



**M.A.L.D. GOVT. DEGREE COLLEGE,**  
**GADWAL – 509125,**  
Jogulamba Gadwal Dist., Telangana State  
Affiliated by Palamuru University, Mahabubnagar  
Re-Accredited by NAAC “B” Grade



1.2.2 Number of Add on /Certificate programs offered during the last five years

**2017-18**

Name of Add on /Certificate programs offered	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
Hardware & Networking	60	86	86
Entrepreneurship	30	30	30
Laboratory safety rules and regulations	30	50	50
Basics of Computers & MS-Office	30 Days	32	32
MS-OFFICE	15 DAYS	18	18



## Two Months Certificate Course III B.A / B.Com TM

Department : TSKC

Hardware & Networking Training Programme Students Data Base 2017-18  
Enrollment Report

SL NO	H.T.No.	STUDENT NAME	Father's Name	Signature
1	302415111501	A SAWMYUKTHA	A SRINIVASRAO	A.Sawmyukth
2	302415111502	CHENNAMA	MALDAKAL	Chennama
3	302415111512	B NAGESH	B RAMUDU	B. Nagesh
4	302415111513	B NAVEEN	B KUMAR	B. Naveen
5	302415111514	B PARUSHARAMUDU	B VENKATANNA	B. Parusharamudu
6	302415111516	B RAVI	B LAXMANNA	B. Ravi
7	302415111521	BANGARI RAJU	B MAREPPA	B. Bangari Raju
8	302415111522	BHASKAR	NARSANNA	Bhaskar
9	302415111523	BORUSUGARI NALLANNA	BORUSUGARI RANGANNA	Borusugari
10	302415111524	BOYA VASU	BOYA GADWAL THIMMAIAH	B. Vasu
11	302415111525	BOYA VENKATESH	BOYA MUNEPA	Boya Venkatesh
12	302415111526	C VAMSHI	C CHINNA NAGANNA	C. Vamsi
13	302415111547	K RAMESH	K HANMANTHU	K. Ramesh
14	302415111572	NARASIMHULU GOUD	NADIPENNA GOUD	N. Goud
15	302415111578	PRASAD	DEVADAS	Prasad
16	302415111580	PREENISH H	GAJJALANNA H	P. Preenish H
17	302415111581	RAJ KUMAR	SESHANNA	Raj Kumar
18	302415111582	RAJESH	BESANNA	Rajesh
19	302415111592	SHIVA	NAGANNA	Shiva
20	302415111593	SIVA KUMAR	ANJANEYULU	Siva Kumar
21	302415111594	SUPER PATEL VINOD KUMAR	S VEERANNA	S. Vinod Kumar
22	302415111601	T PURUSHOTHAM	T SAVARANNA	T. Purushotham
23	302415111603	T SHIVA KUMAR	T SRINIVASULU	T. Shiva Kumar
24	302415111610	VEERESH	BHEEMANNA	Veeresh
25	302415114501	B BHARATHI	B JAYANNA	B. Bharathi
26	302415114502	MADAM VINEETH	M ANJANEYULU	M. Vineeth
27	302415114503	P KAVITHA	P RAMUDU	P. Kavitha
28	302415114512	B. BHEEMESH	B. EFRANNA	B. Bheemesh
29	302415114513	B. GOVINDU	B. THIMMANNA	B. Govindu
30	302415114514	B. NAGARAJU	CHINNA VEERANNA	B. Nagaraju
31	302415114515	B. RAMUDU	B. HANUMANNA	B. Ramudu
32	302415114525	G.RAVIKIRAN	G.SHIVAJI	G. Ravikiran
33	302415114526	G.VENKATESH	G.THIMMULANNA	G. Venkatesh
34	302415114527	C GOPAL	KISTANNA	C. Gopal
35	302415114529	PEDDAEDDULA ANJANEYULA	HANMANTHU	P. Peddaeddula
36	302415114530	H NARESH	CHINNA TIPPANNA	H. Nareesh
37	302415114531	H SREEDHAR	H CHINNA	H. Sreedhar

TELANGANA SKILLS AND KNOWLEDGE CENTRE



			NARSANNA	C. Hanumanth
38	302415114534	K DHANUNJAYA	K SRINIVASULU	K. Tirali
39	302415114535	K KHAJAVALI	K BASHA	P. Sankar
40	302415114537	K PRASHANTH	K SRINIVASULU	Manoj Kumar
41	302415114547	MUSITI VENKATESH	NARASHIMULU	Prakash
42	302415114548	N BHASKAR	N FEDANNA	Prakash
43	302415114549	NARESH	NARSIMHULU	Prakash
44	302415114550	NARASIMHULU B	KARRE NAGANNA	Prakash
45	302415114551	PARAMESHU B	ANJANEYULU	Prakash
46	302415114553	PRAVEEN	PRABHUBAS	Prakash
47	302415114554	RAVI KUMAR A	NAGARAJU	Prakash
48	302415114561	T SURESH KUMAR	T SREENIVASULU	Prakash
49	302415114562	T VEERESH	ANJANEYULU	Prakash
50	302415114566	VADDE RAJU	V GIDDAIAH	Prakash
51	302415114567	G RADHA	G NAGESH	Prakash
52	3024-15-401-501	A ANAND	A ANJANEYULU	Prakash
53	3024-15-401-502	A RAMAKRISHNA GOUD	A VENKATESHWARU GOUD	Prakash
54	3024-15-401-503	ANJANAPPA	HANUMANTHU	Prakash
55	3024-15-401-504	ANJANEYULU	SAVARANNA	Prakash
56	3024-15-401-510	B KRISHNA	B VENKATRAMULU	Prakash
57	3024-15-401-511	B NARSIMULU	B CHINNAIAH	Prakash
58	3024-15-401-521	G KISHOR	SAVARANNA	Prakash
59	3024-15-401-523	G RAMESH	G NAGABHUSHANAM	Prakash
60	3024-15-401-525	J RAHMATH	J HABEED	Prakash
61	3024-15-401-526	JAYANNA GOUD	BASWARAJ GOUD	Prakash
62	3024-15-401-529	K LAXMIBABU	K PRAKASH	Prakash
63	3024-15-401-530	K MANIVARDELAN	K BHEEMI REDDY	Prakash
64	3024-15-401-536	K THIMMANNA	BHEEMANNA	Prakash
65	3024-15-401-537	K VEERESH	K RANGANNA	Prakash
66	3024-15-401-542	M KUMAR	M PARUSARAMUDU	Prakash
67	3024-15-401-543	M RAMESH	M RAMAKRISHNA	Prakash
68	3024-15-401-544	M RAVI	M EERANNA	Prakash
69	3024-15-401-545	M RAVI	M HANUMANTHU	Prakash
70	3024-15-401-552	NARESH	GOVINDU	Prakash
71	3024-15-401-553	NARSIMHULU	SRINIVASULU	Prakash
72	3024-15-401-564	RAMA KRISHNA	SAGANNATHAM	Prakash
73	3024-15-401-566	RAVI	K NARSAPPA	Prakash
74	3024-15-401-567	RAVI KUMAR	ANAND	Prakash
75	3024-15-401-568	S KRISHNA	S MALDHAKAL	Prakash
76	3024-15-401-576	SHEKHAR G	ANJANEYULU G	Prakash
77	3024-15-401-581	T HARIKRISHNA	T KRISHNA	Prakash
78	3024-15-401-582	T KESHAYULU	T NARSIMHULU	Prakash
79	3024-15-401-588	T VEERANNA	T LAXMANNA	Prakash
80	3024-15-401-590	U ANIL KUMAR	U THIMMAPPA	Prakash
81	3024-15-401-591	U SHIVA	U VENKATESH	Prakash
82	3024-15-401-594	V RAVINDRACHARY	V NARASIMHAIAH	Prakash
83	3024-15-401-595	VEERESH KUMAR	KRUSHNAIAH	Prakash
84	3024-15-401-596	VEERESIBABU G	KISTANNA	Prakash
85	3024-15-401-603	RAMU	SHANTILANNA	Prakash
86	3024-15-401-604	H RAJESH	YESUBU	Prakash

TELANGANA SKILLS AND KNOWLEDGE CENTRE

## Entrepreneurship Enrolment list

M.A.L.D GOVT DEGREE COLLEGE, GADWAL  
DEPARTMENT OF ECONOMICS, TOIC-Fundamentals of Economics  
CERTIFICATE COURSE PARTICIPATED STUDENTS  
Academic year - 2017-18


Sl. No.	Name	Group	Year	Signature
502	B. Bajaranna	BA	1 <sup>st</sup>	B. Bajar
504	Anjaneyulu	"	"	Anji
505	B. Govindu	"	"	B. Govindu
506	B. Madhusudhan	"	"	B. Madhusudhan
510	B. Rajesh	"	"	B. Rajesh
515	B. Thirumalesh	"	"	B. Thirumalesh
518	B. Venkatesh	"	"	B. Venkatesh
524	D. Prabhakar	"	"	D. Prabhakar
525	Damodhar	"	"	Damodhar
527	E. Veeresh	"	"	E. Veeresh
530	G. Raghu	"	"	G. Raghu
534	H. Lakshamma	"	"	H. Lakshamma
535	H. Samson	"	"	H. Samson
543	K. Rajavardhan	"	"	K. Rajavardhan
548	K. Ravi Kumar	"	"	K. Ravi Kumar
550	K. Thirumalesh	"	"	K. Thirumalesh
557	M. Amarnath	"	"	M. Amarnath
560	M. Naresh	"	"	M. Naresh
568	P. Parusha Ramudu	"	"	P. Parusha Ramudu
573	N. Naresh Kumar	"	"	N. Naresh Kumar
580	M. Devadas	"	"	M. Devadas
503-3024 29-505	B. Laxmi	"	"	B. Laxmi
508	Boya Keerthi	"	"	Boya Keerthi
511	B. Veeresh	"	"	B. Veeresh
514	D. Deva Naik	"	"	D. Deva Naik
516	D. Rajesh Naik	"	"	D. Rajesh Naik
520	G. Bharath Kumar	"	"	G. Bharath Kumar
526	K. Nagaraju	"	"	K. Nagaraju
530	Mallesh	"	"	Mallesh
536	M. Naresh	"	"	M. Naresh
538	Nagaraju	"	"	Nagaraju
540	parvathamma	"	"	parvathamma

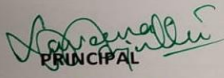
Principal  
M.A.L.D. Govt. Arts & Science College  
GADWAL - 509 125

## Laboratory Safety rules and regulations enrolment list

MALD GOVT. DEGREE COLLEGE ,GADWAL					
DEPT. OF CHEMISTRY					
Certificate Course - 2017-18					
TOPIC: Laboratory Safety rules & Regulations					
S.NO.	H.T.NO	STUDENT NAME	FATHER NAME	CASTE	SIG.OF THE STUDENT
1	17033024441005	B Bhaskar Naidu	B Krishna	BC-A	Bhaskar
2	17033024441010	E Kaveri	E Anjaneyulu	BC-D	Kaveri
3	17033024441015	K Murali Krishna	M Beechupalli	BC-B	Murali
4	17033024441035	Shaik Neha	Huzur	BC-E	Neha
5	17033024441505	B Krishna	B Munenna	BC-A	Kanna
6	17033024441515	G Mahesh	G Somappa	BC-D	Somappa
7	17033024441531	M Ganesh Naidu	M Dullaiah	BC-A	Ganesh
8	17033024445510	B Tulasi	B Hanumanthu	BC-A	Tulasi
9	17033024445524	K Hanumanthu	K Ramulu	ST	Ramulu
10	17033024445538	P Mounika	Narsimhulu	BC-D	Mounika
11	17033024457007	B Thiresh Kumar	B Shekar	BC-D	Thiresh
12	17033024457012	G Vichitra	G Krishna Vardhan Reddy	OC	Vichitra
13	17033024457017	K Rama Rao	K Rajanna	BC-B	Rama Rao
14	17033024572008	K Sandyarani	K Laxminarayana	BC-B	Rama
15	16033024441016	K Sandyarani	Anandam	SC	Sandyarani
16	16033024441023	Md Etheshyam	Saleem	BC-E	Etheshyam
17	16033024441027	M Nikhitha	M Suresh	BC-D	Suresh
18	16033024441501	A Vikram Varma	Govindu	SC	Govindu
19	16033024441523	K Priyanka	K Venkatesh	BC-D	Venkatesh
20	16033024441532	M Jayasri	M Rangaswamy	BC-A	Rangaswamy
21	16033024441552	T Mahesh	T Yenkanna	BC-A	Mahesh
22	16033024445506	B Jayaramudu	B Venugopal	BC-A	Venugopal
23	16033024445508	B Maldakal	B Venkatramulu	BC-A	Venkatramulu
24	16033024445519	G Sharadha	G Narsimhulu	SC	Narsimhulu
25	16033024445530	Laxman	Mareppa	SC	Laxman
26	16033024457005	G Aishwarya	G Bhasker	BC-D	Bhasker
27	16033024457012	K Reshma Begum	K Mahmad Khaja	BC-E	Mahmad Khaja
28	16033024457018	N Bhaskar	N Bheemanna	BC-D	Bhaskar
29	16033024572003	A Rambabu	A Yesanna	SC	Yesanna
30	16033024572003	B Akshaykumar	B Purushotam	BC-B	Akshaykumar

31	16033024572016	S Jyoshna	S Janappa	SC	Jyoshna
32	302415441501	A Karreppa	A Laxmanna	BC-A	Laxmanna
33	302415441514	Bheemesh	Venkatesh	BC-B	Bheemesh
34	302415441524	G Narayana	G Narsappa	BC-D	Narsappa
35	302415441537	K Thimmappa	Kistanna	BC-B	Thimmappa
36	302415441543	L Raju	L Nagi Reddy	BC-D	RAJU
37	302415445517	DK Vikram	DK Narisimhulu	BC-D	Vikram
38	302415445528	H Kishore	H Sundaramanna	SC	Kishore
39	302415445539	K Gopal	K Ramudu	BC-B	Gopal
40	302415445546	K Ravi	K Thimmappa	BC-B	Ravi
41	302415445547	K Veeresh	K Veeranna	BC-B	K. Veeresh
42	302415445563	Naresh	Narsimhulu	BC-A	Naresh
43	302415457001	M Navitha	M Narasimhulu	SC	Narasimhulu
44	302415457003	M Sai Sindhu	M Sudharshan	SC	Sai
45	302415457006	Bheemdu	Manyapu Reddy	BC-D	Bheemdu
46	302415457007	E Ashok	E Venkatanna	BC-D	Ashok
47	302415457013	Madhav	Thimmappa	BC-A	Madhav
48	302415457017	Veeresh	Krishnaiah	BC-D	Veeresh
49	302415572001	G Divya	G Satya Narayana Achary	BC-B	Divya
50	302415572002	A Umadevi	A Narsimhayya Setty	OC	umadevi

  
 Dept. Incharge  
 M.A.L.D. Govt. Arts & Science College  
 GADWAL-509 125, M. Nagar Dist

  
 PRINCIPAL  
 M.A.L.D. Govt. Arts & Science College  
 GADWAL - 509 125

**Mald Govt Degree College, Gadwal**

One Month Certificate Course, I B.SC MPC -2017-18

**Basic Computer Skills and MS Office**

Department : Mathematics

S.No	Applicant's Name	Gender	Roll No.	Caste	Student's Signature
1	MADHAVI	F	17033024441525	BC-B	Madhavi
2	NAVEEN KUMAR	M	17033024441535	SC	Naveen
3	B KRISHNA	M	17033024441513	BC-A	B. Krishna
4	Y YADAGIRI	M	17033024441535	BC-D	Yadagiri
5	T ANIL KUMAR	M	17033024441546	BC-D	T Anil Kumar
6	P VINEETHA	F	17033024441540	BC-A	P. Vineetha
7	MD RIHANA	F	17033024441530	BC-E	MD Rihana
8	U NAVEEN KUMAR	M	17033024441548	BC-D	U. Naveenkumar
9	B SWATHI	F	17033024441511	BC-B	B. Swathi
10	C RAMA KRISHNA	M	17033024441512	BC-A	C. Rama Krishna
11	SANTOSH	M	17033024441544	BC-A	Santosh
12	M AFONE	M	17033024441527	SC	M Afone
13	S DHANAKISHOR	M	17033024441545	SC	S Dhanakishor
14	N VEERESH	M	17033024441536	BC-D	N. Veeresh
15	R RISHITHA	F	17033024441541	BC-B	R. Rishitha
16	K RAMESH	M	17033024441520	BC-B	K. Ramesh
17	G SEK HAR	M	17033024441560	BC-D	G. Sekhar
18	P MANOHAR	M	17033024441538	SC	P. Manohar
19	H PRAVEEN KUMAR	M	17033024441517	SC	H. Praveen
20	K ANJANEYULU	M	17033024441502	BC-B	K. Anjaneeyulu
21	K ROOPA	F	17033024441524	BC-D	K. Roopa
22	M GANESH NAIDU	M	17033024441531	BC-A	M. Ganesh
23	V BRAHMAIAH	M	17033024441549	BC-B	V. Brahmaiah
24	K MAHESH	M	17033024441520	BC-B	K. Mahesh
25	ANJANEYULU	M	17033024441519	BC-B	Anjaneeyulu
26	EDGI BHEEMESH GOUD	M	17033024441514	BC-B	Edgi Bheemesh
27	BOYA RAJINI	F	17033024441508	BC-A	Boya Rajini
28	K ANIL KUMAR	M	17033024441518	BC-B	K. Anil
29	MADHU	M	17033024441526	SC	Madhu
30	M KISHORE	M	17033024441532	SC	M. Kishore
31	P SHIVANI	F	17033024441539	BC-B	P. Shivani
32	SAIKUMAR E	M	17033024441543	BC-A	Saikumar

*Sguy-*

PRINCIPAL  
M.A.L.D. Govt. Degree & PG. College  
GADWAL - 509 125

*llie*  
Mathematics  
Govt. Degree College  
GADWAL - 509125

Basics of Computers & MS-Office Enrolment list

# MALD GOVT ARTS & SCIENCE COLLEGE GADWAL

15Days Certificate Course, III B.S.C (MPC) 2017-18

MS-OFFICE

Department : PHYSICS

Students Attendance

S.No	ROLLNO	STUDENT NAME	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8	Day 9	Day 10	Day 11	Day 12	Day 13	Day 14	Day 15	Total Days	Student Signature
1	302413441547	SHARANNAPPA	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	15	C. S. Srinivas
2	302415441507	USSAIN	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	15	OS Srinivas
3	302415441517	C VEERESH	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	14	VEERESH
4	302415441535	K JAGAPATHI BABU	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	13	Raju
5	302415441543	L RAJU	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	14	Raju
6	302415441552	P NAVEEN KUMAR	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	15	P. Naveen Kumar
7	302415441557	S NAGARAJU	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	14	S. Nagaraju
8	16-03-3024-441-503	B Dullaiah	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	14	B. Dullaiah
9	16-03-3024-441-518	Jyothi	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	15	Jyothi
10	16-03-3024-441-532	M Jayasri	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	15	M. Jayasri
11	16-03-3024-441-533	M Narasimhulu	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	14	M. Narasimhulu
12	16-03-3024-441-542	Prakash	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	15	Prakash
13	16-03-3024-441-549	Suvarna	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	15	Suvarna
14	16-03-3024-441-552	T Mahesh	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	14	T. Mahesh
15	16-03-3024-441-005	B Sivudu	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	15	B. Sivudu
16	16-03-3024-441-033	P Vikram	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	14	P. Vikram
17	16-03-3024-441-038	S Thai Reddy	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	14	S. Thai Reddy
18	16-03-3024-441-047	U Bhargavi	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	15	U. Bhargavi

Physics dept Conducted a certificate Course in for BSC MPC students

*[Signature]*  
 DEPT OF PHYSICS (HOD)  
 Lecturer in Physics  
 M.A.L.D. Govt. Degree College,  
 GADWAL - 509 125



## PC Hardware & Networking Course Duration 80 hours

### ALLOCATION OF TOTAL HOURS FOR EACH CHAPTER:

SI No	Chapter	Theory in Hours	Practical in Hours
1.	Introduction about computer	2	2
2.	Basic Networking concepts	6	10
3.	Introduction to various networking devices	4	4
4.	Inside the PC	4	4
5.	Network basic and configuration	4	15
6.	Introduction to servers and network security	10	15
		30	50

### DETAILED SYLLABUS

#### 1. Introduction about Computer

Basics of computer  
Organization of computer.  
Software and hardware.  
Input/output devices.

#### 2. Basic networking concepts,

Network topologies:  
LAN, WAN, MAN, PAN, CAN.  
Networking Model  
The OSI model  
TCP/ IP Model  
Network adapters.  
Introducing protocols.  
Cabling and troubleshooting.



3. Introduction to various networking devices:

Routers.  
Switches.  
Modems.  
Hubs etc.  
Wired and Wireless technology.

4. Inside the PC:

Opening the PC and identification.  
Study of different blocks,  
Assembling and disassembling.

5. Network basic and configuration:

Setting IP addresses,  
Sharing files and folders.  
Network troubleshooting.  
PING test, ipconfig etc.

6. Introduction to servers and network security

Types of servers:

Files servers,  
Email Servers,  
Proxy servers etc.

.Basics of Internet and Intranet:

.Types of Internet connections:

Dialup, Broadband, Leased Line, Wi-Fi, Wi-  
Max, 2G, 3G, 4G, WWW, E-mails, Search Engines, Social Networking.  
Cloud application.  
Audio-video Conferencing.  
Voice over Internet Protocol (VOIP).

Recovery and backup.

Essential security measures.



**M.A.L.D. GOVERNMENT ARTS & SCIENCE COLLEGE**  
**GADWAL-509125**  
**JOGULAMBA GADWAL DISTRICT**  
**CERTIFICATE COURSE**  
**ON**  
**ENTERPRENEURSHIP DEVELOPMENT**  
Duration: 30 hrs

**Module-I:**

Definition, Nature and Importance of Entrepreneurship, Functions & Classification of Entrepreneurs, Characteristics of Entrepreneur, Women Entrepreneurs.

**Module-II:**

Institutions set up to promote Entrepreneurship, With special reference to NIESBUD, EDI, MDI, and SISI: Role of financial Institutions in Entrepreneurship Development, with reference to IDBI, ICICI, IFCI, SFCs and SIDC's.

**References:**

1. Desai, B. (1999), Industrial Economy in India (3rd Edition,) Himalaya Publishing House, Mumbai.
2. Entrepreneurial Development by Dr. C.B. Gupta & Dr N.P. Srinivas

*S. J. Sambhulkar*  
PRINCIPAL  
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GADWAL - 509 125



**MALD.GOV.T.DEGREE COLLEGE, GADWAL**

**JOGULAMBAGADWAL (DIST.)**

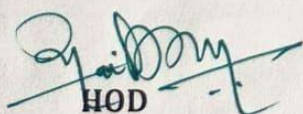
**DEPARTMENT OF CHEMISTRY**

Academic Year: 2017-2018

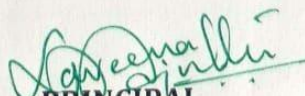
**CERTIFICATE COURSE-1**

**TITLE: LABORATORY SAFETY RULES AND REGULATIONS**

**SYLLABUS:** General rules for lab safety: Minimizing risk of hazards, personal protective equipments-Hairdressing for the laboratory, Eye protection. Eye wash fountain, Gloves, Laboratory protocols, Labeling chemicals, careful reading of labels prevention of inhaling harmful chemicals, Guide to chemical hazards, chemical spills etc. Accidents use of fire extinguisher and first aid kit in the laboratory, safety symbols-preparation of the charts by the students and display of charts in chemistry labs. Calibration of fractional weights, calibration of glass ware -burette, pipette, standard flask, Normality/Molarities and specific gravity of concentrated acids-preparation of dilute solutions (Numerical problems). Precautions to be taken in the preparation of dilute acids and bases. Preparation of stock solutions of salts with specific examples. Properties of primary standard salt and preparation of standard solution. Good laboratory practices-maintenance of observation book record.

  
HOD

DEPARTMENT OF CHEMISTRY  
Department of Chemistry  
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BOS



# Syllabus

**Objective:** The course is designed to aim at imparting a basic level appreciation of

Week	Hours Available	Topic covered
I	1	BASICS of computer, Introduction
	1	What is a computer, Drives, Mother board.
	1	Monitor (screen) and Mouse,
	1	CPU, and Hard Drives,
	1	Keyboard, Desktop
	5 Hrs	
II	1	Practical Hours
	1	operating system
	1	operating system
	1	Basic components of a window
	1	Menubar, minimize button, maximize button & close button and practical.
	5 Hrs	
III	1	Understanding word processing
	1	Word processing basics
	1	opening and closing of documents
	1	Text creation and manipulation
	1	Formatting of text, table handling, spell check, printing of word document
	5 Hrs	
IV	1	Using spread sheet
	1	Basic spreadsheet manipulation
	1	of cells formula and functions
	1	Editing of spread sheet, printing of spread sheet
	1	Practical class (1)
	5 Hrs	
V	1	Introduction to Internet
	1	WWW and web browsers basic
	1	computer network LAN, WAN, concept of Internet
	1	Application of Internet
	1	getting an email account, sent-mail sending, receiving mail
	5 Hrs	
5 Weeks	30 HRS	<p>After completing the course the student is able to use the computer for basic purposes.</p>

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**MALD GOVT DEGREE COLLEGE GADWAL**  
**DEPARTMENT OF PHYSICS**  
**NAME OF THE CERTIFICATE COURSE: MS OFFICE**  
**SYLLABUS**

Ms. Office course trains students how to use MS Office applications use in office work such as creating professional-quality documents; store, organize and analyze information; arithmetic operations and functions; and create dynamic slide presentations with animation, narration, images, and much more, digitally and effectively.

***Ms. word***

- Creating, editing, saving and printing textdocuments
- Font and paragraphformatting
- Simple characterformatting
- Inserting tables, smart art, pagebreaks
- Using lists andstyles
- Working withimages
- Mail Merge

***Ms. Excel***


- Spreadsheetbasics
- Creating, editing, saving and printingspreadsheets
- Working with functions &formulas
- Modifying worksheets with color &autoformats
- Graphically representing data : Charts &Graphs
- Formattingworksheets
- Securing & Protectingspreadsheets

***Ms. Power Point***

- Opening, viewing, creating, and printingslides
- Applying autolayouts
- Adding customanimation
- Using slidetransitions
- Creating Professional Slide forPresentation.

***Internet***

- Understanding how tosearch/Google
- bookmarking and Going to a specificwebsite
- Copy and paste Internet content into your word file andemails
- learn with bestpractices

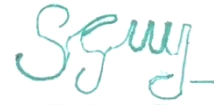
  
DEPT OF PHYSICS (HOD)  
Lecturer in Physics  
M.A.L.D. Govt. Degree College  
GADWAL - 509 125



### **Report on Certificate Course:**

The department of TSKC has conducted a certificate course on **PC Hardware & Networking Course** in 60 days duration. Students enrolled and attended to the classes regularly. Based on students attendance and their knowledge acquire we issued certificates for them.

All participants have been given certificates at the end of the course duration. This certificate course helps the students to enrich and enhance their “**PC Hardware & Networking Course**” in future employment.



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**M.A.L.D GOVERNMENT DEGREE COLLEGE,  
GADWAL, JOGULAMBA GADWAL DIST, TELANGANA STATE.  
Affiliated to Palamuru University  
(Re-Accredited by NAAC with 'B' grade)**

**DEPARTMENT OF ECONOMICS**



**CERTIFICATE COURSE OUT COME'S  
FOR THE ACADEMIC YEAR 2017-18**

Department of Economics was Conducted Certificate Course, and the title of the Course was "ENTERPRENURE SHIP DEVELOPMENT" Duration of the Course was 30 days.

This Certificate Course Designed for Economics Student to know the Importance of ENTERPRENURE SHIP DEVELOPMENT SKILLS and to know the Basic concepts Nature scope Classification and characteristics of Entrepreneur and women Entrepreneur. Institution set up to promote Entrepreneurship and financial Institutions in Entrepreneurship development. At the end of the course Exam was conducted, after the completion of examination Certificate was Distributed under the Chairmen ship of Principal and Head of the Department.

**Course Out Comes:**

- ❖ Students know the Importance of Entrepreneurship development skills
- ❖ Student had the Awareness on how to established SSIs
- ❖ Student know that how to Determine the price of the commodity
- ❖ Student got awareness on how to Approached bank for their financial needs

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**MALD.GOV.T.DEGREE COLLEGE, GADWAL**

**JOGULAMBA GADWAL DIST.TS**

**AFFILIATED TO PALAMURU UNIVERSITY**

**REACCTREDETED - "B" BY NAAC**

## **Department Of Chemistry**



### **SUMMARY REPORT ON CERTIFICATE COURSE**

The Department of chemistry has conducted the certificate course in **LABORATORY SAFETY RULES & REGULATIONS** for 30 days duration from 1/09/2017 to 10/10/2017. Students from Physical science & Life science groups have enrol and attended to the classes regularly. After completion of the course to assess the student knowledge, we have conducted a practical exam of how to handle instrumentation and how to prepare the acid base solution and standard solution.

Students have secured a good mark in practical exam. All participants have been given certificate at the end of the course duration. This certificate course helps the student to enrich and enhance their knowledge in chemistry practical.

HOD

Department of Chemistry  
M.A.L.D. Govt. Arts & Science College  
GADWAL-509 125, M. Nagar Dist



### Report on Certificate Course:

The department of Mathematics has conducted a certificate course on **Basics of Computers &MS-Office** in 30 days duration. Students enrolled and attended to the classes regularly. Based on students attendance and their knowledge acquire we issued certificates for them.

All participants have been given certificates at the end of the course duration. This certificate course helps the students to enrich and enhance their “Basics of Computers &MS-Office” in future employment.

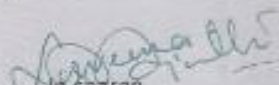


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**MALD GOVT DEGREE COLLEGE GADWAL**  
**DEPARTMENT OF PHYSICS**  
**ACADEMIC YEAR 2017-18**  
**NAME OF THE CERTIFICATE COURSE: MS OFFICE**  
**SUMMARY**

Dept of Physics Conducted Certificate Course MS OFFICE for the Academics Year 2017-18 on 08/03/2017 With the Convener M Sudhara Murthy .The 18 Students are enrolled in the Certificate Course. The Dept of physics frame the Syllabus. The Students Learned MS OFFICE, After the Completion of Certificate Course for 15 days. A Test was conducted for 10 Multiple Question on the Syllabus. After careful Examination & Evaluation Given Certificate from the Dept of physics on 26/03/2017, the is very much Benefited to the Students in their Degree Course

  
In-Charge  
**Lecturer in Physics**  
M.A.L.D. Govt. Degree College  
GADWAL - 509 125

