THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

YEAR REPORT 2016-17

GOVT. DEGREE COLLEGE,
SHANTHI NAGAR, ADILABAD-504001,
TELANGANA STATE.
http://gdcts.cgg.gov.in/adilabad.edu

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

PART-A

1. Details of the Institution

1.1 Name of the Institution	:	Government Degree College	
1.2 Address line	:	Shanthi Nagar	
City/Town	:	Adilabad	
State	:	Telanganga State	
Pin Code	:	504001	
College e-mail address	:	adilabad.jkc@gmail.com	
Contact No.	:	08732 226995	
Name of the Head of the Institution	:	Sri. P Ashok	
Office Phone No	:	08732 226995	
Mobile No	:	+91 9490916771	
Name of the IQAC Coordinator	:	G Venkata Gangadhara Rao	
Mobile No	:	+91 8985103925	
IQAC e-mail address	:	adilabad.jkc@gmail.com	

1.3 NAAC Track ID : **APCOGN12661**

1.4 NAAC Executive Committee No. & Date : **EC(SC)/04/RAR/56 & 10-12-14**

1.5 Website Address: http://gdcts.cgg.gov.in/adilabad.edu

Web-link of the AQAR: http://gdcts.cgg.gov.in/adilabad.edu/AQAR2016-17.doc

1.6 Accreditation Details:

S.No	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	I	B	2.41	2006	2011
2	II	B	2.46	2014	2019

1.7 Date of Establishment of IQAC : 05/03/2015 (DD/MM/YYYY)

1.8 AQAR for the year : **2016-17**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC.

    i.   AQAR 2010-11 submitted to NAAC on 29/01/2014
    ii.   AQAR 2011-12 submitted to NAAC on 29/01/2014
    iii.   AQAR 2012-13 submitted to NAAC on 29/01/2014
    iv.   AQAR 2013-14 submitted to NAAC on 29/01/2014
    v.   AQAR 2014-15 submitted to NAAC on 31/03/2015
    vi.   AQAR 2015-16 submitted to NAAC on 31/03/2016
    vii.   AQAR 2016-17 submitted to NAAC on 31/03/2017

1.10   Institutional status

University   State ☑ Central ☒   Deemed ☒   Private ☒

Affiliated College   Yes ☑   No ☒

Constituent College   Yes ☒   No ☑

Autonomous College of UGC   Yes ☒   No ☑

Regulatory Agency approved Institution   Yes ☒   No ☑

Type of Institution   Co-education ☑   Men ☒   Women ☒

                      Urban ☒   Rural ☑   Tribal ☒

Financial Status   Grant-in-aid ☒   UGC 2(f) ☑   UGC 12(B) ☑

                Grant-in-aid + Self-financing ☒   Totally self-financing ☒

1.11   Type of Faculty/ Programme

Arts ☑   Science ☑   Commerce ☑   Law ☒   PEI (Phy.Edu) ☒

TEI (Edu) ☒ Engineering ☒ Health Science ☒   Management ☒

Others ☒

1.12   Name of the Affiliating University :   Kakatiya University, Warangal

1.13   Special Status conferred by Central/State Government—
UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by state/Central Govt./ University ☒

University with Potential for Excellence ☒

UGC-CPE ☒   DST Star Scheme ☒   UGC-CE ☒   DST-FIST ☒

UGC-Special Assistance Programme ☒   UGC-Innovative PG Programmes ☒

UGC-COP Programmes ☒   Any other ☒

2. IQAC Composition and Activities

2.1 No. of Teachers   :   06

2.2 No. of Administrative/Technical Staff   :   01

2.3 No. of Students   :   --

2.4 No. of Management representatives   :   --

2.5 No. of Alumni   :   --

2.6 No. of any other Stakeholder   :   --
and community representatives

2.7 No. of Employers/ Industrialists   :   01

2.8 No. of other External Experts   :   01

2.9 Total No. of members   :   09

2.10 No. of IQAC Meetings held   :   10

2.11 No. of meetings with various stakeholders: 02   Faculty: 08

    Non-Teaching Staff Alumni others: 02   Alumni: 01

    Others: --

2.12 Has IQAC received any funding from UGC during the year?   Yes☑   No☒

    If yes, mention the amount: 3 Lakhs

2.13 Seminars and Conferences (only Quality relates)

    (i)   No. of Seminars/ Conferences/ Workshops/ Symposia organized by the IQAC

        Total Nos:☒   International☒   National☒   State Institutional Level☒

    (ii)   Themes☒

2.14 Significant Activities and contributions made by IQAC.

IQAC provided suggestions for improvement of quality in Teaching-Learning process. IQAC also provided the bridge between the College and Out World. It also inculcated the teaching-learning process in most student-centric manner. It also enhanced the faculty own strengths and opportunities for improvement as a teacher. So, that teacher can truly engage the students. That understands why many students facing difficult in College courses. It resolved many practical classroom strategies. That led classroom issues that impede student success and learn how to deal with them.

2.15 Plan of Action by IQAC/Outcome

Plan of Action	Achievements
To Enhance and Sustain Quality education, the following action plan is prepared by the IQAC at the beginning of the Academic Year. 1. To encourage our faculty members to take up Minor and Major Research Projects. 2. To strengthen the Central and Departmental Libraries. 3. Decided to continue free tuition/remedial Classes to the poor and backward students. 4. To encourage our Faculty members to conduct International / National Seminars or Workshops. 5. To encourage our all faculty members to give presentation by using ICT to students. 6. To strengthen the infrastructure facility of the college. 7. Decided to take Add-on Courses and Bridge Courses. 8. Informed that our all teaching staff to maintain Departmental activity registers with proper evidences. And the activities are as per the Academic Calendar and Action Plan. 9. To Improve the Student's academic results with the help of Intensive Exam Preparation Program (IEPP). 10. Decided to take free coaching to merit students for the National Level Exams.	**At the end of Academic Year, The Institution achieved good quality results.** 1) The students participated and involved actively in Certificate courses as well as Student Study Research Projects. 2) Students actively participated in co-curricular and extra-curricular activities were conducted by the college. And they enter in to the state level Competitions also. 3) Faculty are trained in various Institutions across India to enrich their skills. 4) Faculty are also actively participated and also presented research papers in various Institutions across India. 5) Most of the Faculty members are pursuing Ph.D. under the category of Full time through Faculty Developing Program (FDP) and also pursuing under the category of Part time Ph.D. 6) Over 1500 new books purchased in this academic year and College Central library timings greatly increased so that students can access books and enhance their knowledge at any time. 7) In this academic year, College infrastructure Strengthened under RUSA grants. 8) In RUSA grants, college constructed 3 class rooms, one Computer Lab and renovated the 2 seminar halls and Central Library for the beneficial of Students. 9) Merit Students secured adequate National Ranks in all over India.

2.16 Whether the AQAR was placed in statutory body Yes☒   No☑

  Management☒ Syndicate ☒ Any Other Body☒

PART-B

Criterion-I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	08	-	03	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	**08**		**03**	

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option/Open options (ii) pattern of Programmes

   Pattern   **Number of programmes**

   Semester 11

   Trimester -

   Annual 11

1.3 Feedback from Stakeholders

Alumni ☑ Parents ☑ Employers ☑ Students ☑

Mode of feedback: online ☒ Manual ☑ Co-operating Schools ☒

* Annexure II: Attached Feedback of students and analysis

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

i)   The conduction of examinations is not under the purview of the college. The institution simply follow the University guidelines.

ii)   However, efficient and prominent staff of our Institution, who are the members of BOS, give suggestions frequently to the University for the update or regulation of syllabus.

1.5 Any new Department/Centre introduced during the year. If yes, give details: NIL

Criterion-II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
36	35	01	-	-

2.2 No. of permanent faculty with Ph.D.:03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03	10	-	-	-	-	-	-	03	10

2.4 No. of Guest (03), Visiting faculty(NIL) and Temporary faculty(07):

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	03	04
Presented	-	01	03
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Our Institution aim is to inculcate research orientation on student's mind. For this, our Faculty members teach beyond the text book in the class room and imposing and proposing practical ideas in Student's mind. Teaching and Learning process improved by conducting Quiz, Student study research projects, Assignments, Group discussions, Debates etc. That led classroom issues impede student success and learn how to deal with them.

2.7 Total No actual teaching Days during this academic year:220

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions): Double Valuation.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development Workshop: 04

2.10   Average Percentage of attendance of students: 78 %

2.11   Course /Program wise distribution of pass percentage:
       # Results are not yet declared by University

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %

2.12   How does IQAC Contribute/Monitor/Evaluate the teaching & Learning process:

IQAC monitor and evaluate the teaching-learning process in most Student-Centric manner. In each duration of 3months' gap, IQAC collects Student's Feedback on every teacher. Analysis and review meeting conducted among the staff. Some new Innovative teaching-learning techniques developed during the interactive session. It enhances the faculty own strengths and opportunities for improvement as a teacher.

2.13   Initiatives undertaken towards faculty development.

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	06
UGC – Faculty Improvement Programme	04
HRD programmes	01
Orientation programmes	06
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	15	-	04
Technical Staff	-	01	-	01

Criterion-III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC provided the bridge between the College and Out World Research by conducting various Meetings. IQAC also informed various funding agencies across the India, and ask the faculty to apply for it. Apart from this, IQAC also encourages faculty for applying the International/ National Events(conferences/ seminars/ workshops).

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications

Range: --   Average: --   h-index: --   Nos. in SCOPUS: --

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	1 year	CCE	50,000.00	50,000.00
Any other(Specify)	-	-	-	-
Total				50,000.00

3.7 No. books published

i)   With ISBN: --

ii)   Without ISBN: --

iii)   Chapters edited Books: --

3.8 No. of University Departments receiving funds from

UGC-SAP ☒   CAS ☒   DST-FIST ☒

DPE ☒   DBT Scheme/funds ☒

3.9 For colleges

Autonomy ☒   CPE ☒   DBT Star Scheme ☒

INSPIRE ☒   CE ☒   Any other (Specify) ☒

3.10   Revenue generated through consultancy☒

3.11   No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12   No. of faculty serves as experts, chairpersons or resource persons: 4

3.13   No. of collaborations   International ☒   National ☒

3.14   No. of linkages created during this year☒

3.15   Total budget for research for current year in lakhs: --

From Funding Agency ☒

From Management of University/ College ☒

Total ☒

3.16   No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17   No. of research awards/ recognitions   received by faculty and research
        fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18   No. of faculty from the Institution who are Ph.D. Guides and students
        registered under them: --

3.19   No. of Ph.D. awarded by faculty from Institution: --

3.20   No. of Research scholars receiving the Fellowships (Newly enrolled + existing
        ones)

JRF ☒   SRF ☒   Project fellows ☒   Any other ☒

3.21   No. of students participates in NSS events:

University Level: 10   State Level:--

National Level: ---   International Level: --

3.22   No. of students participates in NCC events:

University Level:20   State Level: 10

National Level: 01   International Level:

3.23   No. of Awards won in NSS
       University Level: --   State Level: --
       National Level: --   International Level: --

3.24   No. of Awards won in NCC
       University Level: --   State Level: 03
       National Level: 02   International Level: --

3.25   No. of Extension activities organized
       University forum: --   College forum: 20
       NCC: 08   NSS: 05
       Any Other: --

3.26   Major Activities during the year in the sphere of extension activities and Institution Social Responsibility

1. NSS Volunteers and NCC cadets conducted Blood Donation Camp.
2. Awareness Program conducted during AIDS day. (NCC cadets)
3. In Every third Saturday of each month, Institution conducts Swachh Bharath.
4. Socio economic survey is conducted by the NSS Volunteers during the 7-day special camp in a rural area.
5. National Voters Day celebrated in the Institution with the help of DRC.
6. National Science Day Conducted on the occasion of Birth of Sir C. V. V Raman.
7. Women's Day celebrated in the Institution With the help of Women Empowerment of Cell.
8. Ozone Day Celebrated and quiz conducted among the students.

Criterion-IV

4. Infrastructure and Learning Resources

4.1 Details of Increase in infrastructure facilities

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15 Acres	-	-	15 Acres
Class rooms	14	03	RUSA	17
Laboratories	09	-	-	09
Seminar Halls	02	-	-	02
No. of important equipment purchased (≥ 1-0 lakh) during the current year.	-	20 computers, Desks, Inverters, etc.	RUSA	20
Value of the equipment purchased during the year (Rs. in Lakhs)	-	60 lakhs	-	60 Lakhs
Others	-	-	-	-

4.2 Computerization of administration and library:**Partially computerized**

4.3 **Library services**

	Existing		Newly added		Total	
	No.	**Value**	**No.**	**Value**	**No.**	**Value**
Text Books	34642	1323774	1235	180000	35877	1503774
Reference Books	1750	207550	280	79790	2030	287340
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology upgradation

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	121	3	60	1	--	03	08	-
Added	20	1	10	1	--	01	-	-
Total	141	4	70	2	--	04	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.): NIL

4.6 Amount spent on Maintenance in lakhs:
i)   ICT: 60 lakhs
ii)   Campus Infrastructure and facilities: 140 Lakhs
iii)   Equipment: --
iv)   Others(Library books): 2,65,000.00
        Total: 200 lakhs

Criterion-V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

5.2 Efforts made by the institution for tracking the progression

5.3 (a) Total No. of Students

UG	PG	Ph. D.	Others
931	-	-	-

(b) No. of students outside the state: NIL

(c) No. of international students: NIL

Men:

No	%
619	66.49

Women:

No	%
312	33.51

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
359	135	232	274	01	1001	251	142	206	331	01	931

Demand Ratio **1:20**   Dropout **6.99 %**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Study Hours conducted for the benefit of student under the plan IEPP (Intensive Examination Preparation Plan)
2. Institution gives free coaching to Final year students under the plan of IEPP.
3. Students get free Lunch during this Plan.

No.of student's beneficiaries:**500**

5.5 Details of student support mechanism for coaching for competitive examinations (If any)

NET: -   SET/SLET: -   GATE:-   CAT: -
IAS/IPS etc.:-   State PSC: Yes   UPSC   **others,(NIT, IIT): Yes**
Local Universities: Yes   Competitive Examination: Yes

5.6 Details of student counselling and career guidance:

1. Academic Counselling and Personal Counselling led by concerned subject teachers.
2. Conducted Coaching classes for students to prepare for competitive examinations etc.
3. Conducted Revision and Remedial Classes for students, who are actually hadpoor academic performance.

5.7 Details of campus placements

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

1. In this academic year, a new program has been introduced for all I year students in II semester towards the **gender sensitization and equality**.
2. And it is the part of university curriculum.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/University Level: 04   National Level:03   International level: -

No. of students participated in cultural events

State/University Level: 10   National Level: -   International level: -

5.9.2   No. of medals/ awards won by students in sports, games and other events

Sports: State/University Level: -   National Level: -   International level: -

Cultural: State/University Level: -   National Level: -   International level: -

5.10   Scholarships and financial support

	Number of students	Amount
Financial support from institution	NIL	NIL
Financial support from government	680	14,00,000.00
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11   Students organized/ initiatives

Fairs: State/University Level: -   National Level: -   International level: -

Exhibition: State/University Level: -   National Level: -   International level: -

5.12   No. of Social initiatives undertaken by the students:10

5.13   Major grievances of students (if any) redressed:--

Criterion-VI

6. Governance, Leadership and Management
6.1 State the Vision and Mission of the institution

Vision:

Government Degree College, Adilabad, sets its vision to make itself a base of academic excellence catering to the needs and aspirations of the educationally, socially and economically backward population.

To harness the talents of the youths for the total development of the area by infusing the spirit of social and national responsibility among the students through imparting of quality education.

Mission:

To achieve the vision, the college has undertaken a mission approach to redefine the goals and objectives of spreading education to meet the needs and aspirations of the region on par with changing times. This college has endeavored to build itself as pioneer institution with all possible infrastructure facilities available to the students.

Raising the quality of education and making the college as an effective human resource development institution under the changing conditions.

6.2 Does the Institution has a management Information System?

i)   To formulate realistic policies for furthering the vision and mission of the college and formulate quality policy.

ii)   To utilize budgetary provisions for effective acquisition and use of infrastructure.

iii)   To foresee and the plan strategies and modalities for implementing the mission of the institution.

6.3 Does the Institution has a management Information System?

6.3.1   Curriculum Development

i)   The Design of Curriculum is not under the purview of the college. The institution simply follow the University guidelines.

ii)   However, efficient and prominent staff of our Institution, who are the members of BOS, give suggestions frequently to the University for the Curriculum development.

6.3.2   Teaching and Learning

i)   Regular faculty development programs.

ii)   ICT.

iii)   Sharing Innovative ideas teachers.

iv)   Training programs to teachers.

6.3.3   Examination and Evaluation

a) The External Examination is not under the purview of the Institution. The institution simply follow the University guidelines.

b) However, Internal Examination process undergoes within the purview of the Institution. In each academic year student must be write 4 slip tests, 1 Quarterly, 1 Half yearly and Pre-Final Examinations. The results display frequently on the notice board. Special classes and

Counseling conducts to students, who got relatively got lesser marks in the Internal Exams.

c) Apart from these Self-evaluation tests, Assignments, Interactive session to students and Debates boost the student's knowledge.

6.3.4   Research and Development

a. IQAC provides the bridge between the College and Out World Research by conducting various Meetings. IQAC also gives information of funding agencies across the India and ask the faculty to apply for it.

b. Faculty members are pursuing Ph.D. under the category of Full time through Faculty Developing Program(FDP). And also, faculty pursuing Ph.D. under the category of Part time.

c. Students are actively involving on research based Student Study Research Projects(SSRP).

6.3.5   Library, ICT and Physical infrastructure / instrumentation

1. Plenty of reference books as well as text books available in the Library.
2. Library works beyond the college working hours.
3. So that, students can easily access the library.
4. Reading Room available all the time during the examination.
5. Mountable, Portable LCD projectors are available in classrooms and seminar halls.
6. New established class rooms contain Digital boards.
7. Each classroom can accommodate for one group of class members.
8. Classes, Labs are conducted as per the schedule of time table.

6.3.6   Human Resource Management: NIL

6.3.7   Faculty and Staff recruitment

The Faculty are appointed by CCE-TS (Commissionerate Collegiate Education- Telangana State) under through Public Service Commission.

6.3.8   Industry Interaction / Collaboration

1. Department of Chemistry collaborated with Soil Testing Laboratory, Adilabad.
2. Department of Physics collaborated with Sanjay Gandhi Govt. Polytechnic, Adilabad.
3. Department of Economics collaborated with Soft Tech Society(NGO), Adilabad.
4. Department of Economics collaborated with Honda Motors, Adilabad.

6.3.9   Admission of Students

Selection for admissions of students is broadly based on the rules prescribed by the government of Telangana. The admission dates are

notified in the regional and national newspapers. This time online admissions are conducted throughout the State.

6.4 Welfare Schemes for

Teaching	-
Non-teaching	-
Students	-

6.5 Total corpus fund generated: -

6.6 Whether annual financial audit has been done: No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE-TS	-	-
Administrative	Yes	Accountant general, Government of T.S.	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes: No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?
-Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?
-Not Applicable

6.11 Activities and support from the Alumni Association
This Institution networks and collaborates with the Alumni. They made contribution to the institution on every year. This academic year alumni provided a Water filter for the benefit of students.

6.12 Activities and support from the Parent – Teacher Association
Institution planning to conduct Parent-Teacher Association.

6.13 Development programmes for support staff:
Every year Institution elect desired President and Secretary among Faculty.So, Faculty as a team, resolves what problems facing the institution.

In the same way, Students elect their President and Secretary among students. They resolve what problems, facing the students.

Faculty team, Student team as a whole, together resolve college threats.

6.14   Initiatives taken by the institution to make the campus eco-friendly

1. For energy conservation, college has using LED lamp bulbs.

2. Rain harvesting pits are maintained in the premises of the college.

3. Swachh Bharath conducted on the college for every month.

4. Students made Green Ganesh idols before commencement of Ganesh Chaturthi. These Idols distributed to people for free of cost.

5. Over 50 Plants planted in this academic year. These plants are maintained with safety guards and water.

6. Tested the Hardness of water in various places of Adilabad town.

Criterion-VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details

1. Intensive Examination Preparation Plan (IEPP) was continued in this academic year.

2. In this, students are engaged with class teacher for Study Hour. During Study Hour faculty clarifies the doubts, questions and thoughts etc.

3. Free coaching to merit students for attaining the ranks in National Level Exams.

4. "Kantha Work" Certificate Course introduced for women student to enhancing their Self-Employment Skills.

5. "Spoken English" Certificate Course continued for this academic year for improving Students' Communication Skills.

6. Survey conducted on Adilabad town for electrical consumption.

7. Conducted research on identifying adulteration in food & food products.

8. Students presented a Research project entitled "Spelling A Crucial Aspect of English Language Learning" presented at Hyderabad. This topic awarded 18,000 cash prize.

9. Mushrooms are grown in natural compost.

10. Reinvented LCD 7 Point Display by using Double refraction.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

Proposed	Action taken
To Encourage our faculty members to take up Minor and Major Research Projects.	IQAC also informed various funding agencies across the India, and ask the faculty to apply for it. Apart from this, IQAC also encourages faculty for applying the International/ National Events (conferences/ seminars/ workshops).
To strengthen the Central and Departmental Libraries.	Over a 1500 books are planning to buy on this academic year for the benefit of student. Reading room established for the benefit of student.
Decided to continue free tuition/remedial Classes to the poor and backward students	All the faculty members are instructed to identify the slow learners and conduct remedial classes.
To encourage our Faculty members to conduct International / National Seminars or Workshops	Faculty members are enthusiastically presenting research papers in various institutions across India. This will give very good experience to conduct a national/ international event in the institution
To encourage our all faculty members to give presentation by using ICT to students	Faculty members are lecture lessons by using chalkboard, charts, models etc. To clearly explain the topic, we are using projectors and digital boards.
To strengthen the infrastructure facility of the college.	3 class rooms and 1 computer lab constructed

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Free coaching to merit students for attaining the ranks in National Level Exams

2. "Kantha Work" Certificate Course introduced for women student to enhancing their Self-Employment Skills.

7.4 Contribution to environmental awareness / protection: Awareness

7.5 Whether environmental audit was conducted: Yes

7.6 Any other relevant information the institution wishes to add. (for example, SWOT Analysis)

Strengths:

- The Institution is making an Un-timing effort to embrace the new technology and latest developments to improve the existing quality of students by imparting quality education also fundamental concepts, if necessary, through teacher friendly interaction.

- The dynamism of the Institution lies in the fact that, though the Socio-economic background of the student is playing a great hindrance in the academic output of students, comparatively good results are being achieved in the subject.

- Apart from academic activity, The Institution is involved in various activities like improving employable skills of students through career guidance, exposing them to latest trends of commercial markets and tuning their capabilities.

Weakness:

- Most of the Faculty are pursuing Ph.D., So that we are partly unaware of Sophisticated research.

Objectives:

- The Objective of the Institution is to produce Visionary intellectuals of international competence and motto of the institution is

    "Form the Career of a student and frame the future of our society".

Challenges and Future Plans:

- Unsophisticated basic research is encouraged, so that students cultivate the habit of free thinking, develop zeal for the subject and start orienting themselves for sophisticated facts and research.

- In comprehensible latest developments are evaluated by discussing their applications to update them with technology periodically.

- Students are encouraged to prepare charts, notes or models of their own choice to boost their creativity.

8. **Plans of Institution for next year**

1. Decided to continue free tuition/remedial Classes to the poor and backward students.

2. Decided to conduct an International / National event (Seminar/ Workshop).

3. Decided to Improve the Student's academic results with the help of Intensive Exam Preparation Program (IEPP).

4. Decided to continue the free coaching to merit students for the National Level Exams and various competitive exams.

5. Institution is decided to construct an Auditorium on the next academic year.

Name G Venkata Ganga dhara Rao Name

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

PRINCIPAL
Govt. Degree College for Men
ADILABAD

Annexure I
Academic Calendar

Month	Date/week	Activity	Description
June	2nd	Telangana State Formation Day	Celebrations from 1st to 7th June
	5th	World Environment Day	Conduct of Activities to create awareness among students on environment
	14th	World Blood Donor Day	Red Ribbon Clubs shall conduct activities to promote awareness among students and parents
	21st	International Yoga Day	Celebration
	27th	CBCS orientation of first year students	Commencement of I semester Classes for 1st year students. CBCS, college activities, Facilities, Certificate/Add on Courses etc. Identification of teacher counselors to each class and display their list
	I week	Online admissions	Commencement of online admissions
		Preparation of Institutional Plan for 2016-17	Preparation of Institutional plan by incorporating all the activities give in Academic calendar.
		Preparation of Annual Curricular plan (Lecturer wise)	Preparation of Lecturer wise annual curricular plan incorporating curricular, co-curricular and extra-curricular activities as per formats provided. Preparation of NCC/NSS/ others Annual Action plan.
		College level Review meeting by principal	Review of Department Wise Annual Curricular Plans-share & discuss innovative teaching learning techniques etc.
	II week	Commencement of classes for II & III year students	Annual Curricular Plans shall be followed strictly & reflected in teaching Diary and Teaching Notes
		Result Analysis	College level & Department wise result analysis and submission to CCE. Planning for Remedial teaching.
		Harivillu	Formation of Clubs/ Kalavedikas Enrollment of students into different clubs
		IQAC	IQAC meeting
		Telangana Harithaharam	Planning & organizing related activities in consultation with District authorities
	IV week	Anti-Ragging Campaign	Organizing Anti Ragging Campaign in the college premises.
		DRC	First meeting of DRC
July	I week	Review Meeting at different Levels	Review of Academic, Administrative and financial aspects

			IQAC	IQAC II meeting
			Student Representatives meeting	Nomination of select students on committees like Academic, sports, cultural, literary, etc.
		II week	Commencement of Student centric activities	Class room seminars, study projects, Field trips and competitions etc.,
			Harivillu	Meeting of all clubs and preparation of action plan for 2016-17
		III week	Extension Activities & College Social Responsibility Cell	Enrolment of students into NCC/NSS Organizing related activities
		I Saturday	Staff Council meeting	Meeting of the Principal with Heads of Departments to review previous month's activities and plan for current month's activities
		III Saturday	Staff meeting	Meeting of the Principal with staff
		IV Saturday	Swachha Bharath	Cleaning of college premises by students/ staff
		IV week	Telangana Harithaharam	Organizing plantation program in consultation with District authorities
			TSKC	TSKC organizing Plan
August		15th	Independence Day Celebrations	Conduct of related activities at college level. Presentation of awards to topper in Academics (Subject wise & Group wise).
		26th	Women's Equality Day	Conduct of related activities by ICC
		29th	Telugu Bhasa Dinostavam	Conduct of related activities
		I week	DRC	II meeting
			IQAC	III meeting
		I & II week	Review Meetings at different levels	Review of academic, Administrative and financial aspects
			Harivillu	Meeting of all clubs-Review and progress
		III week	Field / Industry visit	organizing field / industrial visits to students
		IV week	I slip test –II & III years	Conduct of examinations and recording of marks in the proforma provided
			Consumer awareness programs	Inter collegiate / interdepartmental activities
			Career counselling programs	Display of notification on college wall magazine & guidance for application
		I Saturday	Staff council meeting	Meeting of the Principal with Incharge departments to review previous month's activities and plan for current month's activities.
		III Saturday	Staff Meeting	Meeting of the Principal with staff

	IV Saturday	Swachha Bharath	Cleaning of college premises
	IV Week	Telangana Ku Harithaharam	Organizing related activities tending to greenery Gardens in consultation with District authorities
		Eco fest	Organizing activities related to environment protection like water management, Waste management etc. Display of student projects and conduct of competitions.
		ICC	Training to all girl students in Un Armed Combat Techniques
September	5th	Teachers' day	Celebration of Teachers' Day
	8th	International Literacy Day	Organizing Inter/intra College Literary Fest
	15th	TSKC	Meeting
	22nd	Hindi Divas celebrations	Organizing related activities
	24th	NSS Day	NSS activities
	I week	CBCS	Internal Assessment (According to the University Almanac)
		DRC	III meeting
		Extension & Outreach activities	Organizing Guest Lecturers/ Field Visits/ social/ Community development activities etc.
		IQAC	IQAC IV meeting
	II week	Review Meeting at different levels	Review of Academic, Administrative and financial aspects
		Teacher Evaluation Process	Collection of student feedback on every teacher by IQAC Analysis & Action taken by Principal
		Harivillu	Meeting of all clubs-Review and progress
	III week	CBCS	College level review meeting on implementation of CBCS
	IV week	II slip test –II & III years	Conduct of examinations and recording of marks in the proforma provided
		Student Centric activities	Class room seminars, study projects and competitions etc., remedial Instruction.
		College Social Responsibility Cell	Organizing related activities
	I Saturday	Staff council meeting	Meeting of the Principal with Incharge departments to review previous month's activities and plan for current month's activities.
	III Saturday	Staff Meeting	Meeting of the Principal with staff

	IV Saturday	Swachha Bharath	Cleaning of college premises
	IV week	Telangana Ku Harithaharam	Maintenance of Plants
October	31st	National Integration Day	Conduct of related activities
	I week	Review Meeting at different Levels	Review of Academic, Administrative and financial aspects
		IQAC Evaluation	IQAC Meeting with all the Departments collection of student's feedback on teachers, analysis, submission of analysis report to principal Action of Principal on Student's feedback on teachers
		TSKC Day	A PPT presentation/ Talk/Skit seminar to all students on Career Prospects by H.R. Representative/JKC trainee, Coordinator or Mentor/Guest Lecturers etc.
		Harivillu – Projects Display Day	Meeting of all clubs-Review and Progress conduct of science/arts/commerce fest Display of Research, study projects and achievements.
	III week	Bathukamma Festival	Conduct of related activities
	I Saturday	Staff council meeting	Meeting of the Principal with Incharge departments to review previous month's activities and plan for current month's activities.
	III Saturday	Staff Meeting	Meeting of the Principal with staff
	IV Saturday	Swachha Bharath	Cleaning of college premises
		Telangana Ku Harithaharam	Maintenance of Plants
November	11th	National Education day	Conduct of related activities
	I week	Communal Harmony / college Social Responsibility week	Conduct of related activities
		IQAC	V meeting
		TSKC	Commencement of JKC II batch training Organizing campus drive
		Career Guidance Cell	Conduct coaching classes for students to prepare for competitive examinations etc.
	II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
		DRC	IV meeting

	III week	III slip test –II & III years	Conduct of examinations and recording of marks in the proforma provided
	I Saturday	Staff council meeting	Meeting of the Principal with Incharge departments to review previous month's activities and plan for current month's activities.
	III Saturday	Staff Meeting	Meeting of the Principal with staff
	IV Saturday	Swachha Bharath	Cleaning of college premises
		Telangana Ku Harithaharam	Maintenance of Plants
December	1st	AIDS day	Red Ribbon Clubs conduct AIDS awareness programs in collaboration with District officials
	10th	Human Rights Day	Conduct of related activities
	24	National Consumer Day	Competitions & awareness programs
	I week	Communal Harmony / college Social Responsibility week	Conduct of related activities etc.
		Review meetings at different levels	Review of academic, administrative and financial aspects
		IQAC	VII meeting
		TSKC	Commencement of TSKC training & Organizing Campus drive
		Career Guidance Cell	Conducting coaching classes for students prepare for competitive examinations etc.
	II week	Quarterly Exams-II & III year	Conduct examinations, ensure student attendance and record marks
		Harivillu-Yuvatarangam	Organizing State Level Sports & Cultural Festival
	I Saturday	Staff council meeting	Meeting of the Principal with Incharge departments to review previous month's activities and plan for current month's activities.
	III Saturday	Staff Meeting	Meeting of the Principal with staff
	IV Saturday	Swachha Bharath	Cleaning of college premises
		Telangana Ku Harithaharam	Maintenance of Plants
January	12th	National Youth day	Celebration of the day
	25th	National Voters Day	Organize programmes to sensitize students on exercising to franchise
	26th	Republic Day	Celebrations of republic day

	I week	IQAC	Meeting with executive Body VIII meeting
	II week	Review Meeting at different Levels	Review of Academic, administrative and financial aspects
	IV week	IEPP pre-final exams –II & III years	Intensive Examination Preparation Program- conduct pre-final examination in theory & practical, ensure student attendance and record marks
	I Saturday	Staff council meeting	Meeting of the Principal with Incharge departments to review previous month's activities and plan for current month's activities.
	III Saturday	Staff Meeting	Meeting of the Principal with staff
	IV Saturday	Swachha Bharath	Cleaning of college premises
		Telangana Ku Harithaharam	Maintenance of Plants
		Career Guidance Cell	Conducting coaching classes for students to prepare competitive examinations etc.
February	11th	College Annual & Sports day	Celebrating the day
	21st	Antrajatiya Matru Bhasa Dinotsavam	Celebrating the day
	I week	IQAC	IX meeting
	II week	Review Meeting at different Levels	Review of Academic, Administrative and financial aspects
		Practical Exams-II & III yrs	Practical examinations
		Performance improvement activities	Revision and Remedial classes to needy students
	I Saturday	Staff council meeting	Meeting of the Principal with Incharge departments to review previous month's activities and plan for current month's activities.
	III Saturday	Staff Meeting	Meeting of the Principal with staff
	IV Saturday	Swachha Bharath	Cleaning of college premises
	IV week	Telangana Ku Harithaharam	Maintenance of Plants
March	8th	International Women's Day	Conduct of related activities & competitions for students & staff
	I week	IQAC	X meeting
	II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects

		University exams for –II & III years	Commencement of Theory examinations
	IV week	Stock Verification	Stock verification of Laboratories and libraries.
	IV week	CBCS	I year II Sem Internal assessment
	I Saturday	Staff council meeting	Meeting of the Principal with Incharge departments to review previous month's activities and plan for current month's activities.
	Last Day	IQAC	Preparation of IQAC report, upload to college website and submission of soft copy to NAAC website.

Annexure II
Student Feedback format

Note: 1. Please give your opinion on the performance of the teacher with reference to the 20 items listed below: the opinion is to be given on five-Point rating scale.I-Poor, II-Average, III-Good, IV-Very Good, V-Excellent.

    2. Please do not write your name or put your signature on any where

College: Govt. Degree College, Adilabad.   Name of the Assistant Professor:

Subject: Class: Date:

S.No	Items	Rating				
		I	II	III	IV	V
1	Efforts to effectively cover 100% of syllabus					
2	The interest generated in the students while teaching in the class room					
3	Clarity of expression while teaching the topic/lesson					
4	Depth of subject content explained					
5	Level of latest development in the subject taught					
6	Use of other methods of teaching like class seminars, question answers and group discussions etc. in the class room					
7	Encouraging questions on the topic in the class and clearing doubts					
8	Use of teaching models and teaching aids in the class room					
9	Encouraging and supervising the students for study projects					
10	Aptitude shown in arranging field visits, invited lecturers etc. in the subject					
11	Encouraging and guiding students in reading library (Subject and General) books and using internet					
12	Encouraging and guiding students in giving class seminars					
13	Regularity and seriousness in valuing the answer scripts of monthly tests and discussing the same with the students					
14	Remedial coaching and efforts made in preparing the students for University Examinations					
15	Regularity and punctuality to the class					
16	Enthusiasm shown to encourage and guide students in extracurricular activities like cultural, community service, nation building etc.					
17	Counseling and Career Guidance					
18	Accessibility of the lecturers outside the class room for academic interaction					

S.No	Items	Rating				
19	Personal care and affection while dealing with individual student's and helping students					
20	Overall opinion on this Assistant Professor					

Analysis of Feedback

The student feedback collected from students on each and every concerned teaching faculty. These are analyzed by the Incharge departments of respective unit and compliance report submitted to Principal (Head) of this Institution. Some new Innovative teaching-learning techniques developed during the interactive session of review meeting. It enhances the faculty own strengths and opportunities for improvement as a teacher (Here the sample of Student Feedback pasted above).