



## PROFILE

### **Introduction:**

Since its inception, there has been a growing demand for training and placement record has also been considerably impressive. Yet, there is so much to be done and so many milestones to be reached. With TSKC Training Centre, the college has started giving training to students in employability skills and global set skills. The various tie-ups made accessible through the CCE are also providing greater opportunities for the learners to reach greater heights.

Jawahar Knowledge Centre (JKC) project was introduced by Collegiate Education with the support of the Government of Andhra Pradesh in 2005-06 to help students learn and practice employability skills and is a dependable solution to the problem of unemployment faced by students studying non-professional courses in Government Degree Colleges.

Before bifurcation of Andhra Pradesh TSKC was called as JKC but after the formation of TELANGANA State JKC (Jawahar Knowledge Centre) is changed to TSKC (Telangana Skills and Knowledge Centre).

Jawahar Knowledge Centre's primary aim is to provide intensive training to students in employable skills and enable students avail themselves of the bright opportunities in the global job market. Remarkably, the centers are best utilized by the poorest of the poor and marginalized sections of the society. Students from rural areas who have no access to advantages experienced by their urban counterparts are provided the latest technologies and opportunities to upgrade their skills and encouraged to compete for better standards of living. The centre received overwhelming response from day one and the encouraging placements add to its strength and objectives.

## **Objectives:**

- Design curriculum integrally related to the needs of the job industry.
- Ensure all students' and stakeholders' needs are understood, focus on problematic areas like “voice based efficiency” and “accent with minimum mother tongue influence” to provide a sustainable solution to the demands of the placement generating companies.
- Generate modules tailored to the learner's level of proficiency, lesson plans and study material by utilizing the expertise of faculty in GDCs who were trained by ELF Master Trainers from the US and Infosys.
- The student on completion of training should comfortably and confidently use employability skills in a variety of social and business situations.
- Improve their learning outcome.
- Expand Training package to include courses that are in demand and promise 100% Placement opportunity like TALLY, MS Excel, Networking, Hardware etc.
- To shape students across the State and make them globally acceptable citizens
- To promote College – Industry relations through training and placements.
- To provide the best of the opportunities to the students who belong to weaker and marginalized sections.

## **The benefits of TSKC (TELANGANA SKILLS KNOWLEDGE CENTRE)**

- Career Awareness/ Planning Workshops
- Training Practice on employable skills
- Training by Enabled Faculty/ Industry
- Co- curricular activities to enhance Communication and Soft skills
- Campus Placement with Major MNCs
- Industry Orientation

### **TSKC Curriculum: Five Components of TSKC curriculum**

S.No.	<b>Five Components of TSKC curriculum</b>	
1	Communication skills	Speaking Skills ,Writing skills &Vocabulary building in both English and Mother Tongue,
2	Technical Skills/ Computer Knowledge	Basic knowledge of Computers, SBTET Typing certificate, MS office, Internet Browsing, MOOCs, Certificate Courses
3	Analytical Reasoning & Aptitude	Logical reasoning, Problem solving, Creative thinking and Arithmetic
4	Personality Development	Knowing Oneself, Relationships, Right knowledge
5	Career Guidance & Job Preparedness	Career opportunities, Job requirements and Job preparedness, Grooming

**Students Enrolment:**

<b>JKC/TSKC Batch Details from 2016-17 to 2020-21</b>			
<b>S.No.</b>	<b>Academic Year</b>	<b>Batch Details</b>	<b>Strength</b>
1	2016-17	Batch I	22
2	2017-18 to 2019-2020	<b>All students taking admissions in the college are included in TSKC. The classes are taken in regular Time Table for each class.</b>	

**Academic Year 2016-17 Batch-I Details**

<b>S NO</b>	<b>HALL TICKET NO.</b>	<b>NAME OF THE STUDENT</b>	<b>GEN</b>	<b>CASTE</b>	<b>GROUP</b>	<b>MEDIUM</b>
1	081151001	ANGOTH NAGA RAJU	F	ST	III BA (HEP)	TM
2	081151002	BADISA RAMBABU	M	ST	III BA (HEP)	TM
3	081151003	BANOTH DURGA PRASAD	M	ST	III BA (HEP)	TM
4	081151004	BARLA RAMU	M	SC	III BA (HEP)	TM
5	081151005	BORRA RAVINDAR	M	ST	III BA (HEP)	TM
6	081152201	MADAKAM VIJAYA BABU	M	ST	III BCom (CA)	TM
7	081152203	PAYAM MUTHESH	M	ST	III BCom (CA)	TM
8	081112016	PONNA VIJAYA LAXMI	F	SC	III BCom (GEN)	TM
9	08152001	ARIGALA PRASHANTH	M	SC	III BCom (GEN)	TM
10	08152003	CHARLA SANDEEP	M	SC	III BCom (GEN)	TM
11	08152012	TEJAVATH BINDU MADHAVI	F	ST	III BCom (GEN)	TM
12	08152013	TEJAVATH UMA	F	ST	III BCom (GEN)	TM
13	081153002	BUDAGAM NAVEEN	M	BC	III BZC	TM
14	081153003	BUDDA MANISHA	F	SC	III BZC	TM
15	081153004	DARA BALA RAJU	M	ST	III BZC	TM
16	081154001	BHUKYA MAMATHA	F	ST	III MPC	TM
17	081154002	BHUKYA SHIVA KUMAR	M	ST	III MPC	TM
18	081154003	BOPPI NAGARANI	F		III MPC	TM
19	081154004	CHILAKAMARRI RAMU	M	BC	III MPC	TM
20	081154005	CHILAKAMARRI LAXMAN	M	BC	III MPC	TM
21	081154006	KALASANI VENKATAPPARAO	M	BC	III MPC	TM
22	081154007	KUNJA PRAMEELA	F	ST	III MPC	TM

## **TSKC ACTIVITIES**

The Telangana Skills Knowledge Centre (TSKC) was established in the year 2009 in our college. Since then it is making rapid strides in imparting training in industry oriented skills and providing placement drives to the students of our college in particular and students of Bhadradi Kothagudem District in general.

The concept in establishing of TSKC's in colleges in the state is to enhance the employment potentials of the young graduates imparting communication skills, soft skills & Computer Oriented skills, Tally Finance & Accounting. Promote self confidence among them and helps them secure employment on their own with professional zeal.

The thrust in the TSKC Programme is on promoting skills for employability, viz., communication skills in English, Soft skills, Aptitude, Reasoning, basic computer knowledge etc.



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**GOVERNMENT DEGREE COLLEGE, PALONCHA**  
**BHADRADRI KOTHAGUDEM DISTRICT, TELANGANA - 507115**

**TITLE OF THE PROGRAM** : **One day Career guidance program**  
**DATE OF THE EVENT** : **09.09.2015**  
**RESOURCE PERSON/ CHIEF GUEST** : **P.Vijay Kumar, Librarian, GJC, MNGR**

**OBJECTIVES OF THE PROGRAM**

As a part of the Career Guidance to the students, TSKC of the college organized a day Career guidance program to induce the students about their career, goals & Career opportunities.

**BRIEF DESCRIPTION**

TSKC of the college organized a program on career guidance to the students of the college. The resource person Sri **P. Vijay Kumar, Librarian**, GJC, Manuguru was given a lecture on career guidance. In his address, Sri **P. Vijay Kumar** explained various opportunities, programs and courses offering to the students by different institutions and universities in India. He enlightened the students about prestigious & reputed organizations offering post-graduation and diploma courses to graduated students. He motivated the students about their career buildup and how to get success to reach their goals. He also presented the sources of needy information, notifications published in print media. With this one day program on career guidance, he acquainted students about their career. This program was concluded with vote of thanks.

The principal along with other Lecturers has started the program. The principal has spoken the importance of this program in his inaugural speech. This class organized in the TSKC Lab from 10.00AM to 11.30AM for a period to all groups of first year students have been participated in this program.



# GOVERNMENT DEGREE COLLEGE, PALONCHA

## CIRCULAR

Date: 08.09.2015

In an effort to prepare the aspirants for state & Central Government jobs, the career Guidance cell and TSKC of our college would like to aware the Competitive and Entrance Examination procedures under Career guidance program. All the students are directed to attend this program. This Program conducted on 09.09.2015. And the timings are 10.00AM to 11.30AM.

Coordinator

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## Participated Students List

ID No.	NAME OF THE STUDENT	GEN	GROUP
81171001	BAITI VIJAY KUMAR	M	HEP
81171002	BHUKYA RAMESH BABU	M	HEP
81171003	BOGGAM VIJAY	M	HEP
81171032	DHARAVATH VIJAY KUMAR	M	HEP
81171033	EGGADI SUNDER RAM	M	HEP
81172001	BOGGAM VENKATESH	M	B.Com G
81172006	SAMPANGI APRNA	F	B.Com G
81172207	MOKKATI MAHESWARI	F	B.Com CA
81172208	MOKKATE RAJESWARI	F	B.Com CA
81172209	MOKKATE SREELATHA	F	B.Com CA
81173001	BHUKYA KISHAN	M	BZC
81173002	DHARMASOTH NANDINI	F	BZC
81173008	S SURENDRA BABU	M	BZC
81173009	K CHANDRA LEKHA	F	BZC
81161039	VALLANKI KISHOR	M	HEP
81161040	UKE VEERA PRASAD	M	HEP
81161041	YADDULA SARITHA	F	HEP
81162006	KESARI RAJENDRA RAO	M	BCOM G
81162014	VASAM SATESH	M	BCOM G
81162015	VEMULA MADHAVI	F	BCOM G
81161001	AILAPAKA RAJESH	M	HEP
81161017	KOTTEM KRISHNA	M	HEP
81161018	KUNJA SUDHA RANI	F	HEP
81161034	THALARI VEENA	F	HEP
81161035	TATI DEVI	F	HEP
81161036	UKE NAGARAJU	M	HEP
81161037	UKE PURNACHANDRA RAO	M	HEP
81162202	BHUKYA NARESH	M	BCOM CA
81162203	CHANDA GOWTHAMI	F	BCOM CA
81162205	DUDIGAMA SATHISH	M	BCOM CA
81162208	KUNJA BALA KRISHNA	M	BCOM CA
26102319	BANOTH BALU	M	BCOM CA
81112021	KOREM RARAJU	M	GEN
81163001	BANDI PRIYANKA	F	BZC
81164009	PODIYAM ASHOK	M	MPC
81164013	GOUGULOTH RAGHU NAIK	M	MPC
81151009	KORSA VEERABHADRAM	M	HEP
81151010	KOTTEM RAMABABM	M	HEP

**GOVERNMENT DEGREE COLLEGE, PALONCHA**  
**BHADRADRI KOTHAGUDEM DISTRICT, TELANGANA - 507115**

**TITLE OF THE PROGRAM** : **Awareness Program on P.G. Entrances**  
**DATE OF THE EVENT** : **05.01.2016**  
**RESOURCE PERSON/ CHIEF GUEST** : **Smt AR Satyavati**  
Assistant Professor of Commerce

**OBJECTIVES OF THE PROGRAM**

As a part of the TSKC of the college organized **Awareness Program on P.G. Entrances** to encourage the students about their career, goals & Career opportunities.

**BRIEF DESCRIPTION**

The TSKC, Career Guidance Cell & Department of library Science of the college organized a program on **Awareness Program on P.G. Entrances** to encourage the students about their career, goals & Career opportunities.

Smt. AR Satyavati, Assistant Professor of Commerce given guidance to students about Post-Graduation entrances offered by the various universities. And she explained the Process of admissions to Post graduation. Also encourage the students about their career, goals & Career opportunities.

The principal along with other Lecturers has started the program. The principal has spoken the importance of this program in his inaugural speech. This class organized in the TSKC Lab, from 10.00AM to 11.30AM for a period to all groups of final year students have been participated in this program.



# GOVERNMENT DEGREE COLLEGE, PALONCHA

## CIRCULAR

Date: 05.01.2016

All Final year students are directed to attend career guidance program on “**Awareness Program on P.G. Entrances** Examination procedures” conducted by the career Guidance cell and TSKC of our college. This program will conduct on 05.01.2016. And the timings are 10.00AM to 11.30AM.

Coordinator

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## Participated Students List

Name of the Student	Signature
A.SANDHYARANI	A. Sandhyarani
B.DEEPIKA	B. Deepika
G.SARITHA	G. Saritha
K.SUPRIYA	K. Supriya
K.SOUJANYA	K. Soujanya
K.SANDHYA	K. Sandhya
A.SHAILAJA	B. Rambabu
B.RAMBABU	B. Rambabu
B.PADMINI	B. Padmini
E RAVI VARMA	E. Ravi Varma
E PRAVEEN	E. Praveen
G.SAMPATH	G. Sampath
J.JOHN MOJES	J. John Mojés
J.SOUJANYA	J. Soujanya
K.LALITHA	K. Lalitha
K.SANDYA	K. Sandya
M.HARIBABU	M. Haribabu
M.NARESH	M. Naresh
N.SRAVANI	N. Sravani
N.SURESH	N. Suresh
P.HYMAVATHI	P. Hymanavathi
P.RAVI KUMAR	P. Ravi Kumar
P.SRINU	P. Srinu
SK.SABIYA SULTHANA	SK. Sabiya Sulthana
S.SRIKANTH	S. Srikanth
G.SARITHA	G. Saritha
K.SUPRIYA	K. Supriya
K.SOUJANYA	K. Soujanya
K.SARASWATHI	K. Saraswathi
N.SANDHYA	N. Sandhya
P.PRASHANTH	P. Prashanth
P.VASUNDARA	P. Vasundara
S.PUSHPALATHA	S. Puspalatha
G.NIKHIL	G. Nikhil

# TELANGANA SKILLS & KNOWLEDGE CENTRE (TSKC)

**Academic Year**

**2016-17**



**GOVERNMENT DEGREE COLLEGE, PALONCHA**  
**BHADRADRI KOTHAGUDEM DISTRICT, TELANGANA - 507115**

**TITLE OF THE PROGRAM : Awareness Program on P.G. Entrances**

**DATE OF THE EVENT : Date: 24-10-2016**

**RESOURCE PERSON/ CHIEF GUEST : Smt AR Satyavati,**  
Assistant Professor of Commerce

**OBJECTIVES OF THE PROGRAM**

As a part of the TSKC of the college organized Awareness Program on P.G. Entrances to encourage the students about their career, goals & Career opportunities.

**BRIEF DISCUSSION**

The TSKC, Career Guidance Cell of the college organized a program on Awareness Program on P.G. Entrances to encourage the students about their career, goals & Career opportunities.

Smt. AR Satyavathi, Assistant Professor of Commerce given guidance to students about Post-Graduation entrances offered by the various universities. And she explained the Process of admissions to Post graduation. Also encourage the students about their career, goals & Career opportunities.

The principal along with other Lecturers has started the program. The principal has spoken the importance of this program in his inaugural speech. This class was organized in the computer lab from 10.00AM to 11.30AM for a period to all groups of final year students have been participated in this program.



# GOVERNMENT DEGREE COLLEGE, PALONCHA

## CIRCULAR

Date: 24.10.2016

All Final year students are directed to attend career guidance program on “**Awareness Program on P.G. Entrances**Examination procedures” conducted by the career Guidance cell and TSKC of our college. This program will conduct on 24.10.2016. And the timings are 10.00AM to 11.30AM.

Coordinator

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**GOVERNMENT DEGREE COLLEGE, PALONCHA**  
**BHADRADRI KOTHAGUDEM DISTRICT, TELANGANA - 507115**

**TITLE OF THE PROGRAM** : **ORAL TEST activity**  
**DATE OF THE EVENT** : **Date: 28-01-2017**  
**RESOURCE PERSON/ CHIEF GUEST** : **Smt. Varalakshmi,**  
Assistant Professor of English

**OBJECTIVES OF THE PROGRAM**

As a part of the TSKC of the college organized **ORAL TEST activity** for encourage the students to develop self-confidence in their career.

**BRIEF DISCRIPTION**

TSKCoF the college was conducted an awareness program on Career Opportunities after the UG program to all the students on 28-01-2017.

Smt. Varalakshmi, Assistant Professor of English, is conducted different activities like Oral Tests, Group discussion and self-introduction practices for participated students. All teaching & non-teaching staff and about to 80 students are participated in the program.

The principal along with other Lecturers has started the program. The principal has spoken the importance of this program in his inaugural speech. This class organized in the computer Lab and class room.04, from 02.00PM to 03.30PM for a period to all groups of first year and Second year students have been participated in this program.





# GOVERNMENT DEGREE COLLEGE, PALONCHA

## CIRCULAR

Date:28.01.2017

All the students are directed to attend career guidance program on “**Oral Test Activities**” conducted by the career Guidance cell and TSKC of our college. This program will conduct on 28.01.2017. And the timings are 02.00PM to 03.30PM.

Coordinator

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# TELANGANA SKILLS & KNOWLEDGE CENTRE (TSKC)

**Academic Year**

**2017-2018**



**GOVERNMENT DEGREE COLLEGE, PALONCHA**  
**BHADRADRI KOTHAGUDEM DISTRICT, TELANGANA - 507115**

TITLE OF THE PROGRAM : Awareness Program on P.G. Entrances  
DATE OF THE EVENT : 12.08.2017  
RESOURCE PERSON/ CHIEF GUEST : Smt AR Satyavati,  
Assistant Professor of Commerce

**OBJECTIVES OF THE PROGRAM**

As a part of the TSKC of the college organized Awareness Program on P.G. Entrances to encourage the students about their career, goals & Career opportunities.

**BRIEF DESCRIPTION**

TSKC of the college was conducted an awareness program on Career Opportunities after the UG program to all the students and to aware the admission process for P.G. Smt. AR Satyavati, Assistant Professor of Commerce given guidance to students about Post-Graduation entrances offered by the various universities. And she explained the Process of admissions to Post graduation. Also encourage the students about their career, goals & Career opportunities.

The principal along with other Lecturers has started the program. The principal has spoken the importance of this program in his inaugural speech. This class was organized in the computer Lab from 03.00PM to 04.30PM for a period to all groups of final year students have been participated in this program.



# GOVERNMENT DEGREE COLLEGE, PALONCHA

## CIRCULAR


Date:12.08.2017

All Final year students are directed to attend career guidance program on “**Awareness Program on P.G. Entrances Examination procedures**” conducted by the career Guidance cell and TSKC of our college. This program will conduct on 12.08.2017. And the timings are 03.00PM to 04.30PM.

Coordinator

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**GOVERNMENT DEGREE COLLEGE, PALONCHA**  
**BHADRADRI KOTHAGUDEM DISTRICT, TELANGANA - 507115**

**TITLE OF THE PROGRAM** : Awareness Program on Job Notifications  
**DATE OF THE EVENT** : 04.02.2018  
**RESOURCE PERSON/ CHIEF GUEST** : Smt AR Satyavati,  
Assistant Professor of Commerce

**OBJECTIVES OF THE PROGRAM**

As a part of the TSKC of the college organized awareness Program on Job Notifications.

**BRIEF DISCRPTION**

TSKC of the college was conducted an awareness program on Career Opportunities after the UG program to all the students.

The Career Guidance Cell (TSKC) & Department of library Science of the college organized a program on Career Guidance to the students of the college. Sri R.Venkati, Principal of the college guidance to students about various sources of study and learning sources available to the students. Sri P. Vijay Kumar, Librarian of the college explained how to balance academic career and job skills.

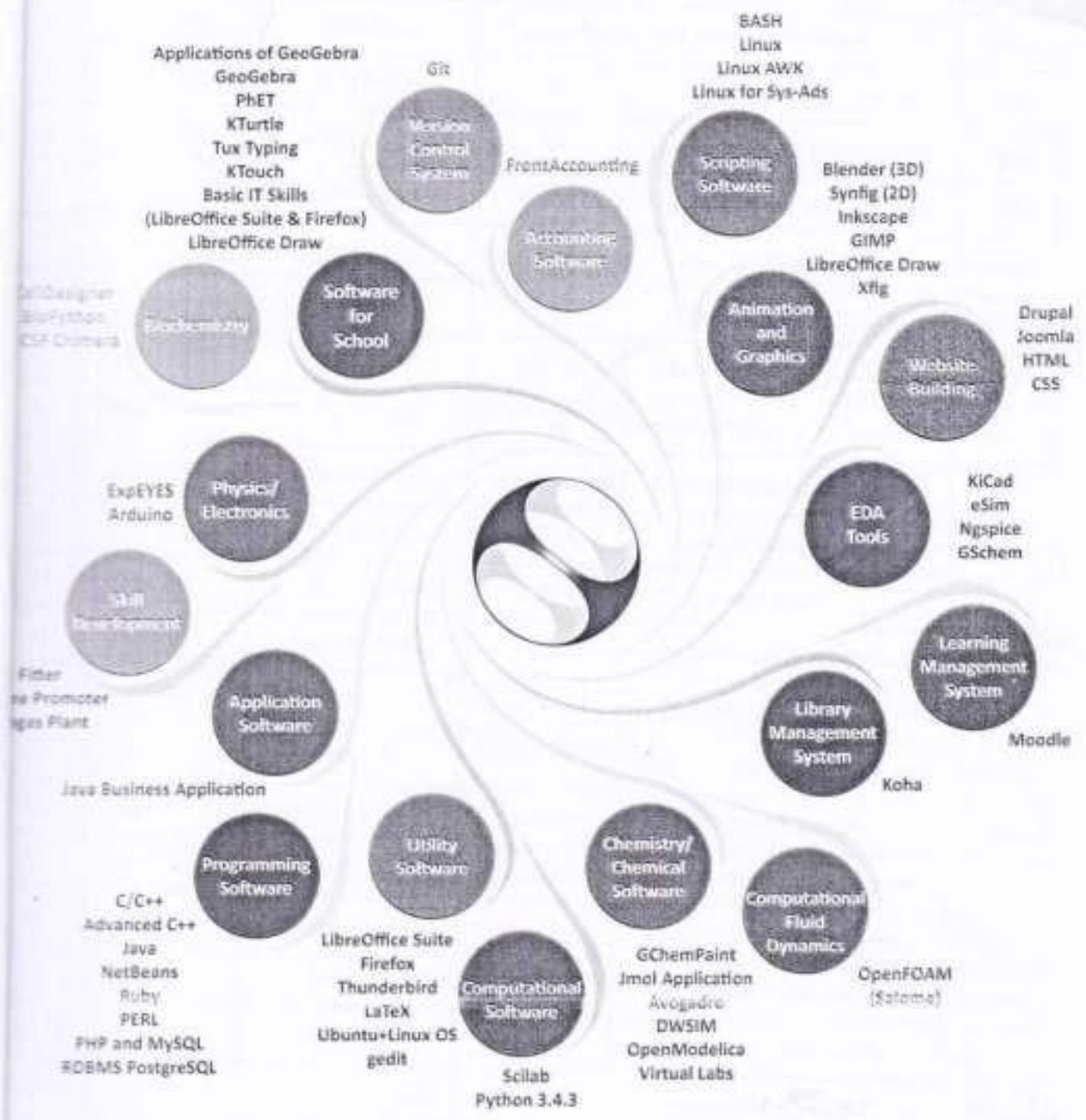
The principal along with other Lecturers has started the program. The principal has spoken the importance of this program in his inaugural speech. This class organized in the Computer Lab from 03.00PM to 04.30PM for a period to all groups of final year students have been participated in this program.





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# GOVERNMENT DEGREE COLLEGE, PALONCHA

## CIRCULAR

Date:04.02.2018

All Final year students are directed to attend career guidance program on “**awareness Program on Job Notifications.**” conducted by the career Guidance cell and TSKC of our college. This program will conduct on 04.02.2018. And the timings are 03.00PM to 04.30PM.

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**GOVERNMENT DEGREE COLLEGE, PALONCHA**  
**BHADRADRI KOTHAGUEDEM DISTRICT, TELANGANA - 507115**

**TITLE OF THE PROGRAM** : Free Coaching for Forest Beet Officers Exam  
**DATE OF THE EVENT** : 29.08.2017  
**CHIEF GUEST** : Sri M Ram Kisan, IAS  
Joint collector,  
**RESOURCE PERSON** : Sri Rammaiah and Smt. Satyavathi

**OBJECTIVES OF THE PROGRAM**

As a part of the TSKC of the college organized a free Coaching for Forest Beet Officers Competitive Exam for students to getting job.

**BRIEF DISCRPTION**

TSKC and Carrier Guidance Cell of the college was conducted a free Coaching for Forest Beet Officers Competitive Exam for interested students.

The Career Guidance Cell & TSKC organized a program on Career Guidance to the students of the college. This Free coaching is inaugurated by Sri.M.Ramkisan, Joint Collector on 29.08.2017 and he guide the students for getting the success in various competitive Examinations.

The principal along with other Lecturers has started the program. The principal has spoken the importance of this program in his inaugural speech. This class was organized in the seminar Hall from 03.00PM to 04.30PM for a period of three days to all groups of final year students have been participated in this program.

Resource persons are explained the process, syllabus for Forest Beet Officers Competitive Examination.





# GOVERNMENT DEGREE COLLEGE, PALONCHA

## CIRCULAR

Date: 28.08.2017

All Final year students are directed to attend career guidance program on “free Coaching for Forest Beet Officers Competitive Exam.” conducted by the career Guidance cell and TSKC of our college. This program will conduct on 29.08.2017. And the timings are 03.00PM to 04.30PM.

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# TELANGANA SKILLS & KNOWLEDGE CENTRE (TSKC)

**Academic Year**

**2018-2019**



**GOVERNMENT DEGREE COLLEGE, PALONCHA**  
**BHADRADRI KOTHAGUDEM DISTRICT, TELANGANA - 507115**

**TITLE OF THE PROGRAM** : PREPARATION OF CIVIL SERVICE EXAMINATIONS  
**DATE OF THE EVENT** : 20.09.2018  
**RESOURCE PERSON/ CHIEF GUEST** : Dr. N. Siddoji Rao, Leadership Trainee,

**OBJECTIVES OF THE PROGRAM:**

As a part of the Career Guidance to the students, Career Guidance Cell of the college organised a day Career guidance program to induce & aware the students about Orientation & Preparation of Civil Service Examination.

**BRIEF DISCUSSION:**

Career Guidance Cell of the college organised a day Seminar to induce & aware the students about Orientation & Preparation of Civil Service Examination. As this college is situated in Tribal area & students are belongs to socially & economically poor sections of the society, they need awareness and proper guidance for competitive examinations like Groups, SSB, UPSC etc.,

Dr. N. Siddoji Rao, A leadership trainee invited as resource person to the Seminar. This program is chaired by Dr. Y. Chinnappaiah, Principal of the college and Dr. T Vijinder Rao, Orthopaedic, Rotary Club Secretary attended as special guest.

Dr. N. Siddoji Rao enlightens the students with his valuable inputs to the students about pattern, syllabus and reference books of civil service examination. He emphasized the importance of hard work, commitment and zeal of the students to achieve success in India's top most examination. He also suggests students how to keep balance the study and preparation of competitive examinations simultaneously with academic activities.



# GOVERNMENT DEGREE COLLEGE, PALONCHA

## CIRCULAR

Date:20.09.2018

All the students are directed to attend career guidance program on “PREPARATION OF CIVIL SERVICE EXAMINATIONS” conducted by the career Guidance cell and TSKC of our college. This program will conduct on 20.09.2018. And the timings are 02.00PM to 04.30PM.

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**GOVERNMENT DEGREE COLLEGE, PALONCHA**  
**BHADRADRI KOTHAGUDEM DISTRICT, TELANGANA - 507115**

<b>TITLE OF THE PROGRAM</b>	: Awareness Program on Job Notifications
<b>DATE OF THE EVENT</b>	: 04.02.2019
<b>RESOURCE PERSON/ CHIEF GUEST</b>	: <b>Sri R.Venkati,</b> Rtd.Principal

**OBJECTIVES OF THE PROGRAM**

As a part of the TSKC of the college organized awareness Program on Job Notifications.

**BRIEF DISCRPTION**

TSKCoF the college was conducted an awareness program on Career Opportunities after the UG program to all the students.

The Career Guidance Cell (TSKC) & Department of Library Science of the college organized a program on Career Guidance to the students of the college. Sri R.Venkati, Rtd. Principal of the college guidance to students about various sources of study and learning sources available to the students.

The principal along with other Lecturers has started the program. The principal has spoken the importance of this program in his inaugural speech. This class was organized in the Computer Lab from 03.00PM to 04.30PM for a period to all groups of final year students have been participated in this program.



# GOVERNMENT DEGREE COLLEGE, PALONCHA

## CIRCULAR

Date: 04.02.2019

All Final year students are directed to attend career guidance program on “**awareness Program on Job Notifications.**” conducted by the career Guidance cell and TSKC of our college. This program will conduct on 04.02.2019. And the timings are 03.00PM to 04.30PM.

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# TELANGANA SKILLS & KNOWLEDGE CENTRE (TSKC)

**Academic Year**

**2019-2020**



**GOVERNMENT DEGREE COLLEGE, PALONCHA**  
**BHADRADRI KOTHAGUDEM DISTRICT, TELANGANA - 507115**

<b>TITLE OF THE PROGRAM</b>	: Softskillsprogram–“ <b>ROOTS</b> ”
<b>DATE OF THE EVENT</b>	: 26.08.2019&27.08.2019
<b>RESOURCE PERSON/ CHIEF GUEST</b>	: 1. <b>Dr.V.V.SubramanyaSharma</b> Rtd Professor of Commerce & Business Management
	2. <b>Sri Srinivas Adiga</b> Personality Development Trainer, Camel Society
	3. <b>Sri B. Bichanna</b> CE(TD), TSGENCO, PALONCHA

**OBJECTIVES OF THE PROGRAM:**

As a part of the Career Guidance to the students, Career Guidance Cell of the college organised two days Soft Skill program names as “ROOTS” to the students. We named it as ROOTS, as this program is intended to inculcate Soft skills into young minds as start of their career journey. Sri Srinivas Adiga a well noted and reputed motivational speaker, soft skill trainer invited to the program as a resource person.

**BRIEF DESCRIPTION:**

Career Guidance Cell of the college initiated and organised two day Soft Skill Program – “ROOTS” to the students of the college on 26.08.2019 & 27.08.2019. Dr .V.V . Subramanya Sharma, Rtd Professor of Commerce & Business Management invited as Chief Guest. Sri Srinivas Adiga, Personal Development Trainer, Camel Society invited as Guest of Honour and Sri B. Bichanna CE(TD), TSGENCO, PALONCHA invited as a Guest to the program. Staff & 200 students participated in the program.



## SCHEDULE OF THE PROGRAM:

This two-day program is scheduled as four sessions in FN & AN of the day as follows.

### Day 1-26.08.2019

1. Session I-Passion, Dreams & Goal Setting, By Sri Srinivas Adiga
2. Session II-Self Confidence, By Dr. V. V. Subramanya Sharma

### Day 2-27.08.2019

3. Session I-Soft Skills, BY Srinivas Adiga
4. Session II-Student values towards Parent & Teacher, By Sri B. Bichanna

### Day-1:26.08.2019

## Session I: "Passion, Dreams & Goal Setting" by Sri Srinivas Adiga

After formal inauguration of the program Session I of day 1 is taken by Sri Srinivas Adiga. He focused on the Goal setting. He interacted with the students and directed the students to fix the Goal to achieve their dreams come true and for successful career in life. He explained the impact of relevant and irrelevant factors on Goal Setting. He also explains how the Goal setting plays key role in the success of career journey and both short term and long term goals fixing.



## Session II: "Self-Confidence" by Dr. V. V. Subramanya Sharma

Session II of day 1 is taken by Dr. V. V. Subramanya Sharma on Role of "Self Confidence" in the life. He said that Self-confidence is the only key to success. He also stated that, in the journey of successful career in the life, the self confidence is the driving force. He presented many of the success stories and explained how they are linked with self-confidence.



**Day-2:27.08.2019**

## **SessionI–“Soft Skills”BY SriSrinivasAdiga**

Session I of day 1 is taken by Sri SrinivasAdiga. He presented about soft skills in this session. He emphasized on the Importance of Soft Skills in students' career to get Success and to build smooth career in this competitive world. He also stressed on the knowledge and command on Soft skills which plays vital role in the career competitions and examinations. This session received huge appreciation from students as the resource person stole the dais with his deliberate presentation.



## **SessionII–“Student values towards Parent & Teacher” By Sri B. Bichanna**

Session II of day 2 is taken by Sri B. Bichanna on “Student Values towards Parent & Teacher”. He had taken a lecture on this session about the importance of Moral values, respect and honour. He guided the students that “ In the process of learning The education with self-moral values, respect culture towards parents & teachers leads to successful life. He also stated that the path with values is the ultimate goal for life. After this session the program is concluded with vote of thanks.



**PRINCIPAL**

Govt. Degree College  
PALONCHA - 507 115  
Bhadradri Kothagudem Dt.

**GOVERNMENT DEGREE COLLEGE, PALONCHA**  
**BHADRADRI KOTHAGUDEM DISTRICT, TELANGANA - 507115**

**TITLE OF THE PROGRAM** : **Awareness Program on DEET**  
(Digital Employment Exchange of Telangana)

**DATE OF THE EVENT** : **17.09.2019**

**RESOURCE PERSON/ CHIEF GUEST** : **Dr.Y.Chinnappaiah,Principal**  
**Dr.S.Srinivasu, TSKC Coordinator**  
**Sri.P.VijayKumar Academic Coordinator**

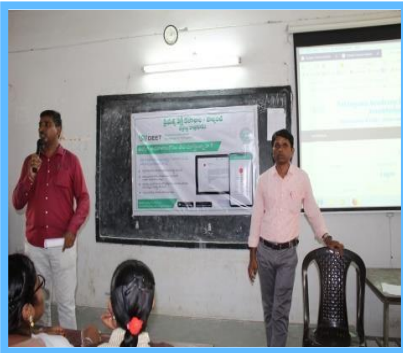
**OBJECTIVES OF THE PROGRAM:**

Creation of the awareness on a Telangana Governments employability and job opportunity program and mobile application **DEET(Digital Employment Exchange of Telangana)**

**BRIEF DESCRIPTION:**

Awareness Program on DEET (Digital Employment Exchange of Telangana) is hosted by The Head of the institution and the Principal, Dr.Y.Chinnappaiah, P. Vijay Kumar DEET coordinator. All the staff members and students participated in the program. The resource person of the program explained about DEET project and its scope in recent day for job employability and self-employment. They explained about a mobile application, DEET which grant feasibility to the students to get information about Job notifications and their preparation method after enrolment of the student. Nearly 200 students participated in the program and enrolled themselves on the mobile application platform.

The principal along with other Lecturers has started the program. The principal has spoken the importance of this program in his inaugural speech. This class organized in the Computer Lab from 02.00PM to 04.30PM for a period to all groups of Second and Final year students have been participated in this program.



# GOVERNMENT DEGREE COLLEGE, PALONCHA

## CIRCULAR

Date:17.09.2019

All the students are directed to attend career guidance program on "Awareness Program on DEET (Digital Employment Exchange of Telangana) "conducted by the career Guidance cell and TSKC of our college. This program will conduct on 17.09.2019. And the timings are 02.00PM to 04.30PM.

Coordinator

Copy to  
All Notice boards  
Copy for circulation among the students

PRINCIPAL



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# TELANGANA SKILLS & KNOWLEDGE CENTRE (TSKC)

**Academic Year**

**2020-2021**



**GOVERNMENT DEGREE COLLEGE, PALONCHA**  
**BHADRADRI KOTHAGUDEM DISTRICT, TELANGANA - 507115**

**TITLE OF THE PROGRAM** : Webinar on “CV BUILDING & WORKRUIT RESUME BUILDER DEMO”

**DATE OF THE EVENT** : 02.03.2021

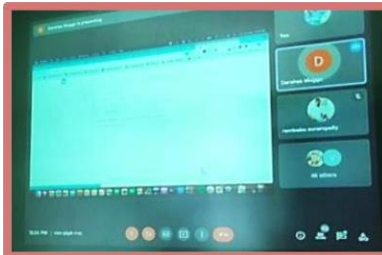
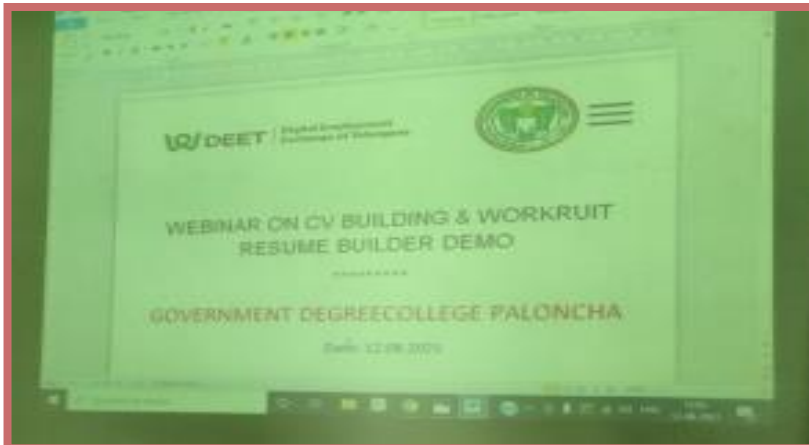
**RESOURCE PERSON/ CHIEF GUEST** : Sri.B.Darahas, Student Trainer– Digital Employment Exchange Telangana (DEET)  
Dr.Y. Chinnappaiah, Principal  
Dr.S.Srinivasu, TSKC Coordinator  
Sri.P.VijayKumar, Academic Coordinator

**OBJECTIVES OF THE PROGRAM:**

The main objective of the program is to expertise the students to create their own curriculum vitae, Workout Resume.

**BRIEF DESCRIPTION:**

Career Guidance Cell & TSKC of the college organized a webinar on “CV BUILDING & WORKRUIT RESUME BUILDER DEMO”. Sri B. Darahas, Student trainer from Digital Employment Exchange of Telangana (DEET) attended as resource person. He has given important key points while making CV, Workruit, Resume. He also presented different models of CV, Workout, Resume through PPTs, types of fonts used. Staff and 150 students attended the program.





**GOVERNMENT DEGREE COLLEGE, PALONCHA**  
**BHADRADRI KOTHAGUDEM DISTRICT, TELANGANA - 507115**

**One Month In-house Training Program**  
**On**  
**"Basic Computer Skills for Teaching and Non Teaching Staff"**

**From 15.03.2021 to 15.04.2021**

**OBJECTIVES OF THE PROGRAM**

TSKC of the college organized One Month In-house Training program on "Basic Computer Skills for Teaching and Non Teaching Staff" for getting basic computer usage skills to all working stake holders in the college.

**BRIEF DESCRIPTION**

TSKC of the college organized a program One Month In-house Training program on "Basic Computer Skills for Teaching and Non Teaching Staff" for getting basic computer usage skills to all working stake holders in the college.

This training is for teaching and non teaching staff in college, and they should be given by proper training by the Computer faculty member. This program commence from 15.03.2021 to 15.04.2021, and ensure that all the staff members are computer literates and are able to work for smooth functioning of the college. The training should be given before and after the regular college timings covering two hours per day.

**RESOURCE PERSONS:** Computer Faculty members in the college.



**GOVERNMENT DEGREE COLLEGE  
PALONCHA**



**One Month In-house Training  
Program  
on  
Basic Computer Skills  
for  
Teaching and Non Teaching Staff**  
From 15.03.2021 to 15.04.2021

Dr.S.Srinivasu  
Assistant Professor of Computer Science



**GOVERNMENT DEGREE COLLEGE  
PALONCHA**



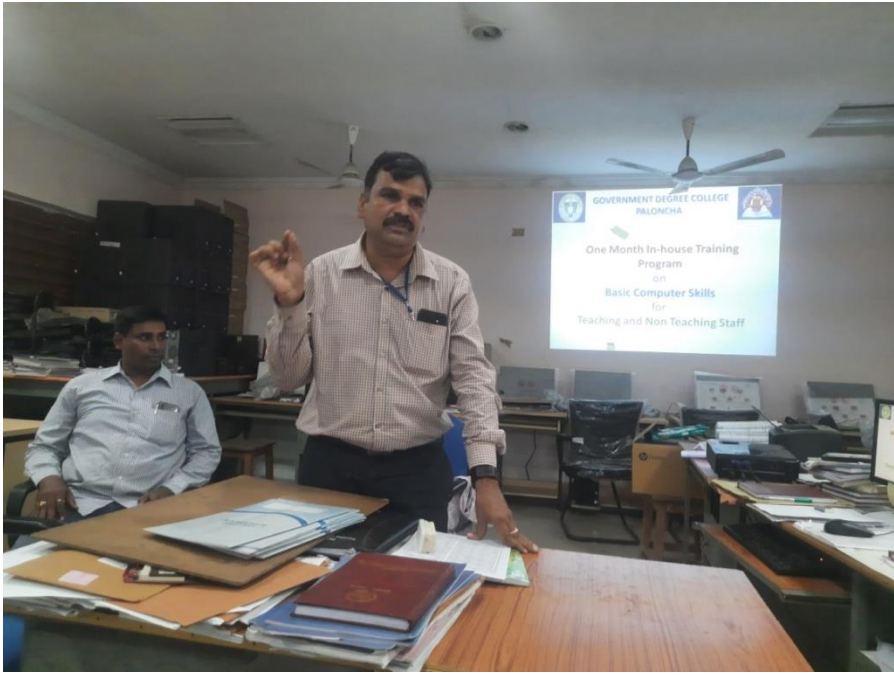
- **MS Office Tools**
  - MS Word
  - MS Excel
  - MS Power Point
- **Internet Browsing and email usage**
- **Usage of e-office**

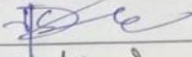
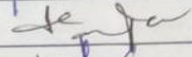

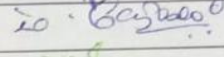




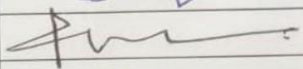
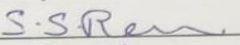
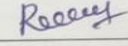

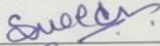

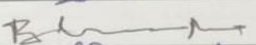
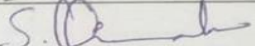

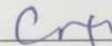
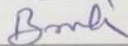
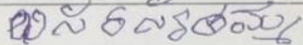
## GOVERNMENT DEGREE COLLEGE PALONCHA

### One Month In-house Training Program on "Basic Computer Skills for Teaching and Non Teaching Staff" from 15.03.2021 to 15.04.2021

#### Day Wise Syllabus

Date	Topic Covered
18.03.2021	Introduction to Computers, and its components
19.03.2021	MS office tools - Word basic commands
20.03.2021	MS Word - Letter formatting
22.03.2021	MS Word - Formatting commands usage
23.03.2021	MS Word - print saving, table creation etc.,
24.03.2022	MS Word - Table formatting, sorting technique etc.,
25.03.2022	Ms Excel - Basic commands
26.03.2021	MS Word Vs Ms Excel
27.03.2021	MS Excel - Formatting Commands usage
30.03.2021	MS Excel - print, saving formulas
31.03.2021	MS Excel - formulas usage
01.04.2021	MS Excel - formulas calculation etc.,
03.04.2021	MS Excel - table formatting, merging etc.,
06.04.2021	MS Power point - introduction, usage, slide preparation
07.04.2021	MS Power point - basic commands usage, slide designing, etc.,
08.04.2021	Internet browsers, usage, searching content in Google etc.,
09.04.2021	email - creation, drive options etc.,
12.04.2021	email - sending, attach file etc.,
14.04.2021	e office introduction, need, usage
15.04.2021	e office letter sending options, DS



S No	Staff Member Name	Designation	Signature
1	Dr. Yarnam Chinnappaiah	Principal	
2	J. Abraham	Assistant Professor	
3	K. Vanaja	Assistant Professor	
4	Dr. M. Poornachandar Rao	Assistant Professor	
5	Dr. T. Aruna Kumari	Assistant Professor	
6	S. Rambabu	Assistant Professor	
7	Dr. S. Srinivasu	Assistant Professor	
8	P. Vijay Kumar	Assistant Professor	
9	Dr. S. Edukondalu	Lecturer	
10	P. Srinivasa Rao	Lecturer	
11	S. Swarupa Rani	Lecturer	
12	K. Rambabu	Lecturer	
13	P. Sreenivas	Lecturer	
14	N. Sridevi	Lecturer	
15	CH. Leela Swomya	Lecturer	
16	B. Venkata Ramana	Lecturer	
17	S. Vimala	Lecturer	
18	G. Ravi Varma	Lecturer	
19	Divya	BRAOU	
20	Madhusudhan	Record Assistant	
21	B. Mohan	Record Assistant	
22	Veera Pratap	Record Assistant	
23	B. Saraswathamma	OS	
24			
25			
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