



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		GOVT. DEGREE COLLEGE BICHKUNDA
Name of the head of the Institution		E.Raj kumar
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		919490313558
Mobile no.		9059209255
Registered Email		gdcbkdiqac@gmail.com
Alternate Email		bkd.gdcbkd.gdc@gmail.com
Address		Dadgi X Road, Bichukunda, Dist. Kamareddy
City/Town		BICHKUNDA
State/UT		Telangana
Pincode		503306
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	K NARESH
Phone no/Alternate Phone no.	918374098942
Mobile no.	9704295903
Registered Email	NARESH.KOMMU@GMAIL.COM
Alternate Email	GDCBKDIQAC@GMAIL.COM

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails&centreId=114&id=3083
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/39988.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	1.87	2016	09-Jan-2016	18-Jan-2021

6. Date of Establishment of IQAC

01-Dec-2012

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
A two days workshop was conducted on CC TV using	20-Sep-2016 2	80

DVR<Fire alaram panel operating with practicals		
Various teaching inputs and teaching aids like charts,speciemens,poster presentation were introduced	02-Nov-2016 1	40
One day National seminar was conducted by department of Botany	22-Dec-2016 1	180
Orientation programme was conducted	16-Jun-2016 1	120
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	11
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

* Organised various curriculam and cocurriculam activities * Teaching Learning process is continuously monitored and suggestions are invited through IQAC. * All the department were asked to arrange field trips, study projects, student seminar, lectures by external peers, remedial classes for slow learners, continuous evaluation of the same was followed. * General IQAC meetings with all the staff members was conducted for quarterly for effective implementation of IQAC plan. *All the information regarding the staff development programmes/seminars/conferences/orientation/refresher courses is sent to staff

members through IQAC.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Resolve to conduct orientation programme for fresher's	Orientation programme was conducted
Resolve to conduct a National seminar in Botany	One day National seminar was conducted by department of Botany
Resolve to implement certificate courses to the students	Various certificate courses were implemented
It is resolve to implement various additional teaching inputs and teaching aids	Various teaching inputs and teaching aids like charts,speciemens,poster presentation were introduced
Resolve to conduct a workshop on CC TV usage	A two days workshop was conducted on CC TV using DVR<Fire alaram panel operating with practicals

[View File](#)

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

13-Apr-2017

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College ensures effective curriculum delivery through a well planned and documented process. The IQAC prepares the academic calendar of the college and also the concerned departments prepare their departmental academic calendars

prior to the commencement of every academic year. The Academic Calendar stimulates suitable available dates for academic and other activities. The faculty members are planning on the academic activities of the college on the first meeting of the commencement of every academic year. The HOD arranges departmental meetings to distribute and assign the workload. Considering the workload and planning held in the departmental meetings, the syllabus is distributed as per classes and papers/courses for teaching. Faculty members prepare semester-wise teaching plans for theory and practical at the beginning of every semester. Each faculty is provided with an academic diary including time-table, workload, Annual/Semester teaching plan, and academic and administrative committee responsibilities. The academic diary is monitored by the concerned Head of Departments and the Principal of the college. The Time-table committee prepares a general time-table and HOD of concerned departments prepare a departmental time-table. Teachers conduct classes according to the timetable. IQAC and Departmental meetings are held regularly to review the syllabus completed. For the effective transmission and delivery of curricula, departments integrate classroom teaching with various ICT tools, laboratory practicals, field projects, students seminars, tutorials, question papers solving, research projects, field survey, on-the-job training etc. For effective curriculum delivery teachers follow participative, problem solving and student-centric learning methods. Faculties effectively and creatively use PPTs, video lectures, models, charts, and various types of teaching aids.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Positive Psychology	Nil	17/01/2017	30	Nil	Stress management
Competitive Maths	Nil	27/01/2017	30	Self employment	Analytical skills
Tally	Nil	17/01/2017	30	self employment	Technical skills
Mehandi Designn	Nil	16/09/2016	30	self employment	Nil
Spoken English	Nil	03/01/2017	30	Nil	Communication skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course

Number of Students

130

Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental studies	09/01/2017	193
Science Civilization	02/12/2016	150
Tally	15/11/2016	30
Computer skills	08/03/2017	150
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Awareness on Poultry culture	20
BSc	Visit to SRSP Project, Pochampod	20
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Response:- Feedback is collected at the end of every semester. The IQAC conducts this process structured feedback is obtained from the student, teachers, parents, and alumnon various issues by providing and collecting forms to know the actual facts about the overall functioning of the college and also seeking the suggestions. Apart from this, we also collect the feedback of the students at the department level. The IQAC plays a vital role in providing, collecting and analyzing the feedback. A good number of suggestions and remarks are done by the stake-holders. the feedback system became meaningful only when the analysis is done and corrective measures are taken by the institution. In this process, we know the strength and weakness of the institution Student feedback is based on two criterions i.e. 1.Overall College Functioning and 2.Teaching-Learning process Teachers Feedback- This feedback covers teaching, learning process, punctuality, communication skills, approach towards the students, sharing of innovative ideas, etc. Parents' feedback is taken about the learning environment in the college as well as imparting value-based education. On the basis of the suggestions made by the parents, the same value-added courses are introduced. Alumni feedback is based on the college in the development of the student personality, employability, and academic excellence, also how the institution helped by the acquire the life skills Lack of adequate

numbers of employers available at the local level the employers' feedback is not taken. However, we introduce add on courses to raise the employment opportunities for the students data gathered in the process is documented, analyzed and shared with the program and administrative staff of the institution and the action taken report is shared with the concerned stakeholders. Hardcopies of feedback are given to each department and each faculty participates in the discussion in the departmental meeting about the feedback. Whenever feedback is not satisfactory, the faculty is counselled by the HOD. Apart from this to strengthen the teaching stuff the teacher is advised to participate in refresher courses, orientation courses, seminars, workshops, conferences, etc. The administrative staff are allowed to participate in training programs. The measure is also taken to improve the basic facilities for the students with permission of the management.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	PHYSICAL SCIENCES	60	55	46
BSc	LIFE SCIENCES	60	88	57
BCom	GENERAL	60	50	33
BA	HEP	60	80	57

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	509	Nil	14	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
14	9	2	1	1	Nil

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

To improve the student activity the principal focused in this area and divided the all department faculties to take mentorship each lecturer to each section .The task before every lecturer is to inculcate every students under his mentorship for his improvement .Whole institution can adopt this method for improvemnet of results in the college

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
509	14	1:36

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	14	2	Nil	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	441	III	26/04/2017	03/06/2017
BSc	445	III	26/04/2017	03/06/2017
BCom	401	III	26/04/2017	03/06/2017
BA	129	III	26/04/2017	03/06/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As a part of evaluation for providing quality education our institution concentrated in this area under the guidance of IQAC . By conducting more internal exams and remedial classes and bridge courses to the students for bridge the gap between slow learners and advanced.The continuous process of evolution in the academic year will boost the results as well as the knowledge to compete in the entrance examinations for PG programmes as well as the competitive exams.To improve the performance of the students our staff has conducted slip tests and assignments and quiz programmes as well as elocution and essay writing competitions to develop all round personality of the students .Our principal encouraged the faculty to attend the workshop related with examination reforms to develop efficiency of the faculty and abilities of the students

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Under the guidance of IQAC our institution is prepared academic calendar to following the university guidalnce to conduct internal and year end exams without any deviation. As a result students will benefit from the teacher continuous services as well as it will improve the institution result. In this

point of view identifying the poor students to strengthen their abilities to improve their performance in the annual examinations. It will boost their opportunities at their higher studies .

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/41097.doc>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
129	BA	HEP	35	15	42
401	BCom	GENERAL	20	10	50
445	BSc	LIFE SCIENCES	45	39	86
441	BSc	PHYSICAL SCIENCES	44	35	79

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails¢reId=114&id=13013>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	Nil	Nil	Nil	Nil

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Two days workshop on CCTV using DVR, fire alarm panel operating with practicals	Chemistry	20/09/2016
One day National seminar on Bio resources utilisation and management	Botany	22/12/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	nil	Nil	Nil
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
nil	Nil
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	2	2	1
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rally on Road safely	Police Department	14	415
AIDS Day rally	Health department	10	280
Swatcch bharath	NSS	13	358
Telanganaku Haritha haram	Botany Department	14	286
International Yoga Day	IQAC,NSS	14	306
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Traffic rules awareness	Police Department	Rally on Road safely	14	410
AIDS Awareness	Health department	AIDS Day rally	14	415
Telanganaku Haritha haram	Botany Department	Telanganaku Haritha haram	14	286
Swatcch bharath	NSS	Swatcch bharath	12	362
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
EXTENSION LECTURE	BALRAJ	DRC	1
EXTENSION LECTURE	V.NARSIMLU	DRC	1

EXTENSION LECTURE	B.DEEPAK	DRC	2
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
nil	Nil	Nil	Nil	Nil	Nil
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
OSMANIA UNIVERSITY, DEPARTMENT OF TELUGU	09/03/2016	To make the students to know about research and gathering information procedure	180
MEO, BICHKUNDA	02/06/2016	LEARNING ,TEACHING EXPERIENCE TO THE COLLEGE STUDENTS	120
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2797000	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Nil	5012	Nil	315	51080	5327
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	Nil	Nil	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	18	0	0	0	0	0	0	0	0
Added	17	0	0	0	0	0	0	0	0
Total	35	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
209600	209600	2797000	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The sanctioned budget from the higher authorities is ment for utilising in a proper way .In that point of view our institution has decided to adopt best procedures and policies to extend the services for the students under the following areas.They are acedemic ,physical support services .In the academic area we purchased CC Tv cameras,Biometric machines and installed digital class rooms and also requested for the auditorium and gymnasium and separate rest rooms for boys and girls.Also requested the CCE to sanction the amount for

additional classrooms and laboratories for the benefit of students to provide quality education and maintain accountability and transparency among the faculty .In the area of physical facilities we requested the CCE to provide quality furniture in class rooms as well as laboratories for the benefit of the students .In supporting services the institution constructed special ramps for divyanga students and special toilet also setup in the institution.

<http://gdcts.cgg.gov.in/bichkunda.edu>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post metric scholarship provided by Telangana Govt.	410	510250
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	0	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Tally	02/02/2017	30	dept of commerce
yoga	21/06/2016	125	NSS
Bridge courses	15/09/2016	30	dept of commerce and economics
Soft skills	17/01/2017	115	Department of English
Remedial Couching	22/06/2016	65	All departments
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	PG entrance	150	150	80	34
2017	Ed-cet entrance	100	100	80	46
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
25	25	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	Nil	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	1	BA	HINDI	MANJU, HYDERABAD	M.A. (HINDI)
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
COLLEGE SPORTS AND CULTURE PROGRAMME	COLLEGE LEVEL	400
BATHUKAMMA FESTIVAL CELEBRATIONS	COLLEGE LEVEL	150
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	00	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Principal nominates the class representatives for each class. The college conducts the CRs meetings along with the senior faculty members whenever

required during the academic year. The academic and administrative strategies are discussed with them and all the information will be communicated to them so that it will be later communicated to the students by them. In the CRs meetings they are given opportunity to discuss openly the pros and cons on the conduct of the curricular, co curricular and extracurricular activities that are practiced in the college. The valuable suggestions given by them regarding the maintenance of the minimum facilities in the college are considered immediately. The major activities such as celebration of fresher's day, college annual day, conduct of cultural activities games and sports will be organized only after taking the opinion of the CRs in the CRs meeting all these activities are organized and conducted in perfect and successful manner because the students are allowed to involve in designing, planning and in implementation of the programs. The students are nominated as the members in various curricular, co curricular and extracurricular and administrative committees.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

58

5.4.3 – Alumni contribution during the year (in Rupees) :

12000

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our college is practicing the decentralized and participative management system for the effective implementation of the academic and administrative programs.

A). Decentralized management: It includes the Principal, Staff and students

PRINCIPAL: The Principal is the Key person who implements the plans and policies of the Top Management of the institution. In the process of execution of polices and plans, the Principal has to face different types of challenges. So that He/She will get good experience and transform into an efficient leader.

STAFF : The teaching and nonteaching staff plays a pivotal role for the effective implementation of the Plans and polices. In the process of the decentralization, the Principal delegates his / her powers to the Staff by nominating them as mentors, Conveners, Coordinators and as in charges of various academic and administrative committees(bodies). The staff while implementing the Curricular, Co-Curricular, Extracurricular and administrative programs of the college at grass root level. They face the variety of challenges and hardships, while overcoming these hardships, they groomed as the leaders.

STUDENTS: The institution always believes that every student has a potential to excel either in Academics or in Cocurricular and Extracurricular activities. The Principal and the faculty provide the opportunity to the students by nominating them as the members of various academic and administrative committees where they gain experience in facing the various challenges. In this process the students get the chance of discovering

themselves and improve their selfconfidence to groom themselves as future leaders. B). Participative Management: The College promotes the culture of a participative management also for its overall development. The college has two levels of participative management viz. Level1 and Level2 LEVEL1 : It Consists of the Principal, Vice -Principal and CPDC. They discuss the policies and plans at the Top Management. LEVEL2 : It consists of Principal and teaching and nonteaching staff. After the consultations with both the teaching and nonteaching staff members, the Principal takes operational decisions for the betterment of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	? To teach the students of this college, well-qualified and experienced staff is available in this college. Wide and sophisticated class rooms are available to teach the students. Well equipped laboratories of Physics, Chemistry, Botany, Zoology and Computer departments are available for practicals. To prepare competitive and University exams Library and TSKC are also available for students. ? To access the students slip tests Quizzes, seminars, assignment internal Exams and University exams are conducting in this College. ? Apart from lecture method of teaching, discussions, debates, field trips, classroom seminars, group discussions and student projects are adopted for better understanding of the subject. The institute has well qualified staff and well furnished and adequately ventilated classrooms to make the students enjoy learning.
Library, ICT and Physical Infrastructure / Instrumentation	In our college good number of books are available i.e., curriculum related text books, reference books, competitive examinations books. Our library is partially computerized. Some of the books are available in online. ? Virtual Class rooms and smart boards are also available for teaching learning process.
Industry Interaction / Collaboration	Nil
Human Resource Management	Our College is a Government College and all the appointments are made by Telangana State Public Service Commission directly or through promotions (Departmental promotion Committee). The appointment of

nonteaching staff is done by district collector through a selection

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	In Degree colleges, the admission process is conducted through DOST

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NIL	Nill	Nill	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Tally-certificate course	Tally-certificate course	Nill	Nill	12	4
2017	soft skills	Soft skills	Nill	Nill	12	4
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Training Programme on Helath initiatives and adoloscence - Bhagya	1	Nill	Nill	Nill
Workshop on Legal Rights of Women	1	Nill	Nill	Nill
Refresher Course on teachers educators	2	Nill	Nill	Nill

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	8	4	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>All the benefits provided by the Government of Telangana are given to teaching staff such as salaries, DA Areas, House Rent Allows, Health Insurance, General Life Insurance, Provident Fund, Contributory Pension Scheme, Medical Leave / Maternity Leave/ children care leave paternity leave. If any teaching faculty is willing to go for the Doctoral research, the University Grants Commission provides a substitute teacher in the place of the researching faculty. 2. FDP / OC/ RC/ courses, workshops, seminars, conferences are also arranged and the faculty are encouraged to participate in them to improve their subject related knowledge. 3. The UGC is offering the Minor and major research projects, especially in the areas of Science and applied sciences. 4. In the case of in-service death of an employee, the compensatory appointments are provided., General Life Insurance, Provident Fund, Contributory Pension Scheme, Medical Leave / Maternity Leave/ children care leave paternity leave. If any teaching faculty is willing to go for the</p>	<p>All the benefits provided by the Government of Telangana is given to teaching staff such as salaries, DA Areas, House Rent Allows, Health Insurance</p>	<p>Students are benefited with good educational opportunities, scholarships like MTF, RTF, .</p>

Doctoral research, the University Grants Commission provides a substitute teacher in the place of the researching faculty. 2. FDP / OC/ RC/ courses, workshops, seminars, conferences are also arranged and the faculty are encouraged to participate in them to improve their subjectrelated knowledge. 3. The UGC is offering the Minor and major research projects, especially in the areas of Science and applied sciences. 4. In the case of in-service death of an employee, the compensatory appointments are provided.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Financial Audit: There is no internal audit mechanism at this college.
External Financial Audit: The institution undergoes a thorough External Financial Audit down to the last detail in every respect and every time when the Head of the Institution changes by virtue of Transfers/Superannuation and so forth. The College Principal, the Senior most Teaching Staff Member, College Administrative Officer and the entire personnel of the College Office Staff are involved in the process of this audit for scrutiny, verification and confirmation of the office financial records wherein all lapses are addressed to with meticulous care and caution. This gives scope to clearance of all financial transactions operated in the institution and refreshes the status of all accounts on board for the audit carried out.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE, TS	Yes	IQAC
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Visit the student home and interact with the parents Arrange parent teacher gathering and have lunch with them to bridge the gap Always in touch with the parents through phone calls

6.5.3 – Development programmes for support staff (at least three)

Conduct soft skill short term course Conduct a positive psychology course
Conduct a health awareness programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Planning to implement of CBCS system and send a request to CCE Hyderabad
Introduce various diversity of courses To Facilitate good condition classrooms
, a request sent to CCE officials for sanction amount

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Orientation programme was conducted	18/06/2016	18/06/2016	18/06/2016	120
2016	One day National seminar was conducted by department of Botany	22/12/2016	22/12/2016	22/12/2016	180
2016	Various teaching inputs and teaching aids like charts, specimens, poster presentation were introduced	02/11/2016	02/11/2016	02/11/2016	40
2016	A two days workshop was conducted on CC TV using DVR<Fire alarm panel operating with practicals	20/09/2016	20/09/2016	21/09/2016	80

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Shee Team Programme	11/01/2017	11/01/2017	40	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Eco club conducting programmes to sensitise the Students on environmental issues. Rain water harvesting is provided

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5
Provision for lift	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness for prevention of sexual harassment	11/01/2017	11/01/2017	30

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Haritha Haram - Plantation and adoption of sapling in campus 2. Rain water harvesting is adopted 3. Eco club conducting programmes

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails¢reId=114&id=3104>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

As our college is located in a unique place which have boundaries with Maharashtra and Karnataka states. It is a gateway to these states. In view of the situation we decided to improve quality as well as standard education to our students in communications skills as well as computer skills. At the same time cultural diversity and linguistic diversity will influence our students in learning. So we take special interest in our explanation as well as teaching methods to enhance the skills as well as knowledge

Provide the weblink of the institution

<https://gdcts.cgg.gov.in/bichkunda.edu>

8. Future Plans of Actions for Next Academic Year

As this college is located in the remote areas in that point of view we are decided to improve computer skills among all group students as well as communication skills in English also our priority because the outgoing batches must fit for the job market. Under the mentorship of our Honorable Commissioner of Collegiate Education we request to sanction the money for establishment of science labs as well as computer lab to give equality education for our students. The IQAC also taking special care in implementation of curricular and extra curricular activities must follow as per the University guide lance. To achieve this task we are included all the departments to suggest constructive measures and make it grand success.