



## Criterion-1

### 1.1.2

## (Academic Calenders)

J.K.ojla  
**Principal**  
Govt. Degree College  
Luxetipet- 504 215



**Government Degree College,  
Luxettipet  
Dist. Mancherial**

**Academic Calendar  
2019-20**

O.K.j

**Principal**  
Govt. Degree College,  
Luxettipet-504 215

GOVERNMENT DEGREE COLLEGE  
LUXETTIPET  
LIST OF FACULTY 2019-2020

Sl.No.	NAME OF THE FACULTY	DESIGNATION	MOBILE NUMBER
1	Dr.JAI KISHAN OJHA	FAC & ASST. PROF. OF PHYSICS	9440036165
2	G.SREELATHA	ASST. PROF. OF TELUGU	9293802345
3	T.MANJULA	ASST. PROF. OF CHEMISTRY	9441013872
4	P.SAVITHA	ASST. PROF. OF BOTANY	9866109394
5	E.RAJA KUMAR	ASST. PROF. OF HINDI	6281518793
6	S.SRINIVAS	LEC. IN HISTORY	8008948148
7	P.RAJ KUMAR	LEC. IN ENGLISH	9441557336
8	K.SANDHYA RANI	LEC. IN POLITICAL SCIENCE	9849434740
9	J.MALLAIAH	LEC. IN COMMERCE	9177717742
10	P.CHANDRASHEKAR	LEC. IN ZOOLOGY	8639005665
11	G.KAVITHA	LEC. IN COMMERCE	7780259526
12	T.CHANDRA PRAKASH	LEC. IN CHEMISTRY	9440323506
13	S.DEVENDAR	LEC. IN PHYSICS	8185083846
14	M.MAHESH KUMAR	LEC. IN COMPUTER SCIENCE	8978250444
15	U.SATEESH KUMAR	LEC. IN COMMERCE	9963574770
16	B.RAVINDAR	LEC. IN COMMERCE	9704998872
17	B.RADHAKRISHNA	LEC. IN ECONOMICS	9866795258
18	J.VENKATA RAMANA	LEC. IN MATHEMATICS	9703777872
19	M.RAMCHANDER	LEC. IN TELUGU	9490189757
20	NARMADA	TSKC MENTOR	8985250484

J.K.-11  
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Luxettipet-504 215

GOVERNMENT DEGREE COLLEGE, LUXETTIPET  
COLLEGE COMMITTEES

Si. No.	Name of The Committee	Coordinator
1	Academic Coordinator	Dr. E. RAJAKUMAR
2	Exam Branch	J. MALLAIAH
3	Discipline Committee	K. SANDYA RANI
4	Women Empowerment Cell	P. SAVITHA
5	Literary And Cultural	G. SREELATHA
6	IQAC	P. SAVITHA
7	Admission and Withdrawals	T. MANJULA
8	Eco-Club	P. CHANDRA SHAKER
9	Faculty Forum	P. SAVITHA
10	Haritha Haram	P. SAVITHA
11	Games and Sports	S. SRINIVAS
12	NSS	Dr. E. RAJAKUMAR
13	Internal Complaint Cell	T. MANJULA
14	Anti Ragging	P. RAJAKUMAR
15	Library	Dr. E. RAJAKUMAR
16	Red Ribbon club(RRC)	P. SANDYA RANI
17	TSKC	T. MANJULA
18	Career Guidance	T. MANJULA


*T.K.P.*

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**JUNE 2019**

<b>Date</b>	<b>Activity</b>	<b>Description</b>
2nd	Telangana State Formation day	Celebration in Colleges
5th	World Environment Day	Conduct of activities to create awareness among students on environment
14th	World Blood Donor Day	Conduct of activities to bring awareness on blood donation among students by Red Ribbon Club
21st	International Yoga Day	Celebration of Yoga Day in Colleges
26th	International day against drug abuse	Awareness on drug abuse
1st working day of every month-Staff Review Meeting 5th working day of every month-Staff Council Meeting		
IV Week	IQAC	IQAC Meeting  Preparation of College Annual academic plan for 2019-2020  Preparation of Departmental Action plan for the academic year 2019-2020
	DRC	DRC Meeting ,Preparation of DRC Annual activity plan 2019-2020
Every Saturday	Activities related to NSS/Swachh Bharat/Telangana ku Harithaharam /All clubs/Committees/Outreach/Academic/Cultural/Games and Sports/Extracurricular/Parent teacher meetings	

  
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**JULY 2019**

<b>Date</b>	<b>Activity</b>	<b>Description</b>
<b>1st</b>		<b>Commencement of classes of I/III/V Semester Class work</b>
<b>1st working day of every month-Staff Review Meeting 5th working day of every month-Staff Council Meeting</b>		
<b>I Week</b>	<b>Student Induction Programmes for I Semester students on CBCS AND College activities, facilities, Certificate/Add-On Courses/etc</b>	
	<b>Telangana ku Harithaharam</b>	<b>Organizing planting programme in consultation with District authorities</b>
<b>II Week</b>	<b>Yuvatarangam</b>	<b>Formulating plan for Yuvatharangam 2019-20</b>
	<b>JIGNASA</b>	<b>Driving students for JIGNASA study projects</b>
<b>III Week</b>	<b>Departmental activities</b>	<b>Classroom seminars, Study projects, field trips and Competitions are planned.</b>
<b>IV Week</b>	<b>Result Analysis</b>	<b>Analysis of result subject wise, Course wise, College wise.</b>
	<b>College Social responsibilities</b>	<b>Enrolling students into NSS and organizing related activities</b>
	<b>Academic records</b>	<b>Verification of academic records</b>
<b>All Saturdays</b>	<b>Activities related to NSS/Swachh Bharat/Telangana ku Harithaharam /All clubs/Committees/Outreach/Academic/Cultural/Games and Sports/Extracurricular/Parent teacher meetings</b>	

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**AUGUST 2019**

<b>Date:</b>	<b>Activity</b>	<b>Description</b>
15th	Independence day celebrations	Conduct of related activities.
26th	Women's equality day	Conduct of related activities under W.E.C
29th	Telugu Bhasha dinotsavam	Conduct of various activities like elocution,essay writing
1st working day of every month-Staff Review meeting 5th working day of every month-Staff Council meeting		
I Week	IQAC	Meeting of IQAC Executive body Feedback of students on classes and facilities in the campus Analysis and action taken by the Principal
II Week	DCEDRC	DCEDRC Meeting
	Seminars	Conduct of Seminars by the students and also at institutional level
	Extension lectures	Inviting Faculty for extension lectures
	ICC and WEC	Counselling programmes and awareness programmes on women issues by renowned women personalities of local area
III Week	Yuvatarangam 2019	Meeting with state level and cluster level coordinators and arranging programmes accordingly
	Health awareness	Health awareness programmes by inviting doctors from local PHC
	T-SAT-Nipuna Special Live Telecast	Environment protection

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**SEPTEMBER 2019**

<b>Date</b>	<b>Activity</b>	<b>Description</b>
5th	Teachers day	Celebration of teachers day, self governing day by the students
8th	International Literacy day	Celebration of the event
14th	Hindi Diwas Celebrations	Conduct of various activities like debates,group discussions,essay writing etc.
15th	NSS Day	NSS Activities
1st working day of every month-Staff-Review Meeting 5th working day of every month-staff Council Meeting		
I Week	DRC	Meeting
	IQAC	Meeting of IQAC Executive body for review of syllabus covered,activities done by the department
	Health Awareness	Health awareness programmes
	Student Seminars	Conduction of student Seminars
I&II Week	CPDC Meeting	Meeting of College CPDC Committee to review and discuss various matters
Every Saturday	Activities related to NSS/Swachh Bharat/Telangana ku Harithaharam /All clubs/Committees/Outreach/Academic/Cultural/Games and Sports/Extracurricular/Parent teacher meetings	

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**Principal**  
Govt. Degree College,  
Luxettipet-504 215

**OCTOBER 2019**

Date	Activity	Description
2nd	Gandhi Jayanthi and Lalbahadur Shastri Jayanti	Celebration in Colleges
21st	National integration day	Conduct of related activities
1st working day of every month-Staff Review Meeting 5th working day of every month-Staff Council Meeting		
II Week	DRC	Meeting
	IQAC	Meeting of IQAC Executive body Collection of student feedback on every teacher by IQAC Analysis and action taken by Principal
	Field trips	Conduction of field trips by the Department
	Health awareness	Awareness on eye sight and celebration of World sight day
III Week	Extension Lectures	Inviting experienced faculty for extension lectures
III Week	DCEDRC	2nd Meeting of DCEDRC
Every Saturday	Activities related to NSS/Swachh Bharat/Telangana ku Harithaharam /All clubs/Committees/Outreach/Academic/Cultural/Games and Sports/Extracurricular/Parent teacher meetings	
25th October	T-Sat Nipuna, Special live Telecast	Dial your CCE
4rth Saturday	T-Sat Nipuna, Special live Telecast	Stress management and life Skills education
4th Week	Internal Assessment II	Conduction of Internal Examinations

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**NOVEMBER-2019**

DATE	ACTIVITY	DESCRIPTION
11th	National education Day	Conduct of related activities
14th	Pandit Jawaharlal Nehru Birthday	Conduct of related activities
Yuvatarangam 2019-20	Meeting with State level/ cluster level coordinators	
14th to 20th	National Library week	Conduct of related activities
I week	DRC	Meeting
	IQAC	Meeting of IQAC Executive body Collection of student feedback on all teaching faculty members by IQAC coordinator
	Examinations	Prepare students for practical and theory exams
II Week	Yuvatarangam 2019-20	Meeting with State level/ cluster level coordinators
	Health awareness	Health awareness programmes under bhagya are planned
III Week	Field trips	Field trips for experiential learning should be arranged
16th to 22nd	Jignasa	College level selections
23rd to 25th	Jignasa	Submission of selected projects to CCE
Every saturday	Activities related to NSS/Swachh Bharat/Telangana ku Harithaharam /All clubs/Committees/Outreach/Academic/Cultural/Games and Sports/Extracurricular/Parent teacher meetings	
5th Saturday	T-sat Nipuna Special Live telecast	Methods/Strategies/Best Practices adopted by College

*T.K. J*

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**DECEMBER 2019**

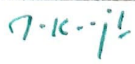
Date	Activity	Description
1st	AIDS day	Red Ribbon Club-conduct of AIDS awareness programmes in collaboration with district officials
10th	Human Rights day	Conduct of related activities
24th	National Consumer day	Competition and awareness programmes
1st working day of every month Staff-Review Meeting 5th working day of every month Staff-Council Meeting		
I Week	DRC	DRC meeting
	IQAC	Meeting of IQAC Review of syllabus, seminars conducted, extension lectures etc Analysis by the Principal
	Health awareness programmes	Awareness on AIDS ,organizing rally
II Week	Jignasa	State level selections
4th Saturday	T-SAT Nipuna Special Live Telecast	Preparation for Competitive examinations tips and strategies
Every Saturday	Activities related to NSS/Swachh Bharat/Telangana ku Harithaharam /All clubs/Committees/Outreach/Academic/Cultural/Games and Sports/Extracurricular/Parent teacher meetings	

7-11-19

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**JANUARY 2020**

<b>Date</b>	<b>Activity</b>	<b>Description</b>
12th	National Youth day	Celebration of the day
25th	National Voters day	Organize awareness programmes to sensitize students on exercising their franchise
26th	Republic day	Celebration of Republic day
I Week	DRC	Meeting
	IQAC	Meeting of IQAC executive body Collection of student feedback on all teaching faculty by IQAC coordinator and Principal
III Week	DCEDRC	3rd meeting of DCEDRC
	Jignasa	Presentation at State level-selection of best projects
		Presentation at State level-selection of best projects
	Yuvatarangam	Cluster level Games,Sports, Cultural and literary Competitions
	Health awareness	Hemoglobin test and menstrual hygiene lecture by invited doctors
IV Week	Jignasa	Prize distribution programme
	Yuvatarangam 2019-20	State level games,sports Cultural and literary Competitions
	W.E.C	Legal awareness programmes by renowned judges and advocates
Every Saturday	Activities related to NSS/Swachh Bharat/Telangana ku Harithaharam /All clubs/Committees/Outreach/Academic/Cultural/Games and Sports/Extracurricular/Parent teacher meetings	
4th Saturday	T-SAT-Nipuna Live Telecast	Focus on examination preparation and study opportunities in Higher education

  
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 Govt. Degree College,  
 Luxettipet-504 21<sup>F</sup>



**FEBRUARY 2020**

Date	Activity	Designation
21st	Antarjatiya MatruBhasha Dinotsavam	Celebrating the Day
28th	National Science Day	Celebrating the day by inviting the scientists and felicitating them
<p>1st working day of every month-Staff Review Meeting 5th working day of every month -Staff Council Meeting</p>		
I Week	DRC	II Meeting
	IQAC	IQAC Meeting with all the departments
II Week	Yuvatarangam 2019-2020	Grand Finale
III Week	Health and nutrition	World Cancer Day-awareness programme on prevention and cure of cancer
Every Saturday	Activities related to NSS/Swachh Bharat/Telangana ku Harithaharam /All clubs/Committees/Outreach/Academic/Cultural/Games and Sports/Extracurricular/Parent teacher meetings	

A.K.J.

**Principal**  
Govt. Degree College,  
Luxettipet-504 215

MARCH 2020

Date	Activity	Description
8th	International Women's Day	Celebration of the event by conduction various activities to the women staff and also inviting and felicitating women personality who are excelling in various fields
1st working day of every month-Staff Review Meeting 5th working day of every month-Staff Council Meeting		
I Week	Budget	Submission of all bills to DTO Preparation of financial plan for 2018-19 Preparation of details of income through different sources,expenditure and other requirements etc. Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, RUSA,State Govt. etc Sending proposals to O/o CCE for budget requirement for 2019-20
	DRC	I Meeting
	IQAC	IQAC Meeting with all the departments
II Week	DCEDRC	4th meeting of DCEDRC
	Health Awareness	Awareness Programme on drug abuse by organizing rallies and lectures.Celebration of World Health Day by organizing dental check up in colleges
Last Week	Stock verification	Stock verification of Laboratories and Libraries
Every Saturday	Activities related to NSS/Swachh Bharat/Telangana ku Harithaharam /All clubs/Committees/Outreach/Academic/Cultural/Games and Sports/Extracurricular/Parent teacher meetings	

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**APRIL 2020**

<b>Date</b>	<b>Activity</b>	<b>Description</b>
5th	Babu Jagjivan Ram's birthday	Celebrating the day
14th	Dr. B.R. Ambedkar's birthday	Celebrating the day
1st working day of every month-Staff Review Meeting 5th working day of every month-Staff Council Meeting		
April	Preparation of Annual Academic performance report	Preparation of college Annual Academic Performance report(AAPR) and submission of soft copy of the same to O/o CCE
I Week	IQAC	Preparation of IQAC report,upload to college website and submission of softcopy to naac.tgce@gmail.com
	Health Awareness	Celebration of world health day
Every Saturday	Activities related to NSS/Swachh Bharat/Telangana ku Harithaharam /All clubs/Committees/Outreach/Academic/Cultural/Games and Sports/Extracurricular/Parent teacher meetings	

  
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MAY 2020

Date	Activity	Description
1st	Publicity Campaign	Release of College Brochure Campaigning through brochures, flexis, scrolling in local TV, door to door canvassing for online admissions etc.
May	Admissions committee	Online registration of students to various courses to be taken up
	Review meeting	Meeting with staff on admission drive and follow up of students registered by calling them.

*J.K. Singh*

**Principal**  
Govt. Degree College,  
Luxettipet-504 215



**Government Degree College,  
Luxettipet  
Dist. Mancherial**

**Academic Calendar  
2018-19**

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**Principal**  
Govt. Degree College,  
Luxettipet-504 215

**JUNE 2018**

Date	Activity	Description
2nd	Telangana State Formation day	Celebration in Colleges
5th	World Environment Day	Conduct of activities to create awareness among students on environment
14th	World Blood Donor Day	Conduct of activities to bring awareness on blood donation among students by Red Ribbon Club
20th	Commencement of classes for III & V Sem	
21st	International Yoga Day	Celebration of Yoga Day in Colleges
26th	International day against drug abuse	Awareness on drug abuse
1st working day of every month-Staff Review Meeting 5th working day of every month-Staff Council Meeting		
IV Week	IQAC	IQAC Meeting Preparation of College Annual academic plan for 2019-2020 Preparation of Departmental Action plan for the academic year 2019-2020
	DRC	DRC Meeting ,Preparation of DRC Annual activity plan 2019-2020
Every Saturday	Activities related to NSS/Swachh Bharat/Telangana ku Harithaharam /All clubs/Committees/Outreach/Academic/Cultural/Games and Sports/Extracurricular/Parent teacher meetings	

  
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 Luxettipet-504 215



**JULY 2018**

Date	Activity	Description
1st		Commencement of classes of I Semester Class work
1st working day of every month-Staff Review Meeting 5th working day of every month-Staff Council Meeting		
I Week	Student Induction Programmes for I Semester students on CBCS AND College activities, facilities, Certificate/Add-On Courses/etc	
	Telangana ku Harithaharam	Organizing planting programme in consultation with District authorities
II Week	Yuvatarangam	Formulating plan for Yuvatharangam 2019-20
	JIGNASA	Driving students for JIGNASA study projects
III Week	Departmental activities	Classroom seminars, Study projects, field trips and Competitions are planned.
IV Week	Result Analysis	Analysis of result subject wise, Course wise, College wise.
	College Social responsibilities	Enrolling students into NSS and organizing related activities
	Academic records	Verification of academic records
All Saturdays	Activities related to NSS/Swachh Bharat/Telangana ku Harithaharam /All clubs/Committees/Outreach/Academic/Cultural/Games and Sports/Extracurricular/Parent teacher meetings	

*J.K. - jk*

**Principal**  
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**AUGUST 2018**

<b>Date:</b>	<b>Activity</b>	<b>Description</b>
15th	Independence day celebrations	Conduct of related activities.
26th	Women's equality day	Conduct of related activities under W.E.C
29th	Telugu Bhasha dinotsavam	Conduct of various activities like elocution,essay writing
1st working day of every month-Staff Review meeting 5th working day of every month-Staff Council meeting		
I Week	IQAC	Meeting of IQAC Executive body Feedback of students on classes and facilities in the campus Analysis and action taken by the Principal
II Week	DCEDRC	DCEDRC Meeting
	Seminars	Conduct of Seminars by the students and also at institutional level
	Extension lectures	Inviting Faculty for extension lectures
	ICC and WEC	Counselling programmes and awareness programmes on women issues by renowned women personalities of local area
III Week	Yuvatarangam 2019	Meeting with state level and cluster level coordinators and arranging programmes accordingly
	Health awareness	Health awareness programmes by inviting doctors from local PHC
	T-SAT-Nipuna Special Live Telecast	Environment protection
	Internal I	Conduct of internal I for Sem III & V

*A.K.uj*

**Principal**  
Govt. Degree College,  
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**SEPTEMBER 2018**

<b>Date</b>	<b>Activity</b>	<b>Description</b>
5th	Teachers day	Celebration of teachers day, self governing day by the students
8th	International Literacy day	Celebration of the event
14th	Hindi Diwas Celebrations	Conduct of various activities like debates,group discussions,essay writing etc.
15th	NSS Day	NSS Activities
1st working day of every month-Staff-Review Meeting 5th working day of every month-staff Council Meeting		
I Week	DRC	Meeting
	IQAC	Meeting of IQAC Executive body for review of syllabus covered,activities done by the department
	Health Awareness	Health awareness programmes
	Student Seminars	Conduction of student Seminars
I&II Week	CPDC Meeting	Meeting of College CPDC Committee to review and discuss various matters
	Internal I	Conduction of Internal I for sem I
Every Saturday	Activities related to NSS/Swachh Bharat/Telangana ku Harithaharam /All clubs/Committees/Outreach/Academic/Cultural/Games and Sports/Extracurricular/Parent teacher meetings	

*J.K.ijb*

**Principal**  
Govt. Degree College,  
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**OCTOBER 2018**

Date	Activity	Description
2nd	Gandhi Jayanthi and Lalbahadur Shastri Jayanti	Celebration in Colleges
21st	National integration day	Conduct of related activities
1st working day of every month-Staff Review Meeting 5th working day of every month-Staff Council Meeting		
II Week	DRC	Meeting
	IQAC	Meeting of IQAC Executive body Collection of student feedback on every teacher by IQAC Analysis and action taken by Principal
	Internal II	Conduction of internal II for Sem III and V
	Field trips	Conduction of field trips by the Department
	Health awareness	Awareness on eye sight and celebration of World sight day
III Week	Extension Lectures	Inviting experienced faculty for extension lectures
III Week	DCEDRC	2nd Meeting of DCEDRC
Every Saturday	Activities related to NSS/Swachh Bharat/Telangana ku Harithaharam /All clubs/Committees/Outreach/Academic/Cultural/Games and Sports/Extracurricular/Parent teacher meetings	
25th October	T-Sat Nipuna, Special live Telecast	Dial your CCE
4rth Saturday	T-Sat Nipuna, Special live Telecast	Stress management and life Skills education
4th Week	Internal Assessment II	Conduction of Internal Examinations


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**Principal**  
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Luxettipet-504 21



**NOVEMBER-2018**

DATE	ACTIVITY	DESCRIPTION
11th	National education Day	Conduct of related activities
14th	Pandit Jawaharlal Nehru Birthday	Conduct of related activities
Yuvatarangam 2019-20	Meeting with State level/ cluster level coordinators	
14th to 20th	National Library week	Conduct of related activities
I week	DRC	Meeting
	IQAC	Meeting of IQAC Executive body Collection of student feedback on all teaching faculty members by IQAC coordinator
	Internal II	Conduction of Internal II for sem I
	Examinations	Prepare students for practical and theory exams
II Week	Yuvatarangam 2019-20	Meeting with State level/ cluster level coordinators
	Health awareness	Health awareness programmes under bhagya are planned
III Week	Field trips	Field trips for experiential learning should be arranged
16th to 22nd	Jignasa	College level selections
23rd to 25th	Jignasa	Submission of selected projects to CCE
Every saturday	Activities related to NSS/Swachh Bharat/Telangana ku Harithaharam /All clubs/Committees/Outreach/Academic/Cultural/Games and Sports/Extracurricular/Parent teacher meetings	
5th Saturday	T-sat Nipuna Special Live telecast	Methods/Strategies/Best Practices adopted by College

  
**Principal**  
 Govt. Degree College  
 Luxettinet-504 21<sup>st</sup>

**DECEMBER 2018**

<b>Date</b>	<b>Activity</b>	<b>Description</b>
<b>1st</b>	<b>AIDS day</b>	<b>Red Ribbon Club-conduct of AIDS awareness programmes in collaboration with district officials</b>
<b>10th</b>	<b>Human Rights day</b>	<b>Conduct of related activities</b>
<b>24th</b>	<b>National Consumer day</b>	<b>Competition and awareness programmes</b>
<b>1st working day of every month Staff-Review Meeting 5th working day of every month Staff-Council Meeting</b>		
<b>I Week</b>	<b>DRC</b>	<b>DRC meeting</b>
	<b>IQAC</b>	<b>Meeting of IQAC Review of syllabus, seminars conducted, extension lectures etc Analysis by the Principal</b>
	<b>Health awareness programmes</b>	<b>Awareness on AIDS ,organizing rally</b>
<b>II Week</b>	<b>Jignasa</b>	<b>State level selections</b>
<b>4th Saturday</b>	<b>T-SAT Nipuna Special Live Telecast</b>	<b>Preparation for Competitive examinations tips and strategies</b>
<b>Every Saturday</b>	<b>Activities related to NSS/Swachh Bharat/Telangana ku Harithaharam /All clubs/Committees/Outreach/Academic/Cultural/Games and Sports/Extracurricular/Parent teacher meetings</b>	

  
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**JANUARY 2019**

Date	Activity	Description
12th	National Youth day	Celebration of the day
25th	National Voters day	Organize awareness programmes to sensitize students on exercising their franchise
26th	Republic day	Celebration of Republic day
I Week	DRC	Meeting
	IQAC	Meeting of IQAC executive body Collection of student feedback on all teaching faculty by IQAC coordinator and Principal
III Week	DCEDRC	3rd meeting of DCEDRC
	Jignasa	Presentation at State level-selection of best projects
		Presentation at State level-selection of best projects
	Yuvatarangam	Cluster level Games,Sports, Cultural and literary Competitions
	Health awareness	Hemoglobin test and menstrual hygiene lecture by invited doctors
IV Week	Jignasa	Prize distribution programme
	Yuvatarangam 2019-20	State level games,sports Cultural and literary Competitions
	W.E.C	Legal awareness programmes by renowned judges and advocates
Every Saturday	Activities related to NSS/Swachh Bharat/Telangana ku Harithaharam /All clubs/Committees/Outreach/Academic/Cultural/Games and Sports/Extracurricular/Parent teacher meetings	
4th Saturday	T-SAT-Nipuna Live Telecast	Focus on examination preparation and study opportunities in Higher education

*T.K.J*

**Principal**  
Govt. Degree College,  
Mehendipur, Dist-504 215

**FEBRUARY 2019**

Date	Activity	Designation
21st	Antarjatiya MatruBhasha Dinotsavam	Celebrating the Day
28th	National Science Day	Celebrating the day by inviting the scientists and felicitating them
1st working day of every month-Staff Review Meeting 5th working day of every month -Staff Council Meeting		
I Week	DRC	II Meeting
	IQAC	IQAC Meeting with all the departments
II Week	Yuvatarangam 2019-2020	Grand Finale
III Week	Health and nutrition	World Cancer Day-awareness programme on prevention and cure of cancer
Every Saturday	Activities related to NSS/Swachh Bharat/Telangana ku Harithaharam /All clubs/Committees/Outreach/Academic/Cultural/Games and Sports/Extracurricular/Parent teacher meetings	

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**Principal**  
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**MARCH 2019**

<b>Date</b>	<b>Activity</b>	<b>Description</b>
8th	International Women's Day	Celebration of the event by conduction various activities to the women staff and also inviting and felicitating women personality who are excelling in various fields
1st working day of every month-Staff Review Meeting 5th working day of every month-Staff Council Meeting		
I Week	Budget	Submission of all bills to DTO Preparation of financial plan for 2018-19 Preparation of details of income through different sources,expenditure and other requirements etc. Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, RUSA,State Govt. etc Sending proposals to O/o CCE for budget requirement for 2019-20
	DRC	I Meeting
	IQAC	IQAC Meeting with all the departments
II Week	DCEDRC	4th meeting of DCEDRC
	Health Awareness	Awareness Programme on drug abuse by organizing rallies and lectures.Celebration of World Health Day by organizing dental check up in colleges
Last Week	Stock verification	Stock verification of Laboratories and Libraries
Every Saturday	Activities related to NSS/Swachh Bharat/Telangana ku Harithaharam /All clubs/Committees/Outreach/Academic/Cultural/Games and Sports/Extracurricular/Parent teacher meetings	

*A.K.J*

**Principal**  
Govt. Degree College,  
Luxettipet-504 215

**APRIL 2019**

<b>Date</b>	<b>Activity</b>	<b>Description</b>
5th	Babu Jagjivan Ram's birthday	Celebrating the day
14th	Dr. B.R. Ambedkar's birthday	Celebrating the day
1st working day of every month-Staff Review Meeting 5th working day of every month-Staff Council Meeting		
April	Preparation of Annual Academic performance report	Preparation of college Annual Academic Performance report(AAPR) and submission of soft copy of the same to O/o CCE
I Week	IQAC	Preparation of IQAC report,upload to college website and submission of softcopy to naac.tgce@gmail.com
	Health Awareness	Celebration of world health day
Every Saturday	Activities related to NSS/Swachh Bharat/Telangana ku Harithaharam /All clubs/Committees/Outreach/Academic/Cultural/Games and Sports/Extracurricular/Parent teacher meetings	

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**Principal**  
Govt. Degree College,  
Luxettipet-504 215



MAY 2019

Date	Activity	Description
1st	Publicity Campaign	Release of College Brochure Campaigning through brochures, flexis, scrolling in local TV, door to door canvassing for online admissions etc.
May	Admissions committee	Online registration of students to various courses to be taken up
	Review meeting	Meeting with staff on admission drive and follow up of students registered by calling them.

7.16.19

**Principal**  
Govt. Degree College,  
Luxettipet-504 215



**Government Degree College,  
Luxettipet  
Dist. Mancherla**

**Academic Calendar  
2017-18**

*T.K. J.*

**Principal**  
Govt. Degree College,  
Luxettipet-504 215



## Commissionerate of Collegiate Education Govt. of Telangana

### ACADEMIC CALENDAR - 2017-18

Commissioner : **Smt. A.Vani Prasad, I.A.S.**

CCE Website: <http://ccets.cgg.gov.in>

No.	Name	Designation	Mobile
1.	Dr. B. Darjan	RJDCE, Warangal	9948121726
2.	Dr.A.Sri Ramulu	Officer on Special Duty	9848784977
3.	Sri B. Swamy	Deputy Director	9848784975
4.	Sri V. Y. Chakravarthy	Assistant Director	9848553617
5.	Smt. P. Padmalatha	Assistant Director	9848784975
6.	Smt. Suguna	Accounts Officer	9848784975
7.	Sri B. Kanaka Chary	Academic Officer	7660020711
8.	Dr. T. Annie Sheron	Academic Officer	7660020744
9.	Dr. M. Nancy Serena	Academic Officer	7660020720
10.	Dr. J. Neeraja	Academic Officer	7660020730
11.	Sri Gajendra Babu P.G.K.	Academic Officer	7660020740
12.	Sri Naveen Chander Raju	Academic Officer	9030956515
13.	Dr. V. Sridevi	Academic Officer	7660020710

#### E-mail IDs

No.	Initiative	Email ID
1.	CCE	commissioner.tgce@gmail.com
2.	TSKC	tskcac@gmail.com
3.	NAAC	naac.tgce@gmail.com
4.	Academic Audit	academicaudit.tgce@gmail.com
5.	Trainings	rcoc.tgce@gmail.com
6.	RUSA	rusa.tgce@gmail.com
7.	Data collection	datacollection.tgce@gmail.com
8.	MANA TV	manatv.tgce@gmail.com
9.	Aided Colleges Section	aidedsection.tgce@gmail.com
10.	Minimum Requirements	minimumrequirements.tgce@gmail.com
11.	Plan & Non Plan Section	pnp.cce.ts@gmail.com

Online Admission Website : [dost.cgg.gov.in](http://dost.cgg.gov.in)



## June 2017

Month & Date	Activity	Description
2 <sup>nd</sup>	Telangana State Formation Day	Celebrations
5 <sup>th</sup>	World Environment Day	Conduct of Activities to create awareness among students on environment
14 <sup>th</sup>	World Blood Donor's Day	Red Ribbon Clubs shall conduct activities to promote awareness among students and parents
21 <sup>st</sup>	International YOGA Day	Celebration
I week	IQAC - Preparation of Institutional Plan for 2017-18	Preparation of Institutional Plan by incorporating all the activities given in Academic Calendar (2017-18)
	Result Analysis	College Level & Department wise Result analysis and submission to O/o CCE. Planning for Remedial teaching.
	Preparation of Annual Curricular Plan (Lecturer wise)	Preparation of Lecturer wise Annual curricular plan incorporating curricular, co-curricular and extra-curricular activities as per formats provided. Preparation of NCC/NSS/ others Annual Action Plan
	College Level Review Meeting by Principal	Review of Department wise Annual Curricular Plans - share & discuss innovative teaching learning techniques etc.
	Commencement of classes for II & III year students	Annual Curricular Plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes
II week	District Level Review Meeting by ID College Principal	Review of all colleges in the district by ID College Principal – Finalization of Annual DRC activities plan.
	Review Meeting by RJDCE	Review of all colleges under jurisdiction through ID Principals
	State Teacher Awards	Inviting proposals from Colleges/Universities
	Sports & Games	Maintenance of tracks and Sports equipment & Laying of new tracks and Courts, Purchase of sports material
	Anti-Ragging campaign	Organizing Anti Ragging Campaign in the college premises.
	DCEDRC	First meeting of DCEDRC



**June 2017**

MON	TUE	WED	THU	FRI	SAT	SUN
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5	6	7	8	9	10	11
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**Departmental Activities**

1-6 <sup>th</sup>	D - Sampada	Training cum Workshop for Faculty working in GDCs on Innovative Online Teaching & Learning and Effective Content Management.
23 <sup>rd</sup>	MANA TV	Topic selection workshop to prepare the annual MANA TV Schedule for 2017-18
JUNE	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

## July 2017

Month & Date	Activity	Description
5 <sup>th</sup>	TSKC	Setting a Goal and Plan of Action- III year
7 <sup>th</sup>		Setting a Goal and Plan of Action- II year
15 <sup>th</sup>		Awareness Program to I year students on TSKC Curriculum, MOOCs, Certificate Courses etc. –PPT presentation/ Talk
12 <sup>th</sup>	Telangana Ku Haritaharam	Organizing plantation program in consultation with District authorities
I week	1. Review Meetings at different Levels 2. Student Progression	Review of Academic, Administrative and financial aspects Recording Student progression
	IQAC	Meeting of IQAC Executive Body
	Student Representatives meeting	Nomination of select students on committees like Academic, Sports, Cultural, literary, etc.
	CBCS	Orientation for First year students on CBCS and College activities, Facilities, Certificate/Add on Courses etc.
II Week	Commencement of Student centric activities	Class room seminars, Study Projects, Field trips and competitions etc.,
	Harivillu	Meeting of all clubs and preparation of action plan for 2017-18 Enrolment of students into different clubs
III Week	Medical Camp	Medical camp in collaboration with District Health Officials
	Extension Activities & College Social Responsibility Cell (CSRC)	Enrolment of students into NCC/ NSS Organising related activities
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps by students /staff

## July 2017

MON	TUE	WED	THU	FRI	SAT	SUN
<b>31</b>					<b>1</b>	<b>2</b>
<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>
<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>

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### Departmental Activities

<b>3<sup>rd</sup></b>	MANA TV	Commencement of Telecast of MANA TV Live Lessons
<b>3<sup>rd</sup> Saturday</b>	MANA TV Special Live Telecast	Dial the Doctor/ Nutritionist/ Dietician
<b>II Week</b>	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals
<b>July</b>	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes



## August 2017

Date	Activity	Description
15 <sup>th</sup>	Independence Day celebrations	Conduct of related activities at college level. Presentation of awards to District toppers (subject wise) 2016-17
26 <sup>th</sup>	Women's Equality Day	Conduct of related activities by ICC
29 <sup>th</sup>	Telugu Bhasha Dinotsavam	Conduct of related activities
I week	1 <sup>st</sup> unit Test for 3 <sup>rd</sup> yr students	Conduct of examinations and recording of marks as per the proforma
	DRC	II Meeting
	IQAC	IQAC Meeting with all the departments
I & II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	Harivillu	Meeting of all clubs - Review and progress
III Week	Add-on Courses	Enrolment & 2 day workshop to students by each department
	Field/Industry visit	Organizing field/ Industrial visits to students
	Consumer awareness programs	Intercollegiate / Interdepartmental activities
	Career Counseling programs	Display of notifications on College Wall Magazine & guidance for application
I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps.
August	Telangana ku Haritaharam	Organizing related activities tending to Greenary and Gardens in consultation with District authorities
	Ecofest	Organising activities related to Environment protection like Water Management, Waste Management etc. Display of student projects and conduct of competitions
	Jignasa	Topic Selection and allotment of Student study Projects
	ICC	Training to all girl students in Un Armed Combat Techniques



## August 2017

MON	TUE	WED	THU	FRI	SAT	SUN
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### Departmental Activities

1 <sup>st</sup> Week	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals
	Incentives & Awards	Honouring State Topper students- University wise
II week	Yuvatarangam- 2017	Meeting with State Level/ Cluster level Coordinators
3 <sup>rd</sup> Saturday	MANA TV Special Live Telecast	Biodiversity Conservation/ Environment Protection.
August	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes
	D- Sampada	Review meeting with all the Trainees

## September 2017

Date	Activity	Description
5 <sup>th</sup>	Teachers' Day	Celebration of Teachers' Day
8 <sup>th</sup>	International Literacy Day	Organizing Inter/Intra College Literary Fest
18 <sup>th</sup> & 19 <sup>th</sup>	CBCS	Internal Assessment I For 1 <sup>st</sup> & 2 <sup>nd</sup> Yr. students
20 <sup>th</sup>	Bathukamma Festival	Conduct of related activities
22 <sup>nd</sup>	Hindi Divas celebrations	Organizing related activities
24 <sup>th</sup>	NSS Day	NSS activities
I week	DRC	III Meeting – Review of activities
	Extension & Outreach activities	Organizing Guest lectures / Field visits/ social/community development activities etc.
	IQAC	IQAC Meeting with all the departments
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	CPDC meeting	Meeting of College CPDC to review and discuss various matters
II week	Student evaluation of Teacher performance	<ul style="list-style-type: none"> <li>• Collection of student feedback on every teacher by IQAC</li> <li>• Analysis &amp; Action taken by Principal</li> <li>• Documentation for Academic Audit</li> </ul>
	Harivillu	Meeting of all clubs - Review and progress
Last Week	Student centric activities	<ul style="list-style-type: none"> <li>• Class room seminars, Study Projects and competitions etc.,</li> <li>• Remedial Instruction</li> </ul>
	CSRC	Organizing related activities
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
	Parents -Teacher Meeting	Teachers meet the Parents
III Saturday	Staff Meeting	Staff Meeting with the Principals
	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps
September	Telangana ku Haritaharam	Maintenance of Plants
	Yuvatarangam 2017	College Level – Sports & Games and Cultural and Literary competitions

## September 2017

MON	TUE	WED	THU	FRI	SAT	SUN
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### Departmental Activities

<b>1<sup>st</sup> Week</b>	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals
<b>3<sup>rd</sup> Saturday</b>	MANA TV Special Live Telecast	Special Live Telecast - Special Invitee
<b>I Week</b>	State Teacher Awards	Presentation of Awards to Teachers on Teachers' Day
<b>September</b>	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes



## October 2017

Date	Activity	Description
2 <sup>nd</sup>	Gandhi Jayanti & Lal Bahadur Shastri Jayanti	Celebration of days
10 <sup>th</sup>	TSKC	Timelines & other details of various PG Entrances and Competitive Examinations - A PPT presentation to III year Students
31 <sup>st</sup>	National Integration Day	Conduct of related activities
I Week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
II Week	CBCS	Internal Assessment II for 1 <sup>st</sup> & 2 <sup>nd</sup> Year
	2 <sup>nd</sup> unit Test for 3 <sup>rd</sup> yr students	Conduct of examinations and recording of marks as per the proforma
III Week	Harivillu	Meeting of all clubs - Review and progress Conduct of Science/Arts/Commerce Fest.
	Jignasa	Projects Display Day - Display of Research, study projects and achievements – Selection of District/ Cluster level Projects
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
	Swachha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps
September	DCEDRC	2 <sup>nd</sup> Meeting of DCEDRC
	Telangana ku Haritaharam	Maintenance of Plants



## October 2017

MON	TUE	WED	THU	FRI	SAT	SUN
30	31					1
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### Departmental Activities

1 <sup>st</sup> Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
2 <sup>nd</sup> Week	Yuvatarangam-2017	Cluster Level – Sports & Games and Cultural and Literary competitions
4 <sup>th</sup> Week	Yuvatarangam-2017	State Level – Sports & Games and Cultural and Literary competitions
4 <sup>th</sup> Saturday	MANA TV Special Live Telecast	Stress Management and Life Skills Education.
October	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

## November 2017

Date	Activity	Description
8 <sup>th</sup> & 9 <sup>th</sup>	CBCS	Internal Assessment II For 1 <sup>st</sup> & 2 <sup>nd</sup> Yr. students
11 <sup>th</sup>	National Education day	Conduct of related activities
14 <sup>th</sup>	Pandit Jawahar Lal Nehru Birthday/World Diabetes day	Conduct of related activities
10 <sup>th</sup> - 30 <sup>th</sup>	CBCS	1 <sup>st</sup> Semester Practical & Theory Examinations for 1 <sup>st</sup> & 2 <sup>nd</sup> Yr. students
14 <sup>th</sup> -20 <sup>th</sup>	National Library Week	1.Organizing programs to inculcate reading habits 2.Assignments to encourage students to visit libraries and use the resources to the maximum extent
I Week	IQAC	IQAC Meeting with all the departments
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	TSKC	Conducting coaching classes for students to prepare for EdCET/ PG CET/Competitive Examinations etc.
III Week	III Unit Exams for 3 <sup>rd</sup> Yr. students	Conduct examinations, ensure student attendance and record marks
Last Week	DRC	IV Meeting
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps
November	Telangana ku Haritaharam	Maintenance of Plants

## November 2017

MON	TUE	WED	THU	FRI	SAT	SUN
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### Departmental Activities

<b>I week</b>	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals
	Yuvatarangam-2017	Grand Finale
<b>3<sup>rd</sup> Saturday</b>	MANA TV Special Live Telecast	Methods/Strategies/Best Practices adopted by colleges
<b>November</b>	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes



## December 2017

Date	Activity	Description
1 <sup>st</sup>	AIDS day	Red Ribbon Clubs conduct AIDS awareness programs in collaboration with District officials
2 <sup>nd</sup>	CBCS	Commencement of 2 <sup>nd</sup> Semester classes for 1 <sup>st</sup> & 2 <sup>nd</sup> Yr. students
10 <sup>th</sup>	Human Rights Day	Conduct of related activities
24 <sup>th</sup>	National Consumer Day	Competitions & Awareness Programs
I week	Communal Harmony / College Social Responsibility Week	Conduct of related activities etc.
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	IQAC	Meeting of IQAC Executive Body
	TSKC	Conducting coaching classes for students to prepare for EdCET/ PG CET/Competitive Examinations etc-III year
II Week	Term Exams – III yr	Conduct examinations, ensure student attendance and record marks
	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
I Saturday	Staff Meeting	Staff Meeting with the Principals
III Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps
December	DCEDRC	3 <sup>rd</sup> Meeting of DCEDRC
	Telangana ku Haritaharam	Maintenance of Plants
<b>Departmental Activities</b>		
I Week	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals
3 <sup>rd</sup> Saturday	MANA TV Special Live Telecast	Preparation for Competitive Examinations: Tips and strategies
December	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes



## January 2018

Date	Activity	Description
12 <sup>th</sup>	National Youth day	Celebration of the day
25 <sup>th</sup>	National Voters day	Organize programmes to sensitize students on exercising the franchise
26 <sup>th</sup>	Republic day	Celebration of Republic Day
I week	IQAC	IQAC Meeting with all the departments
I & II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
Last Week	IEPP Pre-Final Exams – II & III yrs	Intensive Examination Preparation Program - Conduct Pre final examinations in theory & practical, ensure student attendance and record marks
I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps
January	TSKC	<ul style="list-style-type: none"> <li>• Personality Development</li> <li>• Conducting coaching classes for students to prepare for Ed.CET/PGCET/Competitive examinations etc.</li> </ul>
	Telangana ku Haritaharam	Maintenance of Plants
<b>Departmental Activities</b>		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
3rd Saturday	MANA TV Special Live Telecast	Focus on Examination Preparation and Study opportunities in Higher Education
Last Week	Review Meeting with all Academic Advisers	To review the Academic Audit conducted both in GDCs & Private aided colleges during 2016-17
January	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes





## February 2018

Date	Activity	Description
21 <sup>st</sup>	Antarjaatiya Matru Bhasha Dinotsavam	Celebrating the Day
I Week	CPDC meeting	Meeting of College CPDC to review and discuss various matters
	IQAC	IQAC Meeting with all the departments
II Week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	Practical Exams – II & III yrs	Commencement of University Practical examinations
	Performance improvement activities	Revision and Remedial classes to needy students
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
	Parents -Teacher Meeting	Teachers meet the Parents
February	CBCS	Internal Assessment I For 1 <sup>st</sup> & 2 <sup>nd</sup> Yr. students
	Telangana ku Haritaharam	Maintenance of Plants
<b>Departmental Activities</b>		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
February	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes





## March 2018

Date	Activity	Description
8 <sup>th</sup>	International Women's Day	Conduct of related activities & competitions for students & staff
I Week	Budget	<ul style="list-style-type: none"> <li>Submission of all bills to DTO</li> <li>Preparation of Financial plan for 2018-19: Preparation of details of income through different sources, expenditure and other requirements etc.</li> <li>Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, RUSA, State Govt. etc.</li> <li>Sending proposals to O/o CCE for budget requirement for 2018-19</li> </ul>
	IQAC	IQAC Meeting with all the departments
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
II Week	University Exams – III yrs	Commencement of University Theory examinations (2017-18)
Last Week	Stock Verification	Stock verification of Laboratories and Libraries.
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
March	DCEDRC	4 <sup>th</sup> Meeting of DCEDRC
	Telangana ku Haritaharam	Maintenance of Plants
<b>Departmental Activities</b>		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
March	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes



## April 2018

Date	Activity	Description
5 <sup>th</sup>	Babu Jagjivan Ram's birthday	Celebrating the day
7 <sup>th</sup> & 8 <sup>th</sup>	CBCS	Internal Assessment II For 1 <sup>st</sup> & 2 <sup>nd</sup> Yr. students
9 <sup>th</sup> - 30 <sup>th</sup>		2 <sup>nd</sup> Semester Practical & Theory Examinations for 1 <sup>st</sup> & 2 <sup>nd</sup> Yr. students
14 <sup>th</sup>	Dr. B.R. Ambedkar's birthday	Celebrating the day
I week	Preparation of Annual Academic Performance Report	Prepare of college Annual Academic Performance Report (AAPR) and submit soft copy to O/o CCE
	IQAC	Preparation of IQAC report, upload to college website and submission of softcopy to <a href="mailto:naac.tgce@gmail.com">naac.tgce@gmail.com</a>
	Preparation of college Annual Academic Plan for 2018-19.	Preparation of draft college Annual Academic Plan for 2018-19.
	Preparation of DRC Annual Activity plan for 2018-19	Preparation of DRC Annual Activity plan for 2018-19
II Week		
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
April	TSKC	Conducting coaching classes for students to prepare for EdCET/PGCET/Competitive examinations etc.
	Telangana ku Haritaharam	Maintenance of Plants
<b>Departmental Activities</b>		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
April	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes





## May 2018

Month & Date	Activity	Description
1 <sup>st</sup>	Publicity Campaign	<ul style="list-style-type: none"><li>• Release of College Brochure by District Collector</li><li>• Campaigning through Brochures, Flexis, scrolling in local TV, Door to door canvassing for online admissions etc.</li></ul>
May	Students' Help Desk	Establishment of a Students' Help Desk in the college and online registration of students to various courses to be taken up
	Telangana ku Haritaharam	Maintenance of Plants
<b>Departmental Activities</b>		
May	State Level Review Meeting	Meeting/Video Conference - CCE with RJDCE & Principals - Review on Admissions





Sl. No	District	ID College	Details of the Principal
1	Adilabad	GDC(M), Adilabad	Sri.P.Ashok ☎ 9490916771 ✉ adilabad.jkc@gmail.com
2	Mancherial	GDC, Mancherial	Sri.Ch. Narayana Reddy ☎ 9441594223 ✉ gdcmancherial.jkc@gmail.com
3	Nirmal	GDC, Nirmal	Sri.Ch.Shiva Prasad ☎ 9393007552 ✉ gdcnirmal.jkc@gmail.com
4	Karimnagar	S.R.R.GDC, Karimnagar	Sri.P.Nithin ☎ 9948121702 ✉ karimnagar.jkc@gmail.com
5	Jagtial	SKNR.GDC, Jagtial	Dr.K.Kishan ☎ 9492013338 ✉ jagtial.jkc@gmail.com
6	Peddapally	GDC, Peddapally	Sri.Varaprasad ☎ 9490189847 ✉ knr.peddapallijkc@gmail.com
7	Rajanna (Sricisila)	GDC, Agraharam	Sri.K.Laxminarsaiah ☎ 9440338459 ✉ knr.agraharamjkc@gmail.com
8	Khammam	GDC(M), Khammam	Dr.U.Veerabadraiah ☎ 9948076876 ✉ khammamsrbgnr.jkc@gmail.com
9	Bhadardri (Kothagudem)	S.R.GDC, Kothagudem	Dr.M.V.Ramana ☎ 9441164999 ✉ srasgdckothagudem.jkc@gmail.com
10	Warangal (Urban)	K.D.C, Hanamkonda	Dr..VijayaLaxmi ☎ 9948121722 ✉ warangal.jkc@gmail.com
11	Jaya Shankar (Bhoopalpalli)	GDC, Etruunagaram	Dr.P.Venkateswarlu ☎ 9502687809 ✉ gdceturnagaram@gmail.com

12	Jangaon	GDC, Jangaon	Dr.LakshmiSatyavathi ☎ 9440678054 ✉ warangal.jgnjkc@gmail.com
13	Mahabubabad	GDC, Mahabubabad	Dr.G.Poshaiah ☎ 9701275266 ✉ wgl.jkc.mbad@gmail.com
14	Warangal (Rural)	GDC, Narsampet	Dr.B.ChandraMouli ☎ 9849551559 ✉ kakatiyarural.nspt@gmail.com
15	Mahabubnagar	GDC(M), Mahabubnagar	Dr.G.Yadagiri ☎ 9848176350 ✉ ntr.jkc@gmail.com
16	Jogulamba (Gadwal)	M.A.L.D.GDC, Gadwal	Dr. Abdul Ansari ☎ 9246526254 ✉ 1gadwal.jkc@gmail.com
17	Nagarkurool	GDC, Palem	Dr.ASR.Rajendra Singh ☎ 9440415626 ✉ palem.gdc@gmail.com
18	Wanaparthy	GDC(M), Wanaparthy	Sri.G.RaghunathReddy ☎ 9912036678 ✉ wanaparthy.jkc@gmail.com
19	Medak	GDC, Medak	Dr. P.V. Narsimha ☎ 9441154246 ✉ gdcmedak@yahoo.com
20	Medchal	GDC, Kukatpally	Dr.Ch.Prasad ☎ 9866458512 ✉ gdc.kukatpalli@gmail.com
21	Sangareddy	TARA GDC, Sangareddy	Sri.B.RajendraKumar ☎ 9440890253 ✉ tara.sangareddy@gmail.com
22	Siddipet	GDC, Siddipet	Sri.A.Srinivas Reddy ☎ 9440379380 ✉ gdcsiddipet@yahoo.com
23	Nalgonda	Nagarjuna GDC, Nalgonda	Dr.R.Nagendra Reddy ☎ 7396060598 ✉ nalgonda.jkc@gmail.com

24	Suryapeta	KRRGDC, Kodad	Sri.A.Shankar ☎ 9849531645 ✉ kodad.jkc@gmail.com
25	Yaadadri Bhuvanagiri	GDC, Ramannapet	Dr.A.Bhanu Prasad ☎ 9848385850 ✉ govt.degreecollege_ramannapet@yahoo.co.in
26	Nizamabad	GDC(A), Nizamabad	Sri.Rammohan Reddy ☎ 9440481774 ✉ nizamabad.jkc@gmail.com
27	Kamareddy	GDC, Kamareddy	Sri.C.Prabhakar ☎ 9440974887 ✉ gjckamareddy@gmail.com
28	Ranga Reddy	GDC, Hayatnagar	Dr.A.SriRamulu ☎ 9985133049 ✉ gdchayathnagar@gmail.com
29	Vikarabad	GDC, Tandur	Dr.K.Rajendra Reddy ☎ 9959175314 ✉ gdctandur@gmail.com
30	Hyderabad	City GDC, Nayapul	Dr.C.Manjulatha ☎ 9948121712 ✉ idcitycollegehyd@gmail.com





**Government Degree College,  
Luxettipet  
Dist. Mancherial**

**Academic Calendar  
2016-17**

T.K. J.

**Principal**  
Govt. Degree College,  
Luxettipet-504 215



**Commissionerate of Collegiate Education  
Govt. of Telangana**

**ACADEMIC CALENDAR - 2016-17**

**Commissioner  
Smt. A.Vani Prasad, I.A.S.**

No.	Name	Designation	Mobile
1.	Dr. B. Darjan	RJDCE, Warangal	9948121726
2.	Dr. B. Balaiah	Joint Director	7660020710
3.	Smt. Moriah Eunice	Special Officer I	9848784977
4.	Dr. K. Padmavathi	Special Officer II	9848556317
5.	Sri B. Swamy	Deputy Director	9848784975
6.	Sri Chakravarthy	Assistant Director	9848553617
7.	Smt. P. Padmalatha	Assistant Director	9848784975
8.	Smt. Suguna	Accounts officer	9848784975
9.	Sri B. Kanaka Chary	A G O (I/C)	7660020711
10.	Dr. T. Annie Sheron	Academic Officer	7660020744
11.	Dr. Nancy Serena	Academic Officer	7660020720
12.	Dr. J. Neeraja	Academic Officer	7660020730
13.	Smt. S. Yamuna Rani	Academic Officer	7660020722
14.	Sri Gajendra Babu P. G. K.	Academic Officer	7660020740

**CCE Website: <http://ccets.cgg.gov.in>**

**E-mail IDs**

1.	CCE	commissioner.tgce@gmail.com
2.	TSKC	jkc.tgce@gmail.com
3.	NAAC	naac.tgce@gmail.com
4.	Academic Audit	academicaudit.tgce@gmail.com
5.	Trainings	rcoc.tgce@gmail.com
6.	RUSA	rusa.tgce@gmail.com
7.	Data collection	datacollection.tgce@gmail.com
8.	MANA TV	manatv.tgce@gmail.com
9.	Aided Colleges Section	aidedsection.tgce@gmail.com
10.	Minimum Requirements	minimumrequirements.tgce@gmail.com
11.	Plan & Non Plan Section	pnp.cce.ts@gmail.com
12.	MIS & IT Cell	cslabs.tgce@gmail.com

**Online Admission Website : [dost.cgg.gov.in](http://dost.cgg.gov.in)**

## June 2016

Month & Date	Activity	Description
2 <sup>nd</sup>	Telangana State Formation Day	Celebrations from 1 <sup>st</sup> to 7 <sup>th</sup> June
5 <sup>th</sup>	World Environment Day	Conduct of Activities to create awareness among students on environment
14 <sup>th</sup>	World Blood Donor Day	Red Ribbon Clubs shall conduct activities to promote awareness among students and parents
21 <sup>st</sup>	International YOGA Day	Celebration
27 <sup>th</sup>	CBCS Orientation for First year students	Commencement of I Semester Classes for 1 <sup>st</sup> Year students. CBCS, College activities, Facilities, Certificate/Add on Courses etc. Identification of Teacher counselors to each class and display their list
I week	Online Admissions	Commencement of online Admissions
	Preparation of Institutional Plan for 2016-17	Preparation of Institutional Plan by incorporating all the activities given in Academic Calendar (2016-17)
	Preparation of Annual Curricular Plan (Lecturer wise)	Preparation of Lecturer wise Annual curricular plan incorporating curricular, co-curricular and extra-curricular activities as per formats provided. Preparation of NCC/NSS/ others Annual Action Plan
	College Level Review Meeting by Principal	One day workshop to faculty on Implementation of CBCS - Review of Department wise Annual Curricular Plans - share & discuss innovative teaching learning techniques etc.
II week	District Level Review Meeting by ID College Principal	Review of all colleges in the district by ID College Principal – Finalization of Annual DRC activities plan.
	Review Meeting by RJDCE	Review of all colleges under jurisdiction through ID Principals
	Commencement of classes for II & III year students	Annual Curricular Plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes
	Result Analysis	College Level & Department wise Result analysis and submission to O/o CCE. Planning for Remedial teaching.
	Harivillu	Formation of Clubs/Kalavedikas Enrolment of students into different clubs
	IQAC	IQAC Meeting with all the departments
	Telangana Haritaharam	Planning & organizing related activities in consultation with District authorities
	State Teacher Awards	Inviting proposals from colleges/universities
	Sports & Games : Maintenance of tracks and Sports equipment & Laying of new tracks and Courts, Purchase of sports material	
IV week	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes
	Anti-Ragging campaign	Organizing Anti Ragging Campaign in the college premises.
	DCEDRC	First meeting of DCEDRC





## July 2016

Month & Date	Activity	Description
I week	1. Review Meetings at different Levels 2. Student Progression	Review of Academic, Administrative and financial aspects Recording Student progression
	IQAC	Meeting of IQAC Executive Body
	Student Representatives meeting	Nomination of select students on committees like Academic, Sports, Cultural, literary, etc.
II Week	Commencement of Student centric activities	Class room seminars, Study Projects, Field trips and competitions etc.,
	Harivillu	Meeting of all clubs and preparation of action plan for 2016-17
III Week	Medical Camp	Medical camp in collaboration with District Health Officials
	Extension Activities & College Social Responsibility Cell	Enrolment of students into NCC/ NSS Organising related activities
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps by students /staff
July	Telangana Ku Haritaharam	Organizing plantation program in consultation with District authorities
	TSKC Day	A PPT presentation/ Talk/ Skit/ Seminar to all students (class wise) on Career Prospects by H.R. representative/JKC trainee, Coordinator or Mentor/Guest Lecturers etc.
<b>Departmental Activities</b>		
1 <sup>st</sup>	MANA TV	Commencement of Telecast of MANA TV Live Lessons
I Week	Incentives & Awards	Honouring State Topper students- University wise
II Week	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals
3 <sup>rd</sup> Saturday	MANA TV Special Live Telecast	Biodiversity conservation/environment protection
July	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes



## August 2016

Date	Activity	Description
15 <sup>th</sup>	Independence Day celebrations Academic Festival 2014-15	Conduct of related activities at college level. Presentation of awards to toppers in Academics (subject wise & group wise).
26 <sup>th</sup>	Women's Equality Day	Conduct of related activities by ICC
29 <sup>th</sup>	Telugu Bhasha Dinotsavam	Conduct of related activities
I week	DRC	II Meeting
	IQAC	IQAC Meeting with all the departments
I & II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	Harivillu	Meeting of all clubs - Review and progress
III Week	Field/Industry visit	Organizing field/ industrial visits to students
Last Week	I unit Exams – II & III yrs	Conduct of examinations and recording of marks in the proforma provided
	Add-on Courses	2 day workshop to students by each department
	Consumer awareness programs	Intercollegiate / interdepartmental activities
	Career Counseling programs	Display of notifications on College Wall Magazine & guidance for application
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps.
August	Telangana ku Haritaharam	Organizing related activities tending to Greenary and Gardens in consultation with District authorities
	Ecofest	Organising activities related to Environment protection like Water management, Waste management etc. Display of student projects and conduct of competitions
	ICC	Training to all girl students in Un Armed Combat Techniques



## August 2016

MON	TUE	WED	THU	FRI	SAT	SUN
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22	23	24	25	26	27	28
29	30	31				

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Departmental Activities		
1 <sup>st</sup> Week	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals
3 <sup>rd</sup> Saturday	MANA TV Special Live Telecast	Dial the doctor/dietician
August	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

## September 2016

Date	Activity	Description	
5 <sup>th</sup>	Teachers' Day	Celebration of Teachers' Day	
8 <sup>th</sup>	International Literacy Day	Organizing Inter/Intra College Literary Fest	
15 <sup>th</sup>	TSKC		
22 <sup>nd</sup>	Hindi Divas celebrations	Organizing related activities	
24 <sup>th</sup>	NSS Day	NSS activities	
	CBCS	Internal Assessment	According to University Almanac
I week	DRC	III Meeting : Workshop with UGC coordinators on mobilization & utilization of UGC funds	
	Extension & Outreach activities	Organizing Guest lectures / Field visits/ social/community development activities etc.	
	IQAC	IQAC Meeting with all the departments	
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects	
	CPDC meeting	Meeting of College CPDC to review and discuss various matters	
II week	Teacher Evaluation Process	<ul style="list-style-type: none"> <li>Collection of student feedback on every teacher by IQAC</li> <li>Analysis &amp; Action taken by Principal</li> <li>Documentation for Academic Audit</li> </ul>	
	Parents Meeting	Teachers meet the parents	
	Harivillu	Meeting of all clubs - Review and progress	
III week	CBCS	College level review meeting on implementation of CBCS	
Last Week	II unit Exams – II & III yrs	Conduct of examinations and recording of marks as per the proforma	
	Student centric activities	<ul style="list-style-type: none"> <li>Class room seminars, Study Projects and competitions etc.,</li> <li>Remedial Instruction</li> </ul>	
	College Social Responsibility Cell	Organizing related activities	
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities	
III Saturday	Staff Meeting	Meeting of the Principal with staff	
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps	
September	Telangana ku Haritaharam	Maintenance of Plants	

## September 2016

MON	TUE	WED	THU	FRI	SAT	SUN
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
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26	27	28	29	30		

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<b>Departmental Activities</b>		
<b>1<sup>st</sup> Week</b>	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDC & Principals
<b>3<sup>rd</sup> Saturday</b>	MANA TV Special Live Telecast	Dial CCE
<b>1 Week</b>	State Teacher Awards	Presentation of Awards to Teachers on Teachers' Day
<b>September</b>	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

## October 2016

Date	Activity	Description
2 <sup>nd</sup>	Gandhi Jayanti & Lal Bahdur Sastri Jayanti	Celebration of days
	CBCS	1 <sup>st</sup> Semester last day of instruction
	CBCS	Short vacation
	CBCS	Practical Examinations
31 <sup>st</sup>	National Integration Day	Conduct of related activities
I week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	IQAC Evaluation	IQAC Meeting with all the departments. Collection of Students' feedback on teachers, Analysis, submission of analysis report to Principal Action of Principal on Students' feedback on teachers.
	TSKC Day	A PPT presentation/ Talk/ Skit/ Seminar to all students (class wise) on Career Prospects by H.R. representative/JKC trainee, Coordinator or Mentor/Guest Lecturers etc.
	Harivillu - Projects Display Day	Meeting of all clubs - Review and progress Conduct of Science/Arts/Commerce Fest Display of Research, study projects and achievements.
III Week	Bathukamma Festival	Conduct of related activities
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps
October	DCEDRC	2 <sup>nd</sup> Meeting of DCEDRC
	Telangana ku Haritaharam	Maintenance of Plants



## October 2016

MON	TUE	WED	THU	FRI	SAT	SUN
<b>31</b>					<b>1</b>	<b>2</b>
<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>
<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>

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<b>Departmental Activities</b>		
<b>1<sup>st</sup> Week</b>	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
<b>3<sup>rd</sup> Saturday</b>	MANA TV Special Live Telecast	Stress management and life skills Education.
<b>October</b>	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

## November 2016

Date	Activity	Description	
	CBCS	Commencement of 1 <sup>st</sup> semester examinations	According to University Almanac
11 <sup>th</sup>	National Education day	Conduct of related activities	
14 <sup>th</sup>	Pandit Jawahar Lal Nehru Birthday/World Diabetes day	Conduct of related activities	
15 <sup>th</sup>	Job Mela	Job Mela to be organized at all ID colleges	
14th -20th	National Library Week	1.Organizing programs to inculcate reading habits 2.Assignments to encourage students to visit libraries and use the resources to the maximum extent	
	CBCS	Commencement of 2 <sup>nd</sup> Semester classes	According to University Almanac
I week	Communal Harmony / College Social Responsibility Week	Conduct of related activities etc.	
	IQAC	IQAC Meeting with all the departments	
	TSKC	Commencement of JKC II batch training Organizing Campus drive	
	Career Guidance Cell	Conducting coaching classes for students to prepare for EdCET/ PGCET/Competitive examinations etc.	
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects	
	DRC	IV Meeting	
III Week	III Unit Exams – II & III yrs	Conduct examinations, ensure student attendance and record marks	
Last Week	Harivillu - Sports & Cultural Fest	Organizing District level Sports & cultural festival	
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities	
III Saturday	Staff Meeting	Meeting of the Principal with staff	
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps	
November	Telangana ku Haritaharam	Maintenance of Plants	

## November 2016

MON	TUE	WED	THU	FRI	SAT	SUN
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28	29	30				

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<b>Departmental Activities</b>		
<b>1 week</b>	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCCE & Principals
<b>3<sup>rd</sup> Saturday</b>	MANA TV Special Live Telecast	Methods/strategies/best practices adopted by colleges
<b>November</b>	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

## December 2016

Date	Activity	Description
1 <sup>st</sup>	AIDS day	Red Ribbon Clubs conduct AIDS awareness programs in collaboration with District officials
10 <sup>th</sup>	Human Rights Day	Conduct of related activities
24 <sup>th</sup>	National Consumer Day	Competitions & awareness programs
I week	Communal Harmony / College Social Responsibility Week	Conduct of related activities etc.
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	IQAC	Meeting of IQAC Executive Body
	TSKC	Commencement of TSKC training & Organizing Campus drive
	Career Guidance Cell	Conducting coaching classes for students to prepare for EdCET/ PG CET/Competitive examinations etc.
II Week	Term Exams – II & III yrs	Conduct examinations, ensure student attendance and record marks
	Harivillu - Yuvatarangam	Organizing State level Sports & Cultural Festival
	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
I Saturday	Staff Meeting	Meeting of the Principal with staff
III Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps
December	DCEDRC	3 <sup>rd</sup> Meeting of DCEDRC
	Telangana ku Haritaharam	Maintenance of Plants
<b>Departmental Activities</b>		
I Week	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals
3 <sup>rd</sup> Saturday	MANA TV Special Live Telecast	Preparation for competitive exams tips & strategies
December	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes





## January 2017

Date	Activity	Description	
	CBCS	Short vacation	According to University Almanac
12 <sup>th</sup>	National Youth day	Celebration of the day	
25 <sup>th</sup>	National Voters day	Organize programmes to sensitize students on exercising the franchise	
26 <sup>th</sup>	Republic day	Celebration of Republic Day	
I week	IQAC	IQAC Meeting with all the departments	
I & II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects	
II week	TSKC & Career Guidance Cell	Organizing Job fairs & Campus drives	
Last Week	IEPP Pre-Final Exams – II & III yrs	Intensive Examination Preparation Program - Conduct Pre final examinations in theory & practical, ensure student attendance and record marks	
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities	
III Saturday	Staff Meeting	Meeting of the Principal with staff	
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps	
January	TSKC	<ul style="list-style-type: none"> <li>Organizing Campus drives</li> <li>TSKC Day - A PPT presentation/ Talk/ Skit/ Seminar to all students (class wise) on Career Prospects by H.R. representative/TSKC trainee, Coordinator or Mentor/Guest Lecturers etc.</li> </ul>	
	Career Guidance Cell	Conducting coaching classes for students to prepare for EdCET/ PG CET/Competitive examinations etc.	
	Telangana ku Haritaharam	Maintenance of Plants	
<b>Departmental Activities</b>			
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals	
3rd Saturday	MANA TV Special Live Telecast	Focus on Examination Preparation and study opportunities in Higher Education	
Last Week	Review Meeting with all Academic Advisers	To review the academic audit conducted both in GDCs & Private aided colleges during 2016-16	
January	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes	



## February 2017

Date	Activity	Description
15 <sup>th</sup>	Job Mela	Job Mela to be organized at all ID colleges
21 <sup>st</sup>	Antarjaatiya Matru Bhasha Dinotsavam	Celebrating the Day
I Week	CPDC meeting	Meeting of College CPDC to review and discuss various matters
	IQAC	IQAC Meeting with all the departments
II Week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	Practical Exams – II & III yrs	Commencement of University Practical examinations
	Performance improvement activities	Revision and Remedial classes to needy students
	TSKC & Career Guidance Cell	Organizing Campus drives
III week	Parents Meeting	Teachers meet the parents
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
February	Telangana ku Haritaharam	Maintenance of Plants
<b>Departmental Activities</b>		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
February	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes





## March 2017

Date	Activity	Description
8 <sup>th</sup>	International Women's Day	Conduct of related activities & competitions for students & staff
	CBCS	Internal Assessment
		2 <sup>nd</sup> semester – Last day of instruction
		Practical Examinations
		Commencement of 2 <sup>nd</sup> Semester Examinations
I Week	Budget Utilization	Submission of all bills to DTO
	IQAC	IQAC Meeting with all the departments
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
II Week	University Exams – II & III yrs	Commencement of University Theory examinations (2013-14)
Last Week	Stock Verification	Stock verification of Laboratories and Libraries.
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
March	DCEDRC	4 <sup>th</sup> Meeting of DCEDRC
	Telangana ku Haritaharam	Maintenance of Plants
<b>Departmental Activities</b>		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
March	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes



## April 2017

Date	Activity	Description
5 <sup>th</sup>	Babu Jagjivan Ram's birthday	Celebrating the day
14 <sup>th</sup>	Dr. B.R. Ambedkar's birthday	Celebrating the day
I week	Preparation of Annual Academic Performance Report	Prepare of college Annual Academic Performance Report (AAPR) and submit soft copy to CCE
	IQAC	Preparation of IQAC report, upload to college website and submission of softcopy to <a href="mailto:naac.tqce@gmail.com">naac.tqce@gmail.com</a>
	Preparation of college Annual Academic Plan for 2017-18.	Preparation of college Annual Academic Plan for 2017-18.
	Preparation of DRC Annual Activity plan for 2017-18	Preparation of DRC Annual Activity plan for 2017-18
II Week	Preparation of Financial plan for 2017-18	Preparation of details of income through different sources, expenditure and other requirements etc. Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, RUSA, State Govt. etc. Keeping proposals ready for additional requirements of the college.
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
April	Career Guidance Cell	Conducting coaching classes for students to prepare for EdCET/ PG CET/Competitive examinations etc.
	Telangana ku Haritaharam	Maintenance of Plants
<b>Departmental Activities</b>		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
April	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes





## May 2017

Month & Date	Activity	Description
May 1st	Publicity Campaign	<ul style="list-style-type: none"><li>• Release of College Brochure by District Collector</li><li>• Campaigning through Brochures, Flexis, scrolling in local TV, Door to door canvassing for online admissions etc.</li></ul>
	TSKC	Commencement of TSKC Summer batch training
May	Student Help Desk	Establishment of a Student Help Desk in the college and online registration of students to various courses to be taken up
	Telangana ku Haritaharam	Maintenance of Plants
<b>Departmental Activities</b>		
4 <sup>th</sup> May	State Level Review Meeting	Video Conference - CCE with RJDCE & Principals - Review on Admissions



S. No	District	ID College	Details of the Principal
1	Adilabad	GDC(M), Adilabad	Sri.P.Ashok (FAC) 📞 9490916771 ✉️ adilabad.jkc@gmail.com
2	Karimnagar	SRRGDC, Karimnagar	Sri P.Niti (FAC) 📞 9948121702 ✉️ karimnagar.jkc@gmail.com
3	Khammam	SR&BGNRGDC(A), Khammam	Dr. U. Veerabhadrachari 📞 9948076876/9849887050 ✉️ khammamsrbgnr.jkc@gmail.com
4	Warangal	GGC, Hanamakonda	Dr. V. Vijaya Lakshmi 📞 9948121722 ✉️ warangal.jkc@gmail.com
5	Mahabubnagar	MVS GDC (A), Mahabubnagar	Dr.G.Yadagiri 📞 9848176350 ✉️ mahaboobnagar.jkc@gmail.com
6	Medak	Tara GDC (A), Sangareddy	Sri B. Rajendra Kumar (FAC) 📞 9440890253 ✉️ tara.sangareddy@gmail.com
7	Nalgonda	NGGDC (A), Nalgonda	Dr. R. Nagender Reddy 📞 7396060598 ✉️ nalgonda.jkc@gmail.com
8	Nizamabad	GGC (A), Nizamabad	Dr. Rammohan Rao (FAC) 📞 8500885991 ✉️ nizamabad.jkc@gmail.com
9	Rangareddy	GDC, Kukatpally	Dr. Sri. Ch. Prasad 📞 9866458512 ✉️ gdc.kukatpalli@gmail.com
10	Hyderabad	GDC (W) (A), Begumpet	Dr. P. Rajani 📞 9290553393 ✉️ begumpet.idcollege@gmail.com





**Government Degree College,  
Luxettipet  
Dist. Mancherial**

**Academic Calendar  
2015-16**

*J.K. J.*

**Principal**  
Govt. Degree College,  
Luxettipet-504 215



## ACADEMIC CALENDAR - 2015-16



**Commissionerate of Collegiate Education  
Govt. of Telangana**

Opp. Lata Complex, Nampally, Hyderabad-500 001.

Ph : 040-24745021

# 2015

JANUARY					
S		4	11	18	25
M		5	12	19	26
T		6	13	20	27
W		7	14	21	28
T	1	8	15	22	29
F	2	9	16	23	30
S	3	10	17	24	31

FEBRUARY					
S	1	8	15	22	
M	2	9	16	23	
T	3	10	17	24	
W	4	11	18	25	
T	5	12	19	26	
F	6	13	20	27	
S	7	14	21	28	

MARCH					
S	1	8	15	22	29
M	2	9	16	23	30
T	3	10	17	24	31
W	4	11	18	25	
T	5	12	19	26	
F	6	13	20	27	
S	7	14	21	28	

APRIL					
S		5	12	19	26
M		6	13	20	27
T		7	14	21	28
W	1	8	15	22	29
T	2	9	16	23	30
F	3	10	17	24	
S	4	11	18	25	

MAY					
S	31	3	10	17	24
M		4	11	18	25
T		5	12	19	26
W		6	13	20	27
T		7	14	21	28
F	1	8	15	22	29
S	2	9	16	23	30

JUNE					
S		7	14	21	28
M	1	8	15	22	29
T	2	9	16	23	30
W	3	10	17	24	
T	4	11	18	25	
F	5	12	19	26	
S	6	13	20	27	

JULY					
S		5	12	19	26
M		6	13	20	27
T		7	14	21	28
W	1	8	15	22	29
T	2	9	16	23	30
F	3	10	17	24	31
S	4	11	18	25	

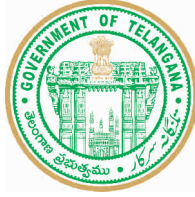
AUGUST					
S	30	2	9	16	23
M	31	3	10	17	24
T		4	11	18	25
W		5	12	19	26
T		6	13	20	27
F		7	14	21	28
S	1	8	15	22	29

SEPTEMBER					
S		6	13	20	27
M		7	14	21	28
T	1	8	15	22	29
W	2	9	16	23	30
T	3	10	17	24	
F	4	11	18	25	
S	5	12	19	26	

OCTOBER					
S		4	11	18	25
M		5	12	19	26
T		6	13	20	27
W		7	14	21	28
T	1	8	15	22	29
F	2	9	16	23	30
S	3	10	17	24	31

NOVEMBER					
S	1	8	15	22	29
M	2	9	16	23	30
T	3	10	17	24	
W	4	11	18	25	
T	5	12	19	26	
F	6	13	20	27	
S	7	14	21	28	

DECEMBER					
S		6	13	20	27
M		7	14	21	28
T	1	8	15	22	29
W	2	9	16	23	30
T	3	10	17	24	31
F	4	11	18	25	
S	5	12	19	26	



## Commissionerate of Collegiate Education Govt. of Telangana

### ACADEMIC CALENDAR - 2015-16

Smt. A. Vani Prasad, I.A.S., Commissioner

No.	Name	Designation	Mobile
1.	Smt. Moriah Eunice	Special Officer I	9848784977
2.	Dr. K. Padmavathi	Special Officer II	9848556317
3.	Sri B. Swamy	Assistant Director I	9848784975
4.	Sri V.Y. Chakravarthy	Assistant Director II	9848553617
5.	Sri C.P. Ashok Kumar	Asst. Director (O.D.)	9848784975
6.	Smt. B.V. Ramana	Accounts officer	9848784975
7.	Sri B. Kanaka Chary	AGO (I/C)	7660020711
8.	Sri V. Jagadiswar	Academic Officer	7660020722
9.	Sri K. Srinivas	Academic Officer	7660020733
10.	Dr. T. Annie Sheron	Academic Officer	7660020744
11.	Sri T. Naveen Chander Raju	Academic Officer	7660020710
12.	Dr. M. Nancy Serena	Academic Officer	7660020720
13.	Dr. J. Neeraja	Academic Officer	7660020730
14.	Dr. Muhammed Ghouse	Academic Officer	7660020740
15.	Sri Srinivas Reddy	Academic Officer	7660020750

**CCE Website: <http://ccets.cgg.gov.in>**

No.	Initiative	E-mail ID
1.	CCE	commissioner.tgce@gmail.com
2.	JKC	jkc.tgce@gmail.com
3.	NAA	cnaac.tgce@gmail.com
4.	Academic Audit	academicaudit.tgce@gmail.com
5.	Trainings	rcoc.tgce@gmail.com
6.	RUSA	rusa.tgce@gmail.com
7.	Data collection	datacollection.tgce@gmail.com
8.	MANA TV	manatv.tgce@gmail.com
9.	Aided Colleges Section	aidedsection.tgce@gmail.com

## May 2015

College Activities		
Month & Date	Activity	Description
May 1st	Publicity Campaign for enrolment of students in colleges	<ul style="list-style-type: none"><li>• Release of College Brochure by District Collector</li><li>• Campaigning through Brochures, Flexis, scrolling in local TV, Door to door canvassing etc.</li></ul>
	JKC	Commencement of JKC Summer batch training
May	Student Help Desk	Establishment of a Student Help Desk in the college and registration of students to various courses to be taken up
	CBCS	One day workshop to faculty on Implementation of CBCS from 2015-16 academic year.
Departmental Activities		
4th May	State Level Review Meeting	Video Conference - CCE with RJDCE & Principals - Review on Admissions

**Education** : Educating the mind without educating the heart is no education at all.





## June 2015

College Activities		
Month & Date	Activity	Description
1st	JKC	Commencement of JKC I batch training
2 <sup>nd</sup>	Telangana State Formation Day	Celebrations for 1st to 6th June
5 <sup>th</sup>	World Environment Day & Telangana Haritaharam	Conduct of Activities to create awareness among students on environment
		Planning & organizing plantation program in consultation with District authorities
14	World Blood Donor Day	Red Ribbon Clubs shall conduct activities to promote awareness among students and parents
15 <sup>th</sup>	Job Mela	Job Mela to be organized at all ID colleges
I week	Preparation of Institutional Plan for 2014-15	Preparation of Institutional Plan by incorporating all the activities given in CCE Academic Calendar (2015-16) & College Annual Academic Performance Report (AAPR) 2014-15.
	Preparation of Annual Curricular Plan (Lecturer wise)	Preparation of Dept wise/Lecturer wise Annual curricular plan incorporating curricular, co-curricular and extra-curricular activities. Preparation of NCC/NSS/College Social responsibility Cell & others Annual Action Plan.
	Student Admissions	Commencement of Admissions as per respective university norms.
	College Level Review Meeting by Principal	Review of Department wise Annual Curricular Plans - share & discuss innovative teaching learning techniques etc.
	IQAC	IQAC Meeting with all the departments
II week	District Level Review Meeting by ID College Principal	Review of all GDCs in the district by ID College Principal – Finalization of Annual DRC activities plan.
	Review Meeting by RJDC	Review of all colleges under jurisdiction through ID Principals
	Commencement of classes for II & III year students	Annual Curricular Plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes
	Result Analysis	College Level, Department wise & Lecturer wise Progressive Result analysis and submission to O/o CCE. Planning for Remedial teaching.
IV Saturday	Swachha Bharath - Swachha Telangana & Hobby Day	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps Exhibition of literary works like Poetry, Short stories, news reports collected or written by Students/staff.
June	DCEDRC	1 <sup>st</sup> Meeting of DCEDRC

June 2015

MON	TUE	WED	THU	FRI	SAT	SUN
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**Departmental Activities**

<b>I Thursday</b>	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
<b>I Week</b>	State Teacher Awards	Inviting proposals from colleges/universities
<b>II Week</b>	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation
<b>III week</b>	MANA TV presenters Selection & training	Identification of MANA TV presenters, Training at SAPNET studios
<b>IV Week</b>	MANA TV Topic selection workshop	To prepare the annual MANA TV Schedule for 2015-16

## July 2015

College Activities		
Month & Date	Activity	Description
1 <sup>st</sup>	CBCS	Commencement of 1 <sup>st</sup> Semester to I year students
15 <sup>th</sup>	Job Mela	Job Mela to be organized at all ID colleges
I week	Orientation for First year students	College activities, Facilities, Certificate/Add on Courses etc. Identification of Teacher counsellors to each class and display the list
	Anti-Ragging campaign	Organizing Anti Ragging Campaign in the college premises.
	IQAC	Meeting of IQAC Executive Body
I & II week	1. Review Meetings at different Levels 2. Student Progression	Review of Academic, Administrative and financial aspects Recording Student progression
II Week	Student Representatives meeting	Nomination of select students on committees like Academic, Sports, Cultural, literary, etc.
	Commencement of Student centric activities	Class room seminars, Study Projects, Field trips and competitions etc.,
III Week	Medical Camp	Medical camp in collaboration with District Health Officials
	Extension Activities & College Social Responsibility Cell	Enrolment of students into NCC/ NSS/ Sports/Cultural etc. Organising related activities
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	Swachha Bharath - Swachha Telangana & Hobby Day	- Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps - Crafts exhibition by students /staff
July	Telangana Haritaharam	Organizing plantation program in consultation with District authorities
	JKC Day	A PPT presentation/ Talk/ Skit/ Seminar to all students (class wise) on Career Prospects by H.R. representative/JKC trainee/ Coordinator or Mentor/Guest Lecturers etc.

July 2015

MON	TUE	WED	THU	FRI	SAT	SUN
		1	2	3	4	5
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20	21	22	23	24	25	26
27	28	29	30	31		

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Departmental Activities		
1st Thursday	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
I Week	Result Analysis	Consolidation and completion of Result analysis
Last week	Academic Audit in Private Aided Colleges	For quality improvement in academic programs of colleges
July	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation



## August 2015

College Activities		
Date	Activity	Description
15 <sup>th</sup>	Independence Day celebrations Academic Festival 2014-15	Conduct of related activities at college level. Presentation of awards to toppers in Academics (subject wise & group wise).
26 <sup>th</sup>	Women's Equality Day	Conduct of related activities by ICC
29 <sup>th</sup>	Telugu Bhasha Dinotsavam	Conduct of related activities
I week	DRC	II Meeting
	IQAC	IQAC Meeting with all the departments
I & II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
III Week	Field/Industry visit	Organizing field/ industrial visits to students
Last Week	I unit Exams – II & III yrs	Conduct of examinations and recording of marks in the proforma provided
	Add-on Courses	2 day workshop to students by each department
	Consumer awareness programs	Intercollegiate / interdepartmental activities
	Career Counselling programs	Display of notifications on College Wall Magazine & guidance for application
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	Swachha Bharath - Swachha Telangana & Hobby Day	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps Dance, Music, Dramatics- Street plays, Skits etc. by students/ staff
August	Telangana Haritaharam	Organizing related activities in consultation with District authorities
	Eco fest	Organising activities related to Environment protection like Water management, Waste management etc. Display of student projects and conduct of competitions
	ICC	Training to all girl students in Un Armed Combat Techniques

## August 2015

MON	TUE	WED	THU	FRI	SAT	SUN
31					1	2
3	4	5	6	7	8	9
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24	25	26	27	28	29	30

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Departmental Activities		
1st Thursday	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
3rd Saturday	MANA TV Special Live Telecast	Environment Protection
August	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation

## September 2015

College Activities		
Date	Activity	Description
5 <sup>th</sup>	Teachers' Day	Celebration of Teachers' Day
8 <sup>th</sup>	International Literacy Day	Organizing Inter/Intra College Literary Fest
15 <sup>th</sup>	Job Mela	Job Mela to be organized at all ID colleges
22 <sup>nd</sup>	Hindi Divas celebrations	Organizing related activities
24 <sup>th</sup>	NSS Day	NSS activities
I week	DRC	III Meeting Workshop with UGC coordinators on mobilization & utilization of UGC funds
	Extension activities	Organizing Guest lecturers /Field visits etc.
	IQAC	IQAC Meeting with all the departments
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	CPDC meeting	Meeting of College CPDC to review and discuss various matters
II week	Teacher Evaluation Process	<ul style="list-style-type: none"> <li>Collection of student feedback on every teacher by IQAC</li> <li>Analysis &amp; Action taken by Principal</li> <li>Documentation for Academic Audit</li> </ul>
	Parents Meeting	Teachers meet the parents
	Annual Sports, Cultural & literary Meet	Organizing annual Sports, Cultural & Literary fest. conducting competitions
III week	CBCS	College level review on CBCS
Last Week	II unit Exams – II & III yrs	Conduct of examinations and recording of marks as per the proforma
	Student centric activities	<ul style="list-style-type: none"> <li>Class room seminars, Study Projects and competitions etc.,</li> <li>Remedial Instruction</li> </ul>
	College Social Responsibility Cell	Organizing related activities
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	Swachha Bharath - Swachha Telangana & Hobby Day	<ul style="list-style-type: none"> <li>- Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks &amp; Sumps.</li> <li>- Photo, Drawing, Sketching &amp; Painting Exhibition by students/ staff</li> </ul>
June	DCEDRC	2 <sup>nd</sup> Meeting of DCEDRC

## September 2015

MON	TUE	WED	THU	FRI	SAT	SUN
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

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<b>Departmental Activities</b>		
<b>1st Thursday</b>	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDC & Principals
<b>3rd Saturday</b>	MANA TV Special Live Telecast	Dial the Doctor/ Nutritionist
<b>1 Week</b>	State Teacher Awards	Presentation of Awards to Teachers on Teachers' Day
<b>September</b>	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation

## October 2015

<b>College Activities</b>		
<b>Date</b>	<b>Activity</b>	<b>Description</b>
<b>2<sup>nd</sup></b>	Gandhi Jayanti & Lal Bahdur Sastri Jayanti	Celebration of days
<b>31<sup>st</sup></b>	National Integration Day	Conduct of related activities
<b>I week</b>	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	IQAC Evaluation	<ul style="list-style-type: none"> <li>• IQAC Meeting with all the departments. Collection of Students' feedback on teachers, Analysis, submission of analysis report to Principal</li> <li>• Action of Principal on Students' feedback on teachers.</li> </ul>
	Projects Display Day	Conduct of Science/Arts/Commerce Fest Display of Research, study projects and achievements.
	JKC Day	A PPT presentation/ Talk/ Skit/ Seminar to all students (class wise) on Career Prospects by H.R. representative/JKC trainee, Coordinator or Mentor/Guest Lecturers etc.
<b>III Week</b>	Bathukamma Festival	Conduct of related activities
<b>I Saturday</b>	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
<b>III Saturday</b>	Staff Meeting	Meeting of the Principal with staff
<b>IV Saturday</b>	Swachha Bharath - Swachha Telangana	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps
<b>Departmental Activities</b>		
<b>1<sup>st</sup> Thursday</b>	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
<b>3<sup>rd</sup> Saturday</b>	MANA TV Special Live Telecast	Study opportunities in Higher Education
<b>October</b>	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation





## November 2015

College Activities		
Date	Activity	Description
11 <sup>th</sup>	National Education day	Conduct of related activities
14 <sup>th</sup>	Pandit Jawahar Lal Nehru Birthday/World Diabetes day	Conduct of related activities
15 <sup>th</sup>	Job Mela	Job Mela to be organized at all ID colleges
14 <sup>th</sup> -20 <sup>th</sup>	National Library Week	1.Organizing programs to inculcate reading habits 2.Assignments to encourage students to visit libraries and use the resources to the maximum.
I week	Communal Harmony / College Social Responsibility Week	Conduct of related activities etc.
	IQAC	IQAC Meeting with all the departments
	JKC	Commencement of JKC II batch training Organizing Campus drive
	Career Guidance Cell	Conducting coaching classes for students to prepare for EdCET/PGCET/Competitive examinations etc.
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	DRC	IV Meeting
III Week	III Unit Exams – II & III yrs	Conduct examinations, ensure student attendance and record marks
Last Week	Sports & Cultural Fest	Organizing District level Sports, cultural & Literary festival
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	Swachha Bharath - Swachha Telangana & Hobby Day	Conducting specified activities Food Mela and Exhibition of Stamps, Coins, etc. collected by students / staff

## November 2015

MON	TUE	WED	THU	FRI	SAT	SUN
<b>30</b>						<b>1</b>
<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>
<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>
<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>

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<b>Departmental Activities</b>		
Date	Activity	Description
<b>1st Thursday</b>	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
<b>3rd Saturday</b>	MANA TV Special Live Telecast	Preparation for competitive exams tips & strategies
<b>November</b>	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation

## December 2015

College Activities		
Date	Activity	Description
1 <sup>st</sup>	CBCS	Commencement of 2nd Semester to I year students
	AIDS day	Red Ribbon Clubs conduct AIDS awareness programs in collaboration with District officials
10 <sup>th</sup>	Human Rights Day	Conduct of related activities
24 <sup>th</sup>	National Consumer Day	Competitions & awareness programs
I week	Communal Harmony / College Social Responsibility Week	Conduct of related activities etc.
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	IQAC	Meeting of IQAC Executive Body
	JKC	Commencement of JKC training & Organizing Campus drive
	Career Guidance Cell	Conducting coaching classes for students to prepare for EdCET/PGCET/Competitive examinations etc.
II Week	Term Exams – II & III yrs	Conduct examinations, ensure student attendance and record marks
	State Level Sports & Cultural Fest	Organizing State level Sports & Cultural Festival
	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
I Saturday	Staff Meeting	Meeting of the Principal with staff
III Saturday	Swachha Bharath - Swachha Telangana & Hobby Day	- Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps - Rangoli competition
December	DCEDRC	3 <sup>rd</sup> Meeting of DCEDRC
Departmental Activities		
I Thursday	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
December	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation





## January 2016

College Activities		
Date	Activity	Description
12 <sup>th</sup>	National Youth day	Celebration of the day
25 <sup>th</sup>	National Voters day	Organize programmes to sensitize students on exercising the franchise
26 <sup>th</sup>	Republic day	Celebration of Republic Day
I week	IQAC	IQAC Meeting with all the departments
I & II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
Last Week	Pre-Final Exams – II & III yrs	Conduct Pre final examinations in theory & practical, ensure student attendance and record marks
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	Swachha Bharath - Swachha Telangana	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps
January	JKC	<ul style="list-style-type: none"> <li>Organizing Campus drives</li> <li>JKC Day - A PPT presentation/ Talk/ Skit/ Seminar to all students (class wise) on Career Prospects by H.R. representative/JKC trainee, Coordinator or Mentor/Guest Lecturers etc.</li> </ul>
	Career Guidance Cell	Conducting coaching classes for students to prepare for Ed.CET/ PG CET/Competitive examinations etc.
Departmental Activities		
1 <sup>st</sup> Thursday	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
3 <sup>rd</sup> Saturday	MANA TV Special Live Telecast	Focus on Examination Preparation & Stress Management
Last Week	Review Meeting with all Academic Advisers	To review the academic audit conducted both in GDCs & Private aided colleges during 2015-16
January	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation



## February 2016

<b>College Activities</b>		
<b>Date</b>	<b>Activity</b>	<b>Description</b>
<b>15<sup>th</sup></b>	Job Mela	Job Mela to be organized at all ID colleges
<b>21<sup>st</sup></b>	Antarjaatiya Matru Bhasha Dinotsavam	Celebrating the Day
<b>I Week</b>	CPDC meeting	Meeting of College CPDC to review and discuss various matters
	IQAC	IQAC Meeting with all the departments
<b>II Week</b>	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	Practical Exams – II & III yrs	Commencement of University Practical examinations
	Performance improvement activities	Revision and Remedial classes to needy students
	JKC & Career Guidance Cell	Organizing Campus drives
<b>III week</b>	Parents Meeting	Teachers meet the parents
<b>I Saturday</b>	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
<b>III Saturday</b>	Staff Meeting	Meeting of the Principal with staff
<b>February</b>	DCEDRC	4 <sup>th</sup> Meeting of DCEDRC
<b>Departmental Activities</b>		
<b>1<sup>st</sup> Thursday</b>	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDC & Principals
<b>February</b>	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation



## March 2016

<b>College Activities</b>		
<b>Date</b>	<b>Activity</b>	<b>Description</b>
<b>8<sup>th</sup></b>	International Women's Day	Conduct of related activities & competitions for students & staff
<b>I Week</b>	Budget Utilization	Submission of all bills to DTO
	IQAC	IQAC Meeting with all the departments
<b>II week</b>	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
<b>II Week</b>	University Exams – II & III yrs	Commencement of University Theory examinations (2013-14)
<b>Last Week</b>	Stock Verification	Stock verification of Laboratories and Libraries.
<b>I Saturday</b>	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
<b>III Saturday</b>	Staff Meeting	Meeting of the Principal with staff
<b>Departmental Activities</b>		
<b>1st Thursday</b>	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
<b>March</b>	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation





## April 2016

<b>College Activities</b>		
<b>Date</b>	<b>Activity</b>	<b>Description</b>
<b>5<sup>th</sup></b>	Babu Jagjivan Ram's birthday	Celebrating the day
<b>14<sup>th</sup></b>	Dr. B.R. Ambedkar's birthday	Celebrating the day
<b>I week</b>	Preparation of Annual Academic Performance Report	Prepare of college Annual Academic Performance Report (AAPR) and submit soft copy to CCE
	IQAC	Preparation of IQAC report, upload to college website and submission of softcopy to <a href="mailto:naac.tgce@gmail.com">naac.tgce@gmail.com</a>
	Preparation of college Annual Academic Plan for 2016-17.	Preparation of college Annual Academic Plan for 2016-17.
	Preparation of DRC Annual Activity plan for 2016-17	Preparation of DRC Annual Activity plan for 2016-17
<b>II Week</b>	Preparation of Financial plan for 2016-17	Preparation of details of income through different sources, expenditure and other requirements etc. Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, RUSA, State Govt. etc. Keeping proposals ready for additional requirements of the college.
<b>I Saturday</b>	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
<b>April</b>	Career Guidance Cell	Conducting coaching classes for students to prepare for EdCET/ PG CET/Competitive examinations etc.
<b>Departmental Activities</b>		
<b>1<sup>st</sup> Thursday</b>	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
<b>April</b>	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation



S. No	District	ID College	Details of the Principal
	Adilabad	GDC(M), Adilabad	Sri.P.Ashok (FAC) 📞 9490916771 ✉️ adilabad.jkc@gmail.com
	Karimnagar	SRRGDC, Karimnagar	Dr. B. Madhusudhan Reddy 📞 9948121702 ✉️ karimnagar.jkc@gmail.com
	Khammam	SRR&BGNR, Khammam	Dr B.Sudhakar (FAC) 📞 9948076876 ✉️ khammamsrbgnr.jkc@gmail.com
	Warangal	KDC, Hanamakonda	Smt.R.Marthamma 📞 9948121722 ✉️ warangal.jkc@gmail.com
	Mahabubnagar	MVS GDC, Mahabubnagar	Dr.G.Yadagiri 📞 9848176350 ✉️ mahaboobnagar.jkc@gmail.com
	Medak	Tara GDC, Sangareddy	Dr.J.Viroopakshappa 📞 9989269715 ✉️ tara.sangareddy@gmail.com
	Nalgonda	Nagarjuna GC(A), Nalgonda	Dr. R. Nagender Reddy 📞 7396060598 ✉️ nalgonda.jkc@gmail.com
	Nizamabad	Giriraj GC(A), Nizamabad	Dr. V. Rajendra Prasad ( FAC) 📞 8500885991 ✉️ nizamabad.jkc@gmail.com
	Rangareddy	GDC, Kukatpally	Dr. Satish Kumar (FAC) 📞 9985033845 ✉️ Gdc.kukatpalli@gmail.com
	Hyderabad	GDC Women(A), Begumpet	Dr.K.Padmavathi 📞 9848556371 ✉️ begumpet.idcollege@gmail.com

# 2016

JANUARY					
S	31	3	10	17	24
M		4	11	18	25
T		5	12	19	26
W		6	13	20	27
T		7	14	21	28
F	1	8	15	22	29
S	2	9	16	23	30

FEBRUARY					
S		7	14	21	28
M	1	8	15	22	29
T	2	9	16	23	
W	3	10	17	24	
T	4	11	18	25	
F	5	12	19	26	
S	6	13	20	27	

MARCH					
S		6	13	20	27
M		7	14	21	28
T	1	8	15	22	29
W	2	9	16	23	30
T	3	10	17	24	31
F	4	11	18	25	
S	5	12	19	26	

APRIL					
S		3	10	17	24
M		4	11	18	25
T		5	12	19	26
W		6	13	20	27
T		7	14	21	28
F	1	8	15	22	29
S	2	9	16	23	30

MAY					
S	1	8	15	22	29
M	2	9	16	23	30
T	3	10	17	24	31
W	4	11	18	25	
T	5	12	19	26	
F	6	13	20	27	
S	7	14	21	28	

JUNE					
S		5	12	19	26
M		6	13	20	27
T		7	14	21	28
W	1	8	15	22	29
T	2	9	16	23	30
F	3	10	17	24	
S	4	11	18	25	

JULY					
S	31	3	10	17	24
M		4	11	18	25
T		5	12	19	26
W		6	13	20	27
T		7	14	21	28
F	1	8	15	22	29
S	2	9	16	23	30

AUGUST					
S		7	14	21	28
M	1	8	15	22	29
T	2	9	16	23	30
W	3	10	17	24	31
T	4	11	18	25	
F	5	12	19	26	
S	6	13	20	27	

SEPTEMBER					
S		4	11	18	25
M		5	12	19	26
T		6	13	20	27
W		7	14	21	28
T	1	8	15	22	29
F	2	9	16	23	30
S	3	10	17	24	

OCTOBER					
S	30	2	9	16	23
M	31	3	10	17	24
T		4	11	18	25
W		5	12	19	26
T		6	13	20	27
F		7	14	21	28
S	1	8	15	22	29

NOVEMBER					
S		6	13	20	27
M		7	14	21	28
T	1	8	15	22	29
W	2	9	16	23	30
T	3	10	17	24	
F	4	11	18	25	
S	5	12	19	26	

DECEMBER					
S		4	11	18	25
M		5	12	19	26
T		6	13	20	27
W		7	14	21	28
T	1	8	15	22	29
F	2	9	16	23	30
S	3	10	17	24	31







