



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVERNMENT DEGREE COLLEGE RAMANNAPET
Name of the head of the Institution		Dr. Belli. Yadaiah
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08694223456
Mobile no.		9848392690
Registered Email		gdcrpt94@gmail.com
Alternate Email		pri-gdc-rmpt-ce@telangana.gov.in
Address		RAMANNAPET
City/Town		RAMANNAPET
State/UT		Telangana
Pincode		508113
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Smt. V. Indira
Phone no/Alternate Phone no.	08694223456
Mobile no.	9440854086
Registered Email	gdcrpt94@gmail.com
Alternate Email	p1-gdc-rmpt-ce@telangana.gov.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://gdcts.cgg.gov.in/ramannapet.edu">http://gdcts.cgg.gov.in/ramannapet.edu</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/30832.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/30832.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	71.50	2007	31-Mar-2007	30-Mar-2012
2	B	2.58	2015	14-Sep-2015	13-Sep-2020

<b>6. Date of Establishment of IQAC</b>	04-Jun-2007
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Orientation Programme to Freshers and Senior	21-Aug-2019 1	250

students		
Students as Teachers	05-Sep-2019 1	30
Academic Wellness	06-Sep-2019 1	20
Two Days Workshop by TASK	23-Oct-2019 2	30
Four Annual Quality Assurance Reports submission to NAAC Portal	30-Dec-2019 1	300
Mid Day Banana and Egg programme	24-Feb-2020 18	150
Webinar on Covid-Problems of Migrant Labourers	03-May-2020 1	70
Webinar on Covid-Scientific approach towards public health	10-May-2020 1	85
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	RUSA	State Government of Telangana	2019 365	8478744
Institution	Government Budget on various items	State Government of Telangana	2019 365	288000
Institution	Donation	Belli. Janardhan for Mid day Banana and Egg programme	2019 365	35000
Institution	Donation	Podium	2019 365	5000
institution	scholarship and reimbursement	Social welfare Dept	2019 365	829710
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
<p>Orientation programme was conducted by IQAC on 21/08/2019 for Freshers and Seniors by Juluri Gowri Shankar, Telangana state BC Commission Member. He expressed the views that rural students are more advantageous than urban students in creativity as the proverb, Necessity is the mother of inventions and they have to acquire skills on their own, being, first generation literates, whereas urban students are provided every facility by their parents. He motivated students to aim high and build a good career.</p>	
<p>Academic Wellness programme was conducted by Dr. Belli. Yadaiah, Principal in association with IQAC to BA students, to improve regular attendance, learn contents thoroughly &amp; come out with flying colours in academic examinations and pursue higher education. Each student was given a pamphlet of 'Academic wellness tips' given by Lawrence University, Appleton, Wisconsin. Students were motivated on issues of regular attendance to college there by an overall development is possible.</p>	
<p>The institution in association with IQAC has planned few Field Visits by various departments to enhance or gain practical knowledge or specific outcomes designed by respective departments. Zoology department has organised a Field visit to a Poultry farm at Janampally on 26/09/2019 with 25 students. IQAC with NSS organised Field visit to Nalgonda District Prison on 2nd October, 2019 on the occasion of Prisoners welfare day and Gandhi Jayanthi. 29 students visited the prison accompanied by Dr. Belli Yadaiah Principal, IQAC Coordinator and NSS incharge Smt. V. Indira and Department of History Lecturer Sri. Kanthaiah. To inculcate Values and encourage them to be a good citizen, they were taken to prison where they interacted with prisoners, observed the activities that are undergoing there like, maintenance of Food court, the food which is supplied to Government Hospital at nominal prices, maintenance of Petrol station, and many handicrafts. Later the students were taken to Panagal Pacchala Someswara Temple. On 30/12/2019, Department of Library Science accompanied by few more teachers with 25 students visited 33rd Book Exhibition at Hyderabad. The visit helped students about the Exhibition, Habit of Book Reading, selection of Good books etc., On 08/01/2020, Department of English and TSKC Incharge Sri Srikanth accompanied 25 students to Infosys at Hyderabad in connection with Industrial Tour.</p>	
<p>The institution under the Chairmanship of Principal Dr. Belli Yadaiah and IQAC Composition and 7 Criterion Coordinators, faculty members and staff supported in uploading of Four pending Annual Quality Assurance Reports (AQARS), 201516, 201617, 201718 and 201819 on 30/12/2019.</p>	

The Institution under the Chairmanship of Dr. Belli. Yadaiah, Principal inaugurated Mid-Day Banana and Egg Programme on 24/02/2019, to improve students regular attendance, pass percentage, and also improve students nutritious intake and the funds were generated by Sri. Belli. Janardhan. This programme was continued till March 15th 2020, i.e., lockdown. Due to disturbance in Academic year due to Covid-19, the institution planned online teaching through Zoom app, Faculty were advised to prepare E-content and upload to help students . The institution has also organised 2 Webinars by eminent personalities by IQAC with the support of concerned faculty.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
<p>It was decided among the faculty to improve the regular attendance of students and to improve their learning skills and continue higher education after undergraduation, some nutritious food is supplemented by the institution.</p>	<p>The institution is located in rural background and some students are compelled to look after their household and occupational works so in this regard an Academic wellness programme was conducted to make them aware gaining knowledge and academic improving academic standards by regular attendance and also Mid day Banana and Egg programme was conducted to students, thereby improvement in pass percentage and more seats in Universities were bagged in PG entrance examinations.</p>
<p>It is decided to organise Field trips to nearby places to make them aware of the happenings and to get the first hand information and knowledge about their subjects.</p>	<p>Field trips and Industrial tour were organised for different streams to the local places like Poultry farm, Book Exhibition, Nalgonda District prison and Infosys Hyderabad etc., Students interacted with the local people and enriched their subject knowledge and understood the conditions of the place they visited.</p>
<p>It is decided to provided Study material to the students to help them in the semester examinations. It is also decided to provide coaching to the Final year students for the PG Entrance examinations to encourage them for the higher studies.</p>	<p>Study material has been given to the students by the faculty members like English, Botany, Political science &amp; Public Administration etc., and PG Entrance coaching offered in the subjects like Physics, Chemistry, and Mathematics and the students got seats in the Universities.</p>
<p>It is decided to provide Career Guidance to the students by providing Interview skills and A&amp;R skills and placement opportunities.</p>	<p>Interview Skills and A&amp;R skills have been imparted through TSKC Workshops and students were also taken to Infosys Hyderabad as Industrial tour but due to Covid, disturbance in the academic year placement drives could not take place.</p>

<p>It is decided to conduct awareness programme and observe various days of National and International importance in the college for inculcating values in them. It is also decided to conduct Quiz competitions, Elocution and Debating competitions on such occasions for improving their general awareness.</p>	<p>Programmes like Tree Plantation, Clean and Green, Ramanujans Birth Day, Library week, Red Ribbon club, Womens Day, NSS Camps, and Literary and quiz competitions have been conducted in different months.</p>
<p>It is decided among the Faculty members of the college to conduct an Orientation programme for Freshers to make them aware of the various Curricular and Extra curricular programmes during the six semesters that they need to participate and to apprise them of the Code of Conduct that they need to inculcate during their stay in the college.</p>	<p>An Orientation programme has been conducted in the month of August by Telangana state BC Commission member Sri. Juluri. Gowri Shankar. He motivated the students to be creative in thinking and the ideas of thought should be original rather than always depending on technology for answers, he suggested to read more books to gain knowledge. The faculty members, the CBCS system and the Evaluation system has been introduced to the students.</p>
<p><a href="#">View File</a></p>	

<p><b>14. Whether AQAR was placed before statutory body ?</b></p>	<p>No</p>
<p><b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b></p>	<p>No</p>
<p><b>16. Whether institutional data submitted to AISHE:</b></p>	<p>Yes</p>
<p>Year of Submission</p>	<p>2020</p>
<p>Date of Submission</p>	<p>04-Mar-2020</p>
<p><b>17. Does the Institution have Management Information System ?</b></p>	<p>Yes</p>
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>The Government Degree college Ramannapet has been established in 1994 and is progressing ever since in the pursuit of imparting Quality Education to the rural background students. The institution is uploading information into (MIS) i.e., Management information system as sought by the HRD Ministry of India under AISHE (All India Survey on Higher Education) under the MS Portal .The institution code for AISHE is C33221, Institution is affiliated to Mahatma Gandhi University, Annaparthi, Nalgonda. The students strength for</p>

academic year 201920 is 151 in the 1st year, 122 in the 2nd year, 100 in the 3rd year. The college has a strength of approximately 373 students. In the institution there are 20 regular faculty including contract and Guest faculty and 06 non teaching staff, and the no. of Ph.D holders are 04 .The college has received funds under various schemes like RUSA( Rashtriya Uttchar Shiksha Abhiyaan) for new construction of building and renovation work for augmentation of infrastructure facilities. In connection with Technology upgradation new equipments has been installed. During the academic year, the college has received an amount of Rs 8,29,710/ for Scholarships and fee reimbursements by respective social welfare departments. The college has entered into 3rd Assessment and Accreditation cycle under NAAC and the tenure is completed as on 13th September,2020. In its 2nd cycle the college has acquired 2.58 CGPA by the NAAC Peer team.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In the beginning of the academic year, the institution prepares academic calendar/ institutional plan which is uploaded in the college website. The academic calendar is prepared in tune with the Almanac received from the Affiliating University, ie., Mahatma Gandhi University. The almanac is also displayed in the notice board for the benefit of students .The faculty members too, briefly explain the no. of teaching hours, internal examinations schedule, Skill enhancement courses, Generic electives etc. to students, The teachers/ faculty members prepare their teaching plan ahead, i.e., division of syllabus per month. per week etc., with distribution of no. of hours. Curricular & Cocurricular activities are also planned. Orientation programme is organised for freshers every year, to make them aware about CBCS (Choice Based Credit System), semester system, curriculum delivery, co curricular activities, extra curricular, schedule of internal examinations etc.,The students are encouraged for student centric activities like student seminars, student projects, improving reading activities through library,quiz competitions etc apart from regular classes. Timetable is framed & strictly followed as per the credit points mentioned in the syllabus of each course offered by the college and prescribed by affiliating university. Apart from traditional /conventional teaching methods, ICT teaching is also often used by teachers as an additional input to the curriculum and effective teaching. The students (Advance learners) are also encouraged to collect / read literature concerned to the topics from the reference books of library. Extension lectures also provide additional information to the students. Field visit/ educational visit to important places

are also organised by departments for effective implementation of curriculum.

Department of Zoology has organized a Field visit to a Poultry farm at Janampally village wherein the students interacted with the establishment owner and helped them gain practical knowledge. Principal and IQAC Coordinator (NSS In charge) with 29 students visited District prison, Nalgonda on the occasion of Gandhi Jayanthi and Prisoner's welfare day on 2nd October. These kind of activities or visits refresh the young minds from their routine schedule and make them acquainted with practical knowledge. The affiliating university has also introduced Skill enhancement courses (2 credits) for each semester which are additional papers along with core and electives. Environmental studies and Gender sensitization are mandatory for all 1st and 2nd semester students. 3rd semester onward to 6th semester elective skill enhancement papers for each programme are compulsory for the students. The faculty member has to maintain a Teaching Diary and Synopsis of the papers they are dealing with. The teaching diary is written daily after completing all the lectures and any other academic activity and it should be submitted to the principal every month for verification and suggestions.. The teacher also has to maintain synopsis/teaching notes of each paper where in the gist of the paper is written. The IQAC conducts regular formal and informal meetings with the faculty members regarding completion of syllabus, students attendance, student centric activities, internal examinations etc., for the overall development of the quality of the institution.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	nil	Nil	0	nil	NIL

#### 1.2 – Academic Flexibility

##### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil
No file uploaded.		

##### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	CBCS E/M	22/10/2019
BA	CBCS T/M	22/10/2019
BCom	COMPUTER APPLICATIONS T/M	22/10/2019
BCom	COMPUTER APPLICATIONS E/M	22/10/2019
BSc	LIFE SCIENCES E/M	22/10/2019
BSc	LIFE SCIENCES T/M	22/10/2019
BSc	PHYSICAL SCIENCES E/M	22/10/2019

##### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil



### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil0	Nil1	Nil1
No file uploaded.		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil1	nil	Nil1
No file uploaded.		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

##### Feedback Obtained

Students feedback is mandatory. A feedback consisting of 20 items to check the performance of the teachers by the students with 5 scale of ranking is supplied to each student of a group. The student gives ranks to each teacher selecting numbers 1,2,3,4,and 5 to all the teachers in a single sheet with details like 1 as Poor,2 as Average,3 as Good,4 as Very Good and 5 as Excellent. The total points for 20 items are added and later the total has to be divided by 20 as there are 20 items. The remaining number will signify the rank or grade of the teacher. The student while filling the columns give rank to all the teachers of the group at a time in a single sheet there by saving of time.These forms are analysed by the IQAC committee as explained above and the report is later reviewed and revealed to the concerned faculty member by the head of the institution for any improvements. The institution strive for the overall development of students hailing from rural background. The feedback of the students are taken in a positive way and improvements at any stage are encouraged. The institution strictly relies on the theme of Teacher Learner relationship. A Teacher is simply a Teacher irrespective of gender, creed or any other aspect, in true sense a Teacher has to provide knowledge, life skills, career development and inculcate values to the students. The same lies with the Learner too. A learner is a learner irrespective of their gender.social background etc., but also extra care is taken while sensitizing the students with regard to gender issues. The head of the institution, in presence of concerned teachers receive feedback from the parents and also explain their wards academic performance, difficulties,behaviour etc., whenever their(parents) presence in the college. Oral feedback is taken from the students by principal about their classes,while they leave the college daily.The head of the institution remembers each student by their name,village name, parents details etc.,This helps in categorizing the students as Advance/Slow/First Generation Learners, there by the institution will support them academically like extra care while teaching for slow learners inculcating

interest towards studies, providing reading material, clearing their doubts in simpler terms etc., Financial support to students through payment of fees, buying books etc., Faculty members also take Oral feedback from the students regarding academic activities. Personal attention/ care taker system is also encouraged there by the personal problems of the students are also taken into criteria and any suggestions and solutions are given. Parent Teacher meet also helps in the development of the institution. Alumni association also plays a key role by providing moral support to the faculty and students when ever required. Online feedback system is also available for students to assess performance of faculty and also various facilities in the institution.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	BCOM EM	60	18	18
BCom	BCOM T/M	60	19	19
BA	CBCS E/M	60	12	12
BA	CBCS T/M	60	40	40
BSc	LIFE SCIENCES CBCS E/M	60	13	13
BSc	LIFE SCIENCES CBCS T/M	60	12	12
BSc	PHYSICAL SCIENCES CBCS E/M	60	25	25

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	375	Nil	20	Nil	20

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
20	20	55	6	5	200

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A student mentoring system is an important tool of the college to monitor the progress of the students and to help them cope with the studies, regularly. During the Academic year 2019 20, once the admission process of the First Year students was over the Principal of the college and the Academic Coordinator have arranged mentorships to the Faculty Members by allotting the students of different Groups and Semesters in August. The college has a total strength of 375 students for the academic year. About 19 Faculty Members teaching Science, Commerce, and Arts streams have been allotted about 20 students from the respective groups. The role of each mentor is to adopt the students totally for the year and help them academically and emotionally by connecting to them personally. The allotment of students to teachers for mentorship for 2019-20 is as under: B.Sc students (375) I yr..... (88)students Mentors.....1 English, 2 Chemistry 1 Physics II yr..... (74)students Mentors.....1 Math, 1 Zoology, 1 Chemistry 1 Telugu III yr.....(77)students Mentors.....1 Botany, 1Math 1 Chemistry B.Com students (93) I yr.....(40)students Mentors....1 Commerce 1 Comp. Science II yr.....(32)students Mentors.....1 Commerce III yr.....(21)students Mentors.....1 Commerce B.A. students(100) I yr.....(59)students Mentors....1 Pol. Science, 1 History 1Economics II yr.....(28)students Mentors.....1 English III yr.....(13)students Mentors.....1 Pub. Ad. The responsibilities of Mentors: Each mentor keeps the profile of every student allotted to him/ her in a Register, meets them frequently either individually or in groups. By analyzing the socioeconomic background of the students, the Mentor tries to understand the pace of learning, difficulties in understanding the topics and gives suggestions as to how to overcome them. Apart from this, the mentors take care of the attendance of the students to the classes, their punctuality, and the preparation for Internal and Semester Exams. The Mentors would also enquire about the dropouts and the students who discontinue the classes for a longer time and give all assistance to make them fall in line with other students and get into the groove. The mentors would also facilitate a meeting between the students and the other Faculty Members about the clarification of doubts if they shy away from them. The Mentors would also keep track of the results of the students, advises them in the case of any backlogs. Likewise, the overall attitude and performance of the students are closely monitored in a friendly manner. This kind of mentorship has largely helped in the smooth running of the Institution as well as keeping the students focused on their studies and future progression.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
375	20	1:19

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
20	20	1	Nil	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr Belli Yadaiah	Principal	State Level Award-Best Contribution in Telugu Literature and Criticism by Telangana Saraswatha Parishad , Hyderabad-Telangana State,on 27th May 2019
2019	Dr Belli Yadaiah	Professor	International Award-Life Time Achievement Award

			for best contribution in Telugu Literature and Criticism by Poetry Corner International, Hyderabad in Sept 2019
2019	Dr Ch. Ravikumar	Assistant Professor	State Award-Vidya Seva Ratna Award by Vinobha Nagar Development Society, Hyderabad on 5th October 2019
2020	Dr Belli Yadaiah	Assistant Professor	State Award-Mallojula Sadashivulu Rastra Samithi Puraskar by Mallojula Trust, Ramagundam, Telangana State in Feb 2020

[View File](#)

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	603	VI	16/10/2020	19/12/2020
BSc	603	VI	16/10/2020	19/11/2020
BSc	441	VI	16/10/2020	19/11/2020
BSc	468	VI	16/10/2020	19/11/2020
BSc	445	VI	16/10/2020	19/11/2020
BSc	445	VI	16/10/2020	19/11/2020
BCom	405	VI	10/10/2020	19/11/2020
BCom	401	VI	10/10/2020	19/11/2020
BA	111	VI	10/10/2020	19/11/2020
BA	129	VI	07/10/2020	19/11/2020

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Govt. Degree College, Ramannapet has been taking a keen interest in improving the academic standards of the students by strengthening the Internal Examination System as apart of the pedagogic strategy. To this end, the College has taken certain measures to improve the Internal Examination System. The institution has decided to conduct at least one slip test fortnightly by every Faculty member on the ongoing topic and evaluate them and let the students know of their shortcomings. It is also decided to give assignments to students as

apart of the Internal Assessment system to make them understand the concepts better. Also, it is the part of the University Examination System to conduct two Internal Assessment tests per Semester for 20 percentage of marks of the Semester exams. It is also made compulsory to give individual projects to students by every Department to enhance their subject knowledge and the application of the concepts in real life situations. The whole exercise helped the students in their writing practices, presentation skills, and analytical skills, etc. It is also observed that their academic standards, the way of approaching the exams, the confidence levels and the ease of preparation for the final exams.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared at the beginning of the academic year as per the almanac received from the affiliating university i.e., Mahatma Gandhi University. The Academic calendar is uploaded on the college website along with almanacs of all semesters. The almanacs are displayed on the notice board for the benefit of students. The institution strictly follows the almanac schedule regarding commencement of classes of all semesters, conduct of 2 internal examinations, practical examinations schedule, etc., The institution also strictly follows the instructions received from Commissioner of collegiate education, Telangana, and also affiliating university Mahatma Gandhi University, regarding Observance or Celebration of important days through institutional committees like NSS and also through specified committees. NSS Unit wise regular activities like cleaning the college campus by volunteers, plantation programmes, NSS Day celebrations by imparting motive of social service among the students, etc., are taken place in the institution. Winter Special camps are conducted as per the schedule received from affiliating university. During special camp (Stay at the village) the Programme Officer along with 50 volunteers adopt a village for one week, conduct cleanliness programmes, also create awareness among the public on the issues of social evils or superstitious beliefs like early marriages, preference of male child, etc., The villagers are also sensitized on the issues like Girl Education, usage of toilets or avoidance of open defecation in the villages. To improve the Underground water level, digging of water pits to soak all the used water or (Percolation pits) is also encouraged among the villagers. As per the action plans of the Departments, student centric activities like Extension lectures by prominent persons, Student seminars, Field visits, Quiz competitions etc., are conducted by the departments for overall development of the students. A special attention is also focused on Jignasa Annual study Project initiated by the CCE in the Academic year to inculcate research activities among students by preparation of student study projects with the guidance of faculty members. These projects after selection and scrutiny at the college level, district level are forwarded to the state level and if these projects are selected at the state level, the team along with the teacher receive cash prize and certificates of appreciation. The institution through TSKC (Telangana State Knowledge Center) facilitate the students through communication skills, soft skills, group discussions, interview skills, computer skills, etc., Gender sensitive and other related programs are also planned while preparing an academic calendar. The institution through TASK (Telangana Academy for Skill and Knowledge) conducts various skill development activities and also motivates the students for placement drives. Various Certificate courses are also introduced to the students as an additional input for enhancing or improving employability and skill development. In the institution besides Internal examinations, slip tests and grand tests are also conducted by some departments. The institution always strives for the overall development of the students coming from rural background

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/31670.pdf>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
129	BA	EHP	12	11	91.6
111	BA	EPP	6	6	100
401	BCom	GENERAL	12	8	66.66
405	BCom	COMPUTERS	9	8	88.88
468	BSc	MPCS	28	12	46.15
603	BSc	BZCA	10	8	80
445	BSc	BZC	34	9	26.5

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/29257.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0

No file uploaded.

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nil	0

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Telangana Sayuda Porata Yodulu- Doddi Komaraiah Vardhanthi	NSS and History Department	7	78
Dasharathi Krisnamacharya Vardhanthi	NSS and Telugu Department	5	67
Haritha Haram	NSS and Botany Department	8	108
APJ Abdul Kalam Vardhanthi	NSS and Economics Department	5	72
Essay Writing Competitions on Mahatma Gandhi Deth Anniversary	NSS and History Department	4	48
Orientation Programme to Volunteers	NSS	4	80
Clean and Green Programme	NSS and Botany Department	8	78
Prof. Jayashankar Birth Anniversary	NSS and Public Administration Department	6	67
International Youth Day	NSS and Physical Education	8	98
Swatchha Pakhwada	NSS and Botany and Public Administration Department	23	300

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nil

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Career	Department of	Personality	10	142



Guidance	Languages	Development and Life Skills		
Haritha Haram	Botany and NSS	Telangana Ku Haritha Haram	11	172
Gender Issue	Department of Tulugu, Public Administrations and Economics	Discussion on Triple Talak	5	25
Swatchha Pakwada	NSS	Clean and Green and Planting of Samplings	12	60
Library Day	Department of Library Science	Habit of Book Reading	7	30
Teachers Day	College Level	Student as Teacher	21	30
Bhatukamma	Women Empowerment Cell	Bhatukamma Celebrations	5	100
TASK	TSKC	TASK Training on Airthmetic abd Reasoning	5	40
National Science Day	All Science Departments	Quiz Competetions	9	40
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
On the Job Training	Field VISit	GDC, Ramannapet with Infosys ,Pocharam, Gatkesar	09/01/2020	09/01/2020	26
On the Job Training	Interview Skills	GDC, Ramannapet with TASK, Mr.Indra Kumar-879083594	23/10/2019	24/10/2019	30

On the Job Training	Arithmetic and Reasoning	GDC, Ramannapet with TASK	24/01/2020	25/01/2020	30
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nil	0	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
84.7	84.6

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Nil
Video Centre	Nil
Seminar halls with ICT facilities	Nil
Classrooms with Wi-Fi OR LAN	Nil
Classrooms with LCD facilities	Nil
Seminar Halls	Nil
Laboratories	Nil
Class rooms	Nil
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	Latest	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6593	60617	Nil	Nil	6593	60617
e-Journals	Nil	Nil	6000	3000	6000	3000
e-Books	Nil	Nil	3135000	5000	3135000	5000

Others(s pecify)	Nil	Nil	10	10000	10	10000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
srikanth.s	English	youtube	16/07/2020
D.Makla	ENGLISH	YOUTUBE	16/07/2020
Dr Belli Yadaiah	TELUGU	YOUTUBE	16/07/2020
Smt V.Indira	Economics	Youtube	21/07/2020
Smt P.Ramadevi	Commerce	youtube	16/07/2020
Sri D.Balanarsimha	Chemistry	Youtube	16/07/2020
Sri D.Madhu	Physics	Youtube	16/07/2020
Dr Yadagiri.R	Botany	Youtube	16/07/2020
Sri Sk peersaheb	Public adm	youtube	16/07/2020
Sri V.Srinivas Reddy	Mathematics	Youtube	03/08/2020
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#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	71	2	3	2	2	3	18	125	0
Added	18	1	0	0	0	2	0	25	0
Total	89	3	3	2	2	5	18	150	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

25 MBPS/ GBPS
---------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Virtual Class room	<a href="https://gdcts.cg.gov.in/OtherPages.edu?page=getButtonDetails&amp;centreId=104&amp;id=8212">https://gdcts.cg.gov.in/OtherPages.edu?page=getButtonDetails&amp;centreId=104&amp;id=8212</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurred on
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academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilities
0.6	0.6	2.88	1.35

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are certain established procedures for maintaining and utilizing physical, Academic Support facilities of laboratory, Sports complex, Computers and Classrooms. To look after these procedures College management constitutes various committees for every academic year. Stock Verification Committees: At the end of every academic year Principal of this college appoints various committees to verify stocks regarding labs, Furniture. This committee submits report to the principal. Games and Sports Committee: Physical Director of the College Acts as convener to this committee. This Committee supervises all activities (Maintenance and Upgradation of Games and sports facilities) related to Games and sports Library Committee: Librarian (In charge of library) is appointed as convener of this committee every year. Its responsibility is to verify proper entry of books into registers, maintenance of library and takes decisions for betterment of learning resources. Purchase Committee: Under the chairmanship of the principal this committee is constituted to take decisions to purchase equipment, furniture etc.,

<https://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails&centrelid=104&id=8225>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	MTF	124	829712
Financial Support from Other Sources			
a) National	0	Nil	0
b) International	0	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skill Development	05/08/2019	150	Dept of English TSKC
Remedial coaching	04/11/2019	120	All the Departments
Language Lab	05/08/2019	250	Dept of English
Bridge Courses	09/07/2019	50	All the Departments
Yoga and meditation	21/06/2019	100	Dept of Physical Education
personal Councelling and	15/07/2019	150	All the Departments

mentoring

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	10

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	11	BA	BA	OSMANIA UNIVERSITY	MA,
2020	3	BCOM	BCOM	OSMANIA UNIVERSITY	MCOM
2020	4	BSC	BSC	OSMANIA UNIVERSITY	MSC
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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yuvatarngam:2019-20 cluster levelgames and sports were conducted at college level for kho kho women at MAS stadium nalgonda we got ist place and selected for state level	COLLEGE	12
yuvatarngam:2019-20 chess camp for both man women were conducted on 28/12/19	COLLEGE	30
yuvatarngam:2019-20 Atheletics camp for both man women were conducted on 28/12/19	COLLEGE	20
yuvatarngam:2019-20 kho kho camp for both man women were conducted on 28/12/19	COLLEGE	30
yuvatarngam:2019-20games and sports were conducted at college level for selecting the teams to participate at cluster level at MAS Stadium nalgonda	COLLEGE	30
inter collegiate Hockey tournament held at MGU nalgonda our college got Iind place our college student got selected for South zone held at banglore	INTER COLLEGE	57
Selection for inter collegiate tournament in different games and sports like chess ,volleyball ,kho-kho ,kabaddi ,hockey and atheletics	COLLEGE	87
Intramurals: On the eve of Independence Day, Games sports were conducted in Volleyball, Kabaddi, tennikoit, athletics	COLLEGE	70
Physical Fitness Programme: Department of Physical Education conducted Physical Fitness Tests for students to examine their	COLLEGE	50

fitness levels. Tests were conducted in speed, endurance, flexibility, agility, power.		
International Yoga Day: On this day i.e. 21-6-2019, Department of Physical Education has conducted a programme in which students have demonstrated Yoga asanas followed by Pranayamam and Meditation. At the end of the programme, we have distributed A	COLLEGE	30
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	YUVATARA NGAM	National	2	Nil	501	M.KALPANA
2020	YUVATARA NGAM	National	1	Nil	501	M.KALPANA
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council is a studentbased civic body designed to help promote spirit and leadership among students. A Student Council is a representative structure for students only, through which they can become involved in the affairs of the college, working in partnership with college faculty, staff and parents for the benefit of the college and its students. Student council primarily fosters the coordination and communication between college administration and student body and make sure your opinions are being heard. It collaborates with students, faculty, administrators, and other partners both inside and outside of thecollege to ease and complement the quality of life and learning for students.The name of the council shall be "Student Council of GDC RAMANNAPET. Objective of this council is to provide representation for students in a democratic process of planning, supervising, administering, and coordinating various activities and affairs as affect the general welfare of the college and students, to develop positive attitudes and to practice good citizenship by promoting harmonious relations throughout the Institute, to look after all the issues and problems concerning the students of college and to direct the grievances and suggestions of the students to the concerned administration for addressal through the Student Council framework, to Apply knowledge in creative ways and Experimenting with new ideas, identities, and skills.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The alumni association has been an important factor in the activities of College. The College believe that the alumni are the strong and important stake holders. They guide us in framing extracurricular activities as per requirement of society. Major contribution of the alumni of the college is in promotion of research activities. Excellence of students is also taken care by the alumni in terms of extending reenforcement to the students achievement by giving medals and rewards. The college campus and its development has also been partly made a responsiblity of alumni. The alumni of the college also play a major role in building raport between the society and institution. The political dignitaries are contacted in college issues by the alumni. Some of the alumni have been made in active member in College committes like CPDC and Governing body.

5.4.2 – No. of enrolled Alumni:

20

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni association met in the institution and interacted with faculty,staff and students and motivated the students for higher studies and career development and distributed fruits and competitive[ Reading material] to the students. total two meetings were organized during the Academic year 2019-20

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The College follows the policy of decentralization and participative management.All the policy decision of Academic and Administrative matters are resolved in college Staff Council and the same is implemented through various committees.The college constitute committees relating to Academic issues and Administrative issues. All the academic issues are resolved through various committees involving faculty members. The major academic committees are IQAC(Internal quality assurance cell), DRC (Dtstrict resource centre),UGC (University grants commission),RUSA (Rashtriya uchthar shiksha abhiyaan), Academics Examinations committee, TSKC ( Telangana state knowledge center), NSS Units, MANATV,Women empowerment cell, Internal complaints committee, Grievance redressal committee, Career guidance committee etc., All the Committees Consisting of Staff members are involved in Decision making process in passingthe resolution and execution of the Academic Activities and maintains the track record of all the Curricular ,CoCurricular, Extra Curricular Activities in the college. The Committee members enjoy the freedom of expressing their views in the strategic modification or improvement of the policies and Activities for the overall enhancement of the academic quality of the institution. Staff and students participate in the respective meetings and share their views in terms of decision making policies by respecting each ones opinion in the meeting and implementation of the same .The decisions are taken in the matter of student progression ,utilization of funds ,formation of Committees and other Academic and Administrative issues. The administration of the institution under Principal and Administrative officer (AO) functions smoothly by decentralization of work. The Staff members are involved in different sections of work in the office of the institution. All financial matters under the able guidance of Principal are monitored by Administrative officer. All the service particulars of Faculty and Staff are maintained in the Establishment section. All the details of various accounts are maintained in



the Accounts section. The details of admitted students, fee particulars, scholarship details are maintained in Admission and scholarship sections and for the smooth functioning of the college proper decentralization of work takes place. The staff members should have the knowledge of all committees work.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	<p>The students are encouraged to participate visit to near by industries research laboratories which helps them to enhance their skills to foster their knowledge in different subjects. Recently our students visited IDEAL industry explosives limited, Eminent members from industries act as visiting faculties. Members of the alumni association also guide the students to get placements. Department of Zoology has visited Poultry Small Scale Establishment at Janampally Village</p>
Admission of Students	<p>Admission is made through Online process called DOST(Degree online services, Telangana). A Help desk with faculty as members is formed to oversee the online problems faced by the students. The help desk also gives instructions for online application submission get admission through DOST. To increase admissions a Campaign committee is also formed with the faculty, parents, alumni senior students. The campaign committee with the guidance valuable support of the Principal visit nearby villages, towns, Junior colleges interact with the community by distributing leaflets/ pamphlets, announcements in various news papers. Under Choice Based Credit System(CBCS), new courses with different combinations are introduced in English Telugu medium keeping in view the needs employment opportunities of the students. In DOST admissions a student can opt any subject of his choice from the electives. DOST admissions are conducted in different phases for the convenience of the students. The students can also change their groups and colleges as per his interest.</p>
Research and Development	The institution has a Research

Development center, for promoting research activities among faculty young minds. The center approves Major Minor research projects by UGC SERO for faculty. 4 faculty members have doctorates and 10 members of the faculty got Admission in Various Universities and pursuing their Ph.D Most of the teachers published research papers in various national international journals. Some of the faculty members have been writing various articles on current topics published in news papers. The students of the college submit student study projects every year. To inculcate foster research interest among students, faculty always encourage the students to submit projects on current issues on interesting areas which enables them to carry out their research in further. Our students have been participating Telangana State level Jignasa study projects competitions conducted every year by the Commissioner of collegiate education and in 2018 and 19, our institution has been awarded State level 1st position in Mathematics study project.

Library, ICT and Physical Infrastructure / Instrumentation

Library plays a vital role in developing reading skills and prepare the students for higher education and competitive examinations. Library is equipped with academic, reference, competitive, personality development books. It is serving the needs of the learning and teaching community and also inculcating reading habit among the student fraternity. To inject the learning skills, latest forms of learning resources i.e., EBooks, EJournals and open education resources from various online sources are made available. The ultimate goal of learning center is to access the various resources, which is actually required by the user. The library contains 6640 number of books, 20 journals, 8 Telugu news papers, 2 English news papers and also have national digital library. The institution is having sufficient ICT Infrastructure. The teaching community using ICT i.e., Ppts, Ohps, Video and Audio lessons, lesson recording as per the latest development in the teaching curricula. The college is also having

spacious seminar hall with 300 seating capacity to conduct seminars, workshops, symposiums with LCD facility.

The college is having 33 personal computers with latest configuration and English Language Lab (ELL) to learn basics of ICT. There is an internet lab with 10 computer systems works from 10 am to 5 pm on working days. Students may access syllabus, old question papers, latest subject related videos, reviews, E Books, E Journals with the use of internet lab. The learning resource center is running with KOHA Automated software (Open source) and also having digital library 14 systems. The college was established in 1994 in rural area of Ramannapet to serve the higher education needs of students with rural background with 4 acres of land. The college is possessing 2 khokho grounds, 2 kabaddi ground, 1 basket ball court, 2 running tracks, gymnasium, indoor facility for caroms and chess, internet lab, ELL, digital classroom, MANA TV, seminar hall, Library and reading hall, 9 staff rooms for the faculty members, 2 office rooms for staff members, 1 room for Examinations branch, 12 classrooms, 4 science labs, 3 washrooms for faculty and staff, 2 washrooms for girls, 1 well spacious Principals chamber, waiting rooms for girls and boys each, Dr BRAOU study center

**Examination and Evaluation**

To assess the students academic performance, each department conducts unit tests, internals, semester examinations the same is evaluated by concerned teachers. Marks are recorded in the marks registers which are maintained by the respective departments. College has complimented traditional written examination with project work, assignments, debates, group discussions, literature review. Special focus is laid on slow learners by providing learning material, old question papers remedial teaching.

**Curriculum Development**

Curriculum is framed by the respective university. The university invites experienced and eminent subject experts from various colleges keeping in view of the needs of the students and their employability and opportunities. The syllabus is framed and developed keeping in view of the

global changes in the higher education opportunities, competitive examinations

Human Resource Management

The institution forms various committees to share the knowledge of the faculty to distribute work among them for smooth effective functioning of the institution. The important committees are IQAC, staff council, Women empowerment cell, grievance redressal committee, internal complaints committee, anti ragging cell. Faculty members attend Orientation programmes, Refresher courses, Workshops, Seminars, Conferences to improve skills knowledge get abreast with current issues. College Staff club also plays a pivotal role in decision making in academic administrative matters. Feedback is also collected from the students every year for individual faculty. The college has two NSS Units, inculcating service motto among the students by conducting various activities in the college in the surrounding villages. Complaint Box is arranged in the college to receive the grievances redress them timely. Gender sensitization programmes are conducted in the college to sensitize gender issues to maintain equality. The institution has a Well equipped Library with a good number of books journals for intellectual development of teachers students. The college has excellent Gym facility for good physical development. To enhance students attendance we provided Mid day Banana and Egg with the help of various stakeholders.

Teaching and Learning

IQAC ,Staff council, departmental meetings and feedback forms stakeholders are the tools to review the teaching learning process continuously. the methodologies and operations are in the form of questionnaires, Group discussions Student seminars ,Student workshops, quiz, field trips, essay writing and various other practices which intend student involvement and self learning activities .. teachers adopt student friendly and innovative practices .faculty also attend various faculty development programmes and publish papers ,articles which help implement new learning strategies to the students

.faculty also involve in research activity .the college evaluates teaching learning performance by taking feedback from the students.to inculcate and update their skills the college conducts MOOCS,TASK classes both online and offline and prepares the students for job opportunities The students are encouraged to attend online classes for all the subjects. Online classes were conducted in different modes. Youtube videos , PPTS and recorded lessons are forwarded to the student whatsapp groups. Teaching faculty attended various online courses, prepared google classrooms to encourage students for online teaching and learning.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>Online functioning is being implemented in the college for transparency. The institution makes continuous efforts to go paper less. The institution is under the surveillance of CC Cameras and Wi fi facility is available in the college for free access to all. The faculty are using email, Whatsapp, Facebook for effective communication. All the official communications are through emails. Salaries, Scholarships other financial matters only through online transactions.To be more accessible to the Student we are planning to give Transfer ,Study,Conduct Certificates through online</p>
Finance and Accounts	<p>All financial accounts related documents are maintained through eoffice. State govt. accounts are operated through IFMIS Portal developed</p>
Planning and Development	<p>Periodical meetings are conducted and decisions were taken in the meeting to utilise ICT enabled classes i.e., PPTs, MANA TV,presentations and use of effective Eclasses by the students.Students were also encouraged to enroll MOOCS online classes and prepare PPTs in the class.Information is communicated through whatsapp,email,facebook to teachers and students.Effective measures are taken to develop E governance and implement accordingly. CC cameras are also installed.In order to utilize the RUSA fund of RS 2 crore a meeting has been conducted and decided to spend the</p>

above Amount for construction of Class Rooms, Labs, Washrooms, furniture ,infrastructure and other material for the benefit of the Students

Student Admission and Support

The students admission process is through online Website DOST. In Dost Admissions a Student can take any subject of his interest . Dost Admissions are conducted in different phases for the convenience of the students the student can also change there Groups and colleges as per his interest Messages pertaining to admissions will be send through SMS. The institution uploads student enrollment data through online. The mode of Fees collection is through online after the seat is confirmed. Reimbursement of Scholarships is monitored by concerned welfare departments according to their income/caste through online only. All the curricular, college administration is intimated timely to the students through SMS, Whatsapp, Emails as and whenever in need.

Examination

Internal examination marks and practical examinations marks are uploaded through online to the affiliating university. Hall tickets are also generated through online. The question papers for semester end examinations are also downloaded from the affiliating university site after receiving the OTP from the university. The controller of examinations of affiliating university sends message for evaluation of answer scripts through email to the institution. MOOCS is one of the Flagship programme of the college which is conducted through online and the certificates are received through online. All the updates with regard to Examinations of university and college are being informed to the students in advance through separate whatsapp groups .the records of marks and examinations are maintained properly in Exam branch

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
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Nil	nil	nil	nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	nil	nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Quantum Mechanics	1	26/08/2019	31/08/2019	6
Refresher course in Telugu	1	18/11/2019	30/11/2019	13
Refresher Course in Emerging Trends and Techniques in Library and information Science through SWAYAM .Date of Examination 16/02/2020 .Duration 26 weeks	1	16/02/2020	16/02/2020	182
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	4	6	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Loans, Leaves, Health cards, On Duty, FDP, Medical reimbursement, Staff Club, Sports and Games	Loans, Leaves, Health cards, On Duty, Medical reimbursement, Festival advancement.	Scholarships, Cash rewards, Prizes, Career guidance, Mentormentee system and Complaints box, RAMP Facility, Economic Support

for poor students

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

In our institution, resolutions are passed on financial matters after deliberations discussions in the staff council meeting. There is a purchasing committee for the utilization of funds. Quotation system is followed to purchase equipment materials. Payment is made through account payee cheques only. There is an existing internal external audit mechanism in the institution. Internal audit is conducted annually. The college has Government funds, UGC funds, Special fee funds, Examination funds, Examination fund is audited internally. UGC Funds, Government funds, Special fee funds are audited by Accountant General team of State government. On retirement of the Principal, Depth inspection auditing of all accounts will be conducted by Commissioner of collegiate education. There are no major audit objections the suggestions given by the audit team is strictly followed, the same is being verified by the auditors during their subsequent visit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
College Planning Development Council(CPDC)	119912	College Development
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissioner of Collegiate Education	Yes	IQAC COMMITTEE
Administrative	Yes	Commissioner of Collegiate Education	Yes	PRINCIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Regular Parent Teacher Meetings 2) Admission Campaign 3) Parents representation in IQAC CPDC (College planning development council)

6.5.3 – Development programmes for support staff (at least three)

1) Financial aid 2) Training in Basic computers 3) Guidance in professional development

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Feedback from the students is collected every year analysed by the IQAC. 2) The college is conducting different outreach activities involving faculty students to enhance social responsibility. 3) Resource mobilisation from different sources. The college under RUSA 2.0, 2nd phase has been granted 2



crores.as per Commissioner Instruction the Amount is utilised for Construction of New Block and infrastructure Argumentation 4) Involving local community in college development.

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Orientation Program to Fresher to Senior Students	21/08/2019	21/08/2019	21/08/2019	250
2019	Students as Techers	05/09/2019	05/09/2019	05/09/2019	30
2019	Academic wellness	06/09/2019	06/09/2019	06/09/2019	20
2019	Two days Work shop by TASK	23/10/2019	23/10/2019	24/10/2019	30
2019	four Annual Quality Assurance Reports Submitted to NAAC Portal	30/12/2019	30/12/2019	30/12/2019	300
2020	Mid Day Banana and Egg Program	24/02/2020	24/02/2020	14/03/2020	150
2020	Webinar on Covid -Problems of Migrant Labourers	03/05/2020	03/05/2020	03/05/2020	70
2020	Webinar on Covid-Scientific Apporach towards public health	10/05/2020	10/05/2020	10/05/2020	85

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### **CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

#### **7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender sensitization	09/12/2019	25/03/2020	90	50
Awareness program on Legal Rights	20/11/2019	20/11/2020	75	34
Beti Bachao-Bet Padhao	24/01/2020	24/01/2020	85	35
Awareness on Special provisions of women in our Constitution	05/03/2020	05/03/2020	60	30
International Women's Day	08/03/2020	08/03/2020	42	43

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	350
Ramp/Rails	Yes	300
Rest Rooms	Yes	350
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	01/07/2019	2	Swachh Bharath	Cleanliness	150
2019	1	1	24/07/2019	3	Haritha haram	environment	200
2019	1	1	25/09/2019	2	Poshan Abhiyan program	nutrition and diet	90
2020	1	1	07/03/2020	2	Role plays on Avoiding	Social awareness	120

					Child marriages.		
2020	1	1	08/03/2020	2	Survey related to the beneficiary schemes sanctioned by the Telangana Govt. to the villagers.	awareness of Govt. Schemes	200
2020	1	1	09/03/2020	2	Awareness programmes on Anti dowry, domestic violence, girl child education, Save girl child, Identification of Dropouts in Schools-reasons.	Social awareness	150
2020	1	1	10/03/2020	2	Rain water harvesting	water saving	130
2020	1	1	11/03/2020	2	Awareness on Plastic Ban	Environment	110

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
HAND BOOK OF CODE OF CONDUCT FOR PRINCIPAL AND LECTURER	01/07/2019	The principal is the head of the front end unit of the college. He/She is the chief administrator of the college and responsible for overall and effective functioning of the college including academic, administrative, financial and developmental activities.

As chief administrator, principal deal with administrative matters, service matters of all the staff members, all matters related to students from their admission to leaving the college, reporting to Commissionerate of Collegiate Education, Hyderabad and implementing their instructions liaison with RJDC, matters related to University, public relations, liaison with local bodies, persons and institutions and so on and so forth. The lecturer has the primary duty to disseminate knowledge in his/her subject to all the students. The lecturer should follow the month wise annual plan and complete the syllabus allotted to him/her on time. The lecturer should maintain the teaching diary in the given proforma, this should be submitted to the principal through incharge of department every month. As per the orders of the Government and the concerned University from time to time the lecturer has to adhere to the workload prescribed. Principal and Faculty and all the staff members should involve in curricular, cocurricular and extracurricular activities of the college every year.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Telangana state formation Day	02/06/2019	02/06/2019	25
International Yoga day	21/06/2019	21/06/2019	25

Independence Day Celebration- Flag hoisting	15/08/2019	15/08/2019	120
National sports Day	29/08/2019	29/08/2019	140
Teacher's Day celebration (Birth anniversary of Dr.Sarvepalli Radhakrishnan)	05/09/2019	05/09/2019	180
International Non-Violence Day	29/09/2019	29/09/2019	120
Ganghi Jayanthi	02/10/2019	02/10/2019	45
Observance of Rashtriya Ektha Diwas (Birth anniversary of Sardar Vallabhai patel) Rally and Pledge were taken in memory of the great leader	31/10/2019	31/10/2019	150
Swami Vivekananda Jayanthi	12/01/2020	12/01/2020	125
National science Day	28/02/2020	28/02/2020	130
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Activities to make campus ecofriendly: Energy conservation: Students are made aware of proper utilization of energy sources. All the class rooms and labs are well ventilated and illuminated by natural light to reduce the consumption of electrical energy. Every classroom and office rooms carry a display in the form of appeal and suggestions to utilize electricity effectively and to save conservatively by switching off the fan and light switches when not in use. Water harvesting: A proposal is under active consideration to reprocess the wastage into manure for the plants in the campus and for water harvesting the rain water. Plantation: Sufficient plants are grown in the campus. We conduct Haritha Haram program in the college in every rainy season. We take care of all the plants Hazardous waste management: Hazardous waste from the science laboratories namely, Botany, Zoology, and Chemistry and Computer Science is destroyed as per the guidelines of the state government. Ewaste management : We submit the ewaste found in the college to Commissionerate of collegiate education, Hyderabad, CCE Hyderabad calls for tenders to dispose this ewaste collected from all the Government Degree colleges across the state of Telangana. Any other activity: Student volunteers of our NSS Units conduct Clean and Green Programme. Value added courses like Environmental Studies and Renewable Energy Sources are offered to the students.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

7.2 Best Practices I Best Practice 1. Title of the practice "Conducting ONLINE Teaching-Learning Activities due to Covid-19 Pandemic " 2. Objectives of the

practice To conduct academic activities and engage students in their academic activities during lockdown due to Covid -19 pandemic. 3. The Context The institution was closed due to nationwide lockdown announced by the government to prevent spread of Covid-19 infection in March 2020. The pandemic situated seemed to last long for over a year. Stopping academic activities completely was a huge set back to student as well as the faculty. To address the issue ONLINE teaching-learning strategies were implemented effectively. 4. The Practice • A one-week online orientation of online meeting apps usage including zoom, Google meet and Cisco WebEx app was conducted to students by the concerned subject teachers. • Online classes and seminars were conducted as per the regular timetable by teachers. • The faculty and students also attended many webinars and online workshops using online meeting apps. 5. Evidence of Success • The teachers were able to complete the syllabus for the academic year 2019-20 well in time through online teaching in spite of lockdown. • Hence it was possible to conduct internal examinations and quiz through online platforms which was very important for their progression and career. 6. Problems Encountered and Resources Required • Problems: - Since the online teaching-learning activities was implemented all of a sudden due to covid 19 lockdown the teachers and students had to adopt with the usage of technology overnight. • Internet accessibility was an issue to students because most of our students are living in remote/rural areas. • The problem was addressed by uploading the recorded classes in WhatsApp groups and YouTube and shared links with the students. • The students were able to download the classes at the pace of internet speed and listen to classes at their convenience. • Resources Required - Downloading zoom, Google meet and cisco WebEx meeting app. - High speed internet connection. - Audio Visual System. II Best Practice 1. Title of the practice "Vocabulary Enrichment Club " 2. Objectives of the practice • To improve vocabulary in English, to improve Communication, to enrich usage of English words, to make well acquaint with new vocabulary • To encourage creative thinking Practices College has taken initiatives to improve vocabulary in English language by introducing new words which are not familiar to the students on the blackboard which is located the entrance. 3. The context The students from the department of English and Commerce take responsibilities to introduce these new words from the articles and newspapers. 4. Th practice • All the students read these words, written on the board and note down for the usage in their daily communication. It also creates new avenues for the etymological and coinages of the word study. • This practice has become a routing work and students are accepting it very enthusiastically to improve their English. 5. Evidence of Success • The girl students from Commerce and Arts are using English words in their writing and day to day communication though they are at initial stage. • They are quite confident to use these words. 6. Problems encountered and Resources required • At the initial stage, they have shown less interest because English as foreign language and most of the girl students are form remote villages. • As the days passed, they came to know the importance of English in the Corporate world and started to indulge in learning new vocabulary in English

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/29339.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3 Institutional Distinctiveness "Vast infrastructure and qualified teachers " Buildings, classrooms, laboratories, and equipment- education infrastructure - are crucial elements of learning environments in colleges. There is strong

evidence that high-quality infrastructure facilitates better instruction, improves student outcomes, and reduces dropout rates, among other benefits. College provides good physical infrastructure facilities like adequate number of classrooms, staff rooms, rest rooms, administrative block (office room), principal chamber, Seminar hall, Library, reading room, Well-equipped Laboratories - Botany - 01, Chemistry -02, Computer science - 02, Physics - 02, Zoology- 01, Commerce-01, TSKC and English lab -01, Digital classrooms for ICT based teaching - Learning process, Well Equipped Gymnasium for Physical fitness, Indoor and Outdoor sports facilities are made available to the students. All class rooms and labs /Seminar halls with ICT facilities. All departments are provided with portable LCD projectors. Entire college premises are equipped with WIFI facility which has been very useful to the students and staff. Our college faculty are well qualified including 4 doctorates and remaining faculty members are currently pursuing Ph.D. in various reputed universities. All the faculty members are qualified NET/SET. With inputs from motivated and quality faculty, our students display consistently high academic performance which has helped us to reach a pioneer. Institution has provided Career guidance programmes like PG entrance coaching for students from rural areas. Vision and Mission of the college is to provide better education for students from rural back ground. Our college is offering 07 under graduate courses. Students are motivated to take part in various sports events at college level, Cluster level, University level, State level and National level competitions. Travelling allowances, Kits and tracksuits are provided to boost the confidence of the students who participate in these sports events. Our college has a memorandum of understanding ( MOU ) with SPOKEN TUTORIALS-IIT BOMBAY which helps our students to learn communicative skills and get the certificate

Provide the weblink of the institution

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/29340.pdf>

### **8.Future Plans of Actions for Next Academic Year**

The Principal, Administrative Staff, and the Faculty Members of Govt. Degree College Ramannapet have firmly resolved to implement the following future plan in a meeting held at the end of the current academic year, for the next academic year 2019 -20 based on the feedback taken from the students, and the experiences of the Faculty to meet the Institutional goals and the growing demands of the society for catering to the students of the rural community. 1. It is decided to improve the intake of Firstyear students by vigorous campaigning and conducting awareness programmes with the Intermediate students of the neighboring colleges. 2. It is decided to improve the employability skills among the final year students to have them placed in good jobs once they complete their Graduation course by making use of TSKC, DISHA, and TASK platforms by imparting IT skills, Arithmetic and Reasoning and Communication in English etc. 3. It is decided to focus on the result of the final year students to improve the pass percentage to make more number of students go for PG Courses. 4. It is decided to provide better facilities in the Audio Visual room to make the students access the internet facility, giving presentations and to watch MANA TV programmes. 5. It is decided to improve the quality of food in the canteen by upgrading it. 6. It is decided to set up a Xerox in the library to facilitate the students to take copies of the pages from the Reference books. The Principal, Administrative Staff, and the Faculty Members of Govt. Degree e a tree plantation programme in the month of june for improving the Greenary of the College 8. It is decided to observe punctuality, improvement of attendance percentage of the students and code of conduct for the improvement of the Academic standards of the Students. 9. It is decided to Strengthen the Career guidance and placement cells of the college to see more number of students attending placement drives 10. It is decided to Strengthen the Women Empowerment Cell of the college and sensitize the

girls to participate in all the programs of the college and also taking up the challenges of the society by better equipping themselves 11. To make all the programs studentcentric by giving opportunities in organizing programs, conducting quiz and student seminars, project works and field trips with their involvement. This is the future plan for the Academic year 2019-2020 to be followed strictly by all the stakeholders of the college like faculty members coordinators and students.