SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOVERNMENT DEGREE COLLEGE FOR WOMEN GAJWEL

WOMENS EDUCATIONAL HUB, SANGAPOOR ROAD
502278
https://gdcts.cgg.gov.in/gajwelwomen.edu

SSR SUBMITTED DATE: 05-03-2021

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

March 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government Degree College for Women - Gajwel is located in Gajwel of Siddipet Dist (Erstwhile Medak) in Telangana State. The Institution is 65 Km away from the Capital City of Hyderabad and 45 Km away from the District Headquarters Siddipet and is accessible for fulfilling the educational requirements of students in several ways. The state Government operates buses from different areas around the college to the college campus which is very useful particularly for the students coming from underprivileged sections. The college is ideally located in a spacious campus in a serene and safe atmosphere.

The college has been inculcating the most pragmatic and idealistic education to girl students over the years in fields of arts, commerce and science in both English and Telugu media.

The Institution had a humble beginning in the old building with few teachers and students. Later the institution emerged with an excellent infrastructure, buildings, laboratories, computers committed and dedicated faculty are striving for the overall development of girl students.

The college offers wide array of facilities and student support services ranging from classrooms, laboratories to knowledge centres. Telangana skills and knowledge center organizes lectures or personality development, conducts placement drives through Telangana academy of skill and knowledge.

Vision

In the coming 10 years, we plan to elevate our Institution by offering varied Courses for the benefit of students. Course combinations with subjects such as Journalism, Statistics, Genetics are to be introduced. The girl students who wish to update themselves with new subjects get an opportunity through the institution to study those courses without having to travel a long way to the cities for the same. The student strength is proposed to be increased to 3000 by 2030

In the next subsequent 5 years, we plan to work towards moulding our Institution as a Cluster University by offering different course combinations in Science, Commerce, Arts, Management, Humanities in UG and PG. By 2035 the college would be a Cluster University with considerable no. of Constituent Colleges under it.

Similarly in the next 5 years after 2035 i.e., 2040 our proposal is to mould our Institution into a Mahila University fulfilling the educational requirements of large number of girl students. We take pride in visualizing our Institution which had a humble beginning in 2008 into a reputed Mahila University by 2040. Finally, we would like to provide our students with academic excellence and hands-on experience of livelihood and sustainability.

- To transform and empower young women in all aspects of life.

Mission

Our Institution aims at providing need based quality education making it a powerful human resource centre. The ICT enabled Education which is the need of the hour is to be made widely accessible for our students so that the students become globally competent. Emphasis is to be laid on the career progression of students by organizing placement drives and awareness programmes on competitive exams as well as Job-oriented courses.

- Providing an effective and affordable education with emphasis on empowering students.
- Moulding students to become successful entrepreneurs and leaders.
- Inculcating strong human values, developing communication skills.
- Strenghening physical ,mental and emotional heaith of students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Well qualified staff with team spirit, commitment, and dedication.
2. Virtual classrooms.
3. DOST Admissions.
4. Digital classrooms.
5. ICT based teaching-learning.
6. TSKC unit of the college engaged in enhancing employability skills.
7. Linkages with Govt. & Non Governmental institutions for skill-based training programs & Campus recruitment.
8. Conduct of seminars and workshops for staff and students for exposure to developments & updations in respective fields.
9. Hostel facility for students within the campus.
10. Free medical checkups & blood grouping for students in collaboration with the lion's Club.
11. RO plant for purified drinking water.
12. Special care and support to divyangan by providing scribes, restrooms.
13. Departmental Libraries.
14. Ward Counseling.
15. Mobilization of funds from local bodies, organizations, corporate sectors for the infrastructure development of the college.
16. Empowering our students with various activities conducted through women empowerment cell.
17. The college is located in spacious campus named girl's education hub in a serene atmosphere.
18. Due to Dost admissions, a heterogeneous group of students is getting enrolled.
19. Regular updation of curriculam to suit the job requirement.
20. Qualified enthusiastic and dedicated faculty.
21. Representation by faculty members in board of studies of various institutions contributing to curriculum designing.
22. A strong feedback system to reach out to the stakeholders,,i.e. students,parents, alumini etc.
23. Personality development ,leadership and softskill training providedto students under TSKC
24. Clean, green, spacious and eco-friendly college campus.
25. CAIMS software has been implemented in the college to have constant networking with CCE.

Institutional Weakness

1. Shortage of permanent faculty owing to a lack of periodical recruitments.
2. Lack of adequate infrastructure.
3. Parent motivation lacunae owing to parental illiteracy.
4. Sanction of posts depends on the policy of the government .
5. Limited budget provided by the Govt.
6. No financial support from alumni.
7. Poor economic background of the students and illiteracy among parents.
8. Motherhood and other related marital issues contribute to dropout rate.

Institutional Opportunity

1. To start new UG & PG Courses as well as need-based interdisciplinary courses after attaining UGC12 (B) status.
2. Potential to be upgraded as "Mahila University" (Centre with potential for Excellence).
3. More ICT based classrooms for teaching-learning
4. More number of Skill-based & Job oriented teaching programs establishment of competitive exams cell.
5. Attached women hostel in the campus .
6. Emerging internet in commerce especially (B.Com Computers)
7. Empowerment of women through self defence courses initiating start ups.

Institutional Challenge

1. Student dropouts before the completion of Graduation.
2. Poor attendance owing to health issues, poor socio-economic status, rural backdrop and illiteracy of families.
3. Transforming the allotted students of low self-esteem & Low confidence into Graduates with employability & life Skills & make them industry-ready.
4. More private colleges in the vicinity with good infrastructure attracting admissions.
5. Attracting meritorious students.
6. Ensuring prudent use of technology .
7. Limitation of Govt . sanctioned posts,.
8. Short duration with vast syllabus leaves no scope for creative classroom sections.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

"If we teach today's students as we taught yesterday we rob them of their future"- John Dewey an American philosopher and educationalist.

Government Degree college for Women, Gajwel is affiliated to Osmania University and follows the curriculum set by it. However, the college is innovative in its courses as it follows the curriculum prescribed by the university. The college encourages the teachers to participate in various activities such as seminars,

conferences, workshops and faculty development programmes. Some of our teachers are the members of Board of Studies of affiliated University and Autonomous colleges. Some of them are in the panel of question paper setting. The college also supports the students to participate in other academic activities such as certificate courses and skill development programmes to enrich the curriculum and have a holistic education.The students are given hands on experience through project works to meet the individual goals and to cater to the needs of the society.

Teaching-learning and Evaluation

The college has a student community from rural regions of Telangana State. It provides adequate support to cater to their varied learning needs in terms of its state of the art infrastructure, quality of teaching-learning, linkages and resources. Mentor and mentee system has been followed for the betterment of the students. Field visits are often conducted for their enrichment of knowledge often conducted. ICT Tools used for easy understanding of the concepts. The college offers bridge classes, remedial classes, self-study projects, slip tests to support slow learners. Advanced learners are encouraged to engage to study for competitive examinations and PG entrance tests of Central Universities and State Universities. The enrolment of students has increased year by year. Results of the students are also encouraging phenomena.

Research, Innovations and Extension

The college promotes Research culture through various activities. Seven faculty members have completed Ph.D., among which one has completed while in service and four are pursuing. Every year Commissionerate of Collegiate Education CCE conducts JIGNASA student study project competitions in which the students from our college are eagerly participating from last three years. Our Students have been awarded three state level Prizes, two second Prizes and one commendable Prize until now. Our students are doing field study in groups to collect information to analyze the data and submit the project report. Besides the college faculty works as mentors to guide the students for the study projects.

The staff members have published Five Conference papers and Four Journal papers. The College NSS unit had organized many activities from the last five years such as camp, Nutrition awareness program, Harithaharam, lecture on Organ donation, and Cancer awareness programs in collaboration with several organizations. The college has organized extension activities with the community such as Harithaharam to educate the society.

The College had organized field visits to research institutes CCMB & NGRI, Osmania University, plantation programs as a part of co-curricular activities.

Infrastructure and Learning Resources

Government Degree college for Women Gajwel is located in a spacious campus of 5 acres in a serene atmosphere. The building consists of rooms with good ventilation and there is ample place outside for outdoor activities and sports. The campus has lot of greenery and well maintained inner roads we are in the process of acquiring sufficient number of computers proportionate to the strength of students. There is digital classroom, virtual classroom and teachers as well as students are involved in ICT based teaching and learning. Our Library is moderately equipped with books related to course combinations offered in the college and also books related

to competitive exams and PG entrances. Our effort is to upgrade our library in the near future on getting 12(B) recognition and also with the financial assistance from philanthropists and educationists.

Student Support and Progression

Most of the Students are benefited by Government schemes like SC, ST, BC and Minority Scholarships. There are no free ships sponsored by our Institution. Our Institution has capability enhancement initiatives in Language and communication skills & Life Skills. Our Students are benefited from guidance offered by the Institution for Competitive Examinations & Career Counselling. Our Institution has a transparent mechanism for timely redressal of student's grievances. As it is a Women's College there are no sexual harassment cases in the college. Our college is a ragging-free college. Our Institution has good student's progression to higher education. Most of the students did their PG. Our Institution is conducting various cultural & Sports activities. We have Alumni association named "**Navya"**. Our Alumni are from poor families so we do not take any financial help from them.

Governance, Leadership and Management

Government Degree College (W) is guided by its vision and mission statements and aspires to continue as a center of women education in Gajwel. The institution has a decentralized organizational structure and adheres to the principle of participative management. The permanent teachers and staff are recruited through notification by the Government of Telangana. The promotion policies are framed and implemented by Government. The College has Internal Complaint Cell and Grievance Redressal committee (for students) to look into the grievances and their due redressal. The Faculty members are encouraged to attend Refresher Courses, Orientation Courses and Faculty Development Programmes to strengthen their teaching, research and administrative skills.

The institution has several committees and administrative cells like Women Empowerment Cell, Career Guidance Cell, Anti-Ragging Cell which contribute in the effective functioning and management of the institution.

The Welfare measures for staff include LIC Pension Fund, Maternity & Paternity Leave, Contributory Pension Fund, and Non-Contributory Pension fund, Child care Leave, Career Advancement Schemes, Medical Health Insurance, Health Centre. The IQAC was established in 2018.

Institutional Values and Best Practices

GDC Women Gajwel has a unique distinction in organizing various awareness programs under gender equity promotion such as International Women's Day, Bathukamma festival and organizing gender sensitivity facilities like providing self defense techniques, she team visits, and monitoring through cc cameras. The institution has an environment-friendly campus, located away from town. The campus is full of greenery with well-ventilated classrooms with natural air and sunlight.There exists the practice of using LED bulbs to conserve energy. Students are instructed to switch off fans and lights when not in use. Solid waste is segregated as biodegradable and non degradable and handed over to Gajwel municipality as part of Swachh Bharat initiative and clean and green programme Gajwel. Some of the biodegradable waste such as leaves, leftover food from hostel is treated and converted into vermicompost in the vermicompost pit. Dustbins are provided in

the college for dry waste. College is striving to be a plastic-free zone. Cartridges are refilled and reused in the printers. Rainwater harvesting pit was dug in the college campus to recharge the ground water. This facilitates gardening even in peak summer to maintain greenery in the college. College encourages green practices among its staff and students. Usually the staff and the students use public transport. The students staying in the hostel walk to the college as campus is nearby to the hostel. Campus is pedestrian friendly. Students and staff are encouraged to use RO water available in the college. The campus is full of greenery with landscape garden. Presence of provision for differently-abled persons. The campus is located in an area which has both advantages and disadvantages. Programs like AIDS awareness and cancer awareness, Swachh Bharat are conducted involving the local community. Awareness of fundamental duties and rights of citizens, along with core values and code of conduct for stakeholders is constituted. The campus also organizes national festivals and birth anniversaries of great personalities. The college maintains complete transparency in the financial, academic, and administrative functions of the institution. Each department maintains best practices and the institute as a whole follows some unique best practices.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT DEGREE COLLEGE FOR WOMEN GAJWEL
Address	Womens Educational Hub, Sangapoor Road
City	Gajwel
State	Telangana
Pin	502278
Website	https://gdcts.cgg.gov.in/gajwelwomen.edu

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	P. V. Uma Sasi	08454-9440735155	9440735155	-	gdcwgajwel@gmail.com
IQAC / CIQA coordinator	K. Sreedevi	08454-9949942738	9949942738	-	gdcwgajweliqac@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	01-09-2008

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Telangana	Osmania University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	16-04-2014	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes
If yes, has the College applied for availing the autonomous status?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Womens Educational Hub, Sangapoor Road	Semi-urban	5	126630

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Ba	36	Intermediate	Telugu	30	23
UG	BA,Ba	36	Intermediate	English	60	14
UG	BA,Ba	36	Intermediate	Telugu	30	24
UG	BSc,Bsc	36	Intermediate	Telugu	60	36
UG	BSc,Bsc	36	Intermediate	English	60	37
UG	BSc,Bsc	36	Intermediate	English	30	6
UG	BSc,Bsc	36	Intermediate	English	30	20
UG	BSc,Bsc	36	Intermediate	English	60	33
UG	BSc,Bsc	36	Intermediate	English	120	53
UG	BSc,Bsc	36	Intermediate	English	30	12
UG	BSc,Bsc	36	Intermediate	English	30	15
UG	BCom,Bcom	36	Intermediate	English	180	82

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				15
Recruited	0	0	0	0	0	0	0	0	4	11	0	15
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				5
Recruited	5	0	0	5
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	3	0	5
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	7	0	7

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	3	0	4

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	5	2	0	7

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	349	2	0	0	351
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	34	15	96	86
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	2	3	18	19
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	36	46	238	293
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	3	0	14	35
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	5	0	10	16
	Others	0	0	0	0
Total		80	64	376	449

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
15	14	4	4	4

File Description	Document
Institutional data in prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
15	14	4	4	4

2 Students

2.1

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
846	460	185	215	236

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
367	310	70	90	70

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
37	56	67	67	78

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
21	10	10	10	10

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
27	10	10	10	10

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 25

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
4	2.3	2.5	2.2	1.4

4.3

Number of Computers

Response: 16

4.4

Total number of computers in the campus for academic purpose

Response: 6

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Government Degree College for Women Gajwel has been rendering services and meeting the academic needs of the students coming from socially and economically deprived sections of the society, especially rural areas. The college is affiliated to Osmania University and strictly follows the curriculum prepared by the university. It will communicate with the institution at the beginning of the academic year through an almanac and a list of holidays. The college administration takes necessary measures for the preparation of the College Annual plan in collaboration with the academic calendar designed by the Commissionerate of Collegiate Education, Telangana and the university almanac. This includes action plans, commencement of classes and last working dates, dates for the conduction of the assessment, holidays and examinations.

The faculty members of various departments prepare their annual academic plans such as timetables, lesson plans and individual action plans. The teaching diaries are received periodically by the Academic coordinator and the Principal. Periodic review of the departmental meetings also helps in effective curriculum delivery and execution.

Faculties are encouraged to plan to impart the curriculum through innovative teaching methods such as Seminars, Assignments, Extension lectures, Quiz, Group Discussions, Field trips, Study projects apart from regular lecture sessions. Identification of below-average students is done and they are motivated towards excellence in their academic performance by taking remedial classes. The college encourages the faculty to attend refresher courses, orientation programs organized by the University at regular intervals which enables them to understand the teaching-learning practices, their appropriate use adding up to effective curriculum delivery. The institution conducts an academic audit of attendance registers, internal exams, question papers, and evaluation processes. Periodical feedback is obtained from the students on aspects of the learning process. Review meetings are held to know about the academic progress as per the set goals by the Institution.

- Annual Teaching Plan
- Departmental Time Tables
- Syllabus Copy with Textbooks
- Attendance Registers
- Teaching Diary
- Teaching Plan
- Assignments
- Result Analysis for every year

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

In the beginning of every academic year, the Commssionerate of Collegiate Education (CCE) issues Academic and Activities Calendar specifying timeline for both Academic and other co-curricular and extracurricular activities scheduled for the year. In addition, the affiliating university, Osmania University also issues an almanac with the details of various types of assessment, such as Internal Assessment Tests and Practical Examinations. The university almanac also specifies dates of semester end examinations. The institution prepares an Academic Calendar in consonance with the Almanac of the university and the Academic and Activities Calendar of the CCE strictly adhering to the examination schedule specified. The departments and teachers plan their teaching and other related academic activities according to the College Academic Calendar so as to organize the Internal and practical examinations as specified by the affiliating university. Similarly, the students also prepare for the examinations by keeping the calendar in mind. Considering the importance of the Academic Calendar in the academic progress of the students, the Principal places the Calendar on the College website. The Internal Assessment Committee decides on dates during which the internal assessment assignments are to be given to students and dates by which the marks need to be submitted to the office. In the odd semester the dates for the first assignment/test for theory papers lies towards last week August while for the second one in the last week September/ beginning October. In the even semester the dates are usually in beginning February and end March. Respective marks are displayed on notice boards by the Internal Assessment Committee.

Program outcomes(POs), program specific outcomes(PSOs) and course outcomes(COs) for all programs offered by the institution are stated and displayed on website and communicated to teachers and students. The POs, PSOs are helpful in developing the framework of teaching and learning. It highlights the achievements of the students and lists the kind of jobs that students get after completion of the different programs. In the Orientation program for the first year undergraduate students, the broad program objective of all programs are explained. Program-specific outcomes of all the departments are highlighted through career options open to students after completion of the programs and the achievements of the alumnae. The Course outcomes facilitate in clear understanding about the course expectations and also support the process of learning. The Course outcomes also present a clear picture of employability, skill development, and entrepreneurship prospects of the course.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum

development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

    1.**Academic council/BoS of Affiliating university**
    2.**Setting of question papers for UG/PG programs**
    3.**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
    4.**Assessment /evaluation process of the affiliating University**

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS/ Elective course system implemented.**

Response: 15

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 9

1.2.2.1 **How many Add on /Certificate programs are added within the last 5 years.**

2018-19	2017-18	2016-17	2015-16	2014-15
6	2	1	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 9.55

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
152	45	37	0	0

File Description	Document
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

All the programs offered by our college are designed for students coming from socially, economically, educationally backward not only to meet their academic needs but also to improve employability skills and to bring awareness about Gender equality, human values, and professional ethics as well as current environmental problems. Orientation Programmes and awareness activities are organized.

They need to be trained both physically and mentally to be strong and determined to face the challenges in life. We motivate students to attend self-defense classes as many incidents of assaults on women are noticed. Gender sensitization as a part of the curriculum was introduced by the Osmania University at UG level for the I year II semester for BA, BCom, and BSc Students.

Pollution poses a threat to human life in the present era. Environmental Science educates our students about environmental issues and climate change. Environmental Science is a part of curriculum at UG level for I years BA, B.Com and BSc Students in annual syllabus and for I year I-Semester in CBCS System. Many Programmes like Plantation drives, Swatch Bharath, Eco-Fest, Chettu-Bottu are organized in the college.

 Natural disasters and other emergencies can happen at any time. As and when they happen everyone should be prepared to handle them safely and effectively. Disaster Management papers is a part of our

curriculum for V semester students in CBCS System. It helps the students to learn about Natural Disasters.

The world is changing and the present generation needs to have general awareness about basic computer skills and general awareness about computer knowledge like internet, mailing etc. This type of knowledge is useful for non-computer background students. Basic computer skills is a part of our curriculum for at UG level for II semester students.

Teaching them Human Values and professional Ethics is the need of the hour in the present scenario. The college organizes various programmes to bring awareness about health, hygiene, superstitions etc.. As most of the parents are illiterate it is difficult for them to face such challenges.

In this background it is our primary responsibility to inculcate the values in them. Our faculty play a major role as guides and counsellors and train them regarding the said issues.

The Institution has been following the below mentioned courses prescribed by Osmania University.

Sl.No	Name of the Course	Semesters offered	Marks
1	Environmental Science	I semester	50 M
2	Gender Sensitization	II Semester	50M
3	Disaster Management	V Semester	50 M
4	Basic Computer Skills	II Semester	50 M

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)
Any additional information	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 13.62

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
7	03	0	0	0

File Description	Document
Programme / Curriculum/ Syllabus of the courses	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 23.64

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 200

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: B. Any 3 of the above

File Description	Document
Any additional information (Upload)	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: C. Feedback collected and analysed

File Description	Document
Upload any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 52.49

2.1.1.1 **Number of students admitted year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
449	376	64	80	77

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
735	620	140	200	140

File Description	Document
Institutional data in prescribed format	[View Document]()
Any additional information	[View Document]()

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 95.14

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
420	248	64	77	73

File Description	Document
Institutional data in prescribed format	[View Document]()
Any additional information	[View Document]()

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The majority of the students come from socially, economically, and educationally diversified backgrounds. There is a lot of heterogeneity within a class with respect to their knowledge, skills, attitudes, and motivation. In addition, several students would have studied in the vernacular medium and would have opted to study in the English medium at the undergraduate level. Induction and orientation programs are conducted at the beginning of each academic year to create awareness about the course, its prospects, availability of facilities in the college, etc. The College identifies slow and advanced learners based on students' performance in the internal assessment test, assignments, seminars, and group discussions with the subject lecturers. The identified inputs are collected from the concerned mentors/class in-charges through their one to one interaction during theory/practical sessions in various subjects these observations are discussed by the faculty with the heads of the Departments and head of the institution for the recommendation of strategies to be adopted for the betterment of students.

Strategies adopted for advanced learners by the institution:

- Advanced learners are encouraged by the mentors to pursue higher goals which include securing employment in reputed organizations, guided for preparing national level competitive exams, etc.
- The College also encourages them to pursue projects (Jignasa Research projects) and helps to collaborate with reputed organizations.
- Students are encouraged to deliver Seminars.
- Students are also encouraged to involve in organizing exhibitions and make students attend workshops.
- Students are motivated to participate in skill-based learning projects, inter-collegiate competitions, poster presentations at workshops.
- Students are made to have interactive sessions with experts in the fields of academia and seek special coaching and guidance and are also rewarded scholarships/ awards

Strategies adopted for slow learners by the institution:

- An advanced learner is assigned to a batch of students as a mentor.
- The slow learners can put forth their Problems during the monthly counselling meetings or can approach the mentor personally as and when required to discuss their problems.
- The problems of the student are then handled in consultation with the course teacher, HOD, Principal, and parents of the student.
- Respective teachers interact on a one-to-one basis to understand the difficulties faced by the students in their learning process and conduct remedial lectures / practical sessions for these students.

- These students are provided with an additional set of assignments/tutorials. Special attention is provided to the students who repeatedly fail in the same course and are advised to follow a specific pattern for attempting the examination.
- Often slip tests are conducted on important and most repeated topics. Preparation of question bank and test question papers, discussion of previous question papers in classes is also done.

File Description	Document
Upload any additional information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 40:1

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The students are a central aspect of the teaching-learning process. Towards this end, it encourages teachers to give, as much as possible, the scope for classes to be interactive rather than one-way communication, where only teachers talk and students remain inactive and therefore remain only passive learners. Students are encouraged to approach their learning material and activity through reading, writing, listening, speaking, and thinking. They are free to ask questions and raise doubts in and out of the classroom hours too. Teachers are, therefore available even after regular class hours to help students comprehend the units transacted. In the classrooms, students are helped to conduct seminars, which require them to actually step into the shoes of the teachers. They are taught or rather made to learn for themselves, the art of speaking, making a point, taking turns, etc. Pair–work is often a chosen mode of learning as students are free to work with another, especially in written work. In practical classes, all students get hands-on experience of working on an experiment or on new equipment. To broaden the students' horizon of learning, every effort is made, wherever possible, to take them on field trips to various industries, places, and other institutions to make learning real, exciting, and immediate. Group discussions, student seminars, pair work, and group work are the norms rather than the exception. Students are given assignments that test not only their memory but also their grasping power of their learning. In the final semester of their course of study. All students have to take up a live project which facilitates the students to think independently by identifying and analyzing the assigned topic on their own. In the process of enriching students, care is taken to inculcate practices that foster some skills such as smart learning, time management, and decision-making skills. The pedagogy adopted by the faculty of the college is student-centric involving the learners in all levels of the teaching-learning process leading to the acquisition of skills, interactive learning, collaborative learning, and independent learning. Classroom lectures are made more interactive. Reference

work enables developing skills to access information for updates using reference books, internet browsing, etc.

Case studies, projects will be assigned, Field trips will be frequently conducted. Well-equipped Computer Labs, Infrastructural Support in terms of seminar rooms, LCD Projectors, etc. facilitate the students in writing assignments and preparing project reports. Library with reading & reference room is also very supportive in their learning.

File Description	Document
Link for additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Role of ICT in the Teaching-learning process:

- It has become mandatory for teachers to conduct online teaching-learning classes which could be achieved with the aid of ICT in the classroom.
- ICT signifies the implementation of technology for promoting innovative teaching and learning process.
- ICT eradicates the need for a traditional chalkboard classroom totally.
- It enables teachers to share video tutorials, images, books and interactive e-content to increase student engagement and enable them to grasp their curriculum with ease.
- It can prove to be extremely fruitful for children with physical disabilities who can't attend college regularly.
- An effective online assessment software & tool that enables teachers to arrange online exams, tests & quizzes on regular basis can be a key player.

Benefits of ICT in Education :

- The virtual learning environment it creates can be highly beneficial for educational institutions in terms of improving productivity and efficiency.
- Improves teaching-learning process in higher education provides the facility of online learning to thousands of learners who cannot avail the benefits of H.E due to several checks, such as time, affordability geographical location, etc.
- There has been a systematic movement from a content-centered curriculum to a competency-based curriculum with the aid of ICT tools.
- There is a movement away from teacher-centered learning to the student-centered form of knowledge.
- Students are increasingly turning towards the web and online subject matter experts from whom they will learn, thus creating an environment of independent learning.
- The concept of technology-powered "any place learning" also ensures that learner enrolls in courses offered by any Institution across the world rather than only applying for local educational institutions.

- For effective teaching, teachers are using ICT tools in the college.
- Some of the teaching halls in the college are equipped with LCD projectors and CPUs.
- Using ICT tools can input quality education with Audio & Video Facility.
- Preparation of PowerPoint presentation can make the teacher collect the latest updates in the subject concerned and this data is transformed to the students.
- The knowledge acquired through ICT tools can last for a long time.
- Learning through visual aids is always better than learning by just listening.
- More than 70% of our staff members are involved in ICT-based teaching, availing the Digital Class Room with LCD projector and Mana TV.
- Complex concepts can be made simple through ICT Technology

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 45:1

2.3.3.1 **Number of mentors**

Response: 19

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
Mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 95.56

File Description	Document
List of the faculty members authenticated by the Head of HEI	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 36.67

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
7	4	3	4	4

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 0.46

2.4.3.1 **Total experience of full-time teachers**

Response: 9.57

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The College Examination Branch deals with all types of examinations and evaluations both internal and external. The college strictly adheres to the evaluation schedules prescribed by the affiliating university in its almanac. . In the last five years, there have been several changes in the mode of evaluation based on the type of program. During the three Year, Undergraduate Program the emphasis was on group projects and presentations which aimed at fostering peer learning and mentoring, as well as building public speaking skills of students. Presently under the Choice Based Credit System (CBCS) (2016- onwards), The Evaluation includes both internal assessments, semester-end examination. The evaluation of the answer scripts is carried out by the university. The college is proactive in redressing the grievances of the students, if any, related to examinations. Internal Assessment Test consists of 20 marks (15 marks for written tests and 5 marks for Assignment) and is conducted twice in each subject, in every semester. And the remaining 80 marks are for semester-end written examinations. Evaluation in a continuous mode has helped improve student regularity and participation in practicals as there are marks for each internal assessment and assignment completed. Each department has worked out the details of how the CIE will be carried out for each paper taking care that the learning objectives of each paper are achieved through the different assignments. For theory papers, it has been kept in mind that the assignments should not only test the knowledge base of the students but also foster creativity and out-of-the-box thinking. CIE is a method of assessing whether learning outcomes for all courses are being achieved. It provides an opportunity to relook at and modify teaching strategies if the students are not performing well. Students who miss the assignments due to ill health or participation in extra-curricular activities of the college are given an opportunity to give the assignment on an alternate date. There is a set schedule for conducting the assignments which the students know in advance. This helps them to prepare in advance.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The Institution ensures that all students are aware of the evaluation process through the college prospectus which is updated annually. The Orientation program held at the beginning of every academic year apprises students and their parents of the evaluation process and the schedule. In each of the departments, for each subject (theory and practical) being taught at undergraduate a senior faculty member is nominated as convener who then coordinates curriculum transaction with other faculty members teaching the subject during the semester. Before the session begins, teaching plans are prepared and discussed along with the mode of Continuous Internal Evaluation. Further, the Academic Committee of the college has recommended a basic structure for the continuous internal assessment of theory and practicals with guidelines for dealing with absenteeism. The faculty members however have a certain amount of flexibility in deciding on the kind of assignments to be given so that creativity is not compromised. Guidelines for teachers and students for internal assessments are prepared as per the University guidelines and are made available to all faculties. A Peer Committee is was formulated when the CBCS system started in 2016 to monitor the continuous evaluation in practicals to ensure uniformity across courses and departments Dates

for the tests/submission of assignments are notified on the college notice boards and are announced by the faculty in the respective classes at least a week in advance. After checking, answer sheets/assignments are shared with students, and marking pattern is discussed. Students are asked to sign in the internal assessment mark lists/ registers of teachers once they are satisfied with the marks obtained (sample from a teacher's register uploaded). The internal assessment lists are displayed on the notice board at the end of the semester. Students scrutinize and sign the sheets which are then forwarded to the University Transparency and security of the evaluation system is ensured. The institution has an effective mechanism for the redressal of grievances pertaining to the internal assessment. A staff council constituted moderation committee moderates range of assignment marks to equalize low marks if marking has been strict. The maximum and minimum marks in internal assessments are further reviewed, discussed, and debated regularly. Students are also assessed by the teachers based on their participation in the class. Department of Education has a strong component of Formative assessment. Students' development in their subject areas and other co-scholastic activities is monitored through continuous and comprehensive assessment and feedback mechanisms. Assessment includes presentations, tests, assignments, and projects by students who are mentored by Teachers at regular intervals with feedback. The community works are assessed by the concerned faculty. Transparency is maintained by teachers as they collaborate in a committee to assess every student.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Program outcomes (POs), program-specific outcomes(PSOs), and course outcomes (COs) for all programs offered by the institution are stated and displayed on the website and communicated to teachers and students. The Program outcomes, Program Specific Outcomes are helpful in developing the framework of teaching and learning. It highlights the achievements of the students and lists the kind of jobs that students get after completion of the different programs. In the Orientation program for the first-year undergraduate students, the broad program objective of all programs is explained. Program-specific outcomes of all the departments are highlighted through career options open to students after completion of the programs and the achievements of the alumnae. Alumnae of various departments are invited to interact with both the students and teachers during the Orientation program and at other events and meetings. They share how the different courses shaped their careers and thus help students appreciate the program. This is also an opportunity for the faculty to take feedback on the courses that need to be improved and the components which will make them more relevant The Course outcomes facilitate a clear understanding of the course expectations and also support the process of learning. The Course outcomes also present a clear picture of the employability, skill development, and entrepreneurship prospects of the course. Further, the outcomes help to understand the various cross-cutting issues pertaining to gender, environment, values, and

professional ethics. The Board of studies of each department frames the curricula which appropriately incorporates POs, PSOs, and COs for all programs offered by the institution. While framing the syllabus the scope, methodology and outcomes are taken into consideration. Definite measurable program and course outcomes are set up. At the same time, suitable teaching methods and materials and other curricular activities such as extension lectures, field trips, etc. are planned. Following effective pedagogic strategies, the faculty articulates the learning objectives and expected outcomes for each course at the beginning of the session as well as before each unit in the syllabus. This helps the students appreciate the topic being covered in class as they see the relevance.

File Description	Document
Upload COs for all courses (examples from Glossary)	[View Document](#)
Upload any additional information	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

At the beginning of the year, departmental meetings are conducted, respective teachers plan curricular, co-curricular, and extra-curricular activities. The PSOs, COs, and POs are thoroughly discussed and suitable teaching plans are made. Regular review meetings are conducted by departments to discuss the extent of the syllabus covered and the desirable outcomes of each curriculum. Accordingly, all the teachers are advised to follow their curricular plans meticulously. The evaluation of the attainment of POs, PSOs, and COs to some extent is done through internal assessment. Further, the Practicals, Project work, seminar presentations, Group Discussions, and JAMs also facilitate in evaluating the extent to which these outcomes have been achieved. To track program outcomes, the departments maintain an alumna database, regularly updating information on their current employment and other Endeavours. The departments track how many of the students who successfully complete the course seek employment or go in for higher studies. Continuous assessment provides feedback on the efficiency of the teaching-learning process and learning outcomes of each course. This is in the form of assignments that are a part of the CIE as well as additional quizzes, tests, and assignments that are periodically given to students. As part of the course outcomes of the various papers taught to students during the undergraduate program, there is the substantial scope of the evaluation of opportunities for skill-building, enhancement of conceptual understanding, training in research methodology, and experiential and fieldwork learning.

File Description	Document
Paste link for Additional information	[View Document](#)

2.6.3 Average pass percentage of Students during last five years

Response: 59.87

2.6.3.1 **Total number of final year students who passed the university examination year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
23	45	40	35	35

2.6.3.2 **Total number of final year students who appeared for the university examination year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
37	56	67	67	78

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Paste link for the annual report	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

3.1.2.2 **Number of departments offering academic programes**

2018-19	2017-18	2016-17	2015-16	2014-15
14	15	4	4	4

File Description	Document
Institutional data in prescribed format	[View Document]

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 0

3.1.3.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.33

3.2.1.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
4	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.41

3.2.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	1	0	1

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Government Degree College Gajwel (for women), believes in the holistic development of students by inculcating academic, industry, and social knowledge. To develop emotional and social quotient in students the institute conducts several interfaces between our students and different 'special parts' of the society. The college NSS unit was started in 2013 through which social responsible programs are conducted. Also the college in collaboration with GADA (Gajwel development association authority), Forest department, Mulugu, District employment office, siddipet etc., organizes many awareness programs on social issues. The college students actively participated in programs like:

Swachh Bharath initiative: The college NSS unit organized awareness campaign towards cleanliness in college premises, nearby surroundings and in villages like Giripally Gram Panchayat by cleaning the area and educating people on keeping the surroundings clean. It includes 'Swachh Pachwada' awareness conducted in Banglavenkatapur village about developing hygienic habits, washing hands thoroughly after usage of toilets and also before having food, taking bath daily, etc.

AIDS awareness program: Every year the college students participate in an 'AIDS awareness rally'. Students are encouraged to prepare and display charts about AIDS awareness and the same is shared in the community through rallies.

Cancer awareness- Immunology: In College and in NSS winter special camp (06-01-2018 to 12-01-2018) at Giripally village Gram Panchayat, an awareness program on 'immunology-cancer' was conducted for villagers.

Eco fest: The College in collaboration with Forest department, Mulugu conducted 'Eco Fest' an awareness program on pollution control in July, 2017.

Ozone day –awareness program on the preservation of ozone layer: In September 2018 the institution conducted an awareness program on the preservation of the ozone layer and search for possible solutions to prevent the depletion of ozone layer.

Haritha haram (Chettu-Bottu): In 2018 the college in collaboration with GADA, Gajwel participated in 'Telangana Ku haritha haaram' program. GDC(W), Gajwel college students along with staff members went to each and every house of their allotted wards in Gajwel traditionally by offering 'tilak' (Chettu-Bottu) donated seven various plants supplied by GADA, Gajwel and encouraged them to plant those trees in their houses and neighborhood.

Voter's day: The college in collaboration with District employment office, Siddipet organizes an awareness program on 'voters day' in order to encourage more young voters to take part in the electoral process, also to focus that the right to vote is the basic right. The main objective of the program is to increase the enrolment of voters, especially the eligible ones. Also, an oath (pledge) is taken to uphold the democratic traditions of our country and to vote in every election fearlessly and without being influenced by considerations of religion, race, caste, community, language, or any inducement.

Awareness program on organ donation: An awareness program on Organ donation was conducted by the college NSS unit on 26-03-2019. Dr. Hariprasad and the team from Gandhi hospital, Hyderabad enlightened the students on organ donation and its significance and encouraged them to spread awareness among people outside.

File Description	Document
Paste link for additional information	[View Document](#)

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 3

3.3.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs

such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 23

3.3.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
6	6	5	5	1

File Description	Document
Reports of the event organized	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 58.06

3.3.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
456	368	119	105	102

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 1

3.4.1.1 **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.4.2 Number of   functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 0

3.4.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Infrastructure forms an undeniable element of a Government Institution. An Institution's strength is manifested when it accumulates infrastructure over a period of time. All great institutions have started with a humble beginning. The college has recognized this and constantly strives to identify, accumulate and optimally utilize the required infrastructure.

Government Degree college for women Gajwel, Siddipet District was established in 2008 and has completed 11 academic years. The then College building was located in the premises of Government Degree College (Co-education) Gajwel near R.T.C. Bus Stand Gajwel. At present the college has got its own building and it was inaugurated on 01.08.2017.

The College campus is spread over an area of 5 acres. The Ground floor accommodates the Principal's chamber, Administrative Office, Examination Branch, IQAC Room, Virtual Class Room, Sports Room, Girls waiting hall, Science Laboratories and MANA TV Room.

Class Rooms and Laboratories: At present, there are 24 classrooms for conventional teaching and 11 laboratories for Sciences and 4 rooms are available for Computer Lab. However one room is equipped with 10 computers for Computer Science and Computer Applications. One virtual classroom is earmarked for Teaching and Learning in ICT mode and one digital classroom is equipped with a computer for ICT-enabled teaching.

The college has an adequate number of fans, lights and LED bulbs apart from good ventilation to conduct classes. The classrooms are equipped with dual desks numbering 427.

The college has 11 labs for science departments.

Computers and other equipment: The institution has 20 computers with internet connectivity with a bandwidth of 20 MBPS. We have 03 Scanner cum printers, 05 printers and one color printer. One LCD projector in the digital classroom and one power inverter is available in the administrative office. Access to computers and the internet facility is provided to all the staff and students. One Xerox machine is available to serve the needs of the students, Office and Examinations work.

Surveillance: The College building is under the surveillance of 08 CCTV Cameras, located in different areas like the College entrance, Biometric attendance area, Office, Examination Branch, Library, Classrooms, and Corridors.

Library: The library is the heart of an educational institution and the Government Degree College, Gajwel is subscribed to this fact and is constantly upgraded with the latest books and newspapers, magazines, journals, etc. The college library accomodates large number of students and is partially automated with SOUL 2.0 Software of UGC INFLIBNET.

Hostel: The college students belonging to remote areas are permitted to stay in the Hostel which is being managed by BC Welfare and Social Welfare Department with 250 inmates who are under round-the-clock surveillance.

Health Centre and Canteen facility are also available for the convenience of the students.

The College strives to utilize the available infrastructure as efficiently as possible to meet the growing needs and accommodates the increasing strength of students.

File Description	Document
Upload any additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Government Degree College for women Gajwel focuses on the overall development of the students and encourages them to participate in different sports and cultural activities to increase mental and physical fitness.

The Education hub for girls has a 4-acre area for outdoor games and a 1342 Square Feet area for indoor games. The College motivates the students to participate in various sports activities by providing them an open playground under the guidance of the Sports In-charge.

Various cultural and sports activities which are conducted in the College are mentioned below.

Sports and Games:

The Institute has been providing facilities for sports and games. The College has a spacious Physical Education Department to promote games and sports activities. The indoor room of the college is used to play games like Chess, and Carroms. The faculty encourages students to actively participate in various sports and competitions.

An open playground is provided for the students to play outdoor games such as kabaddi, kho-kho, and Volleyball. The College encourages students and conducts yoga, for teaching staff, non-teaching staff, and students. The College organizes sports competitions at the college level every year and students participate in the Yuvatarangam program which is conceived by the Commissionerate of Collegiate Education, Hyderabad Telangana State.

The physical education department is striving to excel the students in sports and games and as a result, many of our college students have earned distinction at inter-college competitions and at the state level.

Cultural Activities:

The students are encouraged to actively participate and showcase their talents and skills. The activities contribute to bringing out innate talent among students, which helps to build their overall personality by developing communication skills, leadership skills, and team management skills. Students get to showcase their talents during competitions organized at college,Cluster and state level. Students are encouraged to participate in co-curricular and extra-curricular activities at cluster level and state-level competitions. In our college, students participate in Elocution, Essay Writing, Speed-reading, Story Writing, Perception and Expression, Shloka recitation, mime, singing, and dance competitions.

File Description	Document
Upload any additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 8

4.1.3.1 **Number of classrooms and seminar halls with ICT facilities**

Response: 02

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 14.35

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
2.87	0	0	0	0

File Description	Document
Upload audited utilization statements	[View Document](#)
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library of Government Degree College for Women, Gajwel has a collection of 2415 books including reference, text and Competitive examination books, PG entrance books, General Knowledge books, etc.

Faculty members have donated competitive examination books for the benefit of students. Further philanthropists have donated few yoga books. It has a well-maintained and furnished reference section with a spacious and ventilated reading room for the students and staff members.

E-corner with 2 computers equipped with internet connectivity is available for the student community. Our students come from rural backgrounds we strive to educate readers to get into higher education and information regarding employment opportunities is disseminated. In addition to the above recently our library has purchased ILMS Software: soul 2.0 for Library automation.

File Description	Document
Upload any additional information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

    1. e-journals
    2. e-ShodhSindhu
    3. Shodhganga Membership
    4. e-books
    5. Databases
    6. Remote access to e-resources

Response: E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.4

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0.75	0.63	0.63	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 2.31

4.2.4.1 **Number of teachers and students using library per day over last one year**

Response: 20

File Description	Document
Details of library usage by teachers and students	[View Document](#)
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The library of Government Degree College for Women, Gajwel has a collection of 2415 books including reference, text and Competitive examination books, PG entrance books, General Knowledge books, etc.

Faculty members have donated competitive examination books for the benefit of students. Further philanthropists have donated few yoga books. It has a well-maintained and furnished reference section with a spacious and ventilated reading room for the students and staff members.

E-corner with 2 computers equipped with internet connectivity is available for the student community. Our students come from the rural backgrounds we strive to educate readers to get into higher education and employment opportunities. In addition to the above recently our library has purchased ILMS Software: soul 2.0 for Library automation.

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 141:1

File Description	Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 0.06

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0.012	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, play-ground, computer labs, classrooms etc. The college focuses on providing adequate infrastructure that facilitates teaching and learning. For this, the Institution has a committee and it suggests policies and initiatives to be taken by the institution.

The college was shifted from the old premises to the newly constructed building located in the Girls Educational Hub Sangapur Road, Gajwel. The new building has three floors, one ground floor and two upstairs. The maintenance of the building is looked after by the GADA (Gajwel Area Development Authority).

For the optimum utilization of the resources in the Institution, various committees have been constituted comprising the Principal as the Chairman, senior members of the faculty as Convenors, and other teachers as members. These committees meet on regular basis to discuss issues related to their respective committees so as to ensure the optimum utilization of the facilities on campus.

In order to utilize the facilities to the maximum extent, representatives from students are nominated as members in each of these committees. A support facility such as hostel accommodation is provided to the students. Students hailing from far-off places are given priority while allotting accommodation.

Laboratories are looked after by the teaching staff who are entrusted with the laboratory maintenance.

Initially, the college hardly had any books. But as time went by the college has acquired a sizeable number of books.   The library is the heart of an educational institution and the Government Degree College, Gajwel is subscribed to this fact and is constantly upgraded with the latest books and newspapers, magazines, journals etc.

The number of books is increased every year by purchasing from the Telugu academy and private booksellers. The Library Committee looks after the purchase of books and periodicals.

As the Institution strongly believes that education is an all-round development of the students, sports and games are given utmost importance on par with the academics. For this, the Institution has an exclusive department for sports and games. To ensure the mental, as well as physical health of the students, various indoor and outdoor games and sports are practiced by them such as Volleyball, Kabaddi, Kho-Kho, Tennicoit, Caroms, Chess etc. In addition to these sports and games, training in Yoga and Meditation is also given to develop a sound mind, body, and soul. The Sports & Games Committee oversees the conduct of sports and games in various categories.

File Description	Document
Upload any additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 68.5

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
405	269	123	178	205

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.83

5.1.2.1 **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
13	12	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

    1.Soft skills

2.Language and communication skills
3.Life skills (Yoga, physical fitness, health and hygiene)
4.ICT/computing skills

Response: C. 2 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1.Implementation of guidelines of statutory/regulatory bodies
2.Organisation wide awareness and undertakings on policies with zero tolerance
3.Mechanisms for submission of online/offline students' grievances
4.Timely redressal of the grievances through appropriate committees

Response: B. 3 of the above

File Description	Document
Upload any additional information	
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	
Details of student grievances including sexual harassment and ragging cases	

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 21.62

5.2.2.1 **Number of outgoing student progressing to higher education.**

Response: 8

File Description	Document
Upload supporting data for student/alumni	
Institutional data in prescribed format	

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

05-03-2021 11:57:24

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]
e-copies of award letters and certificates	[View Document]
Any additional information	[View Document]

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The College follows democratic principles in academic as well as administrative bodies by ensuring students participation in many activities.Though the college does not have a student council, the committees have student representatives /Members.They are nominated as members along with lecturers in the following committees.

Number of Students in various committees

- Library Committee   :5
- Haritha Haram committee   :5
- Health&Hygiene Club Committee:5
- Internal Complaint Committee   :5
- Grievance Redressal Cell   :5
- Sports & Games   :5
- NSS Advisory Committee   :5
- Discipline Committee   :5
- Alumni Committee   :7
- Time Table Committee   :5
- Cultural Committee   :5
- Nominated students actively participate in all the meetings and express their views for the betterment of the institution.
- Their inputs are given importance while framing the timetable so as to minimize inconvenience.
- Student-centric activities like classroom seminars, study projects, field trips, etc. are conducted in consultation with them.
- They monitor and recommend appropriate action if any of the students are involved in ragging. However, no such incident has taken place in this college so far.

File Description	Document
Upload any additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 5.2

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
12	5	3	3	3

File Description	Document
Upload any additional information	[View Document](#)
Report of the event	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The College has an active Alumni association with Shabhana as President, Jyothi as Vice President, Krishnaveni as General Secretary, Manasa as Joint Secretary, Deepika as treasurer and Sharanya and Raziya as Members. The Alumni Association is named as 'Navya'.

The college has many illustrious Alumni who are very active in participating in the affairs of the college.The association organizes meetings with the students to update their knowledge of trends in the employment sector, opportunities available etc, the college plans to mobilize funds by soliciting the old students who are in good positions.

Due to poor economical conditions alumni is not able to offer financial support to the institution. But are contributing in the non-financial support towards the overall development of the institution. It is encouraging, motivating and inspiring the students to reach their goals through their life experiences and also associated with the college in rendering the services to the society like Haritha Haram, Swatch Bharath, Consumer rights awareness rally and creating awareness among the people about illiteracy, eradicating the untouchability, corruption, dowry system and child marriages, etc.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The vision of the institution is "To give access to higher education, to empower women with higher education, to provide women-oriented courses, to offer application-oriented knowledge and overall development of women students."

With the above vision, the leadership of the College is striving to increase the access to higher education to the urban and rural young women, making way for enhancing their technical competence, academic excellence by providing the necessary infrastructure and human resources for their physical and intellectual growth. To provide the students with a teaching-learning experience that develops in them the capacities for creativity, critical judgment, effective communication and in-depth knowledge. Aligning with the mission of the College, the Leadership of the College leads in bringing attitudinal change in the minds of women students, introduced the "Gender sensitization" course in the academic curriculum. The College Leadership also promotes knowledge-based education and brings in academic reforms to provide skill-oriented courses for the employability of women students. To promote co-curricular activities for the over-all personality development of the students. To develop responsible citizenship through awareness and acceptance of value-based education.

The Governance and Leadership of the Institution ensures that its Higher Education operations are functioning by decentralizing the system and including a Participative decision-making process. Accountability and Transparency are the customs of the College, being followed scrupulously in Admissions and Accounts.

The Principal as the Head of the Institution along with the members of Teaching and Non-Teaching staff implements the decisions and policies of the Commissioner of Collegiate Education (CCE), Telangana. The head of the Institution personally communicates with staff members to ensure they are not encountering any problem with regard to their work. The Staff Council meets regularly to discuss and further implement important decisions.

At the commencement of every Academic year, Commissioner of Collegiate Education, Telangana communicates the 'Annual Institutional Action plan' to the college. Keeping in view the action plan and feedback from final year students and Parents Annual curriculum plan is designed.

File Description	Document
Upload any additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The college has decentralization and participative management practice, in academics and administration. To strengthen the concept of decentralization, responsibilities with adequate authorities are delegated to the Vice-Principal, In-charges of the Departments, Coordinators and other members.

The College practices decentralization and participative management methodology in all the activities it embarks on by including all the Heads of the departments, teaching and non-teaching staff. An open-door policy is adopted where any teaching, non-teaching staff, and student can approach the Principal. All the faculty members are included in the committees formed by the college like Anti Ragging Committee, Internal Complaints Committee, Women Empowerment Cell, Grievance Redressal Cell, Discipline committee, etc. to conduct programs in their respective areas for the well-being of the college.

Every year the Principal constitutes around 25 committees and appoints conveners and members to these committees from faculty and students. These committees hold meetings regularly and work under the guidance of the Principal. This enables the smooth functioning of the college.

All important decisions are subject to the approval of the duly constituted committees. However, Heads and I/C Heads of the respective Departments are given the freedom to call for a meeting of the respective departmental faculty, discuss and take decisions pertaining to academic and financial matters.

The staff of the college play a key role in the decision-making, planning and implementation and perform the academic and administrative functions of the Institution.

The following are some of the committees and their functions

1. Discipline Committee: Helps to maintain discipline in the college.
2. Grievance Redressal Cell: Records the grievances of the students and takes steps for their redressal.
3. Internal complaints committee: Records the problems related to women students and staff.
4. Eco Club & Nature Club: This committee monitors greenery and suggests ways to protect the plants on the campus
5. TSKC Committee: Helps in enhancing greater enrolment of students in TSKCprogrammes and train the students for the placements in different areas like communication skills and presentation skills.
6. Library Committee: Advises on the purchase of new books along with e-books and steps to be taken for the better maintenance of the library.

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The strategic plan is prepared in the following areas for college development.

Criteria-I: Curricular Aspects

- To introduce new skill-based programs so that the final year students get jobs.
- To adopt and apply the merits of CBCS in the newly introduced semester-based CBCS system.
- To introduce more subjects by taking permission from the University and CCE TS.

Criteria-II: Teaching-Learning and Evaluation.

- To adopt ICT in Teaching. To work towards gender equity.
- To empower teachers in the academic field.
- To strengthen the participative learning process

Criteria-III: Research, Consultancy, and Extension

- To introduce and promote research culture
- To increase the number of quality publications
- To qualitatively improve and enhance the extension activities to serve the society
- To have MoU's with organizations of repute.

Criteria-IV: Infrastructure and Learning Resources

- To improve ICT facilities
- To improve library facilities.

Criteria-V: Students support and progression

- To recognize and motivate talented meritorious students
- To strengthen policies of cells/ clubs/ committees
- To increase student participation in all activities
- To promote value education

Criteria-VI: Governance and Leadership

- To constantly work towards the realization of Vision

- To make the teachers constantly update themselves
- To foster quality through IQAC

Criteria-VII: Innovative Practices

- To make the campus a carbon-neutral one.
- To work for energy conservation, rainwater harvesting, water recycling, and environmental protection
- To promote quality culture
- To document and improve the quality of best practice

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The CCE is the highest authority that controls and supervises both Academic and Financial matters. As it is an affiliated college of Osmania University (OU), the Almanac of OU is followed like syllabus, conduction of exams and valuation is under OU. The Principal monitors the regular administration through various committees, holding meetings and issuing circulars.

The Head of the institution is the Principal of the college, assisted by the Vice-Principal. The college has 14 departments. Each department is taken care of by the respective In charge Heads of the Department concerned.

Service Rules, Procedures and Recruitment

The recruitment of all the staff is done through APPSC, A.P, and by promotion as per the eligibility criteria prescribed by G.O.Ms. No. 47 Higher Education (CE.I-1) Department Dated: 14.05.2007.

The newly recruited lecturers are given induction training on academic, administrative and financial procedures. Orientation and Refresher programs for the staff members are conducted by CCE, Telangana through Academic Staff Colleges of different Universities. The administrative guidance is given by RJD CE, Warangal through circulars and mails. Service books are maintained as per the rules and relevant entries are made annually.

Promotion policy: Faculty, who have completed the requisite service and acquired additional qualifications, as per UGC norms, would be sanctioned higher scale with additional monetary benefit and change in nomenclature of their designation under the Career Advancement Scheme for UGC Scale holders. Senior Faculty who have completed 15 years of service with a Ph.D. would be given Principal promotion as per the availability of vacancies. For Non-Teaching staff, the Automatic Advancement Scheme is being implemented after the completion of prescribed satisfactory service.

Grievance redressal mechanism: Teaching and Non- teaching staff who have grievances meet the

Principal of the college. The Commissioner of Collegiate Education has constituted a Grievance cell in the Commissionerate at Hyderabad where one can give grievances in online or offline mode.

In the college, grievances of students are brought to the notice of the Internal Complaints Committee and Grievance Redressal Cell through complaint box. The respective class in-charge looks into the grievance and clarifies the points wherever the student has complaints. The grievances and complaints received are discussed in the meeting of the committee and are solved. These Committees examine the grievances and ensure justice to the student. The college will not entertain any kind of ragging. Anti Ragging Committee is formed to resolve the cases of ragging if any.

File Description	Document
Upload any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

    1. **Administration**
    2. **Finance and Accounts**
    3. **Student Admission and Support**
    4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Ours is a Government College. The government of Telangana has introduced the following welfare measures for teaching and non-teaching staff of the College.

Employees appointed prior to 01-09-2004 are under Revised Pension Rules. Employees who retire on superannuation or die while in service are sanctioned pension up to 50% of the last pay drawn. Employees appointed after 01-09-2004 are brought under Contributory Pension Scheme. Under this scheme, employees contribute 10% of the Pay plus DA to the said fund. The government credits an equal amount into the account of the employees. This amount is sanctioned at the time of superannuation.

Telangana Group Insurances Scheme: In case of unfortunate death of employees the Government

sanctions Rs 1, 20,000 to Group-A Employees including Faculty and Rs 60, 000 to senior Non Teaching staff members, and Rs 30,000 to last grade servants.

General Provident Fund: The employees subscribe from 6% to 35% of the emoluments to the GPF and Government sanctions the subscription amount along with the accumulated interest on the retirement or death of the employees. Loans/ partial withdrawal is also sanctioned up to 75% of the Accumulation amount in case of emergency.

Compassionate Appointment: In case of unfortunate death of an employee in service, if there is no earning member in the family Government gives employment up to Junior Asst cadre to one of the family members of the deceased employee on a compassionate Appointment basis.

Telangana State Government Life Insurance: The State Government Employees subscribe compulsorily at a fixed rate as per their Basic pay. This is an insurance facility like LIC to the employees.

 The Percentage of staff who availed of the benefit is as follows:

1. Group Insurance Scheme, TSGLI, EHS - 100% of staff are covered under this scheme
2. General Provident Fund/ Contributory Pension Scheme =100%
3. Employees children education loans - Nil
4. Employees House loans - Nil
5. House building loans -   Nil
6. Medical reimbursement facilities - Nil

The teaching and non-teaching staff are encouraged to attend various courses workshops organized by Human Resource Development Centre at Osmania University and other Universities.

The teaching and non-teaching staff are granted different types of leaves such as earned leave, medical leave and extraordinary leave etc. as per the norms of the State Government and the UGC. For women faculty 180 days of maternity leave for two elder children, child care leave of 90 days for two elder children are sanctioned. Many availed this during the child's sickness and examination period and also 5 casual leaves extra along with 15.

Career Advancement Schemes: The Institution follows the government stipulated norms for CAS under which many staff moved to higher AGPs and even higher designations.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0.95

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 18.86

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	3	2	0

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

A performance appraisal system in the form of feedback is implemented as per the guidelines of UGC for teaching staff. Performance appraisal of the staff is carried out regularly with the help of the following tools:

Feed Back - The college administration obtains feedback on the performance of the staff from the stakeholders periodically. Student Feedback forms containing well-structured questions are used for the evaluation of faculty. The questionnaire helps the student to evaluate the faculty's teaching ability based on lectures, assignments and other activities undertaken. Parents and alumni also provide feedback about matters concerning academics, class/subject teachers.

 Result Analysis- The result of a particular subject is also an indicator to evaluate the performance of a teacher. Department wise and Lecturer wise analysis of results are undertaken.

Academic Performance Indicators:

 The college follows the Academic Performance Indicator (API) system developed by UGC, New Delhi. The faculty are evaluated on the basis of the Academic Performance Indicator (API) submitted to the office at the end of every academic year. These APIs are submitted to the Principal.

Outcome: The appraisal helps to know the academic performance and involvement of the faculty in various activities of the college. The appraisal mechanism promotes healthy competition and motivates them for outstanding performance.

Non-teaching Staff: Conducts periodical workshops to update their technical skills for e-office, encourages non-teaching staff to clear the departmental tests and update their computer literacy.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The Regional Joint Director of Collegiate Education, Warangal is the inspecting officer to this college. He/She audits the accounts of the Institution at the time of superannuation of the Head of the institution. The Finance committee of this verifies the state budget receipts and expenditure, receipts and expenses, self Finance accounts, stock of stationery of office and gives the report to the Principal. The scholarships committee of this college verifies the disbursement of SC/ST/BC/ Minorities scholarships. Proposals for prior permission from the Commissioner of Collegiate Education, Hyderabad are taken to utilize the amount from the accumulated special fee fund account.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Our college is named as Womens' Educational Hub located in the constituency of Telangana Chief Minister. Institutional maintenance is provided by the Gajwel Area Development Authority (GADA). Some of the amenities like the RO plant installed in the Campus have been donated on request under the funds of the GADA.

The maintenance of cleanliness in the college is done by the scavengers and cleaners provided by GADA. Green initiatives are taken by GADA by providing plants to the college and by maintaining the plants in the premises of the college.

Lecturers have donated books to the college library as the college is newly established and does not have sufficient funds.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal quality assurance cell was established in 2018 and it had a conscious vital role to play in providing quality education. IQAC of our college makes constant endeavors to institutionalize processes and practices to benefit its students and staff.

Facilities for Divyangan: To provide a better ambience for differently-abled (Divyangan) and to develop a strong sense of inclusiveness, the practice of providing Scribes for visually challenged has been institutionalized. An extra time of 30 minutes is also provided to Divyangan to facilitate the smooth writing of the examinations. The institution provides hostel facilities to Divyangan coming from various districts of Telangana. The ramp has been constructed outside of the college to facilitate easy mobility.

Establishment of Cells and Committees:

IQAC has encouraged the establishment of several cells and committees which not only facilitates participative management and decentralized administration, but also benefits students, staff and other stakeholders. Career Guidance and Placement Cell, Grievance Redressal Cell, Women Empowerment Cell, Internal Complaint Cell (ICC), Anti-ragging committee, Library Committee, Alumni Committee are some of the committees which are an integral part of the institutional functioning and governance. These Cells and committees are instrumental to strengthen not only teaching-learning processes, research and extension activities, strengthening learning facilities, student progression and governance but also serve as a significant mechanism for quality maintenance and enhancement.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The Government Degree College for Women was established in 2008 with the primary aim of imparting UG-level education to women students of Gajwel and surrounding village people. The institution is

affiliated to Osmania University.

The following are the incremental improvements during the period 2014-2019 in the academic and administrative activities.

2014-15

 Since it was established the institution had been running in 3 classrooms.

* In the academic year, 2014-15 the college offered three programs i.e. BA /B.Com /B. Sc with the combination B.Sc BZC, B.Com General, B.Sc MPC, and BA HEP for UG Programmes.

2015-16

* In the Academic year 2015-16, the college's total strength was increased by the efforts of all the staff members. In the same academic year, we got the additional infrastructure to meet requirements keeping in mind future needs like laboratory equipment to conduct practicals, reference books for the library, textbooks.
* The TSKC was introduced in the institution to give training for the students in various basic skills such as computer, soft and communication skills, personality development and spoken English for placements. TSKC is functioning in the college with the aim of enhancing employability skills.

2016-17

* The Choice Based Credit System was introduced by the Osmania University this academic year. The semester system was followed as per the guidelines of the University.
* Our institution had one NSS Unit.

2017-18

* In the academic year, 2017-18 the institution was sanctioned two self-finance courses namely B.Com (Computer Application)and B.Sc (Computer Science) with an intake of 60.

* In this year we were sanctioned a newly constructed building for the college as part of women's educational hub.
* From the academic year 2017-18, courses were increased, sanctioned posts increased and faculty was appointed.
* With these initiatives student's strength is also has substantially improved from the academic year 2017-18.

2018-19

* In the academic year 2018-19, a MANA TV classroom was arranged.
* The CC TV Cameras installed at key locations of the premises for the safety and security of the girl

students and staff.

- The basic need for students is water which is provided through RO water plant installed in college in 2019.

- E-Classrooms:

Our college has started an e-classroom in the year 2018 for better teaching-learning interaction and experience. It not only helps in better usage of ICT, student-based learning but also in collaborative and adaptive learning; connectivity, and usage of smart pedagogy. E-classroom has helped in easier access to online information, an interesting method of bridging the divide between rural-urban students.

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

YEAR	TITLE OF THE PROGRAMME	DURATION From-To	Number of th
2014-2015	1.Bathukamma Festival	1/10/2014	73
	2.International Women's Day	8/3/2015	84
2015-2016	1.Science kala jatha	9/9/2015	56
	2.Bathukamma Festival	8/10/2015	58
	3.International Women's Day	8/3/2016	92
2016-2017	1.Bathukamma Festival	9/10/2016	89
	2.International Women's Day	8/3/2017	98
2017-2018	1.Women Equality day	26/8/2018	43
	2.Bathukamma Festival	8/10/2017	203
	2.Anti-ragging	08/01/2018	155
	3. International Women's Day	8/3/2018	197
2018-2019	1.Self Defence	27/7 /2018	312
	2. Women Equality day	26/8/2018	58
	3.Bathukamma Festival	06/10/2018	323
	4. Anti-ragging	3/1/2019	168
	5.International Women's Day	8/3/2019	413

7.1.1 Gender equity-related Activity Report from 2014-19

The following events were organized to promote gender equity in the institution during the period

from 2014-19.

Bathukamma is a unique colourful floral festival of Telangana. Bathukamma festival is celebrated in the college. Students and the staff together prepare bathukamma with colourful flowers and gather in a circle thereby building a human circle of unity, love and sisterhood. The festival is colourful with singing of songs with chorus. The celebration of bathukamma festival adds beauty to nature.

Kalajatha team organised a publicity campaign in the college to create awareness on child rights and their protection. Kalajatha team organises awareness programmes on child rights and their protection in rural and tribal areas. The team creates awareness among students to protect child rights.

Women Equality day is celebrated in the college on 26th August and great women personalities such as Sarojini Naidu, Savithri Bai Phule are remembered. They are role models for millions of women all over the world.

The women empowerment cell in the college organises orientation programmes to inform students not only about academic courses but also about various add on courses offered in the college. The members of the women empowerment cell inform the students to bring cases of ragging, harassment if any to their notice. They also inform them to avail the facility of utilising Grievance Redressal box and also to seek assistance, help and counselling if required.

International women's day is celebrated on 8th March every year. Competitions such as rangoli, games, painting, poster presentation based on a particular theme are conducted for the students. All of them participate enthusiastically in the programme and remember the great achievements of women all over the world. Important issues such as child marriage, harassment, violence against women safety etc. are also discussed in the programme. Chief Guest Dr Trieveni, Gynaecologist was invited for the programme to create awareness on various issues such as anemia, nutritional deficiency, health and hygiene. The important measures related to health are conveyed and they are asked to maintain hygiene and to take care of all gynaec related problems.

The anti-Ragging committee organised a programme on anti-ragging by inviting Mr. Anjaneyelu CI of Gajwel in inculcating awareness among students about the repercussions of ragging students. It helped in promoting unity among seniors and junior students.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	[View Document](#)
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

The college campus is environmental friendly fully filled with greenery. The quantity of waste availability in the form of solid, liquid and waste is only meagre. The 3Rs "Reduce, Reuse and Recycle' hierarchy helps to eliminate waste and protects the environment. To fulfil 3Rs the college takes special measures for the management of the waste.

Solid waste management:

The solid waste is generated in the form of either used papers or other stationery items. Some of the initiatives are adopted to minimize the use of plastic and other solid waste in the college. Solid waste is segregated as biodegradable and non-degradable and handed over to Gajwel Municipality as part of the Swachh Bharath initiative as well as the clean and green programme. Dustbins are provided in the college for dry waste.

The composting technique is adopted for the disposal of solid waste from the college and the leftover food from the hostel. For this purpose, solid waste is collected and dumped into the pit especially dug for the decomposition of waste and after few months the decomposed matter is used as manure for the plants in the college campus.

Many awareness programmes are conducted in the college to avoid the usage of plastic. Special care is taken to utilize naturally available leaves and flowers in the campus to prepare bouquets to offer to guests to felicitate them on special occasions. Jute bags are also prepared by the students and distributed for usage of various programmes in the college campus to avoid carrying plastic bags. The college is

striving to be a plastic-free zone.

Liquid Waste :

The huge quantity of liquid waste is generated in the college daily. The liquid waste consists of mainly effluent waste generated from washrooms and wastewater from the R.O. Plant. The institute has dug up sinking pits for the drained water to increase the ground water level.

E-waste management :

E-waste refers to the discarded computers, electronic equipment, projectors etc. The Commissionerate of Collegiate Education has issued certain guidelines that all the Government Degree colleges adhere to the management of E-waste. For this purpose, a district-level committee shall be formed in each district under the chairmanship of the District ID College Principal comprising lecturers as members.

The committee identifies the E-waste of the college, categorizes the E-waste. The segregated E-waste is separated and stored in a separate place. The committee prepares the list and submits the report to the Commissionerate for disposal of the E-waste.

The computers used in the college are new and there is no one so that there is no E-waste. The used cartridges are refilled and reused to reduce E-waste.

Therefore the college follows a standard operational procedure (SOP) and guidelines prescribed by the Higher Authorities in the Management of Waste

File Description	Document
Geotagged photographs of the facilities	[View Document](#)
Any other relevant information	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: D.1 of the above

File Description	Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Disabled-friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Awareness Programme on Organ donation:

An awareness programme on organ donation was organised by the college. Dr.Hariprasad from Gandhi hospital, Hyderabad was the chief guest for this program. The doctor's team discussed the necessity and importance of organ donation necessiated by the excess number of accidents and other problems. At the end of the program, identity cards were issued to enroll for organ donation. Some students came forward to enroll their names for organ donation

Bathukamma Festival:

This festival is a unique colorful floral festival celebrated every year in the college in the month of October. All students and staff participate enthusiastically irrespective of their religion, caste creed, etc. This festival is a symbol of Telangana's cultural identity which promotes unity and tolerance among students.

Drug awareness program:

This program was conducted in the college on 26/6/2019. The students and staff participated in the program and created awareness on drug abuse and were asked to protect and prevent all people from drug abuse who go out of curiosity due to peer pressure or other reasons. Awareness is created in students on negative consequences for those who desire to use them.

Food festival

Food festival programs are conducted in the college to inculcate entrepreneurial skills among students. Food dishes are prepared and displayed by the students and sold to the staff, students and visitors. This program describes the uniqueness of women and their success in society.

Telugu bhasha dinothsavam is observed every year on 29th August by the department of Telugu in the college. This day coincides with the birthday of Telugu poet Gidugu Venkata Ramamurthy. The day was celebrated by conducting various competitions such as elocution, essay writing, poetry, etc with the objective of the betterment of usage of the Telugu language.

Teachers day is celebrated in the college on 5th September of every year to honour the teachers for their special contribution in their respective fields. Teachers' day is celebrated to acknowledge their leadership, challenges that play a key role to mould students into future leaders who shape the destiny of the nation.

The international day of Yoga is celebrated on 21st June of every year. Yoga is a physical, mental and spiritual practice that originated in India. It aims to create awareness among the students about the benefits of practicing yoga.

Surgical Strike

An awareness program was conducted in the college on surgical strike. The important message conveyed to the students was about the significance of surgical strikes in the country where the military attack takes place by minimal damage of infrastructure or public property.

File Description	Document
Any other relevant information.	View Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Fundamental Duties and Rights of Indian Citizens

Year	Title of the Programme	Date	No of Participants	
2014-2015	1.Human Rights Day	10/12/2014	23	
2015-2016	1.Constitution Day	26/11/2015	31	
2016-2017	1.National Unity Day	31/10/2016	33	
2017-2018	1.Human Rights Day	10/12/2017	46	
2018-2019	1.Quit India Day	9/08/2018	65	
	2.International Democracy Day	15/09/2018	43	
	3.National Unity Day	31/10/2018	52	
	4.Constitution Day	26/11/2018	56	
	5.Human Rights Day	10/12/2018	23	
	6. National Consumer Day	24/12/2018	67	

Human Rights Day:

The United Nation has adopted the Universal Declaration of Human Rights day on 10th December, 1948. This day is celebrated to promote equality, peace, justice, freedom and the protection of human dignity. Awareness created among the students to enlighten on the rights and freedom to be adopted irrespective of their race, sex, creed, colour etc.

Constitution Day: It is also known as national law day. This day is celebrated in the college by the Department of Political Science on 26th November to commemorate the adoption of the Constitution of India. Speeches were given by the staff and the students of the college and they remembered Drafting Committee Chairman Dr B. R. Ambedkar who contributed his life by rendering his services in drafting the constitution.

National Unity Day:

 National unity Day is observed on 31st October in the college and remembered the day as Rashtriya Ektha Divas. The day is celebrated in the college by the staff and the students to mark the birth anniversary of Sardar Vallabhai Patel- the Iron Man of India. Students participated in various competitions such as Essay, Elocution organized by the college. Students remembered Sardar Vallabhai Patel and his role in the Integration of India and acknowledges the efforts of Patel to unite the nation.

 Quit India Day:

It was observed on 8th August in college. The department of Political Science conducted the programme and speeches are given by the students of the college. The students remembered Mahatma Gandhi who launched this movement and called it a Bharath Andolan Movement. On this occasion, students remembered the struggle made by the great leaders who participated in the movement to free India from the Britishers.

International Democracy Day:

It is celebrated on September 15th in the college. The students actively participated in the programme and given speeches to appreciate democratic society. This programme created awareness among students to promote and uphold the principles of democracy.

National Consumer Day:

It is celebrated on 24th December by the Department of Commerce to create awareness about the significance of consumer, their rights and responsibilities under the consumer protection act. Students are enlightened about consumer protection, right to safety and right to be informed while purchasing goods and services

File Description	Document
Any other relevant information	[View Document](#)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

    1. The Code of Conduct is displayed on the website
    2. There is a committee to monitor adherence to the Code of Conduct
    3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
    4. Annual awareness programmes on Code of Conduct are organized

Response: D. 1 of the above

File Description	Document
Any other relevant information	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

National and International Festivals:

Year	Title of the Programme	Date	
2014-2015	Independence day	15/08/2014	
	Republic Day	26/01/2015	
	Ambedkar Jayanthi	14/04/2015	
2015-2016	Independence day	15/08/2015	
	Swami Vivekananda Birthday	12/01/2016	
	Republic Day	26/01/2016	
	Babu Jagjivan Ram Birthday	05/04/2016	
2016-2017	Independence day	15/08/2016	
	Teachers Day	05/09/2016	
	Swami Vivekananda Birthday	12/01/2017	
	Republic Day	26/01/2017	
	Ambedkar Jayanthi	14/04/2017	
2017-2018	Independence day	15/08/2017	
	Gidugu Ramamurthy	29/08/2017	
	Teachers Day	05/09/2017	
	Kaloji Jayanthi	09/09/2017	
	Swami Vivekananda	12/01/2018	
	Republic Day	26/01/2018	
2018-2019	Independence day	15/08/2018	
	Gidugu Ramamurthy	29/08/2018	
	Teachers Day	5/09/2018	
	Kaloji Jayanthi	09/09/2018	
	Ramanujan Birthday	22/12/2018	
	Swami Vivekananda Birthday	12/01/2019	

| Republic Day | 26/01/2019 | |
| National Science Day | 28/02/2019 | |

Birth/Death Anniversaries/National festival:

The college organizes national festivals like **Republic Day, Independent Day** and **Telangana Formation** day with immense enthusiasm. On the occasion of Republic Day and Independence day rich tributes are paid to our national leaders and freedom fighters who laid down their lives for the cause of the nation, their messages and vision inspire our students. Speeches are given by Principal, Lecturers and students. On republic Day the members of the drafting committee of our constitution are remembered and speeches by the Principal, staff and students reflect the challenges and achievements of our country. On Telangana Formation day, floral tributes are paid to the **Amaraveerulu** who sacrificed their lives for the statehood of Telangana.

The students celebrate Teachers' Day to mark the birthday of Sri Dr. **Sarvepalli Radhakrishnan** the great teacher and Vice President of India. Students organize various activities to express their love, affection, and gratitude towards their teachers. The Birth and Death Anniversary of **Mahatma Gandhi** is an occasion for remembering his message of peace, non-violence, and compassion towards the citizens. The important values such as patriotism, selfless service, environment friendliness, and uplifting of downtrodden are remembered.

The Birth Anniversary of **Dr. B. R. Ambedkar** is an occasion to celebrate the rise of an ordinary person in becoming the father of the Indian Constitution. His life is an inspiration to all the Indians to attain achievements in life. His contributions to the drafting of the Indian Constitution and the upliftment of weaker communities have safeguarded the fundamental rights of Indians.

Celebration of Birth Anniversary of **Savitri Bhai Phule** has earmarked the contribution of an educationalist to abolish caste and gender-related discrimination. She is an inspiration to thousands of women in India who are making endeavors to come out of the traditional practices which hamper their progress.

National Science Day is celebrated on 28th February each year to mark the discovery of the Raman Effect by **physicist Sir. C. V. Raman**. Competitions are organized for students on this Day.

Srinivasa Ramanujan was an Indian Mathematician made contribution to mathematical analysis. Students remember is contribution in mathematical soultuions

It is celebrated every year on 24th December by the Department of Commerce to create awareness about the significance of consumer, their rights, and responsibilities under the consumer protection act. Students are enlightened about consumer protection, the right to safety, and the right to be informed while purchasing goods and services.

File Description	Document
Any other relevant information	[View Document](#)
Annual report of the celebrations and commemorative events for the last five years	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Title:- BOOK CORNER (Gnanavedika)

Objectives:-

1. To provide easy access to view a variety of books.

2. To motivate and develop interest among students to make use of book corners.

3. To provide opportunities for students to choose and read themselves.

4. To improve their reading, writing and comprehending skills.

5. To strengthen their knowledge and learning abilities.

Context:-

Book Practice provides a good platform for students to have easy access to view a variety of books at a time at no cost irrespective of their socioeconomic background. This novel practice was taken up to ignite young minds to think beyond course subjects and given complete freedom to choose themselves. With this aim, book corner intends to impart reading habit within the students because reading books is like dreaming with eyes wide open.

Practice:-

A corner with adequate space was chosen in the college to display the books. All books of various subjects in the book corner displayed are donated by the staff and old students of the college. Lecturers of the college take collective responsibility in maintaining the book corner in coordination with the librarian of the college. Some students of the college are also given additional responsibility in maintenance. The motive of this practice is to provide the pleasure of reading and gain relevant knowledge.

Problems encountered:-

To manage pooling of books of various subjects.

The success:-

This practice was started with good initiation and good cooperation from all staff of the college. The success was witnessed when a large number of students started visiting with good enthusiasm and showing interest in learning new subjects. In the future, we are planning to extend the book corners by collecting the books on a large scale from donors and philanthropists to meet the demands of the students.

File Description	Document
Any other relevant information	View Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Our Institution GDC for Women, Gajwel is distinct for certain programmes undertaken by our students as volunteers particularly in spreading literacy among people in the surrounding areas. Similarly, as part of the Govt sponsored Harithaharam programme our staff members and students take an active part in the plantation.

Our NSS units regularly contribute in creating an eco-friendly atmosphere in and around the campus. Our NSS unit under the guidance of the programme officer is actively involved in community service. Once every year they visit nearby villages for one week and undertake activities related to Swachh Bharath, skill development among rural people etc. They create awareness among people about the importance of undertaking plantation and maintaining ecological balance. The other aspect of priority for us is to inculcate moral values among rural youth by conducting lectures by eminent people belonging to social service organisations. The unemployed youth of these villages are often instigated to take up wrong path and they indulge in anti-social and violent activities. To prevent such activities the youngsters are given counselling and are encouraged to take up self-employment strategies.

Often it has been observed by us as faculty members, that many children and youngsters in the surrounding remote villages turn out as dropouts because of lack of awareness, illiterate parents, the compelling situation of indulging as daily wages labourer. As part of our institutional social responsibility, we form groups.

comprising our alumni as well as students. They identify such villages where the dropout ratio is more in

the Govt. schools, go there and create awareness among them about continuing their education and related benefit. Similarly, the high school children are simultaneously trained in job-oriented skills such as mobile repairing, candle making, tailoring etc. Apart from this, the youth of the villages are informed about PMKVY scheme under which they are trained in Basic Computer Skills, Marketing, Logistics, Documentation etc. On receiving the certificates they are assisted either in getting employed are to go for startups . They are also told about availing certain state Govt. sponsored scheme which enables them to become self-reliant. Accordingly, we derive satisfaction in educating the people of the surrounding villages this way.

5. CONCLUSION

Additional Information :

Our Institution plans to implement the following:-

Focus on Research & Consultancy:

The college envisions to facilitate research related activities. Teaching & learning is to the integrated with research thereby enhancing creativity among teachers & learners under a Scholarship & vibrant atmosphere.

Designing gainful Opportunies:

More number of gainful opportunities are to be created by the Institution with an objective to enable students earn while they learn. We plan to offer certain value-added courses in future for the purpose.

Online courses & Moocs:

An academically rich atmosphere is to the provided to students by offering diversified courses which integrate Virtual teaching and real learning. Students are to be the encouraged to register in such online courses which particularly would go a long way to make their career.

Student as a teacher activity:

Students are motivated to take classes for the peer group and give presentations on MANA TV, T-SAT, NIPUNA. Our students also would cherish visiting nearby Govt. schools & Junior Colleges, identity the dropouts & create awareness among them about the importance of continuing their education. Such other programs related to literacy are implemented so that children around our place are encouraged to join schools.

Concluding Remarks :

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Future vision:

- To introduce more number of certificate and value-added courses.
- To start incubation centers for budding Entrepreneurs & encourage start-ups.
- To organize more conferences & workshops.
- To promote extensive use of e-learning resources.
- To inculcate reading habits among students through Reading Club.
- Developing the existing laboratories & Library.