



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**GOVERNMENT DEGREE COLLEGE ALAIR,YADADRI
BHONGIR-DIST.TELANGANA**

**GOVERNMENT DEGREE COLLEGE, ALAIR YADADRI BHUVANAGIRI
DISTRICT, TELANGANA**

508101

<http://gdcts.cgg.gov.in/alair.edu>

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BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Alair is the mandal head quarter and one of the major towns of Yadadri Bhuvanagiri District of Telangan state. It is situated between Bhongir and Janagoan towns. It is 70Km away from state capital Hyderabad. Alair is well connected by road and Railway routes.

The establishment of a Degree College in Government sector in this place had valid reasons, since it could cater the educational needs of the people belonging socially and economically backward sections of Alair and adjoining villages of this under developed area.

To overcome this, the Present degree college was established by the Government in November 2008 in Alair, as a Co-Education institution, with B.Sc, B.Com & B.A Courses. Initially The college had been functional in the Government Junior College premises.

Due to increase of students strength in undergraduate courses running Degree as well as Junior Colleges simultaneously in the same campus, has become an uphill task, adversely impacting the Academic activities. As a result the Government accorded permission to construct a new building in 10 Acres of land exclusively for Degree College.

In the year 2018, the College was shifted from the premises of Govt. Junior College to new building on 05-09-2018.

The College focuses its attention mainly on advancing and disseminating knowledge by diverse means like classrooms seminars, extension lectures by the subject and remedial classes to slow learners for their progression. Classroom teaching activities,

The college is proud of its dedicated and experienced faculty which closely monitors the thoughts, actions and learning outcomes of the students.

The college has been striving to provide access to higher education at degree level to the people belonging to economically backward classes living in rural areas and acquiring knowledge to reach and meet the social streams. Various committees of the college are fulfilling their duties in bringing out the hidden talents of the students and working in high direction to cater to their needs. Our entire Endeavour is deeply concerned to mould the students of this backward region as responsible citizens of the country

Vision

The college envisages its students, to excel in all facets, to inculcate in its students the sense of social

responsibility and thereby maintaining a balance between the pursuit of knowledge and the welfare of society and the environment and to provide employability skills.

Mission

- To create the best learning atmosphere among the students with zeal and enthusiasm to go the extra mile in pursuit of excellence.
- To provide professional support and career advice.
- To encourage participation in collective activities so as to mimic the real world requirements.
- To draw out the innate leadership qualities among the students.
- To inculcate the moral values like truth, courage and compassion.
- To make them aware that they are a part and parcel of the society and making them accountable for fulfilling their civic duty.

Thus the college is committed to ensure an all-round development among its students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional strengths:

1. **College building:** The location of the building away from the outward disturbances. The big college building with all amenities.
2. **Teaching Faculty:** Well qualified and experienced teaching faculty members.
3. **Best Teacher Awardees:** Two best teacher- awardees at the district level by the district collector.
4. **NSS Unit:** The students involve in many social activities helps in realizing the vision of the institution.
5. **Sincere Students:** Our students are our strength. They are obedient and affectionate; we feel as if we are associated with our family members when we are with the students.
6. **Counseling and problem solving:** All the students are known by their names to all the faculty members. The teachers maintain intimacy with the students. The students are given liberty to discuss their personal or career related problems and seek suggestions.
7. **SC, ST and BC Scholarships :** The students are encouraged to attend the college. Scholarships are given to the backward students to encourage their studies by the government.
8. **ICT based methods:** All the teachers use e-resources available in the college.
9. **Optimum use of resources:** Waste management through the compost pits and using the organic

manure for cultivating vegetables through organic farming thus teaching model farming to the village. In this way making best use of the available resources.

Institutional Weakness

Institutional Weaknesses:

1. **Location:** The college building is away from the town and the students have to walk all the way to reach the college.
2. **Admissions:** The less number of admissions into the college due to many factors like the attraction of the private colleges in the bigger towns Janagaon and Bhongir (District headquarters) on either side of Alair, part time functioning of the college in the premises of some other institution till recently, lack of bus connectivity from the nearby villages to Alair.
3. **Drop outs:** The girl students are married at an early age, either become irregular or drop their studies in the second or final year of graduation.
4. **Funds:** Due to less number of admissions, we do not have sufficient funds from special fee for the maintenance of the college.

Institutional Opportunity

Opportunities:

The college tries to grab all the opportunities that come in its way for the constant betterment of the institution.

1. **Campus placements:** The College strives to provide supplementary skills to its students so as to prepare them for campus interviews.
2. **Gold medals:** The institution with the support of CPDC and alumni is trying to institute Gold medals to encourage the toppers.
3. **Construction of new classrooms:** More rooms can be constructed to accommodate greater strength.
4. **National and international Seminars:** To organize Seminars through IQAC for greater insight in the subject.

Institutional Challenge

Challenges:

1. **Admissions:** To draw more number of admissions as against its past reputation.

Maintenance budget: To raise funds from NGOs, for the day to day maintenance

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college is affiliated to Mahatma Gandhi University, Nalgonda and scrupulously follows the curriculum prescribed by the University. The college is offering UG programs--B.A., B.COM(CA), BSc(MPC), BSc(MPCs), BSc(BZC) which follow the CBCS/Elective curriculum. The Institution encourages faculty representation as BOS Chairman, BOS Membership and in curriculum development committees and other committees of the University and in various autonomous and other colleges. Some of the tools implemented by the college for effective curriculum delivery are preparation of academic calendar, departmental meetings, allotment of workload, preparation of time table, teachers diary, daily lesson notes, use of ICT tools, field projects, on-the-job training, use of various academic software's, feedback mechanism etc., The IQAC conducts seminars/workshops/symposium, guest lectures, faculty orientation programs etc. for curriculum enrichment and enhancement. The college puts sincere efforts for an effective integration and inculcation of cross-cutting issues relevant to Gender, Environment, Human Values, and Professional Ethics among the students. Apart from the University curriculum, the college organizes various activities/programs such as 'Voter's Day', HarithaHaram, and Swatch Bharat, Gender sensitivity programs, Pre-marriage counseling etc. through NSS and other units. The structural online feedback is collected from all the stakeholders on the curriculum; it is then analyzed and discussed in the faculty meetings

Teaching-learning and Evaluation

Admissions in UG courses are strictly according to rules and regulations of Mahatma Gandhi University. From the year 2016-17, admission is done online by CCE through DOST website and the list of allotted candidates is sent to the College thus making it transparent. The College has maintained a high standard of Teaching and Learning over the years.

The institution assesses learning levels of the students and organizes special programs for slow learners like Remedial coaching, counseling by mentors, parent-teacher meetings, group projects etc. and for advanced learners, student seminars; individual projects, competitions and quizzes etc. are organized. In Jignasa, 2 student study projects have been selected from College at district level by CCE. In addition to the above mentioned methods, the other student-centric methods followed are Questionnaire, Field trips, Educational Tours, Group Discussions, Debates, Workshops for students, Games and sports, Community Service through NSS etc.

Innovative methods used are Open day, Role play, News corner, surveys, Rangoli competition in science etc. ICT (Information and Communication Technology) is used by teachers like YouTube and other online videos, MANA TV, Power-point presentations, mobile phones etc. The students are evaluated through semester exams, internal assessment and assignments. The institution strictly adheres to the academic calendar sent by CCE and Mahatma Gandhi University. Attainment of the learning outcomes is evaluated by all student-centric activities.

Research, Innovations and Extension

The college supports research activities. Two teachers are recognized as research guides by the Acharya Nagarjuna University, AP, JNTU, Hyd and Dravidian University, kuppam. 3 scholars have completed Ph.D. under their guidance. The faculty has published 8 research papers in UGC notified journals, 1 chapter has been published in Telugu Academy book. The college has conducted one program on Intellectual Property Rights (IPR) to create awareness about the patent and publishing activities. Among the faculty members 06 faculty members are Doctorates and three Faculty members are pursuing PhDs.

The college has NSS unit through which we undertake extension activities in the neighborhood community and help in the holistic development of students and the vicinity.

The college has conducted extension and outreach programs in collaboration with various stakeholders of the society. Participation in *Swachh Bharat*, AIDS Awareness Rallies, Blood Donation Camps, Gender sensitization etc.

Infrastructure and Learning Resources

The college is located in a campus measuring 10 acres with a built up area of 1600 sq. meters, and a playground of 53x48 meters housing 06 class rooms, 05 labs and 1 seminar hall. The college provides adequate infrastructure facilities which meet not only the norms of regulating bodies but also satisfies functional needs. Most of the class rooms and all the laboratories are equipped with modern teaching aids. Laboratory equipment is as per the syllabus requirement. High-end equipment is also available for student projects and research. The College has ICT facilities with 21 computers, LAN connection having speed of 19 Mbps, 1 television, 3 LCD Projectors and overhead projector. Library is equipped with 2066 books and 2 daily newspapers.

The Physical Education department has facilities like volleyball court, kabaddi court, to motivate the students to play outdoor games. Indoor games like Chess, Caroms, etc. are also available.

Student Support and Progression

Since most of the students are economically and socially backward they are supported by the government scholarships which enables them to complete their graduation without any obstacles. Most of the students are from rural back ground and come from Telugu medium, they are poor at communication skills in English and computer skills. In order to overcome this, the institution has taken up capacity building and skill enhancement initiatives such as soft skills, language and communication skills, life skills, ICT/computing skills in collaboration with Telangana skill and knowledge centre (TSKC). Some of the departments have taken the initiative of giving guidance for competitive examinations like PG entrance/ career guidance so that it would help the student's progression towards higher education.

The institution has transparent mechanism for redressing various grievances including Antiragging and Sexual harassment complaints received from the students through Grievance redressal committee, Anti ragging committee and Internal complaints committee. The institution conducts yuvatharangam programme every year under which various sports, cultural, literary competitions are conducted. The Alumni Association actively takes part in various activities organised by the college.

Governance, Leadership and Management

The College has clearly defined vision, mission and prepares a strategy keeping in mind the objectives of Higher Education. The governance of the institution is in compliance with the Higher Education policies of the state which are in force from time to time and by following the same, the college aims to play its part in empowerment of the students in making them par excellent. The college has a balanced organizational structure and decision making process in place, participative management and decentralization is present at all levels to obtain desired outcomes. The college, being a Government institution follows Government policies in service matters, recruitment and promotions. Eligible faculty members are recruited by the Government following the norms in practice and their competence is upgraded through faculty development programs conducted by the CCE and UGC HRDC of various universities. The welfare schemes available for the teaching and Non-teaching staff include the measures taken by the State Government. Grievance redressal mechanism is in place by the respective committees doing their bit. Performance Appraisal System for the staff members include a number of parameters like API, student feedback, academic audit and ATR (Action Taken Report) taken. Careful planning of budget for academic and administrative activities and monitoring the proper and optimal utilization of financial resources through various committees ensure sound financial management. The IQAC has contributed for quality enhancement by taking constructive initiatives in both academic and administrative domains with a quest for triumphing excellence.

Institutional Values and Best Practices

The institution gives utmost importance to the values which is the main aim of education. Value education has been a part of the curriculum to the students. Social outreach programmes are our priority. The NSS camps are organized once in a year, the candidates spend one week in the nearby village. They adopt the village and take part in several activities like swachh Bharat, Tree plantation, creating awareness about the social evils like child marriages, Dowry system, and alcohol consumption through various means like songs, skits, rallies, house to house campaigning etc. They actively take part in women empowerment, Healthy food, and prevention of Malnutrition. Students involve actively in the blood donation camps. The college is made plastic free zone; the students are encouraged to avoid usage of plastic in their neighborhood also. There exists an Internal Complaints Committee the grievances of the students are addressed and solutions are provided in the meetings. The students are sensitized on gender related issues, various programmes for the women safety and empowerment are held. Students are encouraged to tutor the adjacent hostel students after the college hours. Students involve voluntarily in general election duties on the call of the district collector. Students take part in plantation and watering the plants. Another distinguishing feature is the organic farming taken up by the Life sciences departments. The idea is to extend the knowledge to the local farmers.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT DEGREE COLLEGE ALAIR, YADADRI BHONGIR- DIST.TELANGANA
Address	GOVERNMENT DEGREE COLLEGE, ALAIR YADADRI BHUVANAGIRI DISTRICT, TELANGANA
City	ALAIR
State	Telangana
Pin	508101
Website	http://gdcts.cgg.gov.in/alair.edu

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Satyanarayan a Chindam	08685-295874	9866416969	-	naac.alair@gmail.com
IQAC / CIQA coordinator	M. Raju	-	8328047013	-	rajuhcu544@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	08-09-2008
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University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Telangana	Mahatma Gandhi University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	10-09-2013	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	GOVERNMENT DEGREE COLLEGE, ALAIR YADADRI BHUVANAGIRI DISTRICT, TELANGANA	Rural	10	1600

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No. of Students Admitted
UG	BA, Arts	36	Intermediate	English	60	25
UG	BA, Arts	36	Intermediate	Telugu	60	17
UG	BCom, Commerce	36	Intermediate	English	60	41
UG	BCom, Commerce	36	Intermediate	Telugu	60	3
UG	BSc, Science	36	Intermediate	English	60	26
UG	BSc, Science	36	Intermediate	Telugu	60	0
UG	BSc, Science	36	Intermediate	English	60	25

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				13			
Recruited	0	0	0	0	0	0	0	0	8	5	0	13
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				5
Recruited	2	0	0	2
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	1	3	0	4
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	2	0	5
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	2	0	5

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	
	Others		Total	
	1		1	
	0		2	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	83	0	0	0	83
	Female	54	0	0	0	54
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	5	12	12	16
	Female	11	10	14	21
	Others	0	0	0	0
ST	Male	0	0	6	2
	Female	0	0	2	2
	Others	0	0	0	0
OBC	Male	14	23	16	32
	Female	14	13	25	36
	Others	0	0	0	0
General	Male	0	0	1	0
	Female	1	0	2	0
	Others	0	0	0	0
Others	Male	0	0	0	1
	Female	0	0	0	0
	Others	0	0	0	0
Total		45	58	78	110

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
123	119	89	69	55
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
07	17	05	04	04

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
112	152	183	188	139
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
210	255	100	90	90

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
41	35	23	37	33
File Description	Document			
Institutional data in prescribed format	View Document			

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
13	15	12	12	11
File Description	Document			
Institutional data in prescribed format	View Document			

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
14	16	12	12	12
File Description	Document			
Institutional data in prescribed format	View Document			

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 12

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
4.77866	1.97219	46.48055	226.68813	31.07556

4.3

Number of Computers

Response: 22

4.4

Total number of computers in the campus for academic purpose

Response: 19

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The Institution, as affiliated to Mahatma Gandhi University, Nalgonda, follows the curriculum designed by the university. Hence, the departments implement the syllabus prescribed by Mahatma Gandhi University, Nalgonda. The College depending on its resources, potentiality institutional goals imparts quality education.

At the beginning of every year, the Principal with the Academic Coordinator chalks out a detailed timetable in which curriculum, co-curriculum and extra-curriculum are given equal emphasis. The faculty strives for effective delivery of curriculum through various innovative teaching methods. They prepare a teaching plan based on academic calendar to cover the syllabus within available time-frame. The teaching plans are flexible to change. Faculty members take utmost care to complete the syllabus in time. Tutorials, class tests and internal assessments are conducted to evaluate the students. Students are encouraged to meet faculty beyond the classroom hours for doubt clarifying. Remedial classes are conducted for slow learners.

The college is equipped with digital classroom and other ICT facilities which are used by teachers for effective delivery of curriculum. Interactive teaching is promoted by organizing GDs Seminars, Quiz etc., Special lectures by eminent scholars on topics related to the curriculum are arranged to enhance students' learning.

The delivery of curriculum is monitored by the periodical meetings of faculty and Principal; Parent –teachers' meeting. Shortcomings (if any) are identified and necessary corrective measures are initiated.

The college receives regular circulars through letters and e-mails from the University regarding changes or modifications in the curriculum. The Principal informs about them to the faculty for the needful actions. Thus the institution has developed a structured and productive design for an effective implementation of curriculum.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college strictly adheres to the academic calendar provided by the Mahatma Gandhi University, Nalgonda for the execution of continuous internal evaluation system. The university declares the Academic Calendar at the beginning of every semester. It furnishes the following details:

- Date of admission/readmission of students
- Commencement of classes
- Last date of Instruction
- Dates of internal tests
- Dates of practical exams
- Dates of Final exams
- List of holidays / Dates of Vacation
- Dates of Preparation holidays
- Dates for extra-curricular activities, like NSS/Sports/YRC/Cultural and literary programs, etc

The college time table is prepared and implemented accordingly. The teachers prepare teaching plans according to the academic calendar and guidelines of the University. Working days are strictly followed as per university guidelines.

The schedule of external examination is fixed by the University and the same is displayed on notice board for the students. In case of any change in the University schedule, students will be informed well in advance. However, best efforts are put by the Institute to adhere to the academic calendar for CIE. The college academic calendar/ time-table includes the following factors.

- Course completion targets
- Teaching diary which includes teaching plan and execution of activities.
- Teaching diary checking schedule
- Regular class tests
- Physical Verification of the departments
- Annual stock verification of all the departments

The regular monitoring is done by the Principal and Academic Coordinator. The Principal conducts review meetings to check the implementation and progress of the curricular, co-curricular and extra-curricular activities to be conducted in the college on regular basis, in accordance with the academic calendar. Based on these review meetings some changes in schedules of activities are made, if required. Further, extra lectures are scheduled to complete the syllabus before university examination.

Extra-curricular activities:

As per the instructions of MGU, Nalgonda, the academic calendar of the college specifies particular period to conduct extracurricular and social activities, such as celebration of birth anniversaries of the national icons, Celebration of various national and international days, tree plantation activities to keep campus area green, programmes on Gender Sensitization, health, environment related issues and various other social activities are conducted by NSS unit. It also organizes Blood donation camps in the college.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 07

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 12

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
05	03	01	02	01

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 51.08

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
112	94	34	95	34

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The Institution, within the curriculum (as designed by MGU) provides certain add-on courses to instill value-based and skill-based teaching. These courses sensitize the students regarding the current pressing issues related to environmental awareness, moral values and gender sensitization; hence courses like Human values, Environmental Science, and Gender Sensitization have been introduced. The objective in having these subjects is to sensitize the students to the value system in real life situations and to facilitate the development of a holistic perspective among students towards life, profession and also towards major societal concerns.

Human Values and Professional Ethics

The Commissionerate of Collegiate Education, Government of Andhra Pradesh introduced a Foundation

Course in Human Values and Professional Ethics to Undergraduate students from the academic year 2013-14 till the implementation of CBCS i.e., 2016-17, with an aim to impart the same among the students.

The Course is a part of initiative to inculcate values among students. The need of value-based education is crucial in the current technocratic and competitive society. The Objectives are

- To lay a strong foundation in value based living.
- To inculcate in students, a sense of respect towards harnessing values of life and spirit of fulfilling social responsibilities.
- To enable students to lead a practical life adding value to human relations.

In order to inculcate good values amongst students, they are involved in various co-curricular activities of the college.

- National festivals like the Independence Day and the Republic Day serve as a platform to enliven their patriotic and moral values.
- Days of national importance like Voter's Day, National Literacy Day, Guru Purnima,
- Teachers' Day and many more are celebrated to instill good values, moral and ethical amongst students.
- In addition to these, birthdays of veterans across all fields are celebrated to commemorate their achievements and contributions to the society.
- Blood Donation camps are organized

Environment:

As per the University curriculum for UG 1st Semester, Environmental Studies is a mandatory AECC (Ability Enhancement Compulsory Course) which is intended to help students gain awareness on Biodiversity, and embark on an endeavor to understand the serious environmental concerns.

- At the college level, various programmes like 'Harithaharam' and 'Vanamahotsav' are conducted every year to address issues related to environment.
- The NSS team of the college participates in various environment and biodiversity programmes including 'Swatch Bharat' 'Tree Plantation' and other community development schemes.
- Also interdisciplinary projects that cater to environmental issues are given to the students that cover issues related to environment, health, biodiversity etc.

Gender.

As per new CBCS Syllabus, Gender Sensitization is a course offered in UG 2nd Semester as part of SEC (Skill Enhancement Course). This course is intended to examine gender from a better perspective and promote reflective thinking by recognizing the challenges related to gender in the contemporary times. Health awareness programmes such as Health Bhagya are conducted periodically. Gender sensitization programmes such as Counseling by 'She Teams' are arranged time to time.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

1.3.3.1 Number of students undertaking project work/field work / internships

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni

Response: A. All of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 31.56

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
45	56	90	110	54

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
420	510	200	180	180

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 55.23

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
45	75	42	111	54

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Government Degree College, Alair, has a streamlined mechanism for the continuous assessment of the learning levels of the students. Their learning levels are assessed based on their performance in slip tests, internal and external exams, assignments, seminars, group discussions etc. Based on this, advanced learners and slow learners are identified. Special programmes are designed to cater to the needs of the students of different groups.

Strategies adopted for facilitating Slow Learners:

The students who are slow at learning are given special coaching in theory and practicals at zero hours. They are given personal counseling through mentor mentee system. Each mentor is assigned a particular class to look after the needs of the students. The students who are unable to clear the semester examinations are identified and Remedial classes are conducted to enable them to pass the examinations. The slow learners are supplemented with important question bank, home assignments are given, slip tests are conducted to make them learn on par with the advanced learners.

Strategies adopted for facilitating Quick Learners:

Based on the performance in the examinations quick learners are identified. They are encouraged to go beyond the syllabus to acquire in depth knowledge in the subject concerned. Classroom seminars, group discussions are conducted to encourage them to enhance their skills. They are encouraged to take part in student study projects and research activities. They are given guidance to join higher education in the institutions of national importance after completion of UG.

Strategies adopted for student improvement:

Remedial classes are conducted to clarify doubts, re-explaining of difficult topics for improving performance. Poor performance due to frequent absenteeism is dealt with, by sending information to the parents over the telephone. Students who are irregular are appropriately counseled with additional teaching, this eventually helps the students to attend classes regularly. Whatsapp groups are created for each class. The notes and important questions are shared in those groups. The Principal monitors the classwork regularly and suggests the faculty for effective teaching and learning methods. All the staff members are very attentive and responsive in dealing with the problems of the students in a gentle manner. Each class is under the supervision of a class in-charge and students self support system like mutual group discussion along with tutorial classes are conducted to all the students for all branches of Undergraduate courses.

A class teacher is assigned for each class:

1. To provide carrier guidance

2. To guide them for PG entrance examinations

3. To provide counseling for personal problems.

? For slow learners:

1. The lecturer-in-charge takes utmost care of the slow learners to cope up with the syllabus and the results.

2. Assignments are given to the students.

3. Question banks are provided.

4. Regular tests are conducted and their performance is observed.

5. Remedial classes are taken, based on their performance.

6. Extra classes are taken to clarify their doubts.

File Description	Document
Upload any additional information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 9:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

We, in Government Degree College Alair, Yadadri-Bhuvanagiri dist. adopt student centric methods to enhance student involvement as a part of participative learning and problem solving methodology. We follow different methodologies like Group Discussions, debates, laboratory experimental learning, study projects, assignments, field trips and other competitions like quiz, presentations and student seminars.

Student Seminars: Student seminars help the students to express his / her views on the topic and gain self knowledge by referring different books and interaction with peer group and the teachers. It also helps in

attaining confidence by self expression. As we follow CBCS, marks of students seminars are added to the internal examinations.

Discussions: Students are encouraged to participate in group discussion in various subjects as they enhance their subject knowledge and broaden their creative thinking skills. Students, as per TSKC curriculum, are trained in communication and soft skills through group discussions. These go a long way for grabbing better employment opportunities.

Debates: Debates are conducted in all the subjects where students are required to come with different opinions, thought processes, thus the learning process will fortify with critical thinking

Laboratory experiential learning: Practical knowledge is always justified with the motto of learning by doing. Our college laboratories are well equipped to provide practical knowledge to the students in all subjects. The students are exposed to laboratories for gaining comprehensive knowledge.

Study projects:

To enhance practical knowledge with innovation, we do encourage our students to undertake study projects under the supervision of faculty members. The outstanding and enthusiastic students are motivated to undertake study projects. The selected projects are presented and evaluated. The best study projects are sent for District and State level competitions. Jignasa is one such programme introduced by CCE across all the government degree colleges of the state.

Student Assignments: The College has been following the CBCS system from the academic year 2016-17. Assignments are given at the end of each chapter by the faculty members to assess the knowledge gained by the student. The assignments are evaluated and graded.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Technology is the application of science to address the problems of daily life. The Government Degree College, ALAIR has acquired self reliance in implementing technology-based teaching and learning.

DIGITAL CLASS ROOMS:

There are three digital classrooms with a system, projector and a smart board with touch enabled screen connected with WIFI. The whole campus is wifi enabled so as to give the students access to the technology. The students have a computer laboratory. The faculty members make use of the digital classroom to present their power point based lectures, to show lecture videos from the online resources like NPTEL lectures to the students. The students are encouraged to present their seminars using PPTs.

E-Content:

The faculty have prepared E-content on various topics and uploaded on the college YOUTUBE Channel namely Excerpts from Experts.

MANA TV/TSAT:

There is a TV for telecasting the Education based telecasts live and recorded lecture videos presented by the lecturers from all over the state from the CCE. The schedule of the telecast topics will be shared to the colleges well in advance, the students are taken to the TV room to watch the lectures, their attendance and their feedback on the lecture will be recorded and sent to the CCE from time to time.

Two of the faculty members have delivered TSAT live lectures telecasted on MANA TV.

1. <https://youtu.be/bqp9BPlvnX8>
2. <https://youtu.be/4eWlv8fyDJk>
3. <https://youtu.be/i8cKlsWbudA?t=27>

Whatsapp groups:

The students and staff are digitally connected by various Whatsapp groups : Exclusively for staff, staff and students to communicate the general instructions, TSKC group, NSS group and various Program-wise groups to communicate the subject related matters.

Trainings and workshops:

The teaching faculty have undergone a **One week Faculty Development Programme** on Application of **ICT tools**, a hands-on experience to prepare lecture videos, effective use of Google products like Classroom, forms, spreadsheets etc., organised by the CCE. The faculty of GDC Alair had a one week training programme on **Learning Management Systems** conducted by the TSKC from the Spoken Tutorials of IIT Bombay.

ONLINE classes:

All the faculty are well acquainted and were actively involved in conducting the online classes on ZOOM and Google MEET platforms during the ending of the 2019-20 academic year due to the lockdown announced from 14th March 2020 onwards. The remaining syllabi in all subjects were completed on online mode. Students generally use their smart phone for this purpose. Attendance of the students was marked and day to day teaching diary was maintained during the lockdown period also.

File Description	Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 9:1

2.3.3.1 Number of mentors

Response: 13

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years**

Response: 95.65

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 34.15

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
05	07	04	03	03

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 0.61

2.4.3.1 Total experience of full-time teachers

Response: 7.98

File Description	Document
Institutional data in prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

An orientation class is conducted for the students in the first week of the academic year to make aware about the process of internal assessment. The institution and the mentors ensure that all the students receive the guidelines about the evaluation process. Uniformity is maintained within the staff of various departments to avoid the confusion about the process of assessment. The students are assessed based on their attendance, performance in the exams, tests, assignments and projects given by the faculty and thus giving timely guidance for improving their skills.

A variety of methods are used to assess the students like periodical tests, quizzes, home assignments, questionnaire, student seminars, classroom activities, group discussions etc. making the mechanism of IA robust in terms of frequency and variety. This continuous evaluation is done in the classroom making this mechanism transparent.

The evaluated answer scripts of all the internal assessments are shown to the students for any discrepancies and marks of all the students are announced in the classroom to make the process transparent.

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The Government degree college, Alair maintains an efficient and transparent mechanism to deal with the grievances related to internal examinations. The examination schedule is communicated to the students well in advance for thorough preparation. The answer scripts are evaluated and are handed over to the students. Any queries and grievances are addressed with due concern. The corrections and justifications (if any), are done in a transparent manner.

For end-semester examinations, there is provision of recounting and/or revaluation after announcement of results of semester examination by the Mahatma Gandhi University, Nalgonda. If a candidate is booked under malpractice, the Chief Superintendent of Examination Centre submits the report and the material evidence available to the university. University sets up a committee consisting of Dean of respective faculty as the Chairperson, Head of the department, and BOS of concerned subject and COE/Additional

COE which looks into the matter of malpractice cases. The candidate booked under malpractice is given an opportunity to present and defend his case before the committee.

Based on evidence submitted by the Chief Superintendent and the statement of the candidate, the committee awards punishment. Besides this at the institutional level, we have an Examination Committee consisting of the Principal as a Chairperson, one senior teacher as Academic Coordinator/Convener and a few teaching and non teaching staff as members. This committee not only looks after the successful conduct of the examinations but also resolves any examination related grievances timely and efficiently.

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The programme outcomes, programme specific outcome and course outcomes for all courses are stated and displayed on the college website. The students become aware of these learning outcomes by visiting the college website. They are also provided a copy of these outcomes along with their syllabi copies. COs are communicated to the students at the beginning of the academic year by providing them with a copy of semester wise syllabus in all the subjects. The scheme of examination, provided to the students, also helps in communicating these objectives. PSOs are communicated to the students by the teachers in the classrooms. The occasions like the fresher's day, college functions, national festivals and any student gathering are utilized by the Principal and the teachers to make the students aware of these outcomes and objectives of the programs(POs) they are pursuing. Students can visit the college website and know the POs, PSOs and COs.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Attainment of POs, PSOs and COs are evaluated regularly by the institution in many ways: Fulfilment of intensive subject knowledge is evaluated by internal and semester examinations and continuous internal evaluation by assignments and other curricular activities. Various co-curricular and extracurricular activities help in evaluating the attainment of extensive general knowledge. English and Second language classes and their departmental activities help in evaluating the attainment of language and communication skills. NSS, Community related activities, games and sports help in achieving the objectives of values and ethics.

Special programs like “HarithaHaram” make the students understand the environment related aspects.

Study projects, student seminars etc help in achieving the objective of self learning. The active participation of students is ensured on national festivals to develop a sense of patriotism in them. The literary activities conducted by library and all the other departments develop the skill of information literacy among the students. Realisation of PSOs and COs are evaluated regularly and continuously by the institution by continuous internal evaluation and semester examination.

2.6.3 Average pass percentage of Students during last five years

Response: 29.06

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
14	04	05	12	15

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
41	35	25	35	33

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.1.2.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
13	13	11	11	11

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years**Response:** 12**3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
11	1	0	0	0

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards**3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years****Response:** 0.56**3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
01	01	0	02	03

File Description	Document
Institutional data in prescribed format	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 0.48**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
02	02	0	0	02

File Description	Document
Institutional data in prescribed format	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

GDC, Alair organises several extension activities for the students' holistic development and encourages them to explore the community needs to extend their services to the surrounding rural community.

Impact of extension activities in sensitizing students to social issues and holistic development:

The college is conscious in moulding the students according to the community needs and in building them up as good citizens. In this regard, the college organizes many activities through various committees.

The college initiated a new programme to impart social help on behalf of its students to the neighbourhood community. There is a Tribal hostel adjacent to the college, Our students who are enthusiastic in teaching are encouraged to teach the hostel students after college hours. This practice is mutually beneficial as it aids as a training for the teacher aspirants among our students.

NSS Unit organizes several social activities like Swatch Bharath, health camps, plantation programmes such as Harithaharam in the college campus and also organizes winter special camps in the nearby villages to extend their services to the society. Voter's day is observed in the college every year to create awareness among the students on voting process and the importance of being enrolled as a voter. The students participate in general elections as volunteers which gives them practical experience about the mechanism of conducting Elections. They sensitize the people of the nearby villages about the importance of casting their votes. Their participation as volunteers in programmes such as Polio drops make the students know the importance of children's health and the services provided by the government to the society. The college focuses on the health and hygiene of the students by organizing various programmes like World Deworming Day, Blood Donation Camps, personal hygiene, Nutritional Awareness programmes, Importance of Hand Wash, Health Camps on Anemia and General Health checkups. The medicines like Iron, Folic acid and Albendazole are distributed to the students. Keeping in view, the Thyroid problems in the community, a special project has been done on the use of Iodized salt and its storage.

The college, regularly organizes competitions like Quiz, Debate, Elocution, Essay Writing etc., on social issues to create social consciousness. The college arranges programmes on social issues like the pre

marriage counseling, Anti Ragging, DIAL-100, Girls' Self Defence, awareness on various legal acts through Internal Complaints Committee and Women Empowerment Cell, The college has Counselling Box for the students to express their grievances through letters. The committee organizes meetings periodically and redress their grievances. The college celebrates birth anniversaries of eminent leaders like Mahatma Gandhi, Dr. B.R Ambedker, Prof. Jayashanker, Kaloji Narayana Rao to instill patriotism among the students

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 58

3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
12	15	08	17	06

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 46.85

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
70	70	60	80	70

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 14

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
10	03	01	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**Response: 11****3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
8	3	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The institution puts its best efforts to provide necessary infrastructure for the smooth functioning of academic activities. The college has a committee to review the physical infrastructure which periodically meets and suggests measures to be taken up by the institution.

The college was shifted from the old premises which was run in the Government Junior College, Alair building to the newly constructed building on 5th September, 2018, located at the serene environment surrounded by the ITI college, SC, ST Boys' hostel at Survey No. 1026, Manthapuri Road, Alair, which is around 2 km from the Alair bus stop. The college is constructed in 10 acres of land, with a total built up area 1600 sq. metres in the ground floor.

There are 6 spacious, well ventilated and well furnished class rooms; one seminar hall with ICT facilities; 5 well equipped Laboratories for the optimum utilization of the resources of the institution,

The Infrastructure facilities available in the College

Number of departments -13

Lecture Halls-06

Laboratories-05

Principal chamber-01

Staff Rooms-01

Digital classroom / Conference hall/ Mana TV(TSAT) Hall-01

Examination Branch/Academic coordinator room-01

IQAC room-01

Dr. BRAOU Centre-01

Girls waiting room-01

Boys waiting room-01

NSS room -01

Sports room-01

Reading room-01

Girls rest room-01

Boys rest room-01

Dual desks-57

Office tables-47

01 Open air auditorium/ theatre

01 Library with the total number of books 2140, number of news papers 3 (Andhrajyothi, Namaste Telangana, Telangana Today)

ICT infrastructure:

22 computers

100 MBPS internet speed

Teaching tools:

No of televisions: 1

No. of LCD projectors 3

Physical education department:

Carroms, Chess

Outdoor games Volley ball, cricket , Kho-kho, Kabaddi etc.

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college has 10 acres of land . It has a big play ground for playing various out door games. There are separate courts for playing shuttle , volleyball, kabaddi. There is sufficient sports equipment for playing games such as cricket, valley ball, chess, carroms, short put etc. The students take part in the games and sports with zeal and this enhances their fitness. The faculty members also sometimes play with the

students. This helps in building a bond among the teachers and students. The students take part in the Yuvatarangam competitions of the state. First there are college-level competitions, the winners are sent to the cluster-level competitions, later the winners are selected to the state level sports competitions. There are inter college tournaments conducted by the Mahatma Gandhi University, Nalgonda.

Cultural activities: The Cultural committee looks after the cultural activities of the college. The students take part in songs and dances during the Freshers' day, annual day functions. Batukamma (The Telangana Floral festival) celebrations are conducted by the cultural committee every year. The students gather flowers from the college garden and surroundings and prepare Batukamma and play around it before the Dusshera festival.

Yuvatarangam competitions are held every year during September. Our students take part enthusiastically in the competitions. A lady faculty member accompanies the girl students to the venue of the competitions.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 33.33

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 4

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 74.11

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
3.72408	0	45	225	30

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Government Degree College, Alair has a library as a resource of knowledge. At present it has 2140 books. Library is semi automated with the Open Library Automation through Koha software. We are planning to subscribe E- journals in future. It has subscription for news papers both English and Telugu. It also has various reference books, competitive books for PG entrance and books related to state public service exams. These resources are being utilized by the students for enhancing their knowledge. The Accession register, student and faculty books issue register, visitors register are being maintained in the library. Staff and the students utilize the services of the library to the maximum extent.

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.76

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	2	1.8

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year**Response:** 24**4.2.4.1 Number of teachers and students using library per day over last one year****Response:** 30

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure**4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

The college upgrades its technologies on par with the changing times. The college provides a fully wifi enabled campus for the benefit of the teaching and administrative staff and students. The Examination branch, staff room, Library etc are provided with systems with wifi facility. There are sufficient computers in the computer laboratory for the use of the students. There are three LCD projector-enabled class rooms for ICT teaching and learning. There is a smart board in the digital classroom. Internet facility with 100 MBPS speed, is made available for the effective dispatch of official mails, e-office and any such official correspondence. Earlier the wifi speed was only limited to 50 mbps. During the last year the administration has decided to upgrade the wifi speed to 100mbps .

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)**Response:** 6:1

File Description	Document
Upload any additional information	View Document

4.3.3 Bandwidth of internet connection in the Institution**Response:** A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)****Response:** 25.89**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
1.054	1.97219	1.48055	1.68813	1.07556

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**Response:**

The science departments have laboratories with sufficient equipment. Lab requirement is given by the

heads of the departments, quotations are obtained and purchase order is placed to the firm that quotes least. The lab material is purchased after the approval of the purchase committee

The material that is received is immediately checked and entered in the lab stock register. The stock of every department is annually verified by the committee that is formed by the proceedings of the principal at the end of the academic year. The committee physically verifies the stock as per the records and issues Annual verification certificate to the department heads and a compliance report is submitted to the principal to that effect. There is a provision to write off 3% of the items, that is non-functioning every year from the stock register.

In the library, books are numbered and entered in the stock register. The incharge of the library looks after the issue and return of the books to the students. The various departments of the college also maintain departmental libraries and issue reference books to the students. Students utilize these facilities to the maximum extent for enhancing their subject knowledge. The library committee periodically meets and decides the need for the purchase of new books, submits a resolution to the principal. When there is a change in syllabus or whenever new courses are added to the curriculum the committee recommends the purchase of new books.

Sports:

The sports committee looks after the sports and games affairs of the college. The sports material is purchased as per the request of the students and secured in the games room under the control of the sports incharge. When the students have sports period, the incharge issues sports material to the students and it is returned back after the period ends.

Classrooms:

The cleanliness of classrooms is looked after by the office subordinate staff as a daily routine. Class representatives are given the responsibility of maintenance of cleanliness of their classrooms.

Computers:

The computer science faculty is the in-charge of the department. He looks after the functioning and maintenance of the computers. Students are allowed to enter into the department in the surveillance of the faculty member. The repairs or purchase of systems are brought to the notice of the principal whenever required.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 57.03

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
61	97	102	98	82

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills

2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 28.99

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
48	27	50	45	46

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 41.46

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 17

File Description	Document
Upload supporting data for student/alumni	View Document
Institutional data in prescribed format	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 20

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
01	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
01	0	0	0	0

File Description	Document
Upload supporting data for the same	View Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	01	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Government Degree College, Alair follows democratic approach in the academic as well as administrative affairs, by ensuring students' participation in many activities. The students who are active and intelligent are elected as class representatives by the class mentor. They ensure the smooth and successful conduct of various programmes organized in the college. They are nominated as members along with the faculty, in the committees which look after various administrative, co-curricular and extracurricular activities.

The students who are nominated in the committees, actively participate in all the meetings and programmes. They express their views for the betterment of the student community and the institution. Their inputs are given due importance and the valid inputs are taken into consideration, while framing timetables, organising programmes etc. so as to minimize inconvenience to the students. Student-centric activities like classroom seminars, study projects, field trips, sports and games, cultural activities etc. are conducted in consultation with them. They monitor and recommend appropriate action, if any, against the students involved in ragging. However, such kind of incidents have not taken place in this college so far. They actively involve in bringing the student grievances to the notice of the Grievance redressal committee and ensure the grievance is redressed at the earliest. They request the Principal to organize Games and Sports, to develop playgrounds and also to allocate funds for conducting Games. Yuvatharangam is one such an event where class representatives play active role, for smooth and successful conduct of various sports and cultural competitions at different levels.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 3.4

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
04	05	02	04	02

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Government Degree College, Alair has always considered its alumni as a source of strength, support and sustenance in its endeavors of innovation and building institution in higher education. The Alumni Association is not registered, yet it is functioning. Since most of the students are from socially and economically backward, completion of UG is considered as their biggest achievement. They contribute to the college by participating in various institution developmental activities. They meet at least once in a year to discuss and plan for the development of the college. The contributions of the alumni include

- ? They assist the faculty members in campaigning for UG I year admissions
- ? They give a brief note on the facilities provided in the college to the newly joining students.
- ? They donate their study material to the students of economically weaker sections.
- ? The Alumni, who successfully enrolled in higher education, give guidance to the students in the college.
- ? They contribute significantly in conducting games, sports and other competitions at different levels
- ? They assist the NSS Programme Officers in conducting Winter Special Camps in their villages by taking extra care of volunteers and their needs,
- ? They actively take part in plantation activities such as Harithaharam programme.
- ? They help in the organization of career guidance programmes to support the student progression
- ? They organize blood donation camps and various college developmental activities etc.

Some of the Alumni of this college settled in various Government. and private jobs. One of the Alumni member is working in this college as herbarium keeper in Botany department.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The vision of the institution is the holistic development of students; this is done by imparting knowledge reinforced with a sense of social responsibility, and to build their expertise and to expose their natural talents. The principal is the head of institution who manages the administration and policy decisions for the institution in concord with the vision and mission of the institution. To realize the vision of the institution successfully, at the very beginning of the year, various committees are constituted, each committee is constituted with a convener and three to four members, appointed by the principal. The convener takes care of the related activities, convenes meetings from time to time, takes resolutions with the principal's approval. The committees in the institution are Internal Quality Assurance Cell (IQAC), Academic coordination committee, Telangana Skill and Knowledge Center (TSKC), National Service Scheme (NSS), Internal complaints committee, Women Empowerment Cell (WEC), Anti-ragging committee, Grievance redressal committee etc.

The Internal Quality Assurance Cell (IQAC) of the college prepares and puts forward the framework of the perspective plan to the institutional head for the feedback and feasibility of its implementation. The institution's perspective plan is a long term strategic planning for the overall development of the institution.

The NSS unit of the college fulfils the dream of social responsibility, playing their role towards the society as upcoming graduates. The unit organises awareness programmes, involve in green initiatives in and outside the premises, thus involving in the construction of a better society, an ultimate goal of education. Providing employment to the graduates, is the task taken up by the Placement Cell, 'TSKC' of the college. It imparts the necessary skills like language and communication skills, soft skills, numerical ability and computer skills through various MOUs with IIT Bombay, TASK, DEET etc. Thus the comprehensive development of students envisioned by the college is realised. To sum up, the perspective planning, governance and the decisions made in the institution converge at a single point of vision and mission of the institution.

File Description	Document
Upload any additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The institution adheres to the policy of decentralisation and participative management. As the Principal has many responsibilities, may not find time to involve in all the activities, which are to be completed on time. Thus he distributes the work and powers in various committees and cells for the effective execution of work. The academic coordinator looks after the academic work of the institution. The timetable for the academic year, the mentors to the students are allotted by the academic coordinator with the approval of the Principal. He is incharge of home and external examinations. Vice principal is incharge head in the absence of the principal. Some responsibilities are assigned to him by the Principal for effective functioning of the institution. The Principal along with the Vice-Principal carryout an effective and problem-free administration. Various Committees are constituted for academic and administrative purposes which consists of teaching, non-teaching staff and students. Principal convenes meetings periodically with the various committees to take decisions and implement them. Student representatives are also part of the committees to represent their opinions. Thus Principal, Vice Principal, staff and students actively take part in academics and administration.

Case study:

The girl students were facing problems of eve teasing while walking on the road to reach the college, as there was a wine shop on the roadside. The girl students gave a complaint to the Principal. The Principal convened a meeting with the Anti-Ragging committee, ICC, WEC, Grievance Redressal Cell and the Vice-Principal. The ICC and women empowerment cell together looked into the matter and gave a representation to the local authorities. They took an immediate action and it was shifted from that location.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The activity successfully implemented based on the strategic plan is our Infrastructure development.

As envisaged in the strategic plan, we could successfully obtain our own building in 10 acres of land with sufficient furniture. We have shifted to the new building working full time from 10 AM to 4-30 PM. We could procure a good open area for greenery and gardening, as per our plan. We could setup a big play ground with volley-ball, tennis, foot ball, kabaddi courts.

There is full of ventilation, thus saving electric power during the day time. There are ramps and tiles which are divyangan friendly. There are separate rest rooms and common rooms for girls and boys. There is a provision for construction of new rooms in case of increased admissions in the first floor. We could gradually increase our admissions due to the own building and infrastructure. We could implement ICT teaching using technology efficiently with our digital classrooms fitted with projectors and a smart board. We could cultivate organic farming which is projected as a best practice of the entire institution. There is a big stage for the cultural gatherings. Our college, in area, is recognised as one of the largest colleges in the state. The college building lying adjacent to the tribal hostel, could extend social responsibility to the hostel students by extending academic help through our students. This is mutually beneficial to our students and the hostel students.

File Description	Document
Strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

There is a well-organised hierarchy in the higher education system of the state.

The Commissionerate of the collegiate education is the highest authority to all the Government Undergraduate colleges of the state.

The Directorate of Collegiate Education came into existence on 01.11.1989 as a separate entity to deal exclusively with the matters of Undergraduate Colleges in the State.

The Department is created to promote Collegiate Education, giving special attention to the areas located in Backward and Rural areas, to strengthen Women education at undergraduate and post-graduate levels to create educational opportunities for weaker sections of the society and to introduce need-based vocational courses replacing the conventional courses in a phased manner.

The Principal is the head of the Institution. The financial drawing powers vests with him. He is in-charge of the administration. Next to him, there is Vice Principal, who generally is the senior most faculty of the college. He assists the principal in the administration. He has the signing powers on the transfer certificates, and other documents except monetary powers. There is Internal Quality Assurance Cell which surveils and ensures quality in different components. IQAC is a significant administrative body responsible for all quality matters. It is the prime responsibility of IQAC to initiate, plan and supervise various activities which are necessary to enhance the quality of education imparted in the college. It continues to strive for the betterment of the above process. It takes up the quality enhancement initiatives. It strives for the holistic excellence of the college. The academic and administrative wings, various committees and cells, other stake holders come under the surveillance of the IQAC.

The academic coordinator is the in-charge of all the academic matters of the college. He prepares annual plan, timetable and is the in-charge of the home and external examinations of the college. He communicates with the university regarding the almanac, examination dates, practical examiners, internal marks of the students etc. The Academic Coordinator is the bridge between the university and the faculty members. The faculty and students also belong to the academic body of the college.

The office consists of superintendent, senior assistant, junior assistant, record assistant, sub-staff in the order of hierarchy.

There are various committees to look after the various activities, while some are statutory like anti-ragging, internal complaints committee, grievance redressal committee, SC/ST cell some are non-

statutory like games and sports, cultural committee, DOST for admissions, placement (TSKC), NSS, WEC, Scholarship, Entrepreneur development cell (EDC) etc., which comprises a coordinator/convenor, members from faculty and students.

There is another wing comprising College Planning and Development Committee (CPDC) which involves The Principal, senior faculty members, academician, industrialist, alumni and parents etc., who are the part and parcel of the college and contribute to the development of the college.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The teaching and non-teaching staff is entitled to all the welfare measures that are rendered by any state government institution in general. The regular teaching staff receive UGC pay-scales. The pay will be revised once in every 10 years. The teaching and non-teaching staff has transfers once in every 5 years, by the method of counselling executed with transparency taking into account their contribution to the present institution during their term. The employees belonging to the old pension scheme has General Provident Fund account and those belonging to the new pension scheme have got Contributory pension scheme. The teaching and non-teaching staff have TSGLI deduction for life insurance of the employee, general insurance scheme, encashment of earned leave facility.

The employees have Employee health scheme (EHS card) facility through which government bears/reimburses the medical expenses of the employees and their dependants. They are provided with 17 casual leaves and 5 special casual leaves, the women teaching staff has 5 additional casual leaves. The

teaching faculty are provided with 20 medical leaves, 6 earned leaves per year. The female employees have 180 days of maternity leave and 90 days of child-care leave. The male employees are entitled to avail paternity leave of 15 days. The staff has a provision of leave travelling concession (LTC) to travel within the state. The teaching staff has summer vacation of around 30 days. The teaching faculty who are engaged in the examination work like invigilation duties, evaluation duties during this vacation, will be secured with additional number of earned leaves fixed every year by the commissioner, CCE.

There is a provision of Faculty Development Programme, wherein a teaching faculty can avail a maximum of 2 years paid leave to pursue his Ph.D.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description

Document

Institutional data in prescribed format(Data template)

[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.8

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	0	1	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 12.33

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	03	02	03	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The teaching and non-teaching staff are continuously assessed and evaluated in the form of Annual Performance Indicators (API) score.

The transfers, promotions are based on

- 1.the overall pass percentage of the students taught by him/her
- 2.the various additional responsibilities undertaken by the faculty. The convenors of important committees like IQAC, TSKC, NSS etc are given extra weightage in the transfers counseling.
- 3.The research publications of the teaching faculty is given special weightage depending upon the type of journal the work got published.

The teaching and non-teaching staff are given awards for the district wise best performance every year on the Independence day to encourage and recognize their contribution in their field.

The teaching faculty is encouraged to take up major and minor research projects (MRP) by providing them

financial support by the UGC- SERO.

The teaching faculty is given additional increments on completion of M.Phil and/or Ph.D in their subject.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Government Degree College, Alair, is a state government institution. Hence state government rules and regulations which are made from time to time are applicable to this institution. Commissionerate of collegiate education (CCE) is the concerned authority which carries out the Audit in this institution. The audit team sent by the CCE inspects the accounts of the college; during the inspection the records pertaining to administrative and financial accounts will be checked. In the inspection report they raise objections regarding any deviations. The principal has to send compliance report on the objections raised in the inspection report in a stipulated time. In this way administrative and financial accounts will be audited by the concerned authority regularly

The funds obtained from other sources such as donations are spent as per decisions made in the staff council and these accounts are audited by chartered accountant.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Government Degree College, Alair is run by the Government of Telangana. Salaries will be paid by Telangana State Government. Quarterly budget will be received from CCE for the purpose of office, electricity charges travelling allowance and other expenditure.

As per the regulations of State government the special fee is collected from the students. The examination fee is collected as per the University guidelines from time to time. The collected funds are spent as per the guidelines of the government. A separate Purchase Committee is constituted for the purchase of any items required for functioning of the College. The special fee collected from the students will be spent as per Daily fee collection register prepared as per the norms framed by the CCE, TS, Hyderabad.

In addition to these funds we approach the philanthropists, College planning and development committee (CPDC) and other social workers for donations which would be utilized for the development of the college. These donations are spent as per the decisions made in the staff council meetings of the college

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Faculty forum:

With an objective of knowledge exchange among the faculty members and to encourage interdisciplinary projects among the faculty and in turn among their students, IQAC has resolved to introduce Faculty Forum, through which it can plan various programmes involving teaching faculty. One of the programmes under the forum is the Faculty Seminar Series. In a meeting held on 7-9-2018, it was resolved that each faculty member has to present a topic of their interest on every second Friday of the month in the sports period. The faculty member who will be presenting next month is intimated in advance. The programme has tasted success as the faculty found it interesting to discuss their own subject among their colleagues. This will go a long way in bringing out new interdisciplinary and multidisciplinary research ideas. The practice is being continued this year also. After one hour class, the discussions continue for another one hour. The Faculty Forum is a big hit initiative by the IQAC.

Science Talent Test and Science expo:

In order to enhance the strength of the science groups, the IQAC has initiated two programmes to involve the staff and students of the local junior colleges (+2) and invited them personally to the college by organizing a **Science Talent test** and **Science Expo**. The winners and the runners of the talent test, were awarded cash prizes of Rs. 1000 and Rs. 500 for the physical and life sciences separately. In the afternoon

session the science departments organized a Science Expo to exhibit the laboratory equipment and the students exhibited various models like the Rocket working, A.C working, Human lungs model etc to the junior college students, who were inspired by the programmes chose to join in our college the next year. Thus the two programmes were grand success as we could get good number of admissions the following year.

ICT based teaching:

Once the college was shifted to the new premises, the smart board was mounted and the two more projectors were fixed to implement the ICT based teaching and learning. The cell believes that the audio visual impact plays a major role in imparting knowledge thoroughly among the students. The classrooms were provided with complete wifi connectivity, enabling the teachers use online resources like NPTEL, youtube lectures and animations required to explain the subject. This has proven to be a useful tool in increasing the concentration levels of the students.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The IQAC constantly thrives for quality in teaching and learning process undertaken by the institution. The steps taken by the IQAC to review the teaching learning methodologies were

1. FEEDBACK:

Various stake holders like students, teachers, parents are asked to give their valuable feedback annually, which accomplishes to the need of self appraisal. Further the feedback is studied and analysed by the committee and holds meetings and prepares action plan to redress the matter. The feedback consists of questionnaire about the curriculum, teachers teaching, discipline, punctuality, usage of ICT, coverage of syllabus, explanation etc.

2. MEETINGS:

The committee holds meetings with the student representatives and parents at regular intervals to enquire about the problems faced by the students and notes down and discuss personally with the students and try to find solutions to the genuine problems. The students find it an appropriate platform to explain their problems.

6.5.3 Quality assurance initiatives of the institution include:

1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed

and used for improvements

2. Collaborative quality initiatives with other institution(s)

3. Participation in NIRF

4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

a. Safety and security The institution gives prime importance to the protection of women's rights, safety and security.

1. The college is under the surveillance of 8 Closed circuits TV cameras installed at entry, in the corridors, outside the laboratories in the campus to monitor the student activities and to check any untoward incidents taking place against girl students.
2. The college organizes lectures and trainings by the SHE teams (Police department) periodically twice in an academic year to create awareness among the men and women students about the women's rights, prohibition of child marriages and other issues related to gender equality.
3. Though the college is coeducation, the strength of the girl students has been about two times that of the boys since its inception. This shows the parents' faith in the institution.
4. The college has taken initiative to get help of the police department to avoid any unfavorable incidents happening to the girl students while walking alone to the college from the town. The police do patrolling during the college hours.
5. The girl students are accompanied by the lady faculty for field trips, research activities like study projects.
6. There is anti-ragging committee to prevent eve-teasing of juniors by seniors.

b. Counseling

1. The women empowerment cell meets periodically and looks after the concerns of women students and lecturers.
2. The course on Gender sensitization is made mandatory to all programmes in the second semester.
3. The married and the conceived students, students who have infants are allowed at flexible timings for practical hours, submission of practical records etc.
4. Periodic health counseling is also done by the lady doctors from the local PHC and necessary medicines are provided for anemia etc.
5. Students are sensitized to mingle without discrimination in the classroom. They share books, notes, share online notes and important questions.
6. Class mentor takes care of the attitude of girls and boys towards each other inside the classroom.

c. Common Rooms

The men and women students are provided with separate common rooms. There is a common room with few chairs for the girl students to gather in the leisure hours and lunch hour. Similarly, there is a common room for the boys also.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

- Solid waste management:

The college campus is vast, hence the waste management is becoming a challenge for us. The college administration has made a policy to look into waste disposal problem. The college has decided to involve the three committees - the NSS Unit, Swatcha Bharat committee and Harithaharam committee to look after the cleaning mechanism. It has been decided to devote fourth Saturday of every month for cleaning

the campus. The litter is bifurcated into biodegradable and non-biodegradable waste first. The college is made plastic free campus. Hence we do not find any plastic waste in the college campus. The classrooms and laboratories and the corridors are swept and mopped every morning before the class work begins. There is a dust bin in each class room and laboratory.

- Liquid waste management: The college has got the internal drainage system for this purpose.
- Biomedical waste management: NIL
- e-waste management: The e-waste disposal system exists in collaboration with the TSTS, Hyderabad (Telangana State Technology Services) through the Telangana State Commissionerate of Collegiate Education
- Waste recycling system: The NSS Unit, Swatcha Bharat committee and Harithaharam committees take up the cleaning activities every fourth Saturday of the month. The three committees work in harmony to clean the college campus. The students are actively involved in the cleanliness drive. The boys and girls are encouraged to participate equally in the clean and green activities of the college. The girls accumulate the dust and litter from the ground and the boys segregate them into dry waste and wet waste. The biodegradable waste is dumped into a compost pit meant for the preparation of vermicompost, which is reused to grow the vegetables inside the campus.
- Hazardous chemicals and radioactive waste management: NIL

File Description	Document
Geotagged photographs of the facilities	View Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell / Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles

3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: E. None of the above

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: B. 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Details of the Software procured for providing the assistance	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The institution is committed to all-round development of its students. The very vision of the college being envisaging its students, excel in all facets, inculcating in its students the sense of social responsibility and thereby maintaining a balance between the pursuit of knowledge and the welfare of society and environment. The college strives to attain these values by giving students an opportunity to become a part and parcel of the community, develop tolerance, harmonize with the diversities by organizing cultural activities and thus bringing a sense of unity among the students on such get togethers.

The college celebrates Freshers' day which is meant for removing the gaps between the newly admitted students from the senior students. The senior students interact with the juniors by explaining the strengths of the college, the Principal and staff speak on the occasion and interchange ideas about the college, this is followed by common lunch and then cultural activities, the students participate in songs, dances, skits etc. The celebrations continue the whole day. This creates a friendly atmosphere between the seniors and juniors and among the staff and students.

The following are some of the activities taken up by the institution in this regard.

The NSS has organized a number of essay writing and elocution competitions among the students like National Integration, Unity in Diversity to bring about the idea of oneness among the students.

Teachers' day is celebrated as a mark of respect and affection towards the teachers by the students. The students contribute and gather money and the teachers are felicitated. Students present small gifts to their favorite teachers.

On Gandhiji's 150 birth anniversary, special programmes were organized by the NSS throughout the year. An essay writing competition was held to depict Gandhiji's life.

Women's day is celebrated every year by the women empowerment committee of the college, the girl and boy students together are asked to participate in the programmes on the occasion. A woman chief guest along with few speakers is invited. The woman teachers are felicitated by the principal. This gives a good gesture among the women staff of the college. The students participate in rangoli competitions held in the college by the Cultural committee.

Regional festival called "Batukamma" is celebrated with utmost zeal and vigour. The state government declares to celebrate batukamma in educational institutions on the last day before the Dasara vacation. The girl students come in colourful dresses and prepare floral batukamma and dance around it. The boys, staff also take part in the celebrations.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The college sensitizes its staff and students to the constitutional obligations, their rights and duties as an individual. The staff and students are given liberty to exercise their rights within the Code of Ethics policy of the college. The college has Disciplinary Committee, Internal Complaints Committee, Anti-Ragging Committee which are meant to protect the rights of its employees and students. Whoever feels like discriminated based on their regionality, community or gender can give a written complaint to the above committees, which meet and look into the matter, do justice in this regard. The institution expects its employees and students to follow the timings. Biometric attendance is made mandatory to both its staff and students while entering and while leaving the college. The students are encouraged from the moment they join the college about the social responsibilities as a citizen of the country towards their fellow Indians.

Teaching the students of Tribal Welfare Hostel: The students are encouraged to teach the hostel students after the college hours, which is of mutual benefit to the hostel students and to our students in terms of knowledge gaining as well as the satisfaction they get in helping the poor students in their studies. The students are taken to the NSS camps where they bloom into complete individuals. Each and every activity of the camp is useful to the society. The blood donation camps are held once in a year by the Lion's club. The students actively participate in blood donation. Such activities instill in them a sense of moral responsibility to help others, which is the very purpose of education. The vision of the college is thus realized. The youth are encouraged to take up awareness surveys about the organic farming among the villagers. The students actively take part in the polio drops programmes. Hence the institution fulfills its role in moulding the citizens of the country as perfect individuals.

File Description	Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The institution celebrates the national days and international days, National festivals with utmost zeal and enthusiasm. The staff and students participate in large numbers and make such events memorable.

Programme/Activity celebrated are mentioned as under:

National Voters' Day is observed on 25th January- Essay writing on the importance of voting by NSS unit, Drawing competition on Polling booth, Talk on voting enrollment difficulties and solutions, Oath taken by the voters are the some of the programmes organized in the college.

Constitution Day is observed on 26th November.

On Ozone Day, "Awareness of depletion of ozone layer, What can be done by us" Talks by the staff and students were organized by the departments of science to create awareness among the students.

Women's Day is celebrated to remove disparities that exist among the people of the society. To educate the girls and boys about the equal rights of women. Paying tributes to the national leaders- Independence day celebrations

National Flag hoisting on Telangana Formation Day.

International Day against Drug abuse is observed on 26 th June, every year to create awareness among the students against the hazardous effects of consuming alcohol , cigaretts , cocaine etc.

NSS Day is observed on 24 th september every year to instill social responsiblity among the students.

File Description	Document
Geotagged photographs of some of the events	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

1. Best Practice

Title of the Practice: Organic farming by the students.

Objectives of the practice:

To prepare vermicomposting by using the biodegradable waste in the 10 acres of the college land, and growing vegetables from the bio fertilizer so obtained. This practice is intended to educate the farmers of the village and to be idealistic to the society and students and to maintain eco balance .

2. The context:

The college is located in a vast area of 10 acres land, though it is a matter of pride to us, it has got its own disadvantages. Due to rains, many weeds rise up in the ground making the campus dirty, this became a recurrent problem. The cleaning and dumping of solid waste has become a challenge to the college management. To get rid of the bio waste, the life sciences departments have come up with an innovative idea of dispensing with the solid waste and at the same time making good use of it.

3. The practice:

The solid waste is collected and segregated into bio and non-bio degradable wastes first. This work is done by the NSS candidates. Girls and boys take up this work. After segregating the biodegradable waste is dumped into the vermi compost pit meant for this purpose.

Some rotten vegetables are kept and a layer of soil is covered. Now earthworms are sprinkled on this. Now the pit is covered with the remaining soil and after one month the biofertilizer is ready for use. The bio fertilizer, so obtained, is used for the vegetable plants grown in the garden inside the building. This practice is so innovative that the students of B.Sc (BZC) group undertake it with a lot of excitement.

This is a low cost practice, only the pit is dug and few earthworms are purchased. The practice is repetitive and only needs the garbage to be dumped into the pit. The earthworms lay eggs and the eggs are turned into new earthworms, the process continues. The college is known for this best practice as it has set a model of ecological balance. The college is privileged to have this campus.

4. Evidence of success:

The news of this practice has spread out and we got appreciation from the local people for implementing such an innovative method. The practice is given more publicity, so that the programme becomes a model and can be practiced by the local people.

5. Problems encountered and resources required:

The campus being very big and the growth of weeds was so much in number, that the students of NSS found it difficult to cut the weeds from time to time. As the college has more number of girl students, the removal of weeds was a challenge for us. We could do it successfully with collective effort. The earthworms are available in shops. The soil here is alkaline in nature hence not supportive to the growth of plants. Hence the acquisition of soil was another task. As the college has got meagre funds, the removal of weeds in the wide campus and beautification of the campus is a challenge.

2. Best practice

1. Title of the Practice:

Faculty Seminar Series (FSS) by Faculty Forum

2. Objectives of the practice:

To encourage the faculty members to share their ideas on a common platform that goes a long way in enhancing the creativity and inter-departmental, multidisciplinary collaborative works. The faculty forum aims at bringing up the research orientation among sister concern departments like social sciences, Physics and Mathematics, Botany and Zoology, etc.

3. The context:

The college has a faculty forum with all the teaching faculty are members in the forum. Majority of the faculty are research oriented with 5 faculties with PhDs, a few pursuing their PhDs, this is a big advantage for our college, observing this our IQAC committee has decided to take up the Faculty Seminar Series, meant for the exchange of knowledge. The practice ensures a rich knowledge sharing among the faculty members. The PPTs are saved for future reference also.

4. The practice:

The faculty forum is established with all the members of the faculty in the year 2018-19. Since then it has been successfully imparting knowledge about other disciplines. The faculty members will get an opportunity to throw some light on other subjects. The teaching faculty enthusiastically take part in the activity. Second week of every month is kept for the faculty seminar. The timings are from 3-30 to 4-30.

Our principal has inaugurated the programme by taking a class on Income tax. All the faculty members will be intimated one day in advance about the seminar. It's a sort of recreation for the faculty members, because they will come out of their own discipline and get to learn about other subject. This not only helps to refresh our minds, but also encourages to take up research activity in related subjects, which is the need of the hour. For example, the study of mechanical properties of the biopolymers is a research topic involving Physics and Zoology. The student study projects are being organised in various subjects by the CCE, named as Jignasa. This kind of orientation among the faculty members help in guiding their students collaboratively and go for a multidisciplinary research project.

5. Evidence of success:

The programme is being organized every week since 2018, till now there is not even a single case where the faculty members cancelled the programme, saying that they are not interested. This shows the interest of the faculty members towards the **Faculty Seminar Series**.

6. Problems encountered and resources required:

The implementation of the programme is not difficult as there is no monetary involvement. The classes and lab sessions are almost completed by that time. Generally, the programme is arranged when the students have sports and games in their timetable. If any faculty has an hour during this time, absents himself from the programme. The faculty presenting the next seminar is intimated one month before, so that he has sufficient time to prepare the teaching aids.

3. BEST PRACTICE

1. Title of the Practice: Prayer, Newspaper reading and Assembly

1. Objectives of the practice:

To inculcate among the students a sense of discipline, punctuality and spirituality. To maintain a common platform for issuing important instructions to the students regarding, say for instance competitions, scholarship application, fees, library, sports and games etc, the students can be directly communicated by the concerned coordinator and the principal. To instill a sense of bondage and oneness among the staff and students. To make the students aware of the current events of national and International importance.

3. The context:

The college has a open stage inside the college premises for the students to assemble. The college has decided to start a prayer followed by news paper reading, daily after the first bell in the ground to bring a sense of unity and integrity among the students and to make them aware of the current affairs happening in

the society.

4. The practice:

The Staff and student assembly is started in order to develop discipline and oneness among the students which is being practiced during the last academic year. The students read out the important news pertaining to regional, national, international importance, sports, science and technology. This will enhance the knowledge of the students.

5. Evidence of success:

The newspaper reading habit is cultivated among the students, the headlines of the newspaper creates awareness about the current events of national and international significance among the students. This will benefit them to attempt competitive examinations. The prayer and assembly bring among the students a sense of unity and belongingness among the students. This is being successfully implemented. The instructions by various committee heads, subject teachers can be directly communicated to the students. The students are getting first hand instructions directly orally and if they have any doubts they can rectify them there itself.

6. Problems encountered and resources required:

The implementation of the programme is not difficult as it is a pleasure to all the students to assemble and meet everyone everyday unlike other colleges where such assemblies take place occasionally like during the independence day or republic day etc. Here the only problem is with the late comers who also try to correct themselves and try to attend the prayer session.

7. Notes (Future plans):

The college is planning to include yoga session also during this session.

File Description	Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional distinctiveness

The distinctiveness of our institution when compared to other institutions is our

1. PRODIGIOUS CAMPUS:

The college building proudly stands in the serene environment 2 km away from the town, free from the noise and dust pollution. It is surrounded by ITI college (Industrial training Institute), Scheduled castes and Scheduled tribes boys' hostel and Gurukul Residential Junior College. The academic environment prevails in the air. The college building is constructed in a vast area of 10 acres of government land. The college has spacious and well ventilated classrooms, with garden and a big playground. The following are the other advantages of having such a big building and campus.

2. GAMES AND SPORTS:

Owing to the vast campus, the students have got the advantage of big play ground, There is indoor and outdoor games material available in the college. Few girls have competed in district level sports competitions. The students are sensitized regarding gender equality, The men and women students equally participate in all social activities without any gender bias. The cultural activities are given importance. The students actively take part in the 'Yuvatarangam', a state wide literary, cultural, sports and games competitions involving all the Government Degree Colleges across the state organized by the Telangana Collegiate Education Commissionerate. Study projects are taken up involving students to inculcate the research outlook. The college encourages its students to take part in games and sports.

3. EDUCATIONAL HUB

There is an ST boys hostel neighbouring to our college, the students of our college who aspire to take up teaching profession after their graduation, are encouraged to take some classes, tutor the students of the hostel after our college hours, after the students return from the schools. The number of students taking such classes is increasing gradually. This refers to the social responsibility and extension activity of the institution. The college has got well qualified faculty with rich academic record and abundant teaching

experience. Of them, 5 are Doctorates and 3 are pursuing their PhDs. All the faculty members are young and dynamic with a zeal to enlighten the students with their valuable inputs. Since the students' strength is less, the students are personally known by their names to all the faculty members irrespective of their diversified programmes. Students are given liberty to discuss their personal problems and seek advice from the staff.

4. ORGANIC FARMING:

The biodegradable waste is accumulated in a pit and a vermi-compost is prepared and the same is used to grow the vegetable plants in the college garden. This is the special feature of the college, which has grabbed the attention of the people of the village.

5. DIVYANGAN FRIENDLY CAMPUS:

Since the entire college runs in the ground floor and possess less-friction tiled floors and ramps are available for the movement of wheel chairs, which is a facilitating feature for the differently-abled staff and students.

6. HOSTING INTERDISTRICT COMPETITIONS:

The college hosted the Cluster level literary competitions during 2018-19 under "Yuvatarangam" organized by the CCE-TS annually.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The college is conferred with ISO 9001-2015 certification in the year 2020.

The college has participated in the NIRF ranking in the academic year 2020-21

The college has a good infrastructure, hence we have already applied for 12B status to the Registrar.

The college is planning to bring NCC Unit to the college.

The college has sent proposals to CCE-TS Hyderabad for establishing Haritha Club in 3 acres land, which is intended to develop greenery.

We are planning to register the Alumni Association in immediate future.

Concluding Remarks :

Government Degree College, Alair has witnessed a gradual growth in terms of quality and quantity since its inception in 2008. The non-conventional courses that are useful to the current scenario like B.Sc computers, B.Com Computer Applications have been introduced. English medium is introduced in addition to Telugu medium to provide better employment opportunities. The state-of-art infrastructure amenities and other support services in the college premises have harnessed to the academic excellence of the students. GDC Alair looks forward to achieve greater heights with the sky as the limit. The college today can take pride in its accomplishments with regard to the social extension activities and training programmes to improve their skill set. The college envisions a comprehensive development of the students as well as its employees. The realization of the very purpose of education remains the prime motto of the institution. The faculty members extend their support in the Institution's vision of imparting quality education. The institution's commitment to contribute its services to the community is fulfilled through the NSS. The institution today takes pleasure of its skill based training activities with regard to employment which is accomplished through TSKC. The Institution is committed to do its best, to reach the peak of academic brilliance.