



Government Degree College, Luxettipet

District: Mancherial



Contact No: 08739 233888 e-mail: gdclxpt@gmail.com

Principal Present (FAC): Dr. Jai Kishan Ojha, M.Sc, Ph.D. Cell: 9440036165

LIST OF CERTIFICATE COURSES YEAR WISE

| S.NO | NAME OF THE PROGRAMME | DATE | DURATION | NO. OF STUDENTS ENROLLED | NO. OF TIMES HELD IN THE YEAR |
|------|--|------------|----------|--------------------------|-------------------------------|
| 1 | BANKING SYSTEM | 01-09-2015 | 30 | 30 | 1 |
| 2 | INDIAN GOVERNMENT AND POLITICS | 11-02-2016 | 30 | 25 | 1 |
| 3 | ORGANIC MANURES | 09-08-2017 | 30 | 15 | 1 |
| 4 | FUNDAMENTALS OF COMPUTERS AND MS-OFFICE | 20-08-2018 | 30 | 22 | 1 |
| 5 | FREE SPOKEN ENGLISH | 02-01-2019 | 30 | 22 | 1 |
| 6 | TALLY | 08-01-2019 | 30 | 18 | 1 |
| 7 | AN INTRODUCTION TO POLITICAL SCIENCE | 01-08-2019 | 30 | 30 | 1 |
| 8 | BASIC OF GARDENING TECHNOLOGY | 17-08-2019 | 30 | 45 | 1 |
| 9 | GOODS AND SERVICE TAX | 13-09-2019 | 30 | 35 | 1 |
| 10 | FREE SPOKEN ENGLISH | 22-10-2019 | 30 | 25 | 1 |
| 11 | CERTIFICATE COURSE ON TALLY | 05-12-2019 | 30 | 40 | 1 |
| 12 | BASICS OF CARATE | 20-01-2020 | 30 | 25 | 1 |
| 13 | SHORT TERM CERTIFICATE COURSE ON QUANTITATIVE APTITUDE | 20-01-2020 | 30 | 36 | 1 |
| 14 | CHEMISTRY IN DAILY LIFE | 06-02-2020 | 30 | 20 | 1 |

J.K.Ojha
PRINCIPAL
Principal
Govt. Degree College
Luxettipet-504 215, Dist. Mancherial

2015-16

GOVERNMENT DEGREE COLLEGE, LUXETTIPET
DIST: ADILABAD

SUMMARY REPORT
CERTIFICATE COURSE ON BANKING SYSTEM
DEPARTMENT OF COMMERCE

OBJECTIVE OF THE COURSE :

To develop skills in checking accounts, opening saving accounts, debit and credit cards techniques, ATM services, filling of forms which can be used in applicative mode which can generate self employment .

ENROLLMENT:

30 Students have been enrolled in the course.


STUDENTS PROGRESS.

Course has been completed with 30hrs of classes which include theory and practicals. Students have taken their exam where the paper included 10 fill in the blanks carrying 20 marks, 10 multiple choice questions carrying 20 marks and 10 marks for abbreviations, out of 40 students 36 students have taken their exam and almost all the students have passed .

COURSE OUTCOMES

With this course students have learnt skills in bank transactions like debit and credit cards, ATM services, money transfer, getting loans etc. This knowledge is very useful to their bank transactions practices, which may fetch jobs and also useful in self employment generation.

Department of commerce.


Principal
Govt. Degree College,
Luxettipet-504215

GOVERNMENT DEGREE COLLEGE, LUXETTIPET
CERTIFICATE COURSE ON BANKING SYSTEM

OBJECTIVES OF THE COURSE

This is the basic course in banking knowledge. As it is based on applicative methods and involved with practical knowledge, the outcomes of the course will be very useful in generating self employment and also helps in job practices.

OUTCOMES OF THE COURSE

- Development of applicative skills
- Knowledge on bank transactions
- Knowledge of different accounts.
- Attaining practical knowledge on banking transactions.

ATTAINMENT OF COURSE OUTCOMES

After the completion of course an exam on objective type questions with 40 marks of theory question paper and one practical exam for 10 marks. Students scoring 40% and above will be given certificates and grades are mentioned for merit students.

Grading for the Course

| | | |
|--------------------|--------------------|----------|
| Theory + Practical | ----- 90-100%----- | A+ Grade |
| Theory + Practical | -----80-90%----- | A Grade |
| Theory + Practical | -----70-80%----- | B Grade |
| Theory + Practical | -----60-70%----- | C Grade |
| Theory + Practical | -----50-60%----- | D Grade |
| Theory + Practical | ----- 40-50%----- | E Grade |

Department of Commerce

T.K. J
Principal
Govt. Degree College
Luxettipet - 504 215

**GOVERNMENT DEGREE COLLEGE,
LUXETTIPET, Dist MANCHERIAL.**

2016-2017



**DEPARTMENT OF POLITICAL
SCIENCE**

SHORT-TERM CERTIFICATE COURSE

ON

INDIAN GOVERNMENT AND POLITICS


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Govt. Degree College,
Luxettipet-504 215

2016-17

GOVERNMENT DEGREE COLLEGE, LUXETTIPET
SUMMARY REPORT
CERTIFICATE COURSE ON
INDIAN GOVERNMENT AND POLITICS
DEPARTMENT OF POLITICAL SCIENCE

OBJECTIVE OF THE COURSE :

To develop skills in Politics and acquire essential knowledge in political science. A comparative perspective with the constitution, National movement, Indian Federation, Fundamental Rights, president, and party system in India.

ENROLLMENT:

25 Students have been enrolled in the course.

STUDENTS PROGRESS.

Course has been completed with 30hrs of classes. Students have taken their exam where the paper included 10 fill in the blanks carrying 20 marks, 5 multiple choice questions carrying 10 marks and 10 marks for Abbreviations, and 5 Match the following questions, carrying 10 marks. out of 25 students 24 students have taken their exam and almost all the students have passed .

COURSE OUTCOMES

With this course students have learnt skills in political science like Elections, Liberty and equality, political parties, President of india , Judiciary, Rights and Duties and Indian Federation etc. This knowledge is very important which is helpful in developing their political knowledge. which may fetch jobs like Groups and law courses and also useful in educational department.


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Govt. Degree College,
Luxettipet-504 215

CLASS Certificate Course
SECTION

విద్యార్థుల హాజరు పట్టిక

| S.No. | Admission No. అనుమతి నంబర్ | Name of the Pupil పాఠ్యకుడు | Father's Name తండ్రి పేరు | Mother's Name తల్లి పేరు | Caste/Religion జాతి/మతం | Mother Tongue మాతృభాష | Date of Birth పుట్టిన తేదీ | Date of Admission అనుమతి చేసిన తేదీ |
|-------|-------------------------------|--------------------------------|------------------------------|-----------------------------|----------------------------|--------------------------|-------------------------------|--|
| 1 | 2003 | K. Sravan | B. Com II | | | | | |
| 2 | 2016 | V. Naga Raju | B. Com II | | | | | |
| 3 | 2010 | S. Anil | B. Com II | | | | | |
| 4 | 2004 | P. Saikumar | B. Com II | | | | | |
| 5 | 2007 | M. Sridhar | B. Com II | | | | | |
| 6 | 2008 | N. Bharathi | B. Com II | | | | | |
| 7 | 2005 | M. Gangajala | B. Com II | | | | | |
| 8 | 2006 | Shahun | B. Com III | | | | | |
| 9 | 2001 | Ch. Saijagathi Reddy | B. Com III | | | | | |
| 10 | 2006 | K. Praveen | B2c II | | | | | |
| 11 | 3004 | K. Praveena | B2c II | | | | | |
| 12 | 3001 | K. Prashanth | B2c III | | | | | |
| 13 | 3002 | K. Sowjanya | B2c III | | | | | |
| 14 | 3002 | G. Bhumes | B2c III | | | | | |
| 15 | 3007 | M. Saikrishna | B2c III | | | | | |
| 16 | 3009 | P. Sushma | B2c III | | | | | |
| 17 | 3003 | B. Sangeetha | B2c III | | | | | |
| 18 | 3004 | B. Deepa | B2c III | | | | | |
| 19 | 3001 | A. Nirasha | B2c III | | | | | |
| 20 | 3006 | M. Soniya | B2c III | | | | | |
| 21 | 4002 | B. Rajkumar | mPC II | | | | | |
| 22 | 4003 | M. Ganesh | mPC II | | | | | |
| 23 | 4005 | M. Raja Ram | mPC II | | | | | |
| 24 | 4002 | B. Natesh | mPC III | | | | | |
| 25 | 4003 | Ch. Shekhar | mPC III | | | | | |

| | Boys | Girls | Total |
|---|------|-------|-------|
| 1. Roll at the beginning of the month | | | |
| 2. Admission during the month | | | |
| 3. Withdrawals during the month | | | |
| 4. On roll at the end of month | | | |
| 5. Average attendance during the month | | | |
| 6. Average No. on roll during the month | | | |

STUDENT ATTENDANCE REGISTER

Time: 11:00am to 12:00pm
MONTH November
YEAR 2016
Ph.: 24614103

| Class of Admission | పాఠశాల పనిదినములు | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | No. of Days Present | Average Attendance | Remarks |
|--------------------|-------------------|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|---------------------|--------------------|---------|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | |
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| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | |
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| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | |
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| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |



GOVERNMENT DEGREE COLLEGE, LUXETTIPET
CERTIFICATE COURSE
ORGANIC MANURES



DEPARTMENT OF BOTANY
ACADEMIC YEAR 2017-18

GOVERNMENT DEGREE COLLEGE, LUXETTIPET
SUMMARY REPORT
CERTIFICATE COURSE ON ORGANIC MANURES
DEPARTMENT OF BOTANY

OBJECTIVE OF THE COURSE: To develop knowledge and skills in preparation of organic manures and its usage for improving the crop production .

STUDENTS ENROLLMENT

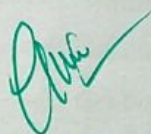
15 students have enrolled into the course

STUDENTS PROGRESS

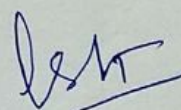
With the above main objective this certificate course was started with a duration period of 30hrs. 15 students have enrolled into this course and successfully completed the course along with field visit. Students have undergone an objective type exam with 25marks. All the 15 students have taken their examination and passed the examination. Grades are given to the students according to the marks they secured.

OUTCOMES OF THE COURSE

Students have developed knowledge about organic manures, their benefits and their eco friendly properties . This knowledge can be used in an applicative manner for getting chemical free products.



Principal
Govt. Degree College
Luxettipet - 504 216



Department of Botany

GOVERNMENT DEGREE COLLEGE, LUXETTIPET
CERTIFICATE COURSE
ORGANIC MANURES
DEPARTMENT OF BOTANY

OBJECTIVES OF THE COURSE

This is a certificate course on Organic manures. As it is based on applicative methods and involved with practical knowledge, the outcomes of the course will be very useful in switching from inorganic mode of farming to Organic farming. As today there is a need to reduce chemical fertilizers in farming, as use of chemical fertilizers is responsible for side effects, knowledge to make organic manures is needed at the time. The main objective of the course is to impart knowledge on preparation of organic manures, which in turn can be applied in agricultural practices for better results and also can generate self employment.

OUTCOMES OF THE COURSE

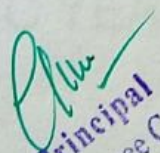
- Knowledge on organic ways of farming
- Applicative Knowledge on using different organic manures for improving the crops.
- Develop skills in farming.

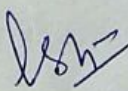
ATTAINMENT OF COURSE OUTCOMES

After the completion of course an exam on objective type questions with 25 marks is conducted. Students scoring 40% and above will be given certificates and grades are mentioned for merit students.

Grading for the Course

| | | | | |
|--------------------|-------|---------|-------|---------|
| Theory + Practical | ----- | 90-100% | ----- | A+Grade |
| Theory + Practical | ----- | 80-90% | ----- | A Grade |
| Theory + Practical | ----- | 70-80% | ----- | B Grade |
| Theory + Practical | ----- | 60-70% | ----- | C Grade |
| Theory + Practical | ----- | 50-60% | ----- | D Grade |
| Theory + Practical | ----- | 40-50% | ----- | E Grade |


Principal
Govt. Degree College
Luxettipet - 504 215


Department of Botany

Academic

Year 2017-18

విద్యార్థుల హాజరు పట్టిక

STUDENT ATTENDANCE REGISTER



Ph : 24614103

CLASS _____
SECTION _____

MONTH _____
YEAR _____

| S.No. | Admission No. | Name of the Pupil | Father's Name | Mother's Name | Caste/Religion | Mother Tongue | Date of Birth | Date of Admission |
|-------|---------------|-------------------|---------------|---------------|----------------|---------------|---------------|-------------------|
| | | | Roll No | | | | | |
| 1. | | M. Rajitha | 3001 | | | | | |
| 2. | | P. Sravyasvi | 3002 | | | | | |
| 3. | | M. Sandhya | 3003 | | | | | |
| 4. | | U. Sandhya | 3004 | | | | | |
| 5. | | E. Mounika | 3005 | | | | | |
| 6. | | P. Rakesh | 3006 | | | | | |
| 7. | | M. Anusha | 3007 | | | | | |
| 8. | | M. Vasalazmi | 3008 | | | | | |
| 9. | | R. UmaMaheswari | 3009 | | | | | |
| 10. | | D. Madhukar | 3010 | | | | | |
| 11. | | G. Ganesh | 3011 | | | | | |
| 12. | | A. Srilatha | 3012 | | | | | |
| 13. | | P. Venkatesh | 3013 | | | | | |
| 14. | | A. Prashaath | 3014 | | | | | |
| 15. | | K. Praveena | 3015 | | | | | |

| Class of Admission | పాఠశాల పనిదినములు | | | | | | | | | | | | | | | November | | | | | | | No. of Days Present | Average Attendance | Remarks | | | | | | |
|--------------------|-------------------|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----------|----|----|----|----|----|----|---------------------|--------------------|---------|----|----|----|----|----|--|
| | September | | | | | | | | | | | | | | | October | | | | | | | | | | | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | |
| X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | 28 | |
| X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | 29 | |
| X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | 29 | |
| X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | 28 | |
| X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | 28 | |
| X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | 29 | |
| X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | 21 | |
| X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | 28 | |
| X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | 29 | |
| X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | 29 | |
| X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | 30 | |
| X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | 30 | |
| X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | 15 | |
| X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | 29 | |

| | Boys | Girls | Total |
|---|------|-------|-------|
| 1. Roll at the beginning of the month | | | |
| 2. Admission during the month | | | |
| 3. Withdrawals during the month | | | |
| 4. On roll at the end of month | | | |
| 5. Average attendance during the month | | | |
| 6. Average No. on roll during the month | | | |

| | Boys | Girls | Total |
|-------------|------|-------|-------|
| 1. S.C. | | | |
| 2. S.T. | | | |
| 3. B.C. | | | |
| 4. O.C. | | | |
| 5. Minority | | | |
| 6. PHC | | | |

1. No. of Pupil Present (Morning)

2. No. of Pupil Present (Evening)

3. Average Attendance

4. Total No. of Pupil

5. Initial of the class Teacher

Monthly Avg. Attendance _____

Class Teacher _____

Head Master _____

2018-19

GOVERNMENT DEGREE COLLEGE, LUXETTIPET

DEPARTMENT OF ENGLISH

**CERTIFICATE COURSE ON FREE SPOKEN
ENGLISH**

Objectives of Short Term Spoken English course

The main aim of the course is to increase the command over spoken and written English. The methodology of teaching shall encompass and focus not only on the rules of grammar but also on conversation practices.

- To get job opportunities.
- To relinquish stage fear
- Enhances Self confidence
- Get job placements in MNCs
- Face interviews without hesitation.

J.K. ojl
Principal
Govt. Degree College
Luxettipet-504 215, Dist: Mancherial.



**GOVERNMENT (MODEL) DEGREE COLLEGE,
LUXETTIPET, Dist: MANCHERIAL.**



2019-2020

**DEPARTMENT OF POLITICAL
SCIENCE**

SHORT-TERM CERTIFICATE COURSE

ON

AN INTRODUCTION TO POLITICAL SCIENCE

2019-20

GOVERNMENT DEGREE COLLEGE, LUXETTIPET
SUMMARY REPORT
CERTIFICATE COURSE ON
AN INTRODUCTION TO POLITICAL SCIENCE
DEPARTMENT OF POLITICAL SCIENCE

OBJECTIVE OF THE COURSE :

To develop skills in Politics and acquire essential knowledge in political science. preceding an election will find this course useful. make informed decisions in local, state and national elections.

ENROLLMENT:

30 Students have been enrolled in the course.

STUDENTS PROGRESS.

Course has been completed with 30hrs of classes. Students have taken their exam where the paper included 5 fill in the blanks carrying 10 marks, 5 multiple choice questions carrying 10 marks and 10 marks for Abbreviations, and 10 one word answer questions carrying 20 marks. out of 30 students 28 students have taken their exam and almost all the students have passed .

COURSE OUTCOMES

With this course students have learnt skills in an Introduction to political science like Elections, Liberty and equality, political parties, forms of Government and International Relations etc. This knowledge is very important which is helpful in developing their political knowledge. which may fetch jobs like Groups and law courses and also useful in educational department.

DEPARTMENT OF POLITICAL SCIENCE


Principal
Govt. Degree College
Luxettipet -504 215



GOVERNMENT DEGREE COLLEGE
LUXETTIPET

CERTIFICATE COURSE
BASICS IN GARDENING TECHNOLOGY



PLANT PROPAGATION

DEPARTMENT OF BOTANY

GOVERNMENT DEGREE COLLEGE, LUXETTIPET
SUMMARY REPORT
CERTIFICATE COURSE ON GARDENING TECHNIQUES
DEPARTMENT OF BOTANY

OBJECTIVES OF THE COURSE

To develop skills in gardening techniques which can be used in applicative mode which can generate self employment and also may fetch jobs in horticulture fields.

ENROLLMENT

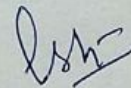
45 Students have been registered in the course.

STUDENTS PROGRESS

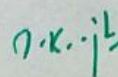
Course has been completed with 30hrs of classes which include theory and practicals. Students have taken their exam where the paper included 10 fill in the blanks carrying 20 marks, 10 multiple choice questions carrying 20 marks and 10 marks for practicals, out of 45 students 41 students have taken their exam and all the students have passed.

COURSE OUTCOMES

With this course students have learnt skills in gardening techniques like grafting, budding, layering, maintaining greenhouse and polyhouse etc. This knowledge is very important which is helpful in developing gardens, nursery and in horticultural practices, which may fetch jobs and also useful in self employment generation.



Department of Botany



Principal
Govt. Degree Coll
Luxettipet, F

**GOVERNMENT DEGREE COLLEGE, LUXETTIPET
CERTIFICATE COURSE ON BASIC GARDENING TECHNIQUES
PLANT PROPAGATION**

OBJECTIVES OF THE COURSE

This is the basic course in gardening techniques. As it is based on applicative methods and involved with practical knowledge, the outcomes of the course will be very useful in generating self employment and also helps in agricultural practices, where most of the students parents are from agricultural background.

OUTCOMES OF THE COURSE

- Development of applicative skills
- Knowledge on growing plants
- Knowledge of asexually and sexually growing plants.
- Attaining practical knowledge for developing a garden.

ATTAINMENT OF COURSE OUTCOMES

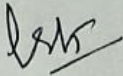
After the completion of course an exam on objective type questions with 40 marks of theory question paper and one practical exam for 10 marks. Students scoring 40% and above will be given certificates and grades are mentioned for merit students.

Grading for the Course

| | | |
|--------------------|--------------------|---------|
| Theory + Practical | ----- 90-100%----- | A+Grade |
| Theory + Practical | -----80-90%----- | A Grade |
| Theory + Practical | -----70-80%----- | B Grade |
| Theory + Practical | -----60-70%----- | C Grade |
| Theory + Practical | -----50-60%----- | D Grade |
| Theory + Practical | ----- 40-50%----- | E Grade |

T.K. Jib

Principal
Govt. Degree College,
Luxettipet-504 215


Department of Botany

CLASS
SECTION

Academic Year
విద్యార్థుల హాజరు పట్టిక

2019-20

STUDENT ATTENDANCE REGISTER

MONTH
YEAR



| Sl. No. | Name of the Parent | Father's Name | Mother's Name | Age of Son | Date of Birth |
|---------|--------------------|---------------|---------------|------------|---------------|
| 1 | S. Madhava | 2001 | | | |
| 2 | S. Madhava | 2002 | | | |
| 3 | M. Suresh | 2003 | | | |
| 4 | D. Anand | 2004 | | | |
| 5 | M. Suresh | 2005 | | | |
| 6 | P. Suresh | 2006 | | | |
| 7 | P. Suresh | 2007 | | | |
| 8 | R. Suresh | 2008 | | | |
| 9 | R. Suresh | 2009 | | | |
| 10 | A. Suresh | 2010 | | | |
| 11 | S. Suresh | 2011 | | | |
| 12 | E. Suresh | 2012 | | | |
| 13 | S. Suresh | 2013 | | | |
| 14 | S. Suresh | 2014 | | | |
| 15 | M. Suresh | 2015 | | | |
| 16 | R. Suresh | 2016 | | | |
| 17 | T. Suresh | 2017 | | | |
| 18 | A. Suresh | 2018 | | | |
| 19 | K. Suresh | 2019 | | | |
| 20 | M. Suresh | 2020 | | | |
| 21 | K. Suresh | 2021 | | | |
| 22 | S. Suresh | 2022 | | | |
| 23 | O. Suresh | 2023 | | | |
| 24 | B. Suresh | 2024 | | | |
| 25 | C. Suresh | 2025 | | | |
| 26 | E. Suresh | 2026 | | | |
| 27 | G. Suresh | 2027 | | | |
| 28 | M. Suresh | 2028 | | | |
| 29 | K. Suresh | 2029 | | | |
| 30 | L. Suresh | 2030 | | | |

| Sl. No. | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
|---------|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| 1 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 2 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 3 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 4 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 5 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 6 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 7 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 8 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 9 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 10 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 11 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 12 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 13 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 14 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 15 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 16 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 17 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 18 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 19 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 20 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 21 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 22 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 23 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 24 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 25 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 26 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 27 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 28 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 29 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| 30 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |

| | | |
|-------------------------------------|------------------------------------|------------------------------------|
| 1. No. of Days Present during Month | 2. No. of Days Absent during Month | 3. Average Attendance during Month |
| 1. EC | 2. EC | 3. EC |
| 4. Total | 5. Monthly | 6. EC |

| | | |
|-------------------------------------|------------------------------------|------------------------------------|
| 1. No. of Days Present during Month | 2. No. of Days Absent during Month | 3. Average Attendance during Month |
| 1. EC | 2. EC | 3. EC |
| 4. Total | 5. Monthly | 6. EC |

Principal
Class Teacher
Head Master



GST

GOODS AND SERVICES TAX

One Nation One Tax

T.K. Jyoti
Principal
Govt. Degree College,
Luxettipet-504 215

2019-20

**GOVERNMENT DEGREE COLLEGE, LUXETTIPET
SUMMARY REPORT
CERTIFICATE COURSE ON GST
DEPARTMENT OF COMMERCE**

OBJECTIVE OF THE COURSE:

The learning Goods and Services Tax (GST) enables the commerce students and the business community to ease interaction with GST authorities. To enable the students to learn the concepts indirect tax and GST from the pre-GST period to post -GST period.

ENROLLMENT:

40 Students have been enrolled in the course.

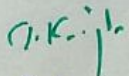
STUDENT'S PROGRESS.

Course has been completed with 30hrs of classes. .Students have taken their exam where the paper included 5 fill in the blanks carrying 10 marks,10 multiple choice questions carrying 20 marks and 10marks for one word answer questions and 10 marks for practical presentation. 30 students have taken their exam and almost all the students have passed.

COURSE OUTCOMES

After the completion of know about importance of Indirect taxes in India and the journey of GST in India since the year 2004.Understand the reasons behind the implementation of GST in India and its effect on all thge sectors of Economy.

DEPARTMENT OF COMMERCE


Principal
Govt. Degree College
Luxettipet -504 215

**GOVERNMENT DEGREE COLLEGE, LUXETTIPET
CERTIFICATE COURSE ON GOODS AND SERVICE TAX**

OBJECTIVES OF THE COURSE

This is the basic course in GST techniques .As it is based on applicative methods and involved with practical knowledge, the outcomes of the course will be very useful in generating self employment and also helps in accounting practices, where most of the students are commerce background.

OUTCOMES OF THE COURSE

- Development of applicative skills
- Knowledge on business transactions
- Knowledge on accounting transactions using system.
- Attaining practical knowledge for become a Accountant

ATTAINMENT OF COURSE OUTCOMES

After the completion of course an exam on objective type questions with 40 marks of theory question paper and one practical exam for 10 marks. Students scoring 40% and above will be given certificates and grades are mentioned for merit students.

Grading for the Course

| | | |
|--------------------|--------------------|----------|
| Theory + Practical | ----- 90-100%----- | A+ Grade |
| Theory + Practical | -----80-90%----- | A Grade |
| Theory + Practical | -----70-80%----- | B Grade |
| Theory + Practical | -----60-70%----- | C Grade |
| Theory + Practical | -----50-60%----- | D Grade |
| Theory + Practical | ----- 40-50%----- | E Grade |

T.K. J
Principal
Govt. Degree College
Luxettipet -504 215

Department of Commerce

CLASS _____
SECTION _____

విద్యార్థుల హాజరు పట్టిక

| S. No. | Admission No. | Name of the Pupil | Father's Name | Mother's Name | Caste/Religion | Mother Tongue | Date of Birth | Date of Admission |
|--------|---------------|----------------------|---------------|---------------|----------------|---------------|---------------|-------------------|
| | | | R-NO | | | | | |
| 1. | | Allamla Praveen | 439202001 | | | | | |
| 2. | | A. Praveen kumar | 439202002 | | | | | |
| 3. | | Banath saidhax | 439202004 | | | | | |
| 4. | | Bhairi Akshava | 439202005 | | | | | |
| 5. | | Boxe ssinivas | 439202006 | | | | | |
| 6. | | B. shiva kumar | 439202007 | | | | | |
| 7. | | Dugata Anuvaxma | 439202009 | | | | | |
| 8. | | kalyanapu sagar | 439202014 | | | | | |
| 9. | | kudidhi Anjanayuly | 439202016 | | | | | |
| 10. | | kusanopelli Ranjith | 439202017 | | | | | |
| 11. | | Malkaxi Ramya | 439202018 | | | | | |
| 12. | | Maxipally prasanth | 439202019 | | | | | |
| 13. | | Mexugu Rajkumar | 439202020 | | | | | |
| 14. | | M. Madhukar. | 439202021 | | | | | |
| 15. | | Rvakala praveen | 439202023 | | | | | |
| 16. | | Setpall sujatha | 439202025 | | | | | |
| 17. | | Teegala chaxan | 439202026 | | | | | |
| 18. | | Thota sai kumar | 439202027 | | | | | |
| 19. | | Vibhooti Manohar | 439202029 | | | | | |
| 20. | | Thalaxi Rakesh | 439202030 | | | | | |
| 21. | | Ajmeexo krishna | 439202201 | | | | | |
| 22. | | Atkula pavan kalvan | 439202202 | | | | | |
| 23. | | Appani Anjali | 439202205 | | | | | |
| 24. | | Guidikandula sravani | 4392002216 | | | | | |
| 25. | | J. Ajay | 439202218 | | | | | |
| 26. | | kalyanam sai chand | 439202220 | | | | | |
| 27. | | M. satwik kumar | 439202226 | | | | | |
| 28. | | Medi Anvesh | 439202228 | | | | | |
| 29. | | Mekala Rajkumar | 439202230 | | | | | |
| 30. | | Mudimadugala Rohini | 439202231 | | | | | |

| | Boys | Girls | Total |
|---|------|-------|-------|
| 1. Roll at the beginning of the month | | | |
| 2. Admissions during the month | | | |
| 3. Withdrawals during the month | | | |
| 4. On roll at the end of month | | | |
| 5. Average attendance during the month | | | |
| 6. Average No. on roll during the month | | | |

| | Boys | Girls | Total |
|-------------|------|-------|-------|
| 1. S.C. | | | |
| 2. S.T. | | | |
| 3. B.C. | | | |
| 4. O.C. | | | |
| Total | | | |
| 5. Minority | | | |
| 6. PHC | | | |

- No. of Pupil Present (Morning)
- No. of Pupil Present (Evening)
- Average Attendance
- Total No. of Roll
- Initial of the class Teacher

STUDENT ATTENDANCE REGISTER

MONTH _____ YEAR _____

Ph. : 24614103

పాఠశాల పనిదినములు

| Class of Admission | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
|--------------------|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| 1. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 2. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 3. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 4. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 5. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 6. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 7. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 8. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 9. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 10. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 11. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 12. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 13. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 14. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 15. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 16. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 17. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 18. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 19. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 20. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 21. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 22. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 23. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 24. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 25. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 26. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 27. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 28. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 29. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 30. | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |

Principal
Govt. Degree College
Luxmetri - 504 215

Monthly Avg. Attendance _____

Class Teacher _____

Head Master _____

CLASS _____
SECTION _____

విద్యార్థుల హాజరు పట్టిక

| S.No. | Admission No. అడ్మిషన్ నెంబర్ | Name of the Pupil పిల్ల పేరు | Father's Name తండ్రి పేరు | Mother's Name అమ్మ పేరు | Caste/Religion వంశము/మతము | Mother Tongue మాతృభాష | Date of Birth పుట్టిన తేదీ | Date of Admission అడ్మిషన్ తేదీ |
|-------|----------------------------------|---------------------------------|------------------------------|----------------------------|------------------------------|--------------------------|-------------------------------|------------------------------------|
| 31. | | Munjam Hazish | R.No. | | | | | |
| 32. | | Nunna keerthana | 439202237 | | | | | |
| 33. | | pale pooja | 439202238 | | | | | |

| | Boys | Girls | Total |
|---|------|-------|-------|
| 1. Roll at the beginning of the month అంతస్తు ప్రారంభమున హాజరు | | | |
| 2. Admission during the month వందల వేల నా హాజరు | | | |
| 3. Withdrawals during the month విరమించుట నా హాజరు | | | |
| 4. On roll at the end of month వందల వేల నా హాజరు | | | |
| 5. Average attendance during the month సగటు హాజరు | | | |
| 6. Average No. on roll during the month సగటు హాజరు | | | |

STUDENT ATTENDANCE REGISTER

MONTH _____
YEAR _____



పాఠశాల పనిదినములు

| Class of Admission అడ్మిషన్ వేల సంఖ్య | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
|--|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | |

| | Boys | Girls | Total |
|---|------|-------|-------|
| 1. No. of Pupil Present (Morning) ఉదయపు హాజరులు | | | |
| 2. No. of Pupil Present (Evening) సంధ్యపు హాజరులు | | | |
| 3. Average Attendance సగటు హాజరు | | | |
| 4. Total No. of Pupil అంతస్తు మొత్తం హాజరులు | | | |
| 5. Initial of the class Teacher అంతస్తు బోధకుని పేరు | | | |

Monthly Avg. Attendance _____
Class Teacher _____
Head Master _____

2019-20

GOVERNMENT DEGREE COLLEGE, LUXETTIPET

DEPARTMENT OF ENGLISH

**CERTIFICATE COURSE ON FREE SPOKEN
ENGLISH**

Objectives of Short Term Spoken English course

The main aim of the course is to increase the command over spoken and written English. The methodology of teaching shall encompass and focus not only on the rules of grammar but also on conversation practices.

- To get job opportunities.
- To relinquish stage fear
- Enhances Self confidence
- Get job placements in MNCs
- Face interviews without hesitation.

2019-20 23 oct to 28 Nov - 2 Dec

ATTENDANCE REGISTER FOR THE MONTH OF 20

| SL. NO. | ADMISSION NUMBER | NAME OF THE STUDENT | AGE | CASTE | Days | | | | | | | | | | | |
|---------|------------------|---------------------|-----|-------|------|---|---|---|---|---|---|---|---|----|----|----|
| | | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 1 | | Ch. Mallesh | | | 1 | 2 | 3 | 4 | 5 | 5 | 5 | 6 | 7 | 8 | 9 | |
| 2 | | G. Sanjay | | | 1 | 2 | 3 | 3 | 4 | 5 | 5 | 6 | 7 | 8 | 9 | |
| 3 | | K. Prashanth | | | 1 | 2 | 3 | 4 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 4 | | A. Sanjeev | | | 1 | 2 | 2 | 3 | 4 | 5 | 6 | 6 | 7 | 8 | 9 | |
| 5 | | A. Paemkumar | | | 1 | 2 | 3 | 4 | 5 | 5 | 5 | 6 | 7 | 8 | 9 | |
| 6 | | E. Sunitha | | | 1 | 2 | 3 | 4 | 5 | 5 | 5 | 6 | 6 | 7 | 8 | |
| 7 | | J. Rajeekumar | | | 1 | 2 | 3 | 3 | 4 | 4 | 5 | 5 | 6 | 7 | 8 | |
| 8 | | N. Ravi Teja | | | 1 | 2 | 3 | 4 | 5 | 5 | 5 | 6 | 7 | 8 | 9 | |
| 9 | | T. Gangasally | | | 1 | 2 | 3 | 4 | 5 | 5 | 5 | 6 | 7 | 8 | 9 | |
| 10 | | J. Anusha | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | |
| 11 | | A. Muralhari | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | |
| 12 | | K. Punnamchandru | | | 1 | 2 | 3 | 4 | 4 | 5 | 6 | 7 | 7 | 8 | 9 | |
| 13 | | P. Anand | | | 1 | 2 | 3 | 4 | 5 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 14 | | L. Vinod | | | 1 | 2 | 3 | 4 | 5 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 15 | | B. Raja | | | 1 | 1 | 2 | 3 | 4 | 5 | 5 | 5 | 6 | 7 | 8 | |
| 16 | | B. Shivakumar | | | 1 | 2 | 3 | 3 | 4 | 5 | 5 | 5 | 5 | 6 | 7 | |
| 17 | | K. Ranjith | | | 1 | 2 | 3 | 4 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 18 | | T. Rakesh | | | 1 | 2 | 3 | 4 | 5 | 6 | 6 | 6 | 7 | 8 | 9 | |
| 19 | | D. Meghana | | | 1 | 2 | 3 | 4 | 5 | 6 | 6 | 7 | 8 | 9 | 10 | |
| 20 | | M. Ramya | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 9 | 10 | |
| 21 | | T. Cheran | | | 1 | 2 | 3 | 4 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 22 | | B. Swejalai | | | 1 | 2 | 3 | 3 | 3 | 4 | 4 | 5 | 5 | 6 | 7 | |
| 23 | | K. Sukmitha | | | 1 | 2 | 3 | 4 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 24 | | M. Swagath | | | 1 | 1 | 1 | 2 | 3 | 4 | 4 | 4 | 5 | 6 | 7 | |
| 25 | | M. Haaritha | | | 1 | 2 | 3 | 3 | 3 | 4 | 5 | 5 | 6 | 7 | 8 | |
| 26 | | T. Manasa | | | 1 | 2 | 3 | 4 | 4 | 4 | 5 | 6 | 7 | 8 | 9 | |
| 27 | | T. Balaji | | | 1 | 2 | 3 | 4 | 5 | 6 | 6 | 7 | 8 | 9 | 10 | |
| 28 | | M. Sathwik Kumar | | | 1 | 2 | 3 | 4 | 4 | 4 | 4 | 5 | 6 | 7 | 8 | |
| 29 | | T. Aravind | | | 1 | 2 | 3 | 4 | 4 | 5 | 5 | 5 | 6 | 7 | 8 | |

| | | |
|---------------------------|-----------------------------------|--|
| Sig. of the Class Teacher | Total of the Morning Attendance | |
| | Total of the afternoon Attendance | |
| Head of the Institution | Average Attendance of the day | |
| | Sign. of the Class Teacher | |

CLASS SECTION WORKING DAYS

| CLASS | SECTION | WORKING DAYS | ATTENDANCE | | | REMARKS | | | | | | | | | | | | | | |
|-------|---------|--------------|------------------|---------------|-------|---------|----|----|----|----|----|----|----|----|----|----|----|--|--|--|
| | | | Up to last month | Present month | TOTAL | | | | | | | | | | | | | | | |
| 11 | 13 | 14 | 15 | 16 | 18 | 19 | 20 | 21 | 22 | 23 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 10 | 10 | 11 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | |
| 10 | 11 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | | |
| 11 | 12 | 12 | 13 | 13 | 14 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | | | |
| 10 | 11 | 12 | 13 | 13 | 14 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | | | | | |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | | | |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | | | | | |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | | | | |
| 10 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | | | | | |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | | | | | |
| 11 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | | | |
| 12 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | | | | |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | | | |
| 11 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | | | |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | | | |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | | | | |
| 12 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | | | | |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | | | |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | | | | | |
| 11 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | | | |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | | | |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | | | | |
| 12 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | | | | |
| 9 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | | | | | |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | | | |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | | | | |
| 9 | 9 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | | | | | |
| 10 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | | | | | |

| | | | |
|---|--|------|-------|
| Principal Govt. Degree College Luxettinet-504 215 | PARTICULARS OF STRENGTH | | |
| | No. on Roll at the end of the Previous Month | BOYS | GIRLS |
| | No. Admitted during the Month | | |
| | No. Withdrawals during the Month | | |
| | No. on Roll at the end of the Month | | |
| Average Attendance during the Month | | | |



**GOVERNMENT (MODEL) DEGREE COLLEGE,
LUXETTIPET, Dist: MANCHERIAL.**



DEPARTMENT OF COMMERCE

CERTIFICATE COURSE

ON

TALLY

T.K. J.

Principal
Govt. Degree College,
Luxettipet-504 215

2019-20

**GOVERNMENT DEGREE COLLEGE, LUXETTIPET
SUMMARY REPORT
CERTIFICATE COURSE ON TALLY
DEPARTMENT OF COMMERCE**

OBJECTIVE OF THE COURSE :

To develop skills in TALLY and acquire essential knowledge in Tally transactions.. This course is designed to impart knowledge regarding concepts of Financial Accounting Tally is an accounting package which is used for learning to maintain accounts.

ENROLLMENT:

30 Students have been enrolled in the course.

STUDENTS PROGRESS.

Course has been completed with 30hrs of classes. .Students have taken their exam where the paper included 5 fill in the blanks carrying 10 marks, 10 multiple choice questions carrying 20 marks and 10 marks for one word answer questions and 10 marks for practical presentation. 30 students have taken their exam and almost all the students have passed .

COURSE OUTCOMES

With this course students have learnt skills in Tally programme about vouchers, payroll management, tax returns filling etc. This knowledge is very important which is helpful in developing their Accounting knowledge.

DEPARTMENT OF COMMERCE

T. K. J.
Principal
Govt. Degree College
Luxettipet - 504 215

Course Outcomes:

- ❖ Know about importance of Indirect taxes in India and the journey of GST in India since the year 2004.
- ❖ Understand the reasons behind the implementation of GST in India and its effect on all the sectors of Economy.
- ❖ List out the accounts to be maintained as per GST laws and various returns to be filed to get the input tax credit.
- ❖ Know about the application of GST in case of businesses which are service oriented and rates for service businesses and their application mechanism.
- ❖ Know about Application of GST in tally ERP 9, recording business transaction in relating to business transaction and other relevant areas which have to be filed by the business entity as per GST law.
- ❖ Understanding of all Recent Amendments and Implications.

Basic information:

Duration: 1 month [30 days]

Eligibility: I,II,III year B.com students of our college

No of Seats:40

Examination:75% attendance is required to appear for the Examination, The evaluation process will consist of written exam with 50 marks.

How to apply: The interested candidates can directly give your names to B.Ravindar sir [Programme Co-Ordinator] at Department of Commerce on or before 12th august 2019.

Important Dates:

Last date of Registration: 12th august 2019.

Commencement of the course: 13th 2019.

CERTIFICATE COURSE

CHEMISTRY IN DAILY LIFE



**CHEMISTRY IN
EVERYDAY LIFE**



By
Department of chemistry,
Govtment Degree College, luxettipet.

CHEMISTRY IN DAILY LIFE

COURSE SUMMARY

COURSE GENERAL OBJECTIVE

Introduce chemical concepts using everyday activities as examples to fulfil the following goals.

- Increase scientific literacy in general population of students.
- Create an environment that illustrates the importance of chemistry by evaluating current issues associated to chemistry.
- Identify and describe physical phenomenon in everyday products, activities and events.
- Students will have a firm foundation in the fundamentals and application of current chemical and scientific theories in general chemistry.
- Analysis of daily using compounds like toothpaste, soap, dettol, sanitizers and their applications.
- Lab safety rules, handling chemicals and glass ware safety.
- Simple reactions and chemical composition.

Principal
Govt. Degree College,
Luxettipet-504 215

CLASS
SECTION

విద్యార్థుల హాజరు పట్టిక

STUDENT ATTENDANCE REGISTER

MONTH Feb - 2020
YEAR 2020

File No. 20201002

| S.No. | Admission No. | Name of the Pupil | Father's Name | Mother's Name | H.T. Number | Caste/Religion | పాఠశాల పనిదినములు | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | No. of Days Present | Average Attendance | Remarks |
|-------|---------------|--------------------|---------------|---------------|-------------|----------------|-------------------|---|---|---|---|---|---|---|---|----|----|----|----|----|----|--------------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|---------------------|--------------------|---------|
| | | | | | | | February - 2020 | | | | | | | | | | | | | | | March - 2020 | | | | | | | | | | | | | | | | | | |
| | | | | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 1. | | A. Pravalika | | 439204104 | | MPK-T | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 2. | | A. Anhila | | 439204105 | | MPK-T | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 3. | | Ch. Ravikumar | | 439204115 | | MPK-T | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 4. | | D. Divya | | 439204116 | | MPK-T | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 5. | | Ch. shavan kumar | | 439204113 | | MPK-T | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 6. | | D. Rakesh | | 439204118 | | MPK-T | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 7. | | J. Bhavani | | 439204130 | | MPK-T | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 8. | | K. Vamsi Krishna | | 439204132 | | MPK-T | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 9. | | K. Gayathri | | 439204133 | | MPK-T | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 10. | | L. Rajendra Prasad | | 439204138 | | MPK-T | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 11. | | M. Kavitha | | 439204142 | | MPK-T | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 12. | | M. Ravali | | 439204143 | | MPK-T | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 13. | | M. Asun Kumar | | 439204145 | | MPK-T | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 14. | | N. Vamsi Krishna | | 439204146 | | MPK-T | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 15. | | N. Venkatesh | | 439204148 | | MPK-T | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 16. | | P. shruthi | | 439204150 | | MPK-T | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 17. | | P. Manasa | | 439204151 | | MPK-T | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 18. | | P. shashanya | | 439204153 | | MPK-T | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 19. | | S. Manuika | | 439204155 | | MPK-T | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| 20. | | S. Lakshmi | | 439204157 | | MPK-T | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |

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Laxmipet-504 215

| | | | | | | | |
|-----------------------------------|------|-------|-------|-----------------------------------|------|-------|-------|
| 1. No. of Pupil Present (Average) | Days | Girls | Total | 1. No. of Pupil Present (Average) | Days | Girls | Total |
| 2. A.C. | | | | 2. A.C. | | | |
| 3. B.C. | | | | 3. B.C. | | | |
| 4. O.C. | | | | 4. O.C. | | | |
| Total | | | | Total | | | |
| 5. Absentee | | | | 5. Absentee | | | |
| 6. PNC | | | | 6. PNC | | | |

Monthly Avg Attendance
Class Teacher
Head Master

Summary

Department of Computers offered a certificate course on "Fundamentals of Computers and MS Office" for the academic year 2018-19. Duration of the course was 30Hrs. Certificate course was inaugurated on 20-08-2018.

During the early part of the course students learnt about evolution of computers, basic organization of computer, various input & output devices, computer memories, classification of computers.

At later stages of the course, students learned about text formatting features in MS Word and MS Excel, learnt to create attractive presentations using MS Power Point also learnt to use various web browsers for searching the subject material on World Wide Web. Practical sessions were conducted for the students to apply the theoretical knowledge gained during oral classes.

After completion of the syllabus, students enrolled for the course were evaluated by an objective type exam consisting of 30 questions. Exam was conducted on 01-10-2018.

Certification programme was organized on 03-10-2018. All the students securing the minimum pass marks were issued certificates. Dr. Jai Kishan Ojha, Prinicpal, GDC Luxettipet presented the certificates to the students.

Number of students securing the grades:

1. Two students secured A+ grade.
2. Five students secured A grade.
3. Twelve students secured B grade.
4. Three students secured C grade.
5. One student did not attend the exam.

T.K.Ojha
Principal
Govt. Degree College,
Luxettipet-504 215

**Certificate course on
Fundamentals of Computers and MS Office**

Offered for the academic year 2018-2019

By

Department of Computers



**Government Degree College, Luxettipet
Dist. Mancherla**

A.K. J.

Principal
Govt. Degree College,
Luxettipet-504 215

ATTENDANCE REGISTER FOR THE MONTH OF 20

| SL. NO. | ADMISSION NUMBER | NAME OF THE STUDENT | AGE | CASTE | 20 | | | | | | | | | | | | |
|---------|------------------|---------------------|-----|-------|------|------|------|------|------|------|------|------|------|------|------|----|--|
| | | | | | 22/8 | 21/8 | 23/8 | 24/8 | 25/8 | 27/8 | 28/8 | 30/8 | 31/8 | 01/9 | 04/9 | | |
| 1. | | B. Ajay Kumar. | | | 1 | 2 | 3 | 4 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | | |
| 2. | | Ch. Mallesh. | | | 1 | 2 | 2 | 3 | 4 | 5 | 5 | 6 | 7 | 8 | 9 | | |
| 3. | | J. Shekhar. | | | 1 | 2 | 2 | 3 | 3 | 4 | 5 | 6 | 6 | 7 | 8 | | |
| 4. | | T. Rajesh | | | . | . | 1 | 2 | 3 | 3 | 4 | 5 | 6 | 6 | 6 | | |
| 5. | | A. Mallesh | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 9 | 10 | 11 | |
| 6. | | P. Nagaraju | | | 1 | 2 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | | |
| 7. | | M. Mallesh. | | | 1 | 2 | 3 | 4 | 5 | 5 | 6 | 7 | 8 | 8 | 9 | | |
| 8. | | P. Naveen | | | . | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 7 | 7 | 8 | 9 | |
| 9. | | K. Anjama. | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 10 | 11 | |
| 10. | | Y. Purnima. | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| 11. | | M. Sruya Teja | | | . | . | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | |
| 12. | | G. Manj Kumar | | | . | . | 1 | 2 | 2 | 3 | 4 | 4 | 4 | 5 | | | |
| 13. | | T. Rakesh. | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 11 | |
| 14. | | B. Vikram | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| 15. | | M. Sandhya Rani | | | 1 | 2 | 3 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 9 | | |
| 16. | | B. Sumittha | | | 1 | 2 | 3 | 4 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | |
| 17. | | G. Anjali | | | . | 1 | 2 | 3 | 4 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 18. | | E. Keetha Vani | | | 1 | 2 | 3 | 4 | 5 | 5 | 6 | 7 | 8 | 8 | 9 | 9 | |
| 19. | | R. Sneha | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | | |
| 20. | | M. Shivesha | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | | |
| 21. | | A. Rajeshwari | | | . | 1 | 2 | 3 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | |
| 22. | | T. Yellamma | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 10 | 10 | |
| 23. | | K. Mamatha | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 10 | | |

| | | | | | |
|---------------------------|-----------------------------------|--|--|--|--|
| | Total of the Morning Attendance | | | | |
| Sig. of the Class Teacher | Total of the afternoon Attendance | | | | |
| | Average Attendance of the day | | | | |
| Head of the Institution | Sign. of the Class Teacher | | | | |

CLASS SECTION WORKING DAYS

| CLASS | | SECTION | | WORKING DAYS | | Up to last month | | Present month | | TOTAL | | REMARKS | | | | | | | | | |
|-------|----|---------|----|--------------|----|------------------|----|---------------|----|-------|----|---------|----|----|----|----|----|----|----|----|--|
| 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | |
| 11 | 12 | 13 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 25 | 26 | | | 26 | |
| 10 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 17 | 18 | 19 | 20 | 21 | 21 | 22 | 23 | 24 | | | 24 | |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 23 | | | 23 | | |
| 7 | 7 | 8 | 9 | 10 | 11 | 12 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | | | 21 | | |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 27 | | | 27 | | |
| 11 | 12 | 13 | 14 | 14 | 15 | 16 | 17 | 18 | 19 | 19 | 20 | 21 | 21 | 22 | 23 | 24 | 25 | | | 25 | |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 19 | 20 | 21 | 22 | 23 | 23 | 24 | | | 24 | | |
| 9 | 9 | 10 | 11 | 12 | 13 | 14 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 22 | | | 22 | | |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 26 | 27 | | | 27 | | |
| 12 | 12 | 13 | 14 | 15 | 16 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | | 26 | | |
| 10 | 11 | 11 | 12 | 13 | 14 | 15 | 16 | 16 | 17 | 17 | 18 | 19 | 20 | 20 | | | | | 20 | | |
| 6 | 7 | 7 | 7 | 8 | 9 | 9 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 17 | | | 17 | | |
| 12 | 13 | 14 | 15 | 16 | 17 | 17 | 18 | 19 | 20 | 20 | 21 | 22 | 23 | 24 | 24 | 24 | | | 24 | | |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | | | 28 | | |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 24 | 25 | | | 25 | | |
| 12 | 13 | 13 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | | 26 | | |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 24 | 25 | 26 | | | 26 | | |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 24 | 24 | | | 24 | | |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 28 | | | 28 | |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 24 | 24 | 25 | | | 25 | | |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 24 | 25 | | | 25 | | |
| 11 | 12 | 13 | 14 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 23 | 24 | 25 | 26 | | | 26 | |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 20 | 21 | 21 | 22 | 23 | 24 | 25 | | | 25 | | |

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| PARTICULARS OF STRENGTH | | BOYS | GIRLS | TOTAL |
|--|--|------|-------|-------|
| No. on Roll at the end of the Previous Month | | | | |
| No. Admitted during the Month | | | | |
| No. Withdrawals during the Month | | | | |
| No. on Roll at the end of the Month | | | | |
| Average Attendance during the Month | | | | |