SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVT. DEGREE COLLEGE FOR WOMEN, HUSSAINIALAM, HYDERABAD

H. NO. 20-3-1060 SHAHGUNJ
500002
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government Degree College for Women, Hussainialam, is a premier institution of Higher Education for women, affiliated to Osmania University. The College provides Higher Education to deserving candidates in a secular atmosphere and is committed to serve economically weak and needy students. The College is geographically close to Charminar in old city and is mostly inhabited by a particular minority community.

Sri Shamsher Ali was the founder Principal of the College which was started in 1984 with a meager strength of 100 students and with limited infrastructure in temporary sheds. The College has made rapid progress in its growth and is presently catering to the educational needs of around 1081 students. Initially the College started with B.A. and B.Com later many courses were added. Presently we are offering 11 UG courses and 3 PG courses with a dedicated staff who regularly conduct various activities to enhance the practical knowledge and skills of students.

The College received 2(f) & 12(B) in the year 2010 which makes the College eligible for UGC grants and it helped to improve the infrastructure of the College. The College has well experienced Staff who plays a major role in shaping the career of the students. The lecturers constantly strive to improve their educational qualifications.

The College has been maintaining the tradition of securing good results over the years. Each year, the College average is far ahead of the University average. Many students have brought laurels to the College by securing top ranks in the University.

Vision

The institute envisions the dream of nurturing young minds to tread the path of empowerment by making them educated holistically, socially aware and active, self-reliant, fearless in pursuit of truth and able to face the challenges in life.

Mission

- To provide Higher Education to girl students in general and the weaker sections of minorities in particular.
- To develop a passion for knowledge and promote academic excellence in higher studies and research.
- To provide soft skills to the students and raise their level of employability.
- To provide right kind of ambience for the students to achieve their dreams and goals and make a difference to the society.
- To impart leadership qualities to the women students so that they become beacon lights to their peers and juniors.
- To inculcate moral, spiritual and social values in the students and make them responsible citizens of the nation.
- To encourage and empower women to compete in various cultural, sports competitions, self defense

programmes and develop their potential to the fullest.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Our students are efficient and hard working and they are our first and foremost strength.
- Our pass percentage is far better than other Govt. Degree Colleges in the City as well as State.

- Our College has 2 NSS units which actively participate in blood grouping program, medical camps, Special winter camps in slum areas,etc.
- Grants from UGC have helped us to conduct 3 National seminars by Departments of Chemistry, Urdu and Microbiology and also one MRP (Minor Research Project) for the Department of Chemistry.

- Our students are given opportunity by the CCE to present live lessons in T-SAT Nipuna channel which are available on YOU TUBE as well.
- Our College is enriched with a dedicated faculty and highly efficient support staff which make the College run smoothly.
- One of our biggest strengths is the team spirit in students as well as staff.
- There is an increase in the number of research publications in the last five years.
- Our College has been sanctioned RUSA grants of Rs. 4 Crores for upgradation to **Model Degree College**.
- Gymnasium and Sports Facility is enriched with good equipment and material.
- Language lab in the department of English to develop the communicative skills of students.

Institutional Weakness

- As our College is located in an interior area and near Charminar, about 98% of our students are from minority back ground. Most of these students are not permitted to go for higher studies or jobs and they usually get married after or in the midst of their graduation. So even though we have bright students, we are not able to show their progress after graduation. But we are successful in counselling the students and their parents and the number of students opting for higher studies and jobs have increased remarkably in the last five years
- Insufficient number of class rooms and shortage of permanent faculty in some of the departments.
- As the college campus is shared by a High School and Junior College, we are unable to expand horizontally and construction work has to be limited and the presence of heritage building in the vicinity is a major impediment.
- Women Hostel facility is not provided presently due to non-availability of funds from funding agencies.

Institutional Opportunity

- We have a highly qualified staff, their services can be utilized further to make more progress
- The level of academic excellence which the College has acquired makes it possible for our students to get entry into higher studies. The College has to devise mechanisms for translating this potential into a reality.

- The new learning environment requires greater proficiency in soft skills among students. The College has the necessary technical and infrastructural resources to take this to a next higher level.
- The vision of the College makes it imperative to engage in socially relevant programmes such as organising voluntary blood donation camps, AIDS awareness programmes. The College with its resources and networking can ensure students' greater participation in these activities.

Institutional Challenge

- Enhancing overall infrastructure, introduction of new courses, creating more faculty positions and additional supporting non- teaching staff without financial aid from government.
- To provide job opportunities to degree holders.
- From 2016-17, admissions are being done online by DOST website, by this we got students from other states also. It is difficult for us to provide hostel facility for the needy students.
- To provide research facilities for the development of faculty members with available resources in collaboration with nearby universities or research institutes.
- To get regular teaching posts for PG courses from State Government.
- Need for optimum utilization of space for expansion and new buildings.
- As the College strength has increased rapidly, there is an urgency to provide an auditorium with the capacity of at least 600 members.
- Toilet facilities for students and staff are not sufficient, which has to increase as per the requirements of strength.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The College follows O.U. curriculum with the combinations - HEP(History,Economics,Political Science) and HPML(History,Political Science,Modern Language Urdu) with English and Urdu media respectively, PCAML(Political Science, Computer Applications, English Litt.,) was started to empower the arts students with knowledge of computers. B.Com (General) and B.Com Computer Applications are offered in Commerce stream. B.Sc. MGC (Microbiology, Genetics, Chemistry), BZC(Botany, Zoology, and Chemistry), MPCs(Maths, Physics, and Computer Science), MZC(Microbiology, Zoology, Chemistry), BGC(Botany, Genetics, Chemistry), & MPC(Maths, Physics, and Chemistry) are offered in science stream. The Post Graduate Program was started in 2002 with M.A. in Urdu. M.Com (Finance) and M.Sc. (Microbiology) were introduced in 2016. Hence, the College presently offers 11 UG and 3 PG courses. The CBCS (Choice Based Credit System) System has been introduced in the year 2016-17 as per the UGC guidelines.

The Institution ensures effective curriculum delivery through a well planned process. Certificate Courses are offered to enhance the skills of the students. 17 certificate courses have been offered so far and the College proposes to offer more courses this academic year. Most of the lecturers are members of Boards of Studies in various autonomous Colleges in the state. The College also offers compulsory subjects which impart transferable and life skills as part of curriculum like Gender sensitization, environmental studies, Human values & professional ethics. Students from various departments undertake study projects and give live presentations in MANA TV every year. Feedback from students and other stakeholders is collected on the structure design and review of curriculum.

Teaching-learning and Evaluation

Admissions in UG and PG courses are strictly according to rules and regulations of Osmania University. From the year 2016-17, admission is done online by CCE through DOST website and the list of allotted candidates is sent to the College thus making it transparent. The College has maintained a high standard of Teaching and Learning over the years.

The institution assesses learning levels of the students and organizes special programs for slow learners like Remedial coaching, counseling by mentors, buddy system, parent-teacher meetings, group projects etc. and for advanced learners, student seminars, individual projects, competitions and quizzes etc. are organized. A total of 29 students got selected for giving Live presentations on MANA TV which is the highest in the state. In Jignasa, 3 student study projects have been selected from College at district level by CCE. In addition to the above mentioned methods, the other student-centric methods followed are Questionnaire, Field trips, Educational Tours, Group Discussions, Debates, Workshops for students, Games and sports, Community Service through NSS etc.

Innovative methods used are Open day, Role play, JAM, Bait-bazi, News corner, surveys Rangoli competition in science etc. ICT (Information and Communication Technology) is used by teachers like YOU TUBE and other online videos, MANA TV, N-list, Power-point presentations, mobile phones etc.

The students are evaluated through semester exams, internal assessment and assignments. The institution strictly adheres to the academic calendar sent by CCE and Osmania University. Attainment of the learning outcomes is evaluated by all student-centric activities.

Research, Innovations and Extension

The College has a research committee constituted by Principal, and it consists of a Chair person, Co-ordinator and 4 members. The research committee looks after the departmental requirements in terms of research. It creates awareness regarding opportunities and guides them to apply for State and National Seminars, MRPs (Minor Research Projects), to take up study projects etc. Around 20 research papers were published by our teaching staff in National and International Peer Reviewed Journals and many papers were presented in National and International conferences and seminars organized throughout the Country. Our College has organized 3 UGC sponsored National Seminars in departments of Chemistry, Urdu and Microbiology. The departments of Chemistry and Microbiology have conducted One day - State Level Workshops. The staff has **7** Ph.Ds and another 7 are enrolled for their Ph.D. Many departments subscribe to journals which are freely available to the students in the Library. The online resources are provided through N- LIST consortium which includes e-journals and e-books in number of disciplines. They can be accessed from anywhere i.e. inside the campus and outside the campus. One study project from Chemistry department under Physical Sciences category on "Global Warming" was selected as best study project in Yuvatarangam 2015-16. Another study project from Microbiology department on "Health hazards of Biomedical Waste and its Management" was selected as Best study project at District Level under LIFE SCIENCES category in 2016-17. Two of our lecturers render their services as reviewers for International Research journals.

Infrastructure and Learning Resources

The college is located in a campus measuring 4 acres 9 Guntas with a built up area of 8,222 sq. mts, and a play

ground of 53x48 mts housing 12 class rooms, 10 labs and 1 seminar hall. The college provides adequate infrastructure facilities which meet not only the norms of regulating bodies but also satisfies functional needs. Most of the class rooms and all the laboratories are equipped with modern teaching aids. Laboratory equipment is as per the syllabus requirement. High-end equipment is also available for student projects and research.

The College has ICT facilities with 153 computers, 15 LAN connections having speed of 100 MbPS, 2 televisions, 6 OHPs, and 7 LCD. Library is equipped with 10041 books, 19 periodicals and 5 news papers. The e-resources of the library are in the form of N-LIST consortium. The library is automated with NewGenLib ILMS software version EE 3.1.

The Physical Education department is well furnished with Rs. 10 Lakh gym equipment like smith machines, aerobic cycles, lateral pulleys, assisted chin ups and many more to attract the students towards physical fitness and strength developments. The college also has facilities like volley ball court, kabaddi court, basket ball court to motivate the students to play outdoor games. Indoor games like Chess, Carroms, Table Tennis etc. are also available. Yoga, training is done regularly by our Physical Director.

The College has been sanctioned Rs. 4 Crores for new construction and equipment under RUSA for upgradation to Model Degree College.

Student Support and Progression

All the activities of the College are designed in such a way that they work towards all round development of the students. Mentor-mentee system is followed where a mentor takes care of the overall development of the students. The College releases a magazine named 'Kirnein-The Rays' to cater to students' creative and artistic talent. Students apply for state, central or minority scholarships as most of them hail from socially and economically backward sections. Students are trained to serve the society through NSS. The college has an active alumni association. The Grievance Redressal Cell looks after genuine complaints of the students. The College also has Women Empowerment Cell, Internal Complaints Cell. Students are provided training in soft skills and communication skills by TSKC and English Departments. Well furnished Science Labs, English Labs and Computer Labs are maintained for the benefit of the students. The college is a part of DRC (District Rescource Centre), a platform where all Government Degree Colleges in the District share the resources to conduct various curricular, co-curricular and extracurricular activities for the development of student community. In 2016-17 YUVATARANGAM, a state festival, out of 7 students, who were awarded laptops by the Secretary of Higher Education Department, Smt. Ranjeev Acharya for being group toppers at University level, 5 are from our College. In 2016-17, 7 students were awarded cash prize of 3000/- for being subject toppers at University (Osmania University) level.

Governance, Leadership and Management

The College has clearly defined vision, mission and prepares a strategy keeping in mind the objectives of Higher Education. The governance of the institution is in compliance with the Higher Education policies of the state which are in force from time to time and by following which, the College aims to play its part in empowerment of girl students and weaker sections of minorities in making them par excellence.

The college has a balanced organizational structure and decision making process in place, participative management and decentralization is present at all levels to obtain desired outcomes.

The college, being a Government institution follows Government policies in service matters, recruitment and promotions. Eligible faculty members are recruited by the Government following the norms in practice and their competence is upgraded through faculty development programs conducted by CCE and UGC-HRDC of various universities. The welfare schemes available for the teaching and Non-teaching staff include the measures taken by the State Government. Grievance redressal mechanism is in place by the respective committees doing their bit. Performance Appraisal system for the staff members include a number of parameters like API, student feedback, academic audit and ATR (Action Taken Report) taken. Careful planning of budget for academic and administrative activities and monitoring the proper and optimal utilization of financial resources through various committees ensure sound financial management. The IQAC has contributed for quality enhancement by taking constructive initiatives in both academic and administrative domain with a quest for achieving excellence.

Institutional Values and Best Practices

- The College organizes various programs on gender equality and gender sensitivity under Women Empowerment Cell.
- Various safety and security measures are provided to the students.
- The College provides **Nappy Vending Machine** as well as **Incinerator** for the comfort of women students.
- The College is ecofriendly and environment conscious.
- The green practices are strictly followed and the waste generated is properly disposed.
- Harithaharam and Swachh Bharath Programmes are conducted on a regular basis and our students actively take part in it.
- There is an alternate source of power generation by solar plant.
- Percolation / recharging pits were constructed in the campus which is helpful in water harvesting and maintenance of water table.
- Every year on Voter's day, a minimum of 100 new voters are registered from our College.
- The College also has handbook for students, teachers, Principal and supporting staff.
- Our College lecturers have written 3 text books - 2 for Microbiology CBCS syllabus I and II semester and 1 for B.Sc. Biotechnology students.
- Our lecturers sponsor Gold medals to group toppers as well as subject toppers to encourage them.
- Mentor-Mentee system is being practiced in the College.
- Our students and staff express their views in our annual magazine "Kirnein –The Rays ".

Most of our students are first generation graduates; by educating them their future generations can be benefitted.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. DEGREE COLLEGE FOR WOMEN, HUSSAINIALAM, HYDERABAD
Address	H. NO. 20-3-1060 SHAHGUNJ
City	Hyderabad
State	Telangana
Pin	500002
Website	www.gdcts.cgg.gov.in/hussainialam.edu

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	S. Shobha Rani	040-24522052	8330952366	040-2440332 4	hussainialum.ejkc @gmail.com
IQAC Coordinator	Mirza Fareed Ali Baig	040-24522033	9441226559	040-2452202 9	fareedalibaig@gma il.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	28-11-1984

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Telangana	Osmania University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	01-02-2010	View Document
12B of UGC	01-02-2010	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	H. NO. 20-3-1060 SHAHGUNJ	Urban	4	8222

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Department Of Commerce	36	INTERMEDIATE	English	60	60
UG	BA,Department Of Economics	36	INTERMEDIATE	English	60	47
UG	BA,Department Of Political Science	36	INTERMEDIATE	English	60	24
UG	BSc,Department Of Computer Science	36	INTERMEDIATE	English	40	39
UG	BA,Department Of History	36	INTERMEDIATE	Urdu	60	55
UG	BSc,Department Of Chemistry	36	INTERMEDIATE	English	40	26
UG	BSc,Department Of Physics	36	INTERMEDIATE	English	50	6
UG	BSc,Department Of Zoology	36	INTERMEDIATE	English	50	48
UG	BSc,Depart	36	INTERMED	English	50	47

	ment Of Botany		IATE			
UG	BSc,Department Of Mathematics	36	INTERMEDIATE	English	50	21
UG	BA,Department Of Hindi	36	INTERMEDIATE	English	50	32
PG	MSc,Department Of Microbiology	36	INTERMEDIATE	English	30	17
PG	MA,Department Of Urdu	36	INTERMEDIATE	Urdu	40	25
PG	MCom,Department Of Commerce	36	INTERMEDIATE	English	40	25

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				27
Recruited	0	0	0	0	0	0	0	0	3	13	0	16
Yet to Recruit				0				0				11
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

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Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				5
Recruited	3	1	0	4
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	3	0	4
M.Phil.	0	0	0	0	0	0	0	2	0	2
PG	0	0	0	0	0	0	2	8	0	10

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	3	0	3
PG	0	0	0	0	0	0	0	5	0	5

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	8	0	11

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	4	9	0	13

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	1040	4	0	0	1044
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	111	0	0	0	111
	Others	0	0	0	0	0

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Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	115	110	112	107
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	291	275	279	270
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		406	385	391	377

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response : 330

Number of self-financed Programs offered by college

Response : 09

Number of new programmes introduced in the college during the last five years

Response : 09

3.2 Students

Number of students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1081	1038	1082	1023	1004

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
252	219	227	223	235

Number of outgoing / final year students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
298	305	319	255	276

Total number of outgoing / final year students

Response : 1453

3.3 Teachers

Number of teachers year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
38	35	27	33	37

Number of full time teachers year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
14	12	11	12	12

Number of sanctioned posts year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
27	27	27	27	24

Total experience of full-time teachers

Response : 163

Number of teachers recognized as guides during the last five years

Response : 99999

Number of full time teachers worked in the institution during the last 5 years

Response : 20

3.4 Institution

Total number of classrooms and seminar halls

Response : 11

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
9.98	9.38	8.00	6.21	15.04

 Number of computers

Response : 167

Unit cost of education including the salary component(INR in Lakhs)

Response : 0.12821

Unit cost of education excluding the salary component(INR in Lakhs)

Response : 0.00728

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Govt. Degree College for women, Hussaini Alam, Hyderabad is affiliated to Osmania University. The institution ensures effective curriculum delivery through a well planned and documented process. Following are the various means through which the institution executes the curriculum effectively.

Academic Calendar / Curriculum Plan: We follow the academic calendar provided by Commissionerate of Collegiate Education and the Curriculum Plan provided by Osmania University. We try to impart Quality Education depending upon the resources and potentiality of our institution.

Staff Meetings: Every first week of the month staff meetings are held under the chairmanship of the principal and the In charges of all the departments discuss their action plan to be followed during the month, and in the last week of the month a review meeting is held to discuss about the implementation of the action plan prepared, and reasons if any in case of non-implementation of the plan.

Annual Lesson Plan: Each lecturer prepares a Annual lesson plan based on the curriculum provided by Osmania university. A lesson plan includes course outcomes, course objectives, the contents and topics, reference books and the expected outcomes from the students. It provides us an insight on how classes are handled in the academic year.

Departmental Annual Action plan: Each Department prepares their own Annual Action Plan based on the curriculum provided by Osmania University for both theory and practicals.

Since the establishment of college in the year 1984, the following programmes were offered- B.A H.E.P E/M, B.A HPML U/M, B.COM (GENERAL), B.COM (CA), and BSC (MGC). In the year 2002 MA Urdu was introduced. MPCs was introduced in the year 2015-16.

Feedback: The feedback from the students and other stake holders are collected periodically with regard to the curriculum design and the suggestions given are communicated to the curriculum designing authority through Annual Departmental Conferences.

Considering the demand from parents and other stake holders, the Head of the institution has taken initiative and introduced few more new UG Courses (viz: BSC-BGC,MZC, MPC,B.A (Computer Application) in the year 2016-17.In the same year 2 new PG courses M.SC (Microbiology) and M.COM were also introduced in the college for the benefit of outgoing degree final year students to pursue their higher studies.

ACTION TAKEN REPORT:

At the end of every month a review meeting is conducted by the Principal, to discuss about the Annual Lesson Plan, and Departmental Annual Action Plan prepared by the lecturers for the academic year. Every department prepares their own action plan /lesson plan and the principal discusses about the plan followed and asks for reasons if any for not completion of the plan for the particular month. Month wise plan for the curriculum is prepared by the lecturers and is reviewed by the principal at the end of every month and necessary action is taken in case of non-implementation of the plan.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 4

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
01	03	00	00	00

File Description	Document
Details of the certificate/Diploma programs	[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 65.57

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
02	01	01	02	02

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 87.88

1.2.1.1 How many new courses are introduced within the last five years

Response: 290

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 14

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 10.48

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
279	276	00	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Institution integrates cross cutting issues relevant to Gender, Environment and sustainability Human values and professional Ethics into the curriculum.

The cross cutting issues like Gender, Environmental, sustainability, Human values and Professional Ethics etc are included into the curriculum. We believe in maintaining healthy Environment for all our students.

The curriculum is designed by the university. Human values and professional Ethics was included in curriculum for the first year students. Commissionerate of Collegiate Education also have organized training programmes in the year 2013 – 2014 for the lecturers before introducing the subject into the curriculum. Students are tought these subject by the trained lecturers.

Environmental studies is made as compulsory subject for all the second year students. Environmental studies is a multi – disciplinary Academic field which systematically studies human interaction with the Environment. Environmental studies brings together the principles of the Physical Sciences, Commerce / Economics and social sciences, so as to solve contemporary Environmental problems. It is broad field of study. This subject is included in the curriculum of Ist Semester from the year 2016 – 2017 with the introduction of CBCS.

Gender sensitization is another subject introduced in our curriculum with the introduction of CBCS from the year 2016 – 2017. Training programmes were organized by Commissionerate of Collegiate Education, for the Teachers to teach this subject in the classroom. This is the compulsory subject in the IInd Semester.

Many Teachers have attended training programmes to understand the subject and how to deal with the subject in the classroom. As per Osmania University syllabus, Gender sensitization and Environmental studies are made compulsory papers in the first year which carries 2 credits in each semester from the year 2016 – 2017. This is a ability enhancement compulsory course (AECC).

There are various committees which take care of the students such as

1. Grievances Cell: It is formed by faculty members consisting of one coordinator and three members and also one student representative from each department. We are proud to state that in our college the incidents of sexual harassment of women students are nil due to the discipline in the college premises.

2. Anti – Ragging committee: An Anti Ragging Committee has been constituted to handle the issues pertaining to ragging in the college.

3. Discipline Committee: This committee is formed by Physical Director and one faculty member from each department. This Committee plays a vibrant role in the maintenance of discipline of the complete campus.

The college conducts various programmes on Human Rights to bring awareness among students such as voters day programmes, Swachh Bharat, Health awareness programmes, tree – plantation programmes etc which adds to curriculum Enrichment.

List of Core Courses:

1. Human values and professional Ethics
2. Indian Heritage and Culture
3. Computer Skills
4. Environmental Studies
5. Science and Civilization
6. Gender Sensitization from the academic year 2016 – 2017

   ○ The above courses are mandatory and a student who fails to attend and get pass marks in the above courses will not get course completion certificate.

File Description	Document
Any Additional Information	[View Document](#)

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 11

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 11

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 11.01

1.3.3.1 Number of students undertaking field projects or internships	
Response: 119	
File Description	**Document**
Institutional data in prescribed format	[View Document]()

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise	
A.Any 4 of the above	
B.Any 3 of the above	
C. Any 2 of the above	
D. Any 1 of the above	
Response: B.Any 3 of the above	
File Description	**Document**
URL for stakeholder feedback report	[View Document]()

1.4.2 Feedback processes of the institution may be classified as follows:	
A. Feedback collected, analysed and action taken and feedback available on website	
B. Feedback collected, analysed and action has been taken	
C. Feedback collected and analysed	
D. Feedback collected	
Response: A. Feedback collected, analysed and action taken and feedback available on website	
File Description	**Document**
URL for feedback report	[View Document]()

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.06

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	00	01	00	01

File Description	Document
List of students (other states and countries)	[View Document]
Institutional data in prescribed format	[View Document]

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 83.66

2.1.2.1 Number of students admitted year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
434	377	392	385	406

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
680	463	427	421	452

File Description	Document
Institutional data in prescribed format	[View Document]

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 52.71

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
168	107	113	110	115

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

After admission of the students, the mentors and the subject teachers in the initial classes test the previous knowledge of the students which gives them an idea about the learning levels of the students. The teacher evaluates the students by asking questions, slip tests and by giving assignments. All theses measures help teachers in determining the learning levels of the students. Then based on these evaluations special programmes are organized for slow learners such as

- Remedial Coaching: Apart from regular classes, each subject teacher provides remedial coaching to slow learners in which the teachers try to solve their subject difficulties.
- Counselling: Individual counseling is given by the teacher to the students who are facing any problem in their subject.
- Buddy system: In this a slow learner is made buddy of an advanced learner, so that there is a peer support helping them in their difficulties in learning and also developing confidence.
- Praise: The teacher praises whatever a slow learner is able to learn, and for abilities other than regular academics which builds a confidence in her.
- Parent – teacher meetings are held to counsel the parents for inter personal relations.
- Encourage them to take online help
- Communication between student & teacher through e – media like sms, whatsapp etc.
- Mentor – mentee system: We have a mentor – mentee system where there is an average of one mentor for every 30 students. The mentees are at liberty to discuss their academic as well as personal problems. The mentors try to solve them sympathetically maintaining the confidentiality.
- Making them a part of group projects:Every year group projects and individual projects are given to the students on various topics in a subject. The slow learner is made a part of group projects so that she is helped by her team in completing the projects.
- Individual attention:In the classroom individual attention is given to the identified slow learners so that they are attentive in the class.
- Educational field trips help them to grass the subject easily.

For advanced learners the special programs organized are

- Classroom competition: The teacher conducts classroom competitions as per the curricular plan which enables them to study additionally apart from regular curriculum.
- MANA TV (T-SAT) Presentation : Encouraged to participate in selections for MANA TV live presentations under Student as aTeacher Programme of Commissioner of Collegiate Education.
- Individual projects : Individual Projects are assigned to them and they are encouraged to participate in inter collegiate competitions such as Jignasa.
- Encouraging them to participate & present paper at national/state seminars
- Assisting the teacher by contributing in the research activities
- By organizing student seminar: Every year students seminars are conducted by various departments of the college where advanced learners are encouraged to present papers in front of their classmates
- Encouraging them to participate in a multi disciplinary activities.

2.2.2 Student - Full time teacher ratio

Response: 77.21

File Description	Document
Institutional data in prescribed format	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.09

2.2.3.1 Number of differently abled students on rolls

Response: 01

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Student Centric methods that are used by all the Departments of the college which makes the learning participative are

- Student seminars: Student seminars are conducted every year by various departments which enables

the students to participate in the learning process.

- Student project: All the departments give individual and group projects to the students which develop experimental learning and research ability.
- Quiz: It gives opportunity for self learning and participation.
- Classroom competitions
- Questionnaire method
- Role play, Dramas, Short play: These are the methods used in language classes as well as science subjects which enables participative learning.
- Assignments, Discussions, Debate, Group Discussion,
- Students Study Projects: A special program called JIGNASA was started by Commissioner of Collegiate Education in 2016-17 where students are selected throughout the state to do study projects. From our college in 2016-17 a project in Microbiology got the first place in the district, in 2017-18 one project from Chemistry and one project from Economics secured first place in the district.
- Current Affairs: Students are encouraged to get the news paper cuttings of current affairs and present before the class..
- Student as a Teacher: This is special program organized by Commissioner of Collegiate Education where every year students are selected throughout the state to give live presentations on a given topic. It was started in the year 2015-16. Till now 29 students from our college got the opportunity to give live presentation. Out of them 4 students along with their teacher guide presented a student project in Microbiology in 2016-17, 5 students in chemistry in 2017-18 and 4 students microbiology in 2017-18. The student presenters got the Cash Award of Rs. 2000/- each.
- Pair teaching by student: This is also a program introduced by CCE where students give live presentations in pair. In this program 2 students from our college were selected for live presentation in pair teaching and 1 student from our college was selected to do pair teaching along with a student of another college.
- Educational Feild Trips: Various departments organize field trips for students which enables students to get a practical experience in their learning.
- Community Service: There are two NSS Units and a Red Ribbon Club connecting students to the community through various activities and camps.
- Workshops for students: Students are encouraged to particpate in the workshops conducted in our college and other colleges.
- Games & Sports: Games period is assigned in the time table.
- Students' Feedback for teachers: Every year students' Feedback is taken in a prescribed format.
- Dramas, Plays and other student performances in various college functions.
- College Library: Library period is assigned in the college time table.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 150

2.3.2.1 Number of teachers using ICT

Response: 24

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)
Provide link for webpage describing the " LMS/ Academic management system"	[View Document](#)	

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 27.03

2.3.3.1 Number of mentors

Response: 40

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	[View Document](#)
Any additional information	[View Document](#)

2.3.4 Innovation and creativity in teaching-learning

Response:

The teachers in our college follow many methods which are innovative and creative. Some of them are-

- Open Day: A program is held in science departments where students exhibit the models prepared by them and the same are explained to the students of intermediate college.
- Use of ICT in teaching and learning.
- Role Play in languages and science subjects: In language classes such as Hindi and Urdu, a few of the topics are taught by role play method where students play some character of a lesson. In Microbiology students play roles of certain bio pesticides in an innovative way.
- Spell Bee: This innovative method is used to learn the spellings of difficult english words and science terms where students participate in a spelling competitions.
- Rangoli in chemistry : A competition was held by chemistry department where students exhibited various drugs structures in the form of rangoli which is an innovative as well as creative idea.
- JAM: "Just A Minute" method is used in language classes where a student is supposed to express his views on certain topic non-stop in one minute.
- Bait Bazi: A competition of poetry in urdu
- Short plays, dramas and skits in history
- You tube videos and other online videos
- Involving student in research work
- Preparations of herbal soaps: Students of chemistry were taught preparation of herbal soaps which is an innovative method helping them in self employment.

- MANA TV Student as a Teacher: This is special program organized by Commissioner of Collegiate Education where every year students are selected throughout the state to give live presentations on a given topic. It was started in the year 2015-16.
- Pair teaching by student: This is also a program introduced by CCE where students give live presentations in pair.
- 100 new registrations in new voter list: Every Year Political Science department organizes an innovative program where students survey and educate general public and help in registering atleast 100 new names in voters' list which include our students also.
- Survey of voting behavior of people regarding GHMC elections in 2016: A survey was organized by the political science department which helped students learn the voting behavior of people in GHMC elections 2016.
- News Corner: For developing information literacy skills an activity called 'News Corner' is conducted by department of Library where students collect only important and relevant news.
- Models and Charts: Models and charts are prepared by the students enhancing their creativity.
- Group Discussions

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 52.41

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	[View Document]
List of the faculty members authenticated by the Head of HEI	[View Document]

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 24.09

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	4	2	2	4

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	[View Document]

2.4.3 Teaching experience per full time teacher in number of years

Response: 19.69

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	[View Document](#)

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 49.18

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
03	01	00	01	01

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters (scanned or soft copy)	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 6.11

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
03	01	01	01	02

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Our Institution is affiliated to Osmania University. Hence the evaluation system is as per the guidelines of the Osmania University. Our institution followed the annual examination system until 2015–2016. The internal evaluation included unit tests, assignments, term exams, pre final exams etc along with the various co-curricular activities. But from the year 2016–2017, the semester system has been introduced by the University and the following reforms have been made.

- Introduction of grading system of evaluation based on CGPA Score of 10 point scale under choice based credit system.
- At the end of each semester theory and practical examinations are held by the University.
- Internal Examination is a part of newly introduced semester system.

- Internal Assessment is for 20 marks out of which 15 are for the written exam held twice in a semester as per the model given by the University and 5 are for the assignments.

- For Assignment marks variety of methods are used periodically to assess the students like tests, quizzes, home assignments, questionnaire, student seminars, class activities, group discussions etc.
- The final result in each course is calculated on the basis of the written internal examinations, the assignment (continuous assessment) and the performance in the end semester examinations.
- The examination system is designed to test systematically the students' progress in class, laboratory and field work through continuous evaluation in place of usual single annual written examination performance.
- The students are required to attend at least 75% of the classes actually held in each course.
- The marks for internal assessment are posted online on the university website on or before the given last date.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

- Internal Assessment is for 20 marks out of which 15 are for the written exam held twice in a semester as per the model given by the University and 5 are for the assignments.
- For Assignment marks, variety of methods are used to assess the students like periodical tests, quizzes, home assignments, questionnaire, student seminars, class activities, group discussions etc. making the mechanism of IA robust in terms of frequency and variety.
- This continuous evaluation is done in the classroom making this mechanism transparent.
- The dates of IA written test as announced by the university are displayed on the college notice board and also university website.
- The date, model and syllabus for IA written test is intimated to the students in advance in the classroom.
- The evaluated answer scripts of all the internal assessments are shown to the students for any discrepancies and marks of all the students are announced in the class room to make the process

more transparent.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

- For UG Courses, there is provision of Recounting and/or Revaluation after announcement of results of semester examination by the Osmania University.
- For PG Courses, there is a provision of Recounting by the University.
- A photo copy of answer scripts is also provided on request to the candidate by the university.
- If a candidate is booked under malpractice, the chief superintendent of examination centre submits the report and the material evidence available to the university.
- University sets up a committee consisting of Dean of respective faculty as the Chairperson, Head of the department, BOS of concerned subject and COE/Additional COE which looks into the matter of malpractice cases.
- The candidate booked under mal practice is given an opportunity to present and defend his case before the committee.
- Based on evidences submitted by chief superintendent and the statement of the candidate, the committee awards punishment according to the provisions of Ordinance VII of University Act.
- Besides this at the institutional level, we have Examination Committee consisting of the Principal as a Chairperson, one senior teacher as Coordinator/Convenor and a few teaching and non teaching staff as members.
- This committee not only looks after the successful conduction of the examinations but also resolves any examination related grievances timely and efficiently.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

At the beginning of every Academic year, Academic Calendar is provided by the Commissionerate of Collegiate Education (CCE) and also Osmania University .

The Academic calender provided by the CCE includes the schedule of all the curricular, co-curricular and extra curricular activities.

The Academic Calendar provided by the Unviersity includes

- Commencement of Classes
- Schedule for Internal Tests
- Short Vacation
- Last day of Instruction
- Preparatory holidays

- Schedule of Examinations
- End Semester Vacation
- Date of Reopening

Our Institution strictly adheres to the given academic calendars for making college and departmental annual plans.

- The schedule of examinations for annual, semester as well as internal examinations is according to the University academic calendar
- Annual curricular plan is made by all the departments as per the academic calendar.
- Annual Curricular Plan includes all the activities for continuous internal evaluation and also written internal examinations as per the schedule given by Osmania University in their academic calendar.
- All the departments strictly adhere to this plan for CIE and is checked by the Principal every month.
- The Internal Examinations are held twice in each semester on the dates given by the Osmania University.

- The marks for internal assessment are posted online in the university website on or before the given last date.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

- The program outcomes, program specific outcome and course outcomes for all courses are stated and displayed on the college website.
- The teachers are very well aware of these learning outcomes by visiting the college website. They are also provided a copy of these outcomes along with their syllabi copies.
- COs are communicated to the students at the beginning of the academic year by providing them along with a copy of semester wise syllabus in all the subjects.
- The scheme of examination provided to the students also help in communicating these objectives.
- and PSOs are communicated to the students by the teachers in the class rooms.
- The occasions like the freshers' day, college functions, national festivals and any student gathering are utilized by the Principal and the teachers to make the students aware of these outcomes and objectives of the programs(POs) they are pursuing.
- Students can visit the college website and know the POs , PSOs and Cos.

File Description	Document
COs for all courses (exemplars from Glossary)	[View Document](#)

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Attainment of POs , PSOs and Cos are evaluated regularly by the institution, in many ways:

- Attainment of intensive subject knowledge is evaluated by internal and semester examinations and continuous internal evaluation by assignments and other curricular activities.
- Various co-curricular and extra curricular activities help in evaluating the attainment of extensive general knowledge.
- English and Second language classes and their departmental activities help in evaluating the attainment of language and communication skills.
- NSS, Community related activities, games and sports help in achieving the objectives of values and ethics.
- Special programs like "Haritha Haram" make the students understand the environment related aspects.
- Study projects, student seminars etc help in achieving objective of self learning.
- The active participation of students is ensured on national festival to develop a sense of patriotism in them.
- The literary activities conducted by library and all the other departments develop the skill of information literacy in the students.
- Attainment of PSOs and Cos are evaluated regularly and continuously by the institution by continuous internal evaluation and semester examination.

2.6.3 Average pass percentage of Students

Response: 69.8

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 208

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 298

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 4

File Description	Document
Database of all currently enrolled students	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 2.65

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.70	0	1.95	0	0

File Description	Document
List of project and grant details	[View Document]

3.1.2 Percentage of teachers recognised as research guides at present

Response: 0

3.1.2.1 Number of teachers recognised as research guides

File Description	Document
Institutional data in prescribed format	[View Document]

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.5

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 02

File Description	Document
Supporting document from Funding Agency	[View Document](#)
List of research projects and funding details	[View Document](#)
Funding agency website URL	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The institution has created an ecosystem for the Development and progress of research field and other initiatives for creation and transfer of knowledge. The faculty members are empowered to take up research activities utilizing the existing facilities. The college has a Research committee to monitor and address the issues of research by research committee coordinator Dr. A. Santhoshi, Assistant professor, Department of Chemistry and members are Dr. A. Madhuri, Ms. C. Uma maheshwari, Ms.Geeta Sree, Ms. Asra Sultana and Dr.Abdul quddus. Our College has research facilities to carry out minor research projects.

- **Functions of the Committee:**
- The Institution is incorporating research culture among faculty members and students
- College motivates the staff members to undertake minor and major research projects from funding agencies like UGC, NCPUL Ministry of HRD etc.
- Department of Chemistry has research facilities like Rotary vapor, Magnetic stirrers, Oven, Vaccum Pumps, TLC Chamber, Columns and others equipments.
- Identification and assisting for finance from funding agencies like UGC and NCPUL Ministry of HRD. Approved funds from UGC and NCPUL Ministry of HRD however it is under.
- Guidance is provided for publication of papers/articles in reputed journals.
- Our staff is actively involved in research field and publishing papers.
- Three Staff members are awarded with Ph.D Degree and one member have submitted Thesis.
- Our Staff encourages students in research area by conducting student study projects.
- Our staff and students regularly present their papers in national and international seminars, conferences and workshops.
- Department of Chemistry, Microbiology and Urdu have organized national level seminars.
- Department of Chemistry and Microbiology have organized state level workshops to motivate and enhance student interest in Research Field.
- Our college also arranging field trips to institutions like Indian Institute of Chemical Technology (IICT), , Centre for cellular and molecular Biology(CCMB), National Institute of Nutrition (NIN), Hyderabad Literary Festival (HLF), Osmania University, Hyderabad Central University(HCU), International Crops Research Institute for the Semi-Arid Tropics (ICRISAT), National Fisheries Development Board and other institutes to incorporate research knowledge among students.
- All Departments organize extension lectures by inviting renowned scientists to inculcate the habit of research among students.

- Our college inviting international professors to conduct extension lecture on carrier guidance opportunities in research area.
- Our college is providing internet facilities and enrolling the lecturers in NLIST library to access the national and international journals.
- Our college has invited eminent personalities from Institutions like IICT,NIN to organize seminars and workshops with them.
- **Recommendations:**
- Recommend to undertake minor and major research projects from various funding
- Recommend the employees to increase their number of research publications.
- Recommend to organize more number of seminars, conferences and workshops.

· Recommend funds for research from various funding agencies.

Upload a description of the available incubation centre for innovation and evidence of its usage with their activity in not more than 500 words

File Description	Document
Link for Additional Information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	[View Document](#)

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
List of Awardees and Award details	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 1.31

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
05	02	06	02	01

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 1.39

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
04	02	03	07	01

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

- The Institution has established NSS Unit I & II from its own resources and has conducted awareness programme on Malnutrition among college girls, maintenance of hygiene and sanitation in college premises. Students interacted with NGOs and participated in programme on social Issues. Social surveys, research or extension work, if any, undertaken by the institution to ensure social justice and empower the underprivileged and the most vulnerable sections of society. Various faculties of the college conduct ed health related social surveys, extension work in empowering the under privileged and vulnerable sections of Society. All Faculty members and UG students of B.Sc., B.A. and B.Com students of this college actively participate in social activities like NSS, Women Empowerment Programme, and HIV RALLY etc to create awareness to serve the society. The college always encourages the staff and students to work in collaboration with other organizations like Stars NGO, Nobel Education Society etc to carry out social outreach programs. Information regarding these programs is disseminated through notices and Heads of Departments. Institute appreciates the services provided by students and faculty by considering their working for such activities as on duty. Some of the salient contributions of Hussaini alam Govt Degree college to institutional social responsibilities (ISR) include:
- Serving public through NSS special camps and regular activities
- Arrangement of medical Camps in slum areas and college campus.
- Organizing winter camps in slum areas through NSS.
- Providing self employment programmes like Mehndi Designing, Surf Making, Soap Preparations, and Handicrafts Works Etc.
- Swatch Bharath Programmes organized in slum areas and college campus.
- Blood grouping camps are organized in the college campus by Department of Microbiology.

- Dental camps are organized in slum area and in college campus.
- Self Defence programmes are organized in special camps and in college campus.
- Participation in Government recognized health care programs: Faculty, staff and students participate regularly in various health care programs like HIV aids rally, Breast cancer awareness programme.
- Nappy vending machine and incinerator are provided for the comfort of women students to maintain hygienic in college.
- Microbiology students have done a study project on bio medical waste management
- Extension Lecture is arranged by NSS to create awareness on gynaec problems by Gynecologist.
- Our Students were selected for RUBAROO a programme organized by the British High Commission .These students created awareness regarding the importance of Communal Harmony Universal Brotherhood.
- Our college conducting clean and green programme on every third saturday.
- NSS students conducting door to door campaign to know the current problems.
- The college always encourages the staff and students to work in collaboration with other organizations like Stars NGO, Nobel Education Society etc to carry out social outreach programs.

Upload a description in not more than 500 words mentioning the impact of the activities in sensitising students to social issues and holistic development

File Description	Document
Link for Additional Information	[View Document](#)

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	0	00

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry,

Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 33

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	15	5	4	07

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document](#)

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 9.68

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
95	134	75	70	130

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	[View Document](#)

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 1

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	01	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	[View Document](#)

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2016-17	2015-16	2014-15	2013-14	2012-13
0	00	0	0	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	[View Document](#)
Details of functional MoUs with institutions of national, international importance,other universities etc. during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The institution has adequate facilities for teaching learning viz classrooms, labs, computing equipment etc.

Physical facilities and Infrastructure:

Land & Building:

Land Area – 4 acres 9 Guntas

Build up Area – 8222 sq. mts.

Play Ground – 53x48 mts

Area = 2546.12 sq mts

Teaching / learning

No. of class rooms = 12

No. of labs = 10

No. of seminar halls = 1

No. of department = 20

Library

Seating capacity of library reading room = 40

No. of books in the library = 9904

No. of Journals = 6

No. of Magazines = 13

No. of Newspapers = 5

ICT Infrastructure

No. of (PCs) Computers in working condition = 167

No. of LAN Connection = 15

Wifi connectivity – our college campus is fully wifi enabled

Type & speed of Internet – 100 Mbps

Teaching tools

No of televisions = 2

No. of OHPs = 6

No. of LCDs usage of teaching = 7 (labs)

PHYSICAL EDUCATION DEPARTMENT:

(10 lakh gym material)

Gym = Aerobic cycles, Multi gym, later pully, chinnups etc.

Indoor Games = Carroms, Chess, Table Tennis

Outdoor Games = Basket Ball, Volley ball, Kho – Kho, Kabbadi etc.

Staff rooms = 3

Under RUSA

2 (12x6 mts), 2 (9x6 mts), 2 (6x6 mts) = Total 6 classrooms, 2 labs (9x6 mts), 1 library (14x18 mts) 1 seminar hall (14.6x18 mts) yet to start construction

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

Yes the institution has adequate facilities for sports and games activities. The college has a healthy environment and has a well furnished

1. A well furnished Gym with 10 lakhs equipment to attract the students towards physical fitness and strength development.
2. All the Courts such as Volley Ball, Basket Ball and Kho – Kho, Kabbadi courts are laid in order to motivate the students to play outdoor games.
3. Indoor games like Chess, Carroms, Table Tennis are also given importance

4. the students are also trained In YOGA and meditation, to get maximum benefit of it. Regular Coaching Camps are organized and supervised by Regular Physical Director K. Shilpavalli students participate in Inter class competitions (Intramurals) and also in ICT inter college tournaments conducted by Osmania University regularly, in games like Volley Ball, Chess, Athletics, Carroms etc.

Cultural Activities: The cultural committee looks after all cultural events.

- Committee organizes a No. of activities and competition during the academic year.
- Cultural events are conducted by committee at college level and prize winners are awarded prizes on Annual Day.
- These students are given chance to participate in district level Yuvatharangam competitions.

The students show their enthusiasm by their participation.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 63.64

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 07

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 0

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The Library was automated in the year 2012 using soul software. The automation was partial, as only the acquisition section was automated. Manual system was followed for circulation. But in June 2017 the library softwere was ugraded to Integrated Library Management system (ILMS) New Gen Lib E E V3.1 Version in order to automate the library fully. Now circulation of books is being done through the automation software from December 2017. Students and staff details have been uploaded in the patron database. Books database is being updated in the system and bar code labels are being pasted on the books.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The college library is enriched with apporximately ten thousand books, which include text books and reference books. The books, are of various subjects catering to the under graduate and post graduate programs. There are 9904 books in the library, 3767 volumes, 9536 are text books and 368 reference books are available in the library. There are 137 Post graduate books available in the library. The text books are of Telugu Akademi and other private publications. Books are purchased every year from special fee fund or other funds. The library does not have any special collection like rare books, manuscripts and special reports. The library also subscribes to journals and magazines to provide current information sources to the staff and students.

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	[View Document](#)

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.78

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
2.61	0.32	0.61	0.18	0.17

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	[View Document](#)

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Details of remote access to e-resources of the library	[View Document](#)

4.2.6 Percentage per day usage of library by teachers and students

Response: 5.94

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 65

File Description	Document
Details of library usage by teachers and students	[View Document](#)
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

1. The library was automated partially in the year 2012 using SOUL Software. The library has ugraded to ILMS Software NEWGENLIB EEV 3.1 Version in order to automate the library fully. The work is in progress as books are being pasted with barcoded labels.
2. Computers with internet facility: 15
3. LAN facility available: BSNL
4. Wifi facility available
5. No. of Computers: 167
6. Internet band width 100 Mbps
7. College Website: available and updated regularly
8. Computer Configuration

HCL – Pentium (R) Dual core CPU

E 5300@ 2.60 GHZ

1.20 GHZ 0.99 GB of RAM

Physical Address Extension

WIPRO – Pentium (R) Dual core CPU

E 5300@ 2.60 GHZ

2.59 GHZ 0.99 GB of RAM

ACEL – Pentium (R) Dual core CPU

E 6700@ 3.20 GHZ

3.19 GHZ 1.96 GB of RAM

Physical Address Extension

4.3.2 Student - Computer ratio

Response: 6.47

File Description	Document
Student - Computer ratio	[View Document]()

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: >=50 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 51

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
3.64	4.27	4.87	4.71	5.46

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

PHYSICAL FACILITIES:

The physical facilities including laboratories, classrooms and computer etc are made available for the students those who are admitted in the college.

Labs = 10

Classrooms = 12

Computers = 167

The students seek admission to desired course including a laboratory curriculum. They are charged for the laboratory expenses at the time of admission as suggested by the statutory body in addition to that a non salary grants are allocated for the maintenance of the laboratories and the classrooms which a part of the teaching and learning process..

The classrooms boards and furniture facilities are utilized regularly by the students. The maintenance and the cleaning of the classrooms and the labs are done with the efforts of the non – teaching staff.

The college has a night watchman.

The college has an adequate number of computers with internet connections and the utility software distributed in different locals like office, labs, library departments, staff rooms etc. All the stake holders have equal opportunity t use those facilities as per the rules and policies of the institution. The office computers are also connected through the LAN, consisting of the office software, making work easier and systematic .The library is also provided with LAN facility for the computers and they are loaded with the library software the departments and the staff can make use of computer system with internet at their seating places. In addition to this, a majority of the staff have their own laptops and the internet providing instruments.

Computers, RISO Xerox machine, Samsung copier, Intercom, Computer UPS & maintained by AMC under UGC PBG March 2015 [F – 1 – 4 (102)/15 (UG/UGC – SERO)]

]

The ICT Smart class rooms and the related systems are maintained regularly.

T – SAT equipment is maintained by Dish Doctor

The college website is maintained regularly.

The maintenance of UPS and the Generator (Solar System) is regularly done.

The R. O. System (Drinking Water facility is done regularly)

Electrical and the plumbing related maintenance is done with the help local skilled persons and the expenditure is done from budget   from different sources.

Academic and Support facilities:

The Academic support facilities like library, the sports and other platform supporting overall development of the students like NSS or competitive exam cell etc.

Accession to library is permitted to all the students and staff equally. The library maintenance is made by the college management. The activities like fumigation and keeping library clean is done frequently by library staff.

The Physical Education Department of the college is meritorious and some credit defiantly goes to the adequate infrastructure of the department consisting well equipped Gym Indoor games like caroms, chess, table tennis. Out door games like Volley Ball, Basket ball, Kho – Kho Courts are beautifully laid to attract he all stake holders.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 56.81

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
553	611	700	448	658

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

     1.**For competitive examinations**

     2.**Career counselling**

     3.**Soft skill development**

     4.**Remedial coaching**

     5.**Language lab**

     6.**Bridge courses**

     7.**Yoga and meditation**

     8.**Personal Counselling**

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document]

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 13.95

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
100	174	154	147	152

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document]

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the students benifitted by VET	[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 11.08

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
45	32	32	26	27

File Description	Document
Details of student placement during the last five years	[View Document](#)

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 15

5.2.2.1 Number of outgoing students progressing to higher education

Response: 45

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 56.67

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	1	1	1

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	2	2	2

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The college has student council which actively participates in academic administrative bodies in the various committees of the instruction.

The class representatives are elected by the students in general who turn is electing the member of the student council. The members of the students advisory committee ensure fair elections .The elected members via the college president secretary, literary secretary, cultural secretary and the sports secretary actively participate in academic, administrative and other committees related activities.

Our college NSS volunteers participate in day camps. They make preparations for the Telanganaku Haritha haram by digging the pits & cleaning the surroundings NSS volunteers also create awareness in local area of the college about the importance of Telenganku Haritha haram & saplings are regularly planted in the college campus. They take part in free medical camp which takes place in college campus.

Our students participate in various district level competitions & win several prizes, under District Resource Centre & other competitions. The student were awarded five laptops by commissioner of collegiate education as state toppers and also received cash prizes for subject toppers .Five of our students were selected for Rubaroo, a program organized by the British High Commission . These students created awareness regarding the importance of communal harmony and universal brotherhood.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 2.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	2	1	2	2

File Description	Document
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The very mention of alumni brings before us the glorious past & distinctiveness of our college that we are old, large & big. It conjures up vivid memories of yester years the nostalgia & rich heritage & traditions of the past which shaped our college. Over the years we have crossed several milestones, made significant contributions to the advancement of knowledge & kept pace with the changing times and needs of the new generations.

Alumni are a part of these process of continuity , change ,tradition & modernity. The college seeks to institutionalize these bonds between alumni & almamater through the Association into a long relationship.

Govt. Degree College for Women, Hussaini Alam has always considered its alumni as a source of strength, support & sustenance in its endeavours of innovation & institution building in higher education. The Alumni Association of our college has been formed in order to fulfill the longfelt need for a forum & the cherished desires of its alumni to activate its functioning a committee has been constituted to provide vision, guidance & to coordinate the all round activities of the Alumni Association.

We envisage the Alumni Association as partner in the progress of the college. This Association unfolds before us a series of opportunities to serve this great college & lead our cooperation in full measure in its success and sustenance.

We think of Alumni Association in helping all of us stay connected to our almamater.

The Association supports the college in pursuit of excellence.

The Govt degree college Hussainialum has a registered alumni association. It is a great support & has been

playing active role in the activities of the college. It was started on 15 November 2011. The Alumni association has been giving gold medal to the college Topper. Some of the alumi of this college are Shabana Sultana & Shaesta Siddiqua who are working here as a lectureres & Syeda Ashra is working as TSKC mentor.Some of the alumi of these college working as Guest faculty .

The memebers of the alumni association actively participated in Hobby Day. The alumni gave a demonstration an making paper jewellery.

A Food Festival was organised in the college by the students of all groups in which the alumni had also participated and had put up food stalls and the highlight programme cooking without fire.The alumni of the college had given a demonstration in mehendi & Fashion designing in which the students were given instruction on various techniques of mehendi designing & Fashion designing.

The alumni of the college had organised Heritage walk around the khursheed Jah Devdi to create awareness & Promote the college among the local people for admission of girls in our college.

The alumni of the college had given a demonstration of calligraphy during the certificate course organised by the Arbic dept .

5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Any additional information	[View Document](#)
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 6

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
02	01	01	01	01

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The vision and mission of the institution are as follows:

Institution Vision

The institution envisions the dream of nurturing young blood to tread the path of empowerment by making them educated holistically, be socially aware and active, self-reliant, be fearlessly in pursuit of truth and make them confident to face the challenges in life.

Institution Mission

- To provide higher education to girl students in general and the weaker sections of minorities in particular
- To promote the passion for knowledge and make them aim for academic excellence in higher studies and research
- To provide soft skills to the students and raise their level of employability
- To provide right kind of ambience for the students to achieve their dreams and goals and make a difference to the society
- To impart leadership qualities to the students so that they become leading lights and be productive enough to give back to the society
- To inculcate the moral, spiritual and just values in the students and make them responsible citizens of the nation
- To provide the students a platform to develop their spirit of sportsmanship and
- To encourage them to compete in various cultural and sports competitions and develop their potential to the fullest

Motto

The motto of the college is: **EDUCATION IS KEY TO SUCCESS**

The Strategy

The college implements the schemes of the government announced from time to time and follows the higher education policies hence the vision and mission are in compliance with the Higher Education policies of the nation. The CCE is the apex body through which the government's policies are communicated through video conferences, circulars and e-mails etc, interacts with the Principal and assigns specific responsibilities or activities according to the Government policies. The Principal periodically convenes the staff council meetings to apprise them about the implementation of these activities. To highlight these policies a few examples are being listed here -

- Telecast live lesson through MANA TV for the students in all subjects periodically. Students are also given a chance to present live lesson on MANA TV under 'Student as a Teacher Project'
- The Commissionerate of Collegiate Education constituted Telangana Skill based Knowledge-Centre (TSKC) to train the students in employability skills.
- CCE conducts various training programmes for the faculty namely:

Bhagya,- Training program on health initiatives and adolescence

Nipuna – Nurturing young leaders in higher education

Shreshta – NAAC - Post accreditation quality assurance processes

D- Sampada – Innovative online teaching-learning and effective content management

Akshara etc., -- Training in generating e-classes

Chetana – on Gender Sensitization

Jignasa – Student Study Projects

Ganana – Reorientation to IT coordinators and Online Courses

CCE also organizes Yuvatarangam a platform for literary, cultural and sports competitions for students at college, district and state level.

6.1.2 The institution practices decentralization and participative management

Response:

The principal is the head of the institution, however to decentralize the administration and promote the culture of participative management; she has delegated some powers to the vice-principal, heads of departments and coordinator/conveners of committees. Every year at the outset of the academic year, the principal forms various committees/cells to look into the curricular, co-curricular and extra-curricular activities in addition to their regular duties/respective works. Meetings are held regularly and minutes of the meetings are recorded. The incharges are responsible to take decisions under the chairpersonship of the principal. The coordinator/convener of various committees takes the help of their committee members to execute the tasks/work at hand. Like-wise the involvement of the faculty members is also ensured by the head of the departments to develop their departments and is responsible for other activities of the department apart from teaching and learning. The principal often holds meetings and tries to involve the staff members, takes their opinion on respective matters and their suggestions are considered in the decision making process.

- Academic Guidance Officer handles all the academic and examination matters in the college
- The Internal Quality Assurance Committee (IQAC) is responsible to promote and enhance the

quality culture in the college
- College Planning and Development Committee (CPDC) has the cooperation of educationists, philanthropist and social worker as members
- Telangana Skill based Knowledge Centre (TSKC) Committee organizes various programs to develop the soft skills of the students and raise their employability quotient
- University Grants Commission (UGC) Committee looks after the sanction of UGC grants/funds and their proper utilization
- Rashtriya Uchchatar Shiksha Abhiyan (RUSA) Committee looks after the RUSA grants allotted to the college and their proper utilization
- MANA TV Committee oversees the live telecast of daily lessons for degree students, live telecast by the lecturers and students of the college
- NSS Committee is responsible for the various social service schemes taken up by the students

These were just a few committees of the college listed. Apart from these other regular committees are also formed every year to look into the assigned job. Students are also involved under participative management as members in IQAC, CPDC Committees and NSS volunteers. The mentor-mentee system has been introduced to share the routine activities of the lecturers. Parents are given due importance and their suggestions are taken in crucial decision making by respective departments.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The college is a government institution; hence it follows government policies laid down by the Department of Higher Education, Government of Telangana. Still a perspective plan is in force in the college which takes into consideration the following aspects –

- Annual Calendar by CCE
- Annual Institutional Plan
- Annual Academic Plan
- AQAR
- Academic Audit – Action Taken Report
- Vision and Mission of the college
- Departmental Action Plan
- Students' needs and
- Future plans of the college

Deployment

The college takes initiatives in these regards by planning and formulating course of action for better utilization of available human resources and infrastructure. Students' academic excellence, their empowerment and welfare is of prime importance. The department heads plan the various activities

keeping all these aspects in mind.

An Example

The faculty had encouraged the students to take part in 'Jignasa' Student Study Project. The students got excited and took great interest in the program. They first chose a topic, got elementary knowledge on it. Then under the able guidance of their lecturers, the students finalized their study project. They gathered background information on the problem, formulated a research strategy and hypotheses to be tested. Then they collected data on the given problem and analyzed the same. They came to a certain conclusion and drew solution to the given problem. The same was documented in their findings and presented on MANA TV live telecast which was watched by the entire state of Telangana in students' study project category. Our students were selected for best study projects at district level in Microbiology in the year 2016-17 and in Chemistry and Economics in the year 2017-18 .

The Result

We are very pleased to say that our students are continuously being groomed to take part in competitions, chose their own projects, prepare PowerPoint presentations and CDs for the live telecast, be confident to face the camera and compete at college and district level with other college contenders. We are also pleased to say that out of seven Osmania University toppers, five are from our college who were awarded with laptops by the Secretary of Higher Education Department – Smt Ranjeev Acharya in 2016 for achieving top ranks in different subjects.

Review

The college continually aims at improving its service quality, works towards improving its set standards, feedback from stakeholders is reviewed and overall improvement and development strategy is put into practice.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The college has a balanced organizational structure and decision making process.

- As the college is a Government college, the CCE i.e. the Commissioner of Collegiate Education is at the apex of organizational leadership, hence there is no governing body.
- Principal is the Head of the Institution and plays key role in Governance and Management of the

college.

- Principal coordinates the academic and administrative aspects of the Institution.
- Vice Principal looks after the IQAC, UGC, RUSA, Building and time-table committees and assists the principal in administration and maintaining discipline of the college.
- Academic Guidance Officer is incharge of Admissions, Academic and Examinations matter.
- The non-teaching staff assists the principal in managing the administrative activities.
- The IQAC evaluates and maintains the quality performance of teaching and non-teaching members and monitors the academic activities of the faculty and administrative functioning of the institution.
- HODs of the departments look after all the activities of the department.
- The coordinators/conveners of various committees look after the assigned job in addition to their regular duties.

Service Rules, Recruitment and Promotion Policy

As the college is a government institution, it follows government policies in force in service matters, recruitments, promotion and all other such things. Earlier APPSC and now TSPSC is solely responsible to recruit eligible candidates through written test and interview to the post of Assistant Professor. Lecturers are also recruited by promotion from Junior Lecturer cadre to Assistant Professor cadre by the CCE and the Department of Intermediate Education. Contract lecturers are recruited by the CCE for the vacant posts when regular government posts were not filled up. Likewise guest lecturers are also appointed by the principal when there are no regular or contract lecturers for the given subject. Similarly eligible degree college lecturers are promoted to the post of principal of Degree College by the CCE.

Grievance Redressal Mechanism

The complaints/grievances are separately monitored and resolved by the following committees based on the kind of complaint/grievance:

1. Grievances and Redressal Cell

2. Women Empowerment Cell

 3. Anti Ragging Cell

4. Internal Complaints Committee

The coordinator and members look into the grievance or complaints if any placed before the cell, examined thoroughly and verified, the complaint, assessments of the problem and possible solutions and suggestions

are placed before the Principal for necessary action. Students can also bring their grievances to the notice of the cell by writing it and putting it in the complaints and suggestions box placed on campus. Purely academic grievances however are addressed through the three tier system of - faculty member, Incharge and Principal.

6.2.3 Implementation of e-governance in areas of operation

    1.**Planning and Development**
    2.**Administration**
    3.**Finance and Accounts**
    4.**Student Admission and Support**
    5.**Examination**

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: C. Any 3 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The Principal of the college for effective administration forms various bodies to decentralize and delegate power to the faculty members of the college at the start of the academic year. The Vice-Principal, HODs, faculty members, Physical Director and Librarian assist the Principal in performing curricular, co-curricular and extra-curricular activities in addition to their regular duties. The important committees in the college are as follows –

IQAC, CPDC, DRC, MANA TV, Academic and Examination Committee, UGC, RUSA, TSKC, Admission, Time Table, NSS, Career Guidance Cell, Anti-Ragging Cell and Alumni committee.

RUSA Committee

Name	Designation	
Dr.S Shobha rani	Prinicipal	Ch
Mrs. Harbans Kour	Asst Prof in Hindi	Co
Mr. Mirza Fareed Ali Baig	Lecturer in Economics	Me
Dr. A. Madhuri	Asst Prof in Microbiology	Me
Mrs Shahjahan Siddiqui	Lecturer in English	Me
Mrs. C Uma Maheshwari	Asst Prof in Commerce	Me
Mrs M. Asra Sultana	Librarian	Me
Mrs K Shilpavalli	Physical Director	Me
Mrs A S Deepakala	Junior Assistant	Me

The Ministry of Human Resource Development (MHRD), Government of India has launched a centrally sponsored scheme called Rashtriya Uchchatar Shiksha Abhiyan (RUSA) for funding state higher education institutions. Our college has been selected for RUSA funding in 2016 as it is likely to be developed into Government Model Degree College and Rupees Four Crore is to be sanctioned for construction of classrooms, laboratories, seminar hall, common rooms, library, computer centre and girls' toilets for upgradation. .

The RUSA amount sanctioned was in the following manner – 1.4 crore for new construction, 1.4 crore for up gradation and for equipment it is rupees 1.2 crore. There was no full fledged Physics laboratory in the college as it was a new course that was started in the year 2015-16. Out of the amount sanctioned for equipment rupees 5 lakhs are utilized for establishing full fledged physics laboratory .This was possible as result of sincere effort put up by the RUSA Committee . Frequent meetings were conducted and based on minutes /resolution in the meetings the following important works were executed-

- Physics laboratory was established by purchasing new equipment
- Library was fully automated
- Full office automation is under process
- Nappy vending machine and incinerator was purchased
- Library books were purchased

All these were executed as a result of the effectiveness of the committee under the chairpersonship of the principal .

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The college has the following effective welfare measures for the teaching and non-teaching staff:

Regular staff members enjoy Government schemes such as

- General Provident Fund (GPF) which they get upon retirement,
- Loans from GPF,
- Contributory Pension Schemes,
- Medical reimbursement,
- General Insurance Scheme (GIS),
- Telangana State General Life Insurance (TSGLI),
- Gratuity amount at the time of retirement,
- Maternity leave for six months for female employees and paternity leave for fifteen days for male employees,
- Child care leave for ninety days in six spells of fifteen days each,
- Medical leave,
- Earned leave and surrender of earned leave

Contract employees have three months maternity leave facility.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	[View Document](#)
Any additional information	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.4

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
03	02	00	02	00

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 28.07

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
03	02	03	06	03

File Description	Document
Details of teachers attending professional development programs during the last five years	[View Document](#)

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The teaching staff has the following Performance Appraisal System -

1. The faculty members fill in the Academic Performance Indicator (API) forms at the end of the academic year in which they are asked about their workload participation, professional development, their contribution to the college and society as per the UGC proforma. It is submitted to the Principal and CCE, Based on the API scores, the lecturers are encouraged to take up innovative methods, continue best practices and take up more research-oriented projects.

2. Student Feedback – at the end of every year in Year Wise Scheme and every semester in CBCS the students' feedback is taken to assess the teaching performance of the lecturers.

3. Academic Audit – every year, CCE conducts Academic Audit in which the academic counsellors oversee the performance of each and every department. An exit meeting is held in which the lecturers are intimated about their shortcomings if any, and are encouraged to improvise and innovate their performance.

4. Action Taken Report – After each Academic Audit, the IQAC prepares Action Taken Report and sends it to the CCE in which action taken and the steps proposed to be taken up further in the college to improve performance are intimated.

Meetings are conducted by the principal in which results of individual percentage-wise, department-wise and overall result of the college is discussed.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college through its various committees checks and rechecks the purchases to be made, resolutions are taken and all norms are followed so as to comply with the rules. Each bill is scrutinized carefully before being accepted or rejected by the principal.

External audit is done by accountants of AG Office and the CCE. Last external audit was done in February 2014.

Internal Audit: Utilization Certificate attested by the Charted Accountant after utilizing the funds released under the specific head and the U.C. is submitted to the UGC office.

Quarter wise budget is released by the Govt. only after procuring the utilization of the previous budget under different heads.

External Audit: The Auditors have raised few objections during their visit, the settlement of objections have been sent to the A. G.'s office with the proof which will be settled by presenting the same in the next audit.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

As the college is a government college, the state government, UGC and RUSA are the major funding bodies –

- Salaries of the regular and contract staff are provided by the government.
- Funds/grants received from UGC are maintained in a separate bank account and used for the purpose it is meant for.
- Funds/grants received from RUSA are maintained in a separate bank account and used for the purpose it is meant for i.e. building construction, upgradation of existing building and infrastructure.
- IQAC has been provided with Rupees three lakhs for the establishment and expenditure of its office and to meet the remuneration expenses of the IQAC Coordinator.
- DRC also provides funds to conduct scholarly activities in the college.
- Special Fee Fund paid by the students at the time of admissions are maintained in a separate account by the office.
- Donations from alumnae are maintained by the College Planning and Development Committee

Expenses are met for the purposes for which the above mentioned funds are meant and proper bills are maintained.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing   the quality assurance strategies and processes. Five examples of best practicess institutionsnalized as a result of IQAC initiatives are cited below :

1. Imparting soft skills through TSKC   (JKC) improved the communicative capacity and also job

opportunities. some students, particularly from urdu medium, who takes admission in English medium, have constraints in understanding and commnicating in English. TSKC takes care of such students. They undergo one month course in English and are able to communicate by the end of the course.

2. Psychological counselling for needy students - improved inter- personal relations.

3. Choice - Based courses and Add on courses introduced.

4. Live presentation of Staff of our college in T SAT(MANA TV).

Live presentation of strudent's study project alongwith their Teacher - Guide

5. Because of the initiative and moitivation of IQAC, two staff members completed Ph.D. in Chemistry and Microbiology respectively.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The institution reviews its teaching learning process, structures & methodologies of operations through IQAC.

The IQAC holds meetings peridically:

- With the Heads of the Departments every month under the chairmanship of principal to review the progress of academic activities such as, the number of classess held, syllabi coverd in subject, Internal Examinations conducted and teaching diaries are verified with annual plan and also to identify,bottelnecks, if any, in administrating various progammes.
- With admimistrative staff to review the progress in respect of college administration and steps taken / to be taken for improvement.

IQAC conducts periodic reivew of the academic and administrative funtioning.

Further, the IQAC collects feedback informantion from students on Teaching - Learning performance at the end of each semester. The information obtained is analysed and steps to be taken for necessary improvements are passed on to the concerned departments.

The Learning - Outcomes are reviewed after conducting of Internal Examinations and it calls for a one -on- one meeting with the faculty of each department to make an assessment of their performance.

It evolves mechanisim to record and monitor the performance of each student through concerned departments.

As a result of, IQAC initiative the college overall result incressed from 196 during 2012-13 to 208 during 2016-17.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 1

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)
IQAC link	[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
e-copies of the accreditations and certifications	[View Document](#)
Details of Quality assurance initiatives of the institution	[View Document](#)
Any additional information	[View Document](#)
Annual reports of institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

Govt. Degree College for Women, Hussaini Alam, Hyderabad established in 1984, is the second oldest Govt. Degree College in old city of Hyderabad. The peer team in its report recognized this college as instrumental in the propagation of higher education offering courses from UG to PG level in Arts, Commerce and Science for cateting the needs of women student community in the region.

It was also mentioned in peer team report that the college has been guided by its vision and mission nurturing competitions skills among the women students with a quest for excellence and meeting benchmarks of internal standards of higher education. To meet this challenge, the IQAC strives to improve by evaluating the strength and weakness in curriculum teaching learning evaluation and governance.

In the two previous accreditation the college was graded with B+ (76.00 CGPA) in 1st cycle and B (2.73 CGPA) in 2nd Cycle.

Recent Accomplishments: Govt. Degree in scoring highest pass percentage ie., even above from Osmania University average result during the academic year.

- Yuvatarangam: Under Yuvatarangam (it is Commissioner of Collegiate Education sponsored cluster programme). Our students received 5 laptops for scoring highest marks in the Osmania University. The list is Group wise toppers at University level (Osmania University)

Name of the Student	Name of the Place of the College	Faculty	Maximum Marks	Marks Se
RAFATH FATIMA	GDC(W), HUSSAINIALAM	BA	1200	1026
NEHA FIRDOSE	GDC(W), HUSSAINIALAM	BA	1200	1015
ALIYA BIN HILABI	GDC(W), HUSSAINIALAM	BA	1200	999
NAZIA SULTANA	GDC(W),	B.COM (COMPUTERS)	1700	1468

	HUSSAINIALAM			
JUVERIYA ANJUM	GDC(W), HUSSAINIALAM	B.SC.	1800	1534

- RUSA Funds:

Under RUSA, Rs. 4 crores sanctioned for upgradation to model Govt. Degree College.

During the post – accreditation period, college has made rapid and significant strides by introducing quality enhancement initiatives in the academic and administrative domain with the financial assistance of state Government and central Government Agencies like UGC, RUSA.

1. Academic Initiative

The college has introduced choice based credit system (CBCS) and grade evaluation methods for the UG and PG courses in 2016 – 2017 as according to the Osmaina University pattern

The admission into all regular UG programmes is based on merit in qualifying examination and reservation quota through online.

The admission into all regular PG courses is based on the rank obtained in the respective post graduate common entrance test.

- Teaching – Learning & Evaluation: Value added courses have been initiate.
- Research consultancy and extension: Under Jignasa, Department of Chemistry and Department of Economics supervised the students to present research based student study project at state level.
- Infrastructure and Learning Resources: Wifi facility freely available for students and staff.
- Student support and progressions: The students who deprived to continue their studies in regular mode, we offer them to continue their studies through distance mode, as we have Dr. B. R. Ambedkar Open University, study centre, 194, to cater to their education needs.
- Governance and Leadership: Alumni Association is active. Sponsorship of Gold Medal by Sri. Mir Zulfequar Ali, Ex – Mayor, GHMC and Member of CPDC of our college for topper.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 6

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	04	00	01	01

File Description	Document
List of gender equity promotion programs organized by the institution	[View Document](#)

7.1.2

  1. **Institution shows gender sensitivity in providing facilities such as:**
      1. **Safety and Security**
      2. **Counselling**
      3. **Common Room**

Response:

) Safety and Security

b) Counselling

c) Common Room

Upload a description of gender equity initiatives undertaken by the

Institution on the specified areas in not more than 500 words

As per UGC's advice, we have set up a separate committee that conducts sensitization programmes and looks into the matters of safety and security measures. We cannot ignore these issues as 100% of the students in our college are girls. We also have a grievance redressal committee who looks into the matters of any complaints dropped in the complaint box. There is a periodic review of what is happening in the

college.

With regard to gender sensitivity about safety and security the following facilities have been provided:

1. As a historical building and location advantage the college is so designed and surrounded by strong compound walls on four sides, so the entry is strictly regulated.
2. Day and night watchman services is provided
3. Police patrolling before and after college hours and for every two hours during the college hours.
4. Installation of CCTV cameras.
5. Regular SHE team visits.
6. Helpline numbers have been provided and displayed in the notice board that women students and faculty could call .
7. Installation of nappy vending machine for convenience of students and a proper disposal method by installation of incinerator.

From the academic year 2016 onwards the college in compliance with the CCE proceedings has

introduce a new paper on Gender Sensitization. This paper is in II semester and carries to credits.

The curriculum is designed in such a way that it touches all the issues of Gender and enables the

students the principle of freedom and equality to men and women. Four faculty members

Asra sultana ,Harbans Kaur , and Shilpavalli have attended two day training

programme called **CHETANA**.

CCE also organized 4 day Residential training from 30th November to 3 rd December

2016 for master trainer in Gender Sensitization courseK.shilpavalli and Dr.santoshi   attended the programme. Also Osmania University has Organized One Day training programme for UG Lecturers on aspects how to deliver the Contents of Gender Sensitization book "Towards a world ofequals" on 25 th January 2016 Dr.santoshi attended the Programme.These lecturers are the counselors and councel the students on various gender sensitization issues

7.1.3 Alternate Energy initiatives such as:

1. **Percentage of annual power requirement of the Institution met by the renewable energy**

sources

Response: 18.03

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 2508

7.1.3.2 Total annual power requirement (in KWH)

Response: 13908

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 0

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 13908

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Our college realized the need to protect the environment by devising multi pronged strategies for waste management with least pollution. Swaccha Bharath committee and NSS committee with the assistance of college attenders are together responsible for waste management.

Solid waste management:

Solid waste will be pre-sorted by the use of strategically located compartments bins labeled ,plastics,

bottles,papers and others. Dust bins are placed throughout the campus. These bins will be emptied at regular intervals and deposited at the refuse yard. Arrangements are made with small scale industrieslocated nearby to purchase various types of waste for recycling. Organic waste is dumped into compost pit covered with layer of soil. Later the compost is being used for plants of the campus as organic manure. To the maximum extent possible waste is minimized and sustainable use or multi of products [e.g. reuse of carry bags cartons etc] is advised

Liquid waste management:

The liquid waste generated is generally non toxic and is drained out into the well maintained drainage system .

E-waste management :

- The college has an emphasis on paperless office to save carbon emission printers.
- Reuse of one side printouts
- The catridge of lazer printers are refilled outside the college campus.
- USB batteries are recharged, repaired ,exchanged,by the supplies.
- By using expertise of human resources computers and other computer related equipment are used to the optimum level.
- As per the instructions of the CCE the computer department has

Identifies and documents e-waste and the list of items under e-waste was sent to the CCE.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rain water harvesting :

The quantity of water harvesting is affected by the number of factors like frequency of rainfall, quantity of rainfall, way of collecting rain water, and size of resources to collect water. The ground water level is getting depleted day by day due to various reasons like deforestation and ecological imbalance. Increasing level of urbanization and industrialization constantly increases the demand of water supply especially in the urban areas. It results in the overuse of ground water and thus going low level. The risk of water scarcity in the future has been increased to a great extent and can be life threatening if some effective solutions are not followed.

Following are main techniques of rain water harvesting in the college

- Collecting rainwater to the surface for future use.
- Recharging the ground water.

Collecting rain water to the surface is very effective and traditional technique. It is done by using small ponds, underground tanks, check dams, etc.

Due to Ground Level water in the College premises is consistently high the frequent water logging is experinced on the College ground during monsoons. Because of this there is a little scope for independent rain water harvesting. But College has constructed a water recharge pit near the bore well on the college ground so that the excess water collected on the college groundcan be diverted safely in the bore well catchment area. For rain water harvesting at two places Percolation / recharging pits were constructed in the campus. They are helpful in water harvesting in the campus and considerably help in maintaining the water table. Small check dams was constructed behind the College and the water is being logged temporarily during the monsoon which is helpful in recharging the ground water .The constant water supply to campus is ensured through enough storage capacity and provisions are made to collect rain water and divert them to water the plants and trees in the campus. Monsoon runoff of roof top water is collected and used for garden irrigation .College also educates the students regarding rain water harvesting and other activities through different programmes like Vasundhara Day, Ozone Day, Save Water etc.

7.1.7 Green Practices
- **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

5. Green Practices

??Students, staff using

a) Bicycles

b) Public Transport

c) Pedestrian Friendly Roads

??Plastic free campus

??Paperless office

??Green landscaping with trees and plants

Upload a description of efforts towards green practices on the campus in

not more than 200 words

Majority of our students and staff depend on public transport and use pedestrian friendly roads to reach their destinations

The college is situated at heart of city having a wide campus with huge trees and many flowering plants in the garden which provide a serene atmosphere .this college compound wall is bordered inside with fall trees and stretch of green lawn immediately at the entrance of the college .This greenery helps to refresh the minds and trigger concentration. It provides a pollution free atmosphere.

The college makes special efforts to instil environmental awareness among students ,we have been popularizing green practices by encouraging each one of them to reduce their usage of plastic and paper ,use more eco-friendly alternatives and ensure that the waste they generate is properly disposed off.

Rigorous plantation programs are being undertaken under the Haritha Haram,

Vanabharathi programmes all the student volunteers staff along with principal are involved in

plantation programme ,around 200 flowering and fruit yielding saplings are brought from forest department ,Rajendernagar . On various occasions we present a sapling to welcome the guest,falicitate them etc which is a sign of go green live green

various other green practices initiated by the college include

- Value added courses like environmental studies is a partof the curriculum and is made mandatory.
- Various competitionslikeessay writing , elocution ,poster presentation are being conducted to generate awareness about green and peaceful earth.
- Every year NSS volunteers conduct a camp for one week ,where the student volunteers are involved in tree plantation in the near by areas,and further creating the awareness on the importance of clean green environment for the sustainable development.
- Every year on the occasion of world environment day students in good number participate in a rally
- create awareness about energy conservation and renewable energy usage .solar panelsare used as an alternate source of energy in the college campus.
- Despite the constraint of space the college maintains a substantial green cover.
- The green foliage include an impressive array of old trees along side a well maintained garden of flowering plants and crotons.

At times we are also enjoy the fruits such as guava, jamun , berries , mangoes and papaya.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 5.24

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.45	0.48	0.50	0.56	0.20

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

    1. **Physical facilities**
    2. **Provision for lift**
    3. **Ramp / Rails**
    4. **Braille Software/facilities**
    5. **Rest Rooms**
    6. **Scribes for examination**
    7. **Special skill development for differently abled students**
    8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document](#)

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document](#)

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Details of initiatives taken to engage with local community during the last five years	[View Document](#)

**7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff**

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document](#)

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	[View Document](#)

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	[View Document](#)

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 07

File Description	Document
List of activities conducted for promotion of universal values	[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.

Along with Independence and Republic days, we should remember all those who sacrificed their lives or a part of their lives to free our country from the clutches of the British. So remembering them is the least we can do for their super-great service to the nation. Institution is not closed during birthday anniversary of the great personalities. Instead, lecturers educate students about these personalities and their great work done for nation building . The institution deligently follows and practices all prominent national and state functions . The institution practices pluralist approach towards all religion functions and encourages the students and faculty to showcase the same. National Festivals are celebrated with enthusiasm. Our students are on a mission towards better India. They come together breaking the boundaries of religion and caste. Thoughts of great Indian personalities sowed into the young minds through various programmes like essay writing competitions ,elocution competition,poster paintings ,slogan writing ,skit play, speeches,going on a rally conducted on these days. Every year our institute organizes the national festivals and birth / death anniversaries of the great Indian personalities, 12 January Swami Vivekananda Birth Anniversary , 23 January Netaji SubhashChandra Bose Birth Anniversary , 26 January Republic Day , ,principal staff and the students participate in flag hoisting ,followed by speeches by staff and students , 3 February National "Suryanamskar" Day, 19 February Chhatrapati Shivaji Maharaj Birth Anniversary, 28 February National Science Day , 8 March Women's Day as it is a womens college this day is celebrated with great joy and enthusiasm SHE team members,and other great women personalities are invited to the college and inspiring speeches motivate the students and staff towards high aspirations , 14 April BharatRatna Dr.Babasaheb Ambedkar Birth Anniversary , 1 August Balgangadharv Tilak Death anniversary, 21 June International Yoga Day , , 15th August Independence day ,principal staff and the students participate in flag hoisting ,followed by speeches by staff and students and other cultural activities , 5th September Dr.Sarvpalli RadhaKrishnan Birth Anniversary is celebrated with great joy and enthusiasm by the students it is celebrated as a self governing day where students play the role of teachers and falicitate their teachers as a token of gratitude , 14 September Hindi divas,department of hindi organizes and conducts various competitions and programmes on this occation to promote the importance of hindi among students. ,2nd October Mahatma Gandhi Birth Anniversary , 15th October Dr. APJ Abdul Kalam Birth Anniversary , National Integration Day is observed every year on 19th of November all over the India. It is celebrated as the birthday anniversary of the first woman prime minister of the India Indira Gandhi. All the students get together at one place to take pledge to ensure the common harmony in the society. Officially, the flora tribute is offered to the photo at every birth and death anniversaries of the great personalities.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

7.1.19 The institution maintains complete transparency in its financial, academic ,administrative and auxiliary functions Response:

The functions of the institution and its financial, academic and administrative units are governed by the principles of participation and transparency. Our institution believes in maintaining complete transparency in its financial, academic, administrative & auxiliary functions. The institution has developed strategies for mobilizing resources and ensures transparency in financial management of the institution. . There are established procedures and processes for planning and allocation of financial resources which leads to effective & efficient use of Financial resources. Considering the financial matters institute appoints internal & external auditors every year. This decision is always taken unanimously in the general body meeting chaired by principal and the committee members constituting senior staff members both teaching and non teaching and CPDC members. Audited statements regarding financial activities are circulated to all the concerned members of the Governing body. Through internal Academic & Administrative Audit (AAA) the transparency is maintained. All the stake holders are involved in A & A Audit. The information regarding the College is freely made available to the public through our website . As the College is under RTI all the information is made available to the public. The formal and informal arrangements are made in the institution to co-ordinate the academic and administrative planning and implementation in achieving its vision. We always take care of our students from their enrollment to their overall development. Recruitment of faculty & all necessary procedures are practiced as per the guidelines given by higher education department, University & UGC. All circulars regarding, students, teaching staff & non

teaching staff are circulated & displayed on the notice boards. The Budget Process which is an inclusive and collaborative process is as follows: The respective HODs of the departments submit the requirements in the Standardized format which are consolidated. The various heads of the budget include the department capital requirements, staff cost based on the manpower plan, student& faculty related expenses, event expenses, administrative expenses including lab consumables, repairs & maintenance & other infrastructure related expenses, etc. The utilization of the current year approved budget along with the budget projected for the forthcoming year is presented to the Committee , after discussions in the meeting chaired by the principal and after a thorough scrutiny of the requirement and the resource availability it will be approved by the principal . Feedback from the stakeholders on a regular basis and acting on the same is adopted which is an effective mechanism to ensure transparency and effective management Planning & execution of different auxiliary functions are discussed & decided in the committee consisting of Principal, teaching staff , non teaching staff ,and CPDC members and finally communicated to all stake holders .

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

BEST PRACTICE – 1

1. Title of the Practice:

Encouraging the students participation in academic and extra-curricular activities at national and state level

2. Goal:

To identify interested students and nurture their skills so that they could hone their skills to optimum level.

3. The Context:

The enthusiastic students are identified. They are encouraged and guided by the lecturers. They are well equipped with the necessary skills to face the competitions .

4. The Practice

? Students are given opportunity to take part in the selection process of MANA TV live telecast .

. Bright student are identified and are given student study projects

? The students who are interested in co-curricular activities were given opportunity to

participate in State level and National level competitions such as YUVATARANGAM.

5. Evidence of Success

. It is the record for our college where every year students from various departments get selected for MANA TV live presentations.

. students from microbiology and chemistry are selected for the best study projects.

? The number of students who got ranks and seats at various PG courses increased.

? The CCE presented laptops for four meritorious students from different faculties .

. Nagma from Bcom (CA) initiated by presenting a paper in the National Seminar organized by St.Joseph degree and PG college in the year 2016-17

? Students came out with flying colours as evidenced by their getting selected in district

level, state level competitions of YUVATARANGAM .

6. **Problems Encountered and Resources Required**

Because of CBCS and Semester system the students had to lose working days

owing to their participation at various levels competitions and also lack of support and encouragement from the parents

7. Responsible:

O entire teaching staff of the college

o NSS Officers, Physical director, Cultural committee and

o MANA TV coordinator

BEST PRACTICE – 2:

1. Title of the Practice. Mentorship practice

3. Objectives of the Practice

To Strengthen the bond between the teacher and taught and to provide academic support to the students.

4. The Context

To check indiscipline, irregularity and lack of motivation among the students, Mentorship system is introduced to motivate the students. . As a result students became more enthusiastic and started participating in all the activities of the college.

5. The Practice .

Each one of the lecturer is assigned the job of mentor and incharge for each class ,and they are responsible for that particular class in all aspects.

The mentor meets them one hour every week and takes care of

? Mentoring and guiding

? charting their progress through maintenance of progress records.

? Instilling values of discipline, punctuality, regularity, confidence .

? Conducting parent– teacher interface meetings

6. Evidence of Success

More than 50% the students have shown remarkable change in their attitude to academic pursuits.

7. Problems Encountered and Resources Required

It takes some time on the part of the teachers to trace out the slow learners. Though PTM's are arranged very few parents turn up to attend the meeting.

File Description	Document
Any additional information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Just as technology is changing the way we communicate, social and cultural forces are reshaping our communities and the way in which we live. Higher education is already feeling the impact of this shift the success of the institution of higher education in general is measured by its ability to impart quality education to create employable graduates with professional skill sets. Catering to the diversified needs of higher education the college envisages to be an institute committed to perceived of academic excellence through these parameters by the virtue of the flexibility and freedom to give quality education, and the college conducts its programmes and activities by overarching vision, mission and goals all are revisited periodically and revised if appropriate. The Mission of our college is Women Empowerment as the hundred percent of the college strength is girls students. Under this mission there is also institution's Vision ,To grow into an abode of learning accessible and upliftment of the downtrodden who are educationally, economically and socially marginalized section of the city and its adjacent places and To

Create Complete Personalities Through Value Based and Career Oriented Education.Innovation is certainly the institutions cutting edge , which reinforce and sustains its distinctive environmental of excellences in education to fulfill the vision. In the academics the college apart from the initially existed courses introduced MA(urdu) in the year 2002 ,and in the year 2012-13 BZC and BSC(MPCs) courses were introduced and in the year 2015-16 ,mathematics was first time introduced in the college which gave a big support to intermediate student studying in the same campus as mathematics is among the most and fascinating of all intellectual disciplines it made a lasting contribution to the college and surrounding locality and society on the whole apart from this in the year 2016-17 the college introduced BSC (BGC) (MZC,MPC) BA Literature with combination of computer sciences   in the college due to which the strength of the college increased. The college provides an opportunity for the students to continue their higher education by introducing new PG courses so in the same year two P.G courses where introduced MSc and Mcom and College is making the sincere efforts towards the students' benefits as a whole. The institution stands for humanity, for tolerance, for reason, for the adventure of ideas and for the search for truth. For this we create an environment that fosters teamwork, cooperation and mutual support. we strive towards equipping young people to meet the challenges of these modern times. We are well aware that we exists for our students and do our very best to provide a most friendly and growth oriented ambience for them. We do everything in our capacity to ensure excellent standards that would secure them leadership in tomorrow's challenging world. Through the existing setup, College is definitely proving to be a strong Learning centre for the Community around.

5. CONCLUSION

Additional Information :

FUTURE PLAN

- Development of Infrastructure facilities under RUSA like auditorium, labs and up gradation of the existing structure.
- Opening of Job Oriented and Self Financed Programs.
- More stress on Research activities.

Concluding Remarks :

Government Degree College for Women, Hussainialam champions the cause of women education and strives to empower the marginally backward section of the society, through its strategic planning; the college has been able to achieve the desired results. Students make best use of the given opportunities and try to excel in all the spheres be it academic, literary, cultural or sports.

The college aims to improvise and reach out to a more number of students through its innovative practices, provide more value-based courses and have a cutting edge in the present competitive atmosphere. To achieve its dream the college hopes to have more infrastructure and resources at its disposal.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.2	Number of certificate/diploma program introduced during the last five years 1.1.2.1. **Number of certificate/diploma programs introduced year-wise during the last five years** Answer before DVV Verification: 	2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---
07	04	03	02	03 | Answer After DVV Verification : | 2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---
01	03	00	00	00	 Remark : Genetic Counseling and Management of Genetic Disorder is a highly specialized topic of MBBS or MD level. It is NOT possible to be completed in 15 days.
1.1.3	Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years 1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years Answer before DVV Verification: 	2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---
04	02	03	03	02 | Answer After DVV Verification : | 2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---
02	01	01	02	02	 Remark : A teacher appointed to an institute body for more than one year continuously is counted as one only. Similarly a teacher on number of academic bodies in the same inst OR on body of more than one institute is counted as one only. As per the above the HEI input is modified.
1.2.1	Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years 1.2.1.1. How many new courses are introduced within the last five years Answer before DVV Verification : 08 Answer after DVV Verification: 290

	Remark : The HEI has changed over to CBCS in 2017-17 as a result of which all the courses are changed. The HEI has inducted 09 programs each program has almost 05 courses per sem and are of 6 sem (UG) and 04 sem (PG). There are about 40 courses for electives.
1.2.2	Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented 1.2.2.1. Number of programs in which CBCS/ Elective course system implemented. Answer before DVV Verification : 11 Answer after DVV Verification: 14 Remark : AS per the HEI data in the attached file in response to this Metric.
1.2.3	Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years 1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years Answer before DVV Verification: 	2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---
294	291	120	60	53 | Answer After DVV Verification : | 2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---
279	276	00	00	00	 Remark : As per the data in 1.1.2 the HEI has introduced the certificate courses only from 2015-16 onward hence the input modified. The program of Genetics is not eligible hence the number reduced equally between 2015-16 and 2016-17 (15 each).
1.3.2	Number of value added courses imparting transferable and life skills offered during the last five years 1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years Answer before DVV Verification : 25 Answer after DVV Verification: 11
1.3.3	Percentage of students undertaking field projects / internships 1.3.3.1. Number of students undertaking field projects or internships Answer before DVV Verification : 234 Answer after DVV Verification: 119
1.4.1	Structured feedback received from

	1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
	    Answer before DVV Verification : A.Any 4 of the above
	    Answer After DVV Verification: B.Any 3 of the above

2.1.2	Average Enrollment percentage
	
	(Average of last five years)
	
	    2.1.2.1. Number of students admitted year-wise during the last five years
	        Answer before DVV Verification:
	
		2016-17	2015-16	2014-15	2013-14	2012-13

---	---	---	---	---
434	377	392	385	406 | Answer After DVV Verification : | 2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---

434	377	392	385	406 |
				
				    2.1.2.2. Number of sanctioned seats year-wise during the last five years
				        Answer before DVV Verification:
				
				| 2016-17
					2015-16	2014-15	2013-14	2012-13

---	---	---	---	---	

2.4.4	Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years
	
	    2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years
	        Answer before DVV Verification:
	
		2016-17	2015-16	2014-15	2013-14	2012-13

---	---	---	---	---
09	01	03	01	02 | Answer After DVV Verification : | 2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---
03	01	00	01	01	 Remark : Awards repeated to Dr Abdul Quddus are counted for the highest award 2012-13, Asra Sultana 13-14, Santoshi 15-16, Dr safdar Askari, Shilpa and Siddiqui 16-17

2.4.5	Average percentage of full time teachers from other States against sanctioned posts during the last five years
	
	    2.4.5.1. Number of full time teachers from other states year-wise during the last five years
	        Answer before DVV Verification:
	
		2016-17	2015-16	2014-15	2013-14	2012-13

---	---	---	---	---	

| 02 | 01 | 01 | 01 | 02 |

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
03	01	01	01	02

Remark : As per the HEI data input with this Metric in response.

| 2.6.3 | Average pass percentage of Students

2.6.3.1. Total number of final year students who passed the examination conducted by Institution.
Answer before DVV Verification : 1001
Answer after DVV Verification: 208
2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution
Answer before DVV Verification : 1453
Answer after DVV Verification: 298 |
|-------|---|

| 3.1.1 | Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)
Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0.70	0	1.95	0	0
-------	---

| 3.3.4 | Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years
Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
05	05	06	02	01
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Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
05	02	06	02	01

3.3.5	Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
05	02	03	08	03

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
04	02	03	07	01

3.4.2	Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
6	3	2	0	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	0	00

3.4.3	Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verfication:

2016-17	2015-16	2014-15	2013-14	2012-13
2	21	6	8	10

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
2	15	5	4	07

Remark : As per the HEI data input with this Metric in response.

3.4.4	Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years 3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years Answer before DVV Verification: table1 Answer After DVV Verification : table2 Remark : As per the HEI data input with this Metric in response.

Where table1 is:

2016-17	2015-16	2014-15	2013-14	2012-13
120	430	110	150	360

and table2 is:

2016-17	2015-16	2014-15	2013-14	2012-13
95	134	75	70	130

3.5.1	Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years 3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years Answer before DVV Verification: table3 Answer After DVV Verification : table4

Where table3 is:

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	0	0	0

and table4 is:

2016-17	2015-16	2014-15	2013-14	2012-13
00	01	0	0	0

3.5.2	Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

	3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered) Answer before DVV Verification: 	2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---
0	01	0	0	0 | Answer After DVV Verification : | 2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---
0	00	0	0	0	
4.2.5	Availability of remote access to e-resources of the library Answer before DVV Verification : Yes Answer After DVV Verification: Yes
4.4.1	Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years 4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs) Answer before DVV Verification: 	2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---
3.36	2.31	4.47	4.71	5.46 | Answer After DVV Verification : | 2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---
3.64	4.27	4.87	4.71	5.46	 Remark : As per the HEI data input with this Metric in response.
5.1.1	Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years 5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years Answer before DVV Verification: 	2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---
553	611	700	449	585 | Answer After DVV Verification : | 2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---	

| 553 | 611 | 700 | 448 | 658 |

Remark : As per the HEI data input with this Metric in response.

5.3.3	Average number of sports and cultural activities/ competitions organised at the institution level per year 5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
34	22	17	20	08

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
4	2	1	2	2

6.3.4	Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years 6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
8	14	6	10	9

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
03	02	03	06	03

6.5.4	Quality assurance initiatives of the institution include: 1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements 2. Academic Administrative Audit (AAA) and initiation of follow up action 3. Participation in NIRF

	4. ISO Certification 5. NBA or any other quality audit Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: C. Any 2 of the above
7.1.10	Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years Answer before DVV Verification: 	2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---
00	01	01	01	01 | Answer After DVV Verification : | 2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---
00	00	00	00	00	
7.1.11	Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere) 7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years Answer before DVV Verification: 	2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---
00	01	01	01	01 | Answer After DVV Verification : | 2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---
00	00	00	00	00	
7.1.15	The institution offers a course on Human Values and professional ethics Answer before DVV Verification : Yes Answer After DVV Verification: Yes
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years Answer before DVV Verification : Answer After DVV Verification :07 Remark : As per the HEI data input with this Metric in response.

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 14 Answer after DVV Verification : 330
1.2	Number of self-financed Programs offered by college Answer before DVV Verification : 10 Answer after DVV Verification : 09
1.3	Number of new programmes introduced in the college during the last five years Answer before DVV Verification : 08 Answer after DVV Verification : 09
2.3	Number of outgoing / final year students year-wise during the last five years Answer before DVV Verification:

Answer before DVV Verification (2.3):

2016-17	2015-16	2014-15	2013-14	2012-13
300	308	319	255	276

Answer After DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
298	305	319	255	276

ID	Extended Questions
2.4	Total number of outgoing / final year students Answer before DVV Verification : 1458 Answer after DVV Verification : 1453
3.1	Number of teachers year-wise during the last five years Answer before DVV Verification:

Answer before DVV Verification (3.1):

2016-17	2015-16	2014-15	2013-14	2012-13
40	37	28	34	39

Answer After DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
38	35	27	33	37

ID	Extended Questions
3.2	Number of full time teachers year-wise during the last five years Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
16	14	12	13	14

	Answer After DVV Verification:				
	2016-17	2015-16	2014-15	2013-14	2012-13
	14	12	11	12	12

3.4	Total experience of full-time teachers Answer before DVV Verification : 315 years Answer after DVV Verification : 163 years
3.5	Number of teachers recognized as guides during the last five years Answer before DVV Verification : 1 Answer after DVV Verification : 99999
3.6	Number of full time teachers worked in the institution during the last 5 years Answer before DVV Verification : 69 Answer after DVV Verification : 20
4.5	Unit cost of education excluding the salary component(INR in Lakhs) Answer before DVV Verification : 0.00928 Answer after DVV Verification : 0.00728

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