

GOVERNMENT DEGREE COLLEGE, BELLAMPALLY

DIST. MANCHERIAL, TELANGANA

GRIEVANCE REDRESSAL CELL

Grievance Redressal Mechanism

The college has a Grievance Redressal cell to redress the grievance of its stakeholders. The students approach the cell to voice their grievances and put the note in the grievance box. The cell redresses the grievances by sorting out the problems promptly and judiciously.

Objectives of the grievance cell:

- Developing a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute.
- Encouraging the students to express their grievances/problems freely and frankly, without any fear of being victimized.
- Suggestion /complaint box is installed in which the students, put in writing their grievances and their suggestion for improving the academics/ administration in the college.
- Advising all the students to refrain from inciting student against other students, teachers and college administration.
- Advising all the staff members to be affectionate to the students and not to behave in a venging manner towards any of them for any reason.

Scope:

The cell deal with grievances received in writing from the students about any of the following matters:

Functions:

- The cases will be attended promptly on receipt of written grievances from the students and resolved.
- The cell formally will review all cases and will act accordingly as per the management policy.
- The grievance cell will act upon those cases which have been forwarded along with the necessary documents.
- The grievance cell will assure that the grievance has been properly solved in a stipulated time limit provided by the cell.

The student grievance form provides guidance for students in following the grievance process for academic and non-academic grievances and complaints of unlawful discrimination or unfair treatment.

Constitution of Grievance Redressal Cell
2018-2019

S.No.	Name	Designation
1	P. SreeLatha	Coordinator
2	Dr. D. Radhika	Faculty Member
3	M. Rajitha	Faculty Member

2019-2020

S.No.	Name	Designation
1	P. SreeLatha/ MA. Reshma	Coordinator
2	G. Mohan	Faculty Member
3	S. Prabhakar	Faculty Member
4	K. Shanker	Faculty Member

GOVERNMENT DEGREE COLLEGE, BELLAMPALLY
DIST. MANCHERIAL, TELANGANA
Affiliated to Kakatiya University
GRIEVANCE REDRESSAL FORM

Student personal details:

Name of the student:

Admission No.:

Email address:

Mobile No.:

Gender: Male/Female/ Transgender

Course: B.A./B. Com/B.Sc. Life Science/B.Sc. Physical science

Semester: I/II/III/IV/V/VI

Grievance Column:

In the space provided below, state your grievance in brief and as specific as possible. If it is an academic grievance please give the details of the faculty.

Respondent Name:

Department:

Please indicate the type of Grievance: Academic/ Non-Academic/
Discrimination

Type of Academic grievances:

Grades

Testing

Class Content

Assignments

Motivating

Career Development

Library

Sports

Type of Non-Academic Grievances:

Hostel

Transport

Scholarships

Sanitation

Drinking Water

Type of Discrimination:

Ragging

Demotivation

Racial

Partiality

Signature of the complainant

REPORT OF GRIEVANCE CELL DURING 2018-2019

1. Minutes of the Grievance Cell Committee

On receiving the grievance from girl students on 18-08-2018, a meeting of the committee members was conducted under chairmanship of the principal to redress the grievance. It was about the cleanliness of the ladies toilets and to arrange a scavenger for the maintenance of toilets. Through the coordination of committee members, a resolution was taken to resolve the problem by arranging a scavenger.

1. Coordinator- Smt. P. SreeLatha:
2. Faculty Member- Dr. D. Radhika:
3. Faculty Member-M. Rajitha:

Principal

Review Meeting

A review meeting was conducted after redressing the problem to know the arrangements that they are good according to the decision. Students feed back has been taken and came to know that the toilets were in hygienic condition and has been properly maintaining.

The committee has resolved the problem within thirty days.

2. Minutes of the Grievance Cell Committee

A meeting of the committee members was conducted on 7-02-2019 under chairmanship of the principal to redress the grievance that was received regarding arrangement of play ground by the students. It was resolved to cut down the waste plants and shrubs that are grown in the open place in the college premises by arranging cutting blade to clean up the ground and hence decided to arrange for Volley ball/ Tennikoit/ Shuttle Badminton court and for cricket. Through the coordination of committee members, a resolution was taken to resolve the problem.

1.Coordinator- Smt. P. SreeLatha:

2.Faculty Member- Dr. D. Radhika:

3.Faculty Member- Rajitha:

Principal

Review Meeting

A review meeting was conducted after redressing the problem to know the arrangements. Students feedback has been taken and came to know that they were satisfied with arrangements done.

The committee has resolved the problem within thirty days.

REPORT OF GRIEVANCE CELL DURING 2019-2020

1. Minutes of the Grievance Cell Committee

A grievance was received from science students for proper electrification and providing ceiling fans in the class rooms. A meeting of the committee members was conducted on 20-07-2019 under chairmanship of the principal to resolve the problem raised by the students.

The problem was discussed and resolution has been taken to arrange for providing ceiling fans.

1. Coordinator- Smt. P. SreeLatha:
2. Faculty Member- G. Mohan:
3. Faculty Member-K. Shanker:
4. Faculty member- S. Prabhakar:

Principal

Review Meeting

A review meeting was conducted after redressing the problem to know the arrangements. Students feedback has been taken and came to know that they were satisfied with arrangements done.

The committee has resolved the problem within thirty days.

2. Minutes of the Grievance Cell Committee

A meeting of the committee members was conducted on 19-02-2020 under chairmanship of the principal to resolve the problem raised by the student regarding the arrangement of safe drinking water.

The problem was discussed and resolution has been taken to arrange for a Reverse Osmosis Plant for providing safe drinking water for the students. Through the coordination of committee members, a resolution was taken to resolve the problem.

1. Coordinator- Smt. P. SreeLatha:
2. Faculty Member-G. Mohan:
3. Faculty Member-K. Shanker:
4. Faculty member- S. Prabhakar:

Principal

Review Meeting

A review meeting was conducted after redressing the problem to know the arrangements. Students feedback has been taken and came to know that they were satisfied with arrangements done.

The committee has resolved the problem within thirty days.

REPORT OF GRIEVANCE CELL DURING 2018-2019

1. Minutes of the Grievance Cell Committee

On receiving the grievance from girl students on 18-08-2018, a meeting of the committee members was conducted under chairmanship of the principal to redress the grievance. It was about the cleanliness of the ladies toilets and to arrange a scavenger for the maintenance of toilets. Through the coordination of committee members, a resolution was taken to resolve the problem by arranging a scavenger.

1. Coordinator- Smt. P. Sree Latha:

P. Sree Latha

2. Faculty Member- Dr. D. Radhika:

Dr. D. Radhika

3. Faculty Member-M. Rajitha:

M. Rajitha

[Signature]
Principal

PRINCIPAL.
Govt. Degree College,
Bellampalli-504 201,
Dist. Mancherial (T.S.)

Review Meeting

A review meeting was conducted after redressing the problem to know the arrangements that they are good according to the decision. Students feedback has been taken and came to know that the toilets were in hygienic condition and has been properly maintaining.

The committee has resolved the problem within thirty days.

2. Minutes of the Grievance Cell Committee

A meeting of the committee members was conducted on 7-02-2019 under chairmanship of the principal to redress the grievance that was received regarding arrangement of play ground by the students. It was resolved to cut down the waste plants and shrubs that are grown in the open place in the college premises by arranging cutting blade to clean up the ground and hence decided to arrange for Volley ball/ Tennikoit/ Shuttle Badminton court and for cricket. Through the coordination of committee members, a resolution was taken to resolve the problem.

- 1.Coordinator- Smt. P. Sree Latha: P. Sree Latha
2.Faculty Member- Dr. D. Radhika: Dr. D. Radhika
3.Faculty Member- Rajitha: Rajitha

Principal

Principal

PRINCIPAL
Govt. Degree College,
Bellampalli-504 251,
Dist. Mancherial (T.S.)

Review Meeting

A review meeting was conducted after redressing the problem to know the arrangements. Students feedback has been taken and came to know that they were satisfied with arrangements done.

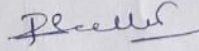
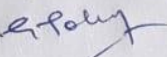
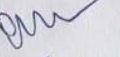

The committee has resolved the problem within thirty days.

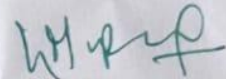
REPORT OF GRIEVANCE CELL DURING 2019-2020

1. Minutes of the Grievance Cell Committee

A grievance was received from science students for proper electrification and providing ceiling fans in the class rooms. A meeting of the committee members was conducted on 20-07-2019 under chairmanship of the principal to resolve the problem raised by the students.

The problem was discussed and resolution has been taken to arrange for providing ceiling fans.

1. Coordinator- Smt. P. Sree Latha: 
2. Faculty Member- G. Mohan: 
3. Faculty Member-K. Shanker: 
4. Faculty member- S. Prabhakar: 


Principal

PRINCIPAL,
Govt Degree College,
Bellampalli-504 201,
(Dist. Mancherial (T.S.))

Review Meeting

A review meeting was conducted after redressing the problem to know the arrangements. Students feedback has been taken and came to know that they were satisfied with arrangements done.

The committee has resolved the problem within thirty days.

2. Minutes of the Grievance Cell Committee

A meeting of the committee members was conducted on 19-02-2020 under chairmanship of the principal to resolve the problem raised by the student regarding the arrangement of safe drinking water.

The problem was discussed and resolution has been taken to arrange for a Reverse Osmosis Plant for providing safe drinking water for the students. Through the coordination of committee members, a resolution was taken to resolve the problem.

1. Coordinator- Smt. P. Sree Latha: P. Sree Latha / MA. RESHMA - Pgt
2. Faculty Member-G. Mohan: G. Mohan
3. Faculty Member-K. Shanker: K. Shanker
4. Faculty member- S. Prabhakar: S. Prabhakar

[Signature]
Principal
PRINCIPAL
Govt. Degree College
Bollampalli-504 235,
Dist. Mancheral (TS)

Review Meeting

A review meeting was conducted after redressing the problem to know the arrangements. Students feedback has been taken and came to know that they were satisfied with arrangements done.

The committee has resolved the problem within thirty days.