



Yearly Status Report - 2018-2019

Part A

Data of the Institution

| | |
|---|--|
| 1. Name of the Institution | GOVT. DEGREE COLLEGE FOR WOMEN, HUSSAINIALAM, HYDERABAD |
| Name of the head of the Institution | Dr. B. Sunitha Padmavathi |
| Designation | Principal |
| Does the Institution function from own campus | Yes |
| Phone no/Alternate Phone no. | 09154806681 |
| Mobile no. | 9989652582 |
| Registered Email | hussainialum.ejkc@gmail.com |
| Alternate Email | iqacgdchussainialam@gmail.com |
| Address | H. No. 20-3-1060, Khursheed Jah Devdi, Shahgunj |
| City/Town | Hyderabad |
| State/UT | Telangana |
| Pincode | 500002 |

| 2. Institutional Status | | | | | |
|--|-------|---|----------------------|-------------|-------------|
| Affiliated / Constituent | | Affiliated | | | |
| Type of Institution | | Women | | | |
| Location | | Urban | | | |
| Financial Status | | state | | | |
| Name of the IQAC co-ordinator/Director | | Mohammadi Asra Sultana | | | |
| Phone no/Alternate Phone no. | | 04024522052 | | | |
| Mobile no. | | 9493406825 | | | |
| Registered Email | | iqacgdchussainialam@gmail.com | | | |
| Alternate Email | | hussainialum.ejkc@gmail.com | | | |
| 3. Website Address | | | | | |
| Web-link of the AQAR: (Previous Academic Year) | | http://qdcts.cgq.gov.in/hussainialam.edu | | | |
| 4. Whether Academic Calendar prepared during the year | | Yes | | | |
| if yes,whether it is uploaded in the institutional website: Weblink : | | http://qdcts.cgq.gov.in/hussainialam.edu | | | |
| 5. Accrediation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
| | | | | Period From | Period To |
| 1 | B+ | 76.00 | 2005 | 20-May-2005 | 19-May-2010 |
| 2 | B | 2.76 | 2012 | 15-Sep-2012 | 14-Sep-2017 |
| 3 | B | 2.35 | 2018 | 30-Nov-2018 | 29-Nov-2023 |
| 6. Date of Establishment of IQAC | | | 15-Jul-2005 | | |
| 7. Internal Quality Assurance System | | | | | |

Quality initiatives by IQAC during the year for promoting quality culture

| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
|---|------------------|---------------------------------------|
| Regular Meeting-regarding NAAC preparation | 05-Oct-2018 1 | 21 |
| Regular Meeting-regarding NAAC Peer Team visit and verification of records | 25-Sep-2018 1 | 21 |
| Regular Meeting-regarding Independence Day celebration, Haritha Haram and Swachch Bharat | 10-Aug-2018 1 | 21 |
| Regular Meeting-regarding verification of academic records | 31-Jul-2018 1 | 15 |
| Regular Meeting-regarding Admission work, result analysis and Annual Curricular and Action Plan | 26-Jun-2018 1 | 18 |
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/ Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---------------------------------|---|----------------|-----------------------------|----------|
| Institution | Creation of New facilities, Renovation/Upgradation of existing facilities and New Equipment /Facilities | RUSA | 2019 1 | 40000000 |
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

| | |
|--|---------------------------|
| Upload the minutes of meeting and action taken report | View File |
| 11. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |

| | |
|--|--|
| 12. Significant contributions made by IQAC during the current year(maximum five bullets) | |
| <ul style="list-style-type: none"> • Teachers encouraged to use Student centric and Interactive methods of teaching with more emphasis on ICT usage • Students encouraged to participate in various activities like T SAT 'Student as a Teacher' programme, Harithaharam, Swachh Bharat and Jignasa projects. A student of our college was selected to interact with the Commissioner of Collegiate Education in TSAT Live Programme with CCE on 15th Sept 2018 and one student was selected for TSAT Nipuna live telecast programme in History • Under TSKC, periods are allotted to all the teachers to teach Communication Skills, Creative Writing and Life Skills to the students. • Various Student centric activities are held in the college like AntiRagging programme, Confidence Building programme, Hindi Diwas, Library Orientation programme, NSS Orientation programme, National Voters Day, Art, Craft and Food Festival, etc. • Faculty encouraged to present and publish papers and also organize National and State seminars in the college. | |

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| |
|--|
| 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year |
|--|

| Plan of Action | Achivements/Outcomes |
|---|---|
| • Organizing Seminar | • National Urdu Seminar and Book Exhibition organized |
| • Updation and verification of Academic Records | • Updation and verification of Academic Records done |
| • Student Study Projects | • Student Study Projects participation by four students in Microbiology under Jignasa |
| • Best practices | • Best practices adopted by various departments |
| • Strengthening of college infrastructure | • Upgraded equipment in labs, classrooms and library |
| • Certificate courses | • Certificate courses were taken up by various departments |
| • Class Representatives | • Class representatives were elected and regular meetings held with them for effective dissemination of information |
| • Mentor-mentee system | • Mentor-mentee system adopted in TSKC |
| • ICT based Teaching | • Faculty used ICT based methods in teaching, PPT, slides, projector and smart classroom |

| | |
|---|---|
| • Student - centric Teaching Methods | • Faculty has adopted studentcentric teaching methods like student seminars, projects, assignments, group discussions and role play |
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| 14. Whether AQAR was placed before statutory body ? | No |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | Yes |
| Date of Visit | 24-Oct-2018 |
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2019 |
| Date of Submission | 07-Feb-2019 |
| 17. Does the Institution have Management Information System ? | No |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our college has an effective mechanism for curricular delivery and documentation. As we are affiliated to Osmania University, we follow the Almanac provided by the University at the commencement of each semester. Academic Calendar and Institutional Plan is prepared keeping in view the Academic Calendar provided by the Commissionerate of Collegiate Education. We try to impart Quality Education depending upon the resources and potentiality of our institution. Each lecturer prepares an Annual Curricular Plan based on the curriculum provided by Osmania university. A Teaching plan includes course objectives, the contents and topics, synopsis, reference books and activities by the students. It provides us an insight on how classes are handled in the academic year. Each Department prepares their own Annual Action Plan based on the curriculum provided by Osmania University for both theory and practical. The department heads prepare the Plan incorporating various co-curricular and extra-curricular activities. The feedback from the students and other stake holders are collected periodically with regard to the curriculum design and the suggestions given are communicated to the curriculum designing authority through regular Board meetings. The Time Table committee prepares the time table at the onset of academic year which is abided by all the teachers. The curriculum framed by the University is followed and completed well within the stipulated time. It includes Discipline Specific Courses (DSC), Skill Enhancement Courses (SEC), Ability Enhancement Compulsory Course (AECC),

General Elective (GE), and Discipline Specific Elective (DSE) in the three year undergraduate CBCS course of study. The Principal conducts regular staff meetings to assess the completion of syllabus and review the implementation of departmental action plans and activities. The faculty keeps themselves abreast of latest developments in their subjects by attending refresher courses, orientation programmes, workshops and seminars organized by universities and colleges in their respective subjects. Study tours, field visits and guest lectures are organized from time to time to make the teaching - learning more effective. The college gives prime importance to ICT infrastructure and have enriched all the departments with computers, internal connectivity, projectors in a few labs, smart classrooms and computer labs. Bridge course is imparted to students if they are from other media or of different stream. Remedial coaching is given to slow learners. Examination timetable is communicated to the students as soon as it is declared by the university. Revision of syllabus, practical exams give the students required impetus to excel in exams. Result analysis is done by respective departments at the time of declaration of results. Teaching Plans, Teaching diaries are tacit documentation methods for effective curricular delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|--|-----------------|-----------------------|----------|--|-------------------|
| Libre Office (Impress) | N/A | 02/01/2019 | 40 | Yes | Yes |
| Food and Nutrition | N/A | 13/11/2018 | 12 | Yes | Yes |
| Process of making Organic Manure and Compost | N/A | 10/01/2019 | 30 | Yes | Yes |
| Genetic Disorders and Inherited Diseases | N/A | 01/02/2019 | 90 | No | No |
| Communication Skills | N/A | 21/01/2019 | 45 | Yes | Yes |
| Spoken Tutorial | N/A | 12/07/2018 | 30 | Yes | Yes |
| Libre Office (Writer) | N/A | 02/01/2019 | 40 | Yes | Yes |
| Nandi Foundation - Mahindra Pride Classes | N/A | 28/01/2019 | 8 | Yes | Yes |
| N/A | Diploma in Urdu | 01/04/2019 | 365 | Yes | No |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---------------------------|---|-----------------------|
| BA | Economics Political Science Public Administration | 02/05/2018 |
| BA | History Political Science Public Administration | 02/05/2018 |
| BA | History Economics Public Administration | 02/05/2018 |
| BSc | Microbiology Botany Chemistry | 02/05/2018 |
| BSc | Genetics Zoology Chemistry | 02/05/2018 |
| View File | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|---|---|
| BSc | Genetics Zoology Chemistry | 02/05/2018 |
| BSc | Microbiology Botany Chemistry | 02/05/2018 |
| BA | History Economics Public Administration | 02/05/2018 |
| BA | History Political Science Public Administration | 02/05/2018 |
| BA | Economics Political Science Public Administration | 02/05/2018 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 206 | 40 |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|----------------------|-----------------------------|
| Analytical Skills | 20/09/2018 | 200 |
| Logical Reasoning | 18/10/2018 | 120 |
| Computer Skills | 23/08/2018 | 300 |
| Basic Computer Skills | 02/07/2018 | 127 |
| Job Preparation and Interview Skills | 05/02/2019 | 150 |
| Resume Writing Skills | 06/03/2019 | 150 |
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1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---------------------------|------------------------------|---|
| BSc | Botany Genetics Chemistry | 1 |
| BSc | Botany Zoology Chemistry | 86 |
| View File | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | No |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is collected from students, alumni, parents and other teachers through both formal and informal mechanism. Through formal mechanism a questionnaire is prepared and given to the students and the end of each semester and feedback is obtained and analyzed. However, an indirect feedback is also received from them through informal discussions, meetings. Through the feedback thus received, the students can become more involved, responsible and sincere and develop a sense of belonging to the organization if they are given a chance to directly participate in the process. Students' response helps the college in general and the teaching faculty in particular in understanding their requirements, keeping the courses and course contents up to the mark and also fulfilling their learning teaching demands. Therefore, it has been using a feedback system to collect the students' feedback on various aspects of teaching learning and curriculum designed by the university. The Assessment is done based on the feedback collected from the students, other teachers, parents, principal and alumni. The feedback is collected and analyzed at the end of every year / each semester. Feedback is obtained from the stakeholders on the curriculum on a regular basis and discussed in Annual departmental meetings. Student feedback is obtained for every course offered in a year and semester. The teachers are regularly counselled by the Head of the Institution in staff meetings for making teaching learning more effective. The Student Advisory Committee formed each year is regularly in touch with the students and interact with them on their general academic issues. Alumni regularly visit the college and provide feedback on the Quality of degree programs offered. Regular feedback from the stake holders gives an insight regarding the necessary changes required within the existing syllabus as well as up - gradation of the curriculum according to current Industry demands. All the courses were revised as per UGC Guidelines and major and significant changes were made with the introduction of CBCS during the year 2016 - 2017 by Osmania University. Keeping in view the curricular pattern in the new CBCS mode, necessary arrangements for teaching and for co curricular and extracurricular activities have to be made. Most teachers expressed that the syllabus in the programme/courses, designed by Osmania University is quite satisfactory and relevant to the present times. The Units/chapters in each course is planned meticulously and taught within six

months in a semester. Innovative methodologies of teaching are used in the classroom. Students are encouraged to participate in MANA TV T-SAT live programmes organised by CCE. Teachers also encourage students to participate in Jignasa study projects, student assignments, surveys, field trips and Group Discussions. Mentor-mentee system not only helps in academic counselling but also in providing them emotional support and in the personality development of students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|---|---------------------------|--------------------------------|-------------------|
| BSc | Botany Genetics Chemistry | 30 | 12 | 12 |
| BSc | Botany Zoology Chemistry | 120 | 115 | 115 |
| BSc | Microbiology Zoology Chemistry | 30 | 29 | 29 |
| BCom | Computer Applications | 120 | 119 | 119 |
| BCom | GENERAL | 120 | 119 | 119 |
| BA | Economics History Public Administration | 25 | 9 | 9 |
| BA | Economics Public Administration Political Science | 25 | 18 | 18 |
| BA | History Public Administration Political Science | 25 | 20 | 20 |
| BA | History Political Science Modern Language - Urdu | 60 | 60 | 60 |
| BA | History Political Science Economics | 25 | 20 | 20 |

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of | Number of | Number of | Number of | Number of |
|------|-----------|-----------|-----------|-----------|-----------|
|------|-----------|-----------|-----------|-----------|-----------|

| | | | | | |
|------|---|---|---|---|--|
| | students enrolled in the institution (UG) | students enrolled in the institution (PG) | fulltime teachers available in the institution teaching only UG courses | fulltime teachers available in the institution teaching only PG courses | teachers teaching both UG and PG courses |
| 2018 | 1218 | 70 | 34 | 6 | Nil |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 34 | 15 | 7 | 11 | 3 | 5 |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

? Each faculty member acts as a mentor to whom a batch of thirty five students is assigned as mentees. ? After the first year admissions are over Mentor-Mentee list is prepared where in one faculty is allotted 35 students to mentor apart from the second year and third year students which also have their own mentors from the previous academic years. If the teachers are transferred, then other teachers are appointed in their place as mentor for the respective group. ? Every student will be counselled at least once by the faculty counsellor every semester. Issues which can be resolved at the faculty level would be taken care of and those beyond their capability will be referred to higher authorities for resolution. ? Sometimes parents are also called for counselling if any issues pertaining to the students require any special approach. ? The counselling would be centred on issues pertaining to student performance in academics, emotional support is given to them, overall development of their personality is looked after by getting them trained in soft skills and English language competence.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 1218 | 34 | 1:36 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 43 | 43 | Nil | 25 | 5 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|-----------------------|--|
| 2019 | Harbans Kour | Principal (in-charge) | She Ministration Award, SHE COSMO |

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---------------------------|----------------|----------------|--|---|
| BA | 129 | VI | 20/06/2019 | 26/07/2019 |
| BA | 262 | VI | 20/06/2019 | 26/07/2019 |
| BCom | 401 | VI | 07/06/2019 | 26/07/2019 |
| BCom | 405 | VI | 07/06/2019 | 26/07/2019 |
| BSc | 457 | VI | 21/06/2019 | 26/07/2019 |
| BSc | 445 | VI | 21/06/2019 | 26/07/2019 |
| BSc | 137 | VI | 21/06/2019 | 26/07/2019 |
| BSc | 459 | VI | 21/06/2019 | 26/07/2019 |
| BSc | 441 | VI | 21/06/2019 | 26/07/2019 |
| BSc | 468 | VI | 21/06/2019 | 26/07/2019 |
| View File | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our Institution is affiliated to Osmania University. Hence the evaluation system is as per the guidelines of the University. From the year 2016-2017, the semester system has been introduced by the University under CBCS Pattern of study and the following reforms have been made. • Introduction of grading system of evaluation based on CGPA Score of 10 point scale under Choice Based Credit System. • At the end of each semester theory and practical examinations are held by the University. • Internal Examination is a part of the semester system. • Internal Assessment is for 20 marks out of which 15 are for the written exam held twice in a semester as per the model given by the University and 5 are for the assignments. • For Assignment marks variety of methods are used periodically to assess the students like tests, quizzes, home assignments, questionnaire, student seminars, class activities, group discussions etc. • The final result in each course is calculated on the basis of the written internal examinations, the assignment (continuous assessment) and the performance in the end semester examinations. • The examination system is designed to test systematically the students' progress in class, laboratory and field work through continuous evaluation in place of usual single annual written examination performance. • The students are required to attend at least 75 of the classes actually held in each course. • The marks for internal assessment are posted online on the university website on or before the given last date.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of every Academic year, Academic Calendar is provided by the Commissionerate of Collegiate Education (CCE) and also Osmania University . The Academic Calendar provided by the CCE includes the schedule of all the curricular, co-curricular and extracurricular activities. The Academic Calendar provided by the University includes • Commencement of Classes • Schedule for Internal Tests • Short Term Vacation • Last day of Instruction • Preparatory holidays • Schedule of Examinations • End Semester Vacation • Date of Reopening Our Institution strictly adheres to the given academic calendars for making college and departmental annual plans. • The schedule of examinations for annual, semester as well as internal examinations is according to the University academic calendar • Annual curricular plan is made by all the departments as per the academic calendar. • Annual Curricular Plan includes all

the activities for continuous internal evaluation and also written internal examinations as per the schedule given by Osmania University in their academic calendar. • All the departments strictly adhere to this plan for CIE and is checked by the Principal every month. • The Internal Examinations are held twice in each semester on the dates given by the Osmania University. • The marks for internal assessment are posted online in the university website on or before the given last date.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gdcts.cgg.gov.in/hussainialam.edu>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--|---|---|-----------------|
| 129 | BA | History Political Science Economics | 34 | 27 | 80 |
| 262 | BA | History Political Science Modern Language - Urdu | 47 | 44 | 94 |
| 051 | BA | Political Science Computer Applications Modern Language -English | 8 | 8 | 100 |
| 401 | BCom | General | 45 | 35 | 78 |
| 405 | BCom | Computer Applications | 33 | 25 | 76 |
| 445 | BSc | Botany Zoology Chemistry | 27 | 14 | 52 |
| 459 | BSc | Microbiology Genetics Chemistry | 17 | 13 | 76 |
| 457 | BSc | Microbiology Zoology Chemistry | 27 | 13 | 48 |
| 137 | BSc | Botany Genetics Chemistry | 9 | 3 | 33 |

| | | | | | |
|---------------------------|-----|---|----|---|----|
| 468 | BSc | Mathematics Physics Computer Science | 12 | 4 | 33 |
| View File | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gdcts.cgg.gov.in/hussainialam.edu>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---------------------------|----------|---|------------------------|---------------------------------|
| Minor Projects | 730 | National Council for Promotion of Urdu Language | 1050000 | 0 |
| View File | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|-------------------|------------|
| Pre- NAAC Workshop | IQAC | 17/09/2018 |
| National Urdu Seminar on Genre of Urdu Poetry | Urdu | 22/03/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|--|-----------------|-----------------|---------------|-----------------------|
| Outstanding and Dedicated Service in Education | Harbans Kour | SHE COSMO | 25/04/2019 | Certificate of Honour |
| View File | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|--|----------|--|---|--------------------|----------------------|
| Departments of Microbiology and Botany | GDC W HA | Departments of Microbiology and Botany | Petri Dish Art, Compost-Making and Bottle-Gardening | Novel Practices | 05/09/2018 |
| View File | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| 0 | Nil |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------------------|------------|-----------------------|--------------------------------|
| National | 0 | Nil | 0 |
| View File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---------------------------------|-----------------------|
| Hindi | 3 |
| Library and Information Science | 2 |
| Urdu | 7 |
| Microbiology | 1 |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---------------------------------------|-----------------|---|---------------------|----------------|---|---|
| Nafeesa Khan ki Tareeron me Khawateen | Dr Abdul Quddus | Proceedings of One Day International Seminar on Feminist Literature in Deccan during 20th Century | 2018 | 0 | GDC W Hussainialam | Nil |
| View File | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---------------------------|----------------|------------------|---------------------|---------|---|---|
| 0 | 0 | 0 | Nil | Nil | Nil | 0 |
| View File | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 2 | 7 | Nil | Nil |
| Presented papers | 2 | 5 | Nil | Nil |
| Resource persons | Nil | 2 | Nil | Nil |
| View File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---------------------------|---|--|--|
| International Yoga Day | NSS | 5 | 25 |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---------------------------|------------------------------|------------------------------|------------------------------|
| Education | Educational Excellence Award | Galaxy Group of Institutions | 150 |
| View File | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|--|---|---|--|--|
| Swachh Bharat | NSS | Cleaning the College Campus | 10 | 50 |
| Haritha Haram | Haritha Haram and NSS | Orientation and Tree Plantation | 10 | 60 |
| NSS | NSS | NSS Day Celebration | 6 | 150 |
| Guest Lecture by Socio Reforms Society | NSS and Socio Reforms Society | Guest Lecture on 'Are Lavish Weddings Religiously or Morally Justified' | 10 | 150 |
| NSS | NSS | National Integration Day | 4 | 50 |
| NSS | NSS and Urdu Department | National Education Day | 6 | 100 |

| | | | | |
|---------------------------|-----------------------------------|------------------------------------|---|-----|
| NSS | NSS | National Youth Parliament Festival | 6 | 100 |
| NSS | NSS and Dept of Political Science | National Voters' Day | 6 | 60 |
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|--------------------------------|-----------------------------|----------|
| Text Book Publication | I. M. Rajni | Nil | 1 |
| Rubaroo | Students | Nil | 1 |
| Blood Grouping Camp | Students | Nil | 1 |
| Contributors Personality Development | M. Asra Sultana | Nil | 1 |
| Contributors' Personality Development | Razia Rafath | Nil | 1 |
| E-Content Development | Dr. Abdul Quddus | Nil | 1 |
| Extension Service in setting up of MS IAS Academy Library | M. Asra Sultana | Nil | 1 |
| T-SAT 'Student as a Teacher Program' | G. Anjalipriya, B. Sc. student | Nil | 1 |
| View File | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|--|----------------------|---|---------------|-------------|--------------------------------|
| Appointment as Dean, Faculty of Oriental Languages, Osmania University | Appointment as Dean | Osmania University | 21/08/2018 | 20/08/2019 | Dr Zulfeqar Mohiuddin Siddiqui |
| Nominated as Member of | Nominated as Member | Osmania University | 21/08/2018 | 20/08/2019 | Dr Zulfeqar |

| | | | | | |
|--|------------------------|---------------------|------------|------------|--------------------------------|
| the Faculty of Oriental Languages, Osmania University | | | | | Mohiuddin Siddiqui |
| Supervised Ph. D. Candidates in their Ph. D. Research work | Ph. D. Supervisor | Osmania University | 26/03/2019 | 26/03/2019 | Dr Zulfeqar Mohiuddin Siddiqui |
| Appointed as Examiner in setting Question paper | Setting Question Paper | Osmania University | 04/12/2018 | 04/12/2018 | Dr Zulfeqar Mohiuddin Siddiqui |
| Extension Service in setting up of MS IAS Academy Library | Extension Service | MS IAS Academy, Hyd | 02/01/2019 | 02/01/2019 | M. Asra Sultana |
| View File | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---------------------------|--------------------|--|---|
| Urdu | 15/09/2018 | Sharing Knowledge on Research Activities | 50 |
| Arabic | 15/09/2018 | Sharing Knowledge on Research Activities | 100 |
| History | 15/09/2018 | Sharing Knowledge on Research Activities | 40 |
| Microbiology | 20/04/2018 | Sharing Knowledge on Research Activities | 30 |
| Genetics | 20/04/2018 | Sharing Knowledge on Research Activities | 30 |
| View File | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 383695 | 383695 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|---|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar Halls | Existing |
| Classrooms with LCD facilities | Existing |
| Seminar halls with ICT facilities | Existing |
| Others | Newly Added |
| Value of the equipment purchased during the year (rs. in lakhs) | Newly Added |
| View File | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| NewGenLib | Fully | 3.1.2 | 2017 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---------------------------|----------|--------|-------------|-------|-------|--------|
| | | | | | | |
| Text Books | 9580 | 503457 | 17 | 1154 | 9597 | 504611 |
| Reference Books | 384 | 71548 | 9 | 760 | 393 | 72308 |
| e-Books | Nill | 5900 | Nill | Nill | Nill | 5900 |
| Journals | 19 | 31699 | 19 | 18350 | 38 | 50049 |
| e-Journals | Nill | 5900 | Nill | Nill | Nill | 5900 |
| CD & Video | 20 | 500 | Nill | Nill | 20 | 500 |
| Library Automation | 1 | 99750 | Nill | Nill | 1 | 99750 |
| View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--|---------------------------------------|-----------------------------|
| Dr. Abdul Quddus | Basheer Badar ki Ghazal Goyi | SWAYAM | 01/04/2019 |
| Dr. Abdul Quddus | Azad Nazam, Muarra Nazam, Nashri Nazam, Ek | SWAYAM | 05/04/2019 |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|--------------|-----------------|--------------|----------|------------------|------------------|----------|-------------|---------------------------------|----------|
| Existing | 120 | 2 | 0 | 0 | 0 | 1 | 20 | 100 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 120 | 2 | 0 | 0 | 0 | 1 | 20 | 100 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|---|
| Through SWAYAM | https://www.youtube.com/watch?v=vUpOMfDQZ2k |
| Through SWAYAM | https://www.youtube.com/watch?v=kKNMIva1C9U |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 182889 | 182889 | 200806 | 200806 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical Facilities The physical facilities including laboratories, classrooms and computers, etc are made available to the students who are admitted in the college. Labs 10 Classrooms 12 Computers 167 The classrooms, boards and furniture are utilized regularly by the students. There is Building Committee and Maintenance Committee in the college which oversees the maintenance and repairs related work regularly. They look after necessary arrangements to be made for adding new infrastructure as and when required. The cleaning of the classrooms and the labs are done with the efforts of non-teaching staff. Cleanliness of the campus is done through regular inspections. Lecturers are made Floor-in charges responsible to oversee the cleanliness of respective floors. The college has a night watchman. The college has 167 computers with internet connections and the utility software distributed in different locals like office, labs, library departments, staff rooms etc. All the stake holders have equal opportunity to use those facilities as per the rules and policies of the institution. The office computers are also connected

through the LAN, consisting of the office software, making work easier and systematic .The library is also provided with LAN for the computers. The faculty and staff can make use of the computer systems with internet facility. CCTV is installed in the campus and maintenance is done regularly. Computer maintenance work is also carried out regularly. The ICT Smart class rooms and the related systems are maintained properly. T - SAT equipment is maintained by Dish Doctor. The college has solar system which is additional support in the event of power interruption. Fire fighting equipment is available in each floor, laboratories, library and office. The maintenance of R. O. System (Drinking Water facility) is done regularly. Electrical and the plumbing related maintenance is done with the help local skilled persons and the expenditure is done from college budget. Academic and Support facilities Laboratory Equipment Stock Register is maintained by respective departments and Annual Stock Verification is done regularly. Equipment is maintained at the department level with the help of supporting staff. The Academic support facilities also include library, sports and other platform supporting overall development of the students like NSS, etc. Accession to library and sports/gym is permitted to all the students and staff equally. The maintenance and cleaning of Library and Sports/Gym equipment is done regularly with the help of the supporting staff.

<http://gdcts.cgg.gov.in/hussainialam.edu>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--|--------------------|------------------|
| Financial Support from institution | Yuvatharangam-budget sanctioned by CCE for Sports, Games, Cultural and Literary competitions | 50 | 40800 |
| Financial Support from Other Sources | | | |
| a) National | SC Development, BC Welfare, EBC, Minority Scholarship | 552 | 0 |
| b)International | Nil | Nil | 0 |

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|-----------------------|-----------------------------|--------------------------------|
| Bridge Course | 19/06/2018 | 50 | Arts,Commerce and Science Dept |
| PG Entrance Coaching | 14/02/2019 | 15 | Commerce Department |
| PG Entrance Coaching | 14/02/2019 | 7 | Microbiology Department |
| Career Guidance | 25/09/2018 | 150 | TSKC and Aditya |

| | | | |
|---|------------|-----|---------------------------------|
| | | | Birla Group |
| Awareness Program on Civil Services and other Competitive Exams | 08/10/2018 | 150 | TSKC |
| Remedial Coaching | 31/07/2018 | 250 | Arts, Commerce and Science Dept |
| Yoga Meditation | 21/06/2018 | 15 | Physical Education |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|---|--|--|--|---------------------------|
| 2019 | M.Com Entrance PG CET | 15 | 15 | 15 | Nil |
| 2019 | M.Sc Micro biology Entrance PG CET | 34 | 34 | 7 | Nil |
| 2019 | Orientation program by Hindustan Unilever Pvt Ltd | 200 | 200 | Nil | Nil |
| 2019 | Career Guidance program by Aditya Birla Group | 150 | 150 | Nil | Nil |
| 2019 | Awareness program by Gyanan Academy on Civil Services and Competitive Exams | 150 | 150 | Nil | Nil |
| 2019 | Orientation program and Placement Drive by Catalyst, HCS | 17 | 17 | Nil | 13 |
| 2019 | Orientation | 43 | 43 | Nil | Nil |

| | | | | | |
|---------------------------|--|----|----|-----|-----|
| | cum Placement program by Accenture | | | | |
| 2019 | Orientation cum Placement program by Career Logic Staffing Pvt Ltd | 50 | 50 | Nil | Nil |
| 2019 | Disha Job Placement Drive | 20 | 20 | Nil | 20 |
| View File | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| | | |
|---------------------------|--------------------------------|---|
| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
| 2 | 2 | 2 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| Nil | Nil | Nil | Catalyst HCS and Disha | 37 | 33 |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|---------------------------|--|--------------------------|---------------------------|----------------------------|---|
| 2019 | 20 | B. Com | Commerce | OU PG Colleges | M.Com and MBA |
| 2019 | 5 | B. Sc | Microbiology | OU PG Colleges | M. Sc Microbiology |
| 2019 | 3 | B. Sc | Chemistry | OU PG Colleges | B. Ed and M. Sc (Mathematics) M. Sc (Chemistry) |
| 2019 | 10 | B. A. | Arts | OU PG Colleges | B.Ed and M.A. |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year

(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---------------------------|---|
| Any Other | 1 |
| View File | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---------------------------|---------------|------------------------|
| Volley Ball | Institutional | 7 |
| Chess | Institutional | 2 |
| Carroms | Institutional | 4 |
| Pyramids | Institutional | 2 |
| Throw Ball | Institutional | 7 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---------------------------|---|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2018 | Anmol Ratan Award in Sports and Education | National | Nil | Nil | 108316405018 | Vinithal akshmi |
| View File | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has student council which actively participates as student members in academic and administrative bodies in IQAC and CPDC committees of the institution. The Class Representatives are elected by the students of respective classes. The members of the Students Advisory Committee ensure prompt help and guidance required by the students in any issue. The Class Representatives actively participate in various activities. Regular Meetings are held with them by the college management which helps in smooth dissemination of information and participative decision - making. Our college NSS volunteers participate in day camps. They make preparations for the Telanganaku Haritha haram by digging the pits cleaning the surroundings NSS volunteers also create awareness in the neighbourhood of the college about the importance of Telengana ku Haritha haram saplings are regularly planted in the college campus. They take part in free medical camp which takes place in college campus. Our students participate in various district level competitions win several prizes, under Yuvatharangam and other competitions.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Government Degree College for Women, Hussainialam has a registered Alumni Association Regd No, 734. It is a great support and has been playing active role in the activities of the college. It was started on 15 November 2011. The

Alumni Association has been giving gold medal to the College Topper every year in our Annual Day celebrations. The very mention of alumni brings before us the glorious past and distinctiveness of our college that we are old, large and big. It conjures up vivid memories of yesteryears the nostalgia and rich heritage and traditions of the past which shaped our college. Over the years we have crossed several milestones, made significant contributions to the advancement of knowledge and kept pace with the changing times and needs of the new generations. Alumni are a part of this process of continuity, change, tradition and modernity. The college seeks to institutionalize these bonds between alumni alma mater through the Association into a long relationship. Govt. Degree College for Women, Hussainialam has always considered its alumni as a source of strength, support and sustenance in its efforts of innovation and institution building in higher education. The Alumni Association of our college which had been formed in order to fulfil the long felt need for a forum and the cherished desires of its alumni, participate actively in all our endeavours. To streamline its functioning an Alumni Committee has been constituted by the college which include its former students who are a part of our teaching faculty now to provide vision, guidance to coordinate the all round activities of the Alumni Association. We envisage the Alumni Association as partner in the progress of the college. This Association unfolds before us a series of opportunities to serve this great college and lead by cooperation in full measure in its success and sustenance.

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

9900

5.4.4 – Meetings/activities organized by Alumni Association :

1. New body elected on 24-6-2018 2. Alumni and Parents Meeting held on 8-9-2018
3. Alumni Meeting held on 10-10-2018

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal is the head of the institution, however to decentralize the administration and promote the culture of participative management she has delegated some powers to the vice-principal, heads of departments and coordinator/conveners of committees. Every year at the outset of the academic year, the Principal forms various committees/cells to look into the curricular, co-curricular and extra-curricular activities in addition to their regular duties/respective works. Meetings are held regularly and minutes of the meetings are recorded. The in charges are responsible to take decisions under the chairpersonship of the principal. The coordinator/convener of various committees takes the help of their committee members to execute the tasks/work at hand. Like-wise the involvement of the faculty members is also ensured by the head of the departments to develop their departments and is responsible for other activities of the department apart from teaching and learning. The Principal often holds meetings and tries to involve the staff members, takes their opinion on respective matters and their suggestions are considered in the decision making process. • Academic Guidance Officer handles all the academic and examination matters in the college. • The Internal Quality Assurance Committee (IQAC) is responsible to promote and enhance the quality culture in the college. • College Planning and Development Committee (CPDC) has the

cooperation of educationists, philanthropist and social worker as members. • Telangana Skill based Knowledge Centre (TSKC) Committee organizes various programs to develop the soft skills of the students and raise their employability quotient. • University Grants Commission (UGC) Committee looks after the sanction of UGC grants/funds and their proper utilization. • Rashtriya Uchchatar Shiksha Abhiyan (RUSA) Committee looks after the RUSA grants allotted to the college and their proper utilization. • MANA TV Committee oversees the live telecast of daily lessons for degree students, live telecast by the lecturers and students of the college. • NSS Committee is responsible for the various social service schemes taken up by the students. These were just a few committees of the college listed. Apart from these other regular committees are also formed every year to look into the assigned job. Students are also involved under participative management as members in IQAC, CPDC Committees and NSS volunteers. The mentor-mentee system has been introduced to share the routine activities of the lecturers. Parents are given due importance and their suggestions are taken in crucial decision making by respective departments.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|--|---|
| Admission of Students | Admissions are only through DOST online portal which is common to all the colleges in the state. The entire process is conducted with utmost transparency. |
| Industry Interaction / Collaboration | Under TSKC students are invited to attend orientation programmes, trainings and workshop and are mentored by industry. The college has also signed MoUs with various organizations. |
| Human Resource Management | The College is a government degree college, hence HR recruitment and evaluation is done by CCE. The faculty update their knowledge and teaching skills by joining workshops and training programmes. |
| Library, ICT and Physical Infrastructure / Instrumentation | A new library building is being constructed. ILMS Software NewGenLib and NLIST are used for efficient ICT resources usage. Upgradation of existing building is done by constructing third floor. |
| Research and Development | Faculty are encouraged to apply for various research programmes under UGC. They are also encouraged to write papers in seminars/conferences and publish papers in reputed journals. The office of the Commissionerate of Collegiate Education conducts Jignasa programme for the students in which Study Projects are called for from the |

| | |
|----------------------------|--|
| | students all over the state. |
| Examination and Evaluation | The college examination and evaluation system is according to the rules framed by Osmania University. Semester exams are conducted at the end of each semester. Valuation camps are organized by the University and results are declared within 1-2 months. Evaluation at the college level is done for 20 marks through internal exams and marks are posted online in the university website. Continuous assessment is also done through assignments, tests and other activities. Examination Branch and Examination Committee looks after all the examination related works. Question Papers are downloaded online half an hour before the exam and distributed to the students. |
| Teaching and Learning | The staff are all well versed with all the modern ICT techniques. The college follows the academic calendar given by the University. The college then prepares its own academic and institutional plan keeping the CCE Almanac in focus. Students' seminars, class room assignments, projects and role plays and other competitions are conducted. Remedial coaching is given to the students when needed. The faculty is encouraged to attend orientation programmes and refresher courses. |
| Curriculum Development | Government Degree College for Women, Hussainialam is an affiliated college under Osmania University. Hence the college on its own cannot develop any curriculum, but at the same time certain departments run certificate courses to augment the curriculum and improve the skills of the students. There is scope for students to opt for inter-disciplinary courses. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|--------------------------|--|
| Planning and Development | Academic Calendar and Institutional Plan are uploaded in College website. |
| Administration | Official communication with CCE and others is through email. |
| Finance and Accounts | Salary bills are prepared online through Telangana government official website. Staff salaries payment and students' admission fees, exam fees |

| | |
|-------------------------------|--|
| | payment is done electronically, |
| Student Admission and Support | Admissions are only through DOST online portal. Student scholarship are processed and deposited online. |
| Examination | Nominal Rolls, Hall Tickets are provided b the University online. Question Papers are sent by the University online which are downloaded half an hour before the exams. Exam related communication with the university is all done online. Internal marks are posted in university website online. And results are also declared online by the university. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---------------------------|-----------------|--|--|-------------------|
| Nil | NIL | NIL | NIL | Nil |
| View File | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---------------------------|--|---|------------|------------|---|---|
| 2018 | N-LIST User Awareness Program | Nil | 05/09/2018 | 05/09/2018 | 10 | Nil |
| 2018 | Rexona Confidence Building Program | Nil | 06/09/2018 | 06/09/2018 | 10 | Nil |
| 2018 | Pre-NAAC Workshop | Nil | 17/09/2018 | 17/09/2018 | 20 | 3 |
| 2019 | Nil | CAIMS Training | 24/01/2019 | 24/01/2019 | 1 | 2 |
| View File | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|-----------|---------|----------|
| | | | | |

| | | | | |
|--|---|------------|------------|----|
| UGC Orientation Workshop on Adoption, Promotion, Production of MOOC courses on SWAYAM Platform | 1 | 31/08/2018 | 31/08/2018 | 1 |
| Contributor Personality Training Program | 2 | 14/09/2018 | 14/09/2018 | 1 |
| Refresher Course through ARPIT - SWAYAM | 2 | 01/11/2018 | 31/01/2019 | 90 |
| Orientation Program | 1 | 04/01/2019 | 31/01/2019 | 28 |
| EAT Module of Public Financial Management Sstem (PFMS) for HEIs | 2 | 12/02/2019 | 12/02/2019 | 1 |

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 4 | 30 | 2 | 2 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|---|---|
| <p>The college has the following effective welfare measures for the teaching staff: Regular staff members enjoy Government schemes such as • General Provident Fund (GPF) which they get upon retirement, • Loans from GPF, • Contributory Pension Schemes, • Medical reimbursement, • General Insurance Scheme (GIS), • Telangana State General Life Insurance (TSGLI), • Gratuity amount at the time of retirement, • Maternity leave for six months for female employees and paternity leave for fifteen days for male</p> | <p>The college has the following effective welfare measures for the non-teaching staff: Regular staff members enjoy Government schemes such as • General Provident Fund (GPF) which they get upon retirement, • Loans from GPF, • Contributory Pension Schemes, • Medical reimbursement, • General Insurance Scheme (GIS), • Telangana State General Life Insurance (TSGLI), • Gratuity amount at the time of retirement, • Maternity leave for six months for female employees and paternity leave for</p> | <p>Central and State Government scholarships, Concessional Student Bus passes. Blood grouping camp, medical camp for all students and ramps for physically handicapped students at college level.</p> |

employees, • Child care leave for ninety days in six spells of fifteen days each, • Five Special CLs for Women employees, • Medical leave, • Earned leave and surrender of earned leave Contract employees have three months maternity leave facility

fifteen days for male employees, • Child care leave for ninety days in six spells of fifteen days each, • Five Special CLs for Women employees, • Medical leave, • Earned leave and surrender of earned leave

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college through its various committees checks and rechecks the purchases to be made, resolutions are taken and all norms are followed so as to comply with the rules. Each bill is scrutinized carefully before being accepted or rejected by the principal. External audit is done by accountants of AG Office and the CCE. Last external AG audit was done in November 2018. Commissionerate of Collegiate Education also conducts Academic and Administrative Audits regularly by constituting a committee comprising of faculty from other institutions. They verify all the records of the college and give suggestions for improvement.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|--------------|
| Zakat and Charitable Trust | 50000 | For students |
| View File | | |

6.4.3 – Total corpus fund generated

100000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|----------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | CCE | Yes | IQAC |
| Administrative | Yes | AG Audit | Yes | Principal |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent Teacher Meeting held by the respective departments for counselling of students. 2. Whatsapp group of parents is formed for effective dissemination of information 3. Parents are part of College Planning and Development Committee, hence coordinate in various developmental activities.

6.5.3 – Development programmes for support staff (at least three)

1. Staff Club contributes towards out sourcing staff well being and their medical expenses. 2. Welfare measures are taken up at the time of their retirement by the Staff Club 3. A few attender' children's education is also taken care of by the Staff Club of the college.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Teachers are encouraged to enhance ICT usage in Teaching and Learning 2. Students' confidence boosted up through student centric activities and they are encouraged to take part in various competitions and activities 3. Number of Classrooms, furniture, lab equipment and infrastructure increased for the benefit of students

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | No |
| c) ISO certification | No |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|---|-------------------------|---------------|-------------|------------------------|
| 2018 | N-LIST Awareness Program | 05/09/2019 | 05/09/2018 | 05/09/2018 | 20 |
| 2018 | Alumni and Parents' Meeting | 08/09/2018 | 08/09/2018 | 08/09/2018 | 60 |
| 2018 | Mock NAAC - Verification of records in view of NAAC | 28/09/2018 | 28/09/2018 | 29/09/2018 | 20 |
| 2019 | National Urdu Seminar | 22/03/2019 | 22/03/2019 | 23/03/2019 | 200 |
| 2019 | Orientation cum Placement Program | 23/04/2019 | 23/04/2019 | 23/04/2019 | 250 |
| 2019 | Students' Study Projects encouraged | 05/02/2019 | 05/02/2019 | 05/02/2019 | 4 |

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------------------------|-------------|------------|------------------------|------|
| | | | Female | Male |
| International Yoga Day | 21/06/2018 | 21/06/2018 | 50 | Nil |

| | | | | |
|---|------------|------------|-----|-----|
| She Cosmos Orientation Program | 12/04/2019 | 12/04/2019 | 157 | Nil |
| She Cosmos Certificate Program - She Shield (for Parents) | 24/04/2019 | 24/04/2019 | 45 | Nil |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| 18.03 |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|--|--------|-------------------------|
| Physical facilities | Yes | 2 |
| Ramp/Rails | Yes | 2 |
| Rest Rooms | Yes | 2 |
| Scribes for examination | Yes | 1 |
| Special skill development for differently abled students | Yes | 2 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------------|----------|---|---|--|
| 2018 | 1 | Nil | 26/09/2018 | 1 | Guest Lecture | Lavish Weddings are right or wrong | 100 |
| 2018 | 1 | Nil | 06/09/2018 | 1 | Confidence Building Program | Confidence in students and Interview skills | 200 |
| 2019 | Nil | 1 | 26/02/2019 | 1 | Awareness Program about Political Rights of Youth | Awareness Program about Political Rights of Youth | 25 |
| 2019 | 1 | Nil | 06/02/2019 | 1 | Art, Craft and | Handicrafts and | 200 |

| | | | | | | |
|---------------------------|--|--|--|--|---------------|------------------------------------|
| | | | | | Food Festival | local cuisine was made by students |
| View File | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-------------------|---------------------|--|
| College Hand Book | 30/06/2018 | The College Handbook includes the information about the college, list of courses, list of teaching and non-teaching staff, Admission Procedure, sanctioned strength, eligibility criteria, fee structure, general rules and regulations and introduction about certain college activities. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---------------------------|---------------|-------------|------------------------|
| T S Formation Day | 02/06/2018 | 02/06/2018 | 30 |
| Independence Day | 15/08/2018 | 15/08/2018 | 65 |
| National Integration Day | 31/10/2018 | 31/10/2018 | 50 |
| Republic Day | 26/01/2019 | 26/01/2019 | 55 |
| View File | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

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|---|
| 1. Haritha Haram- tree plantation drive 1. Swachch Bharath - cleanliness drive in the campus 2. Ozone Day Celebrations in the college 3. Essay competition on 'Biodiversity' by Botany Department 4. Vermicompost preparation and efforts to make campus plastic free |
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

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| <p>BEST PRACTICE - 1</p> <p>1. Title of the Practice Haemoglobin Estimation for I Year Students 2. Goal of the Practice Many of the students who are admitted in our college come from economically backward sections of the society. They do not have proper resources to have balanced nutritious food. These young girls are generally anaemic. Our goal was to identify these anaemic students and guide them to increase iron content in their blood and lead a healthy life. 3. The Context The first year students who join our college belong to economically backward sections of the society. Most of the time they do not take healthy nutritious food or are not aware of the benefits of consuming balanced meals. 4. The Practice Many of these young girls suffer from iron deficiency and are anaemic. They often have general fatigue, weakness, pale skin, shortness of breath, brittle nails and lose concentration. Hence Department of Microbiology</p> |
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resolved to identify anaemic students. Haemoglobin Estimation was done for I year students. Anaemic students were identified and they were counselled and guided to have iron-rich diet to increase their haemoglobin level. 5. Evidence of Success After six months again haemoglobin estimation was done for these students. Haemoglobin content was found to have increased for them. The students were able to lead and maintain a healthy and balanced life. 6. Problems encountered and Resources required It was difficult to do Haemoglobin Estimation for all the first year students. More number of staff and test equipment will be required to take up the exercise for all first, second and final year students. BEST PRACTICE - 2

1. Title of the Practice Mentorship practice
2. Objectives of the Practice To Strengthen the bond between the teacher and taught and to provide academic support to the students.
3. The Context To check indiscipline, irregularity and lack of motivation among the students, Mentorship system is introduced to motivate the students. . As a result students became more enthusiastic and started participating in all the activities of the college.
4. The Practice Each one of the lecturer is assigned the job of mentor and incharge for each class ,and they are responsible for that particular class in all aspects. The mentor meets them one hour every week and takes care of ? Mentoring and guiding ? Charting their progress through maintenance of progress records. ? Instilling values of discipline, punctuality, regularity, confidence . ? Conducting parent- teacher interface meetings
5. Evidence of Success More than fifty percent of the students have shown remarkable change in their attitude to academic pursuits.
6. Problems Encountered and Resources Required It takes some time on the part of the teachers to trace out the slow learners. Though Parent Teacher Meetings are arranged, very few parents turn up to attend the meeting.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gdcts.cgg.gov.in/hussainialam.edu>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Just as technology is changing the way we communicate, social and cultural forces are reshaping our communities and the way in which we live. Higher education is already feeling the impact of this shift the success of the institution of higher education in general is measured by its ability to impart quality education to create employable graduates with professional skill sets. Catering to the diversified needs of higher education the college envisages to be an institute committed to achieve academic excellence through these parameters by the virtue of the flexibility and freedom to give quality education, and the college conducts its programmes and activities by overarching vision, mission and goals all are revisited periodically and revised if appropriate. The Mission of our college is Women Empowerment as the hundred percent of the college strength is girls students. Under this mission there is also institution's Vision to grow into an abode of learning accessible and upliftment of the downtrodden that are educationally, economically and socially marginalized section of the city and its adjacent places and to Create Complete Personalities Through Value Based and Career Oriented Education. Innovation is certainly the institutions cutting edge, which reinforce and sustains its distinctive environment of excellence in education to fulfil the vision. The College is making sincere efforts towards the students' benefit as a whole. The institution stands for humanity, for tolerance, for reason, for the adventure of ideas and for the search for truth. For this we create an environment that fosters teamwork, cooperation and mutual support. We strive towards equipping young people to meet the challenges of these modern times. We

are well aware that we exists for our students and do our very best to provide a most friendly and growth oriented ambience for them. We do everything in our capacity to ensure excellent standards that would secure them leadership in tomorrow's challenging world. Through the existing setup, College is definitely proving to be a strong Learning centre for the Community around.

Provide the weblink of the institution

<http://gdcts.cgg.gov.in/hussainialam.edu>

8.Future Plans of Actions for Next Academic Year

? Teachers to strengthen Research and Consultancy ? Teachers to become BOS members to strengthen curriculum enrichment ? Paper publications to be focused on by the faculty ? Infrastructure of the college to be increased under RUSA ? ICT usage to be used more in Teaching - Learning ? Student participation to be increased in various activities ? More innovative methods of teaching to be promoted ? To give more exposure to students about competitive world ? Green Auditing to be done in college ? To enhance employability skills of students through TSKC