



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	BABU JAGJIVAN RAM GOVERNMENT DEGREE COLLEGE
Name of the head of the Institution	Dr.P.Balabhaskar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04023230354
Mobile no.	9966212197
Registered Email	bjrnampally.ejkc@gmail.com
Alternate Email	balabhaskar66@gmail.com
Address	Near Melkote Park, Vittalwadi, Narayanaguda
City/Town	Hyderabad
State/UT	Telangana
Pincode	500029

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Smt P.V.GeethaLakshmi Patnaik			
Phone no/Alternate Phone no.		04023230354			
Mobile no.		8106347817			
Registered Email		bjrnampally.ejkc@gmail.com			
Alternate Email		geethapatnaik73@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://bjrgdc.in/wp-content/uploads/formidable/19/bjrgdcAQAR2017-18.pdf">https://bjrgdc.in/wp-content/uploads/formidable/19/bjrgdcAQAR2017-18.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="https://bjrgdc.in/wp-content/uploads/2020/03/Academic-Calendar-and-Almanac-2018-19-min.pdf">https://bjrgdc.in/wp-content/uploads/2020/03/Academic-Calendar-and-Almanac-2018-19-min.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	1.83	2015	01-May-2015	01-May-2020
<b>6. Date of Establishment of IQAC</b>			12-Jun-2012		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Submissiion of	11-Feb-2019		0		

institutional data to AISHE	0	
Submission of AQAR - 2017-2018 to NAAC, Bengaluru	26-Dec-2018 0	0
Capacity-Building Programme for Teaching and Non-Teaching Staff	01-Apr-2019 01	6
One-Day Workshop on Student-Centred Methodology	25-Aug-2018 01	89
Orientation Programme/Workshop for Teaching Staff on Student-Centred Methodology and Learner Autonomy	10-Aug-2018 01	38
Orientation Programme for Students	19-Jul-2018 01	385
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Zero	NA	ZERO	2019 0	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

The IQAC conducted Orientation Programmes for students and teaching staff to disseminate awareness on the quality initiatives undertaken by the institution.

The IQAC encouraged students to take part in JIGNASA and YUVATARANGAM competitions conducted by the Commissionerate of Collegiate Education, Telangana State, and the students won many prizes.

The IQAC conducted many programmes to train students in job-related skills and also to make them aware of the current employment opportunities

The IQAC organized capacity-building programmes for Teaching and Non-Teaching Staff in order to enable them to use technology and increase their effectiveness

The IQAC collected, analysed and utilized feedback in various areas like curriculum delivery, additional inputs, institutional facilities, teaching-learning process, etc., in order to improve quality maintenance and quality sustenance

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To conduct an Internal Audit of the various departments, committees, cells, etc.	Conducted an Internal Audit of all the activities of departments, committees and cells.
To conduct a comprehensive feedback on the overall performance of the institution	Feedback collected, analysed and plans drawn up to make improvements in areas not found satisfactory.
To organize Parent-Teacher and Alumni meetings.	Organized Parent-Teacher meeting and Alumni Meeting
To organize a capacity-building programme for the Staff	Organized a training programme on basic computer skills for the Teaching and Non-Teaching Staff of the college.
To introduce a rigorous and effective Mentor-mentee system	Introduced a new mentor-mentee system that provides for more interaction between the mentees and their mentors.
To organize an Orientation Programme for I Year Students	Organized an Orientation Programme for I Year students on the CBCS, curricular and cocurricular activities of the college.

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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
IQAC	15-Nov-2019
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	11-Feb-2019
17. Does the Institution have Management Information System ?	No

### Part B

#### CRITERION I – CURRICULAR ASPECTS

##### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

B.J.R. Government Degree College, Narayanaguda was established in 1973 with B.A., B.Com. and B.Sc. courses. Today, it is one most sought-after institutions of higher education in Telangana State and offers many courses, including B.A. Computer Applications and B.Com. Computer Applications. Admissions are done through DOST (Degree Online Services - Telangana) which is the official platform for admission into UG courses across the state. The institution follows the curriculum prescribed by Osmania University, Hyderabad, ever since its inception in 1973. After the introduction of the Choice Based Credit System (CBCS) in 2016-17 by Osmania University, the entire process of curriculum transaction has become more streamlined and effective. The affiliating university issues an almanac duly specifying the dates of commencement of classwork, the conduct of both internal and end-semester examinations, as well as term vacations and last date of instruction. The BOS members of various departments of the affiliating university, i.e. Osmania University, organize department meetings to discuss the academic requirements such as the introduction of new courses and the revision of the syllabus at the UG level. The college deputed teaching staff to these departmental conferences which are organized to provide a platform for the sharing of views and feedback from various stakeholders on curriculum and its effective transaction and implementation. The institution devises an academic calendar of its own in consonance with the almanac of the affiliating university and the calendar issued by the Commissionerate of Collegiate Education (CCE), Telangana State. The faculty of the institution prepares their respective departmental plans and individual academic plans to achieve the desired goals and objectives. The courses concentrate on experiential learning through fieldwork, seminars and student study projects. The HODs conduct the review meetings once in a month at their respective departments to assess the status of the completion of syllabus and monitor the conduct of other co-curricular activities such as remedial coaching classes, student seminars, quiz competitions, assignments, group

discussions, debates, and internal exams, etc. The Principal along with the IQAC and Academic Coordinator also conducts the review meeting once in a month to ascertain the status of academic activities and also to verify all the academic records. The faculty is encouraged to leverage multimedia aids to make the teaching- learning process more effective. The college also organizes various programs related to academics such as extension lectures, seminars, workshops, employability skills related activities through TSKC and TASK, etc. The college library is well equipped with books, journals, magazines, newspapers, syllabus copies of various subjects, previous question papers and e-resources which are necessary for teaching, learning and preparing for competitive examinations. The IQAC is responsible for the proper documentation of the entire process of curriculum delivery in coordination with the Academic Branch.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
English for competitive exams		28/01/2019	30	Employability skills	Interview skills, G.D.'s, Speaking skills
HVPE		21/01/2019	30	Life Skills for Employability	Development of Human values and Ethics
Mushroom Cultivation Technology		01/08/2018	180	Entrepreneurship	Mushroom farming offers remarkable skill development benefits
Chem-Drawing skills and its applications		15/01/2019	30	Employability skills	Easy accessibility towards synthesis of new chemical structures
Certificate Course in Computerized Accounting Tally		01/11/2018	20	Students can work in Stock Markets/Banks/take up independent agencies	Students are able to acquire skills related to Mutual Funds/ Shares and how to sell to the clients etc.
Basic Computer Skills		06/10/2018	30	Employability	Computer skills

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	(HECA)- History, Economics, Computer Applications-555	02/07/2018
BA	(EPSCA)-Economics, Political Science, Computer Applications-352	02/07/2018
BA	(CAHPS)- Computer Application, History, Political Science -092	02/07/2018
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### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Computer Applications	02/07/2018

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	320	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Studies	02/07/2018	791
Gender Sensitization	03/12/2018	791
Basic Computer Skills	18/06/2018	358
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Public Administration	6
BSc	Botany	6
BSc	Chemistry	5
BSc	Computer Sciences	6
BA	Telugu	5
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	

Alumni	Yes
Parents	

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

B.J.R. Government Degree College has an effective feedback system that obtains, analyses, and utilizes feedback from various stakeholders for the overall development of the institution. A structured feedback form on the curriculum is prepared by the IQAC and the forms are administered to the students by the various departments. Customized feedback forms are also administered to the teachers and the old students to get their feedback on the effectiveness of the curriculum. After the collection of all these feedback forms from the students, teachers, and alumni, the departments analyze them and provide a comprehensive analysis of the feedback. Accordingly, action plans are prepared duly incorporating the inputs from the stakeholders and making the necessary changes. These action plans are then submitted to the Principal for approval and modification, if necessary. The feedback on the curriculum is utilized for the improvement of the teaching-learning process in order to increase the effectiveness of curriculum transaction, in the following manner: 1. Additional inputs and value additions are provided to the students by all the departments. 2. Additional notes and study materials are provided. 3. Emphasis is made on numerical problems and extensive practice is given to the students by providing a set of question banks. 4. As the college has 03 digital classrooms, the students are provided access to the internet to conduct advanced research to enhance their interest in the subject. 5. A virtual lab facility is also made available to the students and practicals are demonstrated with varying parameters to improve their experimental skills. 6. The college has a digital library and all the students are provided access to it. Students can also access journals and books through an infolibnet facility provided by the college. 7. Field visits and educational trips are organized by the departments for the benefit of the students. 8. Extension lectures are also organized by all the departments to inculcate deeper interest in the subject. 9. Final year students are also given coaching for higher studies. 10. Students are also given coaching for competitive examinations.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	EPHS	50	0	49
BA	EPP	25	0	25
BA	HPP	25	0	25
BA	EHPA	25	0	24
BA	CAEPS	25	0	20
BA	CAHPS	25	0	9
BA	HECA	25	0	9
BCom	General	60	0	57
BCom	Computer Applications	180	0	178



BSc	BZC	120	0	105
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1453	0	37	0	0

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
37	37	24	3	3	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

B.J.R. Government Degree College introduced a revised Mentor-Mentee system in 2018-19. In the immediate context of the General Transfers made on administrative grounds by the State Government in June 2018, the college saw a 100 percent transfer of teaching staff. This resulted in the abrupt break in student-teacher relations. Therefore, the IQAC devised a new Mentor-Mentee System which envisaged increased mentor-mentee relations that would aid in the all-round development of the student community. The entire college is divided into small groups of 35-40 students and teachers are assigned as Mentors to these groups. The Mentors are solely responsible for mentoring and counselling the group of students assigned to them. The Mentor-Mentee system effectively functions as a platform for bringing together, both students and their teachers. Regular meetings are held between the Mentor and the Mentees, about academic issues and other issues, too. They monitor the overall performance of the mentees, that is, they not only monitor the academic performance, but also their participation in club activities, and other co-curricular activities. They are always available for their students for academic or non-academic support. MENTEE PROFILE: The Mentor collects the profiles of the Mentees assigned to him/her with complete details. This gives a comprehensive picture of the Mentees and aids in providing counselling to them. TYPES OF COUNSELLING: The purpose of the Mentor-Mentee System is to provide counselling to the Mentees and prepare them for the future. The following types of counselling are provided: 1. Academic Counselling 2. Career Counselling 3. Personal Counselling GRIEVANCES: The Mentees are encouraged to approach their respective Mentors with their problems if any. The Mentors help and support the Mentees and provide remedies or suggestions. FEEDBACK: The Mentors interact with their Mentees on a regular basis in order to provide guidance and counselling and also address grievances, if any. Mentors also interact with the parents of their respective Mentees as a follow-up. Feedback is collected from the Mentees, as well as their parents in order to improve the Mentor-Mentee System

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1453	37	39

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with

positions			the current year	Ph.D
46	37	9	0	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. G. Sukanya	Assistant Professor	Best Teacher Award received from State Govt. of Telangana
2018	Smt. S. Radhika	Assistant Professor	State Best Teacher Award received from Commissioner of Collegiate Education Telangana State(Yuvatarangam 2018 Best Teacher Award)
2018	Dr. Dasari MuniSwamy	Assistant Professor	State Best Teacher Award received from Commissioner of Collegiate Education Telangana State(Yuvatarangam 2018 Best Teacher Award)
2018	Ms.V.V.Mallikavedantham	Assistant Professor	State Best Teacher Award received from Commissioner of Collegiate Education Telangana State(Yuvatarangam 2018 Best Teacher Award)
2019	Dr. K.N.V.V.S Narayana Murthy	Assistant Professor	PANCHARATNA PURASKARA by Kamalakara Lalitha Kala Bharathi Trust
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	441	6	08/07/2019	13/08/2019
BSc	441	6	08/07/2019	13/08/2019
BSc	468	6	08/07/2019	13/08/2019

BSc	467	6	08/07/2019	13/08/2019
BSc	445	6	08/07/2019	13/08/2019
BSc	445	6	08/07/2019	13/08/2019
BCom	401	6	08/06/2019	13/08/2019
BCom	402	6	08/06/2019	13/08/2019
BCom	405	6	08/06/2019	13/08/2019
<a href="#">View File</a>				

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation in a continuous mode helps to improve the student regularity and participation. In every educational institution, the examination is an important and integral aspect of the academic curriculum through which ability of the students in terms of knowledge, skill and aptitude can be based. Each department has worked out the details of how the Continuous Internal Evaluation (CIE) will be carried out for each paper by keeping in view the learning objectives of each paper are achieved through the different assignments. The CIE system was effectively adopted at the college to assess and monitor the progress of the students in terms of educational standards. The Mentors have created WhatsApp and they join all the Mentees and accordingly they will be regularly sharing all the information pertaining to Academic, Examination and other important information which is quite essential to the students. Our Commissioner of Collegiate Education every year organises two events Jignasa and Yuvatarangam. The Meritorious students who are interested in Research are given an opportunity to work on Student Study Projects and the best projects are awarded with first, second and commendable prizes. For the Academic Year 2018-19 our college has received Prizes in Botany, Computer Science, Chemistry, Public Administration etc. Students of our college also participate in Yuvatarangam Cultural, Literary, Sports and Games. The Students who achieve good marks are felicitated by the Principal and Staff on the occasion of Annual Day.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

B.J.R. Government Degree College is affiliated to Osmania University, Hyderabad and is bound to adopt the assessment framework designed by the University. Assignments and Internal Examination Question Papers can be prepared by the Faculty of College. After completion of internal examination, the evaluation was done and the marks were uploaded to University. The university has designed the question papers in such way that 80 marks allotted for the semester end-examination and 20 marks for internal assessments of each subject. Further, the onus is on the University for framing the time-schedule for the semester exams and internal assessments in the form of Almanac for all the semesters. According to the guidelines of the CBCS the university decided to conduct two internal semesters in each semester for 20 marks and the average of the two internal semesters will be considered for deciding the grade. The Internal Examination question paper pattern will be common for all the affiliated colleges under the University and is prepared by the subject Faculty concerned at the college. The question paper pattern division of 20 marks will be as follows. Multiple Choice Questions - 5 Marks Fill In the Blanks - 5 Marks One word Answers - 5 Marks Assignment submitted by the students - 5 Marks After completion of the internal exams (Theory of Practical) the marks obtained by the students should be uploaded on the University website through login which will be kept open by the University for a limited period of time. The performance of the students in CIE is reviewed in the Internal Academic Audit conducted by the IQAC with the help of Academic Coordinator and the remedial measures are initiated to improve the

standards of the students.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://bjrgdc.in/wp-content/uploads/formidable/89/BJR-CONSOLIDATED-POPSOCs\\_15.07.2020-1.pdf](http://bjrgdc.in/wp-content/uploads/formidable/89/BJR-CONSOLIDATED-POPSOCs_15.07.2020-1.pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
441	BSc	MPC E/M	29	12	41.00%
4415	BSc	MPC T/M	26	1	16%
468	BSc	MPCs	23	12	52.00%
467	BSc	MSCs	27	10	37.00%
445	BSc	BZC E/M	13	5	38.46%
4455	BSc	BZC T/M	18	8	44.00%
401	BCom	GENERAL	17	6	35.00%
402	BCom	COMPUTERS	54	30	56%
405	BCom	COMPUTER APPLICATIONS	40	29	73%
111	BA	EPP	10	7	70%

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://bjrgdc.in/wp-content/uploads/formidable/89/Student-Satisfaction-Survey-2018-19-A-report.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NA	0	0

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day Workshop- cum - Training on "Mushroom Cultivation -A scope for	Dept of Botany in collaboration with Swastika Enterprises,	02/04/2019

skill and Entrepreneurship development"	Medak	
One Day Workshop on "Bonsai and Horticulture Techniques"	Dept of Botany	04/05/2019
Applications of Satellite Imaging Technology	Physics	03/02/2019
Student-centered methodology	English	25/08/2018

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
JIGNASA 2018-2019 State Level Student study project	B.Prem Kumar, B.Nikitha, B.ShivaKrishna, K.Prashanth Reddy, d.Majidunnisa Begum, .Devender Supervisor: Dr.N.RaviBabu Lt.E.M.Sunitha	CCE	16/02/2019	State Level
JIGNASA 2018-2019 State Level Student study project JIGNASA 2018-2019 State Level Student study project	O.Karthik-BA EPP-IIYr M.Dinesh BA EPP-IIYr, B.Pradeep BA EPP-IIYr, T.Swamy-BA EPP-IIYr, K.Parasuram-BA-HPP-IIIYr, Nitish Kumar-BA-HEP-IIYr Supervisor: Ms.V.V.Mallika	CCE	16/02/2019	State Level
JIGNASA 2018-2019 State Level Student study project	Manasa, Kokila, Prasanth, Shiva Sai, Sai Kumar, Nikhil Kumar Supervisor: Dr. Sambasivarao Baragada	CCE	16/02/2019	State Level
JIGNASA 2018-2019 State Level Student study project	State Level Second Best Supervisor Award Dr. N. Ravi Babu and Dr. E.M Sunitha	CCE	16/02/2019	State Level

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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of
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Center			Start-up	up	Commencement
NIL	NIL	NIL	NIL	NIL	08/07/2019
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
4	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	2	0.32
International	Mathematics	2	7.6
International	English	1	4.83
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#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Mathematics	1
Economics	5
<a href="#">View File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2018	0	NIL	0
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#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	0	0	NIL
<a href="#">View File</a>						

#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	13	8	6	5

Presented papers	10	3	0	0
Resource persons	0	1	1	0
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Youth Empowerment (programme on Role of Youth in Rural Development )	Royal Welfare Society and NSS	5	45
Self Development Programme(Two NSS units organised Meditation based self Development programme)	Ramchandra Mission and NSS	3	45
VivekSubhashitham programme (Students participated in Viveksubhasithma Programme organized by Samskruthi Foundation)	Samskruthi Foundation NSS	4	30
Youth Empowerment (Students participated in OU youth Festival)	NSS	3	25
5K Run (Students participated in Lets Run 5K Program)	NSS	3	50
Rastriya Ekta Divas (Organized Elocution, Essay Writing Competitions)	NSS	6	35
India March for Science	Breakthrough Science Society	1	12
Awareness Programme ( Obesity and Anaemia)	September 29th to October 2nd 2018 At Bhaglingampally, Slum ,Hyderabad	2	20
Nutritional Status study of pre - school children by Anthropometric	Anganwadi centre- Musheerabad on Aug 3rd week	3	20

measurements method			
Panchagavya Preparation	at neighborhood of saidabad colony, Hyderabad	2	10
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### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
<a href="#">View File</a>			

### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS	Awareness of Clean and Green	4	80
Swachh Bharat	NSS	Awareness of Clean and Green	9	72
Swachh Bharat	NSS	Cleaning of MGBS Bus Stand	5	40
Swachh Bharat	NSS	Cleaning College Premisis	7	93
Women Health	Bhagya Committee	A Healthy women is wealth to society	2	40
Gender Equity	Women Empowerment ICC	Awareness against Eve Teasing	2	100
Aids Awareness	Zoology Department	AIDS Awareness Rally	3	30
Gender equity	Women Empowerment ICC	Awareness against ragging and harassment awareness against ragging and harassment	2	67
Gender equity	Bhagya Committee	Rexona Hygiene Awareness Program	5	20
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### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student Study	7	NIL	90



Project at INCOIS			
MoU with Sri Yuva Biotech	8	NIL	90
MoU with JNIAS	8	NIL	90
MoU with Modern Architects of Rural India	2	NIL	90
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	02/07/2018	08/07/2019	0
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	08/07/2019	NIL	0
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
94000	94000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully	Version	Year of automation
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software	or partially)		
KOHA	Partially	19.05.01.000	2019

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22619	2495023	475	53507	23094	2548530
Reference Books	2283	212923	42	1826	2325	214749
e-Books	0	0	3135000	5900	3135000	5900
Journals	0	0	6	2276	6	2276
e-Journals	0	0	6000	5900	6000	5900
Digital Database	0	0	160	0	160	0
CD & Video	0	0	37	0	37	0
Library Automation	0	0	1	20000	1	20000
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	08/07/2019
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	156	3	3	0	0	6	3	100	0
Added	0	0	0	0	0	0	0	0	0
Total	156	3	3	0	0	6	3	100	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
----------------

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="#">NIL</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	33657	33657

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

B.J.R. Government Degree College constantly endeavours to ensure regular maintenance and upkeep of different facilities. There are various committees which are constituted for this purpose, and they follow certain specific procedures for maintaining and utilizing physical, academic, and support facilities, in the following manner: 1. Laboratories: The Head of the concerned department maintains the record of maintenance of the department, with able support from the other teachers in the department. A lab assistant and an attender/office subordinate are responsible for the upkeep and maintenance of all the equipment. The department utilizes the services of technicians from the firms/organizations that had supplied the equipment, in case of any issue related to repairs/maintenance of lab equipment. 2. Library - The college has a full-fledged Librarian who is assisted by a member of the non-teaching staff for maintenance and cleaning of the books and other equipment. The Library Advisory Committee is responsible for the strict enforcement of all policies and procedures. It is responsible for all decisions regarding purchase of books, weeding out of old/damaged books, etc. The digital library facilities are extended to all the students upon producing proper identification. The feedback taken from the students every year aids in taking steps necessary for the improvement in library facilities. 3. Games Room/Gymnasium: The college has a Games Room-cum-Gymnasium on the ground floor. There is a Games and Sports Committee which is led by a full-fledged Physical Director. The committee comprises of members of the teaching and non-teaching staff and a few student representatives. Despite a severe lack of space for proper Games and Sports facilities, the Physical Director and the members of the Committee try to ensure that adequate opportunities are provided to the students for practice and participation in various events within the city and outside it, too. 4. Computers: The college has two well-equipped computer laboratories, as well as a TSKC Lab. These three labs, together, consist of 145 computers, which are maintained properly to ensure optimal utilization. The Head of the Department of Computer Science is responsible for the maintenance of the lab. Maintenance of the computers in all the labs and departments is done through a proper AMC. Old and obsolete systems that cannot be repaired are disposed off, after following specific procedures. 5. Classrooms: The college has an acute shortage of classrooms and efforts are being made to construct additional classrooms. However, the Academic Committee takes care to prepare timetables and class schedules that allow optimal utilization of the existing infrastructure, while ensuring that the quality of the teaching-learning process does not suffer. The Building Committee, Furniture Committee and Campus Cleanliness and Hygiene Committee are responsible for the maintenance and upkeep of the physical and academic infrastructure. Other Policies and Procedures: The college conducts Annual Stock Verification of all Lab equipment, library books and other equipment, furniture, etc., to ensure proper maintenance and utilization of all physical, academic and support facilities.

<http://bjrgdc.in/wp-content/uploads/formidable/89/Mantenances-Utilization-of-Physical-academics-and-support-Facilites.pdf>

## **CRITERION V – STUDENT SUPPORT AND PROGRESSION**

### **5.1 – Student Support**

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarships	916	1957000
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skills for Women	12/03/2019	20	Rexona
Personal Counselling and mentor	19/07/2018	1453	All Teaching staff
Meditation	04/03/2019	20	Ram Chandra Mission
Remedial Coaching	12/04/2019	580	Department
Remedial Coaching	25/10/2018	425	Department
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Guidance Counselling	120	275	41	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

NIL	0	0	NIL	0	0
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	9	B.Sc	Department of Computer Science	Osmania University/Kakit iya university	MSc Computer Science
2019	7	Bsc	Chemistry	PG colleges	Msc chemistry
2019	18	B.Com	Commerce	16 within the Telangana state 02 International London and France	MBA 12 MCom 02, MA 01, MCA 01, M.SC 02
2019	1	BSc MPCs	Physics	Princeton College, Hyderabad.	M.Sc. Physics
2019	5	BZC	Zoology	Osmania University	M.Sc. Zoology
2019	1	BA	English	Moulana Azad Urdu University	M.A English
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Yuvatarangam	State level quiz competition Ist prize at cluster level	2
Yuvatarangam	State level volley ball	1
Yuvatarangam	State level volley ball	1
Weight Lifting	Intercollegiate	1
Zudo	Intercollegiate	1
Judo	Intercollegiate	1
Long Jump	Intercollegiate	1
Long Jump	27th Senior National	1

	Level	
WUSHU Championship	Intercollegiate	1
WUSHU Championship	45th National Championship	1
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	National	0	0	0	NIL
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

B.J.R. Government Degree College believes in involving students in administrative and academic matters by nominating students in various college committees. These students function as representatives of the larger body of students. Some of the committees which have students as members are the Internal Quality Assurance Cell, the N.S.S. Committee, the Games Committee, the Special Fee Committee, the Library Committee, the Cultural Committee, the Campus Maintenance Committee, etc. Student participation in various academic and administrative committees provides them with valuable experience. It enables them to hold meetings, plan and conduct programmes, conduct Freshers' Day and Farewell Party. Students get the opportunity to develop their leadership skills, too. Though, the college does not have a formal Student Council, there is a judicious representation of students in the college committees.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

B.J.R. Government Degree College, Narayanaguda, Hyderabad, follows the principles of decentralization and participative management in all areas related to governance and leadership. Participative management aims to empower all stakeholders in an organization, by increasing their involvement in the

administration and other related activities. Since the mantra for participative management is decentralization, the Principal, who is the head of all academic and non-academic/ administrative activities, constitutes various committees in order to decentralize the whole process. These committees are entrusted with the task of facilitating the smooth functioning of the administrative and academic processes.

1. **DECENTRALIZATION AND PARTICIPATIVE MANAGEMENT IN ADMINISTRATION:** The Principal is the head of the administrative machinery of the institution. He/she is assisted by the Vice Principal, who is the senior-most teacher among the teaching staff. Various committees are formed with the Teaching and Non-Teaching staff, to enable the effective functioning of the administration. Some of the most important of them are the Internal Quality Assurance Cell, the Staff Council, the Admission Committee, the Scholarship Committee, the Special Fee Committee, the Library Committee, the Games and Sports Committee, the Audio- Visual Committee, etc. These committees not only share the responsibility of ensuring that proper procedures are followed, but they are also accountable for their actions. The college encourages student participation, too, as it has students in some of the most important committees and cells, like the IQAC, N.S.S. Committee, the Library Committee, the Games and Sports Committee, etc. These committees facilitate the involvement of students in activities.

2. **DECENTRALIZATION AND PARTICIPATIVE MANAGEMENT IN ACADEMICS:** The Principal is also the head of all academic activities of the institution. Participatory management is followed by decentralizing all academic activities. The Academic Branch led by the Academic Coordinator is responsible for the smooth conduct of all academic activities from admissions to examinations. The Branch works in tandem with the Heads of the various departments in matters pertaining to admissions, time-table, internal assessments, practical, examination, etc. The HODs, in turn, work with the other members in their department in issues like preparation of Departmental Annual Curricular Plan, Departmental Action Plan, division of workload, students study projects, remedial coaching, results analysis, etc. The academic activities are further decentralized after the introduction of the Mentor-Mentee System, as the Mentors directly interact with much smaller groups of students and take care of all academic matters related to them. The Internal Quality Assurance Cell monitors all administrative and academic activities to ensure quality maintenance and sustenance.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>After the introduction of DOST, the Degree Online Services of Telangana, which is a unified, online degree admission system by the Government of Telangana, all government colleges, autonomous colleges, private and aided colleges have brought under one system. The college follows all rules and procedures laid down by DOST. Accordingly, the college has been designated as a Help Line Centre (HLC) for the state and acts as an advisor for students and parents in the selection and modification of options. As all due processes are done online,</p>

	<p>the college acts as a facilitator in the admission process.</p>
<p>Industry Interaction / Collaboration</p>	<p>The college is involved in many collaborative activities with organizations/industry and university departments in order to facilitate student interaction and skill development. Some of these collaborations are with Promize IT Solutions, INCOIS, Sri Yuva Bio Tech, JNAIS, Modern Architects of Rural India, etc. These collaborations have resulted in student study projects, workshops, trainings, extension lectures, field trips, etc. There has been a great benefit to the students as they have gained both knowledge and experience and their research and entrepreneur skills have also been enhanced. The IQAC has plans to increase the number of linkages/collaborations and also establish more MoUs next year.</p>
<p>Human Resource Management</p>	<p>As the college is a government institution, the regular teaching faculty are appointed by the State Public Service Commission. The contract faculty are appointed by the CCE on contract basis. Part-time/guest faculty are appointed by the college on purely temporary basis whenever there is a need. The college encourages teachers to attend Orientation/Refresher programmes, short term courses, seminars, workshops, conferences etc. Similarly, the non-teaching staff are sent for professional development training. The IQAC conducts training programmes and workshops in student-centred methodology and basic computer skills for students, teachers and non-teaching staff. Similarly, students are also encouraged to participate in special lectures, seminars, workshops, trainings, extension activities of NSS, study trips, etc.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The college is situated in an area of 1649 sq. yards and functions in a building with three floors. Since there is no scope for horizontal expansion, the college can only be developed vertically, by constructing two additional floors. Efforts are being made continuously to mobilize funds for this purpose. The library has recently been digitalized with KOHA software and it is also a member of N-List, through</p>



which 11 E-Journal Websites containing 3828 e-Journals and 10 E-book Websites containing 80409 E-Books can be accessed. The college has two Wi-Fi enabled computer labs and one Telangana Skills and Knowledge Centre Lab with 156 computers in all. The IQAC has plans to increase the Library and ICT infrastructure in the next academic year.

Research and Development

The IQAC and the Research Committee endeavour to maintain a proper research climate in the institution. The teachers are encouraged to apply for minor research projects, publish papers in UGC recognized journals, present papers in seminars/conferences, and pursue their doctoral research. Advanced learners are identified and given study projects in order to inculcate the spirit of inquiry among them. The students encouraged to make use of the reference books and e-resources available in the library. Consequently, this year, the college secured two first prizes, one second prize and one commendable prize in JIGNASA 2019, the State Level Student Study Projects Competition conducted by the Commissionerate of Collegiate Education (CCE).

Examination and Evaluation

As Choice Based Credit System (CBCS) has been adopted by the affiliating university, that is, Osmania University, the college follows all rules and procedures, scrupulously. Accordingly, the university conducts the semester examinations and evaluation, while the entire process of Continuous Internal Evaluation (CIE) is done by the college. Two Internal Assessments are conducted in each semester by the college and the lists of marks awarded are submitted to the university. In addition, the IQAC prescribes an informal system of continuous internal evaluation by the departments in the form of slip tests, group discussions, Just a Minute (JAM) sessions, etc., in order to improve student performance.

Teaching and Learning

Each department compiles lesson plans for individual units/lessons in the curriculum. These plans incorporate the teaching methods adopted in the curriculum delivery as well as the other co-curricular activities related

to it. Emphasis is placed on learner autonomy as the teachers use student-centred methods in all the activities like seminars, study projects, field visits/trips, group discussions, etc. The IQAC monitors the entire process of teaching- learning and uses a comprehensive feedback system to evaluate its quality. This system makes use of both Student Feedback and Teacher Self-Appraisal in order to take necessary steps to improve the quality of the teaching-learning process.

**Curriculum Development**

B. J. R. Government Degree College is affiliated to Osmania University and it follows the curriculum provided by the university. The Institutional Academic Calendar chalks out all the curricular and co-curricular activities of the college. Departmental curricular plans give the details of the curriculum transaction, in terms of semester-wise topics to be taught and the same is documented by the individual teachers in their teaching diaries. In order to ensure effective delivery and transaction of the curriculum, the IQAC collects feedback from students, teachers and alumni. This feedback is used to evolve methods for curriculum enhancement through the introduction of value additions, additional inputs, certificate courses, training/workshops, etc.

**6.2.2 – Implementation of e-governance in areas of operations:**

E-governance area	Details
Administration	e-office - It is a paperless method of administration that is being followed by the Department of Higher Education, Telangana
Finance and Accounts	e-kuber is being used for all financial transactions done through Telangana Treasury
Student Admission and Support	All admissions into Degree Colleges in Telangana are done through DOST - Degree Online Services, Telangana <a href="https://dost.cgg.gov.in/">https://dost.cgg.gov.in/</a>
Examination	Students can avail of all services pertaining to examinations through University Exam Branch <a href="https://www.ouexams.in/ouexbapp/">onlinehttps://www.ouexams.in/ouexbapp/</a>

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	0
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Introducti on to Computers	Introducti on to Computers	01/04/2019	08/05/2019	5	1
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
'Fabrication of nano-composite materials for Engineering applications' (Short Term Course)	1	06/05/2019	10/05/2019	5
88th Orientation course -UGC sponsored	1	03/12/2018	11/01/2019	38
"MOOCs,e- Content development and Open Educational Resources" (Short Term Course)	1	01/01/2019	08/01/2019	8
Workshop on "MOOCs, E- Content Development and Open Educational Resources" at Mulana Azad	2	11/03/2019	16/03/2019	6

Urdu National University (MANUU), Hyderabad.

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>The college has the following effective welfare measures for the teaching staff: General Provident Fund (GPF) Health cards issued by the Government of Telangana Group Insurance Scheme (GIS) Telangana State General Life insurance (TSGLI) Earned leave and Surrender of earned leave 5 special casual leave per calendar year for women employees 90 days Child Care Leave for women employees having minor children. . 06 months Maternity Leave for female employees and 15 days paternity leave for male employees Training in Basic Computer Skills</p>	<p>The college has the following effective welfare measures for the non-teaching staff: General Provident Fund (GPF) Health cards issued by the Government of Telangana Group Insurance Scheme (GIS) Telangana State General Life insurance (TSGLI) Festival Advance Scheme Earned leave and Surrender of earned leave 5 special casual leave per calendar year for women employees 90 days Child Care Leave for women employees having minor children. . 06 months Maternity Leave for female employees and 15 days paternity leave for male employees Training in Basic Computer Skills</p>	<p>The college has the following effective welfare measures for the students: Post Matric Scholarship for students from Scheduled Castes Post Matric Scholarship for students from Scheduled Tribes Post Matric Scholarship for students from Backward Castes Post Matric Scholarship for Minority Students Awareness programmes by Anti-Ragging Cell Programmes by Women Empowerment Cell Programmes on Health and Hygiene by Bhagya Committee Employability Skills/Soft Skills Programmes Career Guidance Programmes Training in Basic Computer Skills Student-related Seminar/Conferences/Workshops/Camps etc.</p>

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

**INTERNAL FINANCIAL AUDIT:** The college has evolved a procedure for taking care of all financial transactions. The budget estimates for the academic year are prepared and sent to the Commissionerate of Collegiate Education, for release of Quarterly budgets. The amount sanctioned is then utilized for the purpose for which it has been sanctioned and the utilization certificates are submitted. Similarly, budget estimates for college development are prepared taking the revenue received from student fees into consideration. The College Purchase Committee ensures that all procedures have been duly followed and the Finance Committee verifies all the bills and procedures. **EXTERNAL FINANCIAL AUDIT:** The Commissionerate of Collegiate, Telangana State, conducts Academic and Administrative Audits (AAA) every year, wherein all academic, and administrative activities are scrutinized, scrupulously. Academic Audit

Officers appointed by the CCE evaluate these activities, give suggestions/recommendations for further improvements and submit their reports to the O/o the CCE. Similarly, audits are also conducted periodically, by the Accountant General's Office. Audit objections, if any, are addressed to the Drawing and Disbursing Officer (D.D.O.), who is the Principal, and the same have to be answered, satisfactorily.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissionerate of Collegiate Education, Telangana State	Yes	Internal Quality Assurance Cell
Administrative	Yes	Commissionerate of Collegiate Education, Telangana State	Yes	Internal Quality Assurance Cell

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent-Teacher meetings are conducted every year 2. Parent feedback is every year on the overall performance of the institution 3. Interaction between parents and the Mentors of their wards is facilitated

6.5.3 – Development programmes for support staff (at least three)

1. Training programme in Basic Computer Skills 2. Awareness programmes on Health Hygiene for women employees 3. Personality development programmes

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The following Post Accreditation initiatives have been taken up for quality enhancement of the institution, as per the recommendations of the NAAC Peer Team Report dated 28.02.2015: 1. Career counselling and mentoring has been introduced with a robust Mentor-Mentee System 2. Feedback from different stakeholders has been formalized and is being used to improve quality of education 3. Library facilities have been improved with the addition of N-List, through which students and staff can access 11 E-Journal Websites containing 3828 e-Journals and 10 E-book Websites containing 80409 E-Books

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Orientation Programme for Students	19/07/2018	19/07/2018	19/07/2018	385
2018	Orientation Programme/Workshop for Teaching Staff on Student-Centred Methodology and Learner Autonomy	10/08/2018	10/08/2019	10/08/2019	38
2018	One-Day Workshop on Student-Centred Methodology	25/08/2018	25/08/2018	25/08/2018	89
2019	Capacity-Building Programme for Teaching and Non-Teaching Staff	01/04/2019	01/04/2019	08/05/2019	6

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness against ragging and harassment	23/07/2018	23/07/2018	24	43
Gender Equity	12/03/2019	12/03/2019	5	15
Awareness lecture on "A healthy woman is wealth to society"	16/03/2019	16/03/2019	40	0
Awareness Campaign Against Eve-Teasing	20/03/2019	20/03/2019	40	60

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	15
Scribes for examination	Yes	15
Special skill development for differently abled students	Yes	15

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	1	25/08/2018	1	Awareness on Haritha haram	Contribution of local people towards Environment Consiness	52
2019	0	1	25/01/2019	1	Awareness campaign on voters day.	Significance of right to vote	117
2019	0	1	20/03/2019	1	Awareness campaign on Eve Teasing	Consequences of Eve teasing	100
2019	0	1	16/03/2019	1	Awareness Lecture on Healthy woman	Importance of Woman health	40
2019	0	1	17/03/2019	1	5k Run	Gender Equality	50

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook on Human Values and Professional Ethics	21/01/2019	B.J.R. Government Degree College, Narayanaguda, has brought out the Handbook on Human Values

and Professional Ethics. The handbook states the objectives of the institution, while stressing on the importance of human values and professional ethics for everyone. It also contains the code of conduct that has been formulated for different stakeholders, that is, the teaching staff, the non-teaching staff and the students. Accordingly, the Internal Quality Assurance Cell in consultation with the Principal, has laid down institutional mechanisms to monitor the observance of code by all the stakeholders. Any violation will be viewed seriously by the institution.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Youth Seminar	30/08/2018	30/08/2018	4
Mahatma Gandhi Anniversary Celebrations	15/09/2018	02/10/2018	40
Swachatha Hi Seva	15/09/2018	15/09/2018	40
Save life campaign	25/09/2018	25/09/2018	1
Rashtriya Ekta Divas	30/10/2018	30/10/2018	50
Vivek Utsav	10/01/2019	11/01/2019	16
International Youth Parliament	19/01/2019	19/01/2019	3
Subhash Chandra Bose birthday celebrations	23/01/2019	23/01/2019	25

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Eco-club- Haritha haram rally
2. "Save Earth - Plastic Free Campus" Elocution and Essay writing on 2.11.2018
3. "Best out of Waste Programme" on 29.01.2019
4. Reuse of Plastic Bottles and E-waste for growing plants - "Say no to Plastic and make Plastic free campus" programme was conducted on February 12th 2019.
5. One day training on "Organic Composting" by Aruna Shekar, Director, Sun Green Organics, Hyderabad, on 15-2-2019



## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

B.J.R. Government Degree College, Narayanaguda, has evolved a number of practices that have been used over a period of time and have demonstrated a positive impact on various aspects like academic and/or administrative practices of the institution as well as the development of the student community. One of the most important of the best practices of the college is the emphasis placed on activities related to Institutional Social Responsibility (ISR). The main objective of these activities is to foster a sense of social responsibility among the staff and students and develop a sustainable institution-community relationship. Since higher education institutions, today, have the responsibility of inculcating a value system among students, the institution focuses a lot of attention on issues like gender equity, climate change, environmental issues, etc. Therefore, the college has always endeavoured to take up initiatives that foster social responsibility and encourage the cultivation of personal integrity and ethical reasoning. Consequently, The IQAC brings together the N.S.S, Women Empowerment Cell, Bhagya Committee, Internal Complaints Committee, Eco Club, Harithahaaram Committee, etc., and comes up with a comprehensive programme of various activities. The calendar of these activities is circulated well in advance so that the students are informed about them. It is a campus-wide effort that links all the activities of the college to bring about a difference in student learning and development. The other most significant practice adopted by the college is called Open Laboratory by the Department of Computer Science/Applications. The main objective of this practice is to fill the gap between the theory and technical skills in all the stakeholders of the college. The college has many students who are socially and economically disadvantaged and also students who belong to non-computer domains and have poor technical skills. In order to address these issues, the Department of Computer Science has the practice of keeping the laboratory open for all the staff and students of the college. The impact of this practice has been very positive in the student community. The students have a lot of practical exposure to their corresponding academic subjects. A warm competition is observed among them. The involvement of the students towards learning has improved as has their classroom attendance.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://bjrgdc.in/wp-content/uploads/formidable/89/Best-Practices.pdf>

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the college is the empowerment of the youth by providing quality education in order to make them competent, self-reliant, responsible society builders, professionals, and citizens. The mission of the college is encapsulated in its motto - "Gyanam Sarva Hithaya" - "Knowledge for Universal Welfare." This means the emancipation of backwardness, poverty, and mental constraints of the youth of the downtrodden sections of society through higher education, life skills, and personality development. The college strives hard to promote academic excellence, to inculcate human and social responsibilities, to address the rural-urban divide, and to mould the students into good citizens of the nation. The emphasis is on the comprehensive development of the students, independent learning, critical and rational thinking, innovative application, and value orientation. The mission of the college is to provide quality education to all the students by incorporating technology, research

orientation, skill up-gradation, and societal development methods. The college aspires to train young minds to think innovatively and contribute to society through research and extension activities. The students of B.J.R. Government Degree College have proved that they are at the forefront of research, in JIGNASA, the State Level Competitions of Students' Study Projects, promoted and sponsored by the Commissionerate of Collegiate Education, Telangana State. The students got the opportunity to learn valuable research skills, and also inculcate the spirit of inquiry which helps to promote research culture among them. 07 Student Study Projects were selected at the Cluster Level and sent to the State Level, viz. Telugu, Botany, Zoology, Physics, Chemistry, Computer Science, and Public Administration. The study projects of the departments of Public Administration/Political Science, Botany, Chemistry, and Computer Science were selected for JIGNASA State Level study projects competitions under YUVATHARANGAM 2018-19. The Departments of Political Science/Public Administration and Computer Science received First Prizes with cash awards of 30,000 rupees each and certificates. The department of Botany received the Second Prize with a cash award of 21,000 rupees and a certificate. The Department of Chemistry received a Commendable Prize. The college has collaborations and MoUs with Promize IT Services Pvt. Ltd. Hyderabad, Synthochiral Lab. Indian National Center for Ocean Information Services (INCOIS), Ministry of Earth Sciences, GoI, Hyderabad, National Remote Sensing Center, ISRO, Hyderabad, Sri Yuva Bio-tech, Jawaharlal Nehru Institute of Advanced Research. These MoUs enable the students to conduct experiments in their respective subject study projects. The success in JIGNASA study projects has gone a long way in motivating the students. It inculcated the research aptitude among the students. With this inspiration, students participated in national seminars and presented papers.

Provide the weblink of the institution

<http://bjrgdc.in/wp-content/uploads/formidable/89/7.3-Institutional-Distinctiveness-min.pdf>

### **8.Future Plans of Actions for Next Academic Year**

B. J. R. Government Degree College, Narayanaguda, has many future plans for the next academic year. These plans are in tune with the recommendations of the NAAC Peer Team, dated 28.02.2015, and are part of the constant endeavour of the Internal Quality Assurance Cell to enhance the quality culture of the institution. Some of the most important plans for the next academic year are as follows: 1. Introduction of more job-oriented courses for the benefit of the students 2. Introduction of an Information Management System to streamline all academic, administrative and financial matters 3. Introduction of paperless administration 4. Applying for AISHE, NIRF and ISO Certification for quality maintenance and quality sustenance 5. Mobilization of funds for construction of additional classrooms and laboratories 6. Conduct of more number of seminars/workshops/conferences 7. Conduct of more Faculty Development Programs for the benefit of the teaching staff 8. Establishment of more MoUs/ Linkages/Collaborations with industry/ universities, etc. 9. Registration of Alumni Association and Parent-Teacher Association to formalize the existing informal interactions with the alumni and parents, respectively 10. Augmentation of furniture and ICT equipment