

**KRR, GOVERNMENT ARTS & SCIENCE COLLEGE  
KODAD, SURYAPET DISTRICT**

**ACADEMIC CALENDER 2018-2019**

S.No	Month & Year	Week/Date	Activity Planned	Description
1	JUNE 2018	II	Staff meeting and admission process	Admission Process & Preparation of time table action plan Conducting State Formation day (02-06-2018)
		11-06-2018	Odd Semester Starts	Preparation of Annual Curricular Plan & Extra-curricular activities
		III	Swachha Bharath & Haritha Haram Programme	Conducting Swachh Bharath & awareness
			Meeting of IQAC	Review of NAAC work
		05-06-2018	World Environment Day	Tree plantation in the College premises
		14-06-2018	World Blood Donor Day	Red Ribbon Club shall conduct related activities
		17-06-2018	Commencement of III & V semester classes	All the Departments Starting classes
		DCEDRC	First meeting of DCEDRC	
2	JULY 2018	I	Staff meeting	Review of academic & administrative aspects
			Orientation for I year students	Orientation of I year students about college activities. Remedial coaching for I & III year students.
			IQAC Meeting	Meeting of IQAC Executive Body
		II	Class Representatives Meeting	Every class to elect a student representative and attend meetings when called for meeting
		III	STUDENT SEMINARS	Conducting student seminars
			Extension activities	Enrolment of students into NSS
		IV	Anti-ragging activities	Orange anti-ragging activities in the college
			Haritha Haram Program	Plantation programme by students & staff
			TSKC DAY	PPT Presentation/seminar to all students on carrier prospects by TSKC Mentor, Coordinator
			02-07-2018	I semester Classes
11-07-2018	World Population Day	Conducting a Programme on World Population Day		
16-07-2018	Certificate Course in Soft Skills	Commencement of Certificate Course in Soft Skills		
30-07-2018	1 <sup>st</sup> Internal Exams	Commencement of 1 <sup>st</sup> Internal Examinations for III & V Semesters		

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3	AUGUST 2018	I	Staff meeting extension activities, University exams result analysis &	Group wise, subject wise result analysis of university exams. assignments given to students
			IQAC	IQAC Meeting with all departments
		II 15-08-2018	Independence Day celebrations.	Conducting activities at college level.
		III	Plan for remedial classes	Failed students to be identified and remedial schedule for II& III year to be issued
		IV	Fresher's party	Fresher's party for I year students to be given by II- & III-year students
		26-8-2018	Women Equality day	Women Empowerment Cell shall conduct a programme
		29-08-2018	Telugu Bhasha Dinotsavam	Conducted Telugu Bhasha Dinotsavam
4	SEPTEMBER 2018	I	Staff Meeting, Extension activities	Extension lecturer and student seminars to be conducted
			IQAC	IQAC Meeting with all Departments.
		II 14-09-2018	Field trip,& Remedial classes	Field trip to students, & Remedial classes to be conducted for poor students
			CPDC Meeting	Meeting of college CPDC to review and discuss various matters
			1 <sup>st</sup> Internal Exams	Commencement of 1 <sup>st</sup> Internal Examinations for 1 <sup>st</sup> Semesters
			Review Meeting at different Levels	Review of Academic, Administrative and financial aspects
		III	Student study projects	Conducting Student study projects
		IV 5 <sup>th</sup> 24 <sup>th</sup>	Staff Meeting	Syllabus coverage& plan for conduction of internal examinations
			Teachers Day NSS Day	Conducting a programme on GURUPUJOSTAVAM Celebrating NSS day & NSS Activites Meeting of the principal with Heads of
		I Saturday	Staff Council meeting	departments to review previous months activities and for current month activities.
IV Saturday	Swachha Bharath	Cleaning of College Premises.		

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5	OCTOBER 2018	I 02-10-2018	Staff Meeting, Extension activities  Gandhi Jayanthi (International Non- Violence Day) & Lal Bahadur shastri Jayanthi	Extension lecturer and student seminars to be conducted  Conducting a Seminar on Gandhian Values Conducting related activities
		II	Dussera vacation	assignments given to students in Dussera vacation
			IQAC Evaluation	IQAC Meeting with all departments collection of Students feedback on teachers, Analysis, Submission of analysis report to Principal Action of Principal on Students feedback on teachers.
		III	Staff Council Meeting	Meeting of the principal with Heads of departments to review previous months activities
		24-10-2018	2 <sup>nd</sup> Internal Exams	Commencement of 2 <sup>nd</sup> Internal Examinations for III & V Semesters
		IV	Revision of Syllabus,	Revision of important topics question bank given to students
		IV Saturday	Swachha Bharath	Cleaning of College Premises.
			DCEDRC	2 <sup>nd</sup> meeting of DCEDRC
6	NOVEMBER 2018	I 01-11-2018	Practical Examinations	Commencement of Practical Examinations for III & V SEM Students
		02-11-2018	2 <sup>nd</sup> Internal Exams	Commencement of 2 <sup>nd</sup> Internal Examinations for 1 <sup>st</sup> Semesters
			IQAC	IQAC Meeting with all the departments
			Practical Examinations	Commencement of Practical Examinations for I SEM Students
		II 13-11-2018	University theory examinations	Commencement of University Semester End Examination for III & V SEM Students
		III 19-11-2018	University theory examinations,	Commencement of University Semester End Examinations for I SEM Students
		IV 28-11-2018	Staff Meeting,	Preparation of Annual curricular plan & extra- curricular activities
			Even Semester Starts	Commencement of II, IV & VI Sem Classes
		11-11-2018	National Education Day	Essay Writing, Elocution, Quiz competition etc.,
		14-11-2018	Pandit Jawahar Lal Nehru birthday	Conduct of related activities
	Telanganaku Haritaharam	Maintenance of plants		

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7	DECEMBER 2018	02-12-2018	Even Semester Starts	Commencement of II, Sem Classes
		I 01-12-2018	Essay & elocution competition, world Aids day	Conduction of essay writing & elocution competition, Awareness program on Aids, blood donation camp
			Review meeting at different levels	Review of Academic, Administrative and financial aspects
			IQAC	Meeting of IQAC Executive Body
		II	Extension activities	Conduction of students seminars & assignments, quiz program
		III	TSKC	Commencement of TSKC Training & Organizing Campus drive
			Swachha Bharath	Conducting Swachha Bharath Programme & Awareness
			Staff Council Meeting	Meeting of the principal with Heads of departments to review previous months activities and for current month activities
		IV	Haritha Haram Programme	Conducting Plantation Programme
			DCEDRC	3rd Meeting of DCEDRC
		1 <sup>st</sup>	World AIDS Day World Human	Observing the World AIDS Day & holding a AIDS Awareness Rally in the town
		10 <sup>th</sup>	Rights Day	Conducting a Seminar on Human Rights
		24 <sup>th</sup>	National Consumer Day	Conduct competitions & Awareness program by Economics department
8	JANUARY 2019	I	Result analysis of SEM I,III & V	group & subject wise result analysis of university exams
			IQAC	IQAC Meeting with all the departments
			Review meeting at different levels	Review of Academic, Administrative and financial aspects
		II 12-01-2019	TSKC & Career Guidance Cell	Organizing job fairs & Campus drives
			Group discussion Short Vacation	Conducting Group discussion for students Sankranthi Holidays
		III	Staff Meeting,	Syllabus coverage & plan for conduction of I-Internal examinations,
		IV 29-01-2019	I-Internal examinations	Commencement of I-Internal examinations of IV & VI Semester
		12 <sup>th</sup>	National Youth day	Organizing programmes to sensitize students on exercising the franchise
25 <sup>th</sup>	National Voters Day	Conducting Voters Awareness programme on the occasion of National Voters Day		
26 <sup>th</sup>	Republic Day	Celebration of Republic Day		

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9	FEBRUARY 2019	I II	Staff meeting	Syllabus coverage
			I-Internal examinations	Commencement of I-Internal examinations of II Semester
			IQAC	IQAC Meeting with all the departments
		III	SEMINARS	Conducting student seminars
		IV	Remedial CLASSES	Remedial classes for failed students
			guest lecture	Conducting guest lecture by subject expert
		III Saturday	Staff Council meeting	Meeting of the principal with Heads of departments to review previous months activities and for current month activities
Telanganaku Haritaharam	Maintenance of plants			
10	MARCH 2019	I	Career guidance	Conducting awareness programme on career guidance
			Budget Utilization	Submission of all bills to DTO
			IQAC	IQAC Meeting with all the departments
		II	Review meeting at different level	Review of Academic, Administrative and financial aspects
		III	Career guidance & Remedial coaching	Career guidance of placements for III year students & Revision of important topics
		IV 26-03-2019	2 <sup>nd</sup> Internal Examinations	Commencement of 2 <sup>nd</sup> Internal Examinations for IV & VI Semester
		08-03-2019	International Women's Day	Observing the International Women's Day & conduct of related Activities
		I Saturday	Staff meeting	Review of syllabus university exams to be conducted
			DCEDRC	4 <sup>th</sup> Meeting of the DCEDRC

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11	APRIL 2019	I 01-04-2019	Practical examinations	Conduction of Practical Examinations of II, IV & VI Semester	
			Preparation of Annual Academic Performance Report	Preparation Annual Academic Performance REPORT(AAPR) and submit soft copy to CCE.	
			IQAC	Preparation of IQAC report, upload to college website and submission of softcopy to <a href="mailto:naac.tgce@gmail.com">naac.tgce@gmail.com</a>	
		II 11-04-2019	University theory Examinations	University theory Examinations	
			College Annual Academic plan for 2019-20	Preparation of College Annual Academic plan for 2019-20	
			DRC Annual Activity plan for 2019-20	Preparation of DRC Annual Activity plan for 2019-20	
		III	Preparation of Financial plan for 2019-20	Preparation of details of income through different sources, expenditure and other requirements etc. Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, RUSA, State Govt. etc Keeping proposals ready for additional requirements of the college	
				I Saturday	Staff Council meeting
		5 <sup>th</sup>	Telanganaku Haritaharam	Career Guidance Cell	Conducting coaching classes for students to prepare for EdCET/PGCET/Competitive examinations etc
				Maintenance of plants	
		14 <sup>th</sup>	Babu Jagjivan Rams birthday Dr. B.R. Ambedkars birthday	Celebration of Babu Jagjivan Rams birthday	
Celebration of Dr. B.R. Ambedkars birthday					
12	MAY 2019	I	Public Campaign	➤ Release of College Brochure by District Collector ➤ Campaigning through Brochures Flexies, scrolling in local TV, Door to door canvassing for online admissions etc.	
			Student Help Desk & DOST Committee	Establishment of a Student Help Desk in the college and online registration of students to various courses to be taken up by DOST Committee	
		Telanganaku Haritaharam	Maintenance of plants		

*Signature*  
**Coordinator  
Academic & Examinations**

*Signature*  
**Principal**  
**K.R.R. Govt. Arts & Science College  
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