



GOVERNMENT DEGREE COLLEGE NARSAMPET

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ADMINISTRATIVE AND ACADEMIC COLLEGE COMMITTEES (2020-21)

Sl. No.	Name of the Committee	Functions of the Committee	Convenor/Co-convenor & Members
1	College Planning and Development Committee	<ul style="list-style-type: none"> The CPDC shall meet at least twice a year. To participate the activities of college and to approve the budgetary provision for the development of college. To endorse the recommendation made by Internal Quality Assurance Cell (IQAC). Prepare an overall inclusive development plan of the college concerning academic, administrative and infrastructural growth, and facilitate College to promote excellence in curricular, co-curricular and extra-curricular activities. 	President: Dr B. Chandramouli, Principal Secretary: Sri T. Ramesh, Vice-principal Members: 1. Dr J. Lakan Singh, Asst. Prof of Zoology 2. Dr A. Srinath, Asst. Prof. of English 3. M. Narendar, Asst. Prof. of Botany 4. B. Ramesh, Asst Prof of History 5. Dr. L. Vidyasagar Reddy, Physician 6. A.Srinivas, Alumni 7. S. Saraiah, businessman 8. J. Pranaya, Student B.Sc. MPCs III
2	Admission Committee	<ul style="list-style-type: none"> Canvassing in surrounding villages, mandals of Narsampet for better enrolment. To assist the students seeking admission in College through DOST Online. Distribute brochures, handouts and display posters depicting salient features of college. To motivate the enrolled students for more admissions To manage DOST HELP LINE Center at college 	Convenor: Sri P. Tyagaiah, Asst. Prof of Physics Co-convenor: Dr B. Vishnu Kumar, Asst. Prof of Commerce Members: 1. Dr. T. Sumathi, Asst. Prof. of Hindi 2. Dr. I. Shivanasreenu, Asst. Prof. of Commerce 3. Dr J. Lakan Singh 4. B. Ramesh, Asst. Prof of History 5. M. Sammaiah, Asst. Prof of Economics 6. M. Narendar,
3	Institutional Academic Calendar Committee	<ul style="list-style-type: none"> Academic Calendar Committee will prepare the annual academic calendar of the college in accordance with the Calendar circulated by the Commissioner of Collegiate Education, Telangana State. 	Convenor: Sri T. Ramesh, Academic Coordinator Co-convenor: Dr A. Srinath, IQAC Coordinator Members: 1. Dr. B. Vishnu Kumar, Asst. Prof. of Commerce 2. Dr J. Lakan Singh, Asst. Prof of Zoology 3. B. Ramesh, Asst. Prof of History 4. M. Narendar, Asst. Prof of Botany 5. P. Tyagaiah, Asst. Prof of Physics

4	Time- table Committee	<ul style="list-style-type: none"> ▪ The Committee shall plan, and prepare time tables for regular classes, practical classes and shall see the departments are allocated equal number of classes during the academic session/semester. 	<p>Convenor: Sri T. Ramesh, Academic Coordinator Co-convenor: Dr A. Srinath, IQAC Coordinator Members: 1. Dr. I. Shivanasreenu, Asst. Prof. of Commerce 2. Dr J. Lakan Singh, Asst. Prof of Zoology 3. B. Ramesh, Asst. Prof of History 4. M. Narendar, Asst. Prof of Botany 5. P. Tyagaiah, Asst. Prof of Physics</p>
5	Examination Committee	<ul style="list-style-type: none"> ▪ To make all essential arrangements to conduct internal and CBCS Semester University examinations. ▪ To conduct all examination according to rule and regulation lay down by Kakatiya University. ▪ To maintain transparency and accountability in examinations. 	<p>Convenor: Sri T. Ramesh, Academic Coordinator Co-convenor: Dr J. Lakan Singh, Asst. Prof of Zoology Members: 1. Dr. I. Shivanasreenu, Asst. Prof. of Commerce 2. L. Satyanarayana, Asst. Prof of Telugu 3. B. Ramesh, Asst. Prof of History 4. V. Poornachander, Contract Faculty in Computer Science</p>
6	Research consultancy and extension Committee	<ul style="list-style-type: none"> ▪ To promote research attitude among the students. ▪ To encourage faculty to apply for major and minor research projects for various funding agencies. ▪ To acquire skills of research, develop leadership as well as involve social activities for the benefit of mankind. ▪ To involve students, participate in JIGNASA (Student Study Projects) competitions conducted by the CCE, TS, Hyderabad. ▪ To promote consultancy, establish linkages and MoUs 	<p>Convenor: Dr. A. Srinath, Asst. Prof of English Co-convenor: Dr J. Lakan Singh, Asst. Prof of Zoology Members: 1. Dr. B. Vishnu Kumar, Asst. Prof. of Commerce 2. Dr. I. Shivanasreenu, Asst. Prof. of Commerce 3. Dr T. Sumathi, Asst. Prof of Hindi 4. Dr R. Kumaraswamy, Asst. Prof of Library Science</p>

Sl No.	Name of the Committee	Functions of the Committee	Convenor/Co-convenor & Members
7	Academic Audit and Students' feedback Committee	<ul style="list-style-type: none"> ▪ To conduct the internal and external academic and administrative audit with the help of IQAC. ▪ To collect the feedback on curriculum, teachers and college from all the stakeholders and do analysis and take proper measures for improvement. ▪ To prepare the agenda and minutes of the meetings 	Convenor: Sri T. Ramesh, Academic Coordinator Co-convenor: Dr A. Srinath, IQAC Coordinator Members: 1. Dr. I. Shivanasreenu, Asst. Prof. of Commerce 2. Dr J. Lakan Singh, Asst. Prof of Zoology 3. B. Ramesh, Asst. Prof of History 4. M. Narendar, Asst. Prof of Botany 5. P. Tyagaiah, Asst. Prof of Physics 6. G. Prasoon, Asst. Prof of Chemistry
8	Library Committee	<ul style="list-style-type: none"> ▪ To administer, organize and maintain the library, print as well as electronic material and related services of the college. ▪ To provide the approach and operational plan for modernization and improvement of Library and documentation services. ▪ To prepare the annual budget and proposal for development of Library. ▪ To look after general maintenance of the library in terms of reading material and infrastructure. ▪ To involve in fostering the reading habit of staff and students. ▪ To prepare the agenda and minutes of the meetings. 	Convenor: Dr R. Kumaraswamy, Asst. Prof of Library Science Co-convenor: Dr. A. Srinath, Asst. Prof of English Members: 1. Dr. B. Vishnu Kumar, Asst. Prof. of Commerce 2. L. Satyanarayana, Asst. Prof of Telugu 3. Dr T. Sumathi, Asst. Prof of Hindi 4. M. Narendar, Asst. Prof of Botany 5. M. Sammaiah, Asst. Prof of Economics
9	Purchase and Financial Committee	<ul style="list-style-type: none"> ▪ To deal with all matters pertaining to purchases of the college. ▪ To make necessary procurement when the need arises. ▪ To provide the necessary expertise, advice, information with regard to the best quality of material available in the market, supplier, capability and performance etc. ▪ To acquire materials economically at a cost reliable with the quality and service required. 	Convenor: Sri T. Ramesh, Academic Coordinator Co-convenor: Dr A. Srinath, IQAC Coordinator Members: 1. Dr. B. Vishnu Kumar, Asst. Prof. of Commerce 2. Dr J. Lakan Singh, Asst. Prof of Zoology 3. Dr R. Kumaraswamy, Asst. Prof of Library Science 4. N. Swaruparani, Administrative Officer 5. T. Vijaya Prasad, Superintendent

10	Discipline & Anti-ragging	<ul style="list-style-type: none"> ▪ The Committee shall assure that discipline is adhered in the College by the students. ▪ The Committee shall lay down the College rules and regulations to be followed by the College Community and shall enforce the same. ▪ The Committee shall decide on disciplinary matters pertaining to Students and Staff. Set mechanism for prevention of ragging of students of the college. 	<p>Convenor: Dr R. Kumaraswamy, Asst. Prof of Library Science Co-convenor: G. Srinivas, Asst. Prof of Commerce Members: 1. L. Satyanarayana, Asst. Prof of Telugu 2. Dr T. Sumathi, Asst. Prof of Hindi 3. M. Narendar, Asst. Prof of Botany 5. B. Ramesh, Asst. Prof of History</p>
11	Professional Development & Staff Academy	<ul style="list-style-type: none"> ▪ To organize the expert lectures regarding professional development to the teachers and non-teaching staff. ▪ To prepare annual schedule of lectures. ▪ To make documentation of Staff Academy 	<p>Convenor: Dr. A. Srinath, Asst. Prof of English Co-convenor: Dr J. Lakan Singh, Asst. Prof of Zoology Members: 1. Dr. B. Vishnu Kumar, Asst. Prof. of Commerce 2. G. Prasoon, Asst. Prof of Chemistry 3. G. Srinivas, Asst. Prof of Commerce 4. Dr R. Kumaraswamy, Asst. Prof of Library Science</p>
12	Science Association	<ul style="list-style-type: none"> ▪ The Celebration of several days related to science and organizes programmes related to science. ▪ To create scientific approach among the students by organizing Science Info. ▪ To promote students to participate in programmes, workshops related to science. 	<p>Convenor: Sri T. Ramesh, Academic Coordinator Co-convenor: Dr J. Lakan Singh, Asst. Prof of Zoology Members: 1. M. Narendar, Asst. Prof of Botany 2. G. Prasoon, Asst. Prof of Chemistry 3. P. Tyagaiah, Asst. Prof of Physics 4. V. Poornachander, Contract Faculty in Computer Science</p>

13	Internal Quality Assurance Cell (IQAC)	<ul style="list-style-type: none"> ▪ Development and application of quality benchmarks/parameters for various academic and administrative activities of an institution. ▪ Dissemination of information on various quality parameters of higher education. ▪ Organization of workshops, seminars on quality related themes and promotion of quality circles. ▪ Documentation of the various programmes / activities leading to quality improvement. ▪ Acting as a nodal agency of the institution for quality-related activities. ▪ Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters. <p>To prepare for the NAAC assessment and accreditation.</p>	<p>Chairperson: Dr B. Chandramouli, Principal Coordinator: Dr A. Srinath, Asst. Prof. of English</p> <p>Members:</p> <ol style="list-style-type: none"> 1. Dr. B. Vishnu Kumar, Asst. Prof. of Commerce 2. Dr T. Sumathi, Asst. Prof of Hindi 3. Dr J. Lakan Singh, Asst. Prof of Zoology 4. M. Sammaiah, Asst. Prof of Economics 5. P. Tyagaiah, Asst. Prof of Physics 6. Dr. L. Vidyasagar Reddy, Physician 7. A. Srinivas, Alumni 8. S. Saraiah, businessman 9. N. Swaruparani, Administrative Officer 10. J. Pranaya, Student BSc MPCs
14	Students' Welfare Committee	<ul style="list-style-type: none"> ▪ To develop a student as a versatile personality with academic excellence and a commitment to a democratic society. ▪ To apply for various Merit proposal for financial assistance. ▪ To bridge the gap between rural and urban India. ▪ To help economically weak students; they are selected and allotted the job in the college campus and paid the honorarium. 	<p>Convenor: Dr R. Kumaraswamy, Asst. Prof of Library Science Co-convenor: B. Ramesh, Asst. Prof of History</p> <p>Members: 1. G. Srinivas, Asst. Prof. of Commerce 2. Dr T. Sumathi, Asst. Prof of Hindi 3. M. Narendar, Asst. Prof of Botany 4. M. Sammaiah, Asst. Prof of Economics</p>
15	Restructured/Special Fee Committee	<ul style="list-style-type: none"> ▪ To campaign for Courses under Restructured Category ▪ To encourage the students in Computer related Courses in Arts & Science ▪ To spend the Restructured/Special Fee fund for development of college ▪ To maintain the Restructured/Special Fee Accounts and upload on website caims.ccets.telangana.gov.in 	<p>Convenor: Sri T. Ramesh, Academic Coordinator Co-convenor: V. Poornachander, Contract Faculty in Computer Science</p> <p>Members: 1. Dr J. Lakan Singh, Asst. Prof of Zoology 2. P. Tyagaiah, Asst. Prof of Physics 3. N. Swaruparani, Administrative Officer 4. T. Vijaya Prasad, Superintendent</p>

16	District Resource Centre (DRC) Committee	<ul style="list-style-type: none"> ▪ To coordinate the other two colleges of Warangal Rural District ▪ To conduct monthly/quarterly meetings with the Principals of GDC Parkal and GDC Wardhannapet for development activities ▪ To improve the quality education and overall progress of the students as well as colleges 	<p>Chairman: Lt. Dr. B. Chandramouli, Principal Convenor: Dr. A. Srinath, Asst. Prof. of English Members: 1. Principal GDC Parkal 2. Principal GDC Wardhannapet 3. T. Vijya Prasad, Superintendent</p>
17	District Collegiate Education and Development Review Committee (DCEDEC)	<ul style="list-style-type: none"> ▪ To conduct quarterly review meetings with the Principals of Warangal Rural by the District Collector ▪ To increase the strength of students in all departments and impart quality education to students and monitor their overall development ▪ To impart skill based and train the students in employability skills 	<p>Chairperson: Hon'ble District Collector Convenor: Lt. Dr. B. Chandramouli, Principal Co-convenor: Dr. A. Srinath, Asst. Prof. of English Members: 1. Principal GDC Parkal 2. Principal GDC Wardhannapet 3. N. Swaruparani, Administrative Officer 4. Sri T. Ramesh, Lecturer in Mathematics 5. Dr. B. Vishnu Kumar, Asst. Prof. of Commerce 6. P. Tyagaiah, Asst. Prof of Physics 7. G. Srinivas, Asst. Prof of Commerce</p>
18	UGC Committee	<ul style="list-style-type: none"> ▪ To work as bridge between UGC and respective college. ▪ To implement the policies which are recommended by UGC ▪ To maintain Records of UGC Plans ▪ To coordinate all the departments and utilize the funds of UGC as per norms 	<p>Chairman: Lt. Dr. B. Chandramouli, Principal Convenor: Dr. I. Shivanasreenu, Asst. Prof. of Commerce Co-convenor: Dr. B. Vishnu Kumar, Asst. Prof. of Commerce Members: 1. Dr. A. Srinath, Asst. Prof. of English 2. Dr J. Lakan Singh, Asst. Prof of Zoology 3. Dr T. Sumathi, Asst. Prof of Hindi 4. Dr R. Kumaraswamy, Asst. Prof of Library Science</p>

Sr. No.	Name of Committee	Functions of Committee	Convenor/Co-convenor & Members
19	<p align="center">UGC/RUSA/etc Conference/Seminar/ Workshop Proposal Committee</p>	<ul style="list-style-type: none"> ▪ To prepare proposals for grants and do necessary steps to receive grants. ▪ To work as bridge between UGC and respective college. ▪ To implement the policies which are recommended by UGC. 	<p>Convenor: Dr. A. Srinath, Asst. Prof of English Co-convenor: Dr J. Lakan Singh, Asst. Prof of Zoology Members: 1. Dr. B. Vishnu Kumar, Asst. Prof. of Commerce 2. G. Prasoon, Asst. Prof of Chemistry 3. M. Narendar, Asst. Prof of Botany 4. Dr R. Kumaraswamy, Asst. Prof of Library Science</p>
20	<p align="center">N. S. S.</p>	<ul style="list-style-type: none"> ▪ Two college NSS units shall function according to the specified Guidelines lay down by the NSS Department of Kakatiya Univeristy, Warangal. ▪ To arrange NSS Special Camps with volunteers and discussions on issues of social importance, ethical relevance and moral values. ▪ To arrange social service groups and outdoor filed activities. ▪ To support and involve students in extension and social service activities. 	<p>Convenor: G. Srinivas, Asst. Prof. of Commerce Co-convenor: B. Ramesh, Asst. Prof of History 1. Dr. I. Shivanasreenu, Asst. Prof. of Commerce 2. Dr J. Lakan Singh, Asst. Prof of Zoology 3. M. Narendar, Asst. Prof of Botany 4. P. Tyagaiah, Asst. Prof of Physics 5. Dr T. Sumathi, Asst. Prof of Hindi 6. V. Poornachander, Contract Faculty in Computer Science</p>
21	<p align="center">Students Club</p>	<ul style="list-style-type: none"> ▪ To organize programmes based on guidelines given by the university such as-Personality Development Programmes, Yoga and Meditation Training Programme for Girls. ▪ To address issues faced by women at work place and to organize awareness generation programmes and to take preventive steps towards protection of women staff /girl Students from sexual harassment in the college. ▪ To arrange competitions like Rangoli, Mehendi, crafts and poster presentation for girl students. ▪ To create and maintain safe, healthy and supportive environment for women and girl Students in the campus. 	<p>Convenor: Dr R. Kumaraswamy, Asst. Prof of Library Science Co-convenor: B. Ramesh, Asst. Prof of History Members: 1. G. Srinivas, Asst. Prof. of Commerce 2. Dr T. Sumathi, Asst. Prof of Hindi 3. M. Narendar, Asst. Prof of Botany 4. M. Sammaiah, Asst. Prof of Economics 5. V. Poornachander, Contract Faculty in Computer Science</p>

22	Health Committee	<ul style="list-style-type: none"> ▪ To conduct health check-up for all the students. ▪ To administer the intake of albendazole tabs on occasion of Deworming Day in college campus. 	<p>Convenor: Dr J. Lakan Singh, Asst. Prof of Zoology Co-convenor: G. Prasoon, Asst. Prof of Chemistry Members: 1. Dr. B. Vishnu Kumar, Asst. Prof. of Commerce 2. Dr. T. Sumathi, Asst. Prof of Hindi 3. M. Narendar, Asst. Prof of Botany 4. Dr R. Kumaraswamy, Asst. Prof of Library Science</p>
23	N. C. C.	<ul style="list-style-type: none"> ▪ To develop qualities of character, courage, comradeship, discipline, leadership, secular outlook, spirit of adventure and sportswoman ship. ▪ To fill the ideals of selfless service among the youth to make them useful citizen. ▪ To participate the students in various extension activities. ▪ To arrange different training camps and adventurous activity camps in other states for NCC cadets. 	<p>Chairman: Lt. Dr B. Chandramouli, Principal Convenor: G. Prasoon, Asst. Prof of Chemistry Co-convenor: Dr T. Sumathi, Asst. Prof of Hindi Members: 1. Dr. I. Shivanagasreenu, Asst. Prof of Commerce 2. N. Swaruparani, Administrative Officer 3. N. Sabitha, Junior Assistant</p>
24	Field Trips/Tours Committee	<ul style="list-style-type: none"> ▪ To organize field trips, field visit and tours. ▪ To take necessary permission for Tour/Field visit etc. ▪ To maintain safety and security of students at the time of Tour/Trip etc. ▪ To communicate with parents for Parental consent and provide the details of excursion for adventure activities, residential and trips. ▪ To maintain the record and prepare the report of Tour/Trip etc. 	<p>Convenor: Dr R. Kumaraswamy, Asst. Prof of Library Science Co-convenor: B. Ramesh, Asst. Prof of History Members: 1. G. Srinivas, Asst. Prof. of Commerce 2. Dr T. Sumathi, Asst. Prof of Hindi 3. M. Narendar, Asst. Prof of Botany 4. M. Sammaiah, Asst. Prof of Economics 5.V. Poornachander, Contract Faculty in Computer Science</p>

25	Furniture Committee	<ul style="list-style-type: none"> ▪ To check the furniture in all the departments/office/library/Labs, etc. ▪ To supervise the furniture in the college ▪ To identify the requirement and damaged furniture ▪ To maintain the record of furniture available 	<p>Convenor: M. Sammaiah, Asst. Prof of Economics Co-convenor: B. Ramesh, Asst. Prof of History Members: 1. G. Srinivas, Asst. Prof of Commerce 2. G. Prasoon, Asst. Prof of Chemistry 3. N. Swaruparani, Administrative Officer 4. N. Sabitha, Junior Assistant 5. B. Mahender, Record Assistant</p>
26	Career Guidance Cell	<ul style="list-style-type: none"> ▪ To provide the special training or coaching for competitive examinations to students such as-VRO/VRA, PRRDERT, Constable Recruitment, etc. ▪ To organize the various Competitive Exams conducted by TSPSC. ▪ To organize the expert lectures on competitive examination to students. 	<p>Convenor: Dr. I. Shivanasreenu, Asst. Prof. of Commerce Co-convenor: Dr. B. Vishnu Kumar, Asst. Prof. of Commerce Members: 1. P. Tyagaiah, Asst. Prof of Physics 2. Dr A. Srinath, Asst. Prof of English 3. B. Ramesh, Asst. Prof of History 4. Dr T. Sumathi, Asst. Prof of Hindi</p>
27	Physical Education Committee	<ul style="list-style-type: none"> ▪ To maintain records of sports events attended by students outside the college, within the University and outside. ▪ To promote a spirit of healthy competition and cultivate excellence in various domains of sports. ▪ To take charge as the custodian of all Sports item under the possession of the college and accordingly to maintain an inventory for the same. 	<p>Convenor: Dr R. Kumaraswamy, Asst. Prof of Library Science Co-convenor: B. Ramesh, Asst. Prof of History Members: 1. G. Srinivas, Asst. Prof. of Commerce 2. Dr T. Sumathi, Asst. Prof of Hindi 3. Dr I. Shivanagasreenu, Asst. Prof of Commerce 4. G. Prasoon, Asst. Prof of Chemistry 5. V. Poornachander, Contract Faculty in Computer Science</p>
28	Cultural Committee	<ul style="list-style-type: none"> ▪ To plan and schedule cultural events for the academic Year on the occasion of Novato Fiesta (Freshers Day), Traditional Day, Farewell Day, Yuvatarangam, etc. ▪ The Cultural Committee shall be responsible for all intra and inter collegiate cultural events in the College. ▪ To do the necessary procedure to organize cultural events. ▪ To communicate about various festivals and events to be celebrated in the college and give a wide publicity. ▪ To arrange events for staff and students in coordination with 'Students Cultural Committee'. 	<p>Convenor: L. Satyanarayana, Asst. Prof of Telugu Co-convenor: Dr T. Sumathi, Asst. Prof of Hindi Members: 1. Dr A. Srinath, Asst. Prof of English 2. B. Ramesh, Asst. Prof of History 3. M. Sammaiah, Asst. Prof of Economics</p>

29	Staff Club	<ul style="list-style-type: none"> ▪ To work for the benefit and welfare of teaching and - teaching staff and provide a channel to interact with each other. ▪ To organize and conduct staff meetings and maintain the record of meetings. ▪ To ensure favorable working environment for members of staff. ▪ To organize Welcome/ Farewell Programs for the faculty. ▪ To provide financial support to staff members in times of illness and difficulties. ▪ To implements varies staff welfare schemes for teaching and non-teaching staff. 	<p>Convenor: Dr. B. Vishnu Kumar, Asst. Prof. of Commerce</p> <p>Co-convenor: Sri T. Ramesh, Academic Coordinator</p> <p>Members: 1. L. Satyanarayana, Asst. Prof of Telugu 2. Dr J. Lakan Singh, Asst. Prof of Zoology 3. B. Ramesh, Asst. Prof of History 4. M. Narendar, Asst. Prof of Botany 5. P. Tyagaiah, Asst. Prof of Physics</p>
30	Eco Club	<ul style="list-style-type: none"> ▪ To establish awareness, attitude and participation of college students in environmental activities ▪ To celebrate various days related to environment. ▪ To organize various programmes, like Save environment campaign, Telanganaku Haritha Haram (plantation) and Cleanliness drive, plastic free campus, etc. on the campus. ▪ To seek funding, make proposals and develop the Botanical Garden in college campus. ▪ To maintain ecofriendly atmosphere in the college. 	<p>Convenor: Sri T. Ramesh, Academic Coordinator</p> <p>Co-convenor: Dr J. Lakan Singh, Asst. Prof of Zoology</p> <p>Members: 1. M. Narendar, Asst. Prof of Botany 2. G. Prasoon, Asst. Prof of Chemistry 3. P. Tyagaiah, Asst. Prof of Physics</p>
31	Alumni Association	<ul style="list-style-type: none"> ▪ To maintain an up-to-date and detailed database of the alumni. ▪ To highlight the success of alumni to improve the credibility and reputation of college. ▪ To Promote the interests and welfare of alumni association. ▪ To plan on bringing together the former students and make efforts to contribute to the college on various aspects. ▪ To conduct the Alumni meet. ▪ To involve the Alumni for overall development of the college. 	<p>Convenor: M. Sammaiah, Asst. Prof of Economics</p> <p>Co-convenor: B. Ramesh, Asst. Prof of History</p> <p>Members: 1. G. Srinivas, Asst. Prof. of Commerce 2. Dr T. Sumathi, Asst. Prof of Hindi 3. T. Ramesh, Lecturer in Mathematics 4. Dr R. Kumaraswamy, Asst. Prof of Library Science</p>

32	Parent-Teacher Association	<ul style="list-style-type: none"> ▪ To allot the mentee (Students) for every teacher (Mentor) to every academic year. ▪ To act as a bridge between parents and college for smart communication. ▪ To guide the student regarding academic, stress, financial and career related issues. To provide the personal counseling to students. 	<p>Convenor: Sri T. Ramesh, Academic Coordinator Co-convenor: Dr A. Srinath, IQAC Coordinator Members: 1. Dr. B. Vishnu Kumar, Asst. Prof. of Commerce 2. Dr J. Lakan Singh, Asst. Prof of Zoology 3. B. Ramesh, Asst. Prof of History 4. M. Narendar, Asst. Prof of Botany 5. Dr T. Sumathi, Asst. Prof of Hindi</p>
33	Literary Committee	<ul style="list-style-type: none"> ▪ To conduct competitions like debates, elocution, poetry writing, essay writing and story writing. ▪ To conduct intercollegiate Debate and Elocution in the college. ▪ To encourage students, participate in Debate and Elocution competition within and outside the college. 	<p>Convenor: L. Satyanarayana, Asst. Prof of Telugu Coconvenor: Dr T. Sumathi, Asst. Prof of Hindi Members: 1. Dr A. Srinath, Asst. Prof of English 2. B. Ramesh, Asst. Prof of History 3. M. Sammaiah, Asst. Prof of Economics</p>
34	Placement and Counseling Cell	<ul style="list-style-type: none"> ▪ Training through TSKC (Telangana Skills & Knowledge Center). ▪ To send trained students attend job interviews. ▪ To organize the seminar/workshop regarding placement and career opportunities. ▪ To help the students job and career related issues. 	<p>Convenor: Dr. I. Shivanasreenu, Asst. Prof. of Commerce Coconvenor: Dr. B. Vishnu Kumar, Asst. Prof. of Commerce Members: 1. P. Tyagaiah, Asst. Prof of Physics 2. Dr A. Srinath, Asst. Prof of English 3. B. Ramesh, Asst. Prof of History 4. Dr T. Sumathi, Asst. Prof of Hindi</p>
35	Statutory Cell (Right to Information Act 2005)	<ul style="list-style-type: none"> ▪ To promote transparency and accountability in the working of the College. ▪ To make our society open and public authorities more accountable and information must be made available to a private citizen subject to right of privacy. ▪ To provide information for any individual on their demands as per the Right to Information Act. Strictly follow the rules and regulation of RTI. 	<p>Convenor: Dr B. Chandramouli, Principal Co-convenor: N. Swaruparani, Administrative Officer Members: 1. Dr A. Srinath, Asst. Prof of English 2. T. Vijaya Prasad, Superintendent</p>

36	Student Council	<ul style="list-style-type: none"> ▪ To promote an environment favorable to educational and personal development. ▪ To support the management and staff in the development of the College. ▪ To represent the views of the students on matters of general concern to them. ▪ To organize the various student centric activities. 	<p>Convenor: Dr R. Kumaraswamy, Asst. Prof of Library Science</p> <p>Co-convenor: B. Ramesh, Asst. Prof of History</p> <p>Members: 1. G. Srinivas, Asst. Prof. of Commerce 2. Dr T. Sumathi, Asst. Prof of Hindi 3. M. Narendar, Asst. Prof of Botany 4. M. Sammaiah, Asst. Prof of Economics 5. V. Poornachander, Contract Faculty in Computer Science</p>
37	TSKC, Soft Skills Development and Short-Term Courses	<ul style="list-style-type: none"> ▪ To maintain the record of TSKC ▪ To set a proper mechanism for short-term online Certificate courses through Spoken Tutorial, IIT, Bombay for students ▪ To encourage and involve teachers pursue Certificate Courses through SWAYAM Platform. 	<p>Convenor: P. Tyagaiah, Asst. Prof of Physics</p> <p>Co-convenor: Dr. B. Vishnu Kumar, Asst. Prof. of Commerce</p> <p>Members: 1. Dr. I. Shivanasreenu, Asst. Prof. of Commerce 2. Dr A. Srinath, Asst. Prof of English 3. B. Ramesh, Asst. Prof of History 4. Dr T. Sumathi, Asst. Prof of Hindi</p>
38	Disaster Management	<ul style="list-style-type: none"> ▪ To prepare a Disaster plan for the College. ▪ To undertake Fire audit, Energy audit, Water audit, Safety audit of the college. ▪ To arrange training camps for staff and students, circulate the pamphlets about disaster management. ▪ To build an active involvement with public service agencies like police, ambulance and fire departments. ▪ To install the safety equipment on the college campus. 	<p>Convenor: G. Srinivas, Asst. Prof. of Commerce</p> <p>Co-convenor: B. Ramesh, Asst. Prof of History</p> <p>1. Dr. I. Shivanasreenu, Asst. Prof. of Commerce 2. Dr J. Lakan Singh, Asst. Prof of Zoology 3. M. Narendar, Asst. Prof of Botany 4. P. Tyagaiah, Asst. Prof of Physics 5. Dr T. Sumathi, Asst. Prof of Hindi 6. V. Poornachander, Contract Faculty in Computer Science</p>

39	Publicity and News	<ul style="list-style-type: none"> ▪ To work for writing, editing, and distributing news releases to the news media. ▪ To prepare activity report of each and overprogrammed conducting on college. ▪ To maintain an up-to-date list of news media for college. ▪ To manage a website with up-to-date information of college activities. 	<p>Convenor: Dr. A. Srinath, Asst. Prof of English Co-convenor: G. Srinivas, Asst. Prof. of Commerce Members: 1. Dr. B. Vishnu Kumar, Asst. Prof. of Commerce 2. L. Satyanarayana, Asst. Prof of Telugu 3. P. Tyagaiah, Asst. Prof of Physics 4. V. Poornachander, Contract Faculty in Computer Science</p>
40	Website Committee	<ul style="list-style-type: none"> ▪ To collect information about the latest events and achievements and get it posted on college website in write ups and pictures ▪ To upload and update the data required for NAAC point of view. ▪ To update all communications, notices, announcements, etc on a regular basis. ▪ To make improvement in the website with respect to design on a continuous basis. 	<p>Convenor: Dr. A. Srinath, Asst. Prof of English Co-convenor: Dr. I. Shivanasreenu, Asst. Prof. of Commerce Members: 1. G. Prasoon, Asst. Prof. of Chemistry 2. P. Tyagaiah, Asst. Prof of Physics 3. M. Sammaiah, Asst. Prof of Economics 4. V. Poornachander, Contract Faculty in Computer Science</p>
41	Campus Supervision Committee	<ul style="list-style-type: none"> ▪ To maintain the overall discipline on the college campus through CC Cameras. ▪ To prepare the weekly/fortnight time table for campus supervision. ▪ To establish a work culture that focuses on creating the healthiest and safest workplace possible. ▪ To check the misconduct of students if any. 	<p>Convenor: Dr R. Kumaraswamy, Asst. Prof of Library Science Co-convenor: M. Sammaiah, Asst. Prof of Economics Members: 1. G. Srinivas, Asst. Prof. of Commerce 2. Dr T. Sumathi, Asst. Prof of Hindi 3. M. Narendar, Asst. Prof of Botany 4. B. Ramesh, Asst. Prof of History 5. V. Poornachander, Contract Faculty in Computer Science</p>

42	NAAC Committee (Third cycle)	<ul style="list-style-type: none"> ▪ To prepare NAACSSR. ▪ To prepare quality policy of the college. ▪ To make necessary arrangement for peer team visit. ▪ To work as a think tank for the college development and sustenance of quality culture. ▪ To fulfill the NAAC peer team recommendation in subsequent cycles. ▪ To follow the NAAC guidelines time to time. 	<p>Chairperson: Dr B. Chandramouli, Principal Coordinator: Dr A. Srinath, Asst. Prof. of English</p> <p>Members:</p> <ol style="list-style-type: none"> 1. Dr. B. Vishnu Kumar, Asst. Prof. of Commerce 2. Dr T. Sumathi, Asst. Prof of Hindi 3. Dr J. Lakan Singh, Asst. Prof of Zoology 4. M. Sammaiah, Asst. Prof of Economics 5. P. Tyagaiah, Asst. Prof of Physics 6. Dr R. Kumaraswamy, Asst. Prof of Library Science 7. M. Narendar, Asst. Prof of Botany 8. Dr T. Sumathi, Asst. Prof of Hindi 9. V. Poornachander, Contract Faculty in Computer Science
43	ICC (Internal Complaints Committee)	<ul style="list-style-type: none"> ▪ The Committee shall work in accordance with the rules and regulations laid down by Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013. 	<p>Convenor: Dr T. Sumathi, Asst. Prof of Hindi Co-convenor: G. Prasoon, Asst. Prof of Chemistry Members: 1.N. Swaruparani, Administrative Officer 2.N. Sabitha, Junior Assistant 3.L. Anitha, Office Subordinate</p>
44	Anti-plagiarism Committee	<ul style="list-style-type: none"> ▪ To organize seminar, conferences on antiplagiarism ▪ To frame the guidelines for Research Publications and checks the M. Phil. and Ph.D. thesis and manuscript before publication in journals or seminars/conferences. 	<p>Convenor: Dr. A. Srinath, Asst. Prof of English Co-convenor: Dr J. Lakan Singh, Asst. Prof of Zoology Members: 1. Dr. B. Vishnu Kumar, Asst. Prof. of Commerce 2. Dr. I. Shivanasreenu, Asst. Prof. of Commerce 3. Dr T. Sumathi, Asst. Prof of Hindi 4. Dr R. Kumaraswamy, Asst. Prof of Library Science</p>
45	Innovation and Incubation Centre	<ul style="list-style-type: none"> ▪ To inculcate a culture of innovation driven entrepreneurship. ▪ Promotion of new technology/knowledge. ▪ To build a vibrant startup ecosystem, by establishing network between academia, industries, and other institutes. 	<p>Convenor: Dr A. Srinath, Asst. Prof of English Co-convenor: P. Tyagaiah, Asst. Prof of Physics Members: 1. Dr. I. Shivanasreenu, Asst. Prof. of Commerce 2. Dr. B. Vishnu Kumar, Asst. Prof. of Commerce 3. Dr J. Lakan Singh, Asst. Prof of Zoology 4. M. Narendar, Asst. Prof of Botany</p>

46	Green Audit Committee	<ul style="list-style-type: none"> ▪ To observe and maintain the ecosystem and clean environment of the institution ▪ To plant and guard various saplings and plants as per the guidelines of CCE TS and under Telanganaku Haritha Haram ▪ To conduct the Green Audit as per norms 	<p>Convenor: M. Narendar, Asst. Prof of Botany Co-convenor: Dr J. Lakan Singh, Asst. Prof of Zoology Members: 1. P. Tyagaiah, Asst. Prof of Physics 2. G. Prasoon, Asst. Prof. of Chemistry 3. N. Swaruparani, Administrative Officer 4. R. Mahender, Record Asst.</p>
47	Grievance and Redressal Committee	<ul style="list-style-type: none"> ▪ To receive the grievances from the students ▪ To find the solution and redressal of the grievance ▪ To counsel the students and encourage them to utilize the Grievance Cell 	<p>Convenor: M. Sammaiah, Asst. Prof of Economics Co-convenor: B. Ramesh, Asst. Prof of History Members: 1. G. Srinivas, Asst. Prof. of Commerce 2. Dr T. Sumathi, Asst. Prof of Hindi 3. M. Narendar, Asst. Prof of Botany 4. P. Tyagaiah, Asst. Prof of Physics 5. Dr R. Kumaraswamy, Asst. Prof of Library Science</p>
48	Entrepreneur Development Committee (EDC)	<ul style="list-style-type: none"> ▪ To promote the 'Entrepreneurship' among the college students ▪ To inspire and inculcate a culture of innovation and encourage budding entrepreneurs ▪ To create a platform for students and provide awareness of Entrepreneurship Development, Business Ideation, Innovation, Incubation and Implementation 	<p>Chairperson: Dr B. Chandramouli, Principal Convenor: Dr. B. Vishnu Kumar, Asst. Prof. of Commerce Co-convenor: Dr. I. Shivanagasreenu, Asst. Prof of Commerce Members: 1. P. Tyagaiah, Asst. Prof of Physics 2. Sk. Simran, BCom III Yr 3. D. Rama BCom II Yr</p>
49	Library Books condemnation Committee	<ul style="list-style-type: none"> ▪ To identify the damaged, outdated, non-useful e-wastage/furniture/books ▪ To conduct meeting with the principal and condemn the wastage as per guidelines of the CCE TS ▪ To follow the norms framed for condemnation of e-wastage/furniture/books ▪ To maintain the Stock Registers accordingly 	<p>Convenor: Dr R. Kumaraswamy, Asst. Prof of Library Science Co-convenor: T. Ramesh, Lecturer in Mathematics Members: 1. Dr. A. Srinath, Asst. Prof of English 2. L. Satyanarayana, Asst. Prof. of Telugu 3. M. Narendar, Asst. Prof of Botany 4. M. Sammaiah, Asst. Prof of Economics 5. G. Prasoon, Asst. Prof of Chemistry 6. N. Swaruparani, Administrative Officer</p>

50	e-Wastage condemnation Committee	<ul style="list-style-type: none"> ▪ To identify the damaged, outdated, non-useful e-wastage ▪ To conduct meeting with the Principal and condemn the wastage as per guidelines of the CCE TS ▪ To follow the norms framed for condemnation of e-wastage/furniture/books ▪ To maintain the Stock Registers accordingly 	<p>Convenor: T. Ramesh, Lecturer in Mathematics Co-convenor: V. Poornachander, Contract Faculty in Computer Science</p> <p>Members: 1. Dr A. Srinath, Asst. Prof of English 2. P. Tyagaiah, Asst. Prof of Physics 3. Dr G. Srinivas, Asst. Prof of Commerce 4. T. Vijaya Prasad, Superintendent</p>
51	Furniture condemnation Committee	<ul style="list-style-type: none"> ▪ To identify the damaged, outdated, non-useful furniture/Lab material ▪ To conduct meeting with the principal and condemn the wastage as per guidelines of the CCE TS ▪ To follow the norms framed for condemnation of damaged furniture 	<p>Convenor: M. Sammaiah, Asst. Prof of Economics Co-convenor: B. Ramesh, Asst. Prof of History</p> <p>Members: 1. T. Ramesh, Lecturer in Mathematics 2. Dr A. Srinath, Asst. Prof of English 3. N. Swaruparani, Administrative Officer 4. B. Mahender, Record Assistant</p>



Dr A. SRINATH
IQAC Coordinatr



Dr B. CHANDRAMOULI
PRINCIPAL