





ACADEMIC CALENDAR - 2015-16



Commissionerate of Collegiate Education Govt. of Telangana

Opp dain Somplex, Nampally, Hyderabad-500 001.

PT : U4U-Z4/45UZ1

Principal
Govt. Degree College
Hentenpot. Nationgal (RI-506 13)



Commissionerate of Collegiate Education Govt. of Telangana

ACADEMIC CALENDAR - 2015-16

Smt. A. Vani Prasad, I.A.S., Commissioner

No.	Name	Designation	Mobile
1.	Smt. Moriah Eunice	Special Officer I	9848784977
2.	Dr. K. Padmavathi	Special Officer II	9848556317
3.	Sri B. Swamy	Assistant Director I	9848784975
4.	Sri V.Y. Chakravarthy	Assistant Director II	9848553617
5.	Sri C.P. Ashok Kumar	Asst. Director (O.D.)	9848784975
6.	Smt. B.V. Ramana	Accounts officer	9848784975
7.	Sri B. Kanaka Chary	AGO (I/C)	7660020711
8.	Sri V. Jagadiswar	Academic Officer	7660020722
9.	Sri K. Srininvas	Academic Officer	7660020733
10.	Dr. T. Annie Sheron	Academic Officer	7660020744
11.	Sri T. Naveen Chander Raju	Academic Officer	7660020710
12.	Dr. M. Nancy Serena	Academic Officer	7660020720
13.	Dr. J. Neeraja	Academic Officer	7660020730
14.	Dr. Muhammed Ghouse	Academic Officer	7660020740
15.	Sri Srinivas Reddy	Academic Officer	7660020750

CCE Website: http://ccets.cgg.gov.in

No.	Invitiative	E-mail ID
1.	CCE	commissioner.tgce@gmail.com
2.	JKC	jkc.tgce@gmail.com
3.	NAA	cnaac.tgce@gmail.com
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5.	Trainings	rcoc.tgce@gmail.com
6.	RUSA	rusa.tgce@gmail.com
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8.	MANA TV	manatv.tgce@gmail.com
9.	Aided Colleges Section	aidedsection.tgce@gmail.com

May 2015

College Activities			
Month & Date	Activity	Description	
May 1st	Publicity Campaign for enrolment of students in colleges	 Release of College Brochure by District Collector Campaigning through Brochures, Flexis, scrolling in local TV, Door to door canvassing etc. 	
	JKC	Commencement of JKC Summer batch training	
May	Student Help Desk	Establishment of a Student Help Desk in the college and registration of students to various courses to be taken up	
may	CBCS	One day workshop to faculty on Implementation of CBCS from 2015-16 academic year.	
	Departmental Activities		
4th May	State Level Review Meeting	Video Conference - CCE with RJDCE & Principals - Review on Admissions	

Education: Educating the mind without educating the heart is no education at all.

June 2015

	College Activities		
Month & Date	Activity	Description	
1st	JKC	Commencement of JKC I batch training	
2 nd	Telangana State Formation Day	Celebrations for 1st to 6th June	
5 th	World Environment Day & Telangana Haritaharam	Conduct of Activities to create awareness among students on environment Planning & organizing plantation program in consultation with District authorities	
14	World Blood Donor Day	Red Ribbon Clubs shall conduct activities to promote awareness among students and parents	
15 th	Job Mela	Job Mela to be organized at all ID colleges	
	Preparation of Institutional Plan for 2014-15	Preparation of Institutional Plan by incorporating all the activities given in CCE Academic Calendar (2015-16) & College Annual Academic Performance Report (AAPR) 2014-15.	
l week	Preparation of Annual Curricular Plan (Lecturer wise)	Preparation of Dept wise/Lecturer wise Annual curricular plan incorporating curricular, co-curricular and extra-curricular activities. Preparation of NCC/NSS/College Social responsibility Cell & others Annual Action Plan.	
	Student Admissions College Level	Commencement of Admissions as per respective university norms. Review of Department wise Annual Curricular	
	Review Meeting by Principal	Plans - share & discuss innovative teaching learning techniques etc.	
	IQAC	IQAC Meeting with all the departments	
	District Level Review Meeting by ID College Principal	Review of all GDCs in the district by ID College Principal – Finalization of Annual DRC activities plan.	
	Review Meeting by RJDCE	Review of all colleges under jurisdiction through ID Principals	
II week	Commencement of classes for II & III year students	Annual Curricular Plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes	
	Result Analysis	College Level, Department wise & Lecturer wise Progressive Result analysis and submission to O/o CCE. Planning for Remedial teaching.	
IV Saturday	Swachha Bharath - Swachha Telangana & Hobby Day	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps Exhibition of literary works like Poetry, Short stories, news reports collected or written by Students/staff.	
June	DCEDRC	1st Meeting of DCEDRC	

July 2015

	College Activities		
Month & Date	Activity	Description	
1 st	CBCS	Commencement of 1st Semester to I year students	
15 th	Job Mela	Job Mela to be organized at all ID colleges	
I week	Orientation for First year students	College activities, Facilities, Certificate/Add on Courses etc. Identification of Teacher counsellors to each class and display the list	
- Wook	Anti-Ragging campaign	Organizing Anti Ragging Campaign in the college premises.	
	IQAC	Meeting of IQAC Executive Body	
I & II week	Review Meetings at different Levels Student Progression	Review of Academic, Administrative and financial aspects Recording Student progression	
II Week	Student Representatives meeting	Nomination of select students on committees like Academic, Sports, Cultural, literary, etc.	
	Commencement of Student centric activities	Class room seminars, Study Projects, Field trips and competitions etc.,	
	Medical Camp	Medical camp in collaboration with District Health Officials	
III Week	Extension Activities & College Social Responsibility Cell	Enrolment of students into NCC/ NSS/ Sports/Cultural etc. Organinsing related activities	
l Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities	
III Saturday	Staff Meeting	Meeting of the Principal with staff	
IV Saturday	Swachha Bharath - Swachha Telangana & Hobby Day	 Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps Crafts exhibition by students /staff 	
	Telangana Haritaharam	Organizing plantation program in consultation with District authorities	
July	JKC Day	A PPT presentation/ Talk/ Skit/ Seminar to all students (class wise) on Career Prospects by H.R. representative/JKC trainee/ Coordinator or Mentor/Guest Lecturers etc.	

August 2015

College Activities			
Date	Activity	Description	
15 th	Independence Day celebrations Academic Festival 2014-15	Conduct of related activities at college level. Presentation of awards to toppers in Academics (subject wise & group wise).	
26 th	Women's Equality Day	Conduct of related activities by ICC	
29 th	Telugu Bhasha Dinotsavam	Conduct of related activities	
I week	DRC IQAC	II Meeting IQAC Meeting with all the departments	
I & II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects	
III Week	Field/Industry visit	Organizing field/ industrial visits to students	
	I unit Exams – II & III yrs	Conduct of examinations and recording of marks in the proforma provided	
Last	Add-on Courses	2 day workshop to students by each department	
Week	Consumer awareness programs	Intercollegiate / interdepartmental activities	
	Career Counselling programs	Display of notifications on College Wall Magazine & guidance for application	
l Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities	
III Saturday	Staff Meeting	Meeting of the Principal with staff	
IV Saturday	Swachha Bharath - Swachha Telangana & Hobby Day	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps Dance, Music, Dramatics- Street plays, Skits etc. by students/ staff	
	Telangana Haritaharam	Organizing related activities in consultation with District authorities	
August	Eco fest	Organising activities related to Environment protection like Water management, Waste management etc. Display of student projects and conduct of competitions	
	ICC	Training to all girl students in Un Armed Combat Techniques	

September 2015

	College Activities		
Date	Activity	Description	
5 th	Teachers' Day	Celebration of Teachers' Day	
8 th	International Literacy Day	Organizing Inter/Intra College Literary Fest	
15 th	Job Mela	Job Mela to be organized at all ID colleges	
22 nd	Hindi Divas celebrations	Organizing related activities	
24 th	NSS Day	NSS activities	
l week	DRC	III Meeting Workshop with UGC coordinators on mobilization & utilization of UGC funds	
i week	Extension activities	Organizing Guest lecturers /Field visits etc.	
	IQAC	IQAC Meeting with all the departments	
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects	
II WEEK	CPDC meeting	Meeting of College CPDC to review and discuss various matters	
II week	Teacher Evaluation Process	Collection of student feedback on every teacher by IQAC Analysis & Action taken by Principal Documentation for Academic Audit	
	Parents Meeting	Teachers meet the parents	
	Annual Sports, Cultural & literary Meet	Organizing annual Sports, Cultural &Literary fest. conducting competitions	
III week	CBCŚ	College level review on ČBCS	
	II unit Exams – II & III yrs	Conduct of examinations and recording of marks as per the proforma	
Last Week	Student centric activities	Class room seminars, Study Projects and competitions etc.,Remedial Instruction	
	College Social Responsibility Cell	Organizing related activities	
l Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments	
III Saturday	Staff Meeting	Meeting of the Principal with staff	
IV Saturday	Swachha Bharath - Swachha Telangana & Hobby Day	 Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. Photo, Drawing, Sketching & Painting Exhibition by students/ staff 	
June	DCEDRC	2 nd Meeting of DCEDRC	

October 2015

College Activities				
Date	Activity	Description		
2 nd	Gandhi Jayanti & Lal Bahdur Sastri Jayanti	Celebration of days		
31 st	National Integration Day	Conduct of related activities		
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects		
I week	IQAC Evaluation	 IQAC Meeting with all the departments. Collection of Students' feedback on teachers, Analysis, submission of analysis report to Principal Action of Principal on Students' feedback on teachers. 		
i week	Projects Display Day	Conduct of Science/Arts/Commerce Fest Display of Research, study projects and achievements.		
	JKC Day	A PPT presentation/ Talk/ Skit/ Seminar to all students (class wise) on Career Prospects by H.R. representative/JKC trainee, Coordinator or Mentor/Guest Lecturers etc.		
III Week	Bathukamma Festival	Conduct of related activities		
l Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities		
III Saturday	Staff Meeting	Meeting of the Principal with staff		
IV Saturday	Swachha Bharath - Swachha Telangana	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps		
	Departmental Activities			
1 st Thursda y	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals		
3 rd Saturday	MANA TV Special Live Telecast	Study opportunities in Higher Education		
October	Quality Enhancement Initiative NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation		

November 2015

College Activities			
Date	Activity	Description	
11 th	National Education day	Conduct of related activities	
14 th	Pandit Jawahar Lal Nehru Birthday/World Diabetes day	Conduct of related activities	
15 th	Job Mela	Job Mela to be organized at all ID colleges	
14th -20th	National Library Week	Organizing programs to inculcate reading habits Assignments to encourage students to visit libraries and use the resources to the maximum.	
	Communal Harmony / College Social Responsibility Week	Conduct of related activities etc.	
	IQAC	IQAC Meeting with all the departments	
l week	JKC	Commencement of JKC II batch training Organizing Campus drive	
	Career Guidance Cell	Conducting coaching classes for students to prepare for EdCET/ PGCET/Competitive examinations etc.	
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects	
	DRC	IV Meeting	
III Week	III Unit Exams – II & III yrs	Conduct examinations, ensure student attendance and record marks	
Last Week	Sports & Cultural Fest	Organizing District level Sports, cultural & Literary festival	
l Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities	
III Saturday	Staff Meeting	Meeting of the Principal with staff	
IV Saturday	Swachha Bharath - Swachha Telangana & Hobby Day	Conducting specified activities Food Mela and Exhibition of Stamps, Coins, etc. collected by students / staff	

December 2015

College Activities			
Date	Activity	Description	
1 st	CBCS	Commencement of 2nd Semester to I year students	
Į	AIDS day	Red Ribbon Clubs conduct AIDS awareness programs in collaboration with District officials	
10 th	Human Rights Day	Conduct of related activities	
24 th	National Consumer Day	Competitions & awareness programs	
	Communal Harmony / College Social Responsibility Week	Conduct of related activities etc.	
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects	
l week	IQAC	Meeting of IQAC Executive Body	
I WOOK	JKC	Commencement of JKC training & Organizing Campus drive	
	Career Guidance Cell	Conducting coaching classes for students to prepare for EdCET/ PGCET/Competitive examinations etc.	
	Term Exams – II & III yrs	Conduct examinations, ensure student attendance and record marks	
II Week	State Level Sports & Cultural Fest	Organizing State level Sports & Cultural Festival	
ii week	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities	
I Saturday	Staff Meeting	Meeting of the Principal with staff	
III Saturday	Swachha Bharath - Swachha Telangana & Hobby Day	 Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps Rangoli competition 	
December	DCEDRC	3rd Meeting of DCEDRC	
		tal Activities	
I Thursday	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals	
December	Quality Enhancement Initiative NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation	

January 2016

College Activities			
Date	Activity	Description	
12 th	National Youth day	Celebration of the day	
25 th	National Voters day	Organize programmes to sensitize students on exercising the franchise	
26 th	Republic day	Celebration of Republic Day	
l week	IQAC	IQAC Meeting with all the departments	
I & II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects	
Last Week	Pre-Final Exams – II & III yrs	Conduct Pre final examinations in theory & practical, ensure student attendance and record marks	
l Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities	
III Saturday	Staff Meeting	Meeting of the Principal with staff	
IV Saturday	Swachha Bharath - Swachha Telangana	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps	
January	JKC	Organizing Campus drives JKC Day - A PPT presentation/ Talk/ Skit/ Seminar to all students (class wise) on Career Prospects by H.R. representative/JKC trainee, Coordinator or Mentor/Guest Lecturers etc.	
	Career Guidance Cell	Conducting coaching classes for students to prepare for Ed.CET/ PGCET/Competitive examinations etc.	
	Departm	ental Activities	
1 st Thursday	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals	
3rd Saturday	MANA TV Special Live Telecast	Focus on Examination Preparation & Stress Management	
Last Week	Review Meeting with all Academic Advisers	To review the academic audit conducted both in GDCs & Private aided colleges during 2015-16	
January	Quality Enhancement Initiative NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation	

February 2016

College Activities			
Date	Activity	Description	
15 th	Job Mela	Job Mela to be organized at all ID colleges	
21 st	Antarjaatiya Matru Bhasha Dinotsavam	Celebrating the Day	
I Week	CPDC meeting	Meeting of College CPDC to review and discuss various matters	
I WEEK	IQAC	IQAC Meeting with all the departments	
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects	
II Week	Practical Exams – II & III yrs	Commencement of University Practical examinations	
II WEEK	Performance improvement activities	Revision and Remedial classes to needy students	
	JKC & Career Guidance Cell	Organizing Campus drives	
III week	Parents Meeting	Teachers meet the parents	
l Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities	
III Saturday	Staff Meeting	Meeting of the Principal with staff	
February	DCEDRC	4th Meeting of DCEDRC	
Departmental Activities			
1st Thursday	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals	
February	Quality Enhancement Initiative NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation	

March 2016

College Activities			
Date	Activity	Description	
8th	International Women's Day	Conduct of related activities & competitions for students & staff	
l Week	Budget Utilization	Submission of all bills to DTO	
i week	IQAC	IQAC Meeting with all the departments	
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects	
II Week	University Exams – II & III yrs	Commencement of University Theory examinations (2013-14)	
Last Week	Stock Verification	Stock verification of Laboratories and Libraries.	
l Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities	
III Saturday	Staff Meeting	Meeting of the Principal with staff	
	Departme	ntal Activities	
1st Thursday	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals	
March	Quality Enhancement Initiative NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation	

April 2016

	College Activities			
Date	Activity	Description		
5 th	Babu Jagjivan Ram's birthday	Celebrating the day		
14 th	Dr. B.R. Ambedkar's birthday	Celebrating the day		
	Preparation of Annual Academic Performance Report	Prepare of college Annual Academic Performance Report (AAPR) and submit soft copy to CCE		
l week	IQAC	Preparation of IQAC report, upload to college website and submission of softcopy to naac.tgce@gmail.com		
	Preparation of college Annual Academic Plan for 2016-17.	Preparation of college Annual Academic Plan for 2016-17.		
	Preparation of DRC Annual Activity plan for 2016-17	Preparation of DRC Annual Activity plan for 2016-17		
II Week	Preparation of Financial plan for 2016-17	Preparation of details of income through different sources, expenditure and other requirements etc. Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, RUSA, State Govt. etc. Keeping proposals ready for additional requirements of the college.		
I Saturda y	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities		
April	Career Guidance Cell	Conducting coaching classes for students to prepare for EdCET/ PGCET/Competitive examinations etc.		
	Departmental Activities			
1 st Thursd ay	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals		
April	Quality Enhancement Initiative NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation		



Commissionerate of Collegiate Education Govt. of Telangana

ACADEMIC CALENDAR - 2016-17

Commissioner Smt. A.Vani Prasad, I.A.S.

No.	Name	Designation	Mobi
	Dr. B. Darjan	RJDCE, Waranga	9948121726
	Dr. B. Balaiah	Joint Director	7660020710
	Smt. Moriah Eunice	Specia Officer	9848784977
4.	Dr. K. Padmavathi	Specia Officer	9848556317
	Sri B. Swamy	Deputy Director	9848784975
	Sri Chakravarthy	Assistant Director	9848553617
	Smt. P. Padmalatha	Assistant Director	9848784975
	Smt. Suguna	Accounts officer	9848784975
	Sri B. Kanaka Chary	A G O (I/C)	7660020711
		Academic Officer	7660020744
	Dr. Nancy Serena	Academic Officer	7660020720
		Academic Officer	7660020730
		Academic Officer	7660020722
14.	Sri Gajendra Babu P. G. K.	Academic Officer	7660020740

CCE Website: http://ccets.cgg.gov.in E-mail IDs

	E man 153			
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2.	TSKC	jkc.tgce@gmail.com		
3.	NAAC	naac.tgce@gmail.com		
4.	Academic Audit	academicaudit.tgce@gmail.com		
5.	Trainings	rcoc.tgce@gmail.com		
6.	RUSA	rusa.tgce@gmail.com		
7.	Data collection	datacollection.tgce@gmail.com		
8.	MANA TV	manatv.tgce@gmail.com		
9.	Aided Colleges Section	aidedsection.tgce@gmail.com		
10.	Minimum Requirements	minimumrequirements.tgce@gmail.com		
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Online Admission Website: dost.cgg.gov.in

June 2016

Month	2010		
& Date			
2 nd	Telangana State Formation Day	Celebrations from 1st to 7th June	
5 th	World Environment Day	Conduct of Activities to create awareness among students on environment	
14 th	World Blood Donor Day	Red Ribbon Clubs shall conduct activities to promote awareness among students and parents	
21st	International YOGA Day	Celebration	
27 th	CBCS Orientation for First year students	Commencement of I Semester Classes for 1st Year students. CBCS, College activities, Facilities, Certificate/Add on Courses etc. Identification of Teacher counselors to each class and display their list	
	Preparation of Institutional Plan for 2016-17	Preparation of Institutional Plan by incorporating all the activities given in Academic Calendar (2016-17)	
l week	Preparation of Annual Curricular Plan (Lecturer wise)	Preparation of Lecturer wise Annual curricular plan incorporating curricular, co-curricular and extra-curricular activities as per formats provided. Preparation of NCC/NSS/ others Annual Action Plan	
	College Level Review Meeting by Principal	One day workshop to faculty on Implementation of CBCS - Review of Department wise Annual Curricular Plans - share & discuss innovative teaching learning techniques etc.	
	District Level Review Meeting by ID College Principal	Review of all colleges in the district by ID College Principal – Finalization of Annual DRC activities plan.	
	Review Meeting by RJDCE	Review of all colleges under jurisdiction through ID Principals	
	Commencement of classes for II & III year students	Annual Curricular Plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes	
II week	Result Analysis	College Level & Department wise Result analysis and submission to O/o CCE. Planning for Remedial teaching.	
	Harivillu	Formation of Clubs/Kalavedikas Enrolment of students into different clubs	
	IQAC	IQAC Meeting with all the departments	
	Telangana Haritaharam	Planning & organizing related activities in consultation with District authorities	
	State Teacher Awards	Inviting proposals from colleges/universities	
IV week	Quality Enhancement Initiative NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes	
	Anti-Ragging campaign	Organizing Anti Ragging Campaign in the college premises.	
	DCEDRC	First meeting of DCEDRC	

July 2016

Month & Date			
I week	Review Meetings at different Levels Student Progression	Review of Academic, Administrative and financial aspects Recording Student progression	
	IQAC	Meeting of IQAC Executive Body	
	Student Representatives meeting	Nomination of select students on committees like Academic, Sports, Cultural, literary, etc.	
II Week	Commencement of Student centric activities	Class room seminars, Study Projects, Field trips and competitions etc.,	
	Harivillu	Meeting of all clubs and preparation of action plan for 2016-17	
	Medical Camp	Medical camp in collaboration with District Health Officials	
III Week	Extension Activities & College Social Responsibility Cell	Enrolment of students into NCC/ NSS Organinsing related activities	
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities	
III Saturday	Staff Meeting	Meeting of the Principal with staff	
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps by students /staff	
	Telangana Ku Haritaharam	Organizing plantation progragam in consultation with District authorities	
July	TSKC Day	A PPT presentation/ Talk/ Skit/ Seminar to all students (class wise) on Career Prospects by H.R. representative/JKC trainee, Coordinator Mentor/Guest Lecturers etc.	
	Departi	mental Activities	
1 st	MANA TV	Commencement of Telecast of MANA TV Live Lessons	
l Week	Incentives & Awards	Honouring State Topper students- University wise	
II Week	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals	
3rd Saturday	MANA TV Special Live Telecast	Biodiversity conservation/environment protection	
July	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes	

August 2016

15 th	Independence Day celebrations Academic Festival 2014-15	Conduct of related activities at college level. Presentation of awards to toppers in Academics (subject wise & group wise).	
26 th	Women's Equality Day	Conduct of related activities by ICC	
29 th	Telugu Bhasha Dinotsavam	Conduct of related activities	
I week	IQAC	IQAC Meeting with all the departments	
I & II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects	
T & II WEEK	Harivillu	Meeting of all clubs - Review and progress	
III Week	Field/Industry visit	Organizing field/ industrial visits to students	
	I unit Exams – II & IIIyrs	Conduct of examinations and recording of marks in the proforma provided	
Last	Add-on Courses	2 day workshop to students by each department	
Week	Consumer awareness programs	Intercollegiate / interdepartmental activities	
	Career Counseling programs	Display of notifications on College Wall Magazine & guidance for application	
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities	
III Saturday	Staff Meeting	Meeting of the Principal with staff	
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps.	
	Telangana ku Haritaharam	Organizing related activities tending to Greenary and Gardens in consultation with District authorities	
August	Ecofest	Organising activities related to Environment protection like Water management, Waste management etc. Display of student projects and conduct of competitions	
	ICC	Training to all girl students in Un Armed Combat Techniques	

September 2016

5 th	Teachers' Day	Celebration of Teachers' Day	
8 th	International Literacy Day	Organizing Inter/Intra College Literary Fest	
15 th	TSKC		
22 nd	Hindi Divas celebrations	Organizing related activities	
24 th	NSS Dav	NSS activities	
	CBCS	Internal According to University Assessment Almanac	
	DRC	III Meeting: Workshop with UGC coordinators on mobilization & utilization of UGC funds	
I week	Extension & Outreach activities	Organizing Guest lectures / Field visits/ social/community development activities etc.	
	IQAC	IQAC Meeting with all the departments	
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects	
II WCCK	CPDC meeting	Meeting of College CPDC to review and discuss various matters	
II week	Teacher Evaluation Process		
	Parents Meeting	Teachers meet the parents	
	Harivillu	Meeting of all clubs - Review and progress	
III week	CBCS	College level review meeting on implementation of CBCS	
	II unit Exams – II & III yrs	Conduct of examinations and recording of marks as per the proforma	
Last Week	Student centric activities		
	College Social Responsibility Cell	Organizing related activities	
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities	
III Saturday	Staff Meeting	Meeting of the Principal with staff	
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps	
September	Telangana ku Haritaharam	Maintenance of Plants	

October 2016

2 nd	Gandhi Jayanti & Lal Bahdur Sastri Jayanti	Celebration of days	
	CBCS	1st Semester last day of instruction	A according to
	CBCS	Short vacation	According to University Almanac
	CBCS	Practical Examinations	Oniversity / uniande
31st	National Integration Day	Conduct of related a	activities
	Review Meetings at different Levels	Review of Academic financial aspects	c, Administrative and
l week	IQAC Evaluation	IQAC Meeting with all the departments. Collection of Students' feedback on teachers, Analysis, submission of analysis report to Principal Action of Principal on Students' feedback on teachers.	
	TSKC Day	A PPT presentation/ Talk/ Skit/ Seminar to all students (class wise) on Career Prospects by H.R. representative/JKC trainee, Coordinator or Mentor/Guest Lecturers etc.	
	Harivillu - Projects Display Day	Meeting of all clubs - Review and progress Conduct of Science/Arts/Commerce Fest Display of Research, study projects and achievements.	
III Week	Bathukamma Festival	Conduct of related activities	
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities	
III Saturday	Staff Meeting	Meeting of the Principal with staff	
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps	
	DCEDRC	2nd Meeting of DCE	EDRC
October	Telangana ku Haritaharam	Maintenance of Plants	

November 2016

	CBCS	Commencement of 1st semester examinations	According to University Almanac
11 th	National Education day	Conduct of related activities	
14 th	Pandit Jawahar Lal Nehru Birthday/World Diabetes day	Conduct of related activities	
15 th	Job Mela	Job Mela to be organized a	
14th -20th	National Library Week	Organizing programs to in 2. Assignments to encourage and use the resources to the secource of the secource.	e students to visit libraries e maximum extent
	CBCS	Commencement of 2 nd Semester classes	According to University Almanac
	Communal Harmony / College Social Responsibility Week	Conduct of related activities etc.	
I week	IQAC	IQAC Meeting with all the departments	
	TSKC	Commencement of JKC II batch training Organizing Campus drive	
	Career Guidance Cell	Conducting coaching classes for students to prepare for EdCET/ PGCET/Competitive examinations etc.	
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects	
III Week	III Unit Exams – II & III yrs	Conduct examinations, ensure student attendance and record marks	
Last Week	Harivillu - Sports & Cultural Fest	Organizing District level Sports & cultural festival	
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities	
III Saturday	Staff Meeting	Meeting of the Principal with staff	
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps	
November	Telangana ku Haritaharam	Maintenance of Plants	

December 2016

Date	Activity	Description	
1st	AIDS day	Red Ribbon Clubs conduct AIDS awareness programs in collaboration with District officials	
10 th	Human Rights Day	Conduct of related activities	
24 th	National Consumer Day	Competitions & awareness programs	
	Communal Harmony / College Social Responsibility Week	Conduct of related activities etc	
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects	
I week	IQAC	Meeting of IQAC Executive Body	
	TSKC	Commencement of TSKC training & Organizing Campus drive	
	Career Guidance Cell	Conducting coaching classes for students to prepare for EdCET/ PGCET/Competitive examinations etc	
	Term Exams – II & III yrs	Conduct examinations, ensure student attendance and record marks	
II Week	Harivillu - Yuvatarangam	Organizing State level Sports & Cultural Festival	
II WOOK	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities	
I Saturday	Staff Meeting	Meeting of the Principal with staff	
III Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps	
December	DCEDRC	3rd Meeting of DCEDRC	
December	Telangana ku Haritaharam	Maintenance of Plants	
	Departmental	Activities	
I Week	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals	
3 rd Saturday	MANA TV Special Live Telecast	Preparation for competitive exams tips & strategies	
December	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes	

January 2017

Date	Activity	Description	
	CBCS	Short vacation	According to University Almanac
12 th	National Youth day	Celebration of the day	
25 th	National Voters day	Organize program on exercising the	nmes to sensitize students
26 th	Republic day	Celebration of Re	public Day
I week	IQAC	•	th all the departments
I & II week	Review Meetings at different Levels	Review of Acader financial aspects	mic, Administrative and
II week	TSKC & Career Guidance Cell	ŭ	irs & Campus drives
Last Week	IEPP Pre-Final Exams – II & III yrs	Intensive Examination Preparation Program - Conduct Pre final examinations in theory & practical, ensure student attendance and record marks	
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities	
III Saturday	Staff Meeting	Meeting of the Principal with staff	
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps	
January	TSKC	TSKC Talk/ Skit/ Semina on Career Prospe representative/TS Mentor/Guest Lec	SKC trainee, Coordinator or cturers etc.
	Career Guidance Cell	Conducting coaching classes for students to prepare for EdCET/ PGCET/Competitive examinations etc.	
	Telangana ku Haritaharam	Maintenance of P	lants
	•	ental Activities	
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals	
3rd Saturday	MANA TV Special Live Telecast	Focus on Examin opportunities in H	ation Preparation and study ligher Education
Last Week	Review Meeting with all Academic Advisers	To review the academic audit conducted both in GDCs & Private aided colleges during 2016-16	
January	Quality Enhancement Initiative NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes	

February 2017

Date	Activity	Description		
15 th	Job Mela	Job Mela to be organized at all ID colleges		
21 st	Antarjaatiya Matru Bhasha Dinotsavam	Celebrating the Day		
	CPDC meeting	Meeting of College CPDC to review and discuss various matters		
I Week	IQAC	IQAC Meeting with all the departments		
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects		
	Practical Exams – II & III yrs	Commencement of University Practical examinations		
II Week	Performance improvement activities	Revision and Remedial classes to needy students		
	TSKC & Career Guidance Cell	Organizing Campus drives		
III week	Parents Meeting	Teachers meet the parents		
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities		
III Saturday	Staff Meeting	Meeting of the Principal with staff		
February	Telangana ku Haritaharam	Maintenance of Plants		
	Departmental Activities			
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals		
February	Quality Enhancement Initiative NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes		

March 2017

Date	Activity	Descriptio	n
8 th	International Women's Day	Conduct of related activit competitions for students	
		Internal Assesment	
	CBCS	2 nd semester – Last day of instruction	According to University
	0500	Practical Examinations	Almanac
		Commencement of 2 nd Semester Examinations	
I Week	Budget Utilization	Submission of all bills to D	OTO
IVVEEN	IQAC	IQAC Meeting with all the	departments
II week	Review Meetings at different Levels	Review of Academic, Adm financial aspects	ninistrative and
II Week	University Exams – II & III yrs	Commencement of Universexaminations (2013-14)	ersity Theory
Last Week	Stock Verification	Stock verification of Labor Libraries.	atories and
I Saturday	Staff Council meeting	Meeting of the Principal w departments to review pre activities and plan for curr activities	vious month's
III Saturday	Staff Meeting	Meeting of the Principal w	ith staff
March	DCEDRC	4 th Meeting of DCEDRC	
IVIAICII	Telangana ku Haritaharam	m Maintenance of Plants	
	Departmenta	al Activities	
I Week	State Level Review Meeting	Video Conference/ Meetin RJDCE & Principals	g - CCE with
March	Quality Enhancement Initiative NAAC	Visit by Academic Cell me on NAAC Assessment and other important programm	d Accreditation /

April 2017

Date	Activity	Description
5 th	Babu Jagjivan Ram's birthday	Celebrating the day
14 th	Dr. B.R. Ambedkar's birthday	Celebrating the day
	Preparation of Annual Academic Performance Report	Prepare of college Annual Academic Performance Report (AAPR) and submit soft copy to CCE
I week	IQAC	Preparation of IQAC report, upload to college website and submission of softcopy to naac.tgce@gmail.com
I WEEK	Preparation of college Annual Academic Plan for 2017-18.	Preparation of college Annual Academic Plan for 2017-18.
	Preparation of DRC Annual Activity plan for 2017-18	Preparation of DRC Annual Activity plan for 2017-18
II Week	Preparation of Financial plan for 2017-18	Preparation of details of income through different sources, expenditure and other requirements etc. Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, RUSA, State Govt. etc. Keeping proposals ready for additional requirements of the college.
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
April	Career Guidance Cell	Conducting coaching classes for students to prepare for EdCET/ PGCET/Competitive examinations etc.
	Telangana ku Haritaharam	Maintenance of Plants
	Departme	ntal Activities
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
April	Quality Enhancement Initiative NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

May 2017

Month & Date	Activity	Description	
May 1st	Publicity Campaign	Release of College Brochure by District Collector Campaigning through Brochures, Flexis, scrolling in local TV, Door to door canvassing for online admissions etc.	
	TSKC	Commencement of TSKC Summer batch training	
May	Student Help Desk	Establishment of a Student Help Desk in the college and online registration of students to various courses to be taken up	
	Telangana ku Haritaharam	Maintenance of Plants	
Departmental Activities			
4 th May	State Level Review Meeting	Video Conference - CCE with RJDCE & Principals - Review on Admissions	

S. No	District	ID College	Details of the Principal
1	Adilabad	GDC(M), Adilabad	Sri.P.Ashok (FAC) ☐ 9490916771 ☑ adilabad.jkc@gmail.com
2	Karimnagar	SRRGDC, Karimnagar	Sri P.Niti (FAC) ☐ 9948121702 ☑ karimnagar.jkc@gmail.com
3	Khammam	SR&BGNRGDC(A), Khammam	Dr. U. Veerabhadraiah ☐ 9948076876/9849887050 khammamsrbgnr.jkc@gmail.com
4	Warangal	GGC, Hanamakonda	
5	Mahbubnagar	MVS GDC (A), Mahabubnagar	Dr.G.Yadagiri ☐ 9848176350 ☑ mahaboobnagar.jkc@gmail.com
6	Medak	Tara GDC (A), Sangareddy	
7	Nalgonda	NGGDC (A), Nalgonda	Dr. R. Nagender Reddy ☐ 7396060598 ☑ nalgonda.jkc@gmail.com
8	Nizamabad	GGC (A), Nizamabad	
9	Rangareddy	GDC, Kukatpally	Dr. Sri. Ch. Prasad ☐ 9866458512 ☑ gdc.kukatpalli@gmail.com
10	Hyderabad	GDC (W) (A), Begumpet	Dr. P. Rajani ☐ 9290553393 ➤ begumpet.idcollege@gmail.com



Commissionerate of Collegiate Education Govt. of Telangana

ACADEMIC CALENDAR - 2017-18

Commissioner: Smt. A. Vani Prasad, I.A.S.

CCE Website: http://ccets.cgg.gov.in

No.	Name	Designation	Mobi
	Dr. Darjan	RJDCE, Waranga	9948121726
	Dr.A.Sri Ramulu	Officer on Specia Duty	9848784977
	Sri Swamy	Deputy Director	9848784975
4.	Sri V. Y. Chakravarthy	Assistant Director	9848553617
	Sm ^{t. P. Padmalatha}	Assistant Director	9848784975
	Smt. Suguna	Accounts Officer	9848784975
	Sri Kanaka Chary	Academic Officer	7660020711
	Dr. _{T.} Annie Sheron	Academic Officer	7660020744
	Dr. M Nancy Serena	Academic Officer	7660020720
	Dr. Neeraja	Academic Officer	7660020730
	_S ri Gajendra Babu P.G.K _.	Academic Officer	7660020740
	Sri Naveen Chander Raju	Academic Officer	9030956515
	Dr. _{V.} Sridevi	Academic Officer	7660020710

E-mail IDs

	E muit 103			
No.	Initiative	Email ID		
1.	CCE	commissioner.tgce@gmail.com		
2.	TSKC	tskcac@gmail.com		
3.	NAAC	naac.tgce@gmail.com		
4.	Academic Audit	academicaudit.tgce@gmail.com		
5.	Trainings	rcoc.tgce@gmail.com		
6.	RUSA	rusa.tgce@gmail.com		
7.	Data collection	datacollection.tgce@gmail.com		
8.	MANA TV	manatv.tgce@gmail.com		
9.	Aided Colleges Section	aidedsection.tgce@gmail.com		
10.	Minimum Requirements	minimumrequirements.tgce@gmail.com		
11.	Plan & Non Plan Section	pnp.cce.ts@gmail.com		

Online Admission Website: dost.cgg.gov.in

June 2017

Month & Date	Activity	Description
2 nd	Telangana State Formation Day	Celebrations
5 th	World Environment Day	Conduct of Activities to create awareness among students on environment
14 th	World Blood Donor's Day	Red Ribbon Clubs shall conduct activities to promote awareness among students and parents
21st	International YOGA Day	Celebration
	IQAC - Preparation of Institutional Plan for 2017-18	Preparation of Institutional Plan by incorporating all the activities given in Academic Calendar (2017-18)
	Result Analysis	College Level & Department wise Result analysis and submission to O/o CCE. Planning for Remedial teaching.
I week	Preparation of Annual Curricular Plan (Lecturer wise)	Preparation of Lecturer wise Annual curricular plan incorporating curricular, co-curricular and extra-curricular activities as per formats provided Preparation of NCC/NSS/ others Annual Action Plan
	College Level Review Meeting by Principal	Review of Department wise Annual Plans - share & discuss innovative teaching learning techniques etc.
	Commencement of classes for II & III year students	Annual Curricular Plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes
	District Level Review Meeting by ID College Principa	Review of all colleges in the district by ID College Principal – Finalization of Annual DRC activities plan.
	Review Meeting by RJDCE	Review of all colleges under jurisdiction through ID Principals
II	State Teacher Awards	Inviting proposals from Colleges/Universities
week	Sports & Games	Maintenance of tracks and Sports equipment & Laying of new tracks and Courts, Purchase of sports material
	Anti-Ragging campaign	Organizing Anti Ragging Campaign in the college premises.
	DCEDRC	First meeting of DCEDRC

July 2017

Month & Date	Activity	Description
5 th		Setting a Goal and Plan of Action- III year
7 th	70//0	Setting a Goal and Plan of Action- II year
15 th	TSKC	Awareness Program to I year students on TSKC Curriculum, MOOCs, Certificate Courses etc. –PPT presentation/ Talk
12 th	Telangana Ku Haritaharam	Organizing plantation program in consultation with District authorities
		Review of Academic, Administrative and financial aspects Recording Student progression
I week	IQAC	Meeting of IQAC Executive Body
I week	Student Representatives meeting	Nomination of select students on committees like Academic, Sports, Cultural, literary, etc.
	CBCS	Orientation for First year students on CBCS and College activities, Facilities, Certificate/Add on Courses etc.
II	Commencement of Student centric activities	Class room seminars, Study Projects, Field trips and competitions etc.,
Week	Harivillu	Meeting of all clubs and preparation of action plan for 2017-18 Enrolment of students into different clubs
	Medical Camp	Medical camp in collaboration with District Health Officials
III Week	Extension Activities & College Social Responsibility Cell	Enrolment of students into NCC/ NSS Organinsing related activities
	(CSRC)	Meeting of the Principal with Heads of
Saturd ay	Staff Council meeting	departments to review previous month's activities and plan for current month's activities
III Saturd ay	Staff Meeting	Staff Meeting with the Principals
IV Saturd ay	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps by students /staff

August 2017

Date	Activity	Description
15 th	Independence Day celebrations	Conduct of related activities at college level. Presentation of awards to District toppers (subject wise) 2016-17
26 th	Women's Equality Day	Conduct of related activities by ICC
29 th	Telugu Bhasha Dinotsavam	Conduct of related activities
I week	1st unit Test for 3rd yr students DRC IQAC	Conduct of examinations and recording of marks as per the proforma Il Meeting
I & II week	Review Meetings at different Levels	IQAC Meeting with all the departments Review of Academic, Administrative and financial aspects
	Harivillu Add-on Courses	Meeting of all clubs - Review and progress Enrolment & 2 day workshop to students by each department
	Field/Industry visit	Organizing field/ Industrial visits to students
III Week	Consumer awareness programs	Intercollegiate / Interdepartmental activities
	Career Counseling programs	Display of notifications on College Wall Magazine & guidance for application
I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps
	Telangana ku Haritaharam	Organizing related activities tending to Greenary and Gardens in consultation with District authorities
August	Ecofest	Organising activities related to Environment protection like Water Management, Waste Management etc. Display of student projects and conduct of competitions
	Jignasa	Topic Selection and allotment of Student study Projects
	ICC	Training to a girl students in Un Armed Combat Techniques

September 2017

Date	Activity	Description
5 th	Teachers' Day	Celebration of Teachers' Day
8 th	International Literacy Day	Organizing Inter/Intra College Literary Fest
18 th & 19 th	CBCS	Internal Assessment I For 1st & 2nd Yr. students
20 th	Bathukamma Festival	Conduct of related activities
22 nd	Hindi Divas celebrations	Organizing related activities
24 th	NSS Day	NSS activities
	DRC	III Meeting – Review of activities
I week	Extension & Outreach activities	Organizing Guest lectures / Field visits/ social/community development activities etc.
	IQAC	IQAC Meeting with all the departments
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
ii week	CPDC meeting	Meeting of College CPDC to review and discuss various matters
II week	Student evaluation of Teacher performan ce	 Collection of student feedback on every teacher by IQAC Analysis & Action taken by Principal Documentation for Academic Audit
	Harivillu	Meeting of all clubs - Review and progress
Last Week	Student centric activities	 Class room seminars, Study Projects and competitions etc., Remedial Instruction
	CSRC	Organizing related activities
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
	Parents -Teacher Meeting	Teachers meet the Parents
	Staff Meeting	Staff Meeting with the Principals
III Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps
Contour	Telangana ku Haritaharam	Maintenance of Plants
September	Yuvatarangam 2017	College Level – Sports & Games and Cultural and Literary competitions

October 2017

Date	Activity	Description
2 nd	Gandhi Jayantı & Lal Bahadur Shastri Jayanti	Celebration of days
10 th	TSKC	Timelines & other details of various PG Entrances and Competitive Examinations - A PPT presentation to III year Students
31 st	National Integration Day	Conduct of related activities
I Week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
II Wash	CBCS	Internal Assessment II for 1st & 2nd Year
II Week	2 nd unit Test for 3 rd yr students	Conduct of examinations and recording of marks as per the proforma
	Harivillu	Meeting of all clubs - Review and progress Conduct of Science/Arts/Commerce Fest.
III Week	Jignasa	Projects Display Day - Display of Research, study projects and achievements - Selection of District/ Cluster level Projects
I Saturday	Staff Council meeting	with
III	Staff Meeting	Staff Meeting with the Principals
Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps
Sontombor	DCEDRC	2 nd Meeting of DCEDRC
September	Telangana ku Haritaharam	Maintenance of Plants

November 2017

Date	Activity	Description
8th & 9th	CBCS	Internal Assessment II For 1st & 2nd Yr. students
11 th	National Education day	Conduct of related activities
14 th	Pandit Jawahar Lal Nehru Birthday/World Diabetes day	Conduct of related activities
10 th - 30 th	CBCS	1st Semester Practical & Theory Examinations for 1st & 2nd Yr. students
14th -20th	National Library Week	1.Organizing programs to inculcate reading habits 2.Assignments to encourage students to visit libraries and use the resources to the maximum extent
	IQAC	IQAC Meeting with all the departments
I Week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	TSKC	Conducting coaching classes for students to prepare for EdCET/ PGCET/Competitive Examinations etc.
III Week	III Unit Exams for 3rd Yr. students	Conduct examinations, ensure student attendance and record marks
Last Week	DRC	IV Meeting
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps
November	Telangana ku Haritaharam	Maintenance of Plants

December 2017

Date	Activity	Description
1 st	AIDS day	
2 nd	CBCS	Commencement of 2 nd Semester classes for 1 st & 2 nd Yr. students
10 th	Human Rights Day	Conduct of related activities
24 th	National Consumer Day	Competitions & Awareness Programs
Iweek	Communal Harmony / College Social Responsibility Week	Conduct of related activities etc
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	IQAC	Meeting of IQAC Executive Body
	TSKC	Conducting coaching classes for students to prepare for EdCET/ PGCET/Competitive Examinations etc-III year
II Week	Term Exams – III yr	Conduct examinations, ensure student attendance and record marks
	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
I Saturday	Staff Meeting	Staff Meeting with the Principals
III Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps
December	DCEDRC	3rd Meeting of DCEDRC
	Telangana ku Haritaharam	Maintenance of Plants
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals
3 rd Saturday	MANA TV Special Live Telecast	Preparation for Competitive Examinations: Tips and strategies
December	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

January 2018

Date	Activity	Description
12 th	National Youth day	·
25 th	National Voters day	Organize programmes to sensitize students on exercising the franchise
26 th	Republic day	Celebration of Republic Day
I week	IQAC	IQAC Meeting with all the departments
I & II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
Last Week	IEPP Pre-Final Exams – II & III yrs	Intensive Examination Preparation Program - Conduct Pre final examinations in theory & practical, ensure student attendance and record marks
I Saturday	Staff Council Meeting	with
III Saturday	Staff Meeting	Staff Meeting with the Principals
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps
January	TSKC	
	Telangana ku Haritaharam	Maintenance of Plants
	Departme	ental Activities
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
3rd Saturday	MANA TV Special Live Telecast	Focus on Examination Preparation and Study opportunities in Higher Education
Last Week	Review Meeting with all Academic Advisers	To review the Academic Audit conducted both in GDCs & Private aided colleges during 2016-17
January	Quality Enhancement Initiative NAAC	Visit by Academic Cel members to GDCs on NAAC Assessment and Accreditation / other important programmes

February 2018

Date	Activity	Description
21 st	Antarjaatiya Matru Bhasha Dinotsavam	Celebrating the Day
I Week	CPDC meeting	Meeting of College CPDC to review and discuss various matters
	IQAC	IQAC Meeting with all the departments
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
II Week	Practical Exams – &	Commencement of University Practical examinations
	Performance improvement activities	Revision and Remedial classes to needy students
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III	Staff Meeting	Staff Meeting with the Principals
Saturday	Parents -Teacher Meeting	Teachers meet the Parents
February	CBCS	Internal Assessment For 1st & 2nd Yr. students
1 ebituary	Telangana ku Haritaharam	Maintenance of Plants
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
February	Quality Enhancement Initiative NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

March 2018

Date	Activity	Description
8 th	International Women's Day	Conduct of related activities & competitions for students & staff
I Week	Budget	Competitions for students & staff
	IQAC	IQAC Meeting with all the departments
week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
II Week	University Exams – I yrs	Commencement of University Theory examinations (2017-18)
Last Week	Stock Verification	Stock verification of Laboratories and Libraries.
I Saturday	Staff Council meeting	Meeting of the Principal With Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
	DCEDRC	4th Meeting of DCEDRC
March	Telangana ku Haritaharam	Maintenance of Plants
	Departmental Activities	
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
March	Quality Enhancement Initiative NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

April 2018

Date	Activity	Description	
5 th	Babu Jagjivan Ram's birthday	Celebrating the day	
7 th & 8th	CBCS	Internal Assessment II For 1st & 2nd Yr. students	
9th - 30th		2 nd Semester Practical & Theory Examinations for 1 st & 2 nd Yr. students	
14 th	Dr. B.R. Ambedkar's birthday	Celebrating the day	
	Preparation of Annual Academic Performance Report	Prepare of college Annual Academic Performance Report (AAPR) and submit soft copy to O/o CCE	
I week	IQAC	Preparation of IQAC report, upload to college website and submission of softcopy to naac.tgce@gmail.com	
	Preparation of college Annual Academic Plan for 2018-19.	Preparation of draft college Annua I Academic Plan for 2018-19.	
	Preparation of DRC Annual Activity plan for 2018-19	Preparation of DRC Annual Activity plan for 2018-19	
II Week			
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities	
April	TSKC	Conducting coaching classes for students to prepare for EdCET/ PGCET/Competitive examinations etc.	
	Telangana ku Haritaharam	Maintenance of Plants	
	Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals	
April	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes	

May 2018

Month & Date	Activity	Description
1st	Publicity Campaign	 Release of College Brochure by District Collector Campaigning through Brochures, Flexis, scrolling in local TV, Door to door canvassing for online admissions etc.
May	Students' Help Desk	Establishment of a Students' Help Desk in the college and online registration of students to various courses to be taken up
	Telangana ku Haritaharam	Maintenance of Plants
Departmental Activities		
May	State Level Review Meeting	Meeting/Video Conference - CCE with RJDCE & Principals - Review on Admissions



1ENT DEGREE COLLEGE NARSAMPET

WARANGAL DISTRICT (RURAL) 506132 TELANGANA STATE wql.jkc.nspt@gmail.com; Mob.9849551559 website:https://www.gdcts.cgg.gov.in/narsampet.edu



ACADEMIC CALENDAR (2018 -19)

The Academic Calendar 2018-19 of Government Degree College Narsampet is prepared in accordance with the Academic Calendar 2018-19 circulated by the Commissioner of Collegiate Education, Telangana State, Hyderabad.

JUNE 2018

Month & Date	Activity	Description
2nd	Telangana State Formation Day	Celebration by hoisting National Flag in all Government Degree Colleges of Telangana State
5 th	World Environment Day	Conduct of Activities to create awareness among students on environment.
14th	World Blood Donor Day	Red Ribbon Club shall conduct activities to promote awareness among students and parents
21 st	International YOGA Day	Celebration of Yoga day
	DOST Online Admissions	Commencement of online Admissions.
	Preparation of Institutional Plan for the Academic Year 2018-19	Preparation of Institutional Plan by incorporating all the Activities given in Academic calendar 2018-19 circulated by the CCE, TS, Hyderabad.
I Week	Preparation of Annual Curricular Plan (Lecturer wise)	Preparation of Lecturer wise Annual Curricular plan incorporating Curricular, Co- Curricular and Extra-Curricular Activities as per formats Provided. Preparation of NCC/NSS/Other Annual Action Plan
	College Level Review Meeting by Principal	One day workshop to faculty on Implementation of CBCS- Review of Department wise Annual Curricular Plans- share & discuss innovative teaching learning techniques etc.
II Week	District Level Review Meeting by ID College Principal	Review of all colleges in the district by ID College Principal_ Finalization of Annual DRC activities plan.
II Week	Review Meeting by RJDCE	Review of all colleges under jurisdiction through ID Principals

	Commencement of Classes for II- & III-year Students	Annual Curricular Plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes	
	Result analysis	College Level& Department wise Result analysis and submission to O/o CCE. Planning for Remedial teaching.	
	IQAC	IQAC Meeting with all the departments	
III week	Swach Bharath (Clean & Green)	Cleaning of campus by involving the students and staff.	
	State Teacher Awards	Inviting proposals from colleges/ Universities	
	Quality Enhancement Initiatives- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/Other important Program.	
IV Week	Anti-Ragging Campaign	Organizing Anti Ragging Campaign in the college Premises.	
	DRC	First Meeting of DRC	
DEPARTMENTAL ACTIVITIES			
16 th	State Level Review Meeting	Video Conference/ Meeting CCE with RJDCE & Principal	
III Week	MANA TV	Topic Selection Workshop to prepare the Annual MANA TV Schedule for 2018-19 by CCE TS	

JULY 2018

Month &Date	Activity	Description
1 st	Commencement of Class Work	Commencement of Class Work-I, III& V Semesters
	1.Review Meeting at Different Levels 2.Student Progression	Review of Academic, Administrative and Financial Aspects recording student Progression
I Week	IQAC	Meeting of IQAC Executive Body
	Students Representatives Meeting	Nomination of Select Students on Committees like Academic, Sports, Cultural, Literary etc.
II Week	Commencement of Student Centric Activities	Class Room Seminars, Study Projects, Field Trips and Competitions
	Harivillu	Meeting of all clubs and preparation of Action Plan for 2018 - 19
III Week	Medical Camp	Medical Camp in Collaboration with District Health Officials
	Extension Activities & College Social Responsibility Cell	Enrolment of Students into NCC/NSS Organizing Related Activities
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for Current Month's Activities
III Saturday	Staff Meeting	Staff Meeting with Principal
IV Saturday	Swachha Bharath	Cleaning of College Premises including roof tops, terraces, overhead & tanks bystudents and staff
July	Telangana Ku Haritaharam	Organizing Plantation program in Consultation with District Authorities
	TSKC Day	Awareness Programme on Career Prospects by TSKC Coordinator/Mentor

DEPARTMENTAL ACTIVITIES			
1 st	MANA TV	Commencement of Telecast of MANA TV Live Lessons	
I Week	Incentives & Awards	Honouring State Topper Students- University Wise	
II Week	State Level Review Meeting	Video Conference/Meeting- CCE with RJDCE &Principals	
3 rd & 4 th Week	TSAT Nipuna Live Telecast	Follow the Schedule of CCE	
July	Quality Enhancement Initiatives-NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/other important Programs	
	State Teacher Awards	Inviting proposals from colleges/Universities	
	Quality Enhancement Initiatives-NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/other important program	
IV Week	Anti-Ragging Campaign	Organizing Anti Ragging Campaign in the College Premises	
	DCEDRC	First Meeting of DCEDRC	
DEPARTMENTAL ACTIVITIES			
16 th	State Level Review Meeting	Video Conference/Meeting-CCE with RJDCE & Principal	
III Week	MANA TV	Topic Selection Workshop to prepare the Annual MANA TV Schedule for 2018-19 by CCE TS	

AUGUST 2018

Month &Date	Activity	Description
15 th	Independence Day Celebrations Academic Festival 2018-19	Conduct of Related Activities at College Level. Presentation of Awards to toppers in Academics (Subject Wise & Group Wise)
26 th	Women's Equal Day	Conduct of Related Activities by ICC (Internal Complaints Committee)
26 th	I Internal Assessment Test	Conduct of Tests and Record the marks obtained
29th	Telugu Bhasha Dinostavam	Conduct of Related Activities.
	DRC	II Meeting
I Week	IQAC	IQAC Meeting with all the departments
I & II Week	Review Meetings at different Levels	Review of Academic, Administrative and Financial Aspects
	Harivillu	Meeting of All Clubs – Review and Progress
III Week	Field/Industry Visit	Organizing Field/Industrial Visit to Students
	Assignments – II- & III-year Students	Conduct of Examinations and Recording of Marks in the Proforma Provided
Last Week	Add-On Courses	2 Day Workshop to Students by each Department
	Consumer Awareness Programmes	Inter-collegiate/Inter-departmental Activities
	Career Counseling Programs	Display of Notifications on College Wall Magazine & Guidance for Application
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and Plan for Current Month's Activities
III Saturday	Staff Meeting	Staff Meeting with Principal
IV Saturday	Swacha Bharath	Cleaning of College Premises including Roof tops, Terraces Overhead Tanks & Sumps

	Telangana Ku Haritaharam	Organizing Related Activities tending to Greenery and Gardens in Consultation with District Authorities	
August	Eco fest	Organizing Activities Related to Environment Protection like Water Management etc., Display of Students Projects and Conduct of Competitions	
	ICC	Training to All Girl Students in Un-armed Combat Techniques	
	DEPARTMENTAL ACTIVITIES		
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE With RJDCE & Principals	
3 rd Saturday	T-SAT Nipuna TV Live Telecast	Prepare Live Telecast Schedule and arrangement of the Classes Accordingly	
August	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDC's on NAAC Assessment and Accreditation/other important Programmes	

SEPTEMBER 2018

SEPTEMBER 2018			
Month &Date	Activity	Description	
5 th	Teacher's Day	Celebration of Teacher's Day	
8 th	International Literacy Day	Organizing Inter/Intra/ College Fest	
15 th	TSKC		
22 nd	Hindi Divas Celebrations	Organizing Related Activities	
24 th Day	NSS Day	NSS Activities	
	DRC	III Meeting: Workshop with UGC Coordinators on Mobilization & Utilization of UGC Funds	
1 st Week	Extension & Outreach Activities	Organizing Guest Lectures/Field Visits/Social/Community Development Activities	
	IQAC	IQAC Meeting with all the departments	
	Review Meetings at different Levels	Review of Academic, Administrative and Financial Aspects	
II Week	CPDC Meeting	Meeting of College CPDC to Review and Discuss various matters	
II Week	Teacher Evaluation Process	 Collection of Student Feedback on Every Teacher by IQAC Analysis and Action Taken by Principal Documentation for Academic Audit 	
	Parents Meeting	Teachers Meet the Parents	
	Harivillu	Meeting of all Clubs – Review and Progress	
III Week	CBCS	College Level Review Meeting on Implementation of CBCS	
	Assignments - II & III Years Students	Conduct of Examinations and Recording of Marks in the Proforma Provided	
Last Week	Student Centric Activities	Classroom Seminars, Study Projects and Competitions etc., Remedial Instruction	

	College Social Responsibility Cell	Organizing Related Activities
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for current month's Activities
III Saturday	Staff Meeting	Staff Meeting by the Principal
IV Saturday	Swacha Bharath	Cleaning of College premises including rooftops, terraces, and overhead tank
September	Telangana Ku Haritaharam	Maintenance of Plants
	DEPARTMENTAL	ACTIVITIES
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
3 rd Saturday	MANA TV Special Live Telecast	Dial CCE
I Week	State Teacher Awards	Presentation of Awards to Teachers on Teacher's Day
	T-SAT Nipuna TV Live Telecast	Preparation of Live Telecast Schedule and Arrange the Classes Accordingly
September	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programs
	JIGNASA	Circular about Student Study Projects in the subjects concerned

OCTOBER 2018

OCTOBER 2018			
Month &Date	Activity	Description	
2 nd	Gandhi Jayanthi & Lal Bahadur Sastri Jayanthi	Celebrations of Days	
24 th	II-Internal Assessment Test	Conduct of Tests and Record the Marks	
31 st	National Integration Day	Conduct of Related Activities	
	Review Meetings at different Levels	Review of Academic, Administrative and Financial Aspects	
	IQAC Evaluation	IQAC Meeting with all the departments collection, of Student's Feedback on Teachers, Analysis, Submission of Analysis Report to Principal Action Plan on Student's Feedback on Teachers	
1 st Week	TSKC Day	A PPT Presentation/ Talk/ Skit/ Seminar to all Students (Class Wise) on Career Prospects by H.R Representative/ JKC Coordinator/Mentor	
	Harivillu – Projects Display Day	Meeting of All Clubs – Review and Progress Conduct of Science / Arts / Commerce Fest Display of Research, Study projects and Achievements	
III Week	Bathukamma Festival	Conduct of Related Activities	
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for current month's Activities	
III Saturday	Staff Meeting	Staff Meeting with Principal	
IV Saturday	Swachh Bharath	Cleaning of College Premises including rooftops, terraces and overhead tanks	
	DCEDRC	2 nd Meeting of DCEDRC	
October	Telangana Ku Haritaharam	Maintenance of Plants	
DEPARTMENTAL ACTIVITIES			
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals	
3 rd Saturday	MANA TV Special Live Telecast	Stress Management and Life Skills Education	
	T-SAT Nipuna TV Live Telecast	Preparation of Live Telecast schedule and arrange the Classes accordingly	
October	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programs	

NOVEMBER 2018

Month		
&Date	Activity	Description
6 th to 11 th	Practical Examinations	I,III & V Semesters (According to University Almanac)
11 th	National Education Day	Conduct of Related Activities
13 th to 30 th	CBCS	Theory Examinations for I,III, & V Semesters (According to University Almanac)
14 th	Pandit Jawahar Lal Nehru Birthday/ Diabetes Day	Conduct of Related Activities
15 th	Job Mela	Job Mela to be organized at all ID Colleges
		Organizing Program to inculcate Reading habits
14 th -20 th	National Library Week	2. Assignments to encourage Students to visit Libraries and use the resources to the maximum extent
	IQAC	IQAC Meeting with all the Departments
1 st Week	TSKC	Commencement of JKC II batch Training Organizing Campus Drive
1 WCCK	Career Guidance Cell	Conducting Coaching Classes for Students to Prepare for EdCET/PGCET/Competitive Examinations etc.,
2 nd Week	Review Meetings at different Levels	Review of Academic, Administrative and Financial Aspects.
2 Week	DRC	IV Meeting
3 rd Week	III Unit Exams – II & III Yr. Students	Conduct Examinations, Ensure Student Attendance and Record Marks
Last Week	Harivillu – Sports & Cultural Fest	Organizing District Level Sports & Cultural Festival
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for current month's Activities

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III Saturday	Staff Meeting	Staff Meeting with Principal
IV Saturday	Swachh Bharath	Cleaning of College Premises including rooftops, terraces and overhead tanks
November	Telangana Ku Haritaharam	Maintenance of Plants
DEPARTMENTAL ACTIVITIES		
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
	T-SAT Nipuna TV Live Telecast	Prepare Live Telecast Schedule and Arrange the Classes Accordingly
November	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programs

DECEMBER 2018

	DECENIDER 2016		
Month &Date	Activity	Description	
1 st	AIDS Day	Red Ribbon Club Conduct AIDS Awareness Programs in collaboration with District Officials	
10 th	Human Rights Day	Conduct of Related Activities	
24 th	National Consumer Day	Competitions & awareness Programs	
	IQAC	Meeting of IQAC Executive Body	
	TSKC	Commencement of TSKC training & Organizing Campus Drive	
I Week	Career Guidance Cell	Conducting Coaching Classes for Students to Prepare for EdCET/PGCET/Competitive Examinations Etc.,	
	Harivillu – Yuvatharangam	Organizing State Level Sports & Cultural Festival	
	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for current month's Activities	
I Saturday	Staff Meeting	Staff Meeting with Principal	
III Saturday	Swacha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tank & Sumps	
	DCEDRC	3 rd Meeting of DCEDRC	
December	Telangana Ku Harithaharam	Maintenance of Plants	
	JIGNASA	Completion and submission/upload of Student Study Projects in the subjects concerned	
	DEPARTMENTAL ACTIVITIES		
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals	
	T-SAT Nipuna TV Live Telecast	Prepare Live Telecast Schedule and Arrange the Classes Accordingly	
December	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programs	

JANUARY 2019

Month		D
&Date	Activity	Description
8 th	CBCS	I Internal Assessment Test for II, IV & VI Semesters (According to University Almanac)
11 th to 16 th	Short Vacation	(According to University Almanac)
12 th	National Youth Day	Celebration of the Day
17 th	CBCS	Re-opening after Vacation (According to University Almanac)
25 th	National Voters Day	Organize Program to Sensitize Students on Exercising the Franchise (Voter Awareness Programmes)
26 th	Republic Day	Celebration of Republic Day
I Week	IQAC	IQAC Meeting with All the Departments
I & II Week	Review Meeting at Different Levels	Review of Academic, Administrative and Financial Aspects
III Week	TSKC & Career Guidance Cell	Action plan for Organizing of Job fairs & Campus Drives
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for current month's Activities
III Saturday	Staff Meeting	Staff Meeting to be convened by the Principal
IV Saturday	Swacha Bharath	Cleaning of college premises including rooftops, terraces, overhead tanks
January	YUVATARANGAM 2018	Conduct of Cultural, Sports and games events - District level and State level as per the guidelines of the Commissioner of Collegiate Education, Telangana State
	Career Guidance Cell	Conducting Coaching Classes for students to prepare for PGCET/Competitive Examinations, etc.
	Telangana Ku Harithaharam	Maintenance of Plants

	DEPARTMENTAL ACTIVITIES		
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals	
Last Week	Review Meeting with All Academic Advisers	To Review the Academic Audit Conducted both in GDCs & private Aided Colleges during 2018-19	
	T-SAT Nipuna TV Live Telecast	Prepare Live Telecast Schedule and arrange the classes accordingly	
January	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programs	
	JIGNASA	District and State level competitions	

FEBRUARY 2019

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Month &Date	Activity	Description
15 th	TSKC	To motivate the students, participate in Job melas organized by other colleges
21 st	Antarjaatiya Matru Bhasha Dinotsavam	Celebrating the Day
I Week	CPDC Meeting	Meeting of the CPDC to review and Discuss Various Matters
1 WCCK	IQAC	IQAC Meeting with All the Departments
	Review Meeting at Different Levels	Review of Academic, Administrative and Financial Aspects
II Week	Performance Improvement Activities	Revision and Remedial Classes to slow learners
	TSKC & Career Guidance Cell	Awareness programmes on Campus Drives
III Week	Parents Meeting	Teachers Meet the Parents
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for current month's Activities
III Saturday	Staff Meeting	Staff Meeting with Principal
February	Telangana Ku Harithaharam	Maintenance of Plants
	DEPARTMENTAL A	ACTIVITIES
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
February	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programs

MARCH 2019

Month	Activity	Description
&Date	11011111	•
8 th	International Women's Day	Conduct of Related Activities & Competitions for Students & Staff
	Budget Meetings	Submission of all bills to DTO
I Week	IQAC	IQAC Meeting with All the Departments
II Week	Review Meetings at Different Levels	Review of Academic, Administrative and Financial Aspects
23 rd	CBCS	II Internal Assessment Test (According to University Almanac)
31 st	CBCS	Last Day of Instruction (According to University Almanac)
Last Week	Stock Verification	Stock Verification of Laboratories & Libraries
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for current month's Activities
III Saturday	Staff Meeting	Staff Meeting with Principal
	DCEDRC	4 th Meeting of DCEDRC
March	Telangana Ku Harithaharam	Maintenance of Plants
DEPARTMENTAL ACTIVITIES		
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
March	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programs

APRIL 2019

Month &Date	Activity	Description
1 st to 9th	CBCS	Commencement of Practical Examinations (According to University Almanac)
5 th	Babu Jagjivan Ram's Birthday	Celebrating the Day
13 th to 30 th	CBCS	Commencement of Practical Examinations (According to University Almanac)
14 th	Dr.B.R.Ambedkar's Birthday	Celebrating the Day
	Preparation of Annual Academic Performance Report	Preparation of College Annual Academic Performance Report (AAPR) and submit soft copy to CCE
I Week	IQAC	Preparation of IQAC Activities 2018-19
	Preparation of College Annual Academic Plan for 2019-20	Preparation of College Annual Academic Platfor 2019-20
	Preparation of DRC Annual Activity plan for 2019-20	Preparation of DRC Annual Activity plan for 2019-20
II Week	Preparation of Financial Plan for 2020-21	Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, CCE, TS, etc.to meet the requirements of the college.
I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of Departments to review previous month's Activities and plan for current month's Activities
April	Career Guidance Cell	Conduct of Coaching Classes for Students to prepare for PGCET/Competitive Examinations and information on job opportunities through various sources like Employment Exchange and the like on WhatsApp groups.
	Telangana Ku Haritaharam	Maintenance of Plants

	DEPARTMENTAL ACTIVITIES		
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals	
April	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation	

MAY 2019

Month & Date	Activity	Description
May 1 st	Publicity Campaign	1 Release of College Brochure by Dist. Collector Campaigning through 2Campaign through brochures, flexies, posters, door to door canvassing for DOST 2019 Admissions in surrounding villages/mandals of Narsampet.
1 st to 30 th June	Summer Vacation	As per University Almanac
	TSKC	Commencement of TSKC Summer Batch training
May	Student Help Desk	Establishment of Student Help Desk in the College and Online Registration of Students to Various Courses to be taken up
	Telangana Ku Harithaharam	Maintenance of Plants
DEPARTMENTAL ACTIVITIES		
4 th	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals – Review on Admissions

PRINCIPAL
Govt. Degree College
Narsampet, Warangal-506 132



GOVERNMENT DEGREE COLLEGE NARSAMPET

WARANGAL DISTRICT (RURAL) 506132 TELANGANA STATE wgl.jkc.nspt@gmail.com; Mob.9849551559 website: https://www.gdcts.cgg.gov.in/narsampet.edu



ACADEMIC CALENDAR (2019 -20)

The Academic Calendar 2019-20 of Government Degree College Narsampet is prepared in accordance with the Academic Calendar 2019-20 circulated by the Commissioner of Collegiate Education, Telangana State, Hyderabad.

JUNE 2019

Month & Date	Activity	Description
2nd	Telangana State Formation Day	Celebration by hoisting National Flag in all Government Degree Colleges of Telangana State
5 th	World Environment Day	Conduct of Activities to create awareness among students on environment.
14th	World Blood Donor Day	Red Ribbon Club shall conduct activities to promote awareness among students and parents
21 st	International YOGA Day	Celebration of Yoga day
	DOST Online Admissions	Commencement of online Admissions.
	Preparation of Institutional Plan for the Academic Year 2018-19	Preparation of Institutional Plan by incorporating all the Activities given in Academic calendar 2019-20 circulated by the CCE, TS, Hyderabad.
I Week	Preparation of Annual Curricular Plan (Lecturer wise)	Preparation of Lecturer wise Annual Curricular plan incorporating Curricular, Co- Curricular and Extra-Curricular Activities as per formats Provided. Preparation of NCC/NSS/Other Annual Action Plan
	College Level Review Meeting by Principal	One day workshop to faculty on Implementation of CBCS- Review of Department wise Annual Curricular Plans- share & discuss innovative teaching learning techniques etc.
II Week	District Level Review Meeting by ID College Principal	Review of all colleges in the district by ID College Principal_ Finalization of Annual DRC activities plan.
II WEEK	Review Meeting by RJDCE	Review of all colleges under jurisdiction through ID Principals

	Commencement of Classes for II- & III-year Students	Annual Curricular Plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes	
	Result Analysis	College Level& Department wise Result Analysis and submission to O/o CCE. Planning for Remedial teaching.	
	IQAC	IQAC Meeting with all the departments	
III week	Swach Bharath (Clean & Green)	Cleaning of campus by involving the students and staff.	
	State Teacher Awards	Inviting proposals from colleges/ Universities	
	Quality Enhancement Initiatives- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/other important program.	
IV Week	Anti-Ragging Campaign	Organizing Anti Ragging Campaign in the college Premises.	
	DRC	First Meeting of DRC	
	DEPARTMENTAL ACTIVITIES		
16 th	State Level Review Meeting	Video Conference/ Meeting CCE with RJDCE & Principal	
III Week	MANA TV	Topic Selection Workshop to prepare the Annual MANA TV Schedule for 2018-19 by CCE TS	

JULY 2019

Month &Date	Activity	Description
1 st	Commencement of Class Work	Commencement of Class Work-I, III& V Semesters
	1.Review Meeting at Different Levels 2.Student Progression	Review of Academic, Administrative and Financial Aspects recording student Progression
I Week	IQAC	Meeting of IQAC Executive Body
	Students Representatives Meeting	Nomination of Select Students on Committees like Academic, Sports, Cultural, Literary etc.
II Week	Commencement of Student Centric Activities	Class Room Seminars, Study Projects, Field Trips and Competitions
	Harivillu	Meeting of all clubs and preparation of Action Plan for 2018 - 19
III Week	Medical Camp	Medical Camp in Collaboration with District Health Officials
	Extension Activities & College Social Responsibility Cell	Enrolment of Students into NCC/NSS Organizing Related Activities
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for Current Month's Activities
III Saturday	Staff Meeting	Staff Meeting with Principal
IV Saturday	Swachha Bharath	Cleaning of College Premises including roof tops, terraces, overhead & tanks bystudents and staff
July	Telangana Ku Haritaharam	Organizing Plantation program in Consultation with District Authorities
	TSKC Day	Awareness Programme on Career Prospects by TSKC Coordinator/Mentor

DEPARTMENTAL ACTIVITIES			
1 st	MANA TV	Commencement of Telecast of MANA TV Live Lessons	
I Week	Incentives & Awards	Honouring State Topper Students- University Wise	
II Week	State Level Review Meeting	Video Conference/Meeting- CCE with RJDCE &Principals	
3 rd & 4 th Week	TSAT Nipuna Live Telecast	Follow the Schedule of CCE	
July	Quality Enhancement Initiatives-NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/other important Programs	
	State Teacher Awards	Inviting proposals from colleges/Universities	
	Quality Enhancement Initiatives-NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/other important program	
IV Week	Anti-Ragging Campaign	Organizing Anti Ragging Campaign in the College Premises	
	DCEDRC	First Meeting of DCEDRC	
	DEPARTMENTAL ACTIVITIES		
16 th	State Level Review Meeting	Video Conference/Meeting-CCE with RJDCE & Principal	
III Week	MANA TV	Topic Selection Workshop to prepare the Annual MANA TV Schedule for 2018-19 by CCE TS	

AUGUST 2019

Month &Date	Activity	Description
15 th	Independence Day Celebrations Academic Festival 2019-20	Conduct of Related Activities at College Level. Presentation of Awards to toppers in Academics (Subject Wise & Group Wise)
26 th	Women's Equal Day	Conduct of Related Activities by ICC (Internal Complaints Committee)
26 th	I Internal Assessment Test	Conduct of Tests and Record the marks obtained
29th	Telugu Bhasha Dinostavam	Conduct of Related Activities.
	DRC	II Meeting
I Week	IQAC	IQAC Meeting with all the departments
I & II Week	Review Meetings at different Levels	Review of Academic, Administrative and Financial Aspects
	Harivillu	Meeting of All Clubs – Review and Progress
III Week	Field/Industry Visit	Organizing Field/Industrial Visit to Students
	Assignments – II- & III-year Students	Conduct of Examinations and Recording of Marks in the Proforma Provided
Last Week	Add-On Courses	2 Day Workshop to Students by each Department
	Consumer Awareness Programmes	Inter-collegiate/Inter-departmental Activities
	Career Counseling Programs	Display of Notifications on College Wall Magazine & Guidance for Application
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and Plan for Current Month's Activities
III Saturday	Staff Meeting	Staff Meeting with Principal
IV Saturday	Swacha Bharath	Cleaning of College Premises including Roof tops, Terraces Overhead Tanks & Sumps

	Telangana Ku Haritaharam	Organizing Related Activities tending to Greenery and Gardens in Consultation with District Authorities	
August	Eco fest	Organizing Activities Related to Environment Protection like Water Management etc., Display of Students Projects and Conduct of Competitions	
	ICC	Training to All Girl Students in Un-armed Combat Techniques	
	DEPARTMENTAL ACTIVITIES		
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE With RJDCE & Principals	
3 rd Saturday	T-SAT Nipuna TV Live Telecast	Prepare Live Telecast Schedule and arrangement of the Classes Accordingly	
August	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDC's on NAAC Assessment and Accreditation/other important Programmes	

SEPTEMBER 2019

Month	Activity	Description
&Date 5 th	Teacher's Day	Celebration of Teacher's Day
3	Teacher's Day	Celebration of Teacher's Day
8 th	International Literacy Day	Organizing Inter/Intra/ College Fest
15 th	TSKC	
22 nd	Hindi Divas Celebrations	Organizing Related Activities
24 th Day	NSS Day	NSS Activities
	DRC	III Meeting: Workshop with UGC Coordinators on Mobilization & Utilization of UGC Funds
1 st Week	Extension & Outreach Activities	Organizing Guest Lectures/Field Visits/Social/Community Development Activities
	IQAC	IQAC Meeting with all the departments
	Review Meetings at different Levels	Review of Academic, Administrative and Financial Aspects
II Week	CPDC Meeting	Meeting of College CPDC to Review and Discuss various matters
II Week	Teacher Evaluation Process	 Collection of Student Feedback on Every Teacher by IQAC Analysis and Action Taken by Principal Documentation for Academic Audit
	Parents Meeting	Teachers Meet the Parents
	Harivillu	Meeting of all Clubs – Review and Progress
III Week	CBCS	College Level Review Meeting on Implementation of CBCS
	II Unit Exams - II & III Years Students	Conduct of Examinations and Recording of Marks in the Proforma Provided
Last Week	Student Centric Activities	Classroom Seminars, Study Projects and Competitions etc., Remedial Instruction

	College Social Responsibility Cell	Organizing Related Activities
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for current month's Activities
III Saturday	Staff Meeting	Staff Meeting by the Principal
IV Saturday	Swacha Bharath	Cleaning of College premises including rooftops, terraces, and overhead tank
September	Telangana Ku Haritaharam	Maintenance of Plants
	DEPARTMENTA	L ACTIVITIES
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
3 rd Saturday	MANA TV Special Live Telecast	Dial CCE
I Week	State Teacher Awards	Presentation of Awards to Teachers on Teacher's Day
	T-SAT Nipuna TV Live Telecast	Preparation of Live Telecast Schedule and Arrange the Classes Accordingly
September	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programs
	JIGNASA	Circular about Student Study Projects in the subjects concerned

OCTOBER 2019

OCTOBE	IX 4 U1/	
Month &Date	Activity	Description
2 nd	Gandhi Jayanthi & Lal Bahadur Sastri Jayanthi	Celebrations of Days
24 th	II-Internal Assessment Test	Conduct of Tests and Record the Marks
31 st	National Integration Day	Conduct of Related Activities
	Review Meetings at different Levels	Review of Academic, Administrative and Financial Aspects
	IQAC Evaluation	IQAC Meeting with all the departments collection, of Student's Feedback on Teachers, Analysis, Submission of Analysis Report to Principal Action Plan on Student's Feedback on Teachers
1 st Week	TSKC Day	A PPT Presentation/ Talk/ Skit/ Seminar to all Students (Class Wise) on Career Prospects by TSKC Coordinator or Mentor.
	Harivillu – Projects Display Day	Meeting of All Clubs – Review and Progress Conduct of Science / Arts / Commerce Fest Display of Research, Study projects and Achievements
III Week	Bathukamma Festival	Conduct of Related Activities
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for current month's Activities
III Saturday	Staff Meeting	Staff Meeting with Principal
IV Saturday	Swachh Bharath	Cleaning of College Premises including rooftops, terrace and overhead tanks
	DCEDRC	2 nd Meeting of DCEDRC
October	Telangana Ku Haritaharam	Maintenance of Plants
DEPARTMENTAL ACTIVITIES		
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
3 rd Saturday	MANA TV Special Live Telecast	Stress Management and Life Skills Education
	T-SAT Nipuna TV Live Telecast	Prepare Live Telecast Schedule and Arrange the Classes Accordingly
October	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programs

NOVEMBER 2019

TOTEME	NO VENIDER 2019		
Month &Date	Activity	Description	
6 th to 11 th	Practical Examinations	I,III & V Semesters (According to University Almanac)	
11 th	National Education Day	Conduct of Related Activities	
13 th to 30 th	CBCS	Theory Examinations for I,III, & V Semesters (According to University Almanac)	
14 th	Pandit Jawahar Lal Nehru Birthday/ Diabetes Day	Conduct of Related Activities	
15 th	Job Mela	Job Mela to be organized at all ID Colleges	
		Organizing Program to inculcate Reading habits	
14 th -20 th	National Library Week	2. Assignments to encourage Students to visit Libraries and use the resources to the maximum extent	
	IQAC	IQAC Meeting with all the Departments	
1 st Week	TSKC	Commencement of JKC II batch Training Organizing Campus Drive	
T WEEK	Career Guidance Cell	Conducting Coaching Classes for Students to Prepare for EdCET/PGCET/Competitive Examinations etc.,	
2 nd Week	Review Meetings at different Levels	Review of Academic, Administrative and Financial Aspects.	
2 Week	DRC	IV Meeting	
3 rd Week	III Unit Exams – II & III Yr. Students	Conduct Examinations, Ensure Student Attendance and Record Marks	
Last Week	Harivillu – Sports & Cultural Fest	Organizing District Level Sports & Cultural Festival	
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for current month's Activities	

	I	
III Saturday	Staff Meeting	Staff Meeting with Principal
IV Saturday	Swachh Bharath	Cleaning of College Premises including rooftops, terrace and overhead tanks
November	Telangana Ku Haritaharam	Maintenance of Plants
DEPARTMENTAL ACTIVITIES		
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
	T-SAT Nipuna TV Live Telecast	Preparation of Live Telecast Schedule and Arrange the Classes Accordingly
November	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programs

DECEMBER 2019

	EK 2019	
Month &Date	Activity	Description
1 st	AIDS Day	Red Ribbon Club Conduct AIDS Awareness Programs in collaboration with District Officials
10 th	Human Rights Day	Conduct of Related Activities
24 th	National Consumer Day	Competitions & awareness Programs
	IQAC	Meeting of IQAC Executive Body
	TSKC	Commencement of TSKC training & Organizing Campus Drive
I Week	Career Guidance Cell	Conducting Coaching Classes for Students to Prepare for PGCET/Competitive Examinations.
	Harivillu – Yuvatarangam	Organizing State Level Sports & Cultural Festival
	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for current month's Activities
I Saturday	Staff Meeting	Staff Meeting with Principal
III Saturday	Swacha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tank & Sumps
	DCEDRC	3 rd Meeting of DCEDRC
December	Telangana Ku Harithaharam	Maintenance of Plants
	JIGNASA	Completion and submission/upload of Student Study Projects in the subjects concerned
	DEPARTMENTA)	
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
	T-SAT Nipuna TV Live Telecast	Prepare Live Telecast Schedule and Arrange the Classes Accordingly
December	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programs

JANUARY 2020

Month		
&Date	Activity	Description
8 th	CBCS	I Internal Assessment Test for II, IV & VI Semesters (According to University Almanac)
11 th to 16 th	Short Vacation	(According to University Almanac)
12 th	National Youth Day	Celebration of the Day
17 th	CBCS	Re-opening after Vacation (According to University Almanac)
25 th	National Voters Day	Organize Program to Sensitize Students on Exercising the Franchise (Voter Awareness Programmes)
26 th	Republic Day	Celebration of Republic Day
I Week	IQAC	IQAC Meeting with All the Departments
I & II Week	Review Meeting at Different Levels	Review of Academic, Administrative and Financial Aspects
III Week	TSKC & Career Guidance Cell	Action plan for Organizing of Job fairs & Campus Drives
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for current month's Activities
III Saturday	Staff Meeting	Staff Meeting to be convened by the Principal
IV Saturday	Swacha Bharath	Cleaning of college premises including rooftops, terraces, overhead tanks
January	YUVATARANGAM 2019	Conduct of Cultural, Sports and games events - District level and State level as per the guidelines of the Commissioner of Collegiate Education, Telangana State
	Career Guidance Cell	Conducting Coaching Classes for students to prepare for PGCET/Competitive Examinations, etc.
	Telangana Ku Harithaharam	Maintenance of Plants

	DEPARTMENTAL ACTIVITIES					
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals				
Last Week	Review Meeting with All Academic Advisers	To Review the Academic Audit Conducted both in GDCs & private Aided Colleges during 2019-20				
	T-SAT Nipuna TV Live Telecast	Prepare Live Telecast Schedule and arrange the classes accordingly				
January	Quality Enhancement Initiative – NAAC	RUSA Sponsored National Conference on "E-Content Development and OERs in Higher Education: Issues and Challenges"				
	JIGNASA	District and State level competitions				

FEBRUARY 2020

Month &Date	Activity	Description			
15 th	TSKC	To motivate the students, participate in Job melas organized by other colleges			
21 st	Antarjaatiya Matru Bhasha Dinotsavam	Celebrating the Day			
I Week	CPDC Meeting	Meeting of the CPDC to review and Discuss Various Matters			
1 WCCK	IQAC	IQAC Meeting with All the Departments			
	Review Meeting at Different Levels	Review of Academic, Administrative and Financial Aspects			
II Week	Performance Improvement Activities	Revision and Remedial Classes to slow learners			
	TSKC & Career Guidance Cell	Awareness programmes on Campus Drives			
III Week	Parents Meeting	Teachers Meet the Parents			
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Department to review previous month's Activities and plan for current month's Activities			
III Saturday	Staff Meeting	Staff Meeting with Principal			
February	Telangana Ku Harithaharam	Maintenance of Plants			
	DEPARTMENTAL A	ACTIVITIES			
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals			
February	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programs			

MARCH 2020

Month	Activity	Description
&Date	Activity	Description
8 th	International Women's Day	Conduct of Related Activities & Competitions for Students & Staff
	Budget Meetings	Submission of all bills to DTO
I Week	IQAC	IQAC Meeting with All the Departments
II Week	Review Meetings at Different Levels	Review of Academic, Administrative and Financial Aspects
23 rd	CBCS	II Internal Assessment Test (According to University Almanac)
31 st	CBCS	Last Day of Instruction (According to University Almanac)
Last Week	Stock Verification	Stock Verification of Laboratories & Libraries
I Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for current month's Activities
III Saturday	Staff Meeting	Staff Meeting with Principal
	DCEDRC	4 th Meeting of DCEDRC
March	Telangana Ku Harithaharam	Maintenance of Plants
	DEPARTMENTAL	ACTIVITIES
1 st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
March	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programs

APRIL 2020

Month &Date	Activity	Description			
1 st to 9th	CBCS	Commencement of Practical Examinations (According to University Almanac)			
5 th	Babu Jagjivan Ram's Birthday	Celebrating the Day			
13 th to 30 th	CBCS	Commencement of Practical Examinations (According to University Almanac)			
14 th Dr.B.R.Ambedkar's Birthday		Celebrating the Day			
	Preparation of Annual Academic Performance Report	Preparation of College Annual Academic Performance Report (AAPR) and submit soft copy to CCE			
I Week	IQAC	Preparation of IQAC Activities 2019-20			
	Preparation of College Annual Academic Plan	Preparation of College Annual Academic Plan for 2020-21			
	Preparation of DRC Annual Activity plan	Preparation of DRC Annual Activity plan for 2020-21			
II Week	Preparation of Financial Plan for 2020-21	Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, CCE, TS, etc to meet the requirements of the college.			
I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of Departments to review previous month's Activities and plan for current month's Activities			
April	Career Guidance Cell	Conduct of Coaching Classes for Students to prepare for PGCET/Competitive Examinations and information on job opportunities through various sources like Employment Exchange and the like on WhatsApp groups.			
	Telangana Ku Haritaharam	Maintenance of Plants			

DEPARTMENTAL ACTIVITIES				
I st Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals		
April	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation		

MAY 2020

Month & Date	Activity	Description			
May 1 st	Publicity Campaign	Release of College Brochure by Dist, Collector, CCE, TS, local MLA Campaigning through 2Campaign through brochures, flexies, posters, door to door canvassing for DOST 2019 Admissions in surrounding villages/mandals of Narsampet			
1 st to 30 th June	Summer Vacation	As per University Almanac			
	TSKC	Commencement of TSKC Summer Batch training			
May	Student Help Desk	Establishment of Student Help Desk in the College and Online Registration of Students to Various Courses to be taken up			
	Telangana Ku Harithaharam	Maintenance of Plants			
	DEPARTMENT	TAL ACTIVITIES			
4 th	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals – Review on Admissions			

PRINCIPAL
Govt. Degree College
Narsampet, Warangal-506 132

College * John 15/00 the Waranging

Principal
Govt. Degree College
Narsampet, Warangal (R)-506 137



GOVERNMENT DEGREE COLLEGE NARSAMPET

WARANGAL DISTRICT (RURAL) TELANGANA STATE wgl.ikc.nspt@gmail.com; Mob.9849551559

STAFF RESOLUTION

03-03-2021

The members of the Staff have met in the Principal's Chamber today 03-03-2021 under the Chairmanship of the Principal Lt. Dr. B. Chandramouli to discuss the laying of CC Road from Entrance I to Entrance II vide estimated cost of Rs.500000/- (Rupees Five Lakhs only) sanctioned by Proceedings of the District Collector Procs.No.411/CBF/2019-20, Dated 19-02-2021.

At the outset the Chairman has greeted the members and informed them that the college is going for NAAC Cycle3 Reaccreditation in 2021. In this connection, the District Collector, Warangal Rural has given Proceedings for laying of CC Road from Entrance I to Entrance II with an estimation of Rs.500000/- (Rupees Five Lakh only).

Under these circumstances, the members of the Staff have unanimously resolved for execution of the works at college in connection with NAAC Cycle3 Reaccreditation 2021.

It is also resolved to represent the matter to the District Collector, Warangal Rural for execution of the works at the earliest as per norms.

Government Degree College NARSAMPET Warangal Dist. (Rurat)-500 (2)

Staff Members

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P. Tyagais - \$

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Dr. J. Callain sigh -

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AuthorisedSignatory AuthorisedSignatory

Executive Engineer

T.S. EWIDO Warangal.

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For EXECUTIVE ENGINEER TSEWIDC WARANGAL

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Principal
Govt. Degree College
Narsampet, Warangal (R)-506 132

GOVERNMENT DEGREE COLLEGE NARSAMPET

WARANGAL DISTRICT (RURAL) 506132 TELANGANA STATE

Affiliated to Kakatiya University, Warangal

College Code: 2024





7.1.5GREEN CAMPUS INITIATIVES

SCREENSHOTS OF USER INTERFACES

The Commissioner of Collegiate Education, Telangana monitors all the 133 Government Degree Colleges in the state. It has developed various websites for Digital and online Administration and Academics for transparency and paperless administration like e-office, caims, etc. Further the communication to all the colleges is exchanged through official e-mails https://email.gov.in, for GDC Narsampet the User Id is prl-gdc-nspt-ce@telangana.gov.in. This mail is given additional security through kayach app to open preventing misuse of the mail and protection from malware.

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□ ▶ ▶ ↑ Ø • ② From Subject @gov.in ♣ Inbox (2051) ▼ OP ONE CCETS Allotment of Outsourcing Non- teaching posts in the Government Degree College 2 MB 5:31 PM Sent Sent SAVARA Best Teacher Awards for College Teachers-constitution of District level Committee 268 KB 3:27 PM Drafts (4) □► GDC, TSKC Collegiate Ecucation- TSKCMC - TSKC-TASK Program-ORACLE Academy Registrati (3) 1:28 PM Junk prashanthlaka15 DOST ID (TI2139202446) sir my name is meka Anusha.successfully completed dosi 11 KB 12:34 PM Trash prashanthlaka15 Sir I have successfully completed dost application process.sir doesn't open web op 822 KB 12:13 PM ProbablySpam (1) TSKC CCETS REMAINDER: Collegiate Ecucation- TSKCMC - TSKC-TASK Program-Blue prism Aca 51 KB 11:36 AM Saved Searches 👙 research@iae.education Awareness program on Current Trends in Research & Innovation, Research Paper F3 MB 10:39 AM Tags upi@hdfcbank.net Merchant Payout Report - Dear Sir/Madam , Please Find Attachment For Merchant Pa 21 KB 7:31 AM ► Zimlets Merchant Payout Report - Dear Sir/Madam , Please Find Attachment For Merchant Pa 21 KB 7:31 AM : 🔲 upi@hdfcbank.net Prime Minister's Office Join Live: Mann Ki Baat on 25th July - Join Live for Mann Ki Baat Having trouble read 15 KB 5:00 AM TSTSABAS DMS Report of 2024-Government Degree College Narsampet Waranga 5 KB 2:36 AM □ ► TSKC, GDC Collegiate Education-TSKCMC-CGPC-DEET webinar on 'How to create professional resu (2) Jul 23 3:35 PM DO NOT TSTSABAS DMS Report of 2024-Government Degree College Narsampet Waranga 4 KB Jul 23 2:36 AM tpoc-aua-tsts July 2021 • • SAVE SERVICES ONE CCETS Submit proposals to Filling up of the post of Principal in Government Degree Colleges i 131 KB Jul 22 7:17 PM S M T W T F S 27 28 29 30 1 2 3

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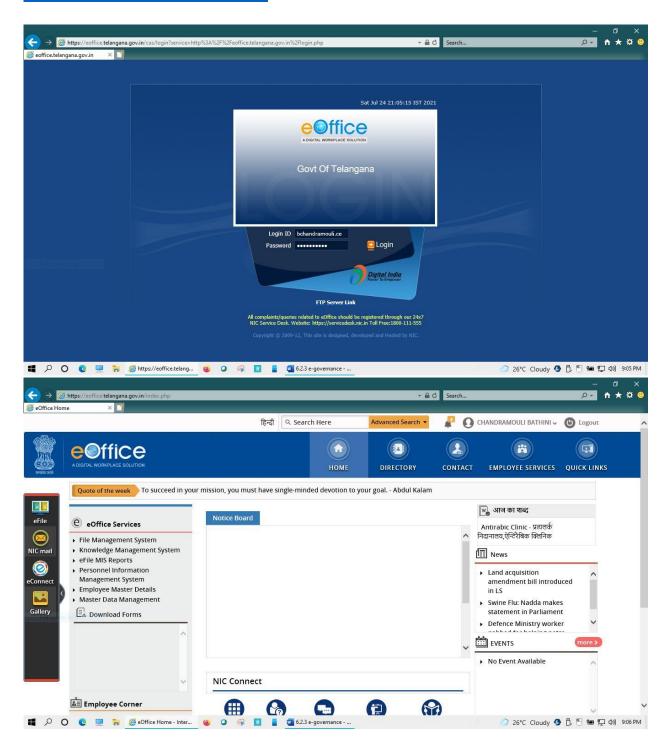
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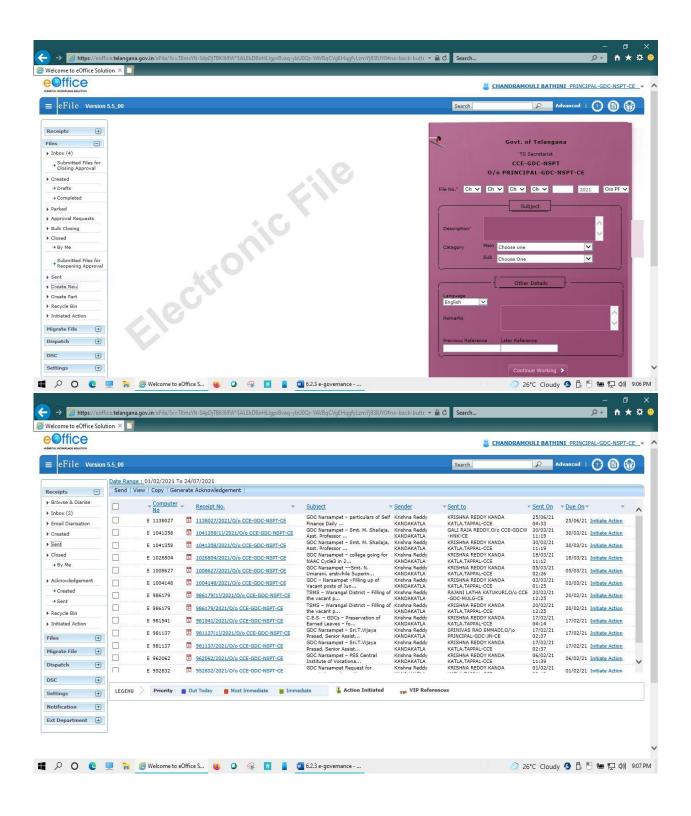
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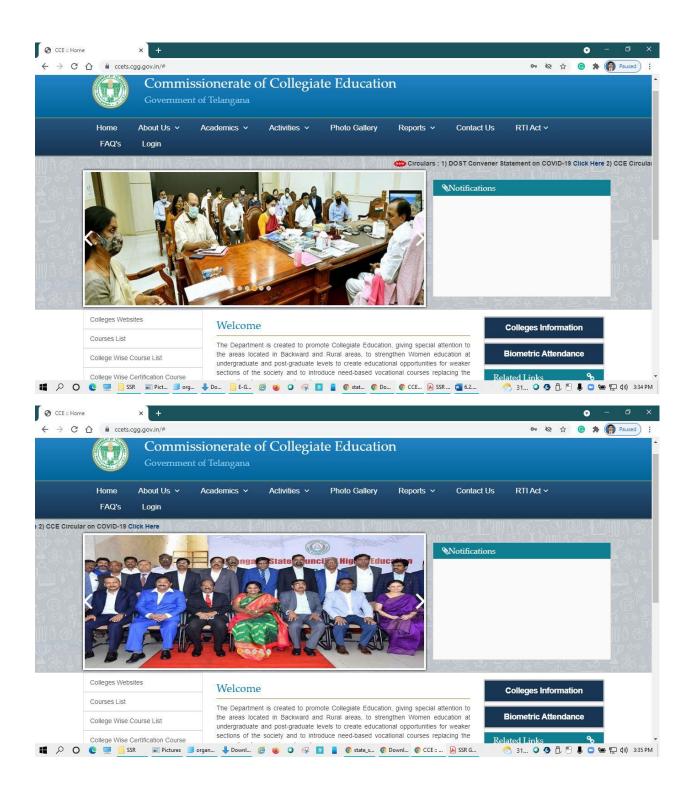
The e-office is managed by the Government of India and the CCE TS operates all its communication through e-office, where the Principal, Administrative Officer, and other staff are given user ids and passwords. The communication of all official letters takes place through DSC (Digital Signature) mode only. The web address of e-office is

https://eoffice.telangana.gov.in

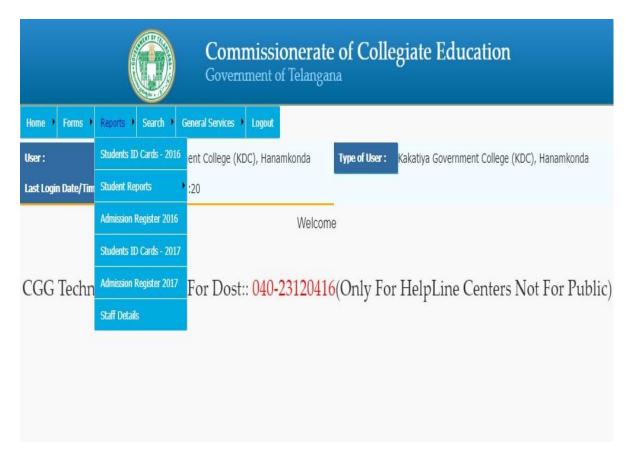




The official website of the Commissioner of Collegiate Education, Hyderabad, Telangana State https://ccets.cgg.gov.in







COLLEGE ADMINISTRATION AND INFORMATION MANAGEMENT SYSTEM (CAIMS)

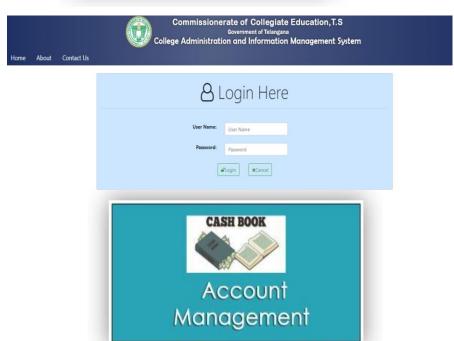
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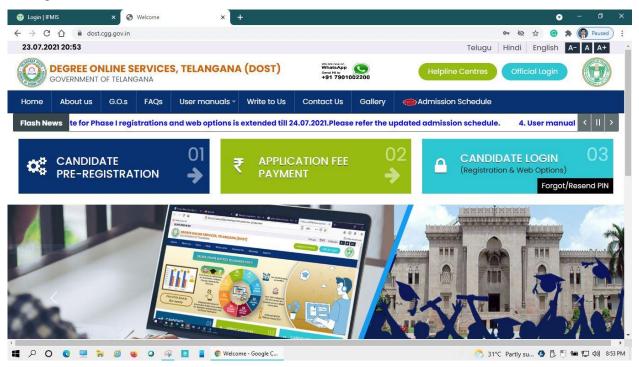
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DOST – Degree Online Services Telangana

The Government of Telangana introduced **DOST Online Admissions w.e.f. 2016** in order to maintain transparency and merit-based admissions in Undergraduate Courses like the professional courses of POLYCET, BTech and MBBS.

DOST Admission – Degree Online Services, Telangana is a friendly and effortless way to apply for admissions into various undergraduate courses, such as B.A., B.Com., B.Sc.,B.B.A., B.C.A. etc., offered by various colleges in Telangana state for every academic year. Intermediate (+2) students need to apply online for DOST Admission from the official website and also from the link provided on this page. The complete details of **DOST Admission** – **Degree Online Services, Telangana** such as application form, eligibility criteria, fee etc. It helps the student in choosing his/her choice of undergraduate course with full information.







DEGREE ONLINE SERVICES, TELANGANA (DOST) GOVERNMENT OF TELANGANA

		Back
S.NO	Detalls	Dates
1	Notification	29.06,2028
2	Phase I Registrations (with registration fee of Rs.200/-)	01.07.2021 to 28.07.2021
3	Web options	08.07.2021 to 28.07.2021
4	Verification of Special Category Certificates	(i) 22.07.2021 PH/ CAP (ii) 22.07.2021 - NCC/ Extra Curricular Activities (at All University Help Line Centers)
5	Phase I Seat allotment	04.08.2021
6	Online self-reporting (by online payment of college fee/seat reservation fee as the case may be) of Phase I by students	05.08.2021 to 09.08.2021
7	Phase I registration (with registration fee of Rs.400/-)	05.08.202i to 18.08.202i
8	Phase II web options	05.08.2021 to 18.08.2021
9	Phase II Verification of Special Category Certificates	(i) 18.08.2021 - PH/CAP/NCC/Extra Curricular Activities (at All University Help Line Centers)
10	Phase I Seat allotment	25.08.2026
n	Online self-reporting (by online payment of college fee) seat reservation fee as the case may be) of Phase I by students	25.08.202l to \$1.08.202l

Designed & Developed by See
Content dened, motherwed and updated by DDET,
Greenment Of February



Autor mars(nessions) (3105)



DEGREE ONLINE SERVICES, TELANGANA (DOST)

Home (welcome.do)	About us (homepage.do)	GOs (gosdo)	
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5	Government Degree College, Narsampet, Warangel(2024)	B.Sc. Life Science any 3 Subjects from (Sciency-Zoology-Psychology(MCOCs)) Chemistry-Computer Science;-3312	English	Diel, Warengel	Restructured	Government	60
6	Government Degree College, Namempet, Warengel(2004)	B.Sc. Physical Science any 3 Subjects from (Nathematics-Physical Economics- Chemistry-Computer Science)-3311	English	Dist. Warringsi	Restructured	Government	60

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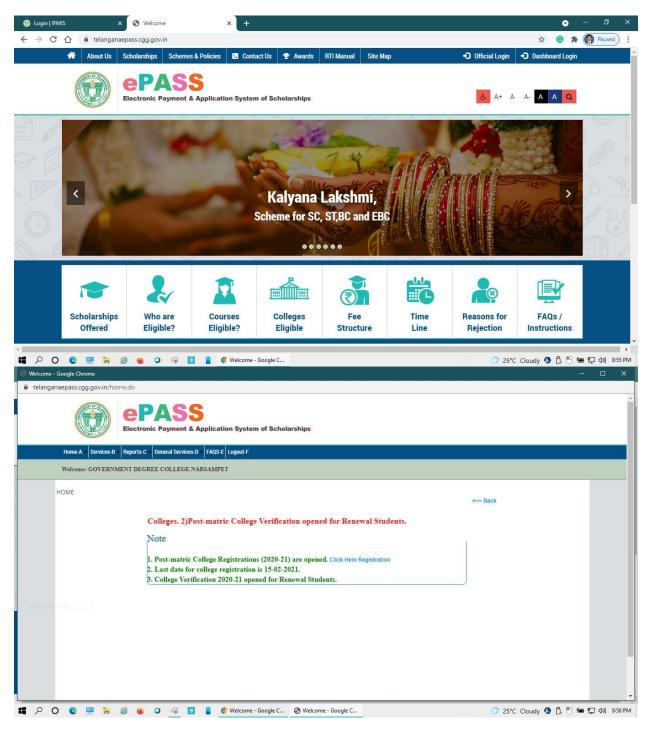
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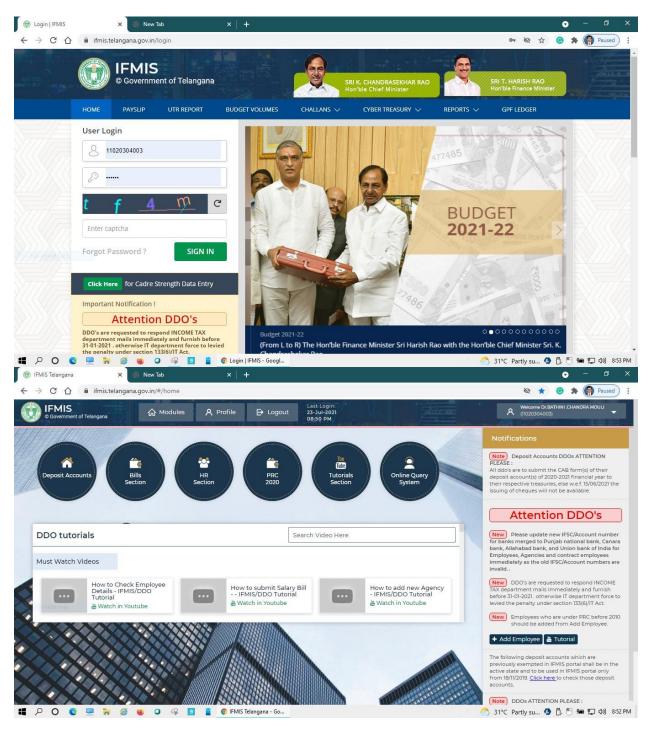


The Government of Telangana allows the students of Intermediate, Undergraduate, Postgraduate and other professional courses to apply Student Post matric Scholarship on the website https:// telanganaepass.cgg.gov.in. The student can apply scholarship online with uploading required documents. The college concerned is given a user id and password to verify the Certificates/documents and forward to the District Social welfare, Tribal welfare, BC welfare and Minority cell for sanction of the scholarship.

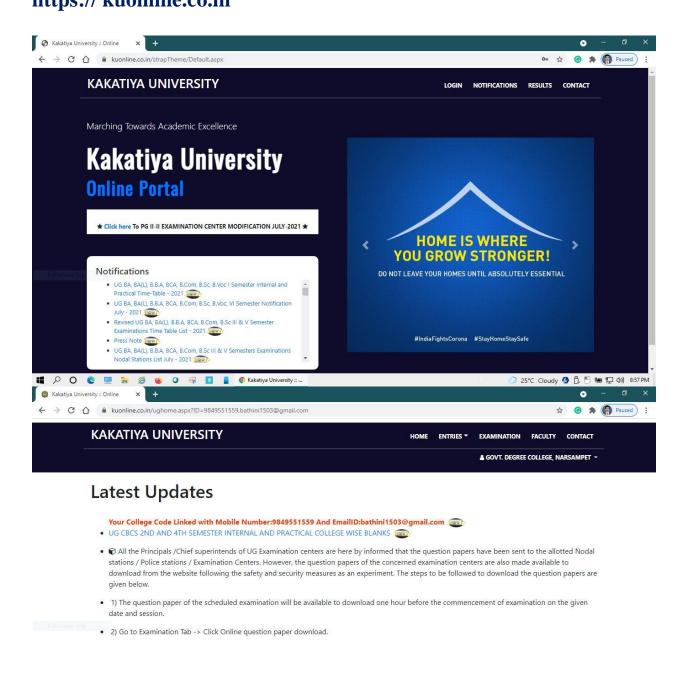
https://telanganaepass.cgg.gov.in



The salaries, and all other monetary transactions of all the state government employees are monitored and sanctioned by the website https://ifmis.telangana.gov.in



The examinations of Undergraduate and Postgraduate courses are conducted by the Kakatiya University Warangal as per the schedule. All the transactions related to the Examinations are managed by its website **https://kuonline.co.in**





The Government of Telangana issues all kinds of G.Os. through the website

https://goir.telangana.gov.in



7.1.5 Any other relevant Information

Government Degree College, Narsampet encourages green practices among its staff and students. Most of the Staff and day scholars use public transport. The students staying in the hostel walk to the college.

Government Degree College, Narsampet campus is pedestrian friendly. Its a fruitful and healthy walk between the blocks and administrative building.

College is striving towards becoming a plastic free campus as the Principal has issued a circular in this regard .

The students are encouraged to use the R.O. water available in the campus instead of purchasing packaged drinking water.

1. Cycles and Public Transport

Most of the students hailing from a distance of 3 to 7 Kilometers use bicycles as it is not only an ecofriendly but also economical exercise for the body. The students come from villages about 20 - 25 Kms away from the college. These students travel up and down using public transport. They use the state run Telangana State Road Transport Corporation bus facility granted to the students by the State Government with initiative from the college.

2. Pedestrian Friendly Roads

The institution has a sprawling campus of 18 acres. Departments are connected with wide pedestrian friendly roads within the campus. These roads with green plants on either side.

3. Plastic Free Campus

The college has been made plastic free. Students are instructed not to bring plastics and polythene bags into the campus. The plastics if found are collected and disposed

4.Paperless Office

The administration block of the college has been completely automated. Dynamic college website hosts all required information. Communication and Correspondence with higher officials i.e CCE is being done through e-office. The entire admission process is automated, and the students are admitted in the college by DOST (Degree Online Services Of Telangana) online process. The pay bills of the teaching staff are also computerized.

5. Green Landscaping

The College is not only eco-friendly but has greenery. Landscaping in the college has been given top priority. Plantation is being undertaken regularly. A number of saplings are planted during Telanganaku Haratha Haram programme initiated by the government of Telangana.



GOVERNMENT DEGREE COLLEGE NARSAMPET

WARANGAL DISTRICT (RURAL) TELANGANA STATE Email: wgl.jkc.nspt@gmail.com; Mob. 9849551559

From

Lt. Dr. B. Chandramouli, Principal Government Degree & P.G.College Narsampet Warangal District

Rc. No.Spl/GDC-Nspt/2021

To The Depot Manager, Narsampet Depot, TSRTC, Warangal

Dt. 04-09-2021

Sir,

Sub: Providing password and activate the services of Student Bus Pass Renewal-Req.- Reg.

With the subject cited above I wish to bring your notice that, as per the instructions circulated by the Department of Higher Education, Government of Telangana to conduct physical classes for all the students of both UG and PG students from 01.09.2021.

In this connection our college also started physical classes from 01.09.2021 the students are coming to the college regularly. So I request you to provide password and activate the services of student bus pass renewal.

Thanking You sir,

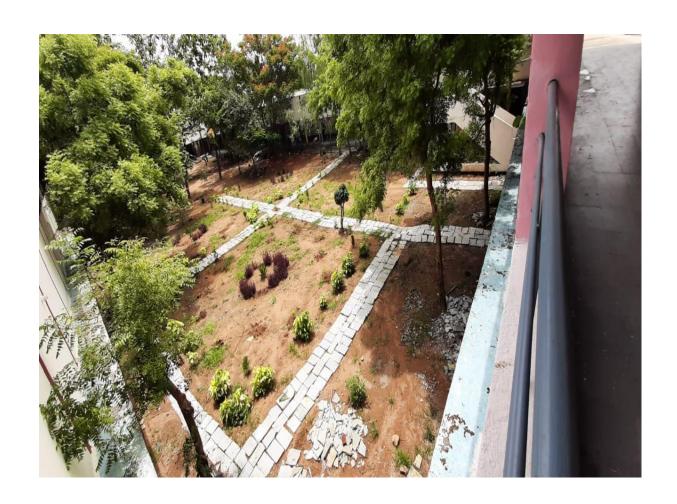
Yours faithfully,

Government Degree College NARSAMPET Warangal Dist. (Rural)-506132



















Plantation by the Principal, students and staff







Vanajeevi Ramaiah, famous environmentalist of Telangana visited the college on 25.09.2017 during Plantation Programme



మొక్కలను పెంచితేనే భుక్తి.. ముక్తి

పరిజీవి రామయ్య సోమవారం రర్శంపేట, ఖానాపురంలో పర్శటించారు. పెలు చోట్ల మొక్కలు నాటారు. ఈ సంద ర్భంగా అయుగి మాట్లాధారు. మొక్కలను పెంచితేనే భుక్తి ముక్కలను పెంచితేనే భుక్తి ముక్తి వస్తాయని అన్నారు. నాటికి భుకి మొక్కరు సంరక్షించాలన్నారు.

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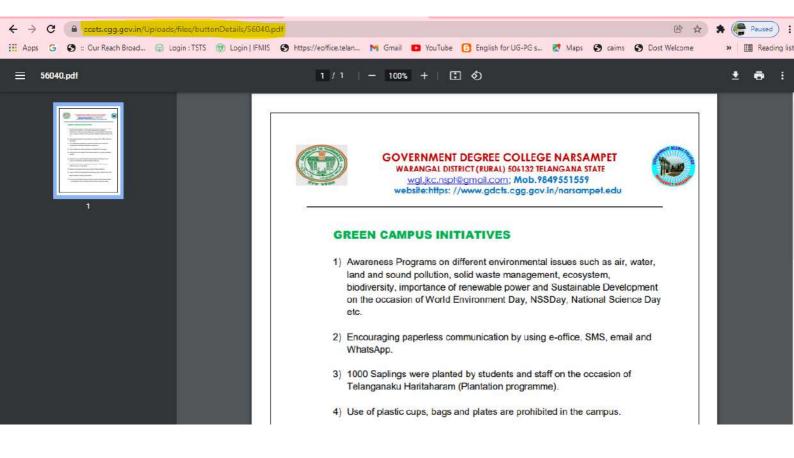
మంగళవారం 26 సెప్టెంబరు 2017

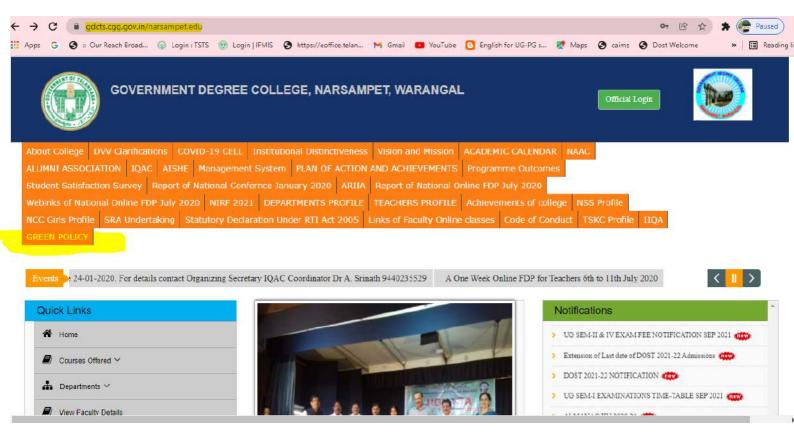
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GOVERNMENT DEGREE COLLEGE NARSAMPET

WARANGAL DISTRICT (RURAL) 506132 TELANGANA





7.1.5 Green campus initiatives include:

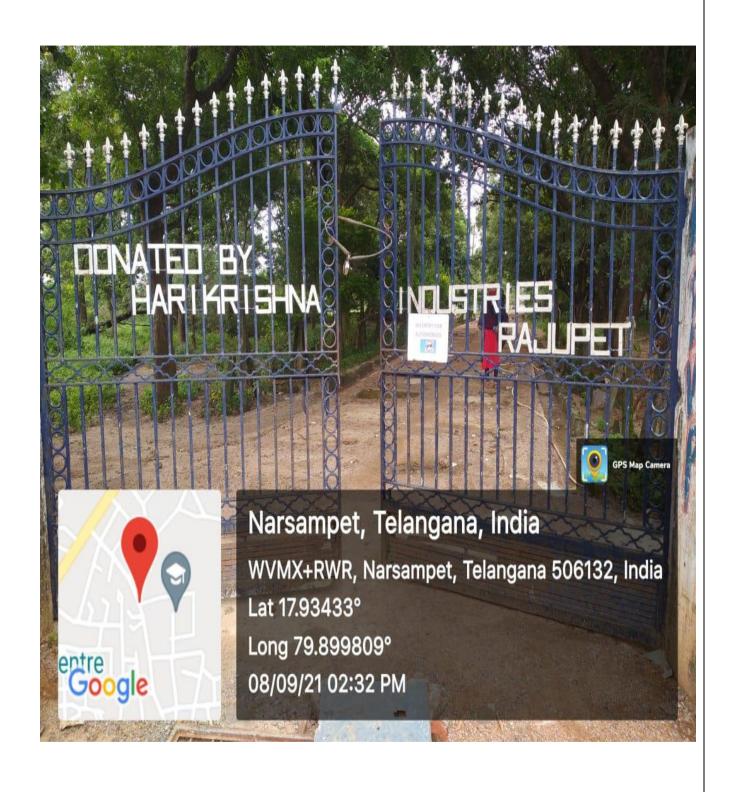
Restricted Mode of Automobiles Date: - 06-09-2021.



Restricted Mode of Automobiles Date: - 08-09-2021.



Restricted Mode of Automobiles Date: - 08-09-2021.











Green Campus Initiative: Use of Bicycles



Principal Lt. Dr.B. Chandramouli on bicycle in the College.





Students are coming to college on bicycles

Pedestrian friendly Pathways Date:-08-09-2021.

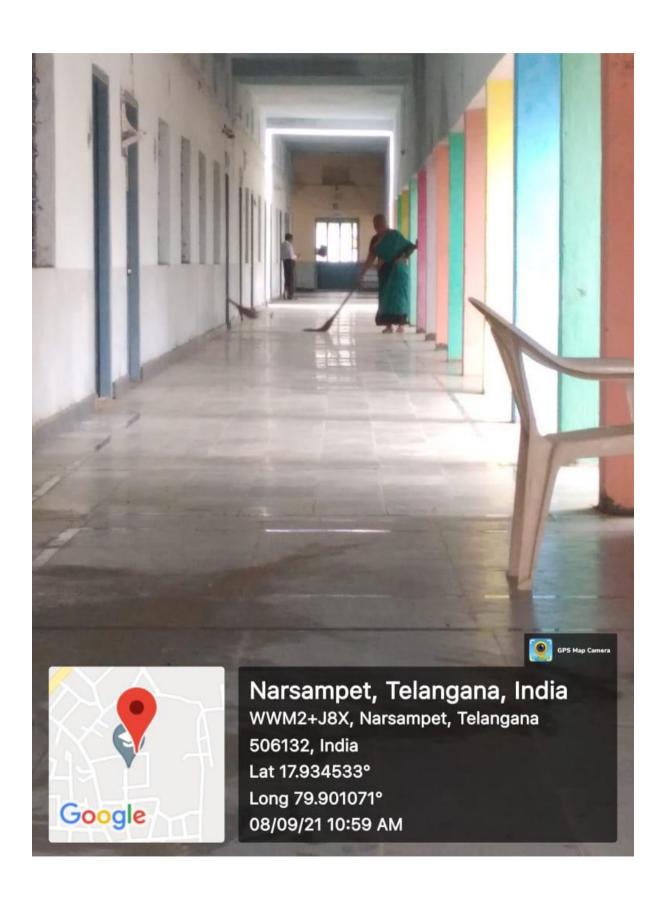


Pedestrian Friendly Corridor-I Block, Zoology & Botany Laboratories, inside the college.

Pedestrian Friendly Corridor –II Block, IQAC Cell & Chemistry Lab, inside the college Date:-08-09-2021.



Neatly maintained Veranda. Date:-08-09-2021.

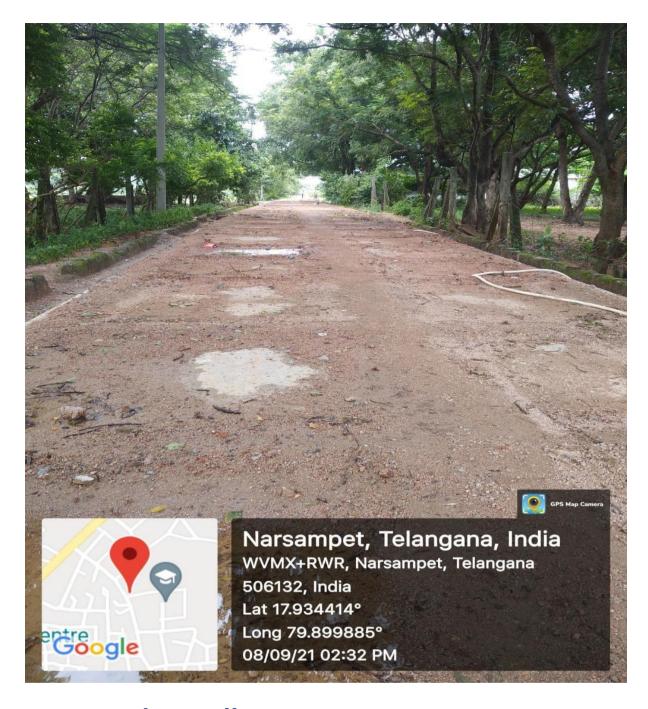


Pedestrian friendly Entrance into the College Building.

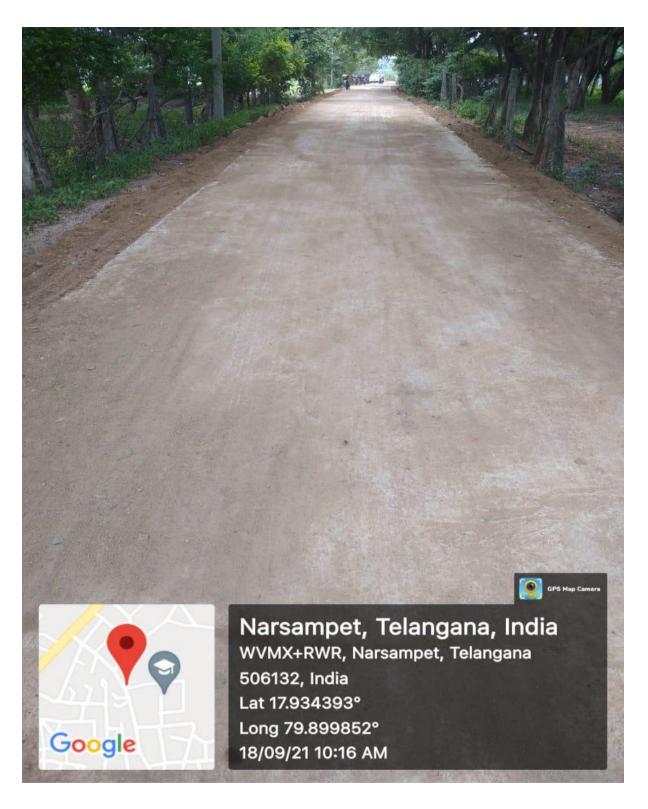


C.C. Road to college entrance. Date:-08-09-2021.



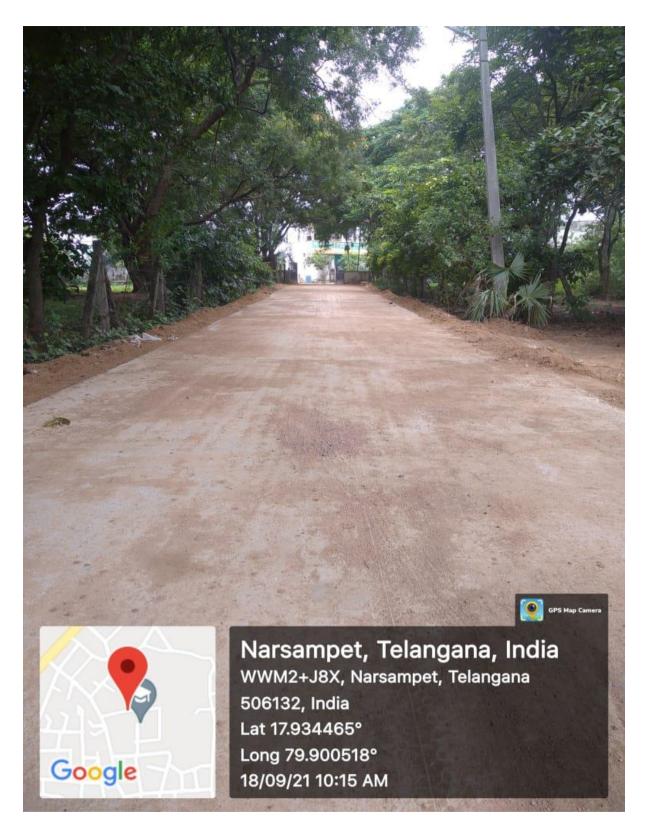


C.C. Road to college entrance. Date:-08-09-2021.



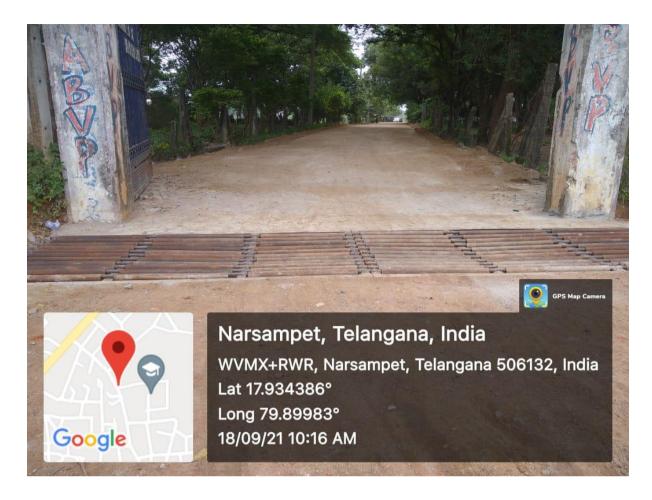
Pedestrian friendly C.C road.

Date:- 18-09-2021.



Pedestrian friendly C.C road.

Date:- 18-09-2021.



Cattle guard at the entrance gate.

Date:- 18-09-2021.

Ban on Use of Plastics sign boards are placed at various corners of the College. Date:- 06-09-2021.



Principal Lt.Dr.B.Chandramouli and Faculty Members & Student G Venkatesh,
B.A. II Yr with No Entry of Automobiles Sign Board at Entrance Gate.

IQAC Coordinator Dr.A.Srinath with the members of IQAC Cell with Sign Board Ban On Use of Plastic at IQAC Cell. Dt:-06-09-2021.







Dr. R. Kumaraswamy, B. Ramesh & K. Naresh with Ban on Use of Plastics sign board at Digital Library. Dt:-06-09-2021.

Landscape with trees and plants inside the college premises. Dt:- 03-09-2021.

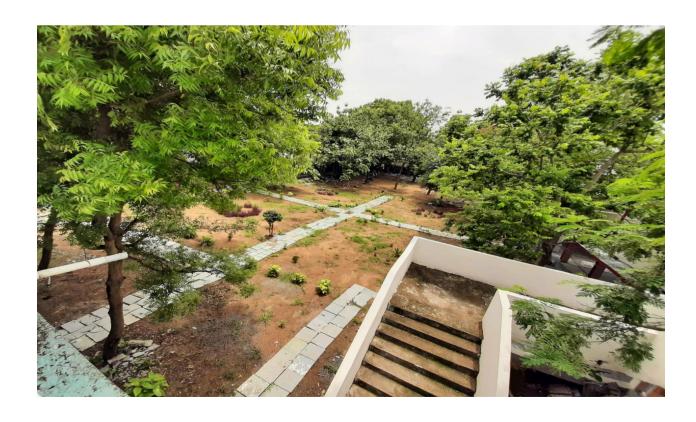




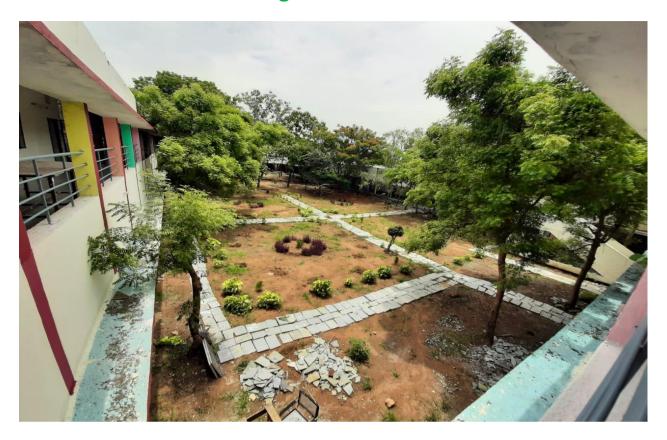
Planted Flowering & Croton Plants in the garden.



Flowering & Croton Plants are planted in the garden



Arial View of the College Garden. Date:- 03-09-2021.



Arial View of the College Garden

Plants and Trees with Q R Code boards in the college Campus

We can know the details of the plants such as general name, Scientific name etc by using Smartphones QR CODE. Date:-06-07-2021.





QR Code to know the details of plants. Date:-06-07-2021.



QR Code to know the details of plants. Date:-06-07-2021.



QR Code to know the details of plants. Date:-06-07-2021.



QR Code to know the details of plants. Date:-06-07-2021.

Students are planting saplings in Telanganaku Haritha HAram Programme.





Principal & Staff Members are planting saplings in Tealanganaku Haritha Haram programme.



P.Tyagaiah, Asst. Prof. of Physics , T.Ramesh Lecturer in Maths & students participated in the plantation programme.



Staff Members are planting saplings in Tealanganaku Haritha Haram programme.



Principal & Staff Members are planting saplings in Tealanganaku Haritha Haram programme