

S.R.A&S GOVT.DEGREE COLLEGE, KOTHAGUDEM

DEPARTMENT OF ENGLISH

CERTIFICATE COURSE IN SPOKEN ENGLISH

(10-11-2017 TO 09-12-2017)

Syllabus and schedule of the course:

| S.No. | Date | Topic | No.of hours |
|-------|------------|---|-------------|
| 1. | 10/11/2017 | Self-introduction | 1 |
| 2. | 11/11/2017 | Introducing others | 1 |
| 3. | 12/11/2017 | Greetings | 1 |
| 4. | 13/11/2017 | A student's routine | 1 |
| 5. | 14/11/2017 | Busy days | 1 |
| 6. | 15/11/2017 | On a day off | 1 |
| 7. | 16/11/2017 | what do you do? | 1 |
| 8. | 17/11/2017 | What about the family? | 1 |
| 9. | 18/11/2017 | Making requests | 1 |
| 10. | 19/11/2017 | Complaints and apologies | 1 |
| 11. | 20/11/2017 | Expressing likes and dislikes | 1 |
| 12. | 21/11/2017 | Ways of expressing likes and dislikes | 1 |
| 13. | 22/11/2017 | Actions and reactions | 1 |
| 14. | 23/11/2017 | Talking about home and family | 1 |
| 15. | 24/11/2017 | Talking about neighbourhood | 1 |
| 16. | 25/11/2017 | Talking about locations | 1 |
| 17. | 26/11/2017 | Places and their locations (Prepositions) | 1 |
| 18. | 27/11/2017 | Asking for locations | 1 |
| 19. | 28/11/2017 | Giving directions (practice with a picture) | 1 |
| 20. | 29/11/2017 | Giving directions to places | 1 |
| 21. | 30/11/2017 | Giving instructions | 1 |
| 22. | 01/12/2017 | Recipe instructions (Learning to cook) | 1 |
| 23. | 02/12/2017 | Simple instructions | 1 |
| 24. | 03/12/2017 | Giving suggestions | 1 |

| | | | |
|-----|------------|---|---|
| 25. | 04/12/2017 | Visiting a place | 1 |
| 26. | 05/12/2017 | Advice to a foreigner | 1 |
| 27. | 06/12/2017 | Expressing abilities (Good at, bad at) | 1 |
| 28. | 07/12/2017 | Relating past events (where were you born?) | 1 |
| 29. | 08/12/2017 | Have you ever -----?, How was your weekend? | 1 |
| 30. | 09/12/2017 | Talking about future (what are you doing?) | 1 |

No. of days: 30

Total no. of hours: 30

Note: In case of any deviation due to some reason, number of days and hours will be compensated by taking extra hours.

RKM
9/11/2017

K. Rave Kumar 09/11/2017
CK. RAVE KUMAR
Head of the Department.

S.R.A&S GOVT.DEGREE COLLEGE, KOTHAGUDEM

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Criteria for the assessment of student's progress:

1. Syntax and vocabulary:

- a) Uses syntax and vocabulary fluently - high
- b) Had trouble in forming sentences and choosing words - low
- c) Uses syntax and vocabulary with some mistakes - average

2. Pronunciation:

- a) Pronounces words clearly ,uses contractions appropriately –high
- b) is very difficult to understand, doesn't use contractions – low
- c) Pronounces more than half of the words well used contractions occasionally -average.

3. Coherence and fluency:

- a) Speech flowed together and was easy to understand as a whole –high
- b) Speech was disconnected student had trouble piecing thoughts together –low
- c) Has good grasp of vocabulary, can put sentences with a little difficulty - average

4. Ability to think and respond:

- a) Able to respond to questions with accuracy – high
- b) Had trouble understanding and replying questions –low
- c) Could understand what was being asked but could only give rote answers.

High: 2 marks; Average: 1 mark; Low: 0 marks.

Assessment tasks:

- a) One on one discussion to evaluate conversation skills
- b) A presentation is assigned to each student to assess formal speaking skills.
- c) Description of the image
- d) Requesting the students to tell a story in their own words
- e) Giving a text to read aloud.

R. S. W.
9/12/17

K. Ravi Kumar
(K. RAVI KUMAR)
Head of the Department.

SR ARTS & SCIENCE GOVERNMENT COLLEGE. KOTHAGUDEM

DEPARTMENT OF ENGLISH

CERTIFICATE COURSE IN SPOKEN ENGLISH

WITH THE SUPPORT OF NAVABHARATH VENTURES LTD., PALONCHA

LIST OF STUDENTS ENROLLED

DURATION:30 DAYS

ENROLLMENT SHEET 1

DATE: 11.11.2017 [10.11.2017 - 09.12.20

| sl.no. | NAME OF THE STUDENT | COURSE | YEAR | COMMUNITY |
|--------|---------------------|--------|---------|-----------|
| 1 | SAILAJA | BA | III SEM | |
| 2 | T.LAVANYA | BA | III SEM | |
| 3 | V.SRILATHA | BA | III SEM | |
| 4 | K.BHARATH | BA | III SEM | |
| 5 | Y.MAHESH | BA | III SEM | |
| 6 | A.VAMSHI | BA | III SEM | SC |
| 7 | Y.MAHESH | BA | III SEM | |
| 8 | Y.NARENDAR | BA | III SEM | |
| 9 | P.RANJEETH | BA | III SEM | |
| 10 | A.SHIVA KUMAR | BCOM | III SEM | |
| 11 | K.RAMESH | BCOM | III SEM | |
| 12 | K.PAVAN KALYAN | BCOM | III SEM | |
| 13 | K.VEERANNA | BCOM | III SEM | ST |
| 14 | P.ANAND | BCOM | III SEM | SC |
| 15 | G.NAGESH | BCOM | III SEM | |
| 16 | SK.SOHEL PASHA | BCOM | III SEM | |
| 17 | V.KALYAN | BCOM | III SEM | |
| 18 | V.NAGENDRA BABU | BCOM | III SEM | |
| 19 | SK.REHANA | B.COM | III SEM | |
| 20 | D.VANI | BCOM | III SEM | |
| 21 | P.TEJASWINI REDDY | BCOM | III SEM | |
| 22 | M.DILIP KUMAR | BCOM | III SEM | |
| 23 | B.MOHAN RAO | BCOM | III SEM | |
| 24 | M.NAGAVANI | BSC | I SEM | |
| 25 | Y.SRAVANI | BSC | I SEM | |
| 26 | K.NAVYA | BSC | I SEM | |
| 27 | S.VAMSI | BCOM | I SEM | SC |
| 28 | P.HYMAVATHI | BCOM | III SEM | |
| 29 | DVPS.RAJU | BCOM | III SEM | |
| 30 | B.PRAKASH | BCOM | III SEM | |
| 31 | N.RAJANIKANTH | BZC | III SEM | |
| 32 | V.SAGAR | BZC | III SEM | |
| 33 | G.VEERA VINAY | BZC | III SEM | |
| 34 | P.NARENDAR | BZC | III SEM | |
| 35 | B.BABU RAO | BZC | III SEM | |
| 36 | K.DURGA PRASAD | BZC | III SEM | |
| 37 | K.VINOD KUMAR | BZC | III SEM | |
| 38 | K.VENKATESH | BZC | III SEM | |

Enrollment sheet : 2

| | | | | |
|----|-----------------|------|-------|----|
| 39 | S.PARAMESH | BZC | V SEM | BC |
| 40 | B.NAGA RAJU | BSC | V SEM | |
| 41 | T.SAI TEJA | BSC | V SEM | |
| 42 | B.BALAJI | BSC | V SEM | |
| 43 | B.HARIBABU | BCOM | ISEM | ST |
| 44 | CH.SHIVA | BCOM | ISEM | SC |
| 45 | B.SHIVAJI | BCOM | ISEM | SC |
| 46 | E.SHEKHAR | BCOM | ISEM | ST |
| 47 | P.SAI KUMAR | BCOM | ISEM | |
| 48 | R.GOPI KRISHNA | BCOM | ISEM | SC |
| 49 | B.BALU | BCOM | ISEM | ST |
| 50 | SD.NAYEEM PASHA | BCOM | ISEM | OC |
| 51 | V.SAI GANESH | BCOM | ISEM | BC |
| 52 | A.DURGABHAVANI | BCOM | ISEM | SC |
| 53 | B.HARITHA | BCOM | ISEM | |
| 54 | K.BHAGYAVATHI | BCOM | ISEM | ST |
| 55 | CH.GEETHANJALI | BCOM | ISEM | ST |
| 56 | K.MANOSHA | BZC | ISEM | ST |
| 57 | D.CHAITHANYA | BZC | ISEM | SC |
| 58 | M.UPENDAR YADAV | BZC | ISEM | BC |
| 59 | D.RAM KUMAR | BZC | ISEM | ST |
| 60 | K.VARA LAXMI | BSC | ISEM | ST |
| 61 | T.THRIVENI | BZC | ISEM | BC |
| 62 | B.RAJITHA | BSC | ISEM | ST |
| 63 | P.SWARNA | BSC | ISEM | SC |
| 64 | D.VENKAT | BSC | ISEM | |
| 65 | V.RAMESH | BSC | ISEM | ST |
| 66 | B.RAMBABU | BSC | ISEM | ST |
| 67 | N.SANTHOSH | BSC | ISEM | ST |
| 68 | B.PRASHANTH | BSC | ISEM | ST |
| 69 | B.ANIL NAYAK | BSC | ISEM | ST |
| 70 | B.PRASHANTH | BSC | ISEM | ST |
| 71 | N.PARAMKUSHAM | BZC | ISEM | ST |
| 72 | M.SRILATHA | BZC | ISEM | ST |
| 73 | D.SAI KUMAR | BZC | ISEM | ST |
| 74 | N.CHANDU | BZC | V SEM | ST |
| 75 | LAVANYA | BZC | V SEM | ST |
| 76 | M.VEERABHADRAM | BZC | V SEM | ST |

Renu
9/12/17

D. Dandekar
11/11/2017
Head of the Department

CERTIFICATE COURSE IN SPOKEN ENGLISH

| | | | |
|------------------------|---|------------|------------|
| Batch No: 01 | S R A & S GOVT. DEGREE COLLEGE, KOTHAGUDEM | Date | 11.11.2017 |
| Enrollment Sheet No. 1 | With the Support of NAVA BHARAT VENTURES LTD, PALONCHA | Department | ENGLISH |

| S.NO. | ROLL NO. | NAME OF THE STUDENT | CLASS | SIGNATURE |
|-------|----------|-------------------------|-------|-----------|
| 1 | | B HARIBABU ✓ 1, 2, 3 | | BEST |
| 2 | | Ch SHIVA ✓ 1, 2, 3 ✓ | | SC |
| 3 | | B SHIVAJI | | SC |
| 4 | | E SHEKAR | | ST |
| 5 | | P SAI KUMAR | | |
| 6 | | R GOPI KRISHNA | | SC |
| 7 | | B BALU | | ST |
| 8 | | Sd NAYEEM PASHA | | SC |
| 9 | | V SAI GANESH | | BC |
| 10 | | A DURGA BHAVANI | | SC |
| 11 | | B HARITHA | | |
| 12 | | K BHAGYAVATHI | | ST |
| 13 | | Ch GEETHANJALI | | ST |
| 14 | | K MANOSHA ✓ 1, 2, 3 ✓ | | ST |
| 15 | | D CHAITANYA ✓ 1, 2, 3 ✓ | | SC |
| 16 | | M UPENDER YADAV | | BC |
| 17 | | D RAM KUMAR | | ST |
| 18 | | K VARA LAXMI ✓ 1, 2, 3 | | ST |
| 19 | | T TRIVENI | | BC |
| 20 | | B RAJITHA | | ST |
| 21 | | P SWARNA ✓ 1, 2, 3 | | SC |
| 22 | | D VENKAT ✓ 1, 2, 3 | | ST |
| 23 | | V RAMESH | | ST |
| 24 | | B RAMBABU | | ST |
| 25 | | N SANTHOSH | | ST |
| 26 | | B PRASANTH | | ST |
| 27 | | B ANIL NAYAK | | ST |
| 28 | | B PRASANTH | | ST |
| 29 | | N PARAMKUSAM | | SC |
| 30 | | M SRI LATHA | | |

H
 G. Narasimha Rao ✓
 B. Ruthmary I.M.A ✓
 B. Anusai M.A ✓
 M. Veerabhadram ✓

HEAD OF THE DEPARTMENT

CERTIFICATE COURSE IN SPOKEN ENGLISH

| | | | |
|------------------------|---|------------|------------|
| Batch No: 01 | S R A & S GOVT. DEGREE COLLEGE, KOTHAGUDEM | Date | 11.11.2017 |
| Enrollment Sheet No. 2 | With the Support of NAVA BHARAT VENTURES LTD, PALONCHA | Department | ENGLISH |

| S.NO | ROLL.NO | NAME OF THE STUDENT | CLASS | SIGNATURE |
|------|---------|-------------------------------------|-------|---------------|
| 31 | | SAILAJA | | |
| 32 | | T LAVANYA | | |
| 33 | | V SRILATHA | | |
| 34 | | K BHARATH ① ② | | |
| 35 | | Y MAHESH ① ② | | |
| 36 | ✓ | A VAMSHI ✓ ① ② ③ ④ ⑤ | | |
| 37 | | Y NARENDAR | | |
| 38 | | P PRANJEETH ✓ 1, 2, 3 | | |
| 39 | ✓ | A SHIVA KUMAR ✓ ① ② ③ ④ | | |
| 40 | | K RAMESH ✓ 1, 2, 3 | | |
| 41 | | K PAVAN KALYAN | | |
| 42 | | K VEERANNA | | |
| 43 | ✓ | P ANAND ✓ ① ② ③ ④ | | |
| 44 | | G NAGESH | | |
| 45 | | SK SOHEL PASHA | | |
| 46 | | V KALYAN | | |
| 47 | | V NAGENDRA BABU | | |
| 48 | | SK RAHANA | | |
| 49 | | D VANI | | |
| 50 | ✓ | P TEJASWINI REDDY ✓ ① ② ③ ④ | | |
| 51 | | M DILIP KUMAR | | |
| 52 | | B MOHAN RAO | | M. Sathya ① ② |
| 53 | ✓ | M. Naga Vani ① ② ③ ④ ⑤ ⑥ ⑦ ⑧ | | Lavanya ① ② |
| 54 | | y. Savani ① ② ③ ④ ⑤ ⑥ ⑦ ⑧ | | |
| 55 | | K. Navya 1, 2, 3, 4, 5, 6, 7, 8 | | |
| 56 | ✓ | S. Valmi 1, 2, 3, 4, 5, 6, 7, 8 | | |
| 57 | ✓ | P. Hymavathi ① ② ③ ④ ⑤ ⑥ ⑦ ⑧ | | |
| 58 | ✓ | D.V.P.S Raju 1, 2, 3, 4, 5, 6, 7, 8 | | |
| 59 | ✓ | R. Prakash ① ② ③ ④ ⑤ ⑥ | | |
| 60 | | N. Rajmikanth 1, 2, 3, 4, 5, 6 ✓ | | |

V. Sagar ① ② ③ ④ ⑤
 K. Vinod Kumar ① ② ③ ④ ⑤ ⑥
 K. Venkatesh 1, 2, 3, 4, 5, 6 ✓
 G. Veera Vinay 1, 2, 3, 4, 5, 6 ✓
 S. R. Paramesh ① ② ③ ④ ⑤ ⑥ ✓
 P. Narendar ① ② ③ ④ ⑤ ⑥ ✓
 B. Naga Raju ① ② ③ ④ ⑤ ⑥ ✓
 B. Babu Rao ① ② ③ ④ ⑤ ⑥ ✓
 T. Sai Teja 1, 2, 3, 4, 5, 6 ✓
 K. Durga Prasad 1, 2, 3, 4, 5, 6 ✓
 B. Balaji 1, 2, 3, 4, 5, 6 ✓

HEAD OF THE DEPARTMENT

S.R.A&S GOVT.DEGREE COLLEGE, KOTHAGUDEM

DEPARTMENT OF ENGLISH

CERTIFICATE COURSE IN SPOKEN ENGLISH

(10-11-2017 TO 09-12-2017)

Summary of the certificate course:

Department of English of S.R.A&S Government Degree college, kothagudem conducted a 'certificate course in spoken English' from 10-11-2017 to 09-12-2017 with a duration of 30 days. The objective of the course is to provide an opportunity for the students (specifically rural students) to speak English freely and fluently putting aside their fears. The entire programme was continued successfully with the cooperation of the principal Dr.M.V. Ramana and the staff. The programme started with an inaugural ceremony on 10-11-2017 and closed with the valedictory ceremony on 09-12-2017. There was a marked improvement in the participation of the students in all the activities as the days go by. Students were provided with copies of spoken English material. They utilized the material for practice and learnt common day to day expressions used in different situations of life. All the guests appreciated the department of English for conducting such a good programme for the students.

RCW
9/12/17

K. Rave Kumar
(K. RAVE KUMAR)
Head of the Department.