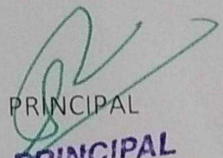


Minutes of the IQAC Committee Meeting for First Quarter Held on 08/06/2017

1. All the departments' responsibilities are entrusted to the in-charges, who are the senior faculty member in the department. And the coordinators are also nominated to improve the quality of the students.
2. To have a glimpse into the results of the examinations and to suggest the remedial classes to the slow learners.
3. To go through the feedback forms of the students and take corrective steps, to improve the quality of teaching & learning activity.
4. Encouraging the teaching staff members to go for research work, to conduct workshops, to participate in Orientation Courses and Refresher Courses.
5. To encourage the students to undertake research projects for practical experience.
6. To conduct quality awareness among the students, faculty and parents.

  
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INTERNAL QUALITY ASSURANCE CELL

**COMPLIANCE REPORT OF**

**Minutes of the IQAC Committee Meeting for First Quarter Held on 08/06/2017**

A review meeting has been conducted on the first quarter minutes implementation and the compliance report dated 11/09/2017, include the following.

1. Review of the examination results subject wise and class wise and the slow learners are taken care of by conducting remedial classes.
2. As a part of the feedback form study, the staff is advised to use more relevant examples useful for present times.
3. Bridge course programmes and induction programmes were conducted to newly admitted students to bring them on par with others.
4. Orientation programme is conducted to the first year students.
5. Conducted awareness programmes for the students about CBCS system and Semester system.

**ACTION TAKEN REPORT**

1. As part of the implementation of IQAC committee resolutions, the committee organized result review, bridge course, induction programme to students, and review on feedback forms and admissions improvement activities, to improve the quality of the college. Conducted awareness programmes for the students about CBCS system and Semester system.

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**Minutes of the IQAC Committee Meeting for Second Quarter Held on 11/09/2017**

Minutes of the IQAC Committee second quarterly meeting held on 11/09/2017

The second quarterly meeting of the IQAC Committee has been held under the chairmanship of the principal, and discussed the following issues for the betterment of the quality of the college.

1. To highlight the importance of a single language, i.e. Hindi in India, by celebrating, Hindi Diwas or National Hindi Day.
2. To encourage for field visits, for the students, to have the practical experience.
3. To provide personality development orientation classes to the students.
4. To conduct health care orientation camps and health camps.
5. To organize NSS activities in full swing to utilize the young energy.
6. Encourage the students to participate in the Jignasa state level competitions, by participating literary and research activities. Conducting health awareness programmes, such as Aids awareness programmes.
7. To provide the students with scholarship facility.
8. Library awareness has to done for the utilization of the library facilities.

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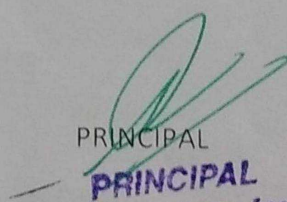
**COMPLIANCE REPORT OF**  
**Minutes of the IQAC Committee Meeting for Second Quarter for 2017-18**

A follow up meeting has been conducted on the second quarter minutes implementation and the compliance report dated 10/12/2017, which increase the quality of the institution, include the following.

1. Hindi Diwas has been organized by organizing an extension lecture, to show the importance of the Hindi language in India.
2. Field visit has been organized to have some practical experience to the students.
3. Personality development programme and eye camps are being conducted for the benefit of the students.
4. Literary programmes are organized in the college and prepared the students to compete with the state level competitors, by participating state level Jignasa competitions, organized by the state Government.
5. Prepared student study projects for Jignasa.

**ACTION TAKEN REPORT FOR SECOND QUARTER – 2017-18**

Personality development programmes, literary competitions like Jignasa competitions, student study projects for Jignasa were organized. Some importance days were celebrated to improve the quality of the students.

  
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**Minutes of the IQAC Committee Meeting for Third Quarter Held on 10/12/2017**

Minutes of the IQAC Committee third quarterly meeting held on 10/12/2017

The third quarterly meeting of the IQAC Committee has been held under the chairmanship of the principal, and discussed the following issues for the betterment of the quality of the college.

1. To create awareness on swach bharath programme, and the importance cleanliness.
2. To celebrate the Women's Day, to highlight the importance of the women, in the daily life and especially the importance of the girl child education and women education.
3. To implement the Directive Principles of Indian Constitution, to promote scientific temper, celebration of Science Day is very important.
4. To create awareness about the responsibilities of a citizen, voter's day is being celebrated.
5. Deworming day is being practiced to promote healthy life.
6. To prepare theory and practical examinations by conducting pre final examinations.
7. Office staff has to be given training by the computer department faculty, regarding the daily maintenance of office records online.

  
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**COMPLIANCE REPORT OF**

**Minutes of the IQAC Committee Meeting for third Quarter for 2017-18**

A follow up meeting has been conducted on the third quarter minutes implementation and the compliance report dated 15/02/2018, which increase the quality of the institution, include the following.

1. Celebrated the National Girl Child day to show the importance of the girl child, and the de worming day is also conducted to make the women healthy, anemic free.
2. National Science Day has been celebrated to impart the importance of the scientific view at social problems.
3. Voters' day awareness created the responsibility among the students.
4. Pre final examinations are being conducted to prepare the students for final examinations.
5. Office staff was given computer training to do the daily office work online.

**ACTION TAKEN REPORT**

Celebrating the National Girl Child Day and international women day, national science day, de worming day, voter's day, etc. improved the quality of the women students in education and their real and social and political life. Office non-teaching staff was given computer training to do routine office work online.

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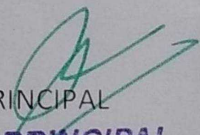


**Minutes of the IQAC Committee Meeting for Fourth Quarter Held on 15/02/2018**

Minutes of the IQAC Committee third quarterly meeting held on 15/02/2018

The third quarterly meeting of the IQAC Committee has been held under the chairmanship of the principal, and discussed the following issues for the improvement of the quality of the college.

1. Preparing the students for final examinations
2. Giving the students proper training for the forthcoming PG entrance examinations coaching.
3. Career guidance and counseling programmes are arranged for the improvement of the job facilities to the students.
4. Collecting feedback forms from the stake holders and analyzes them and takes corrective steps.
5. To provide guidance for the future activities, such job market, etc.

  
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**COMPLIANCE REPORT OF**

**Minutes of the IQAC Committee Meeting for Fourth Quarter for 2017-18**

A follow up meeting has been conducted on the third quarter minutes implementation and the compliance report dated 30/04/2018, which increase the quality of the students, include the following.

1. Career counseling and career orientation has been done for the welfare of the students.
2. Final examinations are successfully completed and good results are expected.
3. Free PG entrance examination coaching has been offered to the students for promoting higher education.
4. Review of various committees has been done.

**ACTION TAKEN REPORT**

Giving free PG entrance examinations coaching and career guidance made the final year outgoing students to withstand on themselves by settling the a job or in higher education. The academic year concluded with the year end examinations.

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