ANNUAL QUALITY ASSURANCE REPORT

2015-2016

Submitted

To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

BY

INTERNAL QUALITY ASSURANCE CELL

J.V.R.GOVERNMENT COLLEGE

SATHUPALLY - KHAMMAM Dist.

TELANGANA STATE

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The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> J.V.R. GOVERNMENT COLLEGE

1.2 Address Line 1

> MAIN ROAD

Address Line 2

> OPPOSITE GOVERNMENT HOSPITAL

City/Town

> SATHUPALLY

State

> TELANGANA

Pin Code

> 507 303

Institution e-mail address

> sathupallyjkc@gmail.com

Contact Nos.

> 9885073548

Name of the Head of the Institution:

> DR G NARASIMHA RAO

Tel. No. with STD Code:

> 08761 282098

Mobile:

Name of the IQAC Co-ordinator:

> D REDDIAH

Mobile:

9866447694

IQAC e-mail address:

jvrsathupallyiqac@gmail.com.
sathupallyjkc@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

APCOGN12721

1.4 **NAAC Executive Committee No. & Date:**
     (For Example EC/32/A&A/143 dated 3-5-2004.
     This EC no. is available in the right corner- bottom
     of your institution's Accreditation Certificate)

EC/39/22

1.5 Website address:

www.jvrgcsattupally.in

Web-link of the AQAR:

http://gdcts.cgg.gov.in//Uploads/files/Recent_Updates/7231.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	76.15	2006	5 Years
2	2nd Cycle	B	2.40	2015	5 year
3	3rd Cycle	--	--	--	--
4	4th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

08-07-2010

1.8 **AQAR for the year** *(for example 2013-14)*

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR _ 2010-2011   23-11-2014 (DD/MM/YYYY)4
  ii.   AQAR_ 2011-2012   23-11-2014 (DD/MM/YYYY)
 iii.   AQAR_ 2012-2013   23-11-2014 (DD/MM/YYYY)
 iv.   AQAR_ 2013-2014   23-11-2014 (DD/MM/YYYY)
  v.   AQAR_ 2014-2015   21-12-2018 (DD/MM/YYYY)

10 Institutional Status

University   State ☑   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☐   No ☑

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men ☐   Women ☐

                  Urban ☐   Rural ☑   Tribal ☐

Financial Status   Grant-in-aid ☑   UGC 2(f) ☑   UGC 12B ☑

        Grant-in-aid + Self Financing ☑   Totally Self-financing ☐

1.11 Type of Faculty/Programme

   Arts ☑   Science ☑   Commerce   Law   PEI (Phys. Edu) ☐
   TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

   Others (Specify)

                .   ----

1.12 Name of the Affiliating University *(for the Colleges)*   KAKATIYA UNIVERSITY,WARANGAL

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   ----

University with Potential for Excellence   ----   UGC-CPE   ----

DST Star Scheme   ----   UGC-CE   ----

UGC-Special Assistance Programme   ----   DST-FIST   ----

UGC-Innovative PG programmes   ----   Any other (*Specify*)   ----

UGC-COP Programmes   ----

2. IQAC Composition and Activities

2.1 No. of Teachers	5
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	4
2.4 No. of Management representatives	--
2.5 No. of Alumni	2
2. 6 No. of any other stakeholder and community representatives	1
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	--

2.9 Total No. of members | 14 |

2.10 No. of IQAC meetings held | 5 |

2.11 No. of meetings with various stakeholders: No. | 1 | Faculty | 3 |

Non-Teaching Staff Students | -- | Alumni | 1 | Others | 0 |

2.12 Has IQAC received any funding from UGC during the year?   Yes   No | no |

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | -- | International | -- | National | -- | State | -- | Institution Level | --- |

(ii) Themes | -- |

2.14 Significant Activities and contributions made by IQAC

- ❖ The IQAC of the college monitors and coordinates the planning and implementation of all curricular, co-curricular and extra-curricular activities of the college
- ❖ The IQAC conducted training programmes on team work in view of the NAAC Peer Team Visit.
- ❖ It acts as a link pin between the affiliating university and the college by passing on the required information both sides.

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2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
➢ Preparation for NAAC Reaccreditation Cycle-2.	NAAC peer team visited the college for assessment. The college was reaccredited at B grade with 2.40 points .
➢ to conduct more field trips/study tours/workshops/seminars to instil practical knowledge of the subject.	Proposals were submitted by the Dept. Of chemistry for National seminar. All the Depts. Of the college conducted filed ,study trips and student seminars at the college level.
➢ to encourage staff to Carry out Minor and Major Research Projects.	Proposals were submitted to the UGC by the lecturers for Minor Research Projects.
➢ to encourage the staff to pursue Ph.D., Programmes.	Three staff members submitted thesis and two other members have cleared the test for admission into Ph.D. Programmes.
➢ Encourage Interdepartmental and inter collegiate Collaborative Teaching.	Classes were conducted by all the Departments within the college and also with other private colleges located in the town.
➢ To install 30 computers in the English Language Lab	Proposals submitted to the CCE, Hyderabad

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☐ --   Syndicate ☐ --   Any other body ☐ --

Provide the details of the action taken

> The AQAR was prepared focussing on all aspects of the institution under the guidance of IQAC members and the principal. Discussed and approved.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	---
PG	02	--	02	--
UG	03	--	03	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	03	--	--	--
Others	--	--	--	--
Total	8	00	05	00
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	00
Annual	03

1.3 Feedback from stakeholders*   Alumni ☑   Parents ☑   Employers ☑   Students ☑
   (On all aspects)

       Mode of feedback   :   Online ☐ -   Manual ☑   Co-operating schools (for PEI) ☐ -

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The affiliating University revised the syllabus for the UG first year English and B.Sc., Final Year Zoology Paper IV. Foundation course in Human Values and Professional ethics.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
17	17	--	--	--

2.2 No. of permanent faculty with Ph.D.

> 02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	12	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

> 2   4   10

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	05	05
Presented papers	01	02	02
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> ∗ Collaborative learning introduced.
>
> ∗ Peer led teaching initiated.
>
> ∗

2.7 Total No. of actual teaching days during this academic year

> 199

2.8 Examination/ Evaluation Reforms initiated by
   the Institution (for example: Open Book Examination, Bar Coding,
   Double Valuation, Photocopy, Online Multiple Choice Questions)

NIL

2.9 No. of faculty members involved in curriculum
   restructuring/revision/syllabus development
   as member of Board of Study/Faculty/Curriculum Development workshop

--	--	--

2.10 Average percentage of attendance of students

80 %

2.11 Course/Programme wise
   distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	33	02	05	12	3	67
B.Com.	24	0	3	6	3	50
B.Sc.,	16	0	2	4	2	50

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- The IQAC interacts with teachers and students to understand the problems encountered by them in the teaching – learning process.

- Arranges guest /Extension Lectures .

- Conducts regular review meetings with the teaching staff.

- Imparts training to the newly promoted and recruited staff on teaching and learning process.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	05
UGC – Faculty Improvement Programme	--
HRD programmes	3
Orientation programmes	04
Faculty exchange programme	--
Staff training conducted by the university	2
Staff training conducted by other institutions	5
Summer / Winter schools, Workshops, etc.	05
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	17	--	--
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC encourages the faculty to pursue Ph.D.,Programme on part time basis.

- Encourages the staff to apply for Minor and Major Research Projects.

- Encourages the students to take up study projects on the newly emerging topics in the relative subjects.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	04
Outlay in Rs. Lakhs	--	--	--	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	02	01	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range [--]   Average [--]   h-index [--]   Nos. in SCOPUS [--]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published   i) With ISBN No. [00]   Chapters in Edited Books [01]

                           ii) Without ISBN No. [01]

3.8 No. of University Departments receiving funds from

UGC-SAP [--]   CAS [--]   DST-FIST [--]

DPE [--]   DBT Scheme/funds [--]

3.9 For colleges   Autonomy [--]   CPE [--]   DBT Star Scheme [--]

                    INSPIRE [--]   CE [--]   Any Other (specify) [--]

3.10 Revenue generated through consultancy [--]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons [--]

3.13 No. of collaborations   International [--]   National [--]   Any other [--]

3.14 No. of linkages created during this year   :   4

3.15 Total budget for research for current year in lakhs :

From Funding agency [--]   From Management of University/College [--]

Total [--]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions   received by faculty and research fellows
     Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
     who are Ph. D. Guides
     and students registered under them   [--]   [--]

3.19 No. of Ph.D. awarded by faculty from the Institution   [--]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [--]   SRF [--]   Project Fellows [--]   Any other [--]

3.21 No. of students Participated in NSS events:

University level [6]   State level [3]

National level [0]   International level [--]

3.22 No. of students participated in NCC events:

University level 100 State level 12

National level 00 International level --

3.23 No. of Awards won in NSS:

University level -- State level 03

National level -- International level --

3.24 No. of Awards won in NCC:

University level 4 State level 05

National level 01 International level --

3.25 No. of Extension activities organized

University forum -- College forum --

NCC 03 NSS 04 Any other --

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

➢ AIDS awareness and other health related programmes were organised

➢ Literacy rate census were conducted in the rural areas for better understanding of socio economic conditions of the parents of the students joining in this institution.

➢ Students of the institution participated in the Godavaari Pushkaralu.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12.25 acres	--	--	--
Class rooms	17	--	--	--
Laboratories	10	--	--	--
Seminar Halls	01	--	--	--
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	12 lacs	1 lac	UGC	13
Value of the equipment purchased during the year (Rs. in Lakhs)	4 lacs	1	UGC	5
Women's Hostel	--	01	UGC	

4.2 Computerization of administration and library

<div style="border:1px solid">

1.   Library is automated by using SOUL Software supplied by CCE,Hyderabad.

2.   Subscribed to N List

 3. Six systems are provided to the library .

4. Internet connectivity is provided to the students in the library. Free downloading and Print outs of the subject related matter is available .

</div>

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16400	1150000	--	--	16451	1150000
Reference Books	1940	2285000	--	--	1940	2285000
e-Books	--	--	--	--	--	--
Journals	8	8500	--	--	8	8500
e-Journals	Lib.Cons					
Digital Database	--	--	--	--	--	--
CD & Video	55	1500	10	500	55	1500
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	92	02	All departments	03	2	02	09	02
Added	10	nil	1	01	0	00	00	00
Total	102	04	1	03	2	02	09	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Orientation programmes are conducted to the newly admitted students. The Department of Computer Science , English and Physical Education conduct classes for the teachers and students(non Computer Science Students) on basic computer skills.

- Special classes , test and extra computer classes are conducted for the slow learners are conducted regularly.

4.6 Amount spent on maintenance in lakhs :

i) ICT | -- |

ii) Campus Infrastructure and facilities | 5.0 |

iii) Equipments | 5.0 |

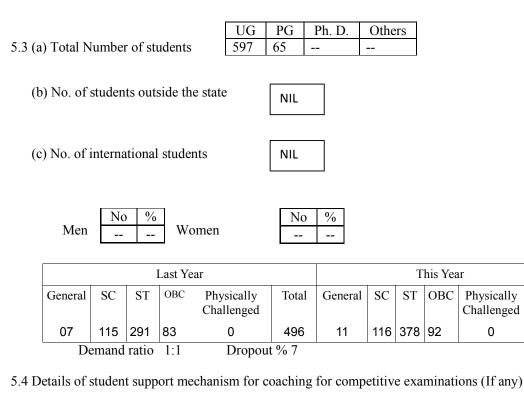iv) Others | 2.5 |

Total : | 12.5.00 |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC conducted an orientation programme to the first year students of B.A.,B.Com.,B.Sc., on the following student support services:
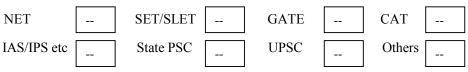
- Post metric Scholarships.
- Merit scholarships
- Jawahar Knowledge Centre
- Library Services
- Anti Ragging Cell
- National Service Scheme (NSS)
- National Cadet Corps (NCC)
- Games and Sports
- Hostel Facilities for both men and Women

5.2 Efforts made by the institution for tracking the progression

- ❖ Feed back from the former students , parents ,Alumni and the philanthropists assist the institution by providing valuable suggestions in respect of students who are economically and academically poor thereby assisting the institution in the progression of the student and the institution.

- ❖ All the incharges of the departments maintain the record of the outgoing students with regard to pursuance of higher education and employment.

- ❖ The institution maintains a special book bank scheme for SC and ST students in the library with special funds from the state government (CCE Hyderabad).

5.3 (a) Total Number of students

	UG	PG	Ph. D.	Others
	597	65	--	--

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men
No	%
--	--

Women
No	%
--	--

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
07	115	291	83	0	496	11	116	378	92	0	597

Demand ratio   1:1   Dropout % 7

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> ∗   Special Training programmes are regularly conducted for the aspiring student of Groups Services, Jobs in the Banks, Village Development Officers and the Police department. The students are prepared in the areas of Computer Skills, Analytical Skills , Mental ability and Communication skills in English.
>
> ∗   Academic and Career Guidance Cell conducts coaching classes and general knowledge tests, subject quiz competitions.
>
> ∗   Tips forstudents appearing for Interviews are extended by the expert teachers Mock interviews are conducted for the benefit of the students

No. of students beneficiaries   10

5.5 No. of students qualified in these examinations

NET   --   SET/SLET   --   GATE   --   CAT   --

IAS/IPS etc   --   State PSC   --   UPSC   --   Others   --

5.6 Details of student counselling and career guidance

> ➤ Special committees are constituted to in analyzie the strengths and weaknesses of the students.
>
> ➤ Career Guidance cell provides information to the students on job opportunities from time to time.
>
> ➤ Question bank on each subject is prepared by the department

No. of students benefitted | 12 |

5.7 Details of campus placement

On campus			*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	Nil

5.8 Details of gender sensitization programmes

> ▪ Special Awareness Programme on legal service in respect of women are organised by the personnel of local judiciary.
>
> ▪ Special cllases are conducted by the trained teachers on gender sensitization every year
>
> ▪ Equal opportunity Cell of the college conducts meetings on constitutional provisions .

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 12 | National level | 02 | International level | -- |

No. of students participated in cultural events

State/ University level | 03 | National level | -- | International level | -- |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level ☐ 2   National level ☐ --   International level ☐ --

Cultural: State/ University level ☐ 2   National level ☐ --   International level ☐ --

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	590	17,52800
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11   Student organised / initiatives

Fairs   : State/ University level ☐ --   National level ☐ --   International level ☐ --

Exhibition: State/ University level ☐ --   National level ☐ --   International level ☐ --

5.12   No. of social initiatives undertaken by the students   ☐ 29

5.13 Major grievances of students (if any) redressed:

    1.Concrete cement path was construced t to connect the old and new blocks for the easy
      movement of students to the labs , class rooms and the departments.
    2. ROR system was installed to provide Safe drinking water to the students
    3. Reprographic facility was made available in the library and the office..
       Online submission of PM scholarship applications was made available in the office
        of the institution.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision, Mission and objectives the institution:

As the saying goes 'SEELENA SHOBATEY VIDYA' – it is education that moulds character. There is no greater vision than higher education. Our college strives to fulfill the dream of Dr.A.P.J.Abdual Kalam, Hon. President of India who stresses the need for developing society through the acquisition of knowledge and utilization of technology.

The college imparts education to the students with a motto of 'Enter to Learn-Leave to Serve' . the Alumni of the college stands as a testimony to the mission of the college .

The college started functioning with the objective of catering to the educational needs of the students of Sathupally and surrounding mandals. It aims at all round development of the students with a focus on curricular , co-curricular and extracurricular activities .

Objectives:

➢ To impart and disseminate knowledge to students hailing from backward, rural and semi urban areas.

➢ To offer education to suit the changing needs of the society.

➢ To provide revised, need based and value oriented courses.

➢ To impart communication and soft skills to the students for their all round personality development.

➢ To bring out latent talents of the students in co-curricular and extracurricular activates.

➢ To prepare students industry ready by imparting necessary technical, managerial and analytical skills.

➢ To produce global citizens with multiple skills.

➢ To promote social consciousness among the students and encourage them to contribute their might to the society.

In order to achieve these objectives the faculties of the college function under the IQAC(Internal Quality Assessment Council). In addition, various committees are formed for ensuring qualitative teaching and learning .

6.2 Does the Institution has a management Information System

> Yes. Special committees is constituted by the head of the institution to collect, Store and forward the relevant pertaining to the academic and financial aspects of the institution.The college communicates the information to the staff members through staff meetings , staff council meetings, Departmental meetings, meetings with various committees for the

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum is designed by the Affiliating University .The faculty members of the institution make suggestion in the Board of Studies Meetings conducted by the University.

6.3.2 Teaching and Learning

The Institution adopted the student centric teaching and Learning strategies like group discussions, Assignments, study projects, Quiz, Debate, Brain storming, Role plays, Peer led Teaching, Collaborative and Cooperative learning.

6.3.3 Examination and Evaluation

- ❖ The Institution conducts Unit Tests, term Exams, and Internal Practical Exams.

- ❖ The answer scripts of the students are evaluated and suggestions are made for better performance.

6.3.4 Research and Development

- The institution encourages the staff in research and development.

- The head of the Institution gives permission to the staff to pursue their research.

- Two staff members joined Ph.D., programme in different universities in the year 2015-16

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ➢ The library comprises three sections : Reading Room ,Reference section and Text Book Section.

- ➢ Internet facility is available to the students and Staff.

- ➢ Library is totally automated by using SOUL Software.

- ➢ LCD projectors ,OHP's and computer based teaching aids are available in all the departments.

- ➢ well equipped labs

6.3.6 Human Resource Management

The principal looks after the college administration with the assistance of teaching and non teaching staff. The CPDC of the college helps the institution in the developmental activities .

6.3.7 Faculty and Staff recruitment

➢ The regular teaching members are appointed through Public Service Commission or by mode of transfer on promotion from junior College level.

➢ The Contract teaching faculty are appointed by the Selection/ renewal committee headed by the District Collector .

➢ Guest faculty are appointed by the CPDC.

➢ The non teaching staff are appointed by the Government.

6.3.8 Industry Interaction / Collaboration

❖ The Department of Botany is working in collaboration with Agricultural College in Aswaraopeta.

❖ The Department of Chemistry develops rapport with Singareni Collieries to eradicate environmental pollution due to excavation of coal.

❖ The Department of Commerce adopts suitable management skills by keeping in touch with the Local Banks and the LIC of India.

6.3.9 Admission of Students

The admissions of the students are made as per the norms laid down by the affiliating university.

6.4 Welfare schemes for

Teaching	Employees Health Cards,Festival and Housing Loans,GPF Funds,Insurance and Medical Leaves .
Non teaching	Employees Health Cards,Festival and Housing Loans,GPF Funds,Insurance and Medical Leaves .
Students	Scholarships, Fee Reimbursement.

6.5 Total corpus fund generated | 1.5 lacs

6.6 Whether annual financial audit has been done   Yes ☑   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE,Hyderabad.	Yes	IQAC and Internal Academic Audit Committee
Administrative	Yes	RJD,Warangal	Yes	Committees constituted by the Principal at the end of the Academic year.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐ No ☑

For PG Programmes   Yes ☐ No ☑

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

---NA--

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

---NA--

6.11 Activities and support from the Alumni Association

> The alumni plays significant role in the development of the college. They extend their support in the form of material and money. Gold medals are awarded to the meritorious student in every course by the alumni. Alumni provides financial assistance for Renovation of the building , installation of safe drinking water tank and medical facilities to the women students. Financial support to the poor students to pursue higher education

6.12 Activities and support from the Parent – Teacher Association

> The parents association plays a vital role in development of the institution. Feed back from the parents helps to know the problems of the students and also assist the institution by timely suggestion.
>
> The parents communicate the grievances of their wards to the teachers who in turn take measures to redress the grievances. Both the parent and teachers discuss and plan for better implementation of the planned activities.

6.13 Development programmes for support staff

> The principal has limited powers to initiate any development programme for the support staff. However the support staff working in the office are given training in basic computer skills, Communication skills and writing skills.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> * Every year the eco club receives saplings from the Forest department and are planted in the college campus.
>
> * The Eco club in collaboration with NSS and NCC keeps the college a plastic free campus.
>
> * The NSS and NCC units look after plantation ,development and maintenance of gardens and waste water management.
>
> * Water harvesting pits developed by the meteorological department in the campus helps to know the water level.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Special study hours were conducted for the slow learners after the college hours.
- 15 KV Solar System was installed in the college campus to provide uninterrupted power supply for the efficient functioning of the labs and office.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Action Taken Report
Plan of Action	Achievements
➢ Preparation for NAAC Reaccreditation Cycle-2.	NAAC peer team visited the college for assessment. The college was reaccredited at B grade with 2.40 points .
➢ to conduct more field trips/study tours/workshops/seminars to instil practical knowledge of the subject.	Proposals were submitted by the Dept. Of chemistry for National seminar. All the Depts. Of the college conducted filed ,study trips and student seminars at the college level.
➢ to encourage staff to Carry out Minor and Major Research Projects.	Proposals were submitted to the UGC by the lecturers for Minor Research Projects.
➢ to encourage the staff to pursue Ph.D., Programmes.	Three staff members submitted thesis and two other members have cleared the test for admission into Ph.D. Programmes.
➢ Encourage Interdepartmental and inter collegiate Collaborative Teaching.	Classes were conducted by all the Departments within the college and also with other private colleges located in the town.
➢ To install 30 computers in the English Language Lab	Proposals submitted to the CCE, Hyderabad

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Best Practice -1 Installation of Solar Power System

Goal:

The institute has installed Solar Power System for uninterrupted power supply , source of Income to the College and to contribute to eco friendly environment..

Context:

The state has been undergoing lot of power crises specially during summer season. This causes fluctuations in the power supply thereby leading to tripping of the electricity system and causing damage to the electrical and electronic goods used by the people. The institution also faced the similar problems of interruption in the power supply and damage to the equipment used in the laboratories and computer equipment and also hindrance to the Science and Computer practicals.

Practice:

It was observed that the regular supply to the institution was mandatory to overcome the obstacles caused by interrupted power supply. The only solution to solve the problem of regular power supply was installation of Solar Power system. It was rather a difficult task to acquire huge funds for installations of the system. The University Grants Commission released a sum of Rs 35 lacs to the college during the XII plan period. It was a boon to the college to fulfil the dream of installation of the system.

The institution was facing:

❖ Shutdown of power during the peak hours.
❖ Due to sudden power shut down the tests in the laboratories were put to stop thereby losing the entire process.
❖ Due to fluctuation in the supply of the current , the equipment i.e. Computers , Fridges and other electronics items caused heavy damages to the institution.
❖ Official work with regard to the student and staff depends are carried on online. Th on the online sevices were power dependable.

With the installation of the system the institution was able to perform

the all activities related to the institution were solved with the help of the installation of solar power system..

 The institution installed a two way system : Regular power supply to the institution and if excess power is generated the power can be redirected to the Electricity department on payment by the government to the institution.

Best Practice -2.

Title : Title: MID DAY MEALS

Goal:

It was observed that a large number of students were not attending the classes particularly in the afternoon session. Most of the students are poor and from marginalized sections. This was affecting the pass percentage of the college, performance of the students and ultimately the career and lives of the students.

- To ensure maximum attendance
- To make the students attend remedial and coaching classes
- Ultimately to ensure good results
- To supplement energy to the Girls who are found aneamic upon medical examination

Context:

The absence of students in the afternoon session was affecting the whole college making the academic environment inactive, and at times teachers getting disoriented because of low student strength. The reasons for this were several, ranging from long distance from homes, to general fatigue of travel and loss of physical energy and enthusiasm of students get drained by noon. It was a challenging task to ensure the continuity of the students in the afternoon session. A medical camp was conducted in this regard and it was found that most of the girl students are anemic and weak because of lack of nutritious food. The Principal and Staff of the College opined that all these problems were strongly linked with one another. As they were searching for a solution, they were inspired by the Mid-Day meal program in the Govt. High Schools by the Govt. of India. They wanted that similar program should be started at the College level. However, introduction of such a program at
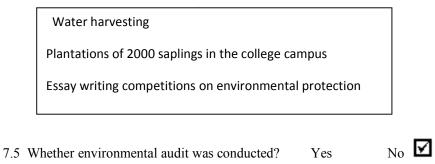
college level was itself a daunting task particularly when the students are in the prime of their youth with strong appetite. But the Principal and Staff were firm in their belief and strong in their conviction that introduction of Mid-day meals can be an answer for myriad problems and can become an innovative example for others to follow. However, to provide Mid-day meals to 350 students, it requires huge financial and infrastructural facilities coupled with man power problems. With the limited budget of Govt. funds, it becomes difficult to bring this idea into practice. It was at this stage that College staff and Principal showed their commitment by giving heart and soul to ensure that the program could take off. Some of the faculty members donated 150 steel plates for the program and huge basin was purchased for cooking. The students actively participated in NSS program and cut the branches of the trees as part of campus beautification and effective ventilation. These woods were dried and preserved to be used as fire woods. A lady cook was hired on daily basis for cooking the meals. Representations were made to the Collector and MLA for release of rice at subsidized price, though it didn't materialize. The firm will and determination of the Principal and Staff boost their morale to undertake this program in the month of January 2014 and continued till commencement of annual examinations.

Evidence of Success:

The immediate impact is found in attendance in the afternoon session. As the program was newly introduced in this year, the immediate results cannot be quantified. However, the principal and staff are of firm belief that the program was a huge success and the impact of this program would definitely help in achieving good results and help in effective delivering of the teaching-learning process. They also believe that the innovativeness of the program was quite appreciated by the local community and from other colleges in the surrounding areas as Principal received many calls with people inquiring about how they could manage such a huge task of providing the meals to 250-300 students per day. The success of the program is hence undoubted and it may well turn to be one for the trump cards for securing more admissions to the college in the coming academic year.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protecties

Water harvesting

Plantations of 2000 saplings in the college campus

Essay writing competitions on environmental protection

7.5 Whether environmental audit was conducted?   Yes   No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

1. Well equipped Laboratories and Library

2. Sufficient number of Class rooms.

3. Internet facility to the students and staff

4. Qualified and well experienced Faculty

5. Good Infrastructure Facilities

6. Well established e class room

7. Mid-Day Meals Programmes to all the college students

8. Regular conduct of Educational Tours as a part of Teaching and Learning Process

9. Support and active cooperation from the Alumni

10. Concessional facilities provided by Central and State Governments such as: Railway concession to attend the   Educational, Games and Sports programmes.

Weaknesses

1. Lack of college hostel facility for boys.

2. Infrastructure facilities for student support activities are not up to the mark.

3. Lack of centralized computer services.

4. Insufficient basic amenities for various stake holders

Opportunities:

- As the town is good academic center for all most 7 surrounding mandals with good number of Junior colleges there is scope for starting more number of UG courses that are suitable to the industry.

- There is potential to start more PG courses that suits the industry needs.

Challenges:

1. There is a strong unhealthy competition from the near-by private institutions and distance education centre, which in turn is severely affecting the in-take in certain courses.

2. Since the students belong to the marginalized sections of the society and below the poverty line, it is difficult to mould them to adapt new environments of modern world.

3. The English teachers feel it difficult to bring out students from mother tongue influence while imparting English teaching in the class.

4. The major hurdle is the unhealthy competition that prevails during college admissions due to the evil practices adopted by private institutions and thus prevent the students from joining government degree Colleges.

8. Plans of institution for next year

> Door to door campaigning for improvement in student e nrollment.

> encourage faculty to organise seminars/workshops/conferences.

> To organise job melas, placement drives in the college by various companies..

> to conduct book exhibitions, Science Fare and Come and See programmes for the Intermediate students.

> to conduct training classes in Archery for the students for the tribal students borne with inherent talents for games and sports.

> To organise programmes on self employment .

> To organise special classes for higher education and employment opportunities.

> Organizing campus selections in the college.

Name   D.REDDIAH

(D Reddiah)

Signature of the Coordinator, IQAC

Name DR G NARASIMHA RAO

(DR G. NARASIMHA RAO)

Signature of the Chairperson, IQAC

PRINCIPAL
J.V.R.GOVT. COLLEGE
SATHUPALLY-KMM.DT

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ANNEXURE- ACADEMIC CALENDER OF THE COLLEGE

J.V.R. GOVT.COLLEGE SATHUPALLY

ACADEMIC CALENDER FOR THE YEAR 2015-16

S.NO	MONTH & DATE	ACTIVITY PROPOSED	REMARKS
1		ADMISSIONS	COMPLETED
2	JUNE 1ST WEEK	WORLD ENVIRONMENT DAY	COMPLETED
3		COMMENCEMENT OF CLASSES	COMPLETED
4	JUNE 2ND WEEK	MEETING WITH ALL DEPARTMENTS BY PRINCIPAL	COMPLETED
5		PREPARATION OF ANNUAL CURRICULAR PLANS	COMPLETED
6	JULY 1ST WEEK	MEETING WITH ALL DEPARTMENTS BY IQAC	COMPLETED
7	JULY 2nd WEEK	COMMENCEMENT OF CLASSES FOR 1ST YEAR STUDENTS	COMPLETED
8	AUGUST 1ST WEEK	UNIT TEST-I FOR 2ND & 3RD YEAR STUDENTS	COMPLETED
9	AUGUST -15TH	INDEPENDENCE DAY CELEBRATIONS	COMPLETED
10	SEPTEMBER 1ST WEEK	STUDENT SEMINARS	COMPLETED
11	SEPTEMBER 5TH	TEACHERS DAY CELEBRATIONS	COMPLETED
12	SEPTEMBER 2ND WEEK	REVIEW MEETINGS AT DIFFERENT LEVELS	COMPLETED
13	SEPTEMBER -24	NSS DAY CELEBRATIONS	COMPLETED
14	OCTOBER-2	GANDHI JAYANATHI CELEBRATIONS	COMPLETED
15	OCTOBER 1ST & 2ND WEEK	UNIT TEST-I FOR 1ST YEARS & UNIT-TEST-II 2ND & 3RD YEARS , NAAC REACCRIDITATION	COMPLETED
16	OCTOBER 3RD WEEK	COMMENCEMENT OF UG SUPPLYMENTARY EXAMS & DASARA VACATION	COMPLETED

17	NOVEMBER-1ST WEEK	REOPENING & COMMENCEMENT OF CLASSES	COMPLETED
18	NOVEMBER-2ND WEEK	STAFF COUNCEL MEETING & STAFF MEETING	COMPLETED
19	NOVEMBER-11	NATIONAL EDUCATION DAY	COMPLETED
20	DECEMBER-1	WORLD AIDS DAY	COMPLETED
21	DECEMBER-10	HUMAN RIGHTS DAY	COMPLETED
22	DECEMBER-1ST WEEK	QUATERLY EXAMINATIONS & DEPARTMENT LEVEL SEMINARS	COMPLETED
23	DECEMBER-2ND WEEK	CAMPUS CLEANING	COMPLETED
24	DECEMBER-3RD WEEK	STAFF COUNCEL MEETING & STAFF MEETING	COMPLETED
25	DECEMBER-24	NATIONAL CONSUMERS DAY	COMPLETED
26	JANUARY-1ST WEEK	STAFF COUNCEL MEETING & STAFF MEETING	COMPLETED
27	JANUARY-2ND WEEK	REVIEW MEETINGS AT DIFFERENT LEVELS	COMPLETED
28	JANUARY-12	NATIONAL YOUTH DAY	COMPLETED
29	JANUARY-25	NATIONAL VOTERS DAY	COMPLETED
30	JANUARY-26	REPUBLIC DAY CELEBRATIONS	COMPLETED
31	JANUARY-4TH WEEK	HALF-YEARLY EXAMINATIONS	COMPLETED
32	FEBRUARY-1ST WEEK	REVIEW MEETINGS AT DIFFERENT LEVELS	COMPLETED
33	FEBRUARY-2ND WEEK	PRACTICAL EXAMINATIONS	COMPLETED
34	FEBRUARY-3RD WEEK	PRE-FINAL EXAMINATIONS	COMPLETED
35	FEBRUARY-4TH WEEK	SWATCH BHARATH	COMPLETED
36	MARCH-1ST WEEK	REVISION	COMPLETED

37	MARCH-2ND WEEK	UNIVERSITY ANNUAL EXAMINATIONS	COMPLETED
38	APRIL	PG ENTRANCE COACHING	COMPLETED
39	MAY	CAMPAIGN FOR ADMISIONS	COMPLETED