

GOVERNMENT DEGREE COLLEGE MAHABUBABAD

MAHABUBABAD (Dist.). 506101

TELANGANA

Re Accredited by NAAC with 'B' Grade

Phone: 08719-298225 (https://gdcts.cgg.gov.in/mahabubabad.edu) <u>e -Mail ID</u>: wgl.jkc.mbad@gmail.com



Date:25th Sep,2020

IQAC NOTICE

All the IQAC members and the faculty are hereby informed that IQAC First Meeting for the year 2020-21 is scheduled to be held on 25-09-2020 in Principal's chamber at 2.30 PM. The following is the brief agenda of the meeting. All are requested to make it convenient to attend the meeting without exception.

AGENDA OF THE MEETING:

- 1. To read and confirm the minutes of the previous meeting.
- 2. To prepare Annual Teaching Plan 2020-21.
- 3. Discuss on to maintain clean and hygiene environment in the college in COVID-19 pandemic situation.
- 4. Maintenance of updated college website.
- 5. To apply for Seminars/Conferences/Workshops.
- 6. To discuss the organization of Alumni and Parent-Teacher meet.
- 7. To finalize criteria-wise distribution of work for submission of SSR.

MINUTES OF THE MEETING

Meeting No:1 Date:25.09.2020 Time: 02:30PM

Members: IQAC Members and Faculty Members

The First meeting of Internal Quality Assurance Cell for the Academic Year 2020-21 was held on 25-09-2020 at 2.30 P.M. in Principal's chamber of Government Degree College, Mahabubabad, Mahabubabad(Dist.) under the Chairpersonship of the Principal Dr.G.Poshaiah.

At the outset, Sri. R.Venugopal, IQAC Coordinator welcomed the Chairperson & Principal Dr.G.Poshaiah for the meeting of Internal Quality Assurance Cell (IQAC). The following items of Agenda was discussed during the meeting, and it was unanimously resolved to implement them. The meeting was concluded after the vote thanks to the Chairperson.

| S.No. | Agenda | Resolution |
|-------|---|--|
| 1. | To read and confirm the minutes of | The minutes of the previous meeting was read by |
| | the previous meeting. | the IQAC Coordinator and confirmed. As per the |
| | | minutes of the meeting Action taken report is |
| | | briefly discussed in the meeting. |
| 2. | To prepare Annual Teaching Plan | It has been resolved to prepare department wise |
| | 2020-21 | Annual Teaching Plan for the academic year. |
| | | 2020-21. |
| 3. | Discuss on to maintain clean and | It is decided to form different committees for the |
| | hygiene environment in the college in | maintenance of Clen and hygiene in the college |
| | COVID-19 pandemic situation. | premises, Classrooms and Labs etc |
| 4. | Maintenance of updated college | It is resolved to update timely the college |
| | website. | website by uploading curricular, co-curricular |
| | | and extracurricular activities. |
| 5. | To apply for | Resolved to forward proposals for conduct of |
| | Seminars/Conferences/Workshops | National/State level Seminars/Conferences to |
| | | UGC SERO, Hyderabad for financial assistance |
| 6. | To discuss the organization of Alumni | It has been resolved to conduct Alumni meeting in |
| | and Parent-Teacher meet | the month of Nov,2020 and Parent -Teacher meet |
| | | in the month of Dec,2020. |
| 7. | To establish Innovation and Incubation | Committee members have resolved to establish |
| | centre | Innovation and Incubation Centre |
| 8. | To finalize criteria-wise distribution of | Criteria-wise Convenors and members identified |
| | work for submission of SSR. | and allotted the corresponding work to speed up |
| | | the NAAC Work. |
| | | |

In compliance with the resolution made in the first meeting of IQAC for the year 2020-21 which was held on 25-09-2020. The following activities were successfully carried out.

| S.No. | Agenda | Resolution |
|-------|---|---|
| 1. | To read and confirm the minutes of | The minutes of the previous meeting was read by |
| | the previous meeting. | the IQAC Coordinator and confirmed. As per the |
| | | minutes of the meeting Action taken report is |
| | | briefly discussed in the meeting. |
| 2. | To prepare Annual Teaching Plan | It has been resolved to prepare department wise |
| | 2020-21 | Annual Teaching Plan for the academic year. |
| | | 2020-21. |
| 3. | Discuss on to maintain clean and | Different committees are Maintaining Clean and |
| | hygiene environment in the college in | hygiene in the college premises, Classrooms and |
| | COVID-19 pandemic situation. | Labs etc |
| 4. | Maintenance of updated college | Timely update of college website by uploading |
| | website. | curricular, co-curricular and extracurricular |
| | | activities is being done. |
| 5. | To apply for | Proposals forwarded to UGC SERO, Hyderabad for |
| | Seminars/Conferences/Workshops | financial assistance to conduct National/State |
| | | level Seminars/Conferences . |
| 6. | To discuss the organization of Alumni | Alumni meeting in the month of Nov,2020 and |
| | and Parent-Teacher meet | Parent -Teacher meet in the month of Dec,2020 |
| | | postponed due to COVID-19 Pandemic situation. |
| 7. | To establish Innovation and Incubation | Committee has formed to study the possibility to |
| | centre | establish Innovation and Incubation Centre in the |
| | | college. |
| 8. | To finalize criteria-wise distribution of | Criteria-wise Convenors and members identified |
| | work for submission of SSR. | are Preparing Data templates fort the collection of |
| | | data for NACC Work. Work is under Progress. |
| L | | |

(R.VENUGOPAL)

Principal & IOA Chaire son

The Following IQAC members and faculty Participated in the IQAC meeting.

| Sl. No. | Name of the Faculty | Subject | Signature |
|------------|------------------------|---|-----------|
| 1 | Smt.R.Ratnamala | Telugu | Relly |
| 2 | Sri.P.Ram Reddy | English | Lackarly |
| 3 | Dr.V.Mamatha | Hindi | Lti |
| 4 | Smt.P.Manekka | Chemistry | Mounts |
| 5 | Sri.B.Venkateswarlu | Zoology | Jan Mr |
| 6 | Sri.T.Narahari | Mathematics | ory |
| 7 | Sri.T.Santhosh Reddy | Computer Applications | Bay |
| 8 | Sri.A.Ramchandram | Economics | Rochip |
| 9 | Sri.V.Rajender | Political Science | 63. |
| 10 | Dr.R.Venkatrajam | History | Garlinix |
| 11 | Sri.D.Raju | Commerce | Stop |
| 12 | Sri.J.Raviteja | Commerce | Stefen |
| 13 | Sri.Ch.Mallesham | Library Science | More |
| 14 | Sri.G.Shasikanth | Physical Education | ey. Then |
| 15 | Dr.M.Naveen | Alumni & Academician | |
| 16 | M.Bindu Malika | III B.Sc. BZC Student Representative | |

(R.VENUGOPAL)





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Date:28th Dec,2020

IQAC NOTICE

All the IQAC members and the faculty are hereby informed that IQAC 2nd Meeting for the year 2020-21 is scheduled to be held on 28-12-2020 in Principal's chamber at 2.30 PM. The following is the brief agenda of the meeting. All are requested to make it convenient to attend the meeting without exception.

AGENDA OF THE MEETING:

- 1. To read and confirm minutes of the previous meeting.
- 2. Discuss on Academic Activities and Semester Practical and Theory Exams.
- 3. Periodical Internal IQAC meetings for every 2 months to review the Academics.
- 4. To Discuss on New certificate Courses from each department.
- 5. To implement ICT Based Blended Teaching Learning.
- 6. To conduct study projects and extension activities by faculty and students.
- 7. To Identify best practice for the academic year 2010-21.

Meeting No:2 Date:28.12.2020 Time: 02:30PM

Members: IQAC Members and Faculty Members

The 2nd meeting of Internal Quality Assurance Cell for the Academic Year 2019-20 was held on 25-10-2019 at 2.30 P.M. in Principal's chamber of Government Degree College, Mahabubabad, Mahabubabad(Dist.) under the Chairpersonship of the Principal(FAC) Dr.T. Ugandhar.

At the outset, Sri. R.Venugopal, IQAC Coordinator welcomed the Chairperson & Principal(FAC) Dr.T. Ugandhar for the meeting of Internal Quality Assurance Cell (IQAC). The following items of Agenda was discussed during the meeting, and it was unanimously resolved to implement them. The meeting was concluded after the vote thanks to the Chairperson.

| S.No. | Agenda | Resolution |
|-------|---|---|
| 1. | To read and confirm minutes of the previous meeting | The minutes of the previous meeting was read by the IQAC Coordinator and confirmed. As per the minutes of the meeting Action taken report is briefly discussed in the meeting. |
| 2. | Discuss on Academic Activities and Semester Practical and Theory Exams | It is resolved to prepare the students in accordance with the model Question papers of previous Semester papers and decided to run remedial coaching for slow learners. |
| 3. | Periodical Internal IQAC meetings for every 2 months to review the Academics. | It is resolved to Conduct Periodical Internal IQAC meetings once in every 2 months to review the Activities as per action plan. |
| 4. | To Discuss on New certificate Courses from each department. | It is resolved to introduce new certificates such as Apiculture by department of Zoology, Mushroom Cultivation by department of Botany and Water Analysis by the department of chemistry. |
| 5. | To implement ICT Based Blended Teaching Learning. | It is resolved to Classes to be taught by using ICT Based teaching in Google Classroom, Blogs, YouTube, Virtual Class, Digital classes, and MANA TV Classes were taught. |
| 6. | To conduct study projects and extension activities by faculty and students. | It is resolved to make Study Projects and extension Activities by faculty and students a continuous process. |
| 7. | To Identify best practice for the academic year 2010-21. | Best Practice is identified, and plan of action to be prepared. |
| | | |

IQAC Coordinator

Principal
Gost. Degree College
Milhabubabad.

In compliance with the resolution made in the 2nd meeting of IQAC for the year 2020-21 which was held on 28-12-2020. The following activities were successfully carried out.

| S.No. | Agenda | Resolution |
|-------|---|---|
| 1. | To read and confirm minutes of the previous meeting | The minutes of the previous meeting was read by the IQAC Coordinator and confirmed. As per the minutes of the meeting Action taken report is briefly discussed in the meeting. |
| 2. | Discuss on Academic Activities and Semester Practical and Theory Exams | It is resolved to prepare the students in accordance with the model Question papers of previous Semester papers and decided to run remedial coaching for slow learners. |
| 3. | Periodical Internal IQAC meetings for every 2 months to review the Academics. | Periodical Internal IQAC meetings were conducted once in every 2 months and reviewed the Activities as per action plan. |
| 4. | To Discuss on New certificate Courses from each department. | New certificates such as Apiculture by department of Zoology, Mushroom Cultivation by department of Botany and Water Analysis by the department of chemistry. |
| 5. | To implement ICT Based Blended Teaching Learning. | ICT Based teaching in Google Classroom, Blogs, YouTube, Virtual Class, Digital classes, and MANA TV Classes were taught. |
| 6. | To conduct study projects and extension activities by faculty and students. | Study Projects and extension Activities by faculty and students were made a continuous process. |
| 7. | To Identify best practice for the academic year 2010-21. | Best Practice is identified, and plan of action was prepared. |

The Following member of IQA and Faculty present in the meeting.

| Sl. No. | Name of the Faculty | Subject | Signature |
|------------|------------------------|---|-----------|
| 1 | Smt.R.Ratnamala | Telugu | Relly |
| 2 | Sri.P.Ram Reddy | English | Largary |
| 3 | Dr.V.Mamatha | Hindi | Lty |
| 4 | Smt.P.Manekka | Chemistry | Mooney |
| 5 | Sri.B.Venkateswarlu | Zoology | HAD MY |
| 6 | Sri.T.Narahari | Mathematics | org |
| 7 | Sri.T.Santhosh Reddy | Computer Applications | Bauf |
| 8 | Sri.A.Ramchandram | Economics | Rochip |
| 9 | Sri.V.Rajender | Political Science | 6ª+. |
| 10 | Dr.R.Venkatrajam | History | Bellinx |
| 11 | Sri.D.Raju | Commerce | Stat |
| 12 | Sri.J.Raviteja | Commerce | Etijs |
| 13 | Sri.Ch.Mallesham | Library Science | More |
| 14 | Sri.G.Shasikanth | Physical Education | ey. There |
| 15 | Dr.M.Naveen | Alumni & Academician | |
| 16 | M.Bindu Malika | III B.Sc. BZC Student Representative | |

(R. VENUGOPAL)

IQAC Coordinator

Principal
Gord, Dagree College
Milhabubabad.



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INTERNAL QUALITY ASSURANCE CELL

 $(\underline{\text{https://gdcts.cgg.gov.in/mahabubabad.edu}}) \quad \underline{\text{e -}\underline{\text{Mail ID}}}; wgl.jkc.mbad@gmail.com}$

Date:19th Feb,2021

IQAC NOTICE

All the IQAC members and the faculty are hereby informed that IQAC 3rd Meeting for the year 2020-21 is scheduled to be held on 19-02-2021 in Principal's chamber at 2.30 PM. The following is the brief agenda of the meeting. All are requested to make it convenient to attend the meeting without exception.

AGENDA OF THE MEETING:

- 1. To read and confirm minutes of the previous meeting.
- 2. To consult alumni for the contribution of college development.
- 3. To Conduct training on Basic Computer Skills for non-Teaching staff.
- 4. To review of AQAR-209-20 and identify shortfalls in the concern of NACC revised RAF.
- 5. To Conduct gender equity programs.
- 6. To implement Earn while you learn.
- 7. Discussion on Student data collection for Student Satisfaction Survey.

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Gord. Dagree College

MINUTES OF THE MEETING

Meeting No:3 Date:19.02.2021 Time: 02:30PM

Members: IQAC Members and Faculty Members

The 3rd meeting of Internal Quality Assurance Cell for the Academic Year 2020-21 was held on 19-02-2021 at 2.30 P.M. in Principal's chamber of Government Degree College, Mahabubabad, Mahabubabad(Dist.) under the Chairpersonship of the Principal(FAC) Dr.T. Ugandhar.

At the outset, Sri. R.Venugopal, IQAC Coordinator welcomed the Chairperson & Principal(FAC) Dr.T. Ugandhar for the meeting of Internal Quality Assurance Cell (IQAC). The following items of Agenda was discussed during the meeting, and it was unanimously resolved to implement them. The meeting was concluded after the vote thanks to the Chairperson.

| S.No. | Agenda | Resolution |
|-------|--|--|
| 1. | To read and confirm minutes of the | The minutes of the previous meeting was read by |
| | previous meeting | the IQAC Coordinator and confirmed. As per the |
| | | minutes of the meeting Action taken report is |
| | | briefly discussed in the meeting. |
| 2 | To consult alumni for the contribution | It is resolved to form a team with senior faculty to |
| | of college development. | meet the renowned alumni of the college to |
| | | collect fund for college development. |
| 3 | To Conduct training on Basic Computer | It is resolved to conduct a 30-day(4 hours/day) |
| | Skills for non-Teaching staff. | training program for non-teaching staff members |
| | | of the college by computer application dept. |
| 4 | To review of AQAR-209-20 and identify | AQAR 2019-20 reviewed thoroughly and identified |
| | shortfalls in the concern of NACC | shortfalls. It is resolved to conduct programs and |
| | revised RAF. | activities to minimize the shortfalls. |
| 5 | To Conduct gender equity programs. | It is decided to conduct gender equity programs |
| | | by Women Empowerment Cell. |
| 6 | Discussion on Student data collection | It is resolved that Mentors of the corresponding |
| | for Student Satisfaction Survey. | classes to collect data for SSS. |
| 7 | To implement Earn while you learn. | It is resolved to meet MSMEs in and around |
| | | Mahabubabad to implement "Earn while you |
| | | learn". |

IQAC Coordinator

* Principal
Gost. Dagree College
Milhabubabad.

In compliance with the resolution made in the 3^{rd} meeting of IQAC for the year 2020-21 which was held on 19-02-2021. The following activities were successfully carried out.

| S.No. | Agenda | Resolution |
|-------|---------------------------------------|---|
| 1. | To read and confirm minutes of the | The minutes of the previous meeting was read by |
| | previous meeting | the IQAC Coordinator and confirmed. As per the |
| | | minutes of the meeting Action taken report is |
| | | briefly discussed in the meeting. |
| 2 | To Discuss the development of ICT | Till now each faculty member prepared 10 |
| | Based teaching methods and | PowerPoint presentations in their corresponding |
| | materials. | subject. |
| 3 | Discussion on need of "SOUL" software | It is decided to purchase "SOUL" Package |
| | for library management and | (Software) for College Library by using official |
| | subscription of Journals, magazines, | procedure. |
| | and e-journals etc. | |
| | | |
| 4 | Discussion on enhancement of NSS | NSS Units conducted clean and green (Swatch |
| | Unit activities. | Bharat) program within the college campus to |
| | | maintain college campus clean and green. |
| 5 | To maintain updated College Website, | Proposals sent to CCE, Hyderabad to maintain the |
| | with necessary changes from time to | college website by Centre for good governance, |
| | time. | Telangana. |
| 6 | Discussion on Student data collection | Mentors of the corresponding classes are still |
| U | for Student Satisfaction Survey. | collecting data for SSS. It is still under process. |
| | · | - |
| 7 | Any other item with the permission of | SSR is under progress, all metrics are being |
| | the Chair and to finalize the date of | prepared. |
| | next meeting of IQAC. | |
| | | |

IQAC Coordinator

Principal
Gost. Dagree College
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| Sl. No. | Name of the Faculty | Subject | Signature |
|------------|---------------------------|---|-----------|
| 1 | Smt.R.Ratnamala | Telugu | Rells |
| 2 | Sri.P.Ram Reddy | English | Largary |
| 3 | Dr.V.Mamatha | Hindi | Lt. |
| 4 | Smt.P.Manekka | Chemistry | Moons |
| 5 | Sri.B.Venkateswarlu | Zoology | HAD MY |
| 6 | Sri.T.Narahari | Mathematics | org |
| 7 | Sri.T.Santhosh Reddy | Computer Applications | Cauf |
| 8 | Sri A .Ramchandram | Economics | Rochip |
| 9 | Sri.V.Rajender | Political Science | 6ª+. |
| 10 | Dr.R.Venkatrajam | History | Bellinx |
| 11 | Sri.D.Raju | Commerce | Stat |
| 12 | Sri.J.Raviteja | Commerce | Etips |
| 13 | Sri.Ch.Mallesham | Library Science | More |
| 14 | Sri.G.Shasikanth | Physical Education | ey. Show |
| 15 | Dr.M.Naveen | Alumni & Academician | |
| 16 | M.Bindu Malika | III B.Sc. BZC Student Representative | |

IQAC Coordinator

Principal

Gord, Dagree College

Milhabubabed.



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Date:23rd Apr,2021

IQAC NOTICE

All the IQAC members and the faculty are hereby informed that IQAC 4th Meeting for the Academic year 2020-21 is scheduled to be held on 23-04-2021 in Principal's chamber at 2.30 PM. The following is the brief agenda of the meeting. All are requested to make it convenient to attend the meeting without exception.

AGENDA OF THE MEETING:

- 1) To read and confirm the minutes of last meeting of IQAC held on 19.02.2021.
- 2) Discuss on Academic Activities and Semester Practical and Theory Exams.
- 3) Budget and requirement of IQAC.
- 4) To present the report of various committees constituted for the submission of AQAR 2020-21.
- 5) Internal audit of the departments regarding the maintenance of records.
- 6) To prepare and upload department profiles in the college URL.
- 7) To prepare the first draft of Qualitative metrics of SSR by the IQAC Coordinator, Academic Cell coordinator, NAAC core team members by 5th Jul,2021.

Meeting No:4 Date:23.04.2021 Time: 02:30PM

Members: IQAC Members and Faculty Members

The 4th meeting of Internal Quality Assurance Cell for the Academic Year 2020-21 was held on 23-04-2021 at 2.30 P.M. in Principal's chamber of Government Degree College, Mahabubabad, Mahabubabad(Dist.) under the Chairpersonship of the Principal(FAC) Dr.T. Ugandhar.

At the outset, Sri. R.Venugopal, IQAC Coordinator welcomed the Chairperson & Principal(FAC) Dr.T. Ugandhar for the meeting of Internal Quality Assurance Cell (IQAC). The following items of Agenda was discussed during the meeting, and it was unanimously resolved to implement them. The meeting was concluded after the vote thanks to the Chairperson.

| S.No. | Agenda | Resolution |
|-------|--|--|
| 1. | To read and confirm the minutes of last | The minutes of the previous meeting was |
| | meeting of IQAC held on 19.02.2021. | read by the IQAC Coordinator and |
| | | confirmed. As per the minutes of the |
| | | meeting Action taken report is briefly |
| | | discussed in the meeting. |
| 2. | Discuss on Academic Activities and | It is resolved to prepare the students in |
| | Semester Practical and Theory | accordance with the model Question papers |
| | Exams | of previous Semester papers and remedial coaching for slow learners. |
| 3. | Budget and requirement of IQAC | It is decided to purchase an EPSON Colour |
| | | printer from Special Fess Fund and the |
| | | requirements of IQAC from Quarter budget. |
| 4. | To present the report of various | It is resolved to collect AQAR 2020-21 |
| | committees constituted for the | required data from the constituted Criteria |
| | submission of AQAR 2020-21. | Co-ordinators. |
| | | |
| 5. | Internal audit of the departments | It is Unanimously resolved to schedule the |
| | regarding the maintenance of records. | visit of departments by IQAC team with the |
| | | principal in the month of May-2021. The |
| | | Check list for the visit discussed. |
| 6. | To prepare and upload department | It has been resolved to prepare the |
| | profiles in the college URL. | departmental profiles by 15.06.2021 and |
| | | upload to the college website. |
| 7. | To prepare the first draft of Qualitative | Discussed regarding NAAC new process of |
| | metrics of SSR by the IQAC | Affiliated colleges and resolved to get |
| | Coordinator, Academic Cell coordinator, NAAC core team members | involved in the preparation draft of |
| | | Qualitative metrics of SSR. |
| | by 5 th Jul,2021. | |
| | | |
| | | |

IQAC Coordinator

Principal
Gost. Degree College
Minablebad.

In compliance with the resolution made in the 4th meeting of IQAC for the year 2020-21 which was held on 23-04-2021. The following activities were successfully carried out.

| S.No. | Agenda | Resolution |
|-------|--|--|
| 1. | To read and confirm the minutes of last meeting of IQAC held on 19.02.2021. | The minutes of the previous meeting was read by the IQAC Coordinator and confirmed. As per the minutes of the meeting Action taken report is briefly discussed in the meeting. |
| 2. | Discuss on Academic Activities and Semester Practical and Theory Exams | It is resolved to prepare the students in accordance with the model Question papers of previous Semester papers and remedial coaching for slow learners. |
| 3. | Budget and requirement of IQAC | Quotations for EPSON colour printer received. Due to the Delay in processing of Bills in treasury ,the printer procurement delayed. |
| 4. | To present the report of various committees constituted for the submission of AQAR 2020-21. | AQAR 2020-21 required data is being collected from the constituted Criteria Coordinators. |
| 5. | Internal audit of the departments regarding the maintenance of records. | The visit of departments by IQAC team with the principal postponed due to COVID-19 pandemic 2 nd Wave. |
| 6. | To prepare and upload department profiles in the college URL. | Departmental profiles prepared . |
| 7. | To prepare the first draft of Qualitative metrics of SSR by the IQAC Coordinator, Academic Cell coordinator, NAAC core team members by 5 th Jul,2021. | Draft of Qualitative metrics of SSR has been prepared. |

| SI. No. | Name of the Faculty | Subject | Signature |
|------------|------------------------|---|-----------|
| 1 | Smt.R.Ratnamala | Telugu | Relly |
| 2 | Sri.P.Ram Reddy | English | Lackarly |
| 3 | Dr.V.Mamatha | Hindi | Lt |
| 4 | Smt.P.Manekka | Chemistry | Mounts |
| 5 | Sri.B.Venkateswarlu | Zoology | HAD MY |
| 6 | Sri.T.Narahari | Mathematics | ory |
| 7 | Sri.T.Santhosh Reddy | Computer Applications | Cauf |
| 8 | Sri.N.Ramchandram | Economics | Rochip |
| 9 | Sri.V.Rajender | Political Science | 6St. |
| 10 | Dr.R.Venkatrajam | History | Garbin |
| 11 | Sri.D.Raju | Commerce | Stat |
| 12 | Sri.J.Raviteja | Commerce | Etips |
| 13 | Sri.Ch.Mallesham | Library Science | More |
| 14 | Sri.G.Shasikanth | Physical Education | ey. Show |
| 15 | Dr.M.Naveen | Alumni & Academician | |
| 16 | M.Bindu Malika | III B.Sc. BZC Student Representative | |

(R.VENUGOPAL)

Principal
Govt. Dagree College
Minshubshed.