

Dated: 4.3.1998.

Rs. No. 2869/GC III-1/97.

Sub:- Govt. Degree Colleges - Starting of Restructured/
Courses - guidelines - communicated.

Read:- G.O. Ms. No. 208/Edn., dt: 28-9-1996.

In the reference read above Government issued orders permitting introduction of Restructured courses in certain Government Degree Colleges in the State.

1. Interm of the said Government order the colleges can collect Rs. 3,000/- Rs. 2,000/- towards special fee for science courses and Arts courses respectively.

To have a common pattern to deploy funds collected by way of special fee and also to have a uniform staffing pattern the department felt it necessary to draw certain guidelines on re-structured courses.

Accordingly the academic cell of the office have evolved certain guidelines on restructured courses to facilitate the the Principals of all Government colleges to deploy the funds collected by way of special fee and also to have a common staffing pattern.

The guideline so evolved are herewith communicated to Principals of all Government Degree Colleges and they are requested to follow the guidelines scrupulously.

The receipt of the proceedings shall be acknowledged.

D. VIJAYA LAKSHMI
for DIRECTOR OF COLLEGIATE EDUCATION

TO:

The Principals
of all Govt. Degree Colleges in the State.
Copies to Regional Joint Director of Higher
Education, concerned.

Copies to GC I., GC II, GC III-2 seat
Academic Cell, GC IV Sections.

Copy to Academic Guidance Officer,
o/o the Director of Collegiate
Education, A.P. Hyderabad.

//t.c.f.b.o.//

GUIDELINES FOR RESTRUCTURED COURSES IN GOVERNMENT DEGREE COLLEGES

1. University Grants Commission Vocational courses or State Government permitted restructured courses are to be started as half sections in lieu of the existing sections only. This is to help the institutions to avoid corpus fund stipulations. The strength in the class/section is limited to 30 students (i.e. Half Section).
2. All efforts must be made to introduce useful courses which will be in demand and need based. Principles must make lot of effort to conduct preliminary survey.
3. Proposals are to be sent to Government for sanction of restructured courses, depending on the local needs, requirements, availability of funds and infrastructure.
4. Along with the proposals, availability of surplus posts should also be mentioned for conversion to restructured subject.
5. Special fee exclusively for restructured/Vocational courses is collected at Rs.3,000/- for Science courses/Computer Applications and Rs.2,000/- for Arts and Commerce courses. This amount is to be spent exclusively for these courses only.
6. A committee for Restructured/Vocational special fee committee is to be constituted in the college. This committee will identify the needs of the courses and pass resolutions to meet the expenditure required. This committee will allot funds for different items of expenses as mentioned in Annexure I. Any modifications may be made by the committee according to the needs of the college.
7. No amount is to be allotted for construction of building from special fees. When the laboratories and library are well established and huge unspent amount of accumulated special fee is available, the amount may then be utilised for construction of buildings after obtaining prior permission from the higher authorities.
8. Amount sanctioned by University Grants Commission for vocational courses should be utilised for the purpose for which they are sanctioned as per University Grants Commission guidelines.

9. This course is introduced as 1/3rd Restructured/Vocational course i.e. one of the subjects in the course is substituted by Restructured/Vocational subject in halfsection. For subjects like computer Science, Industrial Microbiology, Instrumentation etc, technical assistance/Instructors on contract basis may be engaged and meet the expenditure as indicated in item No.4 and 7.

10. Work load for Restructured subjects is given in Annexure II. Guest lecturers are to be arranged for new subjects like computer Science, instrumentation etc until persons are recruited for the posts allotted to these subjects. For other subjects like industrial Chemistry, Industrial Microbiology, Seed Technology, clinical Nutrition & Dietetics, Food Science & Quality Control, Fisheries, Forestry, Functional English, Corporate Secretaryship, I.R.P.M. Office Management and Secretarial Practice etc., the existing staff have to engage the classes. Guest lecturers may be arranged for specialised topics. Remuneration for guest lecturers may be made according to the resolutions passed by the committee as per University Grants commission, guidelines in consultation with concerned University.

11. On the job training is to be arranged for the students during summer (at least one month after I year and II year) and if possible during winter holidays also. Organisational expenditure for on the job training, Industrial Visits, Educational tours etc is to be met from the special fee collected as indicated in item No.3.

12. The committee has to arrange for the purchase of equipment and furniture, depending on the needs and requirements of the course in the college, following the rules in Vague.

Sd/-
for Director of Collegiate Education.