

GIRRAJ GOVERNMENT COLLEGE (AUTONOMOUS)
GOVERNING BODY MEETING – Held on: 21st, JUNE 2021
Venue: RUSA Building, CCETS- Hyderabad
RESOLUTIONS OF THE MEETING

PART A: Action Taken Report (ATR) on Governing Body meeting held on 11.09.2018, has been discussed and approved.

PART B: Minutes for the Current Governing Body Meeting

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| Item No.:1 | Academic Aspects | |
| | 1A | Academic Schedule for 2018-19, 2019-20 & 2020-21: |
| | Discussion | The Academic Schedule for the Academic Years 2018-19, 2019-20 and 2020-21 is presented. |
| | Resolution | The Academic Schedule for the years 2018-19, 2019-20 and 2020-21 has been approved. |
| | 1B | Result Analysis of the A.Y. 2018-19 & 2019-20: |
| | Discussion | The Results of B.A., B. Com., and B.Sc. Courses for the Academic Years 2018-19 and 2019-20 are analyzed Group Wise. |
| | Resolution | The Result Analysis of the college for the academic year 2018-19 and 2019-20 has been approved |
| | 1C | Research Activities: |
| | (i) | Seminars and Workshops: |
| | Discussion | The details of National Seminars and Workshops during the Academic Years 2018-19 & 2019-20 are presented. |
| | Resolution | The Activities, Five National Seminars and Nine workshops for the above said period have been approved. |
| | (ii) | Award of Ph.D. Degree to staff Members and Publications: |
| | Discussion | A new team of regular staff members has been transferred during the Academic Year 2018-19. Ten Faculty members have been awarded Ph.D. degree during the two academic years and the total number of Doctorates reached to Twenty Six. |
| | Resolution | To motivate the faculty members towards research the chairman has suggested the following to be reimbursed. 1. Seed money for Research Activity up to Rs. 1,00,000 (Rupees one Lakh only) may be met from the bank interest of the college corpus fund. 2. If any patent is acquired by the faculty, the actual fee paid towards patent registration will be reimbursed by the college. 3. For faculty presenting papers within the country in a reputed conferences, registration fees and 50% of airfare (Economy class up to Rs.1,00,000) subject to purchase of ticket through online platform will be allowed once in a year. 4. For faculty presenting papers in International Conferences organized by reputed institutions/organizations outside the country, registration fees and 50% of airfare (Economy class up to Rs.1,00,000/-) subject to purchase to ticket through online platform and \$ 100 per day for a maximum of three (03) days will be paid once in three years. |

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| | <p>5. To encourage the faculty to publish papers in meritorious journals such as SCOPUS Indexed and standard UGC recognized Journals, Rs.5000/-(Rupees Five thousand only) or actual publications charges, whichever is less will be allowed.</p> <p>6. If any faculty publishes Text Book/Reference Book/ or any other subject related book, (with ISBN) he/she may be paid up to a maximum amount of Rs. 30,000 (Rupees Thirty Thousand only) or original cost of publication whichever is less.</p> |
| 1D | Academic Council Resolutions: |
| Discussion | As per the UGC guidelines the colleges constituted the Academic Council and conducted Meeting every academic year to Scrutinize and approve syllabi for all the U.G. courses and to coordinate other academic activities. The minute's copies of the council are presented. |
| Resolution | The constitution of Academic Council and the resolutions for the Academic years 2018-19, 2019-20 and 2020-21 are ratified. |
| Item No.:2 | Administrative Activities |
| 2A | Ratification of Finance committee: |
| Discussion | As per UGC guidelines a new Finance committee is nominated to plan and control the Financial Resources of the college. The details of Finance Committee and its resolutions for the Financial Years 2016-17, 2017-18, 2018-19 and 2019-20 are presented. |
| Resolution | The Finance committees and its resolutions for the Financial years from 2016-17 to 2019-20 are ratified. |
| 2B | Planning and Reporting: |
| Discussion | Preparation of Annual Plans and uploading of all academic and administrative issues in the college website. |
| Resolution | <p>1.The chairperson suggested the college to prepare prospective plan/strategic plan duly incorporating Long Term and Short-term goals to be achieved.</p> <p>2. It is also ordered to prepare annual report at the end of every academic year containing all academic, Administrative and Financial aspects and the same should be uploaded in the college website.</p> |
| Item No.: 3 | Financial Aspects |
| 3A | Income and Expenditure of Examination Fee and Autonomy Grants for the Financial Years 2016-17, 2017-18, 2018-19 and 2019-20: |
| Discussion: | The audited Income and Expenditure Statements of Exam fee accounts for theyear 2016-17, 2017-18 and 2018-19 and 2019-20 and the Compliance Report are presented. |
| Resolution: | <p>1. The Chairperson advised to adopt and comply the remarks made by the audit team and resubmit the Compliance report within seven days from the date of the G.B. meeting.</p> <p>2. He further advised to merge all the Bank accounts as per the circular issued by the CCE and maintain Bank accounts in the HDFC hereafter and submit the report before 30th June, 2021.</p> <p>3. The Chairperson advised to follow E- Tender for the purchases of One lakh and above.</p> |

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| 3B | Sitting Charges for members for attending Statutory body Meetings: |
| Resolution: | <p>i. Sitting charges for Members of Board of Studies: Sitting fee for University nominee and other external members on various Board of Studies is fixed as Rs.2,000 (Rupees Two Thousand only) excluding T.A. for out station nominees/ members. Board of Studies meeting charges like hospitality, documentation etc. shall not exceed Rs.1,000 (Rupees One Thousand) for meeting.</p> <p>ii. Sitting Charges for the members of Academic council: Sitting Fee for the external members in the Academic council is Rs.3,000 (Rupees Three Thousand) excluding T.A. for out station members. Total expenditure for academic council on hospitality, documentation etc. shall not exceed Rs. 30,000 (Rupees Thirty Thousand only) per annum</p> <p>iii. Sitting charges for Members of Finance Committee: For the University Nominee as the Finance Officer of the parent University as a member on the Finance Committee of the College, Rs.3000/- (Rupees Three Thousand only) as sitting Charges may be paid, excluding T.A. for outstation nominees.</p> <p>iii. Sitting charges for chairperson and members of the Governing body: The sitting charges for chairperson and members of the Governing body is uniform i.e. Rs.3,000 (Rupees Three Thousand) excluding the T.A.for out station members. However, if UGC nominee attending from other states, economy class airfare is permitted as T.A. In any case, the total expenditure (hospitality, documentation, etc.,) shall not exceed Rs. 60,000 (Rupees Sixty Thousand only) per meeting (excluding airfare to the UGC nominee).</p> |
| 3C | Audit of Accounts: |
| Resolution: | Financial statements of the autonomous colleges up to 2019-20 shall be audited by CCE and from the F.Y.2020-21 onwards audit shall be done by CCE appointed Auditors only. |
| 3D | Examination Branch Expenditure and Remunerations: |
| Resolution: | <p>i. Miscellaneous Expenditure for Examination Branch: Miscellaneous Expenditure for examination is allowed up to a maximum limit of Rs.2,000 per month, this will be met from the examination branch funds.</p> <p>ii. Remuneration to Controller and Additional controller of examination: Rs. 8,000 P.M. may be paid to the Controller of Examination and Rs.4,000 P.M. each for two additional controllers of examination.</p> |
| 3E | Honorarium to Academic Coordinators: |
| Resolution: | Honorarium of Rs. 1,000/- is allowed for each Academic Coordinator. If student strength is less than 100. On Academic Coordinator is allowed, for 1000 to 2000 students, two Academic Coordinators are allowed and for more than 2000 students, three academic coordinators are allowed. |
| 3F | Payments to the P.G. Academic Consultants: |

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| | <p>Resolution: For dealing with P.G. courses, preferable, Academic Consultants may be engaged with CSIR/UGC NET/SLET/Ph.D. qualifications as per the UGC norms. For payment of remuneration to the P.G. academic consultant, any of the following alternatives may be followed:</p> <p>i. A consolidated remuneration of Rs.20,000/- per month may be paid for maximum of four months in a semester and they shall deal with a minimum of three papers.</p> <p>ii. For part time, a consolidated package of Rs. 20,000 per paper/subject may be paid for completing the whole syllabus. An hourly basis of remuneration may be paid @ Rs.400/- per hour up to maximum of 60 hours in a paper/subject.</p> | | | | | | | | | | | | | | | | | | | | |
| <p>Item No.: 4</p> | <p>General and Other Aspects</p> <table border="1"> <tr> <td data-bbox="391 696 603 757"> <p>4A</p> </td> <td data-bbox="603 696 1423 757"> <p><u>NAAC Reaccreditation and Approval of AQARs 2018-19 and 2019-20:</u></p> </td> </tr> <tr> <td data-bbox="391 757 603 887"> <p>Discussion:</p> </td> <td data-bbox="603 757 1423 887"> <p>The NAAC peer team visited The College on 25th and 26th September 2018 for Evaluation. Our college has secured 2.50 CGPA with "B" Grade. The details of criteria wise grading is presented.</p> </td> </tr> <tr> <td data-bbox="391 887 603 1043"> <p>Resolution:</p> </td> <td data-bbox="603 887 1423 1043"> <p>The Chairperson advised to take care while preparing SSR and also in Presentation before NAAC peer team. The College has to improve the quality in all the aspects and achieve more than 3 grade points in the next Accreditation. 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Now the University has linked this issue with the grant of Permanent affiliation. Hence, requested the Chairperson to guide us in this matter to solve amicably.</p> </td> </tr> <tr> <td data-bbox="391 1637 603 1767"> <p>Resolution:</p> </td> <td data-bbox="603 1637 1423 1767"> <p>The Chairperson discussed the matter with the University nominee and asked her to resolve the issue by considering the actual amount received by the college through fee reimbursement in case old of dues.</p> </td> </tr> <tr> <td data-bbox="391 1767 603 1861"> <p>4D</p> </td> <td data-bbox="603 1767 1423 1861"> <p><u>Construction of Additional Classrooms Including One Block for Exam branch at the sanctioned New Building as per Master plan:</u></p> </td> </tr> </table> | <p>4A</p> | <p><u>NAAC Reaccreditation and Approval of AQARs 2018-19 and 2019-20:</u></p> | <p>Discussion:</p> | <p>The NAAC peer team visited The College on 25th and 26th September 2018 for Evaluation. 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| <p>Resolution:</p> | <p>The details are approved.</p> | | | | | | | | | | | | | | | | | | | | |
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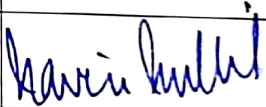
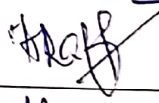
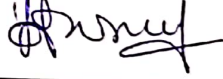
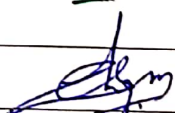
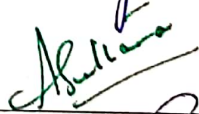
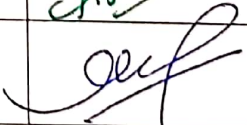
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| Discussion: | As per the resolution of last GB meeting a master plan was prepared for the construction of additional class rooms with an estimated amount of Rs. 5.00 Crore. The CCE office has sanctioned Rs. 1.5 crore from the accumulated special fee fund and assigned the work to E.E. TSEWIDC as phase I. The work of new building with 6 class rooms has started and completed up to basement level. In addition to above it has been requested Honorable Chairperson to sanction additional funds for the construction of additional class rooms in phase II with an amount of Rs.1.5 crore available in the accumulated College fee and Exam Branch account. |
| Resolution: | The Chairperson advised to bring the actual balances available with the college immediately then the matter will be discussed and the process may be initiated. It has been also resolved that a separate block for examination branch is not viable and rejected. |
| 4E | <u>Requirement of Furniture</u> |
| Discussion: | The strength of the college is enhanced with an intake of around 500 in each of the years in UG courses and 60 each in every year of P.G. Courses. As such to accommodate all the students there is a requirement of 300 dual desks. |
| Resolution: | Permission is accorded for the purchase of furniture from the Approved agency for All the Degree Colleges in the state i.e. from NSIC. Hyderabad. |
| 4F | <u>Construction of Boundary Wall:</u> |
| Discussion: | We feel happy to state that with the continuous effort of the college for the construction of boundary wall, BHEL, Hyderabad was sanctioned Rs. 95.00 Lakhs under CSR. The work was completed under the supervision of EE P.R. The College expresses its gratitude to honorable then MP Smt. K. Kavitha Garu and the District Collector. The details has been presented. |
| Resolution: | Approved |
| 4G | <u>Disposal of unrepairable old furniture and e-Waste:</u> |
| Discussion: | For more than five years old and broken furniture mainly made up of wood is being dumped in a shed. Now it is unrepairable and is getting spoiled by rain and other weather conditions. Simultaneously a huge amount of e-Waste is also causing storage problems. |
| Resolution: | The Chairperson advised to submit the estimated value of old furniture and e-waste for getting approval. |
| 4H | <u>Repairs to Computers and other equipment:</u> |
| Resolution: | For repairs of computers or hardware devices an in house repair system shall be developed with the support of Computer Science Students. For repairs of other equipment like Printers, CCTV Cameras including lab material, the Colleges may outsource the work through quotations up to Rs. 1 Lakh each per annum or e- procurement for expenditure more than Rs. 1 Lakh per annum. |







| Item No.: 5 | Other Issues | |
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| | 5A | Encroachment of College land by illegal temple Work. |
| | Discussion: | During the short term Sankrantri vacation on 13th January 2019 some of the locals encroached a part of the College ground nearly 111 Sq. Yards at the eastern side by three feet wall at the three sides and installed some idols. The matter was represented on 14th Jan 2019 to the district authorities and survey was made by the R.D.O and report was submitted. The same was conveyed to CCE office for guidance. On your guidance we approached the Dist. Collector many times but no action has been taken so far since it became a sensitive issue. |
| | Resolution: | The Chairperson advised to file FIR and book criminal case against the encroachers. |
| | 5B | Examination Evaluation System: |
| | Discussion: | The Chairperson advised the college to adopt Relative Grading System of evolution instead of the present Absolute Grading System. |
| | Resolution: | The Committee resolved to adopt the Relative Grading System from the academic year 2020-21. The New grading system will be applicable for the students who join in the A.Y. 2020-21 onwards. |

| Sl. No | Name & Designation | Member | Signature |
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| 1 | Sri. Navin Mittal I.A.S., Commissioner of Collegiate Education, Telangana State, Hyderabad. | Chairperson |  |
| 2 | Dr. Md.Abdul Rafeeq Asst. Prof. of Chemistry, Girraj Govt. College(A), Nizamabad | Teacher of the college |  |
| 3 | Dr. Y Venu Prasad, Asst. Prof. of Economics Girraj Govt. College(A), Nizamabad | Teacher of the college |  |
| 4 | Sri Ravish Bhimani, C.F.O Gajanan Industries, Nizamabad | Industrialist | — |
| 5 | Prof. Suresh Kumar Dept. of Educational Administration, NIEPA, New Delhi | Member (UGC Nominee) | — |
| 6 | Dr. Ghanshyam, Academic Guidance Officer, o/o. CCE., Hyderabad | State Government Nominee |  |
| 7 | Prof. Athar Sultana Dean, Faculty of Arts, Telangana university, Nizamabad | University Nominee |  |
| 8 | Dr. E. Laxminarayana Principal,(FAC) | Member-Ex officio |  |