

DOCUMENT No. I

MEMORANDUM OF THE SOCIETY

1. NAME OF THE SOCIETY : ALUMNI ASSOCIATION OF GOVERNMENT DEGREE COLLEGE, LUXETTIPET
2. LOCATION OF THE OFFICE : R/o. H.No. 8-84, Mittapally,
(H.NO WITH POSTAL ADDRESS) Mdl : Luxettipet, Dist : Mancherial - 504207

3. Aims and Objects

1. Have a vision of developing and standardizing their Alma Mater.
2. Maintaining regular relations between the Alumni themselves and also with their Alma mater.
3. Having updates of the institutional development.
4. Being a part along with the Principal and staff to strive for all round development of the institution for enhancing the quality.
5. To give a helping hand in mobilizing funds for development of the institution:
6. Participating in important events of the institution.
7. Arranging counseling's to students, Blood donation Camps, job meals etc.
8. Liasoning between the government, public representatives and the institution, by helping in implementation of the programmes for the welfare of the students and institution.
9. Attending regular meetings of the institution and giving their suggestions for the progress of the institution.
10. To work for reflecting the ideas of the institution.
11. Overall with a motive of making their Alma mater, a role model for other institutions.

CERTIFICATE

1. "Certified that the Association is formed with no profit motive and no commercial activities involved in its working".
2. "Certified that the office Bearers are not paid from the funds of the Association".
3. "Certified that Association would not engage in agitational activities to ventilate to grievances".
4. "Certified that the Office Bearers signatures are genuine.

DECLARATION

We the undersigned persons in the memo have formed in to an association and responsible to run the affairs of the Association and are desirous of getting the Society registered under Telangana Societies Registration Act, 2001 A.D. (Act. No. 35 of 2001).

P. B. Abdul Salam.

SIGNATURE OF THE PRESIDENT/SECRETARY

Executive committee:


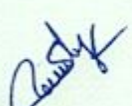
Sl No	Name of the Office Bearers & S/o., D/o., W/o. (Block Letters)	Age	Designation	Occupation	Residential Address With House No.	Signature
01	Pettam Balakrishna S/o. Sattaiah	32	PRESIDENT	Student	R/o. H.No: 4-70, Rangampally, Gudem, Mdl : Dandepally Dist : Mancherial Pin code : 504215	<i>P. Balakrishna</i>
02	Gandhori Ravi S/o. Dubbaiah	22	VICE PRESIDENT	Student	R/o. H.No: 4-21, Chinthalapally, Badampally, Mdl : Jannaram, Dist : Mancherial Pin code : 504205	<i>G. Ravi</i>
03	Rajanala Kishore S/o. Rajaiah	28	GENERAL SECRETARY	Student	R/o. H.No: 8-84, Mittapally, Mdl : Luxettipet, Dist : Mancherial Pin code : 504207	<i>Kishore</i>
04	Shankari Madhukar S/o. Mallesh	20	JOINT SECRETARY	Student	R/o. H.No: 2-40/1, Pathakommugudem, Dowdepally, Mdl : Luxettipet, Dist : Mancherial, Pin code : 504215	<i>S. Madhukar</i>
05	MD. Yasin Ali S/o. Yusuf Ali	32	TREASURER	Student	R/o. H.No: 2-40/1, Godavari Road, Luxettipet, Mdl : Luxettipet, Dist : Mancherial, Pin code : 504215	<i>M.D. Yasin Ali</i>

P. Balakrishna
SIGNATURE OF THE PRESIDENT/SECRETARY

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06	Polasa Sai Kumar S/o. Rajababu	26	EXECUTIVE MEMBER-1	Student	R/o. H.No: 1-152, Donabanda, Mdl : Hazipur, Dist : Mancherial Pin code : 504207	P. Saikumar
07	Uppula Nagaraju S/o. Chandraiah	24	EXECUTIVE MEMBER-2	Student	R/o. H.No:2-112, Stambampalle, Mdl : Dharmapuri, Dist : Jagityal Pin code : 505526	U. Nagaraju
08	Kattekola Shekar S/o. Bhimaiah	24	MEMBER	Student	R/o. H.No:1-91, Rajeevnagar, Jannaram, Mdl : Jannaram, Dist : Mancherial Pin code : 504205	K. Shekhar
09	Kattekola Bhagyalaxmi D/o. Bhimaiah	21	MEMBER	Student	R/o. H.No:1-91, Rajeevnagar, Jannaram, Mdl : Jannaram, Dist : Mancherial Pin code : 504205	K. Bhagyalaxmi
10	Vasala Sai Kumar S/o. Sattaiah	22	MEMBER	Student	R/o. H.No: 3-20, Chinthalapally, Badampally, Mdl : Jannaram, Dist : Mancherial Pin code : 504205	V. Sai Kumar
11	Munimadugula Sandhya D/o. Rajaiah	22	MEMBER	Student	R/o. H.No: 8-40, Venkatraopet, Mdl : Luxettipet, Dist : Mancherial Pin code : 504215	M. Sandhya

WITNESSES :

SL No	Name in Block Letters S/o., D/o., W/o.	Age	Residential Address With H. No	Occupation	Signature
01	G. Kavitha D/o. Venkat Reddy	39	R/o. H.No: 21-538, Kakathiya colony, A-Zone, Ramakrishnapur Mdl : Mandamarri, Dist : Mancherial Pin code : 504301	Lecturer	
02	K. Sandhyarani D/o. Kumaraswamy	40	R/o. H.No: 18-460, LIC Colony, Mancherial Mdl : Mancherial Dist : Mancherial Pin code : 504208	Lecturer	


SIGNATURE OF THE PRESIDENT/SECRETARY

DOUCUMENT No. II

RULES AND REGULATIONS

1. NAME OF THE SOCIETY : ALUMNI ASSOCIATION OF GOVERNMENT DEGREE COLLEGE, LUXETTIPET
2. LOCATION OF THE OFFICE : R/o. H.No. 8-84, Mittapally,
(H.NO WITH POSTAL ADDRESS) Mdl : Luxettipet, Dist : Mancherial - 504207
3. (i) MEMBERSHIP : Who abide the rules and regulation of the society
Aged above 18 years
(ii) CATEGORY OF MEMBERS : General
(iii) ADMISSION FEE :

ANNUAL SUBSCRIPTION:
OR
MONTHLY SUBSCRIPTION:
4. GENERAL BODY
 - (i) Annual General Body Will meet once in a year i.e., in the month of **July**
 - (ii) FUNCTIONS:
 - a. To pass the budget for the ensuring year and approve the income and expenditure statement of previous year.
 - b. To approve the reports of the activities of the Society.
 - c. To elect the Executive Committee etc.
 - d. To appoint Auditor.
5.
 - i. Executive Committee: Shall consist of **11 Members** and out of them, the following office bearers shall be elected by the Executive Committee Viz. President. Vice-President, General Secretary, Joint Secretary and Treasurer and the remaining persons all the Executive Committee members.
 - ii. The members of the Executive Committee (Governing Body) shall be duty bound to attest the signatures of all the members of newly elected Executive Committee and to see that the signatures of the outgoing Governing Body tally with the annual list as filed with the Registrar of Societies before 15 days of the succeeding month in which elections were held.

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SIGNATURE OF THE PRESIDENT/SECRETARY

(iii) FUNCTIONS OF THE EXECUTIVE COMMITTEE AND OFFICE BEARERS:

1. **PRESIDENT:** He presides over all the meetings of the General Body and Executive Committee. He can cast his vote in the case of tie in decision making. He can supervise all branches of the Society.
2. **VICE-PRESIDENT:** He shall assist the president in discharging his functions. In the absence of the President he will perform the duty of the President as entrusted by President.
3. **GENERAL SECRETARY:** He is the Chief Executive Officer of the Society and Custodian of all record relating to Society and correspondent on behalf of the Society. He has to take on record all minutes of the Society, would convene both the Executive Committee and General Body of the Society with the permission of the president. He guides the Treasurer in preparing the budget and expenditure to place before the General body for its approval
4. **JOINT SECRETARY :**He has to do the work as entrusted by the Executive Committee He has to assist the Secretary in discharging his duties in the absence of the Secretary, he can the of the Secretary.
5. **TREASURER:** He is responsible for all the financial transaction and Funds of the Society . He has to maintain accounts properly along with the voucher . He has prepare the accounts of the Society with the advice of Secretary or president.
6. **OFFICE BEARERS:** They are responsible for all the financial transaction and Funds of the Society which the Executive committee entrusts to them.
7. **QUORUM:** Half of the total members for General Body meeting and 1/4 for Executive Committee meeting.
8. **FUNDS :**(i)The funds of the society shall be raised through subscriptions, Grants, donations. Public charity as well as loans and advances through banks.(ii)The funds shall be spent only for the attainment of object of the Society and no portion there of shall be paid or transferred directly or indirectly to the members though any means the balance of the funds shall be invested in accordance with the provisions section 11(5)of the I.T. Act.
9. **AMENDMENTS:** No amendment or alteration shall be made in the purpose of Association unless it is voted by 2/3 of its members present at a special meeting convened for the purpose and confirmed by 2/3 of the members present and at a second special meeting.
10. **WINDING UP:** In case the society has to be wound up the property and funds of the Society that remain after discharging the liabilities, if any. Shall be transferred or paid to some other institutions with similar aims and object. Registered under section 12-A of I.T. Act.
11. **BANK ACCOUNT:** The **PRESIDENT, GENERAL SECRETARY AND TREASURER** of the Society only to open Bank Accounts, operate and Borrow Amounts for development purposes from Nationalized Banks to obtain Loans.

P. B. S. S. S.

SIGNATURE OF THE PRESIDENT/SECRETARY

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CERTIFIED TO BE A CORRECT COPY

SL .no	Name of the Office Bearers & S/o., D/o., W/o. (Block Letters)	Age	Designation	Occupation	Residential Address With House No.	Photo	Signature
01	Pettam Balakrishna S/o. Sattaiah	32	PRESIDENT	Student	R/o. H.No: 4-70, Rangampally, Gudem, Mdl : Dandepally Dist : Mancherial Pin code : 504215		<i>P. Balakrishna</i>
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04	Shankari Madhukar S/o. Mallesh	20	JOINT SECRETARY	Student	R/o. H.No: 2-40/1, Pathakommugudem, Dowdepally, Mdl : Luxettipet, Dist : Mancherial, Pin code : 504215		<i>S. Madhukar</i>
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