Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**Government Degree College, Huzurabad**
Name of the head of the Institution	**G.Paramesh**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08727295539**
Mobile no.	**9154806766**
Registered Email	**knr.huzurabadjkc@gmail.com**
Alternate Email	**gdciqachzb@gmail.com**
Address	**Karimnagar-Warangal Road**
City/Town	**Huzurabad, (Dist) Karimnagar**
State/UT	**Telangana**
Pincode	**505468**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**MD Khaja Arif**
Phone no/Alternate Phone no.	**08727295539**
Mobile no.	**9052143116**
Registered Email	**iqacgdchzb@gmail.com**
Alternate Email	**gdciqachzb@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails&centreId=30&id=6153

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/28827.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**73.80**	**2007**	**31-Mar-2007**	**31-Mar-2012**
2	**B**	**2.08**	**2015**	**14-Sep-2015**	**14-Sep-2020**

6. Date of Establishment of IQAC	**02-Aug-2006**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Awareness programme on	**25-Jan-2019**	**95**

EVMs for Voters in view of General Elections	1	
Bathukamma Sambaralu	12-Oct-2018 1	25
Career Guidance Programme VijayamMeeGuppitlo	03-May-2019 1	94
Flash Mob near Bus Stand Circle, Huzurabad	02-May-2019 1	9
Huzurabad Constituency Level Rangoli Competitions	09-Jan-2019 1	10
[View File]()		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
UGC	UGC 2(f) and 12(B)	UGC	2008 2920	0
MHRD	RUSA	MHRD	2018 365	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
• Awareness programs • Infrastructure • Admissions • ICT • Workshop • Extension lectures	

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Extension Lecture	Motivated the students to go for higher studies of their choice
Workshop	Introduced a new concept, spurring, participants to investigate it further on their own, can demonstrate andencourage the practice of actual methods.
Field trip	Observation for education, nonexperimental research and to provide students with experiences outside their everyday activities.
ICT	Lecturers incorporate ICT in teaching
Infrastructure	Appreoched CCE, Hyderabad for santioning of RUSA funds towards infrastructure
Awareness Programs	Various awareness programs were organised like ecommerece, online banking, superstitions.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	23-Mar-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

words

The Government Degree College, Huzurabad is affiliated to Satavahana University, Karimnagar and the curriculum for all the courses is prescribed by the concerned Board of Studies (BOS) of the University. The same curriculum is being adopted by all departments in the college. Remaining co- curricular and extracurricular activities are designed and executed in the college according to the Almanac issued by the University. The curriculum planning and implementation is conducted meticulously, for which the Principal constitutes various committees in the beginning of the academic year. Principal conducts the meeting with IQAC, Academic Coordinator and faculty of all the departments to prepare the college Annual Academic Calendar in accordance with the Annual Academic Calendar issued by the Commissioner of Collegiate Education, Telangana State and the almanac issued by the University. Every day the teacher mentions in the teaching diary regarding the topic covered in the class room and mode of teaching and teaching aids used in the classroom. All the teaching faculty strictly follow the annual curricular plan, if any incidents are occurred in the campus due to which if class work is suffered then the same will be compensated in extra classes. The review meetings will be conducted by principal to know the status of the completion of syllabus and other co-curricular and extra-curricular activities regularly. Remedial Coaching Classes, Student Seminars, Quiz Competitions, Assignments, Group Discussions, Debates and Internal Exams etc will be organized in a systematic way. Internal academic audit will be conducted by the IQAC and Academic Coordinator once in a month to know the status of academic activities and also verify all the academic records to confirm whether they are adhering to the annual academic curricular plan or not. The faculty is encouraged to utilize the modern technology to make the teaching learning process more effective. The college also organizes various programmes related to the academics such as Field Trips, Personality Development Seminars, Extension lectures etc. The main aim is "empowering the rural youth graduated with the tools of subject knowledge and outcome based educational skills to face the modern age challenges'.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	NA	Nill
BCom	NA	Nill
BA	NA	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	(History,Economics,Political Science)	01/06/2018
BA	(History,Political	01/06/2018

	Science,Public Administration)	
BCom	(General)	01/06/2018
BCom	(Computer Aplications)	01/06/2018
BSc	(Mathematics,Physics,Chemistry)	01/06/2018
BSc	(Botany,Zoology,Chemistry)	01/06/2018
BSc	(Mathematics,Physics,Computer Science)	01/06/2018
BSc	(Mathematics,Chemistry,Computer Science)	01/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Domestic Useful Products from Plastic Wastage	01/08/2018	57
Mehindi Designing	01/11/2018	43
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	NA	Nill
BCom	NA	Nill
BSc	NA	Nill
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
There is a feedback mechanism to obtain feedback from students, teachers, alumni and parents on a regular basis. Their views are considered for bringing

in appropriate changes in the system. It helps learners to maximize their potentiality at different stages of training and also raise their awareness of strengths and also help for the improvement of their performance. The most effective leaders actively seek feedback to enhance their performance. Feedback can also be highly motivating and energizing. It has strong links to employee satisfaction and productivity. People like to be involved and identified with their organization with the help of feedback. Effective leaders have good listening and emotional awareness – they understand the impact that their behaviour shows on others.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	(History,Economics,Political Science)	60	30	14
BA	(History,Economics,Political Science) E/M	60	11	1
BA	(History,Political Science,Public Administration) T/M	60	12	2
BCom	(General)	60	15	4
BCom	(Computer Applications)	60	22	8
BSc	(Mathematics, Physics, Chemistry)	60	10	3
BSc	(Botany,Zoology,Chemistry) E/M	60	20	6
BSc	(Botany,Zoology,Chemistry) T/M	60	8	1
BSc	(Mathematics, Physics, Computer science)	60	9	1
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2018	40	Nill	15	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
15	15	2	1	1	2

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, faculty members play a crucial role in mentoring graduates students in all aspects. This system help the under graduate students to understand the challenges and opportunities in their life and career academically and professionally. It also improves their results and encourages the students into academic and extra-curricular activities. Mentor identifies the strength and weakness of the student and advises them. Mentor crates a WhatsApp group to keep in touch with all the students continuously and regularly. Motivation is provided by the faculty for slow learners taking their social and economic background into consideration. The mentors keep the record of their allotted students and after analyzing the progress of each individual student. The mentor may be motivated and encouraged in their areas of interest where he/she may excel.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
40	15	1:3

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	14	2	Nill	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NA	Nill	NA
2019	NA	Nill	NA

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	129	III V	27/10/2018	22/05/2019
BA	156	III V	27/10/2018	22/05/2019

BA	129	VI	26/04/2019	06/06/2019
BCom	401	III V	27/10/2018	22/05/2019
BCom	402	III V	27/10/2018	22/05/2019
BSc	441	III V	27/10/2018	22/05/2019
BSc	445	III V	27/10/2018	22/05/2019
BSc	441	II IV	17/04/2019	03/06/2019
BSc	445	II IV	17/04/2019	03/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the Satavahana University academic calendar two internal exams will be conducted as per the instructions the better performance in either of the examinations will be considered. The marks allotted for external exams are 80 in subjective type of exam and internal in objective questions for(15 marks) with ad assignment (05marks) class tests, written assignments students seminars classroom, interaction quiz programmes are conducted at regular intervals and marks will be awarded. The students will be informed of their mistakes to improve their performance in the next examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is prepared by satavahana university and supplied to all the colleges. Each college follows the same schedule without any deviation. The coverage of syllabus conduct of internal examinations is conducted as per the schedule of the semester and examinations are fixed by the satavahana university. As per the schedule given by the university jumbling of center is followed to avoid malpractices .Each center is allotted a chief superintend and an observer. The duty of observer is to see smooth conduct of the examinations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails&centreId=30&id=1505

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
129	BA	(History,Economics,Political Science)	9	3	33.3
401	BCom	(General)	7	6	85.7
441	BSc	(Mathematics,Physics,Chemistry)	2	1	50
445	BSc	(Botany,Zoology,Chemistry)	7	2	28.7

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://forms.gle/mUCLQHYnp9rK5ziD6

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC-SERO	500000	375000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	0	0	Nill	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	0	0	0	0	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	0	Nill	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference

Proceedings per Teacher during the year

Department	Number of Publication
English	5

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2018	0	0	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2018	Nill	Nill	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	5	1	Nill
Presented papers	2	2	Nill	Nill
Resource persons	Nill	Nill	Nill	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS Winter Special Camp	Community	14	50

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Guru pujothsava	Best Teacher	Bheemaram Brahmana Sangham	Nill
Translation Telangana Telugu	Felicitation	Director, Department of	Nill

Literature		Language and Culture, Government of Telangana, Hyderabad	
Teaching	Best Teacher	Loins Club	Nill
Book releasing	Felicitation	Sri Ramananda Theertha Memorial Committee	Nill
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
clay Idols	NSS	Preparation of Vinayaka Clay Idols	14	36
Haritha Haram	NSS	Plantation	12	63
Blood Grouping	NSS	Sample collections and grouping the blood	13	72
Aids Awareness	NSS	Rally	14	57
Swachh Bharat	NSS	Cleaning of College campus	14	64
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Nill	Nill	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers

0	Nill	0	Nill
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Nill	Nill	Nill	Nill	Nill	Nill	Nill
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	NA	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others

Existing	13	1	11	0	0	3	0	60	0
Added	0	0	0	0	0	0	0	0	0
Total	13	1	11	0	0	3	0	60	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

60 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	0	125000	92460

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Government Degree College, Huzurabad was shifted from K.C Camp to Govt.Junior College Huzurabad premises in the month of June 2018 and operative functions of the college in Junior college old class rooms. The Library, Laboratories were partially shifted to new premises because lack of enough accommodation . The Admission process is conducted through a portal, DOST run by the Government of Telangana.The expenses towards drinking water, electricity bills, other office expenses are met from the State Government budget. Library, Sports and Games, NSS and other Co-Curricular activities are provided to the students of the Academic year. The Principal will constitute various committees for smooth running the college.(Committees List enclosed)

https://gdcts.cgg.gov.in/huzurabad.edu

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	State Government Scholarships	47	181450
Financial Support from Other Sources			
a) National	0	Nill	0
b)International	0	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implemetation	Number of students	Agencies involved

enhancement scheme			enrolled		
Remedial Coaching I,III,V Sem	15/10/2018		30		All the Departments conducted for their students
Remedial Coaching II,IV,VI Sem	08/04/2019		27		All the Departments conducted for their students
Yoga	21/06/2018		34		Department of Physical Education, GDC,Huzurabad
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Vijayam Mee Guppitlo	84	90	Nill	3
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	Nill	Nill	NA	Nill	Nill
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	2	B.Sc(MCCS)	Chemistry	SRR Govt.Degree and PG College, Karimnagar	M.Sc(Chemistry)
2018	1	B.Sc(BZC)	Botany		

| | | | | Govt.Degree and PG college, Jammikunta | M.Sc(Botany) |

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Telugu Bhasha Dinosthavam(Elocution Competition)	College	8
Teachers Day(Elocution Competition)	College	10
Bathukamma Samburalu	College	25
International Womens Day	College	25
Flash mob	College	9

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nill	National	Nill	Nill	Nill	Nill
2019	Nill	International	Nill	Nill	Nill	Nill

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college does not constitute students council separately, but the Principal nominate the Class Representatives for each class. The college conducts the CRs meeting along with the senior faculty members whenever required during the Academic year. The Academic Administrative strategies are discussed with them and all the information will be communicated to them, So that it will be later communicated to the students by them. The CRs are given opportunity to discuss the pros and cons of conducting of the curricular, co-curricular and extra-curricular activities that are practiced in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

25

5.4.3 – Alumni contribution during the year (in Rupees) :

500

5.4.4 – Meetings/activities organized by Alumni Association :

Two meetings organized.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The process of decentralization makes things easier and accessible for everyone. So we have constituted various committees to look after the activities of the college. There are 23 committees in the college. The decisions and activities pertaining to the committees are undertaken under the able guidance of the Principal and the senior most faculty of the college. The various committees have been formed as the Principal alone cannot look after every academic and administrative activity due to his hectic schedule. In view of this fact, a senior most faculty is designated as Vice principal of the college, who will take care of the issue of bonafide, transfer and study certificates to the students. He will also take care of the maintenance of overall discipline in the college. He will take care of every duty except the monetary issues in the absence of the principal for smooth functioning of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum is an important aspect with regard to the subjects in each course. Curriculum is prepared and supplied to the college by Satavahana University, Karimnagar. It is prepared by the Chairman, BOS of each Department with the involvement of members at the university level. The efficient faculty members of the college are also involved in the preparation of the textbook. The same is approved by the Registrar of SatavahanaUniversity and circulated to all the affiliated colleges. Teachers attend orientation programmes on curriculum, model papers and scheme of evaluation. ICT is being used for effective teaching and learning process. Feedback forms are administered and processed, value added

	courses and bridge courses are also conducted.
Teaching and Learning	Teaching has an inseparable and impeccable impact on the process of learning. Learning takes place only when teaching is undertaken in the right mode with proper utilization of tools and techniques. With this concept in view we encourage the students toparticipate in Student seminars, Quizzes, Group Discussions and debates. Teaching is aimed at making the process of learning an interactive one. Extension lectures by the subject experts in the concerned fields were arranged to the students. Students were advised to use library and e-resources regularly. Guidance and counseling is also provided to the needy.
Examination and Evaluation	Examination is aimed at testing the performance of the students on what he/she has learnt across the academic year in the classrooms. Internal, university exams are conducted as per the schedule set by the university. Schedule, scheme of examinations, time table and results are displayed on the notice board of the college. Rules and regulations of the university are being followed scrupulously. Submission of application forms, payment of examination fee, downloading of hall tickets and result sheets are done through online. Special provisions like ramp and scribes are arranged for differently abled students.
Research and Development	Research is an advanced study of a subject. It requires an in depth study. We encourage the students to visit the industries to have a firsthand knowledge of the products and their preparation. It is made available through field trips organized by various departments. Thefaculty isalso encouraged to go for research through Minor Research projects(MRPs) and Ph.D.in their respective subjects. They are also encouraged to publish research papers in UGC recognized journals. Orientation programmes are also organized for the teachers on research methodology and writing research papers.
Library, ICT and Physical Infrastructure / Instrumentation	The students are motivated to visit library regularly to inculcate the habit of reading in them. SOUL software

	has been used for Library automation. There are 5,569 books in the library. The students are exposed to PPTs in laboratories prepared by faculty. They are encouraged to make the best use of the infrastructure facilities available in the college.
Human Resource Management	Human resources include both teaching and non-teaching faculty. The teaching faculty required by college are provided by the Honorable Commissioner of Collegiate Education, Govt. of Telangana, Hyderabad. Non-teaching staff members are appointed by the Honorable Regional Joint Director of Warangal. Duties and functions of the college teaching and non teaching staff members are regulated by the Principal of the college. There are 16 teaching posts including Principal and 06 Non-teaching posts allotted to the college. All the human resources always strive for the all-round development of the college.
Industry Interaction / Collaboration	We organize field trips to the nearby industriesfor the students. They are asked to have first hand information of the manufacturing of the products.
Admission of Students	Admissions are an important aspect of the institution. Every year a prospectus of the college is supplied to the outgoing students with the information pertained to various available courses, qualifications and experience of faculty. It also includes the details of the academic activities undertaken in the college. It will help them to have a detailed knowledge about the college. The admission process takes place through different phases listing out the students as per their merit in each list through DOST (Degree Online Services, Telangana). Counseling sessions are arranged by each faculty to help the students choose courses according to their interests and also as per CBCS pattern.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	1. The Principal instructs all the faculty members to informabout various activities and its related schedules on the institution website. 2. The faculty members in turn inform all the students through their respective WhatsApp

	groups.
Administration	1. Students data and employees data is maintained on a digital platform. 2. Important communications and policy decisions are conveyed to concerned stakeholders through emails, WhatsApp and the same will be displayed on the college website.
Finance and Accounts	IFMIS website initiated by Dept. of Treasury and Accounts by Govt. of Telangana.
Student Admission and Support	DOST website initiated and maintained by Sate Council of Higher of Education in association with the Commissionerate of Collegiate Education, Govt. of Telangana.
Examination	For uploading student's examination fee, downloading hall tickets and question papers we use the following web-sites. www.satavahana.co.in

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NA	NA	NA	Nill
2018	NA	NA	NA	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Workshop on Writing a Research Paper	Nill	09/08/2018	09/08/2018	12	Nill
2018	Nill	Maintenance and Updating of Files	05/12/2018	05/12/2018	Nill	4
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Telugu, UGC, HRDC, Osmania University, Hyderabad	1	22/06/2018	12/07/2018	21
Refresher Course in Life Sciences, UGC, HRDC, Osmania University, Hyderabad	1	29/10/2018	20/11/2018	21
ARPIT – RC in Chemistry	1	01/11/2018	30/03/2019	152
ARPIT – RC in Economics	1	01/11/2018	29/05/2019	210
ARPIT – RC in Social Rural Development	1	01/11/2018	29/05/2019	210
5 Day Workshop TEQIP, NIT, Warangal	1	01/04/2019	05/04/2019	5
One Week FDP on Current Trends in Teaching Methods and Strategies in Higher Education, NIT, Warangal	1	28/01/2019	02/02/2019	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF part Final Withdrawals, TSGLI, Medical Reimbursement, Health card	GPF part Final Withdrawals, TSGLI, Medical Reimbursement, Health card	Fee Reimbursement by Various Welfare Departments of Govt. of Telangana.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

There is a monitoring system to audit and endorse the financial transactions of

the college. The external audit will be done by Regional Joint Director or Commissionerate Officials of Collegiate Education, Govt. of Telangana or by Accountant General of Hyderabad staff. At the college level various committees are constituted with the faculty members. Withdrawal of the amount and spending from various sources is conducted through resolutions by the committee.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nill	0	0

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	IQAC
Administrative	No	NA	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents teachers meetings are conducted. 2. Feed Back of the parents is taken for the improvement of quality education 3. Suggestions put forth by the parents are taken into consideration to ensure the Improvement of academic and co-curricular activities.

6.5.3 – Development programmes for support staff (at least three)

Awareness on Administration Awareness on maintenance of e-office Awareness on CA and IMS

6.5.4 – Post Accreditation initiative(s) (mention at least three)

According to the recommendations of the Peer Team which visited the College in 2015, the following initiatives have been taken: 1. The faculty members were encouraged to enroll themselves into Ph.D. programmes and carry out research activities. 2. ICT based training was provided to the faculty under IQAC. 3. The faculty and students were encouraged to adopt best practices at college level and at society level. 4. IQAC Cell was strengthened.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Bathukamma	12/10/2018	12/10/2018	12/10/2018	25

2019	Flash Mob near Bus Stand Circle, Huzurabad	02/05/2019	02/05/2019	02/05/2019	9
2019	Huzurabad Constituency Level Rangoli Competitions	09/01/2019	09/01/2019	09/01/2019	10
2019	Voter Awareness Drive in Huzurabad	23/01/2019	23/01/2019	23/01/2019	41
2019	Special NSS Programme	16/03/2019	16/03/2019	22/03/2019	50

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women's Day	08/03/2018	08/03/2018	27	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
• Plantation of various species of plants in "TelanganakuHaritha Haram" program. • Water pots are placed for birds in summer.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	3
Braille Software/facilities	No	Nill
Rest Rooms	No	Nill
Scribes for examination	Yes	2
Special skill development for differently abled students	No	Nill
Any other similar	No	Nill

	facility						

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nill	Nill	Nill	Nill	Nill	Nill	Nill

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nill	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Day of Yoga	21/06/2018	21/06/2018	30
Swatch Bharath Programme	02/07/2018	02/07/2018	40
National Unity Day	31/10/2018	31/10/2018	40
Swatchhatha Hi Seva	29/09/2018	29/09/2018	35

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The Government Degree College, Huzurabad, Karimnagar, has been working to keep the campus eco friendly. • Every year plantation drive takes place by in the name Haritha Haram. During the current Academic Year, as many as 100 new saplings were planted on the College campus. Entrance path is bordered by lush green Neem trees. • Proper maintenance of existing plants takes place by students who adopt them. Our college campus has some plants of medicinal value. • The college maintains to minimize air pollution. Students and faculty work hard to keep the campus clean by taking part in Swatch Bharath program in regular intervals. • Eco friendly initiatives are maintained such as avoiding use of plastic bags and bottles. Encouraging the society to use eco friendly clay Ganesh during Ganesh Chaturthi Festival. • Use of Natural Colours during Holi and train them to encourage preparation of natural colours at our college. • The Staff Members and Students practice to save the power.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) SIE : Speak In English (or) SIE is an initiative taken by department of English to improve skills of communication in which teachers and students wear badges of SIE, which initiates conversation in English. Students and teachers who practice English are encouraged by giving best speaker badges as well as gifts. English debates are also conducted periodically to reduce stage fear. 2) Selfie with students : This is another practice of our college in class in charge , Principal take a selfie with a student on a monthly basis, to those I)

Whose Attendance is above 98 (or) II) Who has completed all academic activities of the month in time? (or) III) Participated in Extra Curricular Activities

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails&centreId=30&id=8010

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The principal and staff of the Institution worked as a team in providing quality education to the students by making use of different technical facilities like You Tube in improving understanding abilities of the students. Student participative Programmes like Quizzes, student and teacher seminars, assignments were our priority In the better process of learning. Most of the students who took admission in our college belong to rural areas. Due to This we have concentrated on improving communication abilities by conducting Essay writing, declamation, speeches, Group discussions. We have also conducted coaching classes to fare competitive Exams, educated students about opportunities during and after completion of their Degree course in our college. We have also conducted mock interviews to make them experience the environment of an Interview room. This yielded in the selection of few students in govt. and private jobs. The institution has been taking all the necessary measures in procuring the infrastructure facilities. As a result of collective effort of our Principal, staff and students, govt. of Telangana has sanctioned land and an 8-Room new building which will improve our infrastructure facility in coming future. The complete focus of all the stake holders the Principal, Teaching and Non-teaching staff and the CPDC members is focused in transforming a normal student into an educationally empowered student who can face the modern age challenges and become a knowledgeable and responsible citizen of India.

Provide the weblink of the institution

https://gdcts.cgg.gov.in/huzurabad.edu

8.Future Plans of Actions for Next Academic Year

• Awareness program will be organized for new entrants regarding facilities and resources available at the college. • Conducting of alumni meeting and interaction with the alumni to the present students • Conducting Parents teachers meeting at once in a year. • Providing material paper wise as per CBCS Syllabus. • Compilation of Question Banks (subject wise) as per CBCS Syllabus. • Conducting Remedial classes for slow learners. • On line feedback system for Assessment of Teachers by various stakeholders. • Promoting ICT enabled classes. • Encourage the staff to complete their PhD and undertake the research projects from various funding agencies • Organizing awareness programs on gender sensitization by the Women Empowerment Cell. • Promoting eco-friendly atmosphere on the campus. • Conducting awareness programs and campaigning to improve admissions.