



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVERNMENT DEGREE COLLEGE

SHANTHI NAGAR, ADILABAD
504001

<http://gdcts.cgg.gov.in/adilabad.edu>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government degree college, Adilabad has been rendering its invaluable services in the sphere of higher education since 1957. The college has played an important role in imparting education in Adilabad and its surrounding areas. The college is located in Shanthinagar of Adilabad town with lush greenery and a variety of trees spreading over an area of 15 acres land and having an impressive building with 52 rooms. Our college has well qualified and experienced faculty, well-equipped labs, a library with a good number of books and gymnasium.

Adilabad town is a municipality and the headquarters of Adilabad district in Telangana State. The town is known for its multicultural and multilingual customs with a sizeable tribal population. Telugu, Hindi, Marathi, Urdu, Gondi, Lambadi etc. languages are widely spoken here. Adilabad is famous for its extensive cultivation of cotton hence it is called as “White Gold town”. It is located on National Highway No. 44 about 304 km from the state capital Hyderabad. The surroundings of Adilabad are famous for beautiful waterfalls like Kuntala, Pochera, Gayatri, Kanakai, Saptagundalu etc. Kuntala is considered as the highest waterfall in the state.

The college was first accredited with ‘B’ grade by NAAC in February 2006 and reaccredited with ‘B’ grade in December 2014.

Vision

The vision of the institution is

- To impart high-quality education to promote all-round development and employability skills.
- To infuse social and national responsibilities.
- To create consciousness upon environment, rural development, human rights..etc
- To inculcate moral values among the students of educationally, socially and economically backward classes.
- To involve the distinguished alumni, philanthropists and others in the developmental activities of the institution.

Mission

To achieve the vision, the college has undertaken the mission

- The college has endeavoured to build itself as an institution of excellence with all possible infrastructure facilities available to the students.
- Enhancing the quality of education by using ICTs and effective methods of teaching.
- Providing highly qualified faculty members with a lot of experience, full of competence and with updated knowledge.
- Making the institution an excellent human resource development hub under the changing conditions.
- Catering the educational needs of those hailing from the poor, rural, socially, economically, culturally

and deprived sections of the society.

- The college puts strive fewer efforts by ever concentrating on effective teaching and learning skills.
- Promoting extensive reading habits among the students to promote self-study by providing library, internet facilities.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- It is one of the oldest institutions of Higher Education, in northern Telangana region.
- We are proud to say that hundreds of students who completed their UG in this institution were settled in various fields and giving better services to the society. The College alumni are working in prestigious Positions of Govt. and Private companies
- The institution has sufficient infrastructure facilities.
- Teaching faculty are well qualified and experienced.
- Laboratories are well equipped with necessary apparatus.
- NCC and NSS units are functioning actively.
- TSKC with Full-Time Mentor for training in employability and Soft Skills.
- Well established Gymnasium for the physical development of students.
- Renovated library building block and with approximately Thirty-six Thousand Books.
- Restructured UG course i.e. B.Sc (MPCS), B.Sc (Microbiology), B.Sc (Biotechnology), B.Com (Computer Applications) and B.A. (Computer Applications).
- Dr B.R. Ambedkar Open University centre for distance learning.
- Add on courses of short term duration (offline)
- A big seminar hall with near about 200 seating capacity.
- Faculty forum for research development and interdisciplinary interaction.
- MOOCs(Online Courses) in Collaboration with Spoken Tutorial, IIT Mumbai.
- Developmental works taken up with RUSA Funds have strengthened the infrastructure facilities.
- Good work culture and cohesive relationship between faculty and students.

Institutional Weakness

1. No. of faculty with PhD. have to be pursued.
2. Insufficient number of regular teaching faculty and non-teaching staff.
3. Lack of skilled technical and other supporting staff (Non-teaching staff)
4. Research outcomes such as publications, particularly in UGC recognized journals are not up to the true potential of the institute.
5. The facilities like laboratory equipments need to be upgraded.
6. Poor attendance of the students due to various reasons.
7. The midday meal is not provided to students up to the first half of the academic year.
8. Proactive participation of Alumni Association is needed.

Institutional Opportunity

1. Most of the faculty are well qualified and have been recruited by the state service commission. They can

- work in collaboration with various bodies in industry and society and explore interdisciplinary research.
2. The institute can introduce more number of value-added short term duration courses which are aimed at developing new skill sets and knowledge.
3. Students can be trained to perform better at the state level in “YUVATARANGAM” (Cultural, literary and sports competitions).
4. Remedial classes are taken for improvement in result.
5. More number of interdepartmental programmes can be conducted.
6. Students can be encouraged to take up more number of student study projects under “JIGNASA”.
7. Encourage students for further Higher Education and for a better career.

Institutional Challenge

1. Students are very poor and their socio-economic status leads them to take up part-time jobs for their livelihood. This has adverse effect on student attendance and on total teaching-learning and evaluation process.
2. There is strong unhealthy competition from the nearby private colleges, Gurukulam (Residential) UG colleges and distance education centres which pose a big threat and thereby considerably reduce the intake of students.
3. Local job opportunities are relatively limited.
4. The quality of students especially in the science groups is not satisfactory due to the massive pull of intermediate students into engineering courses.
5. Lack of achievement motivation and entrepreneurial aspiration in the students.
6. A lot of time of the faculty goes in teaching-learning/ curricular and extracurricular activities. They are unable to spare sufficient time for research activities.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college is affiliated to Kakatiya University, Warangal and follows the common core curriculum formulated by all universities in the state (Higher Education Council of the state) from time to time.

The institution takes part in the process of curriculum development in individual and collective capacities. Each department of the college take steps for implementation of the prescribed curriculum.

The academic calendar is diligently prepared to implement the curriculum successfully. Teaching diaries and attendance registers are maintained properly. Choice Based Credit System was introduced in all courses in the academic year 2016-2017 with provision for electives in the 5th and 6th semesters. All theory and practical classes are held according to a time table prepared by the college Academic Cell. The departmental time table is prepared by every department after the central time table is finalized. Records of teaching and other activities of the teachers are maintained regularly.

A number of faculty members from the college assist the affiliating and other universities in designing and developing of the syllabus. Some of the cross-cutting subjects like EVS, Gender sensitization, Communication Skills in English, Computer basics & automation, multimedia applications, Banking and Insurance & soft skills human values ethics have been integrated into the curriculum. soft and life skills

curriculum is prepared and transacted by Telangana Skills and Knowledge Centre. (TSKC/TASK)

A few added courses were also conducted like Communicative English, Mehandi designing, Wall hanging etc., students also participate in field projects under the programme “Jignasa” and got state-level prizes. Feedbacks from students, parents and alumni are collected in regular intervals to improve the teaching-learning process and overall academic atmosphere of the college.

The college has entered into some MOU’s with different organizations, JUST DIAL-Campus placements programme was conducted in college for the employment of students.

Teaching-learning and Evaluation

The academic philosophy of Govt. Degree College, Adilabad has been student-Centric. The institution strives to meet the learning needs of students from different background and abilities. The institution endeavours to identify slow and advanced learners by an initial assessment of their learning levels and appropriate measures are taken to satisfy their learning needs. The college is making a lot of efforts to increase the enrolment percentage. Canvassing, distribution of pamphlets in nearby Junior colleges, student help desk, flexi banners are used during the admission process. The entire admission process is being done online through <https://dost.cgg.gov.in> website as per the state government policy.

The college adopts students oriented approach by planning and implementing quality methods for teaching-learning process student-centric methods such as problem-solving, question-answer methods, group work and activity-based teaching, communicative approach is used in teaching-learning process. Besides conventional teaching-learning methods. Teachers also use e-sources, ICT tools such as PPT’s, Digital boards and downloaded material from the internet, youtube videos etc. seminar, group discussion, brainstorming session etc are also adopted to enrich the learning experience of the student. Mentor - mentee system is in place. The ratio is around 1:20, teachers act as mentors of the students and counsel them to take care of their intellectual as well as emotional well being. Apart from their expertise in their respective subjects and disciplines, they motivate the students to participate in sports, cultural, social and other extracurricular activities. They help the students to exell in their academic performances, strive to develop creativity, scientific temper and social responsibility.

Evaluation system (CIE) is followed. Internal assessment is done regularly CBCS was introduced from 2016-2017 academic calendar of the affiliating university. The examination committee deals with examination related grievances. The student database is maintained in the institution.

Research, Innovations and Extension

The research committee (Jignasa) motivate students to take up study project in various subjects under the guidance of the lecturers concerned. Field trips to local industries research stations, library etc to develop an interest in research among the students.

A few faculty members whose research topics are approved by the departments of a university have been deputed for doing research under faculty development programme of UGC. Very recently they are awarded a doctorate by the concerned university.

Some other faculty members joined as research scholars in different universities and pursuing their research. A number of teachers of the college published research papers in edited volumes/books with ISBN/ISSN numbers. Efforts are made to publish in UGC recognized journals.

The college faculty also motivated students to participate in “Student study projects” (JIGNASA) programme which is organized under Commissioner of Collegiate Education, Telangana state and the projects selected as “State-level best Projects” in different subjects.

Extension/outreach activities are taken through NCC and NSS units which contribute to the holistic development of the students. A number of extension activities such as Blood donation, Charity work, Swachh Bharath, Shrama Dhanam, Social survey, Rallies and awareness programmes have been conducted. The institution has a stated code of ethics to check malpractices and plagiarism in research.

Infrastructure and Learning Resources

The institution endeavours to improve the infrastructural facilities which would facilitate the teaching process. The college has about 6500 sq. ft built-up area. The institution has adequate facilities such as classrooms, laboratories, computing equipment digital classrooms. Some classrooms filled with projector and screen, seminar hall, renovated library with inflibnet etc. playground, walking track, basketball, volleyball, shuttle badminton courts, gymnasium, facilities for indoor games and games material. The seminar hall is fitted with an audio system and is used for cultural activities. There are seven classrooms with projector facilities with ICT facility. One virtual classroom and three classrooms with digital boards. One class with LCD facility.

Creation of new building with two rooms for MANA TV and for TSKC Hall, three computer labs, renovation of the library, beautification of the garden, electrification and separate waiting hall with toilet facility for girl students and also for female faculty. Construction of three classrooms, one computer room and one veranda with toilet facility have been completed in the year 2017 and also one virtual classroom facility, 5 UPS with 5 KVA capacities, 5 projectors, (EPSON), 2 scanners (CANON), 6 black & white printers (CANON) (38 PPM) and one Laserjet printer with 61 PPM, i5 HP laptop, 50 desktops (i3) HP and other infrastructure like dual desks, etc, one nappy vending machine were provided under RUSA grants of Two Crore rupees. There is admission & examination room, one canteen and first aid center & parking place for vehicles.

Partial automation of library is done, the library has about 36,000 books and subscribes to N-list. There are about 40 journals and browsing centre with 5 broadband-connected computers.

The college has also provided safe drinking water facility through Two RO water plants.

In IT infrastructure the college is equipped 141 computers in 3 computer labs and in each department & office English language lab with LAN and Internet. The quarterly budget of maintenance of facilities and contingencies is released by the Government. Various committees have been set up to take up the issues related to maintain the facilities.

Student Support and Progression

Once admitted in the college the students are taken care of by providing various facilities in the form of indoor and outdoor sports facilities, encouragement for participation in co-curricular activities and assisting them to

benefit from the state government sanctioned scholarships to the disadvantaged section of society. Union government sanctioned scholarships for meritorious students. Capability enhancement programmes such as guidance for competitive exams, counseling, remedial coaching have been taken up. English language laboratory with a few computers is available. Grievances and redress committee takes up students grievances. No grievances of ragging and sexual harassment have been reported in the college. The college also conducts coaching and remedial classes for aspiring students. A number of students are progressing to PG courses and getting selected in Government jobs. The TSKC in collaboration with TASK(Telangana Academy of Skills and Knowledge) conducts soft and life skills training programme and placement drives. We have recently conducted a JUST DIAL placement drive. In this drive six students of our college got jobs.

The college students have participated at University, Zonal level and few at the state level both in games & sports and cultural activities. Students are requested on various committees of the institution. Every year sports and cultural & literary competitions are organized at the institution under “YUVATARANGAM”. These are conducted at college, cluster and state level.

The college students have also participated in research-oriented programmes i.e. JIGNASA (student study projects) at district and state level. A few students have participated in T-SAT (MANA TV) live telecast programme in various students in the student as teacher programme. Efforts are made to conduct the Alumni Association meetings. The college has a women empowerment cell and female students restrooms. Initiatives for improving the help of women students have been conducted under BHAGYA.

Governance, Leadership and Management

The College is a Government-run institution hence its management and organization are decided by the State Government. The principal is the head of the institution who sets internal policies and programs of the college in association with head/coordinators of the various departments. Concerns of different committees, librarian and a senior member of non-teaching staff faculty members are provided insurance, health cards, provident fund and other welfare measures by the State Government. On duty, facility is provided for faculty members who attend conference/workshops. A number of faculty members have attended Refresher Course's/Orientation Course's HRD Programmes and other training programmes.

The college has well-defined policies with clear goals for improving academic quality and infrastructure. The college interacts with students through a feedback mechanism, besides giving participation to students as members in the various administrative committees. The organizational changes for internal matters are effected by the head of the institution, however, changes at a higher level of the organizational hierarchy are carried out by the higher education department of the State Government.

The college has a well-established IQAC which is instrumental as a part of all developmental decisions of the college including infrastructural and academic development. The IQAC frames as the schedule of meetings at the beginning of the session with different departments to assess their progress on a monthly basis. In the scheduled meetings the departments are assessed for their academic progress attendance records, the quantum of syllabi completed, tutorials, assignments and student presentation etc. the departments are also assessed for their infrastructural needs.

Institutional Values and Best Practices

The institution is committed to promoting the following institutional values and social responsibilities.

- Gender equity sensitization programmes are conducted.
- Personal and career counseling is given.
- Safe and secure environment is created for women students at the institution.
- CCTV cameras have been installed.
- About 20 per cent of lighting requirements are met by LED bulbs.
- Stationary nappy vending machine with the incinerator.
- A course in Human Values and Professional Ethics is offered. Universal values are promoted.
- Transparency is maintained.
- A number of programmes have been organized to increase consciousness about National/State identities and symbols.
- Rainwater harvesting pits are available in the college premises and also rainwater used in them for gardening.
- Solid and liquid management steps taken by the institution.
- Most of the students use public transport (BUS) to reach college.
- Some students use bicycles to come to college.
- Some of the best practices are
 - a) Use of ICTs in promoting quality education
 - b) Mid-day meals to students.
 - c) MOOCs online courses
- The extension activities through NCC and NSS have helped in the holistic development of students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT DEGREE COLLEGE
Address	SHANTHI NAGAR,ADILABAD
City	ADILABAD
State	Telangana
Pin	504001
Website	http://gdcts.cgg.gov.in/adilabad.edu

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	T.PRATAP SINGH	08732-226995	9440736078	-	adilabad.jkc@gmail.com
IQAC / CIQA coordinator	MUMMADI NARSING RAO	-	9441012766	-	mummadinarsingrao73@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-04-1957

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Telangana	Kakatiya University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-07-1989	View Document
12B of UGC	01-07-1989	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	SHANTHI NAGAR,ADILABAD	Tribal	15	6500

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Departments Of Physics Chemistry Mathematics Comp Science Em	36	Intermediate	English	180	86
UG	BCom,Department Of Commerce Comp Application Tm	36	Intermediate	Telugu	60	29
UG	BCom,Department Of Commerce Comp Application Em	36	Intermediate	English	60	40
UG	BA,Departments Of History Economics Pol Sc Pub Admn Comp App Em	36	Intermediate	English	60	60
UG	BA,Departments Of History	36	Intermediate	Telugu	60	60

	Economics Pol Sci Pub Admn Comp App Tm					
UG	BSc,Depart ments Of Botany Zoology Chemistry Bio Tech Comp App Micro Bio Em	36	Intermediate	English	120	95
UG	BSc,Depart ments Of Botany Zoology Chemistry Comp Application Tm	36	Intermediate	Telugu	120	92
UG	BSc,Depart ments Of Botany Zoology Chemistry Comp Application Um	36	Intermediate	Urdu	60	19
UG	BA,Departm ents Of History Economics Political Science Um	36	Intermediate	Urdu	60	32

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				37			
Recruited	0	0	0	0	1	0	0	1	22	7	0	29
Yet to Recruit	0				0				8			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				26
Recruited	4	1	0	5
Yet to Recruit				21
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	1	1	0	3
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	20	5	0	25

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
		UG	Male	311	0	0
	Female	202	0	0	0	202
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	59	59	34	46
	Female	16	14	10	32
	Others	0	0	0	0
ST	Male	93	66	24	56
	Female	20	14	6	24
	Others	0	0	0	0
OBC	Male	118	137	104	146
	Female	50	53	47	93
	Others	0	0	0	0
General	Male	66	42	30	47
	Female	71	20	22	44
	Others	0	0	0	0
Others	Male	0	0	0	2
	Female	0	0	0	0
	Others	0	0	0	0
Total		493	405	277	490

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 84

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
11	11	11	11	11

3.2 Students

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
812	816	960	1036	784

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
572	363	363	363	297

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
182	291	194	275	203

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
33	42	42	37	38

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
37	46	46	46	46

File Description	Document
Institutional Data in Prescribed Format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 25

Number of computers

Response: 141

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
53.40	58.23	123.62	5.90	4.63

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institution has developed a well-planned mechanism to implement the curriculum and the documentation of all records. The Principal, Staff Council, Academic Coordinator, Heads of the Department and lecturers are part of an institutional mechanism. This institution is affiliated to Kakatiya University; we follow the curriculum set by the University. However senior faculty of our institution, as members of BOS participate in the design of the curriculum. As an affiliated institution, we don't have the flexibility to modify the curriculum issued by the university.

For the implementation of the curriculum at the institutional level, one senior lecturer is appointed as an Academic Coordinator. Apart from monitoring the curriculum, he takes the Responsibilities of conducting different university examinations and the documentation of its results. One committee is established with the heads of all the departments to prepare the Time-Table and monitoring of all the records at the department level. Every lecturer has to follow the time table finalized by the institution level committee.

At the beginning of the academic year, each faculty has to prepare an Annual curricular / Teaching Plan and has to implement it. Based on the Annual Plan, the faculty has to maintain teaching dairy. Assignments, timely conduct of internal examinations are part of curricular planning and implementation. At the department level, all kinds of records are maintained to monitor curricular and extracurricular activities. The Principal / Academic Coordinator and IQAC coordinator conducts review meeting monthly with all faculty members to the effective delivery of the curriculum

Choice Based Credit System was introduced in all the programmes of the institution from the academic year 2016 – 2017 with provision for electives in the 5th and 6th semesters.

This institution strictly adheres to Academic calendar of the affiliating university. The college encourages faculty members to attend Orientation/Refresher courses, Faculty Development Programme, Seminars, Workshops, and Conference etc. organized at Regional, National and International levels by different institutions/Universities for acquiring necessary knowledge and skill for smooth delivery of the curriculum.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 2.6

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	0

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 54.76

1.2.1.1 How many new courses are introduced within the last five years

Response: 46

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 11

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**Response:** 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum**Response:**

The institution is affiliated to Kakatiya University; we follow the curriculum framed by the university. The curriculum prescribed by the university includes cross-cutting issues such as Environmental Studies, Gender Sensitization, Communication Skills in English, Computer Basics and Automation, Multimedia Applications, Banking and Insurance etc.

- Environmental Studies is offered as a compulsory paper in the I Semester (50 marks).
- Gender Sensitization paper is a compulsory paper in II Semester (50 marks).
- Office automation is compulsory for all III Semester Science students and Communication Skills with Business correspondence as subcomponent is compulsory for all III semester arts students
- Multimedia Application for B. Sc., Banking and Insurance for BA Soft skills for B.Com are introduced in the IV semester.

- Human Values and Professional Ethics was included for I year and II year during the year 2014-15 and 2015-16. The students are assessed internally in the course.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 4.31

1.3.3.1 Number of students undertaking field projects or internships

Response: 35

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

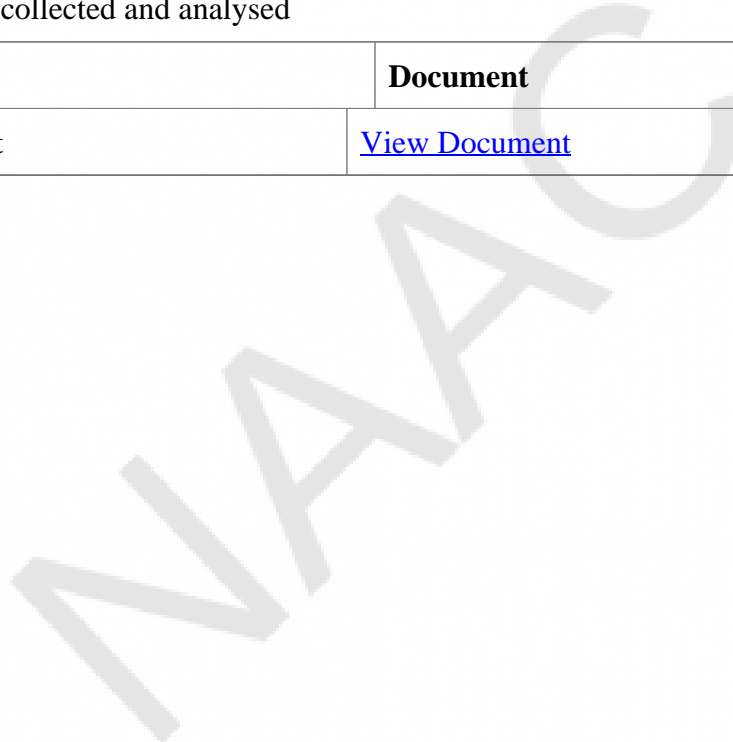
B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: C. Feedback collected and analysed

File Description	Document
URL for feedback report	View Document



Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 53.8

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
485	277	409	466	288

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1180	660	660	660	540

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 76.38

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
399	225	343	356	171

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The learning levels of the students are assessed by

- Internal Assessments
- Semester end examinations
- Classroom activities such as quiz, seminars, debates etc.

Internal Assessment is done by the institution as per the dates and deadlines are given in the academic calendar/almanac of the university. Semester – End examination is held at the end of each semester by the university in the months of November -December and April-May. The internal assessment carries a weightage of 20% marks and the external assessment carries the remaining 80% marks. The classroom activities like quiz, seminars, debates etc. are conducted in each semester on a pre-assigned topic of course.

Advanced and slow learners are identified through their performance levels in examinations, interaction in class room and laboratory, their fundamental knowledge, concept understanding and articulation abilities etc. The Institute promotes independent learning atmosphere that contributes to their academic and personal growth.

Strategies for Slow Learners:

- Mentors-Mentee Interaction: The Academic Co-coordinator along with Head of the institution publish the list of Mentors and mentees on the notice board. The respective Mentors have one to one interaction with their mentees and understand the progress in academic growth, sports, cultural activities, regularity, and active participation in co-curricular and extra-curricular activities. After that, the mentees will be given personal counseling by mentors.
- remedial classes are organized to improve the performances, to clarify the doubts and to the re-explanation on the topic. Past question papers are discussed in the remedial classes.

- Bilingual explanation and discussions are imparted to the slow learners after the class hours for better understanding.
- Personality development programs are conducted from time to time to motivate and inspire them to work hard; Engagement in social activities/ class activities/institutional activities to build the confidence level of the students.

Strategies for Advanced Learners:

- Students are encouraged to get the university ranks and centum strategically by special guidance.
- Special Coaching classes are arranged for P.G entrances.
- Participation by the students in the in-house competitions such as Debate, Group Discussion, Problem Solving and Quiz Programmes are also encouraged.
- Talented students are motivated to participate in extra-curricular activities and cultural competitions in “YUVATARANGAM”.
- The academic achievements of the students are extremely motivated and highly praised by the College every year on annual day with an appreciation. University toppers are rewarded with the gold medal and the Students, who secured Ranks/seats in the prestigious institutes (like IITs, NITs, central universities etc.) will be rewarded by CCE with laptops And a cash prize of Rs.50,000/-.
- Coaching is also given in Skill Development Programme like Communicative English and Placements.

2.2.2 Student - Full time teacher ratio

Response: 24.61

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.25

2.2.3.1 Number of differently abled students on rolls

Response: 02

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

In our Institute, apart from the conventional methods, various student-centric methods adopted for enhancing the learning experience of students.

- Teachers involve the students in the class by asking questions frequently during the lecture, by discussing the concepts.
- Provision for individual student /group of students involved in practical. Laboratory sessions give a good knowledge of the subject.
- Roleplay, pair –work & group-work are initiated by teachers
- Teaching-Aids and audio-visual aids, power-point presentations, digital boards are used to make teaching-learning interesting for learners
- Experiential learning through study projects (jignasa study projects) and field trips are done. Students learn new things by experiencing practically.
- Student seminars are conducted on a regular basis. They participate individually or in groups. This gives good opportunity for students to strengthen the concepts of the subject. Apart from this students develop confidence, lose stage fear, and will be able to take up any activity.
- Quiz competitions, debates are conducted by the departments. These competitions increase the knowledge and thinking power of students.
- To increase participative learning, students are given assignments which help them get information on various questions to be prepared for the university examination.
- All the faculty members of the college understand and acknowledge that ‘student voice’ and their role are central in learning. So the role of the teacher is to be a facilitator of learning.
- The newly-introduced CBCS system encourages student-centric methods as it gives choice to students. Instead of marks and ranks, it emphasizes credit-based assessment
- Personal counseling and motivation is given by the teacher which builds up confidence in the students and they more actively participate in the class.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 51.52

2.3.2.1 Number of teachers using ICT

Response: 17

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 24.61

2.3.3.1 Number of mentors

Response: 33

2.3.4 Innovation and creativity in teaching-learning

Response:

- The faculty members are given freedom to decide their teaching strategies and tools for effective course delivery because Innovation and creativity are central in teaching learning process.
- Lecturers are encouraged students to think differently, divergently and interpret topics and subjects from multiple perspectives.
- Departments adopt interactive lecture methods along with discussions, assignments, project-writing and seminars to the course delivery. Some Departments like Sciences adopt experiential learning methods as laboratory work, group discussion, field-work, visits to relevant industries, etc.
- Lecturers use technology such as projectors, charts, models, maps etc in their teaching.
- Students are also asked to prepare PowerPoint presentations. This helps them in presenting a topic from their perspective which enables us to understand their creative bent of mind.
- Students are given an opportunity to hone their skills by participating in classroom seminars, group discussions, quiz etc.
- Role-play, pair-work and group work is used by faculty. Role-Play is generally used in language and history classrooms.
- Sports and Field trips are conducted to bring variety and break the monotony of classroom teaching

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 86.97

File Description

Document

Year wise full time teachers and sanctioned posts for 5 years

[View Document](#)

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 6.55

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	4	4	2	2

File Description

Document

List of number of full time teachers with PhD and number of full time teachers for 5 years

[View Document](#)

2.4.3 Teaching experience per full time teacher in number of years

Response: 13.15**2.4.3.1 Total experience of full-time teachers**

Response: 434

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years**Response:** 7.81**2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	0	0	1

File Description**Document**

Institutional data in prescribed format

[View Document](#)**2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years****Response:** 7.5**2.4.5.1 Number of full time teachers from other states year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1	4	4	4	4

File Description**Document**

List of full time teachers from other state and state from which qualifying degree was obtained

[View Document](#)**2.5 Evaluation Process and Reforms****2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level****Response:**

- In present CBCS system all the UG programme have a continuous internal evaluation in which

20% marks are set for internal assessment in each semester. There are two internal assessments to be conducted (20 marks each). The university has laid down certain norms by which the teachers can assess the students internally and award marks. They are: student's attendance, their performance in assignments, seminars and practical etc.

- The students, who are not able to secure 30% of the maximum allotted internal marks are to re-do those papers next year
- Under CBCS, the evaluation shall be carried in the ratio of 80 and 20 for SEE (semester end examination) and CIE (continuous internal evaluation) respectively
- Final CIE marks awarded shall be the best of these two internal assessments.
- In the case of practical, CIE marks shall be based on the laboratory records/journals, viva and experiment (25marks) to be conducted at the end of semester.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

- Internal Assessment in college is transparent and robust, and every student is aware about the internal evaluation process of the theory & practical subjects.
- The institute strictly follows the affiliating university norms and guidelines for conducting semester examinations as well as internal assessments.
- Marks for the IA and semester examinations will be posted in the university website. Student can apply for recounting and reevaluation of their answer scripts and can get a photocopy of the assessed answer script.
- The institution has an examination committee which takes care of the exam-related works.
- Internal assessment tests are conducted in a fair and transparent manner. Evaluation of answer scripts are done.
- A variety of tools are taken into consideration in IA performance. tests, Assignments, Projects, practicals and attendance are used to assess students performance internally.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The institute strictly follow the mechanism of affiliating university in regarding of examination related grievances and this mechanism is transparent, time-bound and effective.

Institute level committee (examination branch):

- Coordinator - Sri J.Vijaya kumar
- Chairperson of concerned programme: Two senior faculty members one from science and one from arts.

University level committee:

- Controller of examinations
- Additional controller of examination
- Chair person of the concerned programme
- Registrar

Redress of Grievances related to Internal assessment / semester end examination:

- For the grievances related to internal assessment, an aggrieved student shall meet an institutional level committee with an application. The committee will try to redress the grievance within a reasonable time bound i.e 5 working days
- If the student is not satisfied with the verdict of the institutional level committee, he can approach the principal.
- For the grievances pertaining to the semester end examination the applications of aggrieved student are forwarded to the affiliating university level committee.
- The university level committee shall consider the appeal of the student and make recommendation preferably within 15 days.
- If a student is indulge in any kind of malpractice and booked by the squad team, the student will be given notice for explanation before taking a decision by the results committee.
- There are provisions for recounting of marks, re-evaluation of answer scripts and photo copies of answer scripts with requisite fee
- The follow up of the complaint is given priority by the Institute level committee.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

- The institution strictly adheres to academic calendar of the affiliating university i.e Kakatiya University in all academic, and examinations matters.
- As per the dates and schedule given by university almanac, the internal assessment is done in every semester.
- The almanac/academic calendar is released by university every year.
- The almanac is released every year at the beginning of the academic year by the university immediately after the admission schedule is over.
- The changes in the almanac are incorporated in whenever necessary by the university.
- The college is bound by the rules of the university in the matter of the academic schedule and it is not free to follow its rules. Any deviation of the calendar is viewed as a breach of rules.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

- For a few Courses, outcomes are given in the course books itself. Teachers acquaint the students

with broad outcomes of course at the beginning of the academic year.

- Earlier the outcomes of a programme or course are not written down by the lecturers. After the implementation of CBCS system from the year 2016-17, all the lecturers are instructed to write down the outcomes and convey them to the students so that the students can understand what they would gain after the completion of a particular programme or course.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

- The faculty members are instructed to prepare a list of course outcomes.
- The course outcomes aim at expected outcomes from the students in respect of knowledge, skills and behavioural changes.
- Internal assessment and semester end examinations conducted by the university are used to measure the CO's.
- The course outcomes are written by the lecturer concerned.
- The lecturers take into consideration the broad goals and objectives of the curriculum framers.
- These outcomes are related to broad components of learning such as knowledge, comprehension, skill set, value set etc.
- The level of attainment of the outcomes is indicated in the marks attained by the students in both internal and external examinations.

2.6.3 Average pass percentage of Students

Response: 55.56

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 95

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 171

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.66

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 192

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

- The college encourages innovation among the faculty members and students.
- Teachers are encouraged to adopt innovative lecture methods such as ppts, audio-visual materials, recordings, charts, models etc.
- Student are encouraged to watch teaching of various subjects through T-SAT NIPUNA (Mana TV), an educational channel being run the state government and motivated to participate student-teacher programme which will be telecasted in T- SAT (mana tv).

- In 2017-18, one of our student Sai Ganesh from B.Sc (MPC) delivered a lecture in MANA TV under the student-teacher programme.
- In order to invigorate the learning environment/ inculcate interest in research among students of government degree colleges, the Commissioner of Collegiate Education organizing Jignasa – Student Study Projects competition from 2016-17. The topic of the study project shall be original, relevant to the present time and must create inquisitiveness to explore real-world problems and challenges with plausible solutions and suggestions.
- Our students are participated in (student study project) programme jignasa and got state 2nd prize from the Department of English in 2016-17.
- In 2017-18 academic year also our college students have performed extremely well in Jignasa and got 1st and 2nd prizes (cash) from various Departments.

Department of Telugu - 1st prize

Department of Hindi - 1st prize

Department of Maths - 2nd prize

Department of English- 2nd prize

Department of Urdu - 2nd prize

- The college took the initiative for girl student by providing nappy vending machine in the girl's common room.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.05

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	6	0	1	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.16

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	2	2	2	0

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

This institution has a cordial relationship with the neighbourhood community which helps in taking up number of extension activities in terms of impact and sensitizing students with social issues, contributing to good citizenship, community service, holistic development and all round personality development of students. NSS and NCC are the agencies which play a pivotal role in conducting extension activities.

The college has two NSS units (100 volunteers each) and one NCC unit (100 cadets). Under NSS, every year a village is selected in the neighborhood in consultation with local sarpanch. Teachers and Students offer their services to the local community in various ways during the NSS camps:

- Swachh Bharath (cleanliness activities)
- Social Survey
- Aids Awareness
- Haritha Haram(Plantation)
- Environmental awareness programme
- Against Drug Abuse
- Voter Awareness Rally
- Election volunteers etc.

Through participation in these extension activities, it is hoped that students will develop a deeper understanding of the community. The experience thus gained not only make individuals better human beings but also enable them to adapt to changes. It helps in making them more confident and improves their self esteem.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 1

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	1	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 38

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
10	13	5	5	5

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 64.43

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
756	603	437	553	441

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 7

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
6	1	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

- The Institution has adequate facilities for teaching -learning process
- Campus Area – 15 acres
- Classrooms – 20
- Laboratories –09
- Zoology Museum – 01
- Botany Museum – 01
- Seminar Halls with projector–02
- Computers – 141 (including nine systems attached with smart boards and projectors)
- Computer Labs–2
- LAN – All Departments , ICT Enabled Rooms and computer labs
- E- Class rooms With Digital Boards – 03
- LCD Presentation Class Rooms – 01
- Projectors enabled Class Rooms/Labs –08
- English Language Lab – 01
- TSKC Lab - 01
- Library building – 01
- Mana TV –01
- RO plants –02
- Nappy vending machine –01

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The institution has facilities for sports and games. College provides the sports equipments to the students.

- Indoor games: Chess , Carroms and Table – Tennis -2
- Gymnasium – 01
- Outdoor games: Basket ball court, shuttle badminton court and play ground.
- Our students also participate in Kho-Kho, Kabbadi, valleyball, Long jump, high jump, shot put etc.
- We used to do yoga in central hall / open ground.
- students are encouraged to participate in various cultural and literary activities.
- The college conducts various cultural activities like Annual day, Fresher's day in which students exhibit their talents.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc**Response:** 44**4.1.3.1 Number of classrooms and seminar halls with ICT facilities****Response:** 11**File Description****Document**

Number of classrooms and seminar halls with ICT enabled facilities

[View Document](#)**4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.****Response:** 100**4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
53.40	58.23	123.62	5.90	4.63

File Description**Document**

Details of budget allocation, excluding salary during the last five years

[View Document](#)**4.2 Library as a Learning Resource****4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

- The Library of the College has 36681 books, partially computerized/ automated and subscribes to Nlist (Inflibnet).
- It is located on the upstairs in a spacious hall with provisions for books and reading room.
- It subscribes to periodicals, dailies, and other magazines
- Both the faculty and students make use of it in their leisure time
- The college has a Librarian. He guides the faculty and students in locating appropriate reference books.
- Book exhibition is conducted to inculcate reading culture among the students

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The Library strives to maintain the existing collection of books in best possible manner and A few rare books such as encyclopedias, Adventures in Tibet By Sven Anders Hedin (1865-1952) Published by Hurst and Blackett Ltd., London – 1904, Kailas-Mansarovar By Swami Pranavananda, F.R.G.S. Foreword by Pandit Jawaharlal Nehru Published by S.P. League Ltd., Calcutta – 1949, The Gospel of Sri Ramakrishna According to M. (Mahendra) a son of the lord and disciple Published by San Francisco Vedanta Society, San Francisco – 191, The World's Parliament of Religions An illustrated and popular story of the World's first parliament of religions, held in Chicago in connection with the Columbian exposition of 1893 By John Henry Barrows Published by The Parliament Publishing Company, Chicago – 1893, Volume 2 The Military System of The Marathas By Surendra Nath Sen Published by Orient Longmans, Calcutta – 1928, Digital Rare Newspaper : Shivaji in Surat Published in The London Gazette - From February 17 to February 10, 1672, The Yoga Upanishads By T.R. Srinivasa Ayyangar Edited by Pandit S.Subrahmanya Sastri Published by The Adyar Library, Madras – 1938 etc. exist in the library.

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.35

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
1.61678	0	0	0	0.149

File Description

Document

Details of annual expenditure for purchase of books and journals during the last five years

[View Document](#)

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 10.06

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 85

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

- The IT facilities like internet, Digital Classrooms/ ICT enabled class rooms, LCD and Virtual Classrooms are maintained by the College under the supervision of the Principal/ Academic Coordinator.
- The College is equipped with Internet and Wi-Fi .
- The College relies on BSNL for leasing bandwidth for both administrative and academic purposes.
- The College ensures that it maintains consistent connectivity through regular checks and servicing.

4.3.2 Student - Computer ratio

Response: 5.76

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 100

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
53.40	58.23	123.62	5.90	4.63

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has a procedure for maintaining and utilizing physical, academic and support facilities like laboratory, library, computers, class rooms, gym etc.

- Cleanliness is maintained by the attendants who clean and sweep the college campus, library classrooms etc. everyday and provide drinking water facility to students and staff. Two RO plants have been established and are maintained properly.
- For maintaining library activities and facilities, the Principal constitutes a Library Development Committee which looks after different activities like book purchase (budget granted by the state govt. /UGC), maintenance of infrastructure and physical facilities along with other related issues.
- The laboratories of various departments are maintained by concerned heads of departments in consultation with the Principal of the college.
- The sports activities are maintained by a sports development committee which is constituted by the Principal. The committee looks after various sports activities held in the college and also working on the development of a permanent indoor and outdoor playground for the institution.
- Biometric attendance, CC cameras and Nappy vending machine are maintained by senior faculty members who are given charge.
- The annual maintenance of computer – related facilities are given as a contract to the local agency.
- The maintenance of UPS and Battery and inverter facilities are done by the respective suppliers who supplied them.
- E-classrooms and the related system are maintained by the corresponding service provider
- The college website is maintained by the CCE, TS and Hyderabad and regularly updated by TSKC Mentor.
- For Maintenance of Minimum Standards and facilities at Colleges like lights, fans and drinking water, toilet facilities for men and women students etc., are being done as per the instructions of the commissioner. These are reviewed at video conference conducted frequently by the commissioner.
- The facilities which are provided to the students are free of charge as this institution is a government institution. Government sanctions grants from time to time for creation and maintenance of the laboratories and the classrooms and other learning facilities.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 25.64

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
92	231	311	233	264

File Description

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Document

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 7.92

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	380	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.66

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
6	0	0	0	0

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 3.3

5.2.2.1 Number of outgoing students progressing to higher education

Response: 6

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description**Document**

Number of students qualifying in state/ national/ international level examinations during the last five years

[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description**Document**

Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years

[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Students have been represented as members in various academic and administrative committees to the institution to maintain transparency in academic and administrative activities and influence the matters which concern them in a concrete and direct manner. It is also a great source of experience one of the basic skills which are needed in life.

The following are some of the committees in which students represent as members include.

- Administrative Committee
- Academic Committee
- sports committee
- Library committee
- Disciplinary Committee
- Anti Ragging Committee
- Women Empowerment cell
- Grievance Redress Committee
- Students Affairs Committee
- NSS and NCC etc.
- Most of the activities of the college are student centric with a view to provide students opportunities towards leadership, planning and organizing, managements of events by playing energetic roles.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 3.6

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	4	3	3

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

- Government Degree College, ADILABAD is the oldest college. Since its establishment in 1957, a number of alumni got education from this institution. It has a great contribution to the educational development of the students in the vicinity. Many students of this college are well doing in their respective fields.
- The college has an alumni association (making efforts to register)
- Its pride to have alumni, MLA, EX MP, RDO, PROFESSORS, DOCTORS, JUDGE, and ADVOCATE, etc.
- A few faculty members of the college are from alumni of this college.
- The Alumni Association has been rendering advisory service and extends its cooperation for the development of the college.
- Sri Jogu Ramanna MLA (EX MINISTER) Adilabad constituency, alumni of this college sanctioned funds for furniture in the year 2017-18 from MINISTER fund and helped in arranging police patrolling in and around the college day and night.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 0

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The vision of the institution is

- To impart high quality education to promote all round development and employability skills.
- To infuse social and national responsibilities.
- To create consciousness upon the environment, rural development, human rights..etc
- To inculcate moral values among the students of educationally, socially and economically backward classes.
- To involve the distinguished alumni, philanthropists and others in the developmental activities of the institution.

To achieve the vision, the college has undertaken the mission

- The college has endeavoured to build itself as an institution of excellence with all possible infrastructure facilities available to the students.
- Enhancing the quality of education by using ICTs and effective methods of teaching.
- Providing highly qualified faculty members with a lot of experience, full of competence and with updated knowledge.
- Making the institution an excellent human resource development hub under the changing conditions.
- Catering the educational needs of those hailing from the poor, rural, socially, economically, culturally and deprived sections of the society.
- The college puts strive less efforts by ever concentrating on effective teaching and learning skills.
- Promoting extensive reading habits among the students to promote self-study by providing library, internet facilities.

Nature of Governance

- The college is headed by the principal, who is assisted by vice-principal and the staff council. It has a staff council with adequate representation from all departments with HODs.
- Further, there are different committees to look after the various aspects of the smooth functioning of the college.
- Some of the important regular and ad-hoc committees are

1. IQAC Committee

2. MOOCs Committee

3.TSKC (Telangana Skills and Knowledge Centre) Committee

4. DISHA Committee
5. T-SAT (MANA TV) Committee
6. Anti Drug Addiction Committee
7. Haritha Haram /Swachcha Bharath Committee
8. Institutional Planning Committee
9. Yuvatarangam Committee (Cultural, Literacy & sports/games)
10. Jignasa (Student Study Project) Committee
11. Health and Hygiene Committee
12. Gender Sensitization Committee
13. Alumni Committee
14. UGC Committee
15. Student Welfare, Counseling and Career Guidance Committee
16. Anti-Ragging Committee
17. Committee to look after matters related to SC, ST, BC students
18. Women Empowerment Cell
19. Red Ribbon Committee
20. NCC/NSS Committee
21. Examinations Committee
22. Library Committee
23. RUSA/UGC Committee
24. Furniture Committee
25. Audio-visual Committeeetc

- Each committee has a convener/head, who is a faculty member of the college. The committee conducts meetings periodically to communicate and review the matters and the minutes of the meetings are recorded regularly.
- A few committees have student representatives and some others have representation from alumni/

society/parents.

- The committees are formed as per the norms and need where ever it necessary. Stakeholders advice is taken into consideration in decision making for smooth governance of the college.
- Staff council holds authority over the various committees and other aspects of the college and review, approve and monitor time to time and gives suggestions accordingly.

PERSPECTIVE PLANS

- At the beginning of every academic year Institutional Development Plan is prepared as per the vision, mission, adjectives, and SWOC of the institution.

6.1.2 The institution practices decentralization and participative management

Response:

- To enhance teacher and student participation in developmental activities of the college decentralization of governance will help. This structure would be more responsive for the sake of all the stakeholders in the institution.
- Majority decisions are taken by the staff council with proper representation from all the departments.
- Various aspects of the college are discussed thoroughly in the staff council meetings and decisions are taken unanimously as far as possible.
- The decisions pertaining to the matters of the concerned committee are taken by its stakeholders. The matters particularly regarding to the finance are taken to the staff council for taking a decision.
- **A couple of cases where participatory management is practised are:**
- Initially, no faculty member/members used to take initiatives in conducting programmes, awareness campaigns ..etc regarding Anti Drug Addiction. But when the Anti Drug Addiction Committee was set up in the institution the head and members approached DM&HO, Superintendent of Police and Senior Advocates of the District and invited them to the college. Subsequently, they successfully conducted the Anti Drug Addiction Awareness Campaign in the college. Health and Hygiene Committee, Anti-Ragging Committee and others participated in it and also extended their cooperation along with the students.
- Initially, no students have enrolled themselves into the online study courses and so as the faculty members. But when MOOCs Committee was initialized in the college many students have successfully enrolled their names into the different online courses to improve their skills.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

- Collegiate Education, Telangana stands at first in implementing the student's supportive and beneficiary programmes. Jignasa is one of such programmes initiated by Collegiate Education to

- promote student study projects and to turn up them toward research.
- At the college level, we set up a Jignasa committee in 2016 with a convener and members.
 - The committee hold meetings and discussions with the stakeholders and finally made a strategic plan to participate and win state level prizes. Subsequently, the strategic plan put into force and motivated students toward research projects and also gave suggestions to the guide teachers/mentors in this regard.
 - The committee pursued the projects from time to time and provided the requirement. After thorough rehearsals, the projects in various subjects have been selected in the District level and subsequently were sent to the state level.
 - The committee, mentors and students put their maximum efforts for the state-level competitions.
 - As a result of the strategic plan and tireless efforts made by the mentors and participants in implementing it our prestigious college bagged total 5 state-level prizes(two out of them are the first prizes) in various discourses such as State level First Prizes in Hindi and Telugu; State level second prizes in English, Urdu and Mathematics.
 - No other college has bagged as many prizes as we got. It's our pride and for that, we received appreciation from our commissioner and others.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The institution is headed by a principal who looks after all the academic and administrative aspects. Next to him, there is a vice –principal whose duty is to Co-operate the principal in his administration. Then the staff divided into the academic side at the one hand and administrative side at the other hand. Academic staff consists of various departments like Botany, Zoology, Mathematics, Telugu, English, Physics.....etc. They are responsible for the curricular and co-curricular aspects regarding their subjects. The academic staff also consists of various committees and cells to look after various issues/aspects for smooth governance of the institution. Each committee has a head /convener and members as per the norms.

On the administrative side, Administrative Officer discharges the duties of administrative aspects. He looks after salary bills, other bills of the employees and other funds and grants assigned to the college. And also the service matters of the staff. Superintendent helps the Administrative Officer in his duties and also supervises his subordinates. Senior Assistant, Junior Assistant, Record Assistant look after the service matters of the staff and maintain the records concerned. They also maintain the important records of the students like admission and removal register..etc Attendants (Office Subordinates)assists all the above.

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development**
- 2.Administration**
- 3.Finance and Accounts**

4.Student Admission and Support**5.Examination****A. All 5 of the above****B. Any 4 of the above****C. Any 3 of the above****D. Any 2 of the above****Response:** B. Any 4 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions**Response:**

- Another activity taken by Women Empowerment Cell was the introduction of UNDP-DISHA programme. The intention of the programme is to provide personal and career counselling to women students. Under this useful programme over 250 women, students completed their assessment.
- An activity discussed in MOOCs committee meetings and certain online courses were introduced in collaboration with Spoken Tutorial, IIT, Mumbai. Over twenty-five, students were enrolled.

6.3 Faculty Empowerment Strategies**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff****Response:**

- The State Government of Telangana is providing certain welfare measures to its teaching and non-teaching staff in the collegiate education.

The staff has the following welfare facilities:-

- Telangana State General Life Insurance(TSGLI)
- Employee Health Cards
- General Provident fund(GPF)
- Contributory Pension Scheme(CPS) for the employees who appointed after the year 2014 (01-09-2014).
- Telangana increment (monthly, from the date when Telangana emerged as a new state.)
- Pension
- Compassionate Appointment (on the untimely death of an earning member of a family)
- Cremation expenditure(paid on the death of a state government employee)
- Gratuity
- Sufficient leave title as per state government rules

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description

Document

Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years

[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 14.22

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	6	4	8	4

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

- Commissioner of Collegiate Education nominates external peer academic audit team after completion of every academic year to appraise the performance of the teachers in academics. The overall performance of the institution is also appraised by external peers nominated by CCE, Telangana State, Hyderabad every year. Appropriate action is taken by the principal on the shortfall identified by the academic audit team and the action taken report is submitted to the CCE within a week.
- Further the commissioner reviews the performance of the teaching faculty and different cells and committees frequently through direct meetings or video conferences.
- APIs (Annual Performance Indicators) are also collected from the teaching faculty and sent to the commissioner. These are used not only for performance appraisal but also for the sake of CAS (Career Advancement Scheme).

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

- This college has a mechanism for both internal and external audit of all financial activities.
- The principal of the college and Chartered Accountant appointed by the college authorities conducts internal financial audits from time to time.
- Every month the accounts are reconciled with treasury figures.
- Departmental Audit is to be conducted by Commissioner of collegiate Education, Hyderabad.
- The external audit to be conducted by the Accountant General, Government of Telangana according to their schedule or interval.
- The institution maintains transparency in financial activities.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)**Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**Response:**

- Central government agencies like RUSA, UGC..etc and state government are providing resources for the development of the institution.
- Local philanthropists, retired lecturers, individuals, and alumni etc. are also mobilized for resources. A retired lecturer Mr DVL Swamy from this college provided a water purifier and also assured for its maintenance.
- Our Dist. Collector regularly giving grants for mid-day meals programme.
- The details of the contributions and expenditure are maintained in the college.

6.5 Internal Quality Assurance System**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the**

quality assurance strategies and processes**Response:**

The two best practices institutionalized as a result of IQAC initiatives are:-

- *Introducing a Skill-based short – term duration courses/Add -on courses :*

The IQAC held meetings with the faculty and students. It recognized the need to introduce Add-on/Skill based courses for a short duration. Subsequently, the following courses were introduced.

1. Certificate Course in Mehandi Designing
2. Certificate Course in Beautician
3. Certificate Course in Wall-Hanging
4. Certificate Course in Basket Making

- MOOCs is another best practice institutionalized as a result of IQAC. It has provided a great opportunity to students for starting the useful courses through online. These online courses are run by Spoken Tutorial, and IIT Mumbai. IIT Mumbai collaborated with Commissioner of Collegiate Education aims to enhance the employability skills among the students who are pursuing Under Graduate courses. Many students from various streams were registered for the courses.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**Response:**

The IQAC committee does regular reviews of the institutional aspects in the academic and administrative matters. It holds meetings frequently and the minutes of the meeting are recorded.

- 1st example: From the academic year 2016-17 CBCS – The Choice-Based Credit System was introduced in the college. The IQAC took initiative to conduct awareness programmes for both the faculty and students. From this college one regular faculty member attended awareness programme conducted by CCE and Kakatiya University, Warangal. In turn, he conducted the same programme at the college in collaboration with IQAC for both students and faculty.
- 2nd example: The IQAC of the college suggested to take up massive campaigning for new admissions and also prepared an action plan. Subsequently, all the faculty members set out for various government, private and residential junior colleges and explained the specific features of the college. In the campaigning, the faculty members explained the students through PPTs about the curricular, co-curricular aspects, employability skills, life skills, ...etc that to be taken up every year. DOST admission procedure is also explained. Students help desk is made available for the students. As a result in the academic year 2018-19, a large number of students turned out to this

prestigious college.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0.4

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	0	0	0

File Description

Document

Number of quality initiatives by IQAC per year for promoting quality culture

[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description

Document

Details of Quality assurance initiatives of the institution

[View Document](#)

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post

accreditation quality initiatives (second and subsequent cycles)**Response:**

- Motivating the faculty to conduct Co-Curricular Activities such as Student study projects, Field Trips, Student Seminars, Essay/ Elocution/Debate /Quiz Competitions.
- Conducting Personal and Career Counseling for women students under UNDP-DISHA by Women Empowerment Cell.
- Taking health initiatives like Blood Grouping and awareness programmes on health, hygiene by local doctors, lab technicians under Bhagya
- Taking support from the philanthropists for donating useful articles to the college.
- Getting a grant from the District Collector during the Intensive Exam Preparation plan for two months before the Annual / Semester examinations.
- Taking Feedback from students, parents and alumni.
- Keeping a suggestion and a grievance box at the entrance corridor of the college.
- Taking up Proper documentation of the activities pertaining to the various departments and events.
- Preparing and Submitting AQARS in time.
- Motivating the faculty members to attend a number of workshops/seminars/conferences and training programmes and present papers at national/international seminars and published articles in books and journals.
- Encouraging the faculty members to pursue research by joining the PhD.
- Motivated to subscribe Inlibnet N-List and Journals
- Introducing successfully both certificate & Short-Term courses and also MOOCs in collaboration with Spoken Tutorial, IIT, Bombay.
- Extension and outreach activities by NSS and NCC
- Maintaining a clean and green campus under Swachh Bharath and Haritha Haram programme.
- Reviewing periodically by the principal and staff council about the functioning and improvement of various activities in the college.
- Conducting Personality development and career guidance programmes frequently by experts.
- Motivating faculty members towards the use of ICT and to take up the best practices for the improvement of the quality of their activities

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 6

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	3	2

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

Response:

The college is a co-education institution which makes us to be more cautious, concern and vigilant about different issues related to gender. A number of steps and initiatives are taken for the sensitization of women as an equal entity of human being. The institution has constituted certain committees and measures to prevent any untoward incidents for any girl student and women employee.

The internal complaint committee, women empowerment cell, sexual harassment prevention cell, anti-ragging cell, student discipline, and monitoring committee, etc. are organized different gender sensitization programs, women empowerment programs, self-defense programs for girl students.

This committee keeps a close watch on the safety and security of girl's students and women employees of the institution.

Safety and security:

The college campus is located in an area surrounded by local committees this not an isolated one, this surrounded by boundary walls and high raised gates at all entrances and exits.

While entering the college premises, it is mandatory for the students to wear college uniform and to carry identity cards issued by the college.

Visitors are required to sign in the register their names and purpose of visit. Identity verification is done by the college attenders. The institution is under the surveillance of CCTV cameras.

Awareness programs are conducted on gender sensitization. The first aid kit is maintained. Night patrolling is done by the local police. Nightwatchman performs his duty. Fire safety mechanism is maintained with fire blankets. Sanitary nappy vending machines are provided with an incinerator. Proper lighting is maintained in the campus.

Separate toilets are there for men and women. Drinking water facilities are provided separately. During functions like annual fresher's day, major examinations, usually local police station is informed so that proper assistance is obtained.

It is seen that both male & female constables are present during examinations and functioning timings. Female teachers are specially engaged on these occasions to ensure the safety and security of the girl's students. The student disciplinary and monitoring committee looks after the discipline law and order inside the college campus.

Counselling: counselling is done by the faculty members and gender sensitization committee members on gender equity and related issues. The college provides counselling to needy students regarding studies in understanding the subject and giving guidance to their personal problems also.

There are separate waiting halls for men and women students.

Common Room: there are seminar hall, T- SAT (mana t.v) room, library, indoor sports room, gymnasium, etc were available for both men, women students.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 20

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 15505

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 77526

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Solid waste management :

- Dust bins are provided in the campus to keep college clean and neat. These solid wastes are collected by the workers of Adilabad Municipal Corporation for disposal.
- The solid waste that is generated in the campus (dried leaves and other solid material) is dropped into the pits.
- The students are also encouraged and mobilized for green practices and waste management by the initiatives of NSS and NCC.

Liquid management:

- The liquid waste is transported out of the institution through pipes to the drainage canals.
- Lab chemicals are diluted before discarding in the washbasin.

E-Waste Management:

- The E-Waste generated in the college campus is collected and kept separately.
- The cartridge of printers is refilled outside the college campus
- We follow the E-waste management policy issued by Commissioner of Collegiate Education

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rainwater harvesting is the accumulation and storage of rainwater for reuse onsite, rather than allowing it to run off. Rainwater can be collected from roofs or rivers and in many places, the water collected is redirected to a deep pit.

- The college has two soakage pits. one is situated near the R.O plant. It absorbs rain water and the water over flown from taps by continuous usage of students. One more pit is situated near borewell.
- Trenches are dug around each plant which facilitates easy percolation of rain water
- Trees and garden plants maintained in the college premises also help in holding the rain water and improving the ground water level

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

- The college gives importance and priority to promote green practices.
- The NSS and NCC volunteers regularly organize a campaign to make the campus clean and green.
- Awareness programs and teaching programs are taken up regarding the necessity & advantages of green practices.
- Plastic with less than 14mm Microns is banned in the college campus. Efforts are on to decrease the use of plastic on the campus. Paper cups and paper plates are being used instead of plastic.
- Most of the students use public transport (bus) to reach the college. They make use of student bus passes, as most of them come from nearby villages.
- The collegiate education has introduced the e-office system in the year of 2018-19. It enables the institution to enhance transparency, accountability, Assure data security and data integrity.
- Haritha Haram program (saplings are planted) is followed by the institution under the guidance of the Telangana state government. As a safety and security measures for these saplings tree guards are provided.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 2

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 4

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	1	0	0

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about

national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: No

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	View Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 1

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	0

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The institution celebrates Days of National Importance like Independence Day and Republic day with fervor and festivity. Death and Birth anniversaries of great personalities, Important Days of National (Yoga Day) and International events are also celebrated meaningfully. The institution celebrates these days of national importance to recall the events or contributions of our leaders in building the nation.

Programmes Organized in 2018-19

Independence Day Celebration

The 73rd anniversary of India's Independence Day was celebrated in the college on 15th August 2018. The Principal hoisted the National Flag in the morning in college premises and delivered a message on the need to liberate our souls from the clutches of ignorance and parochialism and to mould a better generation of young Indians imbued with the virtues of acceptance, tolerance, and integrity. In association with the Independence Day celebrations, quiz competitions, cultural and sports events were conducted on the previous days and on Independence Day the prizes were distributed to the winners. And also sweets were distributed to the students, guests and the staff. After completion of the program in the college, the NCC cadets also participated in the district level Independence day parade and salute the flag.

Republic Day Celebration

The 70th Republic Day was celebrated on 26th January 2019 with patriotic fervour and gaiety in the college. The students and teachers who assembled in the college saluted the National Flag hoisted by the Principal, with the accompaniment of the National Anthem "Jan Gan Mana". The teachers and the students pledged themselves to upholding the honour and integrity of India. And also the students were awarded with the prizes for the cultural and sports events conducted on this occasion. Sweets were distributed to the students, guests and the staff. After completion of the program in the college, the NCC cadets also participated in district level Republic day parade and salute the flag.

International Yoga Day Observation

As per the mandates of UGC, The Institution celebrated the International Yoga Day on Friday, 21st June 2018. Students and staff members of the college participated in the Yoga demonstration held in the college main hall from 9.00 am to 10.00 am.

Rashtriya Ekta Diwas

Government Degree College, Adilabad observed Rashtriya Ekta Diwas, also known as National Unity

Day, on October 31, 2018, to commemorate the 143rd birth anniversary of Sardar Vallabhbhai Patel, the Iron Man of India. On this occasion, the Principal of the college flagged off the 'Run for Unity' from the college campus. He also administered the unity pledge to the participating students and teachers.

Apart from these, the students of the college celebrated Gandhi Jayanti, Sarvepalli Radhakrishnan Jayanthi (Teachers day), Pandit Jawaharlal Nehru Jayanthi (Children's day), Swamy Vivekananda Jayanthi (National Youth day) Srinivasa Ramanujan Jayanthi (National Mathematics Day), Telangana state formation day, Prof. Jayashankar Jayanthi, Jyothi Bapule Jayanthi, Dr.B.R.Amedkar Jayanthi, C.V.Raman day (National Science Day), etc. And also festival-like bhatukamma (reflects the culture of Telangana)

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The institution ensures complete transparency in financial, academic, administrative and auxiliary functions. The information regarding the college and its on-going programmes is freely made available to stakeholders and other interested parties through college web site viz., <https://gdcts.cgg.gov.in/adilabad.edu>. As the college is under RTI, all the information is made available to the concerned people on request.

- The accounts of the college are audited both internally and externally.
- All constructive work related to infrastructure, purchase of stationery, laboratory equipments, electronic gazettes etc are done through TSTSL (Telangana state technology services limited). For ensuring transparency, we have a purchase committee and all requirements are sent to TSTSL by the purchase committee.
- The college has free FEE MANAGEMENT SYSTEM i.e V-FEEHIVE.
- Admission is an online process through DOST (Degree Online Services Telangana), which is strictly on the basis of merit in accordance to the government reservation policies.
- An academic audit is regularly done by external experts appointed by the commissioner of Collegiate Education
- CBCS has been introduced from the Academic Year 2016-17.
- There are various committees established to carry out various administrative functions Transparency in administration is entrusted through these committees such as examination, library, purchase etc.
- Auxiliary functions of the college include extension activities, sports and outreach programmes. All the extension activities and outreach programmes are mainly conducted by the NCC and NSS Units.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Institutional Best Practice No. 1

1. Title of the best practice: “Provision of Mid –Day Meal”

2. The Objectives:

- To provide meals to students during the lunch hour.
- To improve the attendance of the students in the classes at the post-lunch session.
- To better implement the action plan of Intensive Examination Preparation.
- To improve the pass percentage of the students.
- To promote harmony, community feeling, co-operation..etc values among the students.

3.The Context:

A large number of students of the college belong to the surrounding rural areas. They commute every day to college by different means of transportation. The college is situated far away from the town. No alternate facilities are available for having lunch at mid-day and the economically poor students are not able to afford meal at hotel every day. Many students start early in the morning from their villages and as a consequence, they are unable to bring lunch boxes to the college. Some students leave the college during the lunch time and do not turn up again for post-lunch session classes. Particularly, when the summer season begins in February, the students find it difficult and leave the college at lunch. This has affected the preparation of students for Annual/Semester examinations. In this context, it was thought that the provision of Midday Meals to students during the months of February and March would yield good result in retain the students after lunch for preparation to the Annual Examinations which are held in March and April.

4. The Practice:

Midday Meal is provided to the students from February to till the commencement of Annual Examinations. In the year 2014-15 the Practice was implemented at the first time with the contributions from the Principal and staff of the college. Later on the principal and senior faculty members approached the District Collector. As he was very much impressed with the initiation taken by the faculty and immediately granted adequate amount to meet the expenses. Since then every year the programme is continuously going on. Over four hundred poor students are getting benefitted out of this. Consequently, it has become a flagship programme in the college.

The Committee was entrusted with the duties like serving the food, to see the students have lunch in a good and friendly atmosphere, keeping the surroundings clean..etc A cook was appointed and he regularly caters the food to the students every day at sharp at 1.00 pm i.e lunchtime. Eggs are provided twice in a week i.e on Tuesday and on Friday, Sweet is given once in a week and Curd every day.

5.Evidence of Success:

- With the implementation of this Practice, the result of the college has increased immensely.
- Students felt very happy by providing lunch and they wanted the programme to carry forward every year.
- Students found it very useful and were able participate in the action plan of Intensive Examination Preparation .
- Student’s attendance in the post-lunch session classes has improved enormously.
- Alumni Association and parents have also appreciated the programme and extended their support.

- It has developed a community feeling among the students as they sit and eat together during the midday meals session.
- Admissions increased every year by spreading the news in and around the town.

6. Problems encountered and Required Resources

No specific obstacle was encountered. A committee was formed with faculty for the successful implementation of the programme. The Committee was entrusted with the duties like serving the food, to see the students have lunch in a good and friendly atmosphere, keeping the surroundings clean..etc

7. Notes

The Programme is being implemented with the grants of District Collector and also with the help and support of all the staff members. We express our gratitude to the District Collector by inviting him every year to the College Annual Day felicitation and honour him. If it is implemented on a regular basis surely It would go a long way in improving the attendance and pass percentage.

Institutional Best Practice No. 2

1. **Title of the best practice:** “Use of ICTs in promoting quality education”

2. **The objectives** The main objectives of the best practice are

- i). To make teaching effective and attractive.
- ii). To promotes independent learning skills among the students.
- iii). To assist the learners in acquisition of knowledge at their fullest potential.
- iv). To inculcate interest among the learners towards curricular aspects.
- v). To help the students in accomplishing their project works, assignments, and other co-curricular aspects.
- vi). to serve the students in providing adequate information for their advance career and employment.

3.The context:

To promote quality education in the institution the IQAC committee of the college resolved to use of ICT (Information and Communication Technology). The various departments of the institution consequently started implementing ICT in their teaching and learning process. Diverse ICT tools were brought into use like smart boards, digital boards, projectors, models, specimens, charts, computers with broadband connection...etc

Smartboards are very advanced ICT tools through which we can project, present and preserve data. All Science, Maths, Arts, and Language departments used the ICTs. A large number of students were impressed by learning out of it.

4. The Practice:

IQAC committee held a meeting with all department heads and suggested to make use of ICTs to enhance the quality in the teaching-learning process. In the meeting, they fixed a suitable timetable to use the various ICTs, that available in the college. Smart Boards are brought available for Science wing, Languages wing and Commerce and arts wings respectively. 55 inches LCD is installed in a special room only for T-SAT (MANA TV) programmes.

A projector, screen, and advanced configuration system is kept in a seminar hall. High-quality sound system is also made available in the hall. Apart from all these computer labs were brought into use for the learners of Commerce, Computers, and MOOCs. A number of charts, specimens, models were kept available in various departments. Encouraged the faculty members to prepare PPTs, Audio -Visual Aids, charts..etc pertaining to their subjects. Commissioner Collegiate Education has also called a few teachers for a workshop on preparing PPTs. Faculty members are further encouraged to participate in seminars, conferences, and workshops conducted on this theme.

5. Evidence of Success

- The participants felt more comfort in learning with smart boards and browsing on web pages for additional information.
- The number of students increased in the ICT used classrooms.
- Feedback is taken from some of the students which is positive.
- It was useful for both slow learners and advanced learners because they can learn according to their pace and potential.
- A few students shared their experiences of learning before and after the use of ICTs.
- Pass percentage was increased by using ICTs.
- A number of PowerPoint Slides were used by the various departments to promote quality teaching and learning.

6. Problems encountered and Resources Require not many problems were encountered.

- While using ICTs like smart boards, projectors, computers interruption of power was one of the main obstacles. Students and

Faculty members felt a lot of inconvenience due to this.

- Maintaining the electronic devices like projectors, smart boards, computers., etc was another problem. Lack of proper maintenance

or service or update many systems were not functioned in certain labs.

7. Notes

If the uninterrupted power supply is provided in every classroom and proper maintenance of electronic ICT tools was done, the teaching-learning process would have been more effective.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

One of the priority areas of the college relative to its distinctive vision and thrust is the *all-round development of the students*. Many students of this college are from remote, rural areas and weaker sections of the society.

This objective is achieved through various programmes which are taken up as follows

- Quality teaching is promoted by using ICTs in the college.
- A large scope of opportunities are provided in the college premises in the field of games and sports like gymnasium, various courts like volleyball courts, basketball court, cricket practicing net and other indoor and outdoor games equipment.
- Nutritious and hygienic mid-day meal is providing.
- Separate classes are taken by the experts on Life skills, employability skills, and personality development.
- Extensive lectures are given to the students by the reputed lectures of other colleges.
- MOUs are done with government non-government agencies.
- Research attitude is developed by conducting the students' study projects like Jignasa.
- Extensive reading habits are developed by giving assignments.
- Many reference books, magazines, newspapers, journals..etc are made available in the college and departmental libraries.
- Massive Open Online Courses (MOOCs) are introduced to promote self-learning.
- Free coaching is given for PG entrances of various universities in many disciplines and also provided free course material.
- To create equality among the students "uniform" is introduced.
- Many added courses were introduced to elicit the abilities of the students.
- Conducted a number of programmes under NSS, NCC (National Cadet Corps), Yuva Tarangam Programmes, Jignasa and college games, sports and cultural committee.
- Various curricular, co-curricular and extra – curricular activities are conducted every year.
- Various activities conducted under NCC, NSS, Yuva Tarangam etc.. , have yielded good results during the last five years. These activities played a vital role in promoting all-round development among the students.
- It has been the experience that the various activities conducted by NCC and NSS, Yuva Tarangam, etc. have positively impacted students in the following ways:-
- Inculcated discipline

1. Instilled confidence
2. Developed brotherhood
3. Promoted community feeling
4. Developed leadership skills
5. Developed creativity, life-skills, autonomy, and independence, service-motto and community life etc.

- One of the main contributions of NCC has been inculcating discipline in the students our NCC

cadets are known for their discipline.

- One of the main contributions of NSS has been a voluntary service.
- Both NCC and NSS volunteers set an example before other students with their positive attributes.
- It is seen that there is a marked improvement in students after going through NCC and NSS training.
- There is a lot of demand from the student community for vacancies in both NCC and NSS units of the college, as both state and central governments provide reservations to students with NCC and NSS certificates.
- Yuvatarangam and Jignasa student study projects are conducted every year to showcase the talent and creativity of the students. Competitions are held in cultural activities as well as games and sports. Winners at dist level/cluster -level and state – level are given certificates and prizes.
- Apart from these other co-curricular activities like essay-writing, elocution, quiz, Workshops, Filed-Trips, various awareness programmes, celebrating important national and international days, Birth anniversaries of the famous people..etc have played a very important role in the holistic development of the students

5. CONCLUSION

Additional Information :

The institution has blossomed into the Centre of effective learning by introducing CBCS at Undergraduate level. In addition to that restructure /self-finance courses were also introduced along with the conventional courses. All the above courses enable the students to pursue the various combinations according to their utility and interests.

To regulate admissions in the degree colleges of all government, private and aided managements in the state of Telangana the Telangana Higher Education Council has introduced DOST (Degree Online Services Telangana) from the year 2016-17. It is useful for the students to get admission in any college of his interest from anywhere. Our college offers free registration into DOST for poor students. It is appreciated by the students, parents and academicians from all over the state.

The commissioner collegiate education has introduced CAIMS (College Administration and Information Management System). It helps the institution to manage the administration and share the information online. Quick and reliable communication is enabled through this system. In the academic year 2018-19, collegiate education has incepted online academic audit system to audit twenty-six academic activities. It is very useful to the faculty members of our college to upload the details and maintain accordingly.

The affiliating University i.e Kakatiya university has incepted it's website www.kuonline.com for uploading internal and practical examination marks.

The virtual classroom is initiated in the year 2018-19 to enable the students to learn their selected courses through online. The students can virtually contact with the lectures of other colleges and participate in the teaching-learning process.

The collegiate education has introduced the e-office system in the year of 2018-19. It enables the institution to enhance transparency, accountability, Assure data security and data integrity.

Concluding Remarks :

In North Telangana region GDC, Adilabad is one of the oldest institutions of Higher Education. It is a government institution and follows all the rules and regulations of both the state government and affiliating university. All the core functions and activities of a Higher Educational institution are performed by the Institution. The activities in the college are aimed at personality development and promotion of soft skills of students. Use of ICT tools and offline and online courses are adding additional values to students overall learning.

IQAC of the institution is working hard for the inculcation of values and institutionalizing best practices. The institution is committed to provide quality education and strive for the all-round development of students. Introspection and reflection are the tools we employ to excel in what we do. The introduction of CBCS has brought about many changes. Continuous evaluation of learning is one of the changes brought about by the new system. Students are yet to adapt to the new system. Extension activities are being carried through NCC and NSS. These activities have led to the holistic development of the students. NCC has played an important role in

developing discipline and self-confidence in students.

NAAC

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.2	<p>Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented</p> <p>1.2.2.1. Number of programmes in which CBCS/ Elective course system implemented. Answer before DVV Verification : 9 Answer after DVV Verification: 11</p>																				
1.2.3	<p>Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>54</td> <td>149</td> <td>50</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	0	54	149	50	0	2018-19	2017-18	2016-17	2015-16	2014-15	0	0	0	0	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	54	149	50	0																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	0	0	0	0																	
1.3.2	<p>Number of value added courses imparting transferable and life skills offered during the last five years</p> <p>1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years Answer before DVV Verification : 6 Answer after DVV Verification: 0</p> <p>Remark : H EI input edited because there is no any certified documents are provided by HEI.</p>																				
1.4.1	<p>Structured feedback received from</p> <p>1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus- Semester wise/ year-wise Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: C. Any 2 of the above Remark : HEI input edited as per provided data.</p>																				
1.4.2	<p>Feedback processes of the institution may be classified as follows:</p> <p>Answer before DVV Verification : B. Feedback collected, analysed and action has been taken Answer After DVV Verification: C. Feedback collected and analysed</p>																				

Remark : HEI input edited as per provided data.

2.1.2 Average Enrollment percentage

(Average of last five years)

2.1.2.1. Number of students admitted year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
490	277	405	493	288

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
485	277	409	466	288

2.1.2.2. Number of sanctioned seats year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1040	660	660	660	540

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1180	660	660	660	540

Remark : HEI input edited in 2018-2019 sanctioned intake is edited as per provided data.

2.3.3 Ratio of students to mentor for academic and stress related issues

2.3.3.1. Number of mentors

Answer before DVV Verification : 33

Answer after DVV Verification: 33

Remark : HEI input edited as per provided data.

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.3.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	6	0	1	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3	6	0	1	0

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.4.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	2	2	2	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	2	2	2	0

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
756	603	437	553	441

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
756	603	437	553	441

Remark : HEI input edited as per provided data of students participating in extension activities.

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Answer before DVV Verification : 5-20 MBPS

Answer After DVV Verification: 5-20 MBPS

Remark : HEI input edited as per provided data.

5.1.6	<p>The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: Yes Remark : HEI input edited as per provided data.</p>																				
5.3.1	<p>Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.</p> <p>5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 707 1046 842"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 920 1046 1055"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : HEI input edited because certificates from appropriate national and international bodies only considered here.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	3	0	0	0	0	2018-19	2017-18	2016-17	2015-16	2014-15	0	0	0	0	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
3	0	0	0	0																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	0	0	0	0																	
6.3.4	<p>Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years</p> <p>6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1532 1046 1666"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>1</td> <td>17</td> <td>11</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1744 1046 1879"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>6</td> <td>4</td> <td>8</td> <td>4</td> </tr> </tbody> </table> <p>Remark : HEI input edited as per provided documents.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	4	1	17	11	0	2018-19	2017-18	2016-17	2015-16	2014-15	5	6	4	8	4
2018-19	2017-18	2016-17	2015-16	2014-15																	
4	1	17	11	0																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
5	6	4	8	4																	
6.4.2	<p>Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)</p>																				

6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	5	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : HEI input edited because grants received from non government body should be reflect in audited statement of assessment year.

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	3	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	3	2

Remark : HEI input edited as per provided data.

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	3	3	4

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	0	0

Remark : HEI input edited because there is no any supportive documents provided by HEI .

7.1.11	<p>Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)</p> <p>7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>4</td> <td>4</td> <td>4</td> <td>5</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>1</td> <td>1</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : HEI input edited as per provided data.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	5	4	4	4	5	2018-19	2017-18	2016-17	2015-16	2014-15	2	1	1	0	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
5	4	4	4	5																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
2	1	1	0	0																	
7.1.14	<p>The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations</p> <p>Answer before DVV Verification : Yes</p> <p>Answer After DVV Verification: No</p> <p>Remark : HEI input edited because there is no any activities about national identities and some programmes are already considered in gender equity.7.1.1 metrics.</p>																				

2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 1456 986 1568"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>11</td> <td>11</td> <td>11</td> <td>11</td> <td>11</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 1646 986 1758"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>11</td> <td>11</td> <td>11</td> <td>11</td> <td>11</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	11	11	11	11	11	2018-19	2017-18	2016-17	2015-16	2014-15	11	11	11	11	11
2018-19	2017-18	2016-17	2015-16	2014-15																	
11	11	11	11	11																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
11	11	11	11	11																	