

**NTR GOVERNMENT DEGREE
COLLEGE FOR WOMEN
MAHABUBNAGAR – 509001
TELANGANA STATE**



**THE ANNUAL QUALITY ASSURANCE
REPORT (AQAR) OF THE IQAC**

2015-16

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2014 to June 30, 2015)

Part – A

AQAR for the year (for example 2013-14)

2015-2016

1. Details of the Institution

1.1 Name of the Institution

NTR GOVERNMENT DEGREE COLLEGE FOR WOMEN
MAHABUBNAGAR

1.2 Address Line 1

NEAR DIST.STADIUM GROUND

Address Line 2

-

City/Town

MAHABUBNAGAR

State

Telangana State

Pin Code

509001

Institution e-mail address

ntr.jkc@ gmail.com

Contact Nos.

08542-242835

Name of the Head of the Institution:

Dr Bibi Zainab

Tel. No. with STD Code: 08542-242835

Mobile:

9989351900

Name of the IQAC Co-ordinator:

Smt Mercy Vasantha

Mobile:

9492175746

IQAC e-mail address:

ntr.iqac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

11453

OR

1.4 NAAC Executive Committee No. & Date:

EC/56/RAR/32 dated 16-09-2011

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.ntrgdcwmbnr.in

Web-link of the AQAR:

<http://www.ntrgdcwmbnr.in/aqar/>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B			
2	2 nd Cycle	B	2.86	2011	2016
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :DD/MM/YYYY

01-07-2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR : 17.08.2015 (DD/MM/YYYY)4
- ii. AQAR : 14.06.2016 (DD/MM/YYYY)
- iii. AQAR : 02.08.2016 (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Palamuru University,
Mahabubnagar

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. 02 Faculty 02

Non-Teaching Staff Students

1

Alumni

1

Others

1

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

3,00,000

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

4

International

0

National

0

State

0

Institution Level

4

(ii) Themes

1. Orientation Programme on NSS.
2. Seminar on Health and Hygiene.
3. Seminar on Personality development .
4. Seminar on Awareness on Blood Donation.

2.14 Significant Activities and contributions made by IQAC

1. Issuing the Student Progress report
2. Maintenance of the Daily activity register by the class representatives.
to monitor the class work .
3. Enhancing the teaching –learning process by using the OHPs, LCDs.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>1. To start Urdu medium classes in BA, B.Com courses.</p> <p>2. RUSA funds</p>	<p>The CCE, TS has accorded permission to start Urdu medium classes in BA(HEP), BA(EPP) and B.Com(Gen) Courses as self finance.</p> <p>The College has submitted Detailed Project Report (DPR) and Institutional Development Plan(IDP) to get the funds from RUSA. The RUSA has sanctioned an amount of Rs 2.00 cores under Component -7. The college has submitted estimations given by the Executive Engineer, EWIDC- Mahabubnagar. The work has started in the college under Component-7.</p>

2.16 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken

The staff Council discussed the AQAR and approved.

PART – B CRITERION – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	01	-	01	-
UG	11	3	06	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	2	2	-	-
Others	-	-	-	-
Total	14	5	07	

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	-
Annual	14

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabus of all the subjects is designed by the affiliated University and it will revise the syllabus periodically.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

CRITERION – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	7	5	1	1	7

2.2 No. of permanent faculty with Ph.D.	01
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others/Contract faculty		Total	
	R	V	R	V	R	V	R	V	R	V
	-	-	-	-	-	-	10	19	10	19

2.4 No. of Guest and Visiting faculty and Temporary faculty	23	-	-
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	-	01
Presented	-	-	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. The OHPs and LCDs are used .
2. The group discussion method is used for better understanding of subject Concepts.
3. Maintenance of the Daily activity register by the class representatives
4. The students are Continuously evaluation and grading is done by the faculty.
5. Remedial Coaching Classes are conducted for slow learners.
6. Progress reports of the students will be maintained by the class in-charge lecturer .

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Continuous evaluation

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop -

2.10 Average percentage of attendance of students 83 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Total no. of students Passed	Division				
			Distinction %	I %	II %	III %	Pass %
BA TM & EM	171	145	35	68	17	25	84.79
B.Com TM & EM	160	123	26	55	30	12	76.87
B. Sc TM & EM	315	141	37	65	30	9	44.76

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. The Teaching –learning process is continuously monitored by holding the meetings both with the students and teachers .

2.. The feedback given by the students is analysed and remedial measures will be taken

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	1
Staff training conducted by the university	Nil

Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	2
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	09	02	nil
Technical Staff	01	Nil	Nil	Nil

CRITERION – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. The faculty is encouraged to undertake research work under MRP / FIP.
2. The faculty is encouraged in such a way that ,they not only involve but also inculcate the thirst of research in the outgoing students after their higher

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects		-		
Minor Projects	-	-	-	-
Interdisciplinary Projects	--	-	-	-
Industry sponsored	--	-	-	-
Projects sponsored by the University/ College	--	-	-	-

Students research projects (other than compulsory by the University)	--	-	-	-
Any other(Specify)	--	-	-	-
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	--	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards / recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

0

0

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0 SRF 0 Project Fellows 0 Any other 0

3.21 No. of students Participated in NSS events:

University level 2 State level 0

National level 0 International level 0

3.22 No. of students participated in NCC events:

University level 0 State level 0

National level 0 International level 0

3.23 No. of Awards won in NSS:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="Nil"/>	College forum	<input type="text" value="03"/>	
NCC	<input type="text" value="2"/>	NSS	<input type="text" value="01"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social responsibility :

- A). Our teaching faculty engage the classes of Intermediate Sections in nearby Govt/ Private .Junior Colleges where subject lecturers are not available.
- B). The final year students of our college engage the classes of 10th & 9th standards in nearby Government Schools under linkages
- C) Blood donation camp is organized in our College with the cooperation of Red Cross Society.
- D). In our College every year Coaching Classes of EAMCET, B. Ed, and Screening test for Civil Services for minority students will be Organized..
- E).Our College is being used as the Spot valuation Camp(Centre) for UG and B. Ed Annual and Supplementary Examinations.
- F). Our College has been constituted as examination centre for JEE (Advance) – 2016 and entrance examination for HCU.

CRITERION – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.36 Acres	-	Govt. land	
Class rooms	26	06 (Under Construction by RUSA funds)	Govt. Budget and MP-LAD funds	
Laboratories	13	-	Govt. Budget and MP	
Seminar Halls	01	-	Govt. Budget and MP	
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	nil	-	nil	
Value of the equipment purchased during the year (Rs. in Lakhs)	nil	-	nil	
Others	nil	-	nil	

4.2 Computerization of administration and library

NO

3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7500	1,40,000	Nil	Nil	7500	1,40,000
Reference Books	4300	20,000	Nil	Nil	4300	20,000
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	05	12000=00	Nil	Nil	05	12000=00

e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	Nil	Nil	Nil	Nil	Nil	Nil

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	95	02	Broadband-10 NME Connections	03	03	Non Computerized	Nil	Nil
Added	nil	nil	nil	nil	nil	nil	nil	nil
Total	95	02	10	03	03		Nil	Nil

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

Up gradation (Networking, e-Governance etc.)

- The faculty belongs to the department of Computers organize the training camps in which they train both the teachers and students regarding the use of Computers and internet.

4.6 Amount spent on maintenance in lakhs :

i) ICT	nil
ii) Campus Infrastructure and facilities	140
iii) Equipments	60
iv) Others	-
Total :	200

CRITERION – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. The College has an efficient public address system which is used by the faculty and students on various occasions.
2. The Students are allowed to use the college Xerox with nominal charges .
3. The College computer science faculty involved in uploading state Govt Scholarship forms of the students

5.2 Efforts made by the institution for tracking the progression

- 1.The Departments are insisted to document the events organised by the faculty and also the marks obtain by the students conducted by the college in various examinations.
2. The performance of the students is evolved on comparative basis then they will be divided into groups

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2440	74	-	-

(b) No. of students outside the state

nil

(c) No. of international students

nil

No	%

Men

No	%
2440	100

Women

Last Year (2014-15)						This Year (2015-16)					
General	SC	S T	OBC	PHC	Total	General	SC	ST	OBC	PHC	Total
722	398	126	1264	4	2510	277	62 4	12 9	1470	4	2500

Demand ratio : 1:15

Dropout % : 2

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. In our College every year Coaching Classes of EAMCET, B. Ed, and Screening test for Civil Services for minority students will be Organized.
2. Coaching Classes for Banking exams and Group exams was organized under entry into Services for our students.
3. Remedial coaching classes are conducted for the slow learners

No. of students beneficiaries

268

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

1. Four programmes regarding student counselling and career guidance was conducted.
2. Two programmes of personality development was conducted.

No. of students benefitted

800

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
nil	nil	nil	

5.8 Details of gender sensitization programmes

1. WEC of this college organised a seminar on legal aids on the women harassment
2. The NSS organised women related programmes.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	12	12000=00
Financial support from government		
Financial support from other sources . (By the donors to the College toppers)	06	30000=00
Number of students who received International / National recognitions.	nil	nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed :

- 1. Canteen facility :** The old canteen has been renovated for the sake of students service.
- 2. Toilets :** Two persons has been appointed for cleaning and maintaining of the toilets.

CRITERION – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision :

1. Educational Objectives are clearly defined at the UG level and the teaching - learning Process is framed in such a way to achieve the targeted goals effectively.
2. Women empowerment is the key factor in the process to face the global Competition in a perfect manner.
3. The educational Culture is imparted to the students ,will certainly evolve the best humanism to safeguard the age- old traditions and customs in their proper perspective

Mission :

1. Mahabubnagar being one of the most backward districts of A.P with very poor literacy rate in particularly female literacy. Improving the number of female graduates having educational potentiality at higher education level is our main objective.
2. Providing quality education to the girl students at UG and PG level of all the sections of the society .
3. Empowering the women students with the tools of Subject knowledge and General –knowledge.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Curriculum is developed by the affiliated University. Only suggestions will be given by our senior lecturers for improvement

6.3.2 Teaching and Learning

Some of the Classrooms are being made ICT enabled. OHP's are also being used.

6.3.3 Examination and Evaluation

The unit test, quarterly, half yearly and pre-final examinations will be conducted and the performance of the students is evaluated to give them proper guidance in their academic matters.

6.3.4 Research and Development

The faculty gives project works to the students in their respective subject to inculcate research abilities in the students

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is in the processes of computerisation. New Book and General are being added every year.

6.3.6 Human Resource Management

The Shortage in Man power(Vacancy position of Staff) is regularly intimated to the higher authorities to fill the vacancies.

6.3.7 Faculty and Staff recruitment

The regular staff or contract staff requirement is done by the State Government.

6.3.8 Industry Interaction / Collaboration

The departments of our college have the linkage with surrounding mini Industries, Banks and Hospitals.

6.3.9 Admission of Students

The Admission into the UG courses will be done as per the guidelines given by the Affiliation University and by following reservation polity of the State Government.

6.4 Welfare schemes for

Teaching	All Govt Schemes
Non teaching	All Govt Schemes
Students	Scholarships, Remedial Coaching, Tutorials, Counselling and other schemes implemented by the Govt.

6.5 Total corpus fund generated

0

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE-TS, Hyd		
Administrative	Yes	-		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The Affiliating University regularly upgrade its examination pattern by sending the e-question papers.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The UGC has constituted a three men committee to visit the college in the months of July-Aug-2016 for the inspection to confer the autonomous status to the institution.

6.11 Activities and support from the Alumni Association

The Alumni Associations has established a strong link with the college and their participate in the development of the college.

6.12 Activities and support from the Parent – Teacher Association

The parent teacher association has less impact on the development of the college but they support in conducting all the student oriented activities.

6.13 Development programmes for support staff

The supporting staff are encouraged to enhanced their educational and technical qualifications so that they get promoted to higher post.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college is having four lush green lawns having beautiful sapling of the flowers which gives a serene atmosphere in the college.

CRITERION – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Supply of subject wise and paper wise Question banks to all the students.
2. Helping the poor students from poor fund collected from the staff.
3. Maintaining the progress reports of the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Purchase of books for library.
2. Construction of classes rooms, cycle stand, and toilet blocks by RUSA funds
3. Renovation of Staff rooms, office and Principal chamber by RUSA funds.
4. Installation of CC cameras and Biometric attendance devices both for staff and students.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. ICT enabled teaching
2. Maintenance s of daily activity register.
3. Poor fund to the economically poor students.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. Plantation in and around the college and the adopted by the NSS voluntaries was done .

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The College done its SWOT analysis on the basis of the feedback obtain from the student and other stake holders. And the weakness of the college are discussed and try to overcome that.

8. Plans of institution for next year

1. Renovation of Principal Chamber, staff rooms, office room .
2. Purchasing of Biometric Attendance devices CC -Cameras in the college campus.
3. To provide internet facility to staff and Students with High Speed Broadband Collections .
4. Purchase of Computer under RUSA funds
5. Constructions of Class rooms and toilets under RUSA funds.
6. Construction of Cycle stand under RUSA funds.

Name Smt Mercy Vasantha



Signature of the Coordinator, IQAC

Name Dr. Bibi Zainab



Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

**NTR GOVERNMENT DEGREE COLLEGE FOR WOMEN
MAHABUBNAGAR
ACADEMIC CALENDAR FOR THE ACADEMIC YEAR -2015-16**

ANNEXURE – 2.15

Month & Date	Activity to be done
April-2015	Registration started for I st batch of JKC
	Preparing IQAC reports
	Preparation of Financial plan for the A.Y. 2015-16
May-2015	Preparatory woks for the NAAC
	Preparation & Printing of Broacher & Prospectus of the College
	Printing of Admission application forms
28-05-2015	Starting the sales of admission application form last date of registration 12-06-2015
	Preparing the college for re-opening
June-2015	College reopen on 08-06-2015. Staff Council meeting
	Staff meeting with Teaching & Non teaching Staff
Ist week	Constitution of Admission committee and Preparation of Time table.
	Constitution of various special fee committees and other college level committees and clubs . Preparation of Annual Curricular Plan
08-06-2015	Commencement of II & III Year classes
12-06-2015	Last date of registration of admission forms into 1 st year
22-06-2015	Announcement of Ist list of first year admissions
25-06-2015	CPDC meeting
26-06-2015	Announcement of II nd list of first year admissions
	Enrolment of students into certificate / add on courses, Commencement JKC-II batch .
	Preparation of MANA TV room for lessons
July -2015	Staff council meeting – Review on Coverage of Syllabus & Result analysis ,internal academic audit.
16-07-2015	Commencement of Ist Year classes
	Up dating the data of enrollment of IInd & IIIrd Year students
	Counseling and orientation for Ist Year students – bridge courses
14-07-2015	Analysis of the College result and internal academic audit
	Preparation of play ground & nominating the captains for games & sports
	Orientation of Ist Year students towards NCC &NSS-enrolment of NCC cadets & NSS volunteers
	Students Seminars & assignments for II & III Yr students
3 rd week	IQAC meeting , JKC registrations for Second batch
Last week	Unit test –I for II & III Yr Students
August-2015	Staff Council meeting – Review of Coverage of Syllabus
	Final Selection of the Students for left over seats in I-Yr courses
	Issue of Scholarship forms.
	Unit test –I for I -Yr Students
	Extension Lectures, Seminars, & workshops, Study projects.
	Medical & Health Camp
	Clean & Green Programme by NSS Volunteers
15-08-2015	Independence Day Celebrations.

3 rd week	Add-on Courses enrolment
26-08-2015	Women Equality Day
29-08-2015	Telugu Literature Diwas.
	DRC meting
September-2015	Staff Council meeting – Review of Coverage of Syllabus Internal academic audit.
05-09-2015	Teachers’ Day Celebrations- Fresher’s Day- Cultural activities
08-09-2015	International Literacy Day
20-09-2015	Bathukamma Festival
	Field trips, Industrial tours, Visit of Research Labs.
	Extension Lectures, Seminars, & workshops
	Unit test –I for I,II & III -Yr Students
	Faculty forum : By Depts of Languages
	Remedial Coaching Classes for slow learners .
22-09-2015	Hindi Literature Diwas.
23-09-2015	Girl Child Day-
24-09-2015	NSS day Celebrations:
Last week	Inter departmental Seminars at college level
	Parents –Teacher meeting.
	Women Empowerment Programmes, Yuvatharangam College level competitions -2015-16
	Unit test –III for I, II & III Yr Students
Oct- 2015	
02-10-2015	Gandhi and Lal Bahadur Shastri Jayanthi
	Mid- term Vacations from 10-10-2015 to 25-10-2015
26-10-2015	Staff Council meeting – Review of Completion of Syllabus, NAAC Preparatory works, Internal academic audit.
Last week	CPDC -meeting
	IQAC meeting
	Selection of Players for University & Inter College Tournaments
	Alumni meeting
	Faculty forum : By Depts of Social Sciences
	National Integration Day on 31-10-2015
Novenber-2015	Staff Council meeting – Review of Coverage of Syllabus. Internal audit .
	Extension Lectures, Seminars, & workshops, Field trips.
	Clean & Green (Swatch Bharat) Programme by NSS Volunteers
	Preparation for MANA –TV Certificate Courses- Commences from 01-12-2015
11-11-2015	National Educational Day- Extension lecture on Biography of Maulana Abul Kalaam Azaad
14-11-2015	Childers Day-- Extension lecture on Biography of Jawaharlal Lal Nehru
14-11-2015 to 20-11-2015	National Library week celebrations
	Review on Supplementary Exams results
	Commencement of JKC –III Batch
	Quarterly Examinations
Dec -2015	Staff Council meeting – Review of Coverage of Syllabus, internal academic audit
01-12-2015	Worlds AIDS DAY-AIDS Awareness progamme

2 nd week	IQAC meeting
	Extension Lectures, Seminars, & workshops
10-12-2015	Human Rights day
3 rd week	Activities of RCC , WEC
	DRC meeting
24-12-2015	National Consumers'Day –Awareness Programmes
	Half Yearly Examinations
	Faculty forum : By Depts of Sciences
	January -2016
1st week	Staff Council meeting – Review of Completion of Syllabus & Plan for revision of Syllabus, Internal academic audit
12-01-2016	National Youth Day- Swamy Vivekananda birth day
	Remedial Classes for academically weak Students
	Project Works Assigned to the Students
	Clean & green and Blood donation Camp Organized by NSS .
3 rd week	External academic audit
25-01-2016	National Voters day
26-01-2016	Republic day celebrations
	Revision Classes
	Feb-2016
1 st week	PRE-FINAL EXAMS
	Annual University Examinations such as IHC, Env. Studies , Science & Civilization.
	Commencement Annual Practical Examinations from 13-02-2016
	College / Sports Day
March-2016	Commencement of Annual theory Examinations from 06-03-2016

BEST PRACTICE- 1

ANNEXURE – 7.3

1. Title of the Practice : POOR FUND

Mahabubnagar (Palamuru) has been one among the Poor districts of the Telangana State. In all over the India it is famous for its labour (Palamuru Labour). It is only because of the poverty and illiteracy. The literacy rate of girl child is very less, most of the parents prefer to send their girl child some where to work as labour to earn a small amounts useful for their lively hood. In this senerio providing higher education to their grown up girls is beyond their imagination. The college is sharing the burden to a smaller extent.

Goal :

In the midst of the financial hurdles many of the students in the area here going for labour work instead of acquiring knowledge for meeting their dire needs ignoring the significance of education in life and for life. Hence this institution has fixed a goal that no student who approaches the institution for admission in any course as per the merit and eligibility should not go back on the grounds of not paying requisite fee and should not discontinue the course for want of money for buying books, necessary stationary and examination fee.

2. Context :

Keeping in mind this, the staff after churning a long time of their pooled brains have gone for creating a fund atleast to the possible extent to help of the admitants, who are from very poor background and could meet their regular bread and butter with great difficulty. The staff of the institution have come forward to contribute some of their earnings and pool them as a fund for making payment of fees, purchase of necessary text books and other stationary required for continuing education those of the needed. This practice is useful and with this fund the department incharges find the needy students a month after their admissions. Those students are under care of the committee of poor fund during their entire period of UG course. The staff is rendering this service whole heartedly keeping in mind that the saying of “Vidya daanam Maha daanam”. No donation of any volume is not as equal as Vidya daanam.

3. The Practice :

This institution many a time comes across the problem of securing funds insufficiently to meet the need. This is all happens because of the staff members/donors who are generally generous towards donating for the noble cause may often leave the institution on transfer or on long leave on any of their personal reason. Some times the staff that are donating continuously for the noble cause may be inturpted or discontinued for their change of mind or

any other inexpressable reason. At such contexts the staff who are generous and dynamic may go for small amounts of donations from the students of this institution. Some times our students under the guidance of the staff or both go together to the public for fulfilling the requirements of the needy students. The institution since it is a good practice and it's a chance for the staff and the fellow students to contribute for the good purpose by which the beneficiaries will never forget in their life time and they may become helpful to the needy in future. The great scholar and the great scientist of the World and the Ex-President of India Late Sri Abdul Kalam was the student of our institution like. But he was motivated and assisted by his teacher Late Sri Ramanatha Sharma, Rameshwaram.

4. Evidence of Success:

S. No	Academic year	No.of students benefitted
1	2013-14	18
2	2014-15	15
	2015-16	21

5. Problems Encountered and Resources Required:

The major problem every year the institution is coming across the insufficient funds. This is because of people's attitude towards helping fellow beings. The nature of sharing and contributing the earnings are not trained and inculcated the citizens from their childhood onwards. This may be a reason for insufficient funds. The needs of the needy are more than to meet their needs with the meager funds. The Government if identify the education a productive one, has to allocate funds sufficiently in every institution to spend or making education free to all citizens in the Country. The contributions of the staff have decreasing year after year due to transfers and retirements of the staff of the college.

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