

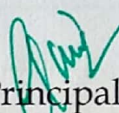
**Government Degree College, Luxettipet  
Dist. Mancherial**

**Administrative Training Programme 2017-18  
on  
Scholarship Application Procedure**

## Notice

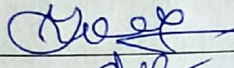
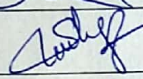
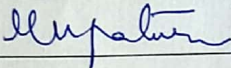

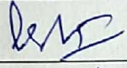
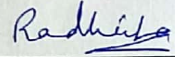
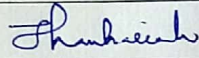
**Date: 10-08-2017**

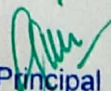
All the teaching and non teaching staff are informed that today there will be a training program conducted on "**BC/SC/ST/MINORITY SCHOLARSHIP APPLICATION AND COLLEGE VERIFICATION PROCEDURE**" at 04:00pm by Mr. M. Pitchaiah, Assistant Professor of Economics. Hence all the teaching and non teaching staff members are informed to attend the programme without fail.

  
Principal  
Principal  
Govt. Degree College  
Luxettipet-504 215, Dist: Mancherial.

**Government Degree College, Luxettipet**  
**Dist. Mancherial**  
**Awareness Programme on Scholarship Application Procedure**  
**Attendance Certificate**

**Date: 10-08-2017**

S. No	Name of the faculty	Designation	Signature
1	Mahipal Reddy	Asst. prof chemistry	
2	K. Sandhya Rani	Lecturer	
3	M.V. Patwardhan	Asst. Prof in Telugu	
4	M. Kishore Kumar	Lecturer	
5	P. Savitha	Lecturer in Botany	
6	M. Radhika	Asst. Prof. Maths	
7	J. Shankarish	Asst. Prof in Commerce	

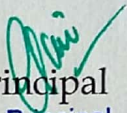
  
Principal  
Govt. Degree College  
Luxettipet- 504 215, Dist. Mancherial.

## Summary

A training programme on "**BC/SC/ST/MINORITY SCHOLARSHIP APPLICATION AND COLLEGE VERIFICATION PROCEDURE**" was conducted on 10-08-2017 for all the teaching and non teaching staff at 04:00pm by Mr. M. Pitchaiah, Assistant Professor of Economics.

In his session Mr. M. Pitchaiah explained the scholarship application procedure by students and also explained the verification procedure of the online application done by the student and procedure to forward the hard copies submitted by the students to welfare offices.

All the teaching and non teaching staff actively involved in the programme and the programme was ended by 05:00pm.

  
Principal  
Principal  
Govt. Degree College  
Luxettipet-504 215, Dist. Mar


**Government Degree College, Luxettipet  
Dist. Mancherial**

**Administrative Training Programme on  
Salary Bills Preperation**

## Notice

**Date: 11-09-2017**

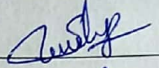
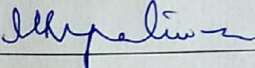
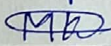
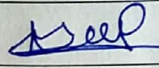
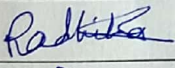
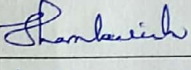
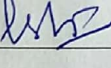
All the teaching and non teaching staff are informed that today there will be a training program conducted on "**Salary bills preparation**" at 04:00pm by Mr. M. Pitchaiah, Assistant Professor of Economics. Hence all the teaching and non teaching staff members are informed to attend the programme without fail.


  
Principal

Principal  
Govt. Degree College  
Luxettipet-504 215, Dist. Mar... •

**Government Degree College, Luxettipet**  
**Dist. Mancherial**  
**Awareness Programme on Salary Bill Preparation**  
**Attendance List**

Date: 11-09-2017

S. No	Name of the faculty	Designation	Signature
1	K. Sandhya Rani	Lectures	
2	M.V. Patwardhan	Asst. Prof. in Telugu	
3	M. Kishore Kumar	Lecturer	
4	Mahipal Reddy	Asst. prof. in Chem	
5	M. Radhika	Asst. prof. Maths	
6	J. Shankarashah	Asst. Prof. in Commerce	
7	P. Savitri	Lee in Botany	

  
Principal  
Govt. Degree College  
Luxettipet-504 215, Dist. Mancherial.

## Summary

A training programme on “**Salary Bills Preparation**” was conducted on 11-09-2017 for all the teaching and non teaching staff at 04:00pm by Mr. M. Pitchaiah, Assistant Professor of Economics.

In his session Mr. M. Pitchaiah explained the procedure to prepare salary bill, arrears bill, travel allowance bill, daily allowance bill etc. Mr. M. Pitchaiah also explained the bill submission procedure at Sub Treasury Office and also explained the procedure to generate salary reports and reconciliation reports.

All the teaching and non teaching staff actively involved in the programme and the programme was concluded at 05:00pm.

  
Principal

Principal  
Govt. Degree College  
Luxettipet- 504 215, Dist: Mancherial.