

**PROCEEDINGS OF
THE COMMISSIONER OF COLLEGIATE EDUCATION
GOVERNMENT OF TELANGANA
PRESENT: SRI.NAVIN MITTAL, IAS**

Sub:	Conduct of Academic Audit in all Government Degree Colleges in Telangana State-2018-19- Schedule-Teams-Instructions-Reg.
Ref:	CCE-AC/AADT/2/2019-QLTY

The attention of the Principals of Government Degree Colleges is drawn to the subject cited. The Commissionerate of Collegiate Education has initiated Academic Audit of the Government Degree Colleges to enhance quality of education in the colleges. During the audit, maintenance of the records of all academic activities are monitored by the team visiting the college. Conduct of academic audit activates NAAC/ Internal Quality Assurance Cell (IQAC) of the College for maintaining necessary records, which are mandatory for NAAC assessment and accreditation.

The Academic Audit shall be conducted at the College in two dimensions. One is institutional audit where the performance of the institution as a whole is measured. The second is Faculty audit meant for checking whether the faculty is performing as per the prescribed norms or not.

From this academic year an online mechanism is created for the process of Academic Audit, wherein all the Faculty and Principals have to enter faculty wise and institution wise data on the Academic Audit Module in CAIMS portal. Later a two member team of a regular Principal and Senior faculty visit the colleges allotted for verification of physical records as per the data entered by respective faculty and institutions and submit the report online from the visiting colleges. Further, the respective college Principals shall submit the Action Taken Report online in a week after the academic audit.

The list of Academic Advisors along with the list of Government Degree Colleges selected for Academic Audit is enclosed in the **annexure**. An orientation through TSAT Nipuna, to the Academic Advisors on the process of Academic Audit Online is scheduled on 03.01.2020. The schedule of the Academic Audit process is as follows-

S.No	Details	Dates
1	Submission of Faculty wise Online Proforma	03.01.2020
2	Submission of Institution wise Online Proforma	05.01.2020
3	2/3 Member Academic Advisors Team Visits and Submission of Online Report	06.01.2020 to 11.01.2020
4	Submission of Action Taken Report by Principals	25.01.2020

The Principals of the colleges scheduled for audit have to make all necessary arrangements by updating all the records and make hospitality arrangements to the Academic Advisors. The Principals are instructed to relieve the Academic Advisors mentioned in the annexure with instructions to report at the colleges allotted to them without fail. Further the Academic Advisors are informed to claim TA from the TA budget of Parent College.

Further, The Principals are informed to ensure that all the staff members are present in the college on the date of Academic Audit of the college.

Signature Not Verified

Digitally signed by PODILA BALA BHASKAR

Date: 2019.12.31 11:09:41 IST

Reason: Approved

For Commissioner of Collegiate Education

12	Sangareddy	Sangareddy	GDC Patancheru	B.Rajender Kumar	Sr Faculty	
13	Sangareddy	Siddipet	GDC (A) Siddipet	Dr.Ch.Prasad	Principal	Narayankhed & Zaheerabad
14	Sangareddy	Sangareddy	GDC (A) Sangareddy	M Praveena	Sr Faculty	
15	Sangareddy	Siddipet	GDC (M) Gajwel	Dr.A.Srinivas Reddy	Principal	Narsapur & W Siddipet
16	Sangareddy	Sangareddy	GDC (A) Sangareddy	P Krishna Murthy	Sr Faculty	
WARANGAL						
1	Warangal	Jangaon	GDC Jangaon	T. Sambashiva Rao	FAC	Mulugu & Maripeda
2	Warangal	Warangal (U)	GDC Hanamkonda	Dr.P. Indira Devi	Sr Faculty	
3	Warangal	Jayashankar	GDC Mulugu	K.Rajanilatha	FAC	Mahadevpur & Bhupalpally
4	Warangal	Warangal (U)	GDC Hanamkonda	M.Manojkar Samley	Sr Faculty	
5	Warangal	Mahabubabad	GDC Mahabubabad	Dr.G.Poashiaiah	Principal	Warangal W, Parkal & Eturunagarm
6	Warangal	Warangal (U)	GDC Hanamkonda	K.Mallesham	Sr Faculty	
7	Warangal	Mahabubabad	GDC Maripeda	R.Premalatha	FAC	Garla & Thorrur
8	Warangal	Warangal (U)	GDC Hanamkonda	K.Mallesham	Sr Faculty	
9	Warangal	Warangal	GDC Hanamkonda	Dr.P.Venkateswarlu	Principal	Narsampet & Mahabubabad
10	Warangal	Warangal [R]	GDC Narsampet	T.Ramesh	Sr Faculty	
11	Warangal	Warangal [R]	GDC Narsampet	Dr.B.Chandramouli	Principal	Hanamkonda & Wardhannapet
12	Warangal	Warangal [R]	GDC Parkal	Dr. M. Naveen	Sr Faculty	
13	Warangal	Mahabubabad	GDC Thorrur	B.Santhosh Kumar	Sr Faculty	Rangasaipet & Jangaon
14	Warangal	Warangal [R]	GDC Parkal	Dr.V.Vijaya Lakshmi	Principal	
15	Warangal	Mahabubabad	GDC Thorrur	Dr.B.Laxman Naik	Sr Faculty	

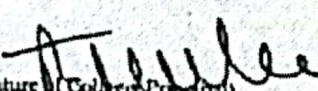
For Commissioner of Collegiate Education

Commissionerate of Collegiate Education
Government of Telangana

Receipts & Payments Account for the period 1st April, 2020 to 31st March 2021
Name of the college : Government Degree College Ethurnagaram .

(Amount in Rs)

Receipts	Amount	Payments	Amount
1. Opening Balance		1. Payments	
SBI Scholarship a/c (62057192354)	1,95,642	Bank charges	3,779
Bank of Baroda Principal a/c(81090100012470)	-	Scholarships	3,047
Canara Rusa a/c (1485101017565)	49,33,118	UG scholarships	4,670
Canara DDO a/c (1485101017631)	6,162	Infrastructure Existing	83,19,048
SBI Dr.BRAOU a/c (62279586801)	6,574	Special Fee	41,751
ICICI Principal Rusa a/c (440001000285)	-	Dr Braou	10,400
SBI Examination (62270584846)	3,493	Exam & other fees	1,27,920
Vijaya Bank Principal a/c(408901621000006)	2102232	Remuneration to invigilator for odd semester exam	7,000
		Remuneration to invigilator for even semester exam	1,15,956
		Cartridge Refilling & Services	16,400
		Cocurricular Activities	15,570
		College Maintenance & Minimum Requirement	94,815
		Computerization Work	25,480
		Other Fee	41,800
		office Expense	5000
		Games & Sports	15000
		Salaries	4,08,680
		Infrastructure New	12,400
		Teaching Aids	7,670
		TSKC	46,928
		UGC	2,360
2. Receipts			
UG Scholarships	4,35,670	2. Closing Balance	
Special fee	49,770	SBI Scholarship a/c (62057192354)	27,946
Bank Interest	1,43,567	Bank of Baroda Principal a/c(81090100012470)	25,69,931
Rusa		Canara Rusa a/c (1485101017565)	13,997
Zero account	1,70,100	Canara DDO a/c (1485101017631)	2,374
Dr Braou	2,46,183	SBI Dr.BRAOU a/c (62279586801)	8,138
Even semester exam fee	1,27,920	ICICI Principal Rusa a/c (440001000285)	16,51,859
Infrastructure Existing	50,11,800	SBI Examination (62270584846)	3,741
Other fee	96,429	Vijaya Bank Principal a/c(408901621000006)	-
Scholarships	-		
TSKC	75,000		
Total	1,36,03,660	Total	1,36,03,660

(Signature) 

Name in Full:

Date:

PRINCIPAL

Government Degree College

ETURNAGARAM

Mulugu Dist-506165





(Signature of Chartered Accountant with Seal)

Name in full: Pavan Kumar Sarda

Membership No. 226780

UDIN - 21226780AAAAABG9774



PROCEEDINGS OF THE COMMISSIONER OF COLLEGIATE EDUCATION,
TELANGANA STATE, HYDERABAD

Present: Sri Navin Mittal, I.A.S.,

Sub TSCES – Inspection – Government Degree Colleges –in lieu of retirements of Principals/Principals (FAC's) of GDCs during the calendar year 2020 – Revised Tour Programme– Orders – Issued.

- Read
1. G.O.Ms.No.351 Education (HE.1) Department, dated: 07.10.1992.
 2. CCE, TS, Hyderabad Procgs. File No. CCE-SER3/ GEN/5/2020-GEN, dt. 17.01.2020.
 3. CCE, TS, Hyderabad Proceedings. File. No. CCE-ADT2/ AGDC/1/2020-ADT-II dated:12.03.2020.
 4. U.O. Note CCE –PNS2/PNS/51/2050-PNS-II dated:16.06.2020.

In the reference 2nd read above permission was accorded to the Principals working in GDCs to retire from service on attaining the age of superannuation of 58 years during the calendar year 2020 and orders issued in CCE's Proceedings 3rd read above for Inspection of Government Degree College in on retirement of Principals/Principals (FAC's) from their respective colleges for the calendar year 2020.

Due to Covid-19 Lockdown, the Commissioner of Collegiate Education hereby issues Revised orders for Inspection of Government Degree College in Telangana State on retirement of Principals/Principals (FAC's) of respective colleges for the calendar year 2020.

Therefore the following staff's working in O/o the Commissioner of Collegiate Education are deputed for Inspection in Government Degree Colleges on retirement of Principals/Principals(FAC's) as detailed below:

Sl. No	Name of the Superintendent/ Senior Assistant/ Junior Assistant Smt/Sri	Name of the Principal & College	Period of Principal worked/ working	Tour Programme
1.	1.Deepak Kumar Supdt. O/o.CCE 2.P.Laxmi Narasimha Swamy, Jr.Asst O/o CCE	Dr.P. Venkateshwarlu GDC, Eturnagaram	24.09.2012 to 24.06.2018	21.07.2020 to 24.07.2020
		KGDC, Hanamkonda	25.06.2018 to 31.03.2020	27.07.2020 to 29.07.2020
2.	1.Md. Amjad Ali, O/o.CCE 2.Anup Parlikar Sr.Asst. O/o CCE	Sri.A.J.Willson (FAC) Principal S.R.Governmnt Degree College, Kothagudem	24.09.2019 to 30.04.2020	27.07.2020 to 29.07.2020
3.	1.K.Laxmi Narayana, Supdt. O/o CCE 2.P.Srinivasa Chary, Jr.Asst. O/o CCE	P.Dada Salam, (FAC) Principal, GDC, Godavarikhani	01.04.2014 to 31.05.2020	04.08.2020 to 07.08.2020
4.	1.P.Deepak Kumar, Supdt. O/o.CCE 2. Suman, Jr.Asst. O/o.CCE	Dr.B.Madhuri, GDC(W), Khammam	30.05.2017 to 24.06.2018	17.08.2020 to 20.08.2020
		GDC, Madhira	25.06.2018 to 31.08.2020	
5.	1. K.Laxmi Narayana Supdt. O/o.CCE 2. Y.D.Harrison, Sr.Asst. O/o CCE	Dr.Ch.Narayana Reddy (FAC) Principal, GDC, Chinoor, Mancherial Dist	01.08.2018 to 30.09.2020	21.09.2020 to 23.09.2020
6.	1. Md Qursheed Ahmed, Supdt. O/o CCE 2. Suman, Jr Asst O/o CCE	Dr. V Narasimha Kumar, Principal Government Degree College Bhadrachalam (Retired on 31.08.2019)	26.08.2019 to 31.08.2019	29.7.2020

The Principals of Government Degree Colleges Concerned are directed to keep all the records well in advance for verification and also to

co-operate with the staff for smooth conduct of Inspection. Further the Principal/ Principals (FAC's) and staffs are instructed not to apply any kind of leave during the course of Inspection.

The Inspection will be concluded by the Joint Director-II of Collegiate Education.

In orders to ensure speedy process of Pension Proposals of the retired employees the inspection team is directed to submit the inspection report within three (3) days from the date of inspection without fail.

(Orders of the Commissioner of Collegiate Education have been obtained in the note file) **Validity unknown**

Digitally signed by N VIJAYA BHASKAR RAO
Date: 2020.07.16 16:15:24 IST
Reason: Approved



FOR COMMISSIONER OF COLLEGIATE EDUCATION

To:

All the Superintendents concerned working in O/o the CCE, TS,
Hyderabad.

The Principals of Government Degree College concerned.

Copy to the Officers of this office.

8/24/2021

Gmail - Draft Audit Report FY 20-21 GDC Eturanagaram



gdc eturnagaram <gdceturnagaram@gmail.com>

Draft Audit Report FY 20-21 GDC Eturanagaram

1 message

Kalpana k <kkalpanasvd@gmail.com>
To: gdceturnagaram@gmail.com
Cc: capavansarda@gmail.com

Wed, Aug 18, 2021 at 5:09 PM

Dear Sir,

We have completed our audit for the financial year 2020-21 as per the Scope provided to us by CCE.

Our draft Audit Report along with the Receipts & Payments account is attached to this email. Please go through the report and Receipts & Payments Account.

Let us know via email if you have any questions or need any clarifications on our report by end of the day tomorrow. After which, we will share the report with Central Auditors and CCE Office.

Thanks for all your assistance during the Audit.

Regards,
Kalpana

 Receipts & Payments - Ethrunagaram.xlsx
165K

Received copy
[Signature]
20/8/21

Commissionerate of Collegiate Education
Government of Telangana
Receipts & Payments Account for the period 1st April, 2020 to 31st March 2021
Name of the college : Government Degree College Ethurunagaram .

Receipts		(Amount in Rs)	
	Amount		Amount
I. Opening Balance		I. Payments	
SBI Scholarship a/c (62057192354)	1,95,642	Bank charges	3,779
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Other fee	96,429		
Schloarships	-		
TSKC	75,000		
Total	1,36,03,660	Total	1,36,03,660

(Signature of College Principal)
Name in Full: *[Signature]*
Date: 26/8/21
PRINCIPAL
Government Degree College
ETURNAGAHAM
Mulugu Dist-506165

(Signature of Chartered Accountant with Seal)
Name in full:
Membership No.

[Handwritten Signature]
Recd. com
[Handwritten Signature]

Gmail



Gmail - Draft Audit Report FY 20-21 GDC Eturanagaram

gdc eturnagaram <gdceturnagaram@gmail.com>

Draft Audit Report FY 20-21 GDC Eturanagaram

1 message

Kalpana k <kkalpanasvd@gmail.com>
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Regards,
Kalpana

 Receipts & Payments - Ethrunagaram.xlsx
165K

B. S. S. S.
PRINCIPAL
Government Degree College
ETURNAGARAM
Mulugu Dist-506165

College Name: Govt. Degree college, Eturunagaram.

Nature		S.No	Opinion /Remarks /Observations	Suggestions/Improvements
CASH		1	During the Audit we observed that they are not maintaining proper cash book which means they are simply preparing cash book by copying same as bank statement and they are updating the CAIMS cash book as per bank statement.	The purpose of Cash book is to manage cash efficiently, making it easy to determine cash/bank balances at any point in time. It helps to identify transactions like cheques issued but not debited in bank and to know exact cash book balance as on date. So we suggest the management to maintain cash book by updating with day to day transactions.
BANK		1	During the Audit we observed that they are not preparing Bank reconciliation statement on monthly basis.	BRS is prepared on a periodical basis for checking that bank related transactions are recorded properly in Cash book. BRS helps to detect errors in recording transactions and determining the exact bank balance as on a specified date. So we suggested the management to make BRS on monthly basis to know that exact balance as on date.
		2	There are two College Accounts, one with SBI (62057192354) and other with Bank of Baroda. SBI College Account need to be closed as per circular CCE-AC/GEN/91/2019-ACADEMIC CELL dated 05/12/2019.	It is advised to close Multiple Accounts which are used for the same purpose as per Circular CCE-AC/GEN/91/2019-ACADEMIC CELL.
		3	2 Accounts are maintained for RUSA with ICICI & Canara Bank.	Advised to maintain only 1 account with BOB.
		4	NSS,PG,UGC accounts are maintained with SBI which need to be maintained with BOB as per circular CCE-AC/GEN/91/2019-ACADEMIC CELL dated 05/12/2019	It is advised to transfer these accounts to Bank of Baroda as per Circular CCE-AC/GEN/91/2019-ACADEMIC CELL.
SCOLORSHIP		1	During the audit we observed that college have no records for the amount receivable from welfare department as they are updating the register on receipt basis.	It is suggested that registers are to be maintained for both receivable and received from welfare department.

MS		1	CAIMS is not updated on a regular basis.	It is advised to update CAIMS on timely basis.
		2	Voucher narrations are not clear in CAIMS.	It is advised to write the narrations properly to identify the nature of transactions.
		3	During the audit we observed that there were multiple heads of accounts in CAIMS with names Tuition fee, Special fee and Restructure fee. All Colleges are not recording this consistently in these heads of accounts.	It is advised to have Standard head of accounts in CAIMS and a brief description of each of the Account head so that it is easy for the person recording the transactions.