drive since the last five years. All communications are only done using Zoom, gmail, social media like Whatsapp etc.. The students also contribute to this initiative, and all our event registrations are paper free and done only through google forms. We also strictly prohibit use of thermocol for any creative activities.

"Those who have the ability to act, have the responsibility to act." Abiding by this principle, several certificate courses were introduced. Apart from this, Computer Skills, Spoken English, and Mathematics

are developed through coaching for competitive examinations. As it is rightly said ? It costs a candle nothing to light another

candle. Hence, College has pledged to be the candle of inspiration and go on to light the spreading of Knowledge. The college has now successfully completed online certificate courses. Every faculty member and students are encouraged to contribute to this cause.

All the student members also do their bit by interacting with the students in meetings. At College, every student, as individuals and together with staff, takes part in this endless odyssey of giving back to the society, and to transform it to make it a better place.

Vision of Our Institution is to mould and Empower students in the pursuit of Knowledge, values, Social Responsibility and help them to Achieve excellence in various fields, thereby preparing them to face global challenges. The Institution has been striving to provide quality education to the students who take admission in this college. Most of the students who took admission belong to the rural area and are economically poor. The institution has been taking all the necessary measures in procuring the infrastructural facilities and in strengthening the teaching, learning and evaluation process to provide quality education to all the students. The complete focus of all the stake holders from the management side such as Principal, Teaching and Non teaching staff and the CPDC members strive to transform a normal student into an educationally empowered student who can face the modern age challenges. The Institution has been constantly honing the skills and equipping the students with the knowledge to get cornucopia of employment opportunities in the highly competitive environment. The Institution has been encouraging the students to excel in all the activities so as to become a knowledgeable citizen of India. The vast collection of reference books in the library provides a treasure of knowledge.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to Satavahana University, Karimnagar and the curriculum for all the courses is prescribed by the concerned Board of Studies of the University. The affiliating university designs the curriculum, which mostly reflects the institutional goals pertaining to higher education. The faculty members of the institution also design additional curricular inputs and plan extracurricular activities to cover the missing areas of the goals set forth. The same curriculum is adopted by all the departments in the college. Other co-curricular and extra-curricular activities are designed and implemented in accordance with the Academic Calendar issued by the Commissioner of Collegiate Education (CCE) and the Almanac given by the University.

The curriculum planning and implementation work is undertaken in a planned way. In every Academic Year, the Principal constitutes the various committees by nominating the faculty after reopening of the college. The Principal conducts the meetings with a team consists of IQAC, Academic Coordinators and HODs of all the departments to prepare the college Annual Academic Calendar by infusing the Annual Academic Calendar issued by the CCE and the almanac issued by the Affiliating University. Then the HODs conduct the meetings with their faculties in their respective departments and prepare the Annual Action Plan of the departments, subject wise and paper wise and prepare annual curricular plan on the basis of the blue print provided by the Affiliating University. All the teaching faculty members strictly follow the annual curricular plan. If any boycotts or untoward incidents are occurred in the campus due to which class work is suffered then the same will be compensated by taking extra classes. The curriculums of certificate courses are designed by respective convenors of different courses to cater the need of the students.

The HOD's conduct the review meetings once in a month at their respective departments to know the status of the completion of syllabus and to monitor the conduct of other co-curricular activities such as Remedial Coaching Classes, Student Seminars,

Quiz Competitions, Assignments, Group Discussions, Debates and Internal Exams etc. The Principal along with the IQAC and Academic Coordinators also conducts the review meeting once in a month to ascertain the status of academic activities and also to verify all the academic records. The faculty is encouraged to leverage the modern technology to make the teaching-learning process more effective. The college also organizes various programs related to the academics such as Field Trips, Educational Tours, Personality Development Seminars, TSKC and TASK etc. Library at the college is well equipped with books, journals, magazines, newspapers, syllabus copies of various subjects, previous question papers, project reports and e-resources which are necessary for teaching, learning and research.

It is indeed a pride moment to mention that Dr. Masroor Sultana, Asst Prof of Urdu, Dr A Jyotilaxmi, Asst Prof of Zoology, M Satyaprakash, Asst Prof of Political Science, Dr M Madhukar Rao, Asst Prof of Hindi are the Member of various Boards of Studies (BOS), Satavahana University, Karimnagar and are significantly contributing to enrich the syllabus.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/1lpofE0ImcdlV8Ci0E_MdntnIZh0RcnoS/view?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Principal conducts the meetings with a team consists of IQAC, Academic Coordinators and HODs of all the departments to prepare the college Annual Academic Calendar by infusing the Annual Academic Calendar issued by the CCE and the almanac issued by the Affiliating University. Then the HODs conduct the meetings with their faculties in their respective departments and prepare the Annual Action Plan of the departments, subject wise and paper wise and prepare annual curricular plan on the basis of the blue print provided by the Affiliating University.

Before the commencement of the academic year, the Institution prepares 'Academic calendar' (Almanac provided by University and Academic Calendar provided by CCE) containing the relevant

information regarding the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination , semester examination etc. The academic calendar is prepared so that teachers and students should know all the activities regarding continuous internal evaluation process and it is also published on website of the college. The students' academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, project work, assignments, internal 1 and 2 examinations and semester examinations. The review of internal assessment is taken by the Principal regularly. For the implementation of Internal Assessment Process, Examination committee is formed at the college level which monitor overall internal assessment process. The examination committee, send the information to the University about the students who are appearing for the examination. After receiving enrolled list of the students' by the University, the college prepares seating arrangement chart, list of invigilators etc. The record of internal assessment is maintained at college level. Every department has to submit the compliance of the academic calendar as part of their annual submissions. In addition the internal audit conducted which ensures the compliance to verify with documentary evidence. The process is as follows:

Teacher: Every teacher is assigned the subjects to be taught during the academic year. The teacher plans the teaching and evaluation schedule of assigned subject. The type and schedule of internal evaluation is Planned in consultation with the head of the department.

Head of the Department: The Head of the department compiles the academic plan submitted by the teachers and ensures that there is no overlapping of the activities in general and the Continuous Internal Evaluation in particular at both the internal as well as the University level Then the Academic calendar is forwarded to the IQAC.

IQAC: The IQAC compiles the inputs received from the various departments and a comprehensive plan is prepared and uploaded on the college website.

Stakeholders: The stakeholders are aware of the Continuous Internal Evaluation of every department in the college.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://drive.google.com/file/d/1lpofE0Imcd1V8Ci0E_MdntnIZh0RcnoS/view?usp=sharing

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

16

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

25

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

261

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

261

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Our Institution integrates Cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, which are inseparable part of our curriculum. Moral Values, Human Values & Professional Ethics. Students will be able to understand the importance of ethics and values in their personal, social & professional life after studying the minor paper in Arts, Science and Commerce courses like Human Values and Professional Ethics, soft skills, Social Media Marketing. These subjects provide free environment for inculcating values and developing

ethical competence among the students. It is in response to a long- felt and urgent need to integrate value education with decision making skills in their personal, social and professional life. College celebrates days of National and International importance as Republic day, Women's day, Independence Day, Teacher`s day, Human Right Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students.

Gender Sensitization The college has Women Empowerment Cell, Mentor-Mentee set-up, Grievance Redressal Cell to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and high level security. There are separate Women's hostel (In-campus) for providing the safe environment to students. The minor paper for all courses is Gender Sensidization.

Environment & Ecology: The minor papers in courses like Environmental Studies, Health & Hygiene, Water Resource Management, Vermi Culture, Entrepreneurship Development related to ecosystem, its balance & sustainability is a part of the curriculum. University prescribed the all the minor papers for all courses for creating awareness and developing importance of environment among students. Awareness about Environment is necessary for the protection of the environment and survival of human life. The basic aim of this subject is to make the students aware about the importance of ecosystem to human life. The waste water is reused for gardening in the college campus . There is an extensive ongoing tree plantation program called Harita Haram. College celebrates the day of National importance as Earth day, Environment day and Ozone day. The college has Botanical garden. The trees are bar-coded.The college organizes workshop/ seminars on Environment & Ecology to make students aware about efficient use of natural resources.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

22

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://ccets.cgg.gov.in/Uploads/files/butttonDetails/47480.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

480

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

261

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college takes every measure possible to understand the needs and requirements of students before commencement of program. Students are counseled on Fresher's Day. Through this program, students and parents/guardians are apprised of facilities, rules and regulations and Functioning of College Introduction of various courses offered, Discipline, Anti-ragging measures, CBCS system, Scholarship, Examination system. All departments provide detailed information about nature of subject before they start teaching. As English is the medium of instruction for some courses, students' competence in English is assessed and based on this Bilingual teaching is adopted for a short period. Remedial classes are arranged to help students with poor academic skills. Mentoring: Every academic year, teachers are nominated as mentor of a particular class. They identify student's potential and then devise strategies to improve them. They are available in campus, on social media to clear doubts and counsel on a one to one basis. They segregate students as slow and advanced learners based on tests. They collect/compile the personal bio-data of each student. They help students to understand the organizational culture, guide them to choose certificate courses offered; SWOT analysis is done. They listen to their grievances including personal problems; advise parents of advanced learner about available career options.

The following strategies are drawn and deployed by the institution: Slow learners are identified. Bilingual explanations in classroom, lectures and discussions Concept clarification and problem solving exercises. Remedial classes are organized for slow learners. Simplified versions of books are recommended. Revision of topics & special tests are conducted. Special theoretical, tutorial & practical classes are arranged by each department. Advanced Learners are identified. The advanced learners are made as leaders of the different groups of the slow learners to whom they clarify the

doubts with the consultation of the subject teachers. This process enabled them to learn while teaching the peer students. Advanced learners are encouraged and facilitated to read beyond the requirements of the syllabus as well as to take up internships and additional online courses during semester breaks. Reference books and other advanced material related to the prescribed subject are provided to update their knowledge. The departments devise strategies like encouraging them to use library facilities, internet access, student's projects, student seminars, additional inputs and motivate them to compete in various competitions. Advanced learners are directed to attend various seminars, quiz programmes organized in and outside the institution. The prize winners at various levels are recognized appreciated and felicitated by Principal on special occasions like National Festivals, College Annual Day Celebrations. Special Classes are conducted for advanced learners .They are encouraged to give seminars ,to prepare the students study projects and are motivated to participate in all the co- curricular and extra-curricular activities. Differently-abled students are allotted convenient class rooms for their easy approach. There are provided scholarships and other financial assistance by state government and UGC for their academic progress. They are assisted by the proactive students. The Academic Coordinator is made in-charge to take care of the problems.

File Description	Documents
Link for additional Information	https://drive.google.com/file/d/1sF8soWxHF5q1v005xStTMaK43_4FpEw/view?usp=sharing
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
261	24

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and

problem solving methodologies are used for enhancing learning experiences

Learning at the college has been changed from teacher centric to the student centric after introduction of CBCS. The students extensively participate in various academic, co-curricular and extra-curricular activities within and outside college. The process of learning will be considered as fruitful when a learner involves physically and mentally in three steps of learning i.e. observing / listening, understanding and remembering. The experiential and participative learning are the effective and active modes of learning which are being adopted. Visits to other institutes, field trips, seminars and talks by experts are organized every year. Students are given individual projects and class assignments, focusing on self-study and independent learning. They are also assigned group projects and activities which promote peer learning and team building. Classroom discussions, debates, seminars, quiz, presentations by students, brain storming activities, creating mind maps facilitate participative learning. Extension activities, internships and trainings ensure experiential learning for students. Engaging students in problem-solving based learning through continuous engagement with issues and challenges is encouraged in different subjects. The guiding principle behind workshops, seminars is to ensure that students can link theory with practice, apply their knowledge and develop new skills, creativity, innovation and adaptation of ideas to yield multiple need based solutions to meet the challenges of contemporary society. TEACHING - LEARNING 1. Teaching Learning Practices 2. Field Visits 3. Seminars/Workshops/Guest Lectures organized for students 4. Various Committee Activities TEACHING LEARNING PRACTICES 1. Conventional Learning Chalk and Board, Lecture Method, Problem Solving, Interaction, Discussion, Oral Test, Questioning, Slip Test 2. Experiential Learning Industrial Visits Field Trips/Field Survey/Field work Exhibitions, Workshops, News Paper Cuttings/Articles on Notice Board, study Projects (Jignasa), 3. Participatory Learning Seminars, Group Discussion, Role Play, Case Studies, Power Point Presentations, Debates, Quiz, 4. E-Learning Technology Websites- Educational Videos (NPTEL), E-Resources, Audio Visual Aids, You Tube, Video Conferencing using virtual platforms like Zoom 5. Entry Level Proficiency Test/Diagnostic Test 6. ICT backed teaching using LCD Projectors and Computers. Instructional television system to show programmes which are available through MANATV. Broadband connectivity and modern ICT Tools are provided for research scholars. The use of ICT-enabled teaching aids like Interactive

Boards, LCD projectors, laptops and PCS are usually employed by faculty to enhance teaching learning experiences. 7. Value Added / Certificate Courses 8. Skill Enhancement Courses 9. Assignments 10. Computer Lab Sessions (Simulations) 11. Guest Lectures/Seminars/Workshops/Motivational Talk by eminent Personalities 12 Mentoring/Counseling 13. Internships 14. Remedial and Tutorial Classes 15. Paper Presentations by Students 16. Video Lectures 17. Committee Activities 18. Peer Learning and Teaching 19. Personality Development Sessions 20. Skill Based Test 21. Career Guidance/TSKC 22. Participation of Students in Academic, Co-Curricular and Extra Curricular Activities 23. Participation of Students in Extension Services like NSS, , Women Empowerment and ED Cell Activities etc. 24. Participation of Students in Celebrations like Fresher's Day, Independence Day, Teachers Day, College Day and Farewell. 25. Assignments are designed to promote holistic understanding of concepts taught in theory along with their practical applications.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106800/2.3.1_1629961823_6709.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work. Few classrooms are ICT enabled with projectors installed and the campus is enabled with high speed internet connection. The faculty use various ICT enabled tools to enhance the quality of teaching-learning like

1. Google classroom is at initial stage . Faculty is trained in ICT tools especially creating and working with Google Classroom

- .
2. Experiments with the help of Youtubes are shown during Online TL process during Covid.
 - 3 The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching-learning process.
 4. Faculty is encouraged to develop e-content for MOOCs.
 5. The online learning environments are designed to train students in open problem-solving activity.
 6. Video lectures are uploaded in appropriate platforms for students to use as extra learning resources.
 7. Lab manuals are mailed to students well in advance the experiment is performed.
 8. Online quizzes are regularly conducted to record the feedback of the students.
 - 9.. To teach subjects in online mode, teachers have used various online tools like- whiteboard in Zoom, Google meet, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://drive.google.com/file/d/132axHYBYj3EkGz8GmQYpJiIMGKY44Isn/view?usp=sharing

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

24

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In every academic year, the College prepares its annual academic calendar by infusing the academic calendar given by the Commissioner of Collegiate Education, Telangana State and the almanac issued by the affiliating University i.e., Satavahana University. The College ensures that all students are aware of the evaluation process through the college prospectus which is updated annually. The Orientation program held at the beginning of every academic year apprises the students of the evaluation process and the schedule. Prior to the Academic Year 2016-17, there was a year wise system in which the time schedules for the conduct of internal exams (such as Unit Tests, Quarterly, Half Yearly and Pre-Final Exams) and the question paper patterns were used to be decided and designed at college level by the examination committee, consists of convener and members. Before the commencement of the first Internal Exam i.e., Unit Test, the examination branch prepares a separate seating arrangement for the students. It is prepared in such a manner that on every bench two different students (I/II/ III Yrs) are placed to minimize the malpractices. The same will be intimated to all the students of I, II & III years well in advance and the same arrangement is followed up to the last IE (Pre final exams). During every internal exam a separate room wise attendance will be maintained. The time table of every IE is prepared and intimated to all the faculty and students by circulating the notice register and by displaying on the notice board. The time schedule of the IEs is maintained strictly, if any disturbance happens during the exams, the same will be compensated by conducting the re-exam on the last day. The question papers will be prepared by the concerned faculty and the required photo copies will be supplied to the examination halls as per the subject strength in that hall. The evaluation of answer

sheets will be done and the marks will be entered in the students progression register by the concern faculty. District Resource Centre (DRC) used to supply the common Question Papers to all the colleges for Pre final Exams. On the other hand, from the academic year 2016-17 onwards the State Government of Telangana started implementation of the semester system as per CBCS. Since then the time schedules for the conduct of internal exams and question paper patterns have been decided and designed by the University only. The constituent colleges have no role in this matter. The University proposed to conduct two internal exams in a semester. Whether it was the year wise system or the present semester system, the college has its own organized mechanism for the smooth conduct of the internal examinations which is transparent and dynamic in terms of frequency and variety.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://drive.google.com/file/d/15AgFwi6zQ1FZGHE2YxLJZa5PuOuw766r/view?u

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

For smooth and effective conduct of the examinations at college, the Principal constitutes an examination committee with hardworking and committed teachers. The committee consists of a convener and members who are well acquainted with examination rules, regulations, time schedules and all the pre and post examination activities framed by the affiliating University. The examination branch of the college circulates all the circulars issued by the university regarding payment of examination fee, examination time table for theory and practical, recounting, revaluation process after announcement of results and obtaining the photo copy of the answer scripts etc. During Covid pandemic, all these information is sent through group incharges through whatsapp, email and through College website. Generally the students approach the examination branch of the college regarding various pre-examination grievances such as late payment of exam fee with fine, non receipt of hall tickets, printing mistakes on hall tickets and the post examination grievances such as recounting, revaluation and obtaining the photo copy of the answer scripts. In order to redress the grievances of the students, the well

experienced convener and members of the examination branch with the help of guidelines issued by the affiliating University explain the students mostly from the rural areas about the procedure and guide them to get the speedy solutions to their grievances. The University announces the time schedule, prescribed fee amount and procedure to be adopted for recounting, revaluation and for getting photo copy of the answer script. The examination branch always strives to send the information received from the affiliating University through the social media groups, by displaying on notice boards and by circulating the notices to the classrooms. The examination branch of the college downloads all the relevant and required application forms from the university website and issues the same to the students with an instruction to fill them properly and return them in time. After completion of collection of fee, the branch will submit the filled in applications forms along with the original DDs to the University. The college examination committee is very dynamic, well experienced coupled with commitment and time bound, works efficiently to address the issues and grievances of the students in a time-bound manner. Besides, the examination committee will also sort out the issues pertaining to the internal assessments and redress the grievances. The college received good applause from the affiliating University for fair and smooth conducting of internal and external examinations without any grievance

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Program Outcomes (POs), Program Specific Outcomes (PSOs) and the Course Outcomes (COs), of all the programs offered by the institution are well communicated to the teachers before beginning of the every academic year in the form of manuals or handouts by the IQAC and Academic Coordinator and the same will be communicated to the students by the concerned teachers in their classrooms. The COs of the laboratory courses are also communicated to the teacher and students in the form of manuals

or handouts. The detailed Program Outcomes, Program Specific Outcomes and Course Outcomes are placed on the college website and are made available to all the stake holders such as teachers, students, parents and alumni. The relevance of the COs will be discussed by the faculty with the students and the feedback on COs is obtained from the students. Program-Specific Outcomes of all the departments are highlighted through career options open to students after completion of the programs and the achievements of the alumnae are also highlighted. In order to achieve the Program Specific Outcomes, TSKC, TASK, Career Guidance Cell and all the departments of the college undertake various activities to train them on communication skills, life skills, critical thinking, self confidence, career opportunities available and also to learn the ethics and moral values. Alumnae of various departments are invited to interact with both the students and teachers during the Orientation Program and at other events and meetings. They share how the different courses shaped their careers and thus help students appreciate the program. This is also an opportunity for the faculty to take feedback on the courses. The college ensures to achieve the Program Outcomes, Program Specific Outcomes and Course Outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gdcts.cgg.gov.in/jagtialwomen.edu
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Every year the college evaluates the attainment of Program Outcomes, Program Specific Outcomes and Course Outcomes by adopting suitable methods. The process of measuring the attainment of the POs, PSOs and COs is different from each other. The assessment methods that are generally used to measure the attainment of POs, PSOs and Cos are of two types. They are direct method and indirect method.

1.Direct Method: Under this method the attainment of COs is measured by observing the performance of the students in Continuous Internal Evaluations (CIE) and semester end

examinations. Continuous assessment provides feedback on the efficacy of the teaching-learning process and learning outcomes of each course. This is in the form of assignments which are a part of the CIE as well as additional quizzes, tests and assignments which are periodically given to students. In this method the performance is shown as a grade based on the total marks obtained by the student both in IE (20 Marks) and Semester exams (80 Marks). The tower height results of the every group for the last five years have been exemplary of Course Outcomes achieved by the students. A good number of students achieved outstanding grades in the individual subjects during the last five years. Under this method, Program Outcomes can be measured by examining the results achieved by the students across the programs in semester examinations.

2. Indirect Method: Under this method the attainment is measured by collecting the data from the students by conducting student survey and alumni survey etc. The attainment of POs and PSOs can be measured by observing the performance of the students in various competitive exams attended and co-curricular activities such as elocution, debate, seminars and preparation of assignments, student study projects and performance in the programs organized by TSKC, TASK and Career Guidance Cell. A good number of students have achieved meritorious ranks in PG Entrance Exams and got seats in reputed Universities like Osmania University, JNTU, Kakatiya University, Telangana and Satavaha Universities in Telangana State. The college has trajectory of achieving good number of PG seats in reputed Universities. To track program outcomes, the departments maintain an alumna data-base, regularly updating information on their current employment and other endeavors.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

195

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/60445.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

20

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Government Degree College for Women, Jagtial organizes different extension activities to involve the students in different community oriented activities so as to imbibe a sense of responsibility/service orientation/holistic development of the students. The College ensures that the academic and extension activities go in hand in hand to create awareness about the issues and challenges being faced by the society at large. The three NSS units of the college is always in the fore front in organizing the extension and outreach activities in the neighboring villages and towns in order to create extensive awareness on various social issues. For effective and smooth conduct of extension and outreach activities, the college collaborates with the District Red Cross Society, District AIDS Authority and District Anti-corruption Authority, Forest Department and District Collectorate, Police Officials, NGOs and with adopted villages.

During the last five years, the NSS unit conducted various extension and outreach programmes such as Swatch Bharath, Haritha Haram (Massive Plantation), Haritha Haram Rally in adopted village, Swatchatha, World AIDS Awareness Rally, District Level Voter Awareness Rally and Volunteers participated in rendering invaluable services to PWD in Parliament Elections to create a sense of social service and holistic development in the students who are the pillars of our nation.

The college NSS units in collaboration with the NSS Cell

Satavahana University conducted a 5 Day District Level Gandhian Youth Leadership Training Program to nurture the leadership skills among the students to mould them into true citizens of tomorrow. The college NSS units in collaboration with all the departments in the college also conducted Blood Donation Awareness Camps to make aware and to encourage the students to come forward for blood donation to protect lives of the people.

During the years 2016-17 and 2017-18, winter special camps were conducted by the college NSS units at nearby villages viz Morapally, Thatipally, Chelgal, Kallera, Sangumpally, Sommampally, Mothe, Atatgaam, Narsingapur, Ambaripeta, Ligumpeta villages. During the camp days various awareness programs were organized to create awareness and to sensitize on various social issues and to transform the villages into clean and green. Due to covid-pandemic this academic year 2020-'21, camps were not conducted.

The college Health Club conducted health awareness camp to create awareness on the various health issues and to take precautions to avoid the diseases as the prevention is better than cure. Blood grouping of students and faculty is undertaken.

With a view to address gender related issues and to create gender equality among the students, NSS & Women Empowerment Cell (WEC) organized world women's day, world girl child day, legal literacy program, legal awareness programs, sexual harrassment, Anti-ragging, during the last five years.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1uiNnwv3WjzwU-uVPbmQW2pj5s6E3fjqE/view?usp=sharing
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

5

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

52630

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

52630

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Government Degree College for Women, Jagtial spreads in about 2.23 acres of sprawling campus and main building was constructed with a total built up space of 10,420 Sq. Mts. for effective and smoothing running, the College has 35 rooms of which 16 Lecture halls including 06 ICT enabled class rooms including 03 Smart Classrooms, 01 Virtual Classroom and 02

rooms with LCD Projectors, 08 well equipped Labs including one Computer Lab, the Principal Chamber, Office, Seminar Hall with Smart Board Class Room, Common Staff Room, IQAC Room, Dept. of Commerce, Dept. of Languages Room, Exam Branch, Digital Library, Physical Education, NSS, TSKC and ELL, MANA TV (for telecasting of T SAT NIPUNA), Gym, Canteen, washrooms, Ramp facility is provided for divyangjan, Reverse Osmosis Plant & cool drinking water, A moderate canteen facility is available for Students and Staff., indoor stadium (under construction) and Women's Hostel are present.

Facilities for Teaching-Learning:

Teaching is an art and hence it requires dynamism on the part of the teachers to make teaching interesting in order to sustain interest of the students. Hence to break the old rule of thumb, a revolutionary outlook is adopted in the teaching procedure.

To undertake Curricular and Co-Curricular activities, the institution has well spacious, good illuminated and fully furnished lecture halls each having permanent dual desks, green boards, fans, tube lights. There are 16 lecture halls with ICT facility of which 03 lecture halls have smart boards, 02 halls have LCD Projectors and 01 Virtual Class room for effective teaching learning process and to create and sustain the interest of the students.

All the science departments of the college have well equipped laboratories to carry out experiments/practical in the respective subjects. The college has Computer Lab with well configured 19 Computers.

Besides, there is an English Language Lab (ELL) and TSKC with 31 computers with software installation for Listening to the English Language module so as to increase the communication skills of the students.

The college has a well-furnished Seminar Hall with a dais, fixed sound system and LCD Projector which can accommodate more 150 students. Most of the college programs and all the co-

curricular activities are conducted in this hall.

The College has a Central Library and Departmental libraries. The central Library contains 8119 Text Books, 2107 Reference Books and 10 magazines, The automation of library is underway utilizing NGL New Gen Lib open source version 3.1.1 free software. Library has membership of National Digital Library of India (NDLI) Different types of digital contents 74475612 learning resources including books, articles, videos, audios,,thesis and other edcucational materials for users. Library is equipped with Online Public Access Catalogue (OPAC) facility and internet connectivity for accessing online journals, book and lectures for staff and students. Yearly 4 number of News papers are subscribed. Attached to library is a reading where the students can read news paper and refer books.

The college has a well-equipped examination branch at the ground floor having one set of high-tech copier machines, Xerox machine and computer with internet connection to undertake the exam related work without any hindrance.

The entire college is under CCTV Surveillance with 14 CCTV cameras installed in the entire campus of the college to provide additional safety and security to the students and the staff for the prevention of untoward incidents in the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1YWIcHD9GGqrHUUqgQBwgTRYHfjCB4vsZ/view?usp=sharing

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has about 2.23 acres of sprawling campus where in Building was constructed with a built-upspace of 10420 Sq. Mts. and 0.3 acres spacious ground for various kinds of sports and games available. The College has games and sports department

having all the materials pertaining to the games and sports. The college has sufficient space for the outdoor games like Kabaddi, Volley ball and Kho-Kho. There is indoor stadium under construction for indoor games such as Table Tennis, Carrom, Chess and Tennikoit etc.

A separate hall having dimensions of 20X30 feet is allotted for Gymnasium. All the latest required equipment for Gym is present. Students of the college visit the gym according to the schedule and do exercise to make their body fit and healthy.

The college ensures that curricular and extra-curricular activities go hand in hand with a view to unfold the hidden talents of the students in games. Various games and sports such as Badminton, Kabaddi, Kho-Kho and Athletics were conducted at college level as part of Yuvatharangam program and college sports day celebrations. The students of the college actively participated and won the prizes at District, University, State and National Level Games and Sports Competitions.

The college has a spacious seminar hall which is generally used for the practice and conduct of various cultural activities such as Singing, Dancing, Elocution, Mono action and other cultural activities. A separate yoga centre was not established but the spacious verandah on the ground and first floor is being used for the Yoga activities by the staff and students. On 21st June of every year yoga is practiced and awareness is also created among the staff and students by inviting a yoga guru.

The available facilities of the college for sports & games and cultural activities, gym and yoga are apply used to ensure the active participation of the students and to exhibit their latent talents and excel in various activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1BLtCZcB3egMyAIHEnmrkpQG_kk305UyZ/edit?usp=sharing&oid=110228905550867584171&rtpof=true&sd=true

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

07

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

07

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/16hYrkab311MBjkP3kEY6q5sS2yahsa-v/view?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has a Central Library and Departmental libraries. The central Library contains 8119 Books and 2107 Reference Books, 10 magazines and Journals. Yearly 4 number of News papers are subscribed. Library maintains accession register, issue and return register and visitors register. The automation of library is underway utilizing NGL New Gen Lib open source version 3.1.1 free software. Library has membership of National Digital Library of India (NDLI) Different types of digital contents 74475612 learning resources including books, articles, videos, audios,,thesis and other edcucational materials for users. Library is equipped with Online Public Access Catalogue (OPAC) facility and internet connectivity for accessing online journals, book and lectures for staff and students. Bar coding is also taken up.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/file/d/1DQ2yUnh4e3MT6vY_uicNb8ZmJAupHPEf/view?usp=sharing

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The faculty working in the Department of Computer Applications will take care of the maintenance and up- gradation of the IT facilities. A provision is made to allot the budget for the up-gradations, annual maintenance and for the purchases of the accessories and anti-virus every year.

The broad band connection is changed to optical fiber cable leased connection with 200 Mbps. 14 Computers are purchased recently in 2017 with latest technology and configuration. The campus is Wi-Fi enabled with 24x7 availability to staff and students. There are 3 routers and 2 switch boards available for Internet sharing. The college has taken internet connection extended to the office, a few departments, Exam Branch, Library, Computer Lab and IQAC Room.

Details of IT facility available in the college:

Computer Lab-I: 19 Desktops. The configuration is Intel core i5-6500, 3.1 Ghz, 4 GB RAM, 1TB HDD, DVD Writer, Keyboard and Mouse, Win 10 SL 64 Bit Preloaded with Media and Key QuickHeal Anti Virus, HP 20" LED Monitor (T3U90AV).

TSKC LAB and English Language Lab:-

27 Desktops. The configuration is Intel i3 with 2.4 GHz Processor, 2GB RAM, 500 Hard Disk, 18.5" Monitors.

Principal Room: 1 Desktops. The configuration is Intel core i5-6500, 3.1 Ghz, 4 GB RAM, 1TB HDD, DVD Writer, Keyboard and Mouse, Win 10 SL 64 Bit Preloaded with Media and Key QuickHeal Anti Virus, HP 20" LED Monitor (T3U90AV), Scanner and Printer.

Office: 1 Desktops. The configuration is Intel core i5-6500, 3.1 Ghz, 4 GB RAM, 1TB HDD, DVD Writer, Keyboard and Mouse, Win 10 SL 64 Bit Preloaded with Media and Key QuickHeal Anti Virus.

IQAC: 1 HP Desktop. The configuration is Intel i3 with 3.6GHz Processor, 4GB RAM, 500 Hard Disk, 18.5" Monitors.

Exam Branch: 1 Desktop. The configuration is Intel i3 with 3.6GHz Processor, 4GB RAM, 500 Hard Disk, 18.5" Monitors.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/13sBLjEvhCzA8fjT80Wims1Dcz7gwRujT/view?usp=sharing

4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

1.21

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There is a systematic approach towards maintaining and utilizing physical, academic and support facilities in the college.

The building maintenance committee will meet from time to time and does the physical verification of the furniture and physical observation of the building structures regarding the breakages and damages taken place. A report will be prepared and submitted to the principal for necessary action. Committee in-charges or departmental in-charges will inform principal about any problem arising with any equipment or utilization of a facility. Principal in turn will direct the appropriate person to deal with the issue.

Computers: Department of computer science and application deals to resolve software issue. The Hardware issues are repaired by the company.

Smart Boards : They are repaired by the company personnel alone.

Laboratories : The college made the purchases of the equipments required for the labs and other departments after due verification of the quotations, standards and manufacturing of the materials from the firm ready to supply. All the instruments/equipments in the laboratories and others place are well maintained and standard operational procedures are followed whenever kept for use. The lab in-charges will take care of the maintenance of the equipments. The agency to which AMCs are given will also take care of the instruments.

Cleanliness: Support staff keep all the rooms neat and tidy

Library : As per the request of staff and students, Library in-charge lists out the books for purchases them through a Committee constituted by the Principal. The regular cleaning of Library is done by office subordinates. Weeding out of Titles is done by the Committee in a well defined procedure.

No-Due Certificate : It is mandatory for any staff and student to produce No Due certificate from all the Departments, Library, Sports, Games and Office etc., while leaving the College. This helps in retaining books in the library, to clear all dues pending with concerned Departments, Sports, Games and Office etc.,

Grievance and Suggestion Box : Grievance and Suggestion box is placed to enable students to bring any issue to the notice of Grievance Redressal Cell.

Annual Stock Verification: Every year in the month March, Stock Verification Committees are formed to verify the stock register with stocks available and give a compliance report to the Principal.

Solid Waste Disposal: All the solid waste generated is cleaned daily and dumped in a dumping place by the office sub-ordinates

Reverse Osmosis (RO) Plant Maintenance : RO plant maintenance is done by staff trained for that purpose.

Power supply, Wiring, Lighting etc: The college has taken all the safety measures and precautions regarding the electric appliances and other electronic devices present in the college. To avoid the electrical fluctuations and short circuits, the power boards are given proper earthing. The electrical fuses and MCBs are kept in safe places. All the measures are taken to avoid the frequent trips in the power supply, department of physics will take care of all the safety measures of electronic devices and electrical appliances.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/butttonDetails/60599.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

107

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://ccets.cgg.gov.in/Uploads/files/butttonDetails/50037.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

504

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

504

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

37

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File
<p>5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)</p> <p>In the beginning of every academic year, the Principal of the College constitutes various committees such as Academic, Administrative, IQAC and Extension Committees for smooth and effective conduct of curricular, co-curricular and extra-curricular activities.</p> <p>The College did not constitute student's council separately but with the help of mentors, the Principal nominates the Class Representatives (CR) for each class. The college conducts the CRs meetings along with the senior faculty members whenever required during the academic year. The academic and administrative strategies are discussed with them and all the information will be communicated to them so that they will communicate in turn to the students.</p> <p>In the CRs meetings, they are given opportunity to discuss openly the pros and cons of conducting curricular, co-curricular and extra-curricular activities in the college. The students are given ample opportunity to offer valuable suggestions for maintenance of the minimum facilities in the college and are considered immediately. The major activities such as celebration of fresher's day, college annual day, conduct of cultural activities, games and sports will be organized only after taking the opinion of the CRs in the meeting. All these activities are organized and conducted in a perfect and successful manner by involving the students in designing, planning and implementing of all the programs.</p>	

Various Academic, Administrative, IQAC and Extension Committees that have student representatives are as follows:

I. Academic Committees:

- Admission Committee (DOST)
- Academic Committee
- Time Table Committee
- Library Committee
- Discipline Committee
- Research Committee
- Study Project Committee
- IQAC Committee

II. Administrative Committees

- Special Fee and Restructured Courses Fee Committee
- Building Maintenance /Furniture Committee
- Scholarship Committee
- SC , ST Students Welfare Committee

III. IQAC Committees:

- IQAC Committee
- UGC Committee

IV. Extension Committees

- NSS Committee
- TSKC/TASK Committee
- Grievance Redressal Committee
- Literary & Cultural/Yuvatharangam Committee
- Career Guidance Committee
- Women Empowerment Committee
- Games and Sports Committee
- Anti-Ragging Committee

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has alumni association which is recently registered. The alumni committee is actively functioning for the overall development of the institution. However, so far the college did not receive any financial help from the alumni but their valuable suggestions are highly appreciable and useful. As stake holders, they participate in the meetings meant for the curricular discussions and infrastructural developments. Interestingly, so far 8 Alumni meetings were conducted during the last five years. The alumni members who are working in a Government and Non-Government sectors have been helping the college and the students for the last few years in a various manners. They help in white wash of walls once in two years by themselves. The alumnae who have been working in Zilla Parishad, Govt. offices are helping our students during the process of scholarship and reimbursement. The other alumni who attend the various workshops and seminars share their experiences to motivate our students. Alumni members have been encouraging the students to excel in various activities such as writing poetry, preparing for competitive exams and community support activities etc. The college invites alumnae on different occasions to motivate and encourage the students and offer

valuable suggestions for their development.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1Kd_X8cIk_jahzsLaiNbjkY4IcEHRa6-aF/view?usp=sharing
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our governance body is so reflective and the prime focus is on the vision and mission of the institute.

VISION: To empower our students with modern education based on Indian Heritage and Culture and Scientific temper to transform their potentialities into realities.

MISSION: The mission of the college is to educate rural area women students qualitatively and equipping them with modern technology to face the competitive world with vigor and confidence. In pursuance of this mission, the college has set the following objectives.

Objectives

To deliver knowledge and skills through innovative teaching, participative learning and reliable evaluation to develop human values of concern, compassion, tolerance and togetherness among women students

To facilitate holistic and integrated personality for overall development of students.

To help students to adapt and excel by developing in them sensitivity to the changing times.

The other sub-objectives are as follows-

To make colleges safe for girls to pursue higher education in congenial learning environment.

To encourage the ability to think, express boldly and decide independently.

To impart career guidance and counseling to facilitate economic status, security and financial independence.

To focus on health care and women related issues.

To create awareness among the women students about women protection laws and rights.

To address the complaints and problems of women students and staff.

To strengthen the students physically, mentally and extending more support to face the present day situation.

To focus on a comprehensive and balanced education.

To inculcate ethical and moral values in the students and encourages them to become integrated, honest and responsible citizens.

To provide with advanced learning resources of ICT & Virtual classrooms for a potential knowledge base.

To expand the infrastructural and academic facilities required for advanced learning. Governing body designs and executes Short-term, Long-term plans integrating departmental plans, findings of SWOT analysis and other recommendations from the stake holders. Every year this process is conducted in the institution and at present long term plan of VISION - 2022 is on. The policy and planning are carried out according to consultation with stake holders. Top management with the help of the department wise committees formulates quality policy and integrates the same in the strategic plan. Formulation of action plans and defining the policy objectives attempts to address the issues of systematic change to provide quality

education. Creating robust principles, frameworks, systems and processes the institution intends to reinforce the culture of excellence. All the systems work together as a team aiming to be champions of organizational change. The Departments fosters a healthy competitive atmosphere among themselves and each one strives to accomplish excellence in their standards.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college encourages a culture of decentralized and participative management by involving staff members in a number of administrative roles for smooth functioning of the college. The college promotes a culture of participative management as all the college operations are managed by committees constituted for academic and non-academic activities. Major committees comprise of teachers and students as well. The college has created a decentralized structure for decision making where departmental committees interface their decisions with college staff council.

1. Decentralized management: It includes Principal, Staff and Students

Principal: The entire responsibility for the implementation of the plans and policies of the Top Management lies with Principal. For effective execution of policies and plans, he constitutes various administrative and academic committees by involving staff members and students. More than 50 committees have been constituted which include Academic, Administration IQAC & NAAC and Extensions to discharge various functions of college.

Staff: Teaching and non-teaching staff play a pivotal role for the effective implementation of the plans and policies. In order to execute these plans and policies, the Principal delegates powers to the staff by nominating them as mentors, conveners, coordinators and as in-charges of various

committees . Academic and IQAC Coordinators play a key role in implementing curricular and co-curricular activities in effective manner by boosting the morale of the staff .

Students: Students are important stakeholder of the college. The institution always believes that every student will have a hidden talent either in Academics or in Co-curricular and Extra-curricular activities. The Principal while constituting the committees, provide an opportunity to the students by nominating them as the members of various committees where they gain experience. In this process the students get achance of discovering themselves and improve their self-confidence to groom themselves as future leaders.

B.Participative Management: College has two levels of participative management viz.Level-1 and Level-2

LEVEL-1: It Consist of the Principal, Vice -Principal, IQAC and CPDC. They discuss the policies and plans at the Top Management.

LEVEL-2: It consist of Principal and teaching and non-teaching staff. After elaborate discussion with teaching and non-teaching staff , Principal takes operational decisions for the betterment of institution. He ensures involvement of the staff and students for effective implementation and execution of al the plans and policies.Prompt decision can be taken when all the stakeholders are involved.Participative management is the key for success of the college.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/orgChart.do
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has been well aware of its vision and mission and its social responsibility towards the community it serves. The College prepares the perspective/strategic plan and deployment document based on the quality Indicators mentioned in the seven criterions of the SSR and keeping in view the vision & mission of the college. The vision of the institution is To empower our students with modern education based on Indian Heritage and Culture and Scientific temper to transform their potentialities into realities. Whereas the mission.

The overall development of the college depends upon the funds provided by the Government. The highlights of the strategic plan and deployment document of the institution is as follows:

The college has been contemplating to improve the admissions by adopting the 'Door to Door Admission Campaign' practice which yielded surge in the admissions as compared to the last year.

Sincere efforts are underway to introduce more Certificate and Value Added Courses to enrich the students skills and knowledge to expand the learning horizons.

As there is only one PG course sanctioned in the college, it is felt that there is a dire need to introduce many PG Courses as most of the students are going far-away places for pursuing their PG Course. There is a lot of potential to introduce the PG Courses as the college has 2.23 acres of sprawling campus.

The College plans to send proposal for construction of Indoor Stadium as early as possible as most of students excell in the extra-curricular activities and representing at University and National Level games and sports.

The college also strives for augmentation of infrastructural and IT facilities from time to time to embrace the latest developments in the teaching-learning and to satisfy the requirements of the students.

The college is putting heart and soul to get the library fully automated but presently it is partially automated with New Gen Lib version 3.1.1..

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/butttonDetails/47834.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organizational structure of the College is planned according to the guidelines of the Council of Higher Education, Hyderabad, Telangana Government. Academic planning and execution for the college is mooted by the Principal, Vice Principal, Academic Coordinator, IQAC and the HoDs of the different departments. Different academic plans are executed through the HoDs and Conveners of the various committees in the college.

The organizational structure of the institution consists of the Principal, Staff Council, Academic and Administrative units

1. Principal: Principal is a leader of the college having all the executive powers to manage the institution.

1. Staff Council: It consists of HODs of all the departments of the college

I. Academic Committees:

Admission Committee (DOST)

Academic Committee

Staff Council

Time Table Committee

Examination Committee

Library Committee

Discipline Committee

Research Committee Study

Project Committee (JIGNASA)

Anti Ragging Committee

II. Administrative Committees:

Special Fee and Restructured Courses Fee Committee

Building Maintenance /Furniture Committee

Scholarship Committee

SC , ST Students Welfare Committee

III. IQAC Committees:

IQAC Committee

UGC Committee

(MANA TV) NAAC Committee

IV. Extension Committees:

NSS Committee (Red Ribbon Committe)

TSKC/TASK Committee

Grievance Redressal Committee

Literary & Cultural/Yuvatharangam Committee

Career Guidance Committee

Women Empowerment Committee

Games and Sports Committee

Anti Ragging Committee

Health Club

Internal Complaints Committee**Eco Club****Entrepreneurship Development Cell**

The policies, service rules, procedures for the recruitments, promotions and transfers are framed by the Council of Higher Education, Government of Telangana and all these are implemented through the Commissioner of Collegiate Education, T.S Hyderabad.

The college has grievance redressal committee which receives the grievances from the stake holders of the institution and discusses in the presence of the Principal and take the necessary action depending upon the issues.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://ccets.cgg.gov.in/orgChart.do
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Since the institution is a Government Degree College, the service rules and guidelines framed by the State Council of Higher Education, Telangana State, are followed scrupulously. All the welfare schemes provided by the State Government are applicable to the permanent teaching and non teaching staff members working in the institution. The welfare schemes provided by the State Government are as under.

Teaching and Non-teaching staff appointed prior to 2004 are eligible for pension benefits on retirement. GPF, Gratuity and Leave Encashment were availed by retired faculty as per the rules in vogue. However, Teaching and Non- teaching staff appointed after 2004 are covered under New Pension Scheme.

Leave to teaching and non-teaching staff is sanctioned as per the guidelines of the Council of Higher Education

Festival advance and house building loans facility is also available. .

PF loans are sanctioned as per GOI rules. \ LTC/hometown is availed as per GOI rules.

Medical Reimbursement facility is also available.

Group Insurance Scheme (GIS) & TSGLI

Maternity Leave facility/Paternal Leave facility

Medical Leave facility

Earned Leave encashment facility**Faculty Improvement Program (FIP)**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

59

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution implements a Performance Appraisal system to evaluate the performance of Teaching and Non-Teaching Staff. The performance appraisal system is designed by the CCE according

to the guidelines of the UGC to monitor and enhance the performance of the Teaching /Non-Teaching Staff.

Performance Appraisal of the Teaching Staff:

The IQAC appraises the performance of the teaching staff by adopting two methods such as Feedback System and Self Appraisal Forms (API).

Feedback System:

The performance of the Teachers is assessed based on the feedback received from the students. The feedback is collected annually through a structured questionnaire, across various teaching quality parameters and analyzed to assess the performance and to take necessary steps to plug

the loopholes if any. The Feedback from the students, Peer and the Principal is also collected and analyzed for sending the proposals for the Best

Teacher award under the Yuvatharangam Program organized by the CCE, Hyderabad.

Self Appraisal Forms (API):

The performance of the Teachers is reviewed through Self Appraisal, conducted annually. The Self Appraisal is done through API forms, which are designed and provided by the CCE according to the UGC guidelines. The Teachers' performance is reviewed across the parameters specified. The Appraisal of the Teachers becomes the basis for promotions and implementation of the incentives/rewards. Best Teacher Awards under Yuvatharangam Program and Best Teacher Awards given by the Govt. of Telangana are awarded based on the API score obtained by the Teachers.

Performance Appraisal of the Non-Teaching Staff:

Continuous monitoring:The Non -Teaching staff members are monitored on a continuous basis through informal inquiry and observation

Reporting by the Administrative Officer: The Administrative Officer monitors and reports on the behavior and performance of the Non-Teaching staff

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1-MEMFtbDJt1W-dyO0NNMA1RTNMHNeX7n/view?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In this institution at end of every academic year internal financial audit will be conducted by the team consisting of the principal, office superintendent and senior faculty member. They verify all the financial records such as fee collection records, purchases and other expenditure incurred by the college during the academic year. As it is a Government College, the external audit will be done by the authorities such as officers of the Regional Joint Director of Collegiate Education and Accountants General(AG)-Hyderabad, Telangana State.

Mechanism for setting audiaudit objections

The Administrative Committee along with the Finance Committee would comply with the audit objections raised by the auditors through proper written justification and rectify if any discrepancies stated. This gives the college a fair opinion on the allocation and utilization of the funds. Audit observations are settled during audit when query is issued and when necessary rectification is done by the auditors. Audit observations are also settled during the meeting on the last day of the audit by providing necessary reply along with required information covering, recovery, adjustment rectification of errors or irregularities.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1Xv-r4nGb9x_Yu_yPTNdksIkyflBvuTAX/view?usp=sharing
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal and IQAC Coordinator always strive to encourage the Faculty Members of all the departments to organize seminars/conferences/Webinars/workshops by sending proposals to various bodies Page 77/95 30-08-2021 08:01:08 Self Study Report of GOVERNMENT DEGREE COLLEGE FOR WOMEN for financial assistance and also put great efforts by heart and soul to utilize the resources of the college to the extent possible to provide quality and outcome based education to the students.

The Institutional Strategies for mobilization of funds :

To generate the resources towards research, collaborative projects etc from Govt. Funding agencies such as UGC, ICSSR, CSIR, DST, NAAC, MHRD, UGC, TSCHE, etc. and to tap the CSR funds of the Industries.

To mobilize the resources through donations from Philanthropists, Industrialists and Governing Council members

etc.

To tap the funds from the alumni of the Institution

Strategies for Optimal Utilization of Resources:

The Annual Plan is prepared aligning with the Institutional Perspective Plan.

The Annual Plan is placed before the Governing Body for deciding on the resources needed, policy interventions and mechanisms etc.

The allocation of the Financial Resources is planned by the Staff Council of the college.

The Plan and the Budget Allocation is placed before the Governing Council for consideration and approval.

The implementation as well as utilization of resources is undertaken through the well defined procedures and internal control systems laid down.

The Regular meetings of the Staff Council and the Governing Body will monitor the implementation of the plan.

The Financial Audit and the Internal Audits will act as effective control systems.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) in the college is a catalyst for quality enhancement and it works with heart and soul to enhance quality across the parameters.

The IQAC significantly contributed for institutionalizing the quality assurance with help of various strategies and continuous process during the last five years.

Academic Calendar and Annual Action Plan: In the beginning of every academic year, IQAC Coordinator along with the Academic Coordinator prepares the Annual Academic Calendar in accordance with the Academic Calendar issued by the CCE and Almanac issued by the affiliating University.

Comprehensive Feedback Mechanism: Every year Feedback is collected from the various stakeholders of the college such as students, parents, alumni, and faculty and is analyzed and action is taken to plug the loopholes in teaching, learning and evaluation and other issues

Internal Academic Audit: The IQAC along with the Academic Coordinator conducted Internal Academic Audit for smooth and effective implementation of curricular, co-curricular and extra-curricular every year.

Faculty Forums (FF): With a view to provide a platform to discuss and to spread the light on latest developments in various subjects, the IQAC has introduced Faculty Forum at college level for teachers. A good number of faculty forums on current and relevant topics across the subjects have been conducted to share the knowledge among the teachers.

Organizing Orientation Programs: Every year the IQAC conducts the Orientation Program to all the first year students with a view to make them aware of the academic, physical facilities, learning resources and experienced teaching staff and vision and mission of the college.

Evaluation of POs, PSOs, COs: The IQAC encourages all the staff members to inform the students about Program Outcomes, Program Specific Outcomes, and Course Outcomes in order to give a crystal clear awareness about the program and course.

Teaching Innovations: The IQAC organized brainstorming sessions with the HoDs and Faculty members on the innovative Teaching-Learning methods including ICT methods. Interestingly, all the teachers are putting their sincere efforts in using ICT enabled teaching methods to make the teaching - learning more effective and innovative

. Library Practices: The IQAC suggested the Library to prepare a compendium of Faculty publications and to store in the D-Space and to upload the JIGNASA Study Project Reports on the college website. The IQAC always encourages to make the library fully automated.

Best Practices: The IQAC always encourages the faculty members to continue the previous best practices effectively and to come out with newer ones every year to make the teaching-learning more effective.

Preparation of Reports: The IQAC played a vital role in preparation and submission of AQARs every year successfully within time line.

Mentor-Mentee System: The mentor-mentee system has been effective in the college through which Mentor tries to assess the potentialities of the mentees and offer suitable suggestion for her all-round development.

The IQAC left no stone unturned in improving the quality teaching-learning-evaluation by devising suitable and innovative strategies from time to time and putting relentless efforts to stepping towards quality academic heights

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has designed the pattern of review system and assessment of learning out comes which is followed by the institution. It consists of two levels i.e. review at department level and at institutional level.

The Institution reviews its teaching learning process through the following:

Monitoring of classes: The Principal monitors the timely conduct of classes and the adherence to the academic calendar and the almanac.

Feedback from Students, Teachers and Parents:The feedback has been collected through structured questionnaire using a rating scale from the students and parents about teaching-learning-evaluation process and about development of the college and analyzed to find out the gaps.This is considered to be the one of the best methods for reviewing the teaching-learning process and to plug the loopholes

Evaluation of Attainment of Program Outcomes (POs), Program Specific Outcomes (PSOs), Course Outcomes (COs): A method for evaluating the attainment of POs, PSOs and COs has been designed and implemented. The method ensures the evaluation of the COs vis-à-vis the PSOs at the faculty level, evaluation of PSOs at the Head of the Department's level and the POs at the Principal level. These help in assessment of the effectiveness of teaching -learning process.

Reports on Teaching Methodologies: With a view to monitor the quality of teaching- learning process,the IQAC conducted reviews on teaching methodologies implemented by the faculty periodically. The analysis of the reports help in assessing the types of teaching- learning methods, ICT methods and experiential learning etc employed by the teachers, their relevance and effectiveness vis-a vis the learning objectives and outcomes.

Review of Examination Results: The review of the examination results helps in assessment of the Departments and faculty members of concerned subjects.This enables to ascertain whether course outcomes are achieved or not and steps can be initiated in the form of remedial coaching to the slow learners.

Internal Academic Audit: The Internal Academic Audit is conducted once in a quarter of the year to review the academic processes including the curriculum, teaching, learning, evaluation processes and mechanisms, including the teaching plans adherence to academic calendar and almanac. It also verifies various teaching learning methods such a project works, practicals, internal assessment and externa assessment

rules and guidelines.

Self-Appraisal Form:The Self Appraisal form is a too widely used to enhance teachers' quality. The IQAC has collected API (Self Appraisal Form) from all the teaching staff during the last five years and encouraged and motivated the teachers to enhance their performance time and now. It is used to evaluate faculty up-gradation across defined parameters

Till the academic year 2018-19, external academic audit was conducted by the CCE by appointing the senior and well experienced faculty members as Academic Officers. During their visit they verified all the academic and development activities across the parameters and offered suggestions for further improvements in teaching-learning-evaluation process to impart quality education. They submitted a copy of the academic audit to the CCE confidentially.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/19Do2nIX3fCofdiQEScqjg7Ygp2bi-f5q/view?usp=sharing
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://drive.google.com/file/d/1TI2_g9UWLfDCO_kPtrUCclT00-Uueh3Q/view?usp=sharing
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College Shows gender sensitivity through various initiatives and actions for creating safe, Secure and healthy atmosphere in the campus. Sensitization of the students is done through special lectures and functions. Specific initiatives with respect to key areas are as follows

* Safety and security Hi-Tech Surveillance system: E-Surveillance with high resolution cameras through day and night facility of distributed recording in Principal's room has been set up in the campus, entry of unwanted element is monitored through these cameras. This system ensures that all Female staff, students can move freely in the campus and feel assure that they are secure at all the time in the campus .The Grievance Redressal Cell, Women Empowerment Cell and Anti-Ragging Committee provide Safety and Security to the Students.SHE' Teams- the initiative of the Police Department of Telangana for Women Safety organized sessions and programmes with students on Women Safety, precaution to be taken and the help provided by the Police.

*Hostels: A separate hostel for girl students exist on the campus. Behavior of students is monitored under set of well defined rule under the guidance of warden. All student and staff compulsory wear their ID cards at all times on the campus thus ensuring non entry of any outsiders and also unauthorized persons.

***Medical Facilities:** Health club with qualified doctor is available in the campus to provide medical care to the students, Specialists are for also invited to visit the campus as and when necessary

***Counseling:** The College has a system of mentoring in each department for inculcating social, moral and ethical values .Women Empowerment cell also create gender awareness through different program. All faculty are available for solving their problems any time without any appointment.

TSKC organizes Career Counselling, Interactive sessions and Training programs for the students.

Personal Counselling: Faculty of the institution plays the role of counselor in the form of Mentors. Faculty also counsels parents. The mentor of the concerned class guides students and motivates in interested areas of students. **Counseling for Empowerment:** During the admission process the members of Admission Committee Counsel parents and the students in taking up the courses. Faculty members within the college are always available for the students to approach with their academic problems, for continuous guidance and support.

***Common Rest Room:** In each floor of the college, separate washroom are available for girls .24 hour's water is available with proper ventilation in the washroom. Separate girl's common room is created with facilities like first aid box and newspapers.

*** Ladies Gymnasium facility :** This facility is available.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/15DO3v3AN8rJ2eJV8HK5BkRnTpyNxFUqR/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1RFzgbIS9pvldYASnF4Rylrr3xCXMq-Uk/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy

D. Any 1 of the above

conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College undertakes Waste Management as a step towards reducing pollution and improving resource efficiency.

Solid Waste Management The use of polythene by students and faculty inside the campus as far as possible is prevented. The college has kept waste bins at different places such as class rooms, verandah and in the toilets as well. The college has a common dump box to dump the waste materials.

Liquid Waste Management The waste water comes from the purified drinking water filter unit is re used for the plants to grow.

E- Waste Management The college has e-waste. The information regarding the types of e-waste and its quantity is given to the CCE-TS for further necessary action. A committee is formed at college level for the disposal of e-waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge

B. Any 3 of the above

Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We believe in unity in diversity that's why our students respect the different religion, language and culture. We feel the college is our second home and all facultylike a family member. We greet and wish each other at different festivals and

invite them to have a feast to get introduced with ones culture to have amicable relations and to maintain the religious, social ,communal harmony. Similarly our students also celebrate the different festivals with joy and enthusiasm which help them to implant the social,religious harmony.

Our College is undertaking various initiatives in the form of celebration of days of Eminent personalities National Festivals, NSS, activities to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment ,These functions help in developing tolerance harmony towards culture ,region and linguistics and also communal social economics and other diversities. Two important national festivals, Republic Day and Independence Day are celebrated every year .All teaching , non teaching staff and students participate for the cause of nation.Important days like Sadbhavana diwas, Gandhi jayanti ,Ambedkar Jayanti, Teachers day, Yoga day, NSS day , Women's day, World environmental day ,Voters Day etc are conducted

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. Constitution day was celebrated wherein the fundamental rights, Duties, Values and responsibilities of citizens as stated in Constitution of India are explained. An appeal to all to remember the struggle of freedom and respect the National Flag and National Anthem is made. Our constitution provides for humandignity ,equality, Social justice ,Human rights and freedom ,Rule of law ,equity and respect and superiority of constitution in the national life .The whole country is government on the basis of the rights and duties enshrined in the Constitution of India. .As a part of strengthening the democratic values. voters awareness

program through NSS are created to literate the students and the general public about the Democracy. A voters pledge programme was organized 25th Jan 2021 for students and faculties. The national Voters day competitions both in Telugu and English were undertaken by our NSS committee. Every year Republic day is Celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Similarly constitution day also would be celebrated on 26th Nov every year. Independence day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days,

events and festivals

The College is committed to promote ethics and values amongst students and faculty to encourage the same, The college organizes National festivals as well as Anniversaries for the great Indian Personalities this include.

Telangana Formation Day (2nd June)

National Youth Day(12th January): As in the Commemorance of Swami Vivekananda.

National Science Day(28th February)

Teachers day (5th Sept) As birthday of great teacher Dr. Sarvapalli Radhakrishanna

International Women's day (8thMarch)

International Yoga day (21stJune) .

Independence day(15thAugust) .

Republic day(26thJan)

World environment day(5th June)

NSS day(24thSept)

Birth and Death of anniversary of great personalities:

1. Mahatma Gandhi (2 Oct)
2. Dr. B. R. Ambekar (14 April)
- 3.Nethaji Subhash Chandrabose(23rd January)

Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities sowed into the young minds through various programs conducted on these days. The institution practices pluralist approach towards all religion functions and encourages the students and faculty to showcase the same. Every year our institute organizes the national festivals and birth / death anniversaries of the great Indian personalities. Staff and students get to know the importance of national integrity

in the country in general and their role in it in particular.

1. 26th January Republic Day - Republic Day is celebrated every year on January 26 to commemorate the adoption of our constitution. Various formal events including flaghoisting.

2. 15th August Independence Day - It is celebrated every year on August 15, and is a grand event marked with the flag hosting

3. 5 th September (Dr. Sarvpalli Radha Krishnan Birth Anniversary) - On 5th September, we celebrate Dr. Radhakrishnan's birthday as Teacher's Day with great fervor. The students organize a program for the teachers.

4. 2 nd October Mahatma Gandhi Birth Anniversary - A standout amongst the most mainstream events in India and one of the three national occasions, Gandhi Jayanti is praised in our Institute on 2nd October of consistently to stamp the birth commemoration of Mahatma Gandhi. The day is announced as a national occasion and all institutes and workplaces are closed on this celebration. The standards of truth, peacefulness and trustworthiness are recalled and generally plugged among the students of the institute.

The sacrificed life and contributions of the eminent personalities for the nation building and development are keenly remembered and programs are effectively organized at the college level for the celebration of national festivals like Independence Day and Republic Day. These National Festivals and Birth/Death Anniversaries are celebrated to imbibe the patriotism in the students so that the legacy of the history of the freedom should be carried to the generations. The celebration of the events not only imbibes the patriotism, nationalism among the students but also bolster their moral courage. All these activities will transform a normal student in to a responsible citizen who can work hard for the prosperities and for the development of the nation.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - I: DOOR TO DOOR ADMISSION CAMPAIGN

1. **Title of the Practice: Door to Door Admission Campaign:**
In an attempt to increase the admissions for the Academic Year (AY): 2020-'21, Door to Door Admission Campaign was introduced by the IQAC during the year 2018-19.
1. **Goal:** The main aim of the Door to Door Admission Campaign is to increase the number of admissions of the College for the AY 2020-'21 by involving all the Teaching Staff Members.
1. **The Context:** Even though, the College is rich in having well experienced Teaching Staff with Doctorates, Physical Facilities, Digital Library, and well equipped Computer Labs and Science Labs, the students are not opting the college on Degree Online Services Telangana (DOST) Website due to lack of information about the college and unfair trade practices being adopted by the Private Colleges. Unfortunately, most of the rural Intermediate passed students are not aware of admission process through DOST. It is, therefore, this initiative was introduced to increase the College Admissions by doing Door to Door Campaign to make aware of not only about

College but also about online admission process through DOST which is a gate way for online degree admissions.

1. The Practice

1. Total Teaching Staff Members of the college is divided into 3 Teams and each team is assigned a fixed route for campaign where the Govt. Junior Colleges are located.

2. In the month of December January 2020, as part of first phase, three teams visited their scheduled colleges in the routes allotted and interacted with students and collected their personal data with the cooperation of principal and staff of those colleges.

1. Under the second phase, all the team members contacted the students over mobile phones to give them advices and extended best wishes for their annual examinations.

1. After declaration of their final exam results and release of DOST admission schedule, all the team members started visiting the Door to Door and explained about the rich facilities available in the College and motivated them to opt GDC (w) , Jagtial for their Under Graduation.

1. Evidence of Success

The saying 'hard work never goes waste' is proved in our case. As a result of efforts of the College Teaching Staff, the Admissions for the Academic Year 2020-'21 has increased. The Commissioner of Collegiate Education, Sri. Navin Mittal sir applauded all the Staff Members for the efforts put in for increasing the admissions. We all together succeeded in our effort and this Best Practice will be adopted in the years to come to increase the admissions of the College.

6 .Problems Encountered and Resources Required

Indulging in some unfair practices by the Private College

Managements is the main problem encountered. For effective implementation of this practice, funds are required for conveyance to visit the nearby Govt. Junior Colleges and to visit the homes of the students in various villages.

7..Responsible:

M . Srinivas Reddy , Principal and Dr. Harjoth Kaur, IQAC Coordinator

BEST PRACTICE - 2: Competitive Examinations Coaching:

1. Title of the Practice: The College administration planned to maximize the students enrollment in Higher studies in PG courses and B,Ed. Etc for the Academic Year 2020-2021

1. Goal: The main objective of the program is to increase the number of the students enrollment in higher studies for the academic year 2020-2021. The teaching faculty support students for improving specific skills in competitive examinations.

1. The context: In this competitive world students need to appear for multiple entrance exams in order to get admissions to the institutes of their choice. Hence, coaching classes help students prepare for these examinations. The college is rich in having well experienced teaching staff in various kinds of competitive examinations.

1. The practice:

1. Students are provided subject wise notes
2. Students are provided with subject wise question papers and practice material. This help the students practice more and understand and apply of various concepts

3. Mock tests are conducted to the students in regular intervals.

1. Evidence of Success:

As a results of efforts of the college faculty the students enrollment in higher education is increased for the academic 2020-2021. From the college 48 number of students are enrolled for their higher education in various courses i.e. PG and B.Ed.

1. Problems Encountered and Resources Required

Due to pandemic situations are uncertain with respect to dates of entrance examinations and Syllabus. This created an environment of anxiety for students and teachers. Most of the students of our college belongs to weaker sections they are unable to purchase required study material due to poverty.

7.Responsible

M.Srinivas Reddy Principal and Dr. Harjoth Kaur, IQAC coordinator

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Giving Back to society and Environment

"This College should sincerely serve the cause of the education needs of the women of Jagtial." With this intention in 1998, the college was formed. With this spirit of sincerity the college always believed in high standards of academic,

professional, and societal performance.

We believe that college life is not all about academics, games, friends, and fun. It is also about learning to interact with other people, being aware of social, environmental and gender issues, and inequities in the society. We provide an opportunity to every student to contribute to make the society in which they live a better place and to grow as better individuals. This college has committed itself to the task of inculcating social values and responsibilities in its students.

In line with its intention of working towards the socio-economic development of the country, this college has taken utmost care to give back to the community. Several student committees are formed to carry out the duties towards society. The Fresher's day gives the freshwomen an insight into the College's values and vision.

Along with other sports cultural and technical activities, the NSS unit plans activities like tree plantation and field visits to expose the students to the pressing issues in our society. The sessions on various social issues is arranged by experts in camps. Not only has that, faculty members also interacted regularly with the students through open discussions on various topics. Several activities are undertaken for the students to expose them to the pressing environmental issues that ail us. They are taken on field visits to related industries and encouraged to participate in competitions dealing with environmental issues. The competitions are held for students to present their ideas to address the environmental issues.

As a special thrust, societal development is also instilled on a large scale into the students through the active three NSS units which undertakes various services to inculcate social values. Throughout the year, the NSS unit undertakes a plethora of events ranging from street plays, cleanliness drives, tree plantation drives, donation drives, waste management drives, gender equity, field visits and many more. The NSS unit has also emphasized on preventing plastic in the campus and society.

The institute ensures that the social values and feeling of

giving back to the society is not limited to the NSS unit. In addition to the activities by NSS, many students come up with ideas to contribute to society too, and at camps, we encourage them to go forward by supporting them in executing the ideas. The students have conducted blood donation drives in the past. Our students spread awareness about COVID

19. Keeping in mind the concerns regarding mental health during the lockdown, webinars were organized like functional fitness for healthy life style, Yoga etc.

The institute has been following a reduced paper drive since the last five years. All communications are only done using Zoom, gmail, social media like Whatsapp etc.. The students also contribute to this initiative, and all our event registrations are paper free and done only through google forms. We also strictly prohibit use of thermocol for any creative activities.

"Those who have the ability to act, have the responsibility to act." Abiding by this principle, several certificate courses were introduced. Apart from this, Computer Skills, Spoken English, and Mathematics

are developed through coaching for competitive examinations. As it is rightly said ? It costs a candle nothing to light another candle. Hence, College has pledged to be the candle of inspiration and go on to light the spreading of Knowledge. The college has now successfully completed online certificate courses. Every faculty member and students are encouraged to contribute to this cause.

All the student members also do their bit by interacting with the students in meetings. At College, every student, as individuals and together with staff, takes part in this endless odyssey of giving back to the society, and to transform it to make it a better place.

Vision of Our Institution is to mould and Empower students in the pursuit of Knowledge, values, Social Responsibility and help them to Achieve excellence in various fields, thereby preparing them to face global challenges. The Institution has been striving to provide quality education to the students who take admission in this college. Most of the students who took

admission belong to the rural area and are economically poor. The institution has been taking all the necessary measures in procuring the infrastructural facilities and in strengthening the teaching, learning and evaluation process to provide quality education to all the students. The complete focus of all the stake holders from the management side such as Principal, Teaching and Non teaching staff and the CPDC members strive to transform a normal student into an educationally empowered student who can face the modern age challenges. The Institution has been constantly honing the skills and equipping the students with the knowledge to get cornucopia of employment opportunities in the highly competitive environment. The Institution has been encouraging the students to excel in all the activities so as to become a knowledgeable citizen of India. The vast collection of reference books in the library provides a treasure of knowledge.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

GOVERNMENT DEGREE COLLEGE FOR WOMEN, JAGTIAL

ACADEMIC CALENDAR - 2021-'22

JUNE 2021

Date

Activity Planned

Description

Action Taken Report

June 2nd

Telangana State Formation Day

Celebrations

Celebrated

June 1st week

Institutional Plan for 2021-'22

Preparation of Institutional Plan for 2021-'22 by incorporating all the activities as per academic calendar

Due to Covid Pandemic, academic year started from 30th August, 2021

Annual Curricular Plan

(Lecturer-wise)

Lecturer wise annual curricular plan shall be prepared by each lecturer incorporating curricular, co-curricular & extra-curricular activities as per formats provided.

It is done in August & September, 2021

Students Admissions

Commencements of Admissions

Started on 1st July, 2021

College Level Review meeting

A meeting will be conducted to discuss academic activities & record minutes

Online meeting held due to Covid

National Webinars

Webinar to create awareness on JAVA, Branding, skills, medicinal plants , yoga etc

Embrace & Excel JAVA - A path to IT industries is conducted on 4/6/2021

Medicinal plants boosting immunity-Covid-19 is conducted on 8/6/2021

Build your personal branding is conducted on 10/6/2021

Biotechnological Applications for Conservation of Biodiversity is conducted on 11/6/2021

Yoga for Healthy life is conducted on 23/6/2021

June 2nd& 3rd week

Commencement of classes for II & III year students

Annual curricular plan shall be followed & reflected in Teaching Diary.

Postponed due to postponement of Semester End Examinations due to Covid

Result Analysis

Department-wise Result Analysis & submission to O/o CCE.

---do---

June 4th week

Quality Enhancement Initiative by IQAC

Visit to Departments

--do--

5

World Environment Day

Conduct of activities to create awareness among students on Environment

Online Quiz is organized

8

World Ocean Day

Conduct of activities to create awareness among students on Environment

Online Quiz is organized

14

World Blood Donor Day

Red Ribbon Club shall Conduct activities to create & promote awareness among students

Cancelled due to Covid

15

Global Wind Day

Conduct of activities to create awareness among students on Environment

Online Quiz is organized

21

International Yoga Day

Sports Committee shall Conduct activities to create & promote Yoga

Online Quiz is organized

23

International Olympic Day

Sports Committee shall Conduct activities to create & promote sports among students

Cancelled due to Covid

24-30

National Book Start week

Languages Forum shall Conduct activities to create & promote awareness of reading among students

Online Quiz is conducted

27

Hellen Keller Jayanthi

Languages Forum shall Conduct activities to motivate students

Cancelled due to Covid

29

Camera Day

IQAC shall Conduct activities to create & promote Journalism & film making among students

Cancelled due to Covid

Note:Any activity beneficial to students proposed by any department during the month will be taken up.

JULY 2021

Date

Activity

Description

Action Taken Report

I & II week

Result Analysis

Consolidation & completion of result analysis-department & subject wise

Postponed due to postponement of Semester End Examinations due to Covid

Orientation for First Year

College activities, facilities available, NCC,NSS, Women's Hostel,Sports, etc

Due to Covid, admission process started in July. It is

conducted on 15/12/2021

Anti-ragging Activities

Organize Anti-ragging Activities

Posted in our College Website

Commencement of Student centric activities

Class room seminars, Study Projects, Field trips etc

Conducted during following months from August as physical mode of teaching started.

Medical Camp

NSS/NCC shall Conduct Medical Camp activities

Cancelled due to Covid

III week

Vanamahosthavam/Harita Haram

Organize Plantation programs in college premises

Conducted during following months from August as physical mode of teaching started.

IV week

Swaach Bharat

Cleaning of college premises including rooftops & terrace

Conducted during following months from August as physical mode of teaching started.

11

World Population Day

Conduct activities to bring awareness of population explosion- its effects among students

Online Quiz is conducted

20

Moon Day

Conduct activities to bring awareness about Universe among students

Cancelled due to Covid

24(4th Sunday)

National Parents Day

Guru Pournami

Conduct activities to bring together parents of students for mutual cooperation & understanding

Cancelled due to Covid

completed

26

Kargil Vijay Diwas

Conduct activities to create & promote Patriotism among students

Cancelled due to Covid

28

World Hepatitis Day

Conduct activities to bring awareness of Hepatitis among students

Cancelled due to Covid

Note:Any activity beneficial to students proposed by any department during the month will be taken up.

August 2021

Date

Activity

Description

Action Taken Report

I & II week

DRC

Meeting at ID College

Cancelled due to Covid

College Website

Updating all activities including last month's.

completed

Review Meeting at different department levels

Review of academic, administrative & financial aspects

Online through Zoom meeting

Parent Teacher meeting

Parents meet the teachers

Cancelled due to Covid

TSKC Training

Commencement of TSKC Batch Training

Cancelled due to Covid

Webinars/Seminars

Webinar to create awareness on various topics etc

Recent trends in plant sciences on 2/8/2021

III week

Scholarships

Issue of Scholarship forms

Postponed due to Covid

IV week

Consumer Awareness programmes

Inter departmental/Inter Collegiate activities

Postponed due to Covid

Career counselling programmes

Display of notifications on Notice Boards, Guidance by TSKC

Sent through Whatsapp groups due to Covid

15

Independence Day

Conduct of related activities

Completed

26

Women's Equality Day

Conduct of related activities by WEC

Completed

29

Telugu Language Day

Conduct of related activities by Telugu Department

Completed

Note: Any activity beneficial to students proposed by any department during the month will be taken up.

Semester End Examinations are conducted by the University lately due to Covid Pandemic

September 2021

Date

Activity

Description

Action Taken Report

I & II week

College Website

Updating all activities including last month's.

Completed

III week

Teacher Evaluation Process

Collection of feedback, analysis & documentation for Academic audit

Completed

IV week

Commencement of Student centric activities

Class room seminars, Study Projects, Field trips etc

Completed

Swaach Bharat

Cleaning of college premises including rooftops & terrace

Completed

5

National Teacher's Day

Celebrations of National Teacher's Day

Completed

8

International English Literacy Day

Conduct of related activities by English department

Completed

14

National Hindi Day

Conduct of related activities by Hindi department

Completed

16

Ozone Day

Conduct activities on awareness of environment

Completed

24

NSS Day

Conduct of related activities by NSS

Completed

Note: Any activity beneficial to students proposed by any department during the month will be taken up.

October 2021

Date

Activity

Description

Action Taken Report

I week

College Website

Updating all activities including last month's.

Completed

Review Meeting at different departments

Review of academic, administrative & financial aspects

Completed

II week

Quality Enhancement Initiative by IQAC

Collection of seminars, conferences etc conducted, attended

Completed

III week

Internal Examinations

Conduct of Internal Examinations & recording of marks in the proforma provided

Postponed due to Covid

Commencement of Student centric activities

Class room seminars, Study Projects, Field trips , Exhibitions etc

Completed

Bathukamma Celebrations

Telangana Culture

Completed

IV week

Swaach Bharat

Cleaning of college premises including rooftops & terrace

Completed

2

Gandhi Jayanthi & Lal Bahadur Shastri's Birth Day Celebrations

Celebrations of the Day

Completed

11

International Day of the girl child

Conduct of related activities by WEC & NSS

Completed

31

National Integration Day

Conduct of related activities

Completed

Note:Any activity beneficial to students proposed by any

department during the month will be taken up.

November 2021

Date

Activity

Description

Action Taken Report

I week

College Website

Review Meeting

Updating all activities including last month's.

Review of academic, administrative & financial aspects

Completed

completed

II week

Skill Development & Placement drives

Special training to students for placement drives

TSKC is working all the months

III week

Commencement of Student centric activities

Class room seminars, Study Projects, Field trips , Exhibitions
etc

Completed

IV week

Swaach Bharat

Cleaning of college premises including rooftops & terrace

Completed

Internal Examinations

National Movement Day-1

Conduct of Internal Examinations & recording of marks in the proforma provided

Completed

Completed

11

National Education Day

Conduct of related activities

Completed

14

Children's Day

Conduct of related activities

Online quiz conducted

14-20

National Book start week

Conduct of related activities

Postponed

Note: Any activity beneficial to students proposed by any department during the month will be taken up.

December 2021

Date

Activity

Description

Action Taken Report

I week

College Website

Updating all activities including last month's.

Completed

II & III week

Skill Development & Placement drives

Special training to students for placement drives

TSKC-Completed but no placements drives due to Covid

Commencement of Student centric activities

Class room seminars, Study Projects, Field trips , Exhibitions etc

Completed

Internal Examinations

Conduct of Internal Examinations & recording of marks in the proforma provided

Completed

IV week

Swaach Bharat

Cleaning of college premises including rooftops & terrace

Completed

Winter Camp

Winter Camp by NSS

Postponed due to COVID

1

AIDS Day

Conduct activities to bring awareness of diseases related to HIV & AIDS & prevention

Completed

2

World computer literacy day

Conduct of related activities by Computer Applications department

Completed

10

Human Rights Day

Conduct of related activities

Completed

22

National Mathematics Day.

Conduct of related activities by Mathematics department

Completed

24

National Consumer Rights Day

Conduct of related activities by Commerce department

Completed

Note: Any activity beneficial to students proposed by any department during the month will be taken up.

January 2022

Date

Activity

Description

Action Taken Report

I & II week

College Website

Updating all activities including last month's.

III week

TSKC Cell

Organizing job fairs & campus drives

Quality Enhancement Initiative by IQAC

Collection of seminars, conferences etc conducted, attended

IV week

Internal Examinations

Conduct of Internal Examinations & recording of marks in the proforma provided

College /Sports Day

Conduct of activities & Celebrations of the day

Swaach Bharat

Cleaning of college premises including rooftops & terrace

2-7

Road safety week

Conduct of related activities

3

Savitri Bai's Jayanti - National Women's Teacher's Day

Conduct of related activities by WEC

4

World Braille Day

Conduct of related activities by English Dept

6

World Day of war Orphans

Conduct of related activities by Political Science

11

Lal Bahadur's death anniversary

Conduct of related activities by NSS

12

National Youth Day

Celebrations of National Youth Day by NSS

13

Indian Army Day

Conduct of related activities by NSS

23

Subhash Chandra Bose's Jayanthi

Conduct of related activities by NSS

24

National Girl Child Day

Conduct of related activities by WEC

25

National Voters Day

Conduct of related activities to sensitize students on exercising franchise by NSS & Political science department

26

Republic Day

Celebrations of Republic Day

30

Martyr's Day

Conduct of related activities by NSS

31

World Leprosy Eradication Day

Conduct of related activities by Zoology department

Note: Any activity beneficial to students proposed by any department during the month will be taken up.

February 2022

Date

Activity

Description

Action Taken Report

I week

College Website

Updating all activities including last month's.

Review Meeting at different college levels (being ID College)

Review of academic, administrative & financial aspects

II & III week

Internal & Practical Examinations

Commencement of University Practical Examinations

IV week

TSKC Cell

Organizing job fairs & campus drives

3

Wetland day

Conduct of related activities by Botany Department

4

World Cancer day

Conduct of related activities by Science department

12

Darwin's Day

Conduct of related activities by Botany Department

19

Chatrapati Shivaji's Jayanti

Conduct of related activities by NSS

21

International Mother language Day

Conduct of related activities by Languages department

24

Central Excise Day

Conduct of related activities by Commerce department

28

National Science Day

Conduct of related activities by science department

Note: Any activity beneficial to students proposed by any department during the month will be taken up.

March 2022

Date

Activity

Description

Action Taken Report

I & II week

College Website

Updating all activities including last month's.

Review Meeting at different departments

Review of academic, administrative & financial aspects

Budget Utilization

Submission of bills

III & IV week

Internal Examinations

Conduct of Internal Examinations

Stock Verification

Stock Verification of laboratories & Libraries

3

Wild life day

Conduct of related activities by science department

8

International Women's Day

Conduct of related activities by WEC

21

Forest Day

Conduct of related activities by science department

22

World Water Day

Conduct of related activities by science department

23

Meteorological Day

Conduct of related activities by science department

Note: Any activity beneficial to students proposed by any department during the month will be taken up.

April 2022

Date

Activity

Description

Action Taken Report

I & II week (April & May)

College Website

Updating all activities including last month's.

Uploading of IQAC Report & College Annual Report

Updating all activities

III & IV week

Preparation of Financial Plan for 2022-'23

1. Details of Income through different sources, expenditure & other requirements
2. Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, State Govt. etc

1.

College Activity Register (In the form of College Magazine)

College Activity Register (In the form of College Magazine) is recorded

Training for PG Entrance/ICET/ Competitive Exams

Training for PG Entrance/ICET/ Competitive Exams during Summer

4-10

Library Week

Conduct of related activities by Library department

5

BabuJagjivan Ram's Birthday

Conduct of related activities by NSS

7

Health Day

Conduct of related activities by science department & Health Club

14

Dr.B.R.Ambedkar Birthday

Conduct of related activities by NSS

22

Earth Day

Conduct of related activities by science department

Note: Any activity beneficial to students proposed by any department during the month will be taken up.

May 2022

Date

Activity

Description

Action Taken Report

I & II week

Publicity Campaign

Release Of college BROCHURE by District Collector

Campaigning through brochures, flexis, scrolling in local TV, door to door canvassing for online admissions-DOST etc to be taken up

Visiting Intermediate Colleges

III & IV week

student's Help desk

Telangana ku Haritaharam

Establishment of a student's help desk in the college and online registration of students to various courses to be taken up

Maintenance of plants

11

National Technology Day

Conduct of related activities by computer science department

Note: Any activity beneficial to students proposed by any department during the month will be taken up.

NAAC