

**GOVERNMENT DEGREE COLLEGE
MANUGURU – 2430
BHADRADRI KOTHAGUDEM DISTRICT.**

ISO 9001-2015


**Quality Management System
Manual**

GOVERNMENT DEGREE COLLEGE-MANUGURU

BHADRADRI-KOTHAGUDEM DISTRICT, TELANGANA STATE



Quality Management System

Prepared by	ISO 9001-2015 Committee members	Signature of the members
Reviewed and Approved by	GDC-manuguru	
		Date:03.02.2020
	Government Degree College, Manuguru	DOC.NO.1
	Quality Management System Manual	Rev.NO.00
SECTION	01	Effective Date:03.02.2020
SUBJECT	General	

GENERAL

Name and Address of the Institution:	Government Degree College,Manuguru, SamithiSingaram, BesideBusDeport, Manuguru, Bhadradri-Kothagudem(dist.), Pincode-507117, Telanagana
Title	Quality Management System Manual
Reference	ISO 9001:2015 – Quality Management System
Scope of Certification	Providing Quality Educational service to Undergraduate (UG) Degree Students in Arts, Commerce&Science courses

Activity	Name Sri/Smt	Designation	Date
Prepared by	Smt.G.Pavani	Assistant professor of Commerce	01-02-2020
	Smt.D.Sharanya	TSKC Mentor	01-02-2020
Reviewed by	Sri J. Anil Kumar	Assistant professor of Botany&IQAC Coordinator	01-02-2020
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02


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FORE WORD


Quality management in education is currently an embodiment of excellence. It is a concept that has taken on a momentous light in the realm of education. Indeed, the underpinning key to organizational efficiency is “quality” when “things are done the right way for the first time” and when “customers are right” under all circumstances. Enthused by the principle of Total Quality Management (TQM) as a fundamental approach in satisfying clients and justifying market presence in the corporate parlance, educational institutions today explore the corporate ways to compete against the multitude of products, goods and services in the global arena.

With certain corporate powers bestowed to the college to generate and manage its own resources, GDC-MANUGURU now gets the cutting edge to charter its own progress equipped with the knowledge and skills to implement ISO 9001:2015. The college also foresees continuous improvement according to proper standards to avoid the risk that innovative processes and changes remain confined to a few people. Thus, for the college and its subsystems to thrive, the quality standard shall be inclusive of these three subsystems: the professional subsystem (faculty and various competences); the customer subsystem (students, families and other interested parties); and the organization system (the resources, regulations and procedures). The protocols established, defined and documented are furthermore essentially cascaded.

In the ensuing years, the GDC-Manuguru vows assurance and dedication to the standards and processes put in place. The Quality Manual System (QMS) is the merchandise of self-motivated consultations, dialogues and engagements with process owners, customers and stakeholders. The newly crafted quality policy shall be the heart of GDC-Manuguru an emergent living creation that shall guide many generations to come while paving the way for integration, internationalization and more challenges thrusting the college to greater heights.

I thank the Commissioner, Commissioner Office, ISO Co-ordinator, Staff (Teaching and Non Teaching) students


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CoE	Controller of Examinations
Adl CoE	Additional Controller of Examinations
Prof.	Professor
Asst. Prof.	Assistant Professor
Assoc. Prof.	Associate Professor
BA	Bachelor of Arts
B.Com	Bachelor of Commerce
B.Sc.	Bachelor of Science
Ph.D	Doctor of Philosophy
NCC	National Cadet Corps
NSS	National Service Scheme
DRC	District Resource Centre
CPDC	College Planning and Development Council
AO	Administrative Officer
UGC	University Grants Commission
NAAC	National Assessment and Accreditation Council
NET	National Eligibility Test
SET	State Eligibility Test
M.Phil.	Master of Philosophy
CBCS	Choice Based Credit System
MOOCS	Mass Open Online Courses
UG	Under Graduate
PG	Post Graduate
TSKC	Telangana Skill and Knowledge Centre
ELL	English Language Lab
RUSA	Rashtriya Uchtar Siksha Abhiyan
RTI	Right to Information Act
HoD	Head of the Department
GB	General Body

BoS	Board of Studies
AC	Academic Council
FC	Finance Committee
CSR	Corporate Social Responsibility
ICT	Integrated Computerized Technology
IQAC	Internal Quality Assurance Cell
IQAS	Internal Quality Assessment System
TC	Transfer Certificate
GPF	General Provident Fund
CCE	Commissioner of Collegiate Education
DST	Department of Science and Technology
DBT	Department of Bio Technology
ICSSR	Indian Council for Social Science Research
ICHR	Indian Council for Historical Research
ICPR	Indian Council for Paramedical Research

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Vision and Mission

Vision:


To place the academic institution in an Ecosystem with quest to impart the quality teaching, research skills, soft skills among the students in an interdisciplinary environment with consideration for ethical, social and ecological values to carve out responsible Citizens for nation building.

Government Degree College, Manuguru Setup in 2008 with the vision for inclusive academic growth by empowering the academic communities of the region. The college motto “Dharmam Saranam gacchami” inspired by the three refuges of Buddha. True to the motto, our prima facie duty is to instill the Academic Skills with Moral values. The college remains committed to building leadership, conscious citizenry and active participation of women in furthering national developmental goals. The progression of the institution with the collegiality among the staff is the unique feature of the institution. The college encourages the development of scientific temper with a special focus on individual, family and community life. The education in the college aims towards developing creative and critical thinking, nurturing innovation and excellence. GDC, Manuguru sees its students' building capacity to acquire global skills to adapt and acclimatize current transformations in the Globalization world.

Mission:

The faculty of the college committed to impart quality academic content in a student centric manner. Apart from this, addressing larger societal issues like health, gender, socio-economic inequalities, community mobilization, people’s participation, resource utilization, the environment and education, skill enhancement and service attitude to the students are the core values of the institution. The curriculum helps students develop key life skills for their future professional and societal roles.


- ◆ Impart Academic and Communication skills to the rural and downtrodden sections of the society.
- ◆ Academic excellence with Life Skills
- ◆ Develop research skills with available regional resources
- ◆ Strengthen linkages with other teaching and research institutions and professionals at all levels.
- Academics with community outreach as a prime motto.

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OBJECTIVES

- To introduce New UG Courses
- To enhance the pass percentage
- Training for selection of National Institutes
- To provide Internship
- Infrastructure development
- Provide Virtual Class rooms / Digital class rooms / e-class rooms
- Implementation of MOOC's
- Mobilization of Funds through CSR, Philanthropies, Alumni
- Conduct of Workshops/ Seminars / Students Study Projects
- Start new courses which are skill oriented and make students employable;
- Re-structure and design the course curricula to suit local needs
- Strive for quality in the research undertaken.
- Use ICT enabled modern technology in teaching and learning;
- Promote Healthy practices such as community service, extension services, projects, etc. for the benefit of the society.


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Quality Policy

The quality policy of GDC-Manuguru is derived from the vision of the college, which aims at Create an Ecosystem with quest to impart the quality teaching, research skills, and soft skills among the students in an interdisciplinary environment with consideration for ethical, social and ecological values to carve out responsible Citizens for nation building.

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Values

In its efforts towards, realizing the vision and missions, the college is guided by a set of strong values.

- **Respect-** It enables to understand the gifts and unique contributions of individuals
- **Excellence-** It makes us to challenge ourselves to utilize our intellectual, social, physical, spiritual and ethical values.
- **Compassion-**The value reflects commitment courage and action as well as service by students' staff for well-being of our community.
- **Service-** service to students is the basic rule of the institution and also service by students' staff for well being of our community.
- **Integrity-**Integrity whether personal or institutional implies coherence between words and acts is encouraged in the institution.
- **Learning of life-**The various programs offered by the institute helps the students to live meaningful life as well as a decent living.


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PROFILE OF THE COLLEGE

S.No.	Particulars	
1	Year of establishment	2008
2	NAAC grade	----
3	Implementation of CBCS pattern	2016
4.	Total strength of the students	432
5	Land area	5.00 acres
6	No. of teaching staff	14
7	No.of Non-teaching staff	11
8	No. of Departments	13
9	No. of Staff rooms	02
10	No. of class rooms	11
11	No. of Laboratories	4
12	Teaching staff with Ph.D.	02
13	Teaching staff with M.Phil/NET/SLET etc.,	06
14	No.of courses offered	07

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S.No	Department	Year of Establishment
1.	Department of English	2008
2	Department of Telugu	2008
3	Department of Economics	2008
4	Department of History	2008
5	Department of Political Science	2008
6	Department of Computer Science/Computer Application	2018
7	Department of Mathematics	2008
8	Department of Physics	2008
9	Department of Commerce	2008
10	Department of Botany	2008
11	Department of Zoology	2008
12	Department of Chemistry	2008
13	Department of Public Administration	2018

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Teaching Faculty

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S.No.	NAME OF THE FACULTY	DESIGNATION	SUBJECT
1	Dr.B.Srinivas	Asst.Professor	English
2	Sri.J.Anil Kumar	Asst.Professor	Botany
3	Smt.G.Pavani	Asst.Professor	Commerce
4	Sri P.Bhaskar Rao	Contract Faculty	Telugu
5	Dr.S.Ramesh Babu	Contract Faculty	History
6	Sri G.Ramathirupathi	Contract Faculty	Commerce
7	Sri S.Venkateswarlu	Contract Faculty	Economics
8	Sri M.Samba Murthy	Contract Faculty	Zoology
9	Sri B.Sudhakar Rao	Contract Faculty	Chemistry
10	R.Nagaraju	Contract Faculty	Mathematics
11	Sri E.Ashok Siva Kumar	Contract Faculty	Physics
12	Sri M.Ravi Prasad	Guest Faculty	Political Science
13	Sri P.Swapna	Guest Faculty	Public Administration
14	Sri A.Satya Sri Naga Subbalaxmi	Guest Faculty	Computer Science/Computer Application

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SUBJECT

Non-Teaching Staff

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S.No.	Name of the Employee	Regular / Aided	Designation
1	Sri N.Ramesh	Regular	Record-Asst
2	Sri Md.Dellawar Hussain	Regular	Record-Asst
3	Sri P.LAxman Rao	Out-sourcing	Senior assistant
4	Sri V.Devula	Out-sourcing	Store-keeper
5	B.Mohan Rao	Out-sourcing	Herbarium Keeper
6	B.Jethram	Out-sourcing	Record -Asst
7	P.Sujatha	Out-sourcing	Office subordinate
8	L.Bala	Out-sourcing	Office subordinate
9	K.Brahmaiah	Out-sourcing	Office subordinate
10	D.Ravi Teja	Out-sourcing	Office subordinate
11	Ch.Varalaxmi	Out-sourcing	Office subordinate

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1. Non-Discrimination Policy:

In gratifying its job as an organization of higher education, GDC-Manuguru does not discriminate on any legally documented basis, including but not limited to race, colour, religion, creed, gender, national origin, disability, ethnic background, genetic information, sexual orientation/gender identity as defined by law, age as defined by law, or military status, in the administration of its employment policies, educational policies, admissions policies, scholarships and load programs, and other College administered programs.

2. Identification Policy:

- GDC-Manuguru students are required to carry a valid I.D. card with them at all times when they are on campus.
- This card must be presented at once when requested by any official of the college.
- The College I.D. card remains the property of GDC-Manuguru and must be surrendered by the student before receiving T.C.
- All students are expected to maintain their I.D. card during all semesters that they are enrolled.
- If an I.D. card is lost or stolen, it should be reported immediately to class counsellor.
- Violation of this policy will result in disciplinary action under the Student Code of Conduct.

3. Timing Policy:

- As per the guidelines of UGC the college has framed the timings as 10.00 am-4.30pm.
- Every period is of one hour and the lunch break is of half an hour daily.
- Attendance of all staff members is generated by Biometric machine. All staff members and students are required to mark their attendance both in the morning and evening sessions.
- Staff should be available in the college premises during the entire period of office hours, on all working days.

4. Discipline Policy:

- The disciplinary policy at college recognizes the relationship that students have with their individual teachers. Every effort is made by the teacher and student to work together to resolve any problems. There is no discrimination among staff and students in aspects of caste, creed, race and religion.
- Students use the designated student bathrooms properly and help keep them clean and neat.
- Students are advised to throw the sanitary napkins only in dust bins.
- Creating a no plastic zone in the college campus.
- Teaching / Non-teaching Staff are advised not to attend to any calls while in the Class Rooms / Laboratories / Library.
- No Employee is authorized to put up any information (whether Written / Poster / Sign, etc.) on the College Notice Board, Walls, Doors, without the prior approval of the Head of the institution.

5. Holidays Policy:

The college follows the rules as per the holiday list announced by the Government of Telangana.

6. Infrastructure Development Policy:

The infrastructure development committee will monitor the required infrastructure in various class rooms.

7. Administration policy:

- All written communication within the Institution will be in English only.
- All employees shall verbally communicate either with each other or with students in the English or Telugu language or the language understood by her.
- All internal communication shall be printed or written in English only.
- All e-mail, Internet, Fax or other electronic transmissions shall be carried out in the English language.
- All staff are members of GDC-MANUGURU Whats App group. Any information concerned to the college can be communicated through this group. Admin of the group is Principal only.
- The Employee shall at all times maintain strict confidentiality and secrecy in respect of all the Confidential Information that he/she may acquire or possess in any manner during the course of his/her employment with GDC-MANUGURU and he/she shall not either directly or indirectly use, reveal, copy, duplicate, reproduce, record, distribute, disclose, take photograph in premises of institute or allow to be divulged or disclosed such Confidential Information in whole or in part belonging to institute in any form viz. verbal, written, digital, print, electronic, physical etc. to any third party save and except for the

purpose of his/her employment with GDC-MANUGURU by and under the instructions and after seeking written approval from authorized person of institute.

8. Leaves Policy:

The employees are entitled for the following types of leave:

- Casual Leave
- Earned Leave
- Medical Leave
- Maternity Leave
- Special Casual Leave
- Leave on Loss of Pay
- Paternity Leave
- Child care Leave
- Study Leave
- Sabbatical Leave
- Half Pay Leave
- Extraordinary Leave
- Surrender Leave
- Compensatory Casual Leave
- On Duty Leave
- Extra (5) Casual leaves for women.
- The Leave Year shall be January – December.
- Leave will be strictly monitored and will be granted only if needed.
- Staff members who are unable to report to work due to exceptional / unforeseen circumstances must send a leave message or inform the respective HOD before 9.00 a.m. Leave information will not be entertained after 9.00 a.m. and such absence will be treated as unauthorized.

9. Research Policy:

The research policy of the college aims to create and support research culture among its teachers, staff and students and leverage it for enriching and enhancing the professional competence of the faculty members; for developing and promoting scientific temper and research aptitudes of all learners; for realizing the vision and mission of the college and for contributing to national development by establishing an institutional fund and plan for facilitating their participation in research and related activities and by providing the required resources and appropriate facilities. It also aims at ensuring that the research activities of the college conform to all applicable rules and regulation as well as to the established standards and norms relating to safe and ethical conduct of research.

The Research Cell of the college shall be responsible for implementing this research policy of the college by working closely with the UGC. The specific roles and functions of the research cell will be as follows

1. Facilitate the faculty in undertaking research and will work with the college management to set up a research fund for providing seed money
2. Provide research facilities in terms of laboratory equipment, research journals and research incentives etc. required by the faculty.
3. Encourage and promote a research culture (eg. teaching work load remission, opportunities for attending conferences etc.).
4. Encourage the faculty to undertake research by collaborating with other research organizations/ industry.
5. Create suitable procedures for giving due recognition for guiding research.
6. Facilitate the establishment of specific research units/ centers by funding agencies / university.
7. Organize workshops/ training programmes/ sensitization programmes are conducted by the institution to promote a research culture on campus.
8. Prepare budgets for supporting students' research projects.
9. Invite industry to use the research facilities of the college and sponsor research projects.

10. Make efforts to improve the availability of research infrastructure requirements to facilitate research.
11. Develop and implement an official Code of Ethics to check malpractices and plagiarism in research.
12. Facilitate Interdepartmental / interdisciplinary research projects.
13. Institute research awards.
14. Create incentives for the faculty who receive state, national and international recognition for research contributions as well as research awards and recognition from reputed professional bodies and agencies.
15. Encourage and promote the publication of research articles by the faculty in reputed/ refereed journals.
16. Create and maintain a database of research work and research projects undertaken by the faculty and students as well as collect data by metrics such as Citation Index, Impact Factor, h-index, SNIP, SJR, etc.
17. Publicize the research expertise and consultancy capabilities available in the college.
18. Facilitate the provision consultancy services to industries / Government / Non-Government organizations / community/ public.
19. Prepare Rules & Guidelines for Grant of Research related leave and other remissions
20. Prepare Guidelines for design and evaluation of curriculum oriented research projects
21. Prepare a college research agenda with relative priorities.
22. Prepare student projects (JIGNASA) every year thus by inculcating research into the minds of students.

10. Books acquisition policy

The Government College –Manuguru has a Policy of fair book acquisition policy. The books are purchased with the Knowledge of Library Advisory Committee. The in charge - Lecturers submit the indent of required books to the Principal which will in turn be forwarded to the Librarian with necessary endorsement and availability of budgets in consultation with Librarian .Such lists will be put up for finalization in the Library Committee by the Librarian for approval .All the approved books would be ordered for supply the approved Books Suppliers basing on their Quotations.

11. Environment Policy

Protection of health, safety and the prevention of pollution to the environment are primary goals of the Institute. The Institute will strive to develop and provide products and services that have no undue environmental impact and are safe in their intended use, efficient in their consumption of energy and natural resources and can be recycled, reused or disposed of safely. Using of Plastic baggage is banned in the Institution.

12. Mobile phone policy:

The purpose of this policy is to establish clear cut guidelines regarding the usage of mobile phones inside the campus. This policy is applicable to all those who enter the campus. Realizing the importance of communication and the possible impact of mobile phone usage inside the campus, the following guidelines are arrived at.

- a) Students are not permitted to use mobile phones within the campus.
- b) The mobile phones shall be kept in silent mode / off
- c) All the staff members are empowered to confiscate mobile phones found with students violating the above rules.
- d) Students violating the above rules will be warned
- e) Staff members are allowed to use mobile phones in their respective cabins.

13. Formation of Committees Policy:


- This policy is framed by Head of the institution depending on the capability of the individual.

14. Grievances & Redressal Policy:

- The purpose of the Grievance Policy is to provide equitable and orderly processes to resolve grievances by staff and students.

Any grievance in the college is dealt very seriously and addressed at the earliest.

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1	CURRICULUM ACTIVITIES	1.1 -Curriculum Design and Development 1.2 Academic Flexibility 1.3 Curriculum Enrichment 1.4 Feedback System
2	TEACHING-LEARNING & EVALUATION	2.1 Student Enrolment and Profile 2.2 Catering to Student Diversity 2.3 Teaching-Learning Process 2.4 Teacher Profile and Quality 2.5 Evaluation Process and Reforms 2.6 Student Performance and Learning Outcomes 2.7 Student Satisfaction Survey
3	RESEARCH, INNOVATION, COSULTATION & EXTENSION	3.1 Promotion of Research and Facilities 3.2 Resource Mobilization for Research 3.3 Innovation Ecosystem 3.4 Research Publications and Awards 3.5 Consultancy 3.6 Extension Activities 3.7 Collaboration
4	INFRASTRUCTURE & LEARNING RESOURCES	4.1 Physical Facilities 4.2 Library as a Learning Resource 4.3 IT Infrastructure 4.4 Maintenance of Campus Infrastructure
5	STUDENT SUPPORT & PROGRESSION	5.1 Student Support 5.2 Student Progression 5.3 Student Participation and Activities 5.4 Alumni Engagement
6	GOVERNANCE, LEADERSHIP AND MANAGEMENT	6.1 Institutional Vision and Leadership 6.2 Strategy Development and Deployment 6.3 Faculty Empowerment Strategies 6.4 Financial Management and Resource Mobilization 6.5 Internal Quality Assurance System (IQAS)
7	INSTITUTIONAL VALUES AND BEST PRACTICES	7.1 Institutional Values and Social Responsibilities 7.2 Best Practices 7.3 Institutional Distinctiveness

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Approved by	Dr.B.Srinivas	Principal	01-02-2020




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SECTION 15	Effective Date:03.02.2020
SUBJECT Academic Activities	Page No.21-22

Curricular -Academic	<p>The core activity in academics are</p> <ul style="list-style-type: none">➤ Admissions are done by DOST in all streams viz B.A., B.Com., B.Sc.➤ Affiliation to Kakatiya University.➤ Being an autonomous college curriculum is developed by the college.➤ Preparation of Time Table for B.A., B.Com., B.Sc., is done separately.➤ Distribution of workload to all faculty members.➤ Contribution of Board of Studies for each subject annually (both semesters).➤ Conducting theory classes and practical classes according to time table.➤ Conducting Co-curricular activities and extracurricular activities.➤ Arranging Extension lectures in all subjects by subject experts.➤ Preparation of question banks of all subjects and distribution of this bank to students.➤ Giving assignments to students in all papers.➤ Conducting seminars for students.➤ Certifying all practical records in all Science departments.
	<ul style="list-style-type: none">➤ After purchase entering the equipment list in stock registers (departmental) and submitting the bills to the concerned institute.➤ Yearly accounts audit is conducted for the equipment bought.➤ Head of the institution is the final authority to finalise every purchase.

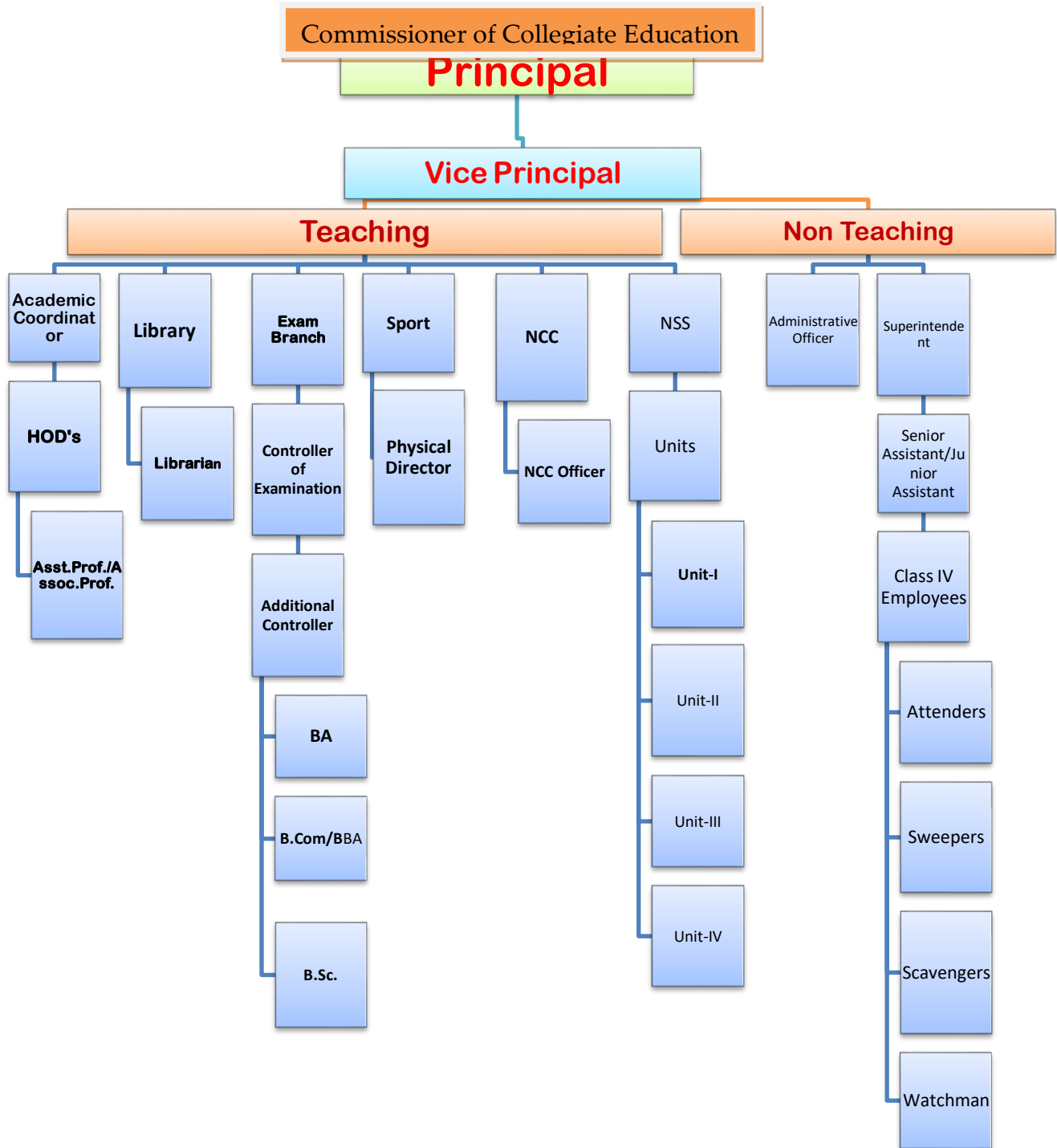
Examinations	<ul style="list-style-type: none"> ➤ Being College, the college has framed pattern of examination as 2 internal exams and 1 external exam. <p>Continuous Evaluation of INTERNAL EXAMINATION</p> <ul style="list-style-type: none"> ➤ Two times internal exams are conducted and the average of the two is taken into account. ➤ All question papers for internal exam are prepared by concerned teacher and handed over to Academic Co-ordinator. <p>EXTERNAL EXAMINATION</p> <ul style="list-style-type: none"> ➤ Followed according to the schedule given by the Kakatiya University.
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Activity	Name Sri/Smt	Designation	Date
Prepared by	Smt.G.Pavani	Assistant professor of Commerce	01-02-2020
	Smt.D.Sharanya	TSKC Mentor	01-02-2020
Reviewed by	Sri J. Anil Kumar	Assistant professor of Botany&IQAC Coordinator	01-02-2020
	Sri P. Laxman Rao	Senior Assistant	01-02-2020
Approved by	Dr.B.Srinivas	Principal	01-02-2020


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SUBJECT	Extra curricular and Administration	Page No.23

Extra Curricular	<ul style="list-style-type: none"> ➤ NCC ➤ NSS ➤ Sports ➤ Youth Red Cross ➤ Red Ribbon Club ➤ Yoga ➤ Eco club ➤ Cultural club ➤ Literary club ➤ Health Club
Administrative	<ul style="list-style-type: none"> ➤ Office ➤ TC & Bonafide ➤ Organizing Staff meetings ➤ Attending Grievinaces
Developmental	<ul style="list-style-type: none"> ➤ Infrastructure ➤ Physical Facilities

Co-Curricular	<ul style="list-style-type: none"> ➤ Certificate Courses ➤ Add-on Courses ➤ Industrial Visits ➤ Field trips ➤ Research /Study projects ➤ Quiz&Assignments, ➤ Group Discussions ➤ Staff Training programs ➤ Student subject Forums ➤ Faculty Forums ➤ Seminars/Workshops
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Activity	Name Sri/Smt	Designation	Date
Prepared by	Smt.G.Pavani	Assistant professor of Commerce	01-02-2020
	Smt.D.Sharanya	TSKC Mentor	01-02-2020
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Approved by	Dr.B.Srinivas	Principal	01-02-2020

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SECTION	18	Effective Date:03.02.2020
SUBJECT	Role and Responsibility	Page No.25-39

PRINCIPAL ROLE AND RESPONSIBILITY

Qualification:

- PG with 55%
- Ph.D. in relevant subject
- 15 years of teaching experience
- Must clear Accounts Test

Responsibilities

The Principal is the academic and administrative leader of the college. He will plan and supervise the execution of annual academic plans, co-curricular and extra-curricular activities, in consultation with the staff of the college. He will strive for the overall development of the college.

Administrative functions:

- Sanction Casual Leave to Teaching Staff and Non Teaching Staff.
- Sanction increments to the teaching and nonteaching staff.
- Constitutes different committees for smooth functioning of the college.

Financial Functions (Powers):

- Temporary Advance from GPF: - Sanction T.A. from GPF to Teaching Staff and Non Teaching Staff.

Reimbursement of tuition fee.

- To conduct Annual review of stocks and other assets of the institution as on 31st March every year.
- Medical Reimbursement:- To sanction medical reimbursement to Gazetted Officers and Non Gazetted Officers.
- Distribution of Budget allotments: - To distributes Budget allotments to various departments of the college.
- Utilisation of Special fee/ PD Funds:- To sanction expenditure and purchase of the Principal,
- DDO – Drawing and Disbursement of Salary to the staff.
- Reconciliation of Expenditure:- Monthly reconciliation of all Plan and Non Plan expenditure with Treasury figures.
- Preparation of UGC Plan Proposal for a plan period.

Academic Functions (Powers):-

- Supervision over students and maintenance of discipline in the college. Issue of TC and Conduct Certificate to the outgoing students

VICE PRINCIPAL ROLE AND RESPONSIBILITY

Qualification: Senior faculty

Responsibility:

- (1) This is a non cadre post with no additional remuneration and administrative & financial powers of delegation.
- (2) The Purpose of this post is to extend help to the Principal in the matters of Academic nature and handle day to day affairs in the absence of Principal.
- (3) The appointment authority is the Principal of concerned college

NSS Role & Responsibilities:-

The Programme Officer is expected to motivate student youth to understand the values and philosophy of NSS. The overall functions of Programme Officer are to help the students to plan, implement and evaluate the activities of NSS under his/her charge and give proper guidance and directions to the student volunteers.

To discharge his/her obligations under NSS Programme the Programme Officer plays the role of an organiser, an educator, a coordinator, a supervisor, an administrator, and public relation officer to improve the quality and magnitude of NSS programme in his/her institution. His/her functions can be stated as under :-

(a) As an Organizer

- To utilize the scheme to the students and other members of the college community and create awareness about the scheme;
- To Motivate, recruit and select students for NSS activities;
- To enlist cooperation and coordination of community agencies, government departments and non-governmental agencies; and
- To select service projects on the basis of utility a feasibility.

(b) As an Educator

- To prepare orientation programme for NSS volunteers, explain them about the concept of social service, and teach them methods and skills required for achieving the objectives of the scheme;
- To promote community education through meetings, talks, news bulletins discussions etc.; and
- To help in formulating NSS programmes which will have direct relationship with the academic curricula.

(c) As a Coordinator

- To coordinate NSS activities in accordance with the students' ability and community demands.
- To coordinate internal resources available in the form of teaching expertise of teachers for enhancing the knowledge and skills of the students in implementation of the scheme; and
- To coordinate various external resources available in the forms of government services; welfare agencies and voluntary bodies for the success of the NSS programme.

(d) As a Supervisor

- To assist students to learn how to do their jobs. His/her supervisory and consultative skills should enable students to set realistic goals and see problems as challenge and take appropriate steps to solve them.
- To assist in evaluation and follow-up work.
-

(e) As an Administrator

- To keep the Principal, College Advisory Committee and the Programme Coordinator of the University informed of the activities of the unit;
- To run day-to-day administration of the programme;
- To attend correspondence regularly;
- To maintain record of students participation and activities undertaken;
- To prepare progress report periodically for submission to college/school and university;
- To keep accounts and stock in the prescribed forms; and
- To prepare annual calendar of activities to be undertaken.

(f) As a Public Relation Person

To inform the community about the scheme through press reports, radio and television programmes pamphlets, seminars and speaker's forums.

IQAC
Role & Responsibility

- (1) Preparation and control of quality system documents.
- (2) Organizing training in quality system, ensuring that the employees understand the quality policy, objectives and working of the installed quality system.
- (3) Planning and implementation of internal quality audits.
- (4) Maintaining the quality system & reporting on its functioning; implementation of all corrective and preventive actions.
- (5) Liaison with the external agencies/bodies on matters related to quality system.
- (6) Maintenance of Records of the operative Quality System and its constituent documents.
- (7) Holding Review Meetings and updating the Quality System.
- (8) Coordination all Quality initiatives such as NAAC, QMS ranking etc. on behalf of the college.
- (9) Feedback collection from students and other stakeholders and its analysis.
10. The IQAC played a key role in the effective implementation of autonomy in the institution. Necessary changes were made in the syllabus keeping in view the recent developments in their respective areas of study.
11. The IQAC played a key role in the effective implementation of Choice Based Credit System (CBCS) in the institution with a view to increase awareness among students about the exercise of options in their subjects of study.
12. The IQAC ensured the strengthening of extracurricular which is part of the curriculum under CBCS.
13. Introduction Biometric attendance for students and Staff , CCTV cameras on campus for safety.
14. To develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the college.
15. To promote measure for institutional functioning towards quality enhancement through internationalization of quality culture and institutionalization of best practices.
16. Development and application of quality benchmarks/parameters for the various academic and administrative activities of the college.
17. Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
18. Arrangement for feedback responses from students, parents and other stakeholders on quality related institutional processes.
19. Dissemination of information on the various parameters of higher education.
20. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
21. Documentation of the various programmes/ activities of the college, leading to quality improvement.

Academic Co-ordinator- Responsibility

1. Planning:

- Whether it is the development of educational programs, faculty development, recruitment or any other activity, he plays an active part in planning these activities.
- He recommends best methods for these activities to attain desired results.
- To conduct Board of Studies meetings of all departments and to finalize the curriculum.

2. Evaluation:

- All the short term and long term programs of an educational institute are evaluated by the academic coordinator.
- He communicates with the participants of the programs to find out whether it has been effective and if not, then the measures that need to be taken to improve the programs in future.

3. Leadership:

- An academic coordinator leads all the programs including research projects of students and faculties.
- He provides necessary assistance to the faculty and staff and other personnel in the institute.

4. Documentation and Reporting:

- Documents of the ongoing activities and programs in the institution.
- She/he prepares and presents reports to the dean or management during staff and board meetings.

Head Of The Department (HOD)-Senior Faculty

Responsibility

- (1) This is a non cadre post with no additional remuneration.
- (2) The Purpose of this post is to extend help to the Principal in the matters of Academic nature and handle day to day affairs in the department.
- (3) The appointment authority is the Principal of concerned college.
- (4)He/She is authoritative to distribute the workload to individual teacher.
- (5)Designing of curriculum and recommendation for introduction of new courses.
- (6)Setting up of labs, in line with the Osmania University requirements.
- (7)Nominating staff to attend training Program / Faculty Development Program (both internal and external).
- (8)Recommending equipment to be purchased.
- (9)Screening of quotations and selection of suppliers for purchasing consumables.
- (10)Redressal of departmental staff grievances.
- (11)Procurement of books pertaining to the department.

Administrative Officer, Roles and Responsibility

Eligibility: Graduation with 55% , Accounts Test

Responsible for Office Administration which include the following responsibilities-

- (1) Fee collection and other collections due from students and others
- (2) Signing of cash book (General and Special) and all subsidiary records relating to them.
- (3) Cancellation of vouchers.
- (4) Drawing the salary bills of the Teachers and Non-teaching staff. (All sanction to be given by the Principal), Administrative Officers will be drawing and disbursing Officers.
- (5) Preparation of Admission Registers, Term Fee Registers, C.C.B Statements and all periodical returns.
- (6) Attestation of entries in Service Registers after sanction by the Principal or other higher authorities.
- (7) Preparation of Budget estimates, Revised Estimates, Number statements and all matters connected with them.
- (8) Reconciliation of expenditure with the Treasury figures and reconciliation of pass books with Treasury figures (the Principal will operate the P.D. Account)
- (9) Sanction of Casual leave, Optional holidays and Compensatory Leave to non-teaching staff below the rank of U.D. Clerks.
- (10) Attestation of non-teaching staff attendance registers daily.
- (11) In charge of Stationary and Forms, Indents, Issues of Stationary and maintenance of connected records.
- (12) Routine correspondence not involving policy matter and signing of fair copies.
- (13) The Administrative Officer is accountable to the Principal of the college.
- (14) Principal verifies cash book, bank pass books and other important records at least once in a month regularly and sign on them as token of verification to ensure updating and correctness.

Senior Assistant- Responsibilities

Eligibility-Graduation , Accounts Test

Responsibility

- (1)The Assistant should enter all tappals received in the inward register and submit them to Superintendent for distribution to the concerned assistants.
- (2)After receiving the tappals they should be entered in the personal register (maintained in the prescribed format) by the concerned assistant.
- (3)While registering the current they will be sorted out in two groups, the new currents and reference received on old currents.
- (4)All details of the new currents be clearly entered in the P.R in the columns prescribed. The reference and old currents need only to be indexed in one line indicating from whom it is received. The subject needs to be clearly mentioned in the references.
- (5)The assistant should initiate the note pointing out the facts and the rule position in the note file opened on the current. The note file is continuous with page numbers and para numbers. The currents on the subject are maintained in current file. The note file and current file are always together in the dale file pad.
- (6) The assistant should maintain a 'Reminder Diary' in prescribed proforma. Month wise record of reminders to be sent should be maintained. It is the duty of the assistants to verify the reminders for the day and issue them promptly and enter the same in the reminder diary.
- (7) The assistant should also maintain the register of court cases and register of disciplinary cases.
- (8) The assistant should bring forward all undiposed files to the current years personal file on the 1st of April every year.
- (9) When the file is disposed of finally the assistant should send it to record room by rounding off the current number in P.R with red ink. The type of disposal be noted on the file before sending it to stock.
- (10) The assistant should dispose off the file within three working days of its receipt by him/her.

The Senior and Junior Assistants are accountable to the Superintendent of the office.

Lab Assistant- Responsibility

- To maintain the Stock Register and Consumable Registers.
- To find out the requirements for consumables for the laboratory and procure the same, before the start of every semester.
- To see that the infrastructure facilities in the labs are adequate so that each batch has ample opportunity to complete practical's satisfactorily.
- To organize the laboratory for oral and practical examinations.
- To hold those responsible for any breakage / loss etc. and recover costs.
- To ensure the cleanliness of the lab and switch off all equipment after use.
- Requisition of consumables shall be submitted to the HOD, who in turn shall verify the same and forward to the Principal for necessary action.
- The Lab. Assistants are required to assist the respective Lab in-Charge for smooth functioning of the laboratories.
- Lab In charge with the support of Lab Assistants shall maintain the equipment.
- All the Lab. Assistants, in coordination with the respective Lab In-Charge, are required to report matters, like maintenance/repairing, theft, damage etc. within the respective labs, to the HOD through faculty in charge of lab.

Herbarium Keeper Responsibilities

- The post is exclusive for Botany department.
- Fumigates, presses, and mounts plant specimens, and maintains collection records of herbarium maintained by the institution Records identification information concerning incoming plants.
- Places specimens in fumigation cabinet and turns valves to release toxic fumes that destroy insects, fungus, or parasites adhering to specimens.
- Arranges specimens between sheets of unsized paper so that upper and under portions of leaves, blossoms, and other components are visible, and pads paper with layers of felt and newsprint to protect specimens.
- Places specified number of stacks in pressing frame and writes identification information on top layer of paper on each stack.
- Secures frame around stacks by tightening frame section with screws, fastening with leather straps, or tying with twine, to compress stacks and press and dry specimens in desired configuration.
- Mounts dried specimens on heavy paper, using glue, adhesive strips, or needle and thread, taking care to prevent distortion or breakage of specimens.
- Writes identification information on papers and inserts mounted specimens in labelled envelopes or folders.

Store Keeper Responsibilities

- **This post is only to Physics Department**
- To receive the materials supplied by the vendor as per the purchase order placed by the Purchase Department.
- To check the materials thoroughly for quality, quantity, specification condition, condition etc.
- To categorize the materials category wise and stock in the appropriate locations.
- To take appropriate action for care and preservation of the materials.
- Periodical stock verification and ensure correctness of stock at all times.
- To take safety measure for the ensuring safety of store house, materials and men working in store.
 - To maintain the neatness and tidiness of store house.
 - To issue materials to the departments as per the indents.
 - To issue materials to departments as per the schedule.
 - To pass the bills of the materials received from vendor and send it to Accounts department for payment.
 - To carry out periodical condemnation board for the unserviceable materials
 - To take action for disposal of scraps materials as per the procedure
 - To maintain all the documents up to date.

Role of Teaching Faculty

Lecturer (Assistant Professor, Associate Professor)

Qualification as per UGC(information shall be obtained from GO MS15)

Academic PG, with 55% in the relevant subject & NET/SLET/ P.hD

Responsibility

- (1) The Lecturer has the primary duty to disseminate knowledge in his /her subject to all students
- (2) At the beginning of the academic year, the lecturer in-charge of the department should distribute syllabus to the members of the department, by convening the members of all staff members in the department.
- (3) Taking into consideration the number of working days and periods available for each subject, the month-wise annual plan should be prepared for each lecturer in the department. Provision should be made for revision of the syllabus before the end of the academic year.
- (4) The lecturer should follow the month-wise annual plan and complete the syllabus allotted to him/her. In case of any dislocation in working days, either due to disturbance or due to his/her own absence in the college, the syllabus should be completed by taking extra classes.
- (5) The Lecturer should inform the students regarding the schedule coverage of syllabus.
- (6) The lecturer-in-charge of the department should review the progress of coverage of syllabus at the end of every month and inform the Principal. If the schedule is not completed, he should discuss with the lecturer concerned and plan for completion of the backlog in the succeeding month.
- (7) The lecturer concerned should also plan the seminars, tutorial and assignments and such other academic activities.
- (8) Along with the lecturer method, the lecturer should also motivate the students and enliven the process of learning by adopting student centric method of instruction like group discussion, question answer session etc.
- (9) To achieve the best results, it is necessary for the lecturer to give regular assignments to the students preferably every fortnight.
- (10) The lecturer should necessarily take the help of audio-visual methods of teaching by using over-head projector, slide projector, charts, etc.
- (11) He/ She should also organise screening of educational films wherever /whenever possible.
- (12) The lecturer should maintain the teaching diary in the given proforma. This should be submitted to the Principal, through In-charge of department every month.
- (13) The lecturer should maintain synopsis of each lesson prepared by him/her. As far as possible, a copy of the synopsis should be provided to the students. The record of synopsis

maintained by the lecturer will be checked by the Principal every month.

(14) The lecturer should conduct periodic tests in the subject and motivate the slow-learners to bring them on par with other students in the class. A record of marks obtained at monthly, quarterly and half-yearly list should be maintained in the department. Incentives in the form of prizes may be provided to those who get higher rank. The progress of the students should be submitted to the Principal through in-charge lecturer, so that a consolidated progress report can be sent to the parents..The lecturer should participate in Students Counselling Programmes organised by the Principal. He /She should give necessary counselling to 20 to 30 students allotted to him / her, Guidance should be given on opportunities in the field of Collegiate education and the employment opportunities. As a Counsellor, the lecturer should act as a liaison between college administration and his wards. He/She should enlighten the wards about the facilities available in library games etc., and orient them to the traditional, rules and regulations of the college.

(15) The lecturer working in Science subject see that practical classes are conducted immediately after the theory class of a particular topic is completed. There should be perfect co-ordination of theory and practical classes. In practice classes, the lecturer should bestow personal attention on every student and verify his/her work. The practical class should continue till the end of the specific period.

(16) The lecturer should co-operate and participate in all co-curricular and extra-curricular activities in the college.

(17) The lecturer should attend to all examination duties without fail.

(18) The lecturer should assist the Principal in the maintenance of the discipline in the college.

(19) He/she should remain in the college premises during the college working hours and even beyond the working hours, if required.

(20) The lecturer should do community service, conduct such programmes such as useful seminars, interface-discussions etc., involving local experts, which benefits the community. The lecturer of the subject concerned can act as moderator.

(21) The lecturers should attend to any duty assigned by the Principal or any other higher authority.

(22) As per the orders of the Government and the concerned University from time to time, the lecturer have to adhere to the work load prescribed.

(23) The lecturer is accountable to the Principal of the college.

TSKC-Coordinator

Placement Officer& TSKC Co-ordinator

➤ **Senior Faculty**

Role: - Placement Officer is responsible for interacting with industry to provide training followed by placements to the students.

Responsibilities:-

- Should assist the principal in the training and placement activities.
- To interact with various industry people to provide training facility to the students.
- To conduct campus placements for out- going students with various industries.
- To conduct training programmes under TSKC.
- To encourage the students to take courses on MOOCS platform.
- To ensure placements to all the eligible students.
- To conduct seminars by calling eminent industry experts or from our ALUMNI achievers to update the students regarding the latest trends in technology.

Role of Responsibility of Class IV Employees

Seventh class pass

Responsibility

- (1) They attend to the duties like Sweeping, Dusting, Watch and Ward etc. they should keep the office neat and tidy.
- (2) Will assist the section in charge during the conduct of practical classes to the students.
- (3) Will clean every day the machinery, equipment, etc., available in the laboratory and workshop to which he is posted.
- (4) Will maintain perfect cleanliness in the Laboratory and workshop.
- (5) Will be available in the section during working hours and safeguard the Government property.
- (6) Will attend to the work entrusted to him for proper maintenance of Laboratory by the section in charge.
- (7) Will attend to any other works entrusted to him from time to time.


Activity	Name Sri/Smt	Designation	Date
Prepared by	Smt.G.Pavani	Assistant professor of Commerce	01-02-2020
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Approved by	Dr.B.Srinivas	Principal	01-02-2020



S.No.	Name of the Record	Record No.	Location	Maintained by	Retention period of the record
1	Inward & outward	1&2	office	Record Asst	5 years
2	Staff service Records 1.Service registers 2. Personal files of employees	3	Office	Record Asst	5 years
3	Stock register of Stationery	4	Office	Heriberium Keeper	5years
4	Non Consumer Register	5	Office	Store Keeper	5years
5	Special fee Cash Book	6	Office	Heriberium Keeper	5years
6	Admissions	7	Office	Record Asst	5years
7	TBR	8	Office	Record Asst	
8	DFCR	9	Office	Record Asst	5years
9	Aquitance Register	10	Office	Heriberium Keeper	5years
10	Library Register	11	Office	NSS Units	5years
11	NSS Cash Book	11	Library	Heriberium Keeper	5years
12	TC & Bonafide books	12	Office	Record Asst	
13	Lab Equipment Registers	13	Office	Heriberium Keeper	5years
14	Staff Attendance Registers	14	Office	Record Asst	5 years
15	Students Attendance Register	15	Department	Teaching staff	5 years
16	C.L. Register	16	Office	Record Asst	5 years
18	Visitors Books	17&18	Office	Heriberium Keeper	5 years

19	Donar Visitor Book	19	Office	Heriberium Keeper	5 years
20	Examination Register	20	Office	Record Asst	5 years
21	JKC Cash Book	21	Office	Heriberium Keeper	5 years
22	JKC Aquittance Register	22	Office	Heriberium Keeper	5 years
23	Students Marks Registers	23	Office	Record Asst	5 years
24	Land and building records	24	Office	Heriberium Keeper	5 years
	Pay Bill Register	25	Office	Record Asst	5 years
25	Accession Register	26	Office	Heriberium Keeper	5 years
26	Staff resolution	27	Office	Heriberium Keeper	5 years
27	IQAC Register	28	Office	Record Asst	5 years
28	College Development Register	29	Office	Heriberium Keeper	5 years
29	College planning Register	30	Office	Heriberium Keeper	5 years
30	Botany stock Register	31	Department	Teaching staff	5 years
31	Zoology stock Register	32	Department	Teaching staff	5 years
32	Chemistry stock Register	33	Department	Teaching staff	5 years
33	Physics stock Register	34	Department	Teaching staff	5 years


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Academic Records

S.No.	Name of the record	Location	Maintained by	Review of Records
1.	Syllabus	Individual Departments	Head of the Department	Every Month
2.	Teaching Diary	Individual Departments	Individual teaching staff member	Every Month
3.	Synopsis	Individual Departments	Individual teaching staff member	Every Month
4.	Assignments	Individual Departments	Individual teaching staff member	Every Month
5.	Health & insurance	Office	Office	Every Month
6.	Mentor -Mentee	Individual Departments	Individual teaching staff member	Every Month
7.	Students study projects	Individual Departments	Individual teaching staff member	Every Month
8.	Practical's attendance registers	Individual Departments	Individual Departments	Every Month
9.	Laboratory equipment	Individual Departments	Jr Asst./Sr.Asst.	Every Month
10.	Best Practices	Individual Departments	Head of the Department	Every Month
11.	Departmental activity register	Individual Departments	Head of the Department	Every Month
12.	Department minutes register	Individual Departments	Head of the Department	Every Month
13.	Subject wise results	Individual Departments	Head of the Department	Every Month
14.	Progression register	Individual Departments	Head of the Department	Every Month
15.	Stock Registers	Individual Departments	Head of the Department	Every Month


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SUBJECT	List of Improvements	Page No.43

List of Improvements

Academic	<ul style="list-style-type: none"> ➤ To increase pass percentage in each subject. ➤ To increase internships in the subjects. ➤ To arrange field visits to all students.
Infrastructure	➤ To increase number of class rooms
Laboratory	➤ To increase laboratory resources.
Placement	➤ To increase placements by inviting more companies.
Library	➤ To increase number of books and journals in the library
NSS/Sports	➤ To increase number of NSS/Sports activities
TSKC	➤ To increase number of training courses

Activity	Name Sri/Smt	Designation	Date
Prepared by	Smt.G.Pavani	Assistant professor of Commerce	01-02-2020
	Smt.D.Sharanya	TSKC Mentor	01-02-2020
Reviewed by	Sri J. Anil Kumar	Assistant professor of Botany&IQAC Coordinator	01-02-2020
	Sri P. Laxman Rao	Senior Assistant	01-02-2020
Approved by	Dr.B.Srinivas	Principal	01-02-2020

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SUBJECT	Infrastructure Facilities	Page No.44

Infrastructure Facilities:

S.No.	ASSETS	Location	Quantity	Status
1.	Tables	Class Rooms	09	Good
2.	Tables(For Staff)	Departments	18	Good
3.	Chairs	Class rooms and Staff Rooms	57	Good
4.	Fans	College	41	Good
5.	Tube lights	College	34	Good
6.	Steel Almaras	College	16	Good
7.	Projectors	Class rooms and labs	03	Good
8.	Desktops	College	44	Good
9.	Printers	Printers	03	Good
10.	Copiers	College	01	Good
11.	Glass Almaras	College	03	Good
12.	Dual Desk	Class rooms	190	Good
13.	Closed Circuit Cameras	College	08	Good
14.	Televisions	College	01	Good
15.	Internet(LAN)	College	01	Good
16.	vedio Visual Equipment	College	01	Good
17.	Biometric Devices	College	05	Good
18.	Computer Tables	Lab	11	Good

Activity	Name Sri/Smt	Designation	Date
Prepared by	Smt.G.Pavani	Assistant professor of Commerce	01-02-2020
	Smt.D.Sharanya	TSKC Mentor	01-02-2020
Reviewed by	Sri J. Anil Kumar	Assistant professor of Botany&IQAC Coordinator	01-02-2020
	Sri P. Laxman Rao	Senior Assistant	01-02-2020
Approved by	Dr.B.Srinivas	Principal	01-02-2020



Academic Advisory	Screening applications of allotted candidates by DOST. Guiding students to select the second languages. Fee committee helps students and parents in understanding the fee structure
Examination	Academic committee helps students to select the SEC courses. Examination committee undertakes Internal Examinations.
IQAC	Quality Assurance of the college is looked upon by IQAC.
College Planning & Development Council	The committee helps in utilising the funds for the college development.
Time Table	Time table committee frames the Time Table for the whole college.
Office Advisory	The committee advises non teaching staff to in the office for smooth functioning.
Research	The committee guides faculty members in preparing research project proposals. Encourage research scholars to present and publish papers in International and National journals.
Scholarships	The committee scrutinizes the applications of students for various welfare schemes which are sanctioned by the State Government. The scholarships are disbursed to the students directly into their accounts.
Student Attendance	Every month this committee monitors the attendance of the student and displays the names of students who have less than 75% attendanc.e
Anti ragging & Discipline	The discipline of the students in the college premises is looked after by this committee. The committee ensures that the premises are a ragging free zone.
TC & Bonafide	This committee prepare the bonafide and TCs of outgoing students
NSS	National Service Scheme (NSS) aim is "NOT ME BUT YOU" and Personality Development through community service. It is a platform to exhibit the hidden talents of students and gives ample opportunities to develop leadership qualities.
Grievance & redressal	The committee handles the problem faced by staff and students.
Career Guidance	Career Guidance Committee will invite all reputed firms from different sectors of like software and industries. They conduct different types of selection and hire the students based on their skills.
ECO club	The committee encourages eco friendly environment promoting Swacch Bharath.
Furniture	This committee monitors the furniture required for the college.
Red Ribbon Club	Under the NSS units RRC will bring awareness among the adolescent teenagers about the AIDS.
Alumni Association	This committee meets the Alumni yearly once.
Library	This committee takes cares off the library books and journals. It is mostly funded by UGC.

Health & Hygiene	Maintaining good Sanitation and Greenery in Campus and Promoting Hygiene and health of Students
Sports	This committee takes care of all funds allocated to sports.
Audio-Visual Aids	The audio visual equipment in the college is looked up by this committee.
Magazine & Handbook	This committee prepares the magazine and hand book of the college.
Cultural & Literary	The committee conducts competitions to students in all languages to bring out the academic talent and also encourages them to participate in competitions conducted by other institutions. The committee conducts competitions to students in all activities which are extracurricular to bring out the talent and also encourages them to participate in competitions conducted by other institutions
Co-Curricular	This committee looks after the co-curricular activities to be held in the college.
Special Fee	This committee looks after the funds to be allocated to Science department to buy recurring expenses in the department
Academic records	This committee looks after the academic records maintained by each department.
Website Maintenance	Day today events and information regarding the activities in the college with photographs are uploaded by this committee.
TSKC	This committee looks after the TSKC activities
RTI	This committee looks after the RTI related letters and will respond to RTI

T-SAT	This committee looks after the TSAT activities
Certificate Courses	Every department is offering Certificate course either with collaboration with organizations or in MOOCS

Activity	Name Sri/Smt	Designation	Date
Prepared by	Smt.G.Pavani	Assistant professor of Commerce	01-02-2020
	Smt.D.Sharanya	TSKC Mentor	01-02-2020
Reviewed by	Sri J. Anil Kumar	Assistant professor of Botany&IQAC Coordinator	01-02-2020
	Sri P. Laxman Rao	Senior Assistant	01-02-2020
Approved by	Dr.B.Srinivas	Principal	01-02-2020



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SUBJECT DO's and Don'ts	Page No.47-49

College	<ul style="list-style-type: none">➤ DO's➤ Use only courteous and polite language and behave with decorum with the faculty, staff, students and guests of the college.➤ Shall be regular and punctual in attending classes and all activities connected with the college.➤ Read notices/circulars displayed on the college Notice Board/Web site.➤ Ignorance of not reading any notice/circular thus displayed shall not be accepted as an excuse for failing to comply with the directions contained in it.➤ All vehicles should be parked in the allotted place.➤ While attending college functions, students will conduct themselves in such a way as to bring credit to themselves and to the institution.➤ The students are expected to take up all assignments, tests and examinations of this college seriously and try to perform the best.➤ Each student of this college must always possess Student Identity Card with her photograph affixed on it and duly attested by the Principal.➤ Use the resources of the college namely library, computers, equipments, transport, medical, communications, power, etc judiciously and effectively.➤ Any genuine complaints file them to the concerned authority without fear.➤ DONT's➤ All shall desist from indulging in violence.➤ Shall not talk or act in any manner in a way that would bring disrepute to the college.➤ Gathering in groups at roads, entrance, exit and pathways is strictly prohibited.➤ Should not leave the class or attend it late under the pretext of paying fees, visiting the library etc.➤ Smoking, consumption of any kind of alcoholic drinks/drugs inside the college is strictly prohibited➤ Damaging the building or any other property of the college in any way is strictly prohibited.➤ Indulging in Ragging and Eve Teasing are crimes and strictly prohibited by an act promulgated by the Government of Telangana.
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Teaching	<ul style="list-style-type: none"> ➤ DO's ➤ Mark attendance in the biometric machines provided in the college ➤ Be well prepared before you stand before the students. ➤ Be aware of student's previous knowledge and abilities, when planning activities. ➤ Maintain a dress code. ➤ Always plan your class. ➤ Use of teaching aids is a must for a teacher. ➤ DONT's ➤ Don't be rude to students ➤ Don't be late to the class ➤ Don't extend the class too much ➤ Don't be lethargic ➤ Don't be over confident ➤ Don't punish the whole class because of one student. ➤ Don't invade into student's privacy.
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Non-Teaching/Class IV employees	<ul style="list-style-type: none"> ➤ DO's ➤ Maintain absolute integrity at all times. ➤ Maintain absolute devotion to duty at all times ➤ Maintain independence and impartiality in the discharge of your duties. ➤ Maintain a responsible and decent standard of conduct in private life. ➤ Render prompt and courteous service to the students. ➤ Observe proper decorum during lunch break. ➤ Keep away from demonstrations organized by political parties. ➤ Maintain political neutrality. ➤ Manage private affairs in such a way as to avoid habitual indebtedness or insolvency. ➤ If any legal proceedings are instituted against you for the recovery of any debt or for declaring you as insolvent, report the full facts of such proceedings to the competent authority. ➤ Act in accordance with the college policies. ➤ In performance of duties in good faith, communicate information
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to a person in accordance with the 'Right to Information Act, 2005' and the rules made there under.

- **DONT's**
- Don't bribe the students
- Don't be over smart
- Do not undertake private consultancy work.
- Do not consume any intoxicating drinks or drugs while on duty.
- Do not appear in public place in a state of intoxication.
- Do not indulge in any act sexual harassment of any women at her work place.
- Do not use your official position or influence directly or indirectly to secure employment for any number of your family in any company or firm.

Administration


- **DO's**
- Maintain the college timings
- Be answerable to your superiors
- Maintain all records properly
- Keep all records for auditing at the end of financial year
- Maintain separately the scholarship records of students
- Cooperation and coordination keeps the office environment healthy
- Be friendly with students
- **DONT's**
- Don't be rude to students
- Keep the records updated
- Never delay the work

Activity	Name Sri/Smt	Designation	Date
Prepared by	Smt.G.Pavani	Assistant professor of Commerce	01-02-2020
	Smt.D.Sharanya	TSKC Mentor	01-02-2020
Reviewed by	Sri J. Anil Kumar	Assistant professor of Botany&IQAC Coordinator	01-02-2020
	Sri P. Laxman Rao	Senior Assistsant	01-02-2020
Approved by	Dr.B.Srinivas	Principal	01-02-2020

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SUBJECT	Important Days	Page No.50


Date	Activity
02.06.2019	Telangana State Formation Day
05.02.2019	World Environment Day
14.06.2019	World Blood Door Day
21.06.2019	International Yoga Day
26.06.2019	International Day against Drug Abuse
15.08.2019	Independence Day
26.08.2019	Women's Equality Day
29.08.2019	Telugu Bhasha Dinotsavam
05.09.2019	Teacher's Day
08.09.2019	International Literacy Day
14.09.2019	Hindi Diwas celebrations
24.09.2019	NSS Day
02.10.2019	Gandhi Jayanti & Lal Bahadur Shastri Jayanthi
31.10.2019	National Integration Day
11.11.2019	National Education Day
14.11.2019	Pandit Jawaharlal Nehru Birthday
14.11.2019 to 20.11.2019	National Library Week
01.12.2019	AIDS Day
10.12.2019	Human Rights Day
24.12.2019	Consumer Day
12.01.2020	National Youth Day
25.01.2020	National Voters Day
26.01.2020	Republic Day
21.02.2020	Antarjaatiya Matru Nhasha Dinotsvam
28.02.2020	National Science Day
08.03.2020	International Women's Day
05.04.2020	Babu Jagjivan Ram's Birthday
14.04.2020	Dr.B.R. Ambedkhar's Birthday

Activity	Name Sri/Smt	Designation	Date
Prepared by	Smt.G.Pavani	Assistant professor of Commerce	01-02-2020
	Smt.D.Sharanya	TSKC Mentor	01-02-2020
Reviewed by	Sri J. Anil Kumar	Assistant professor of Botany&IQAC Coordinator	01-02-2020
	Sri P. Laxman Rao	Senior Assistsant	01-02-2020
Approved by	Dr.B.Srinivas	Principal	01-02-2020

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SUBJECT	Achievements	Page No.51

- . Mid Day Meal Programme
- . Above 90% Result
- . Yuvatarangam-State Level Winners
- . Skill Enhancement through TSKC
- . Outreach Service Programmes through NSS

Activity	Name Sri/Smt	Designation	Date
Prepared by	Smt.G.Pavani	Assistant professor of Commerce	01-02-2020
	Smt.D.Sharanya	TSKC Mentor	01-02-2020
Reviewed by	Sri J. Anil Kumar	Assistant professor of Botany&IQAC Coordinator	01-02-2020
	Sri P. Laxman Rao	Senior Assistsant	01-02-2020
Approved by	Dr.B.Srinivas	Principal	01-02-2020

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SECTION	27	Effective Date:03.02.2020
SUBJECT	Departmental Profiles	Page No.52-112

I. BOTANY

1. Name of the department : **Botany**
2. Year of Establishment : **2008**
3. Name of Programmes/ Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, and Integrated Ph.D etc.) : **B.Sc BZC /UG**
4. Names of Interdisciplinary courses and Departments/ units involved: **NIL**
5. Annual/ semester/Choice Based Credit System (Program wise): **CBCS**
6. Participation of the Department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other Universities, industries and foreign institutions: **NIL**
8. Details of courses/Programmes discontinued (if any) with reasons: **NIL**
9. Number of teaching Posts:

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	01	01

10. Faculty profile with name, Qualification, Designation , Specialization :

(D.Sc/D.Lit/M.Phil/Ph.D etc.,)

Name	Designation	Qualification	Specialization	No. Of Years Experience	No. Of Ph.D students guided for the last 4 years

Sri J. ANIL KUMAR	Assistant Professor /Lecturer	M.Sc, CSIR-NET-JRF, University of Hyderabad	Plant Biotechnology	5years and 11months	NIL
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11.List of senior visiting faculty:

1. Sri M.A. Arif, Assistant. Professor of Botany,
SR&BGNR Government Degree College (Autonomous),Khammam.
2. Smt J. Anitha Kumari, Assistant. Professor of Microbiology
SR&BGNR Government Degree College (Autonomous),Khammam.
3. Dr Ch. Chaitanya, Assistant. Professor of Botany,
SR&BGNR Government Degree College (Autonomous),Khammam.

12.Percentage of lecturers delivered and practical classes handled (Programme wise) by Temporary Faculty: **NIL**

13.Student- Teacher Ratio (Programme wise): **83:1**

14.Number of Academic support staff (technical) and administrative staff, sanctioned and filled:

Position	Sanctioned	Filled
Herbarium Keeper	01	01

15.Qualifications of teaching faculty with D.Sc/D.Lit/Ph.D : **NIL**

16.Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR etc.,
And total grants received: **NIL**

18.Research Centre/ facility recognized by the University: **NIL**

19.Publications: **NIL**

20.Areas of consultancy and income generated: **NIL**

21.Faculty as members in

- a) National Committees
- b) International Committees
- c) Editorial Boards **NIL**

22. Student Projects : 04

- a) Percentage of students who have done in-house projects including inter departmental/ Program : **03**
- b) Percentage of students placed for projects in organizations outside the institution i.e. Research laboratories/ Industry/ other agencies: **01**

23. Awards/ recognitions received by faculty and students: (01) Best Service Award-2016

24. List of eminent academicians and scientists/ visitors to the department:

- 1) **Mr. Shaik Hussain, Project Scientist, Universal Eco Foundation, Pondichery**

25. Seminars/ Conferences/ workshops organised & the source of funding: NIL

- A). National
B) International

26. Student profile programme / course wise:

Name of the Course/ Programme (refer question no.4)	Applications received	selected	Enrolled		Pass percentage
			Male	Female	
B.Sc (BZC) I YEAR	32	32	11	21	
B.Sc (BZC) II YEAR	20	20	04	16	
B.Sc (BZC) III YEAR	31	31	11	20	
TOTAL	83	83	26	57	

27. Diversity of Students:

Name of the course	% students from the same State	% students from other States	% students from Abroad
B.Sc (BZC) I YEAR	100%	NIL	NIL
B.Sc (BZC) II YEAR	100%	NIL	NIL
B.Sc (BZC) III YEAR	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, CIVIL SERVICES, DEFENCE SERVICES etc. : NI

29. Students Progression:

Student Progression	Against % enrolled
UG to PG	05
PG to M.Phil	01%
PG TO Ph.D	0.5%
Ph.D to Post Doctoral	NIL
Employed <ul style="list-style-type: none">• Campus Selection• Other than campus selection	15
Entrepreneurship/ Self-employment	50

1. Departmental Infrastructure Facilities:

- a) Library : **Available**
 - b) Internet facilities for Staff & Students : **Available**
 - c) Classes Rooms with ICT Facility : **Available**
 - d) Laboratories : **Three well equipped lab is Available**
2. Number of Students receiving financial assistance from College/ University/Government or other agencies : **98% (425)**
3. Details of Student Enrichment Programmes (Special Lectures/Workshops/Seminars) with external Experts : **02 (List Enclosed)**
4. Teaching Methods adopted to improve Student learning :
Demo, ICT, PPT'S, Animations, MOOCS
5. Participation in Institutional Social Responsibility (ISR) and Extension activities:
Field trips, Industrial tours, Blood donation camps, Service activities, NSS, NCC, Red Ribbon Club and Eco-Club.
6. Best Practices of the Department:
- Annual Science Exhibition on the eve of National Science Day
 - Remedial Coaching
 - Quiz, Debates, Group Discussion

7. SWOC Analysis of the Department and Future Plans

Strengths:

- Well Qualified Staff as per the UGC guidelines
- Above 90% Result
- Collegial relationship with other Departments of the Institution
- Department is having Cordial relationship with Forest Department and Local Nurseries to enrich the students at Field Level.
- Innovative and Advanced Teaching and Learning methods.
- Unique Best Practices of the department with the motto of connectivity of the students with Society.

Weakness:

- Inadequate Laboratory Facilities
- Poor Student Strength
- Students are coming with lack of Subject basics and Communication Skills

Opportunities:

- Since College is located in Forest region and the locality is Rich in Plant Biodiversity, it's ideal to do research on Plant Taxonomy and Medicinal Botany.
- To study the impact of mining activity on Climate and Ecosystem of the region.

Challenges

- Streamline the Students as per Present Academic Standards.
- Acclimatize and the students with latest technologies and advancements.

FUTURE PLANS:

- Employable orientation Student Centric learning
- Involve the student communities with Local Industries and inculcate the research skills by assigning projects to them.
- Identification of the Rare Medicinal plants of the region with the help and support of Forest Department.
- Mission 100% Result.

II. COMMERCE

From its inception in 2008 August, the department of Commerce, Government Degree College, Manuguru has traversed a long way before resting on the laurels of becoming one of the vital departments among all other Departments of the College.

The Department takes pride in its commendable performance via-a-vis major developmental indicator such, as student intake, teachers, updated curriculum, and National Seminars. The department has been utilizing the services of a number of guest faculty members drawn from both academic institutions and industrial organizations of repute to enrich the treasure of knowledge of the students by arranging extension lectures. At present, it has 2 teachers for Commerce.

Faculty are fully qualified and well experienced and imparting their lectures in modern ways such as student centric learning ICT enabled services etc

1. Name of the Department : COMMERCE
2. Year of Establishment : 2008, August.
3. Names of Inter disciplinary courses and departments/units involved. - UG

B.Com (Comp).

4. Annual/Semester/Choice based credit system (programme wise). - UG-

SEMESTER (CBCS)

5. Participation of the department in the courses offered by other

departments:NIL

6. Courses in collaboration with other universities, industries, foreign institutions, etc:NIL

7. Details of courses/programmes discontinued (if any) with reasons: NIL

8. Number of teaching posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst.Professors	02	02

9. Faculty profile with name, qualification, designation, specialization,

(D.Sc/D.Litt./Ph.D/M.Phil. etc.,)

Name of the faculty	Qualification	Designation	Specialization	No.ofYears of Experience	No.ofPh.D Students guided for the last 4 years
G.PAVANI	M.Com NET(Ph.D)	Asst.prof	Financial Accounting	Government college experience 8 years	NIL
G. Rama Thirupathi	M.Com; B.Ed; IRPM; LLB	Contract Lecturer	B.Law, Costing andTaxation	Pvt.College Experience 15 years Govt.college experience 13 years	NIL

10. List of senior visiting faculty: NIL

1).Dr.V.Krishna Retd Principal, GDC Bhadrachalam

2). Y.Chennapa,Principal,GDC Paloncha

3)..Sri V. Narasimha Kumar, Retd Principal, GDC Bhadrachalam

11. Percentage of lectures delivered and practical classes handled

(programme wise) by temporary faculty:

?	B.Com	IYear	10%
	B.Com	IIYear	10%
?	B.Com	III Year	10%

12. Student-Teacher Ratio (programme wise):

?	B.Com (Comp) I Year	1: 29
?	B.Com (Gen) IIYear	1: 14
?	B.Com (Comp) II Year	1 : 20

☐ B.Com (Gen) III Year 1 : 05

☐ B.Com (Com) III Year 1 : 11

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled: 01

14. Qualifications of teaching faculty with DSc/D.Litt/Ph.D -- PG-02.

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL

16. Departmental projects funded by DST-FIST;UGC,DBT,ICSSR, etc and total grants received: NIL

17. Research Centre/facility recognized by the University: NIL

18. Publications: NIL

- Publication per faculty

19. Student Projects:0

a).Percentage of students who have done in-house projects including inter departmental/ programme: NIL

b).Percentage of students placed for projects in organizations outside the institution i.e. Research laboratories/Industry/other agencies: NIL

20. Awards/Recognitions received by faculty and students: NIL

21. List of eminent academicians and scientists/visitors to the department:

1).Dr.V.Krishna Retd Principal, GDC Bhadrachalam

2).Sri V. Narasimha Kumar, Retd, Principal,Bhadrachalam.

22. Seminars/Conferences/Workshops organized&the sourceof funding:

National : NIL

International: NIL

23. Student profile programme/coursewise:

Name of the	Applications	Selected

Course/programme (refer question no.4)	received	
B.Com(COMP) I YEAR	30	29
B.Com. (GEN) IIYEAR	16	14
B.Com. (GEN)III YEAR	07	05
B.Com(Comp)II YEAR	32	29
B.Com. (Comp)III YEAR	13	11

24. Diversity of Students

Name of the course	%students from The same state	%students from Other states	% students from Abroad
B.Com I YEAR	100	NIL	NIL
B.Com IIYEAR	100	NIL	NIL
B.Com III YEAR	100	NIL	NIL

25. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc? NIL

26. Student Progression

Student progression	Against%enrolled
UGto PG	15
PGto M.Phil	-
PGto Ph.D	-
Ph.Dto Post Doctoral	-
Employed	
*Campus Selection	-
*Otherthancampusrecruitment	

27. Details of Infrastructural facilities:

- a)Library : Available b)
 Internet facilities for Staff & Students : Available c)
 Classrooms with ICT Facility : Available
 d) Laboratories : One Lab available

28. Number of students receiving financial assistance from college, university, government or other agencies : 7

29. Details of student enrichment programmes (Special Lectures/workshops/

Seminar) with external experts : 03

30. Teaching methods adopted to improve student learning

: Black Board Method, Interactive Method, Student Centred Learning,

31. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Blood Donation Camp, Red Ribbon Camp, Voter Awareness and AIDS

Awareness programmes

32. SWOC analysis of the department and Future Plans**Strengths:**

- ☐ Outstanding results and good Admissions, very good rapport with the students and staff, good coordination in the Department.

Weaknesses:

- ☐ Most of the students belong to the surrounding rural area socially economically backward and they come to the college rather in irregular timings which seems to be unavoidable and not in their control.

Opportunities:

- ☐ The subjects studied in B.Com are highly useful to the students who wish to pursue professional course like MBA, CA, ICWA, CS, Courses

☐ B.Com Course will give an opportunity to the students to choose the carrier of income Tax, Sales Tax and Banking and Insurance sector.

Challenges :

☐ Some students doing part time jobs due to family burden and financial problems are not attending classes regularly.

Future Plans: The following future plans to be implemented in near future

- To conduct seminar/workshops
- To organize study tours and field trips
- MOU with ITC BPL Company for Carrier & Job oriented Development
- To enter into a MOU with a Chartered Accountant, for gaining practical exposure of Accountancy and Auditing.
- To equip the students with computer accounting software for generating employment opportunities.
- To provide Learning & usage practices of Tally course for Accounting.
- To improve admissions.
- To reduce dropout.

Work load particulars for the academic year 2019-20

Course	Group	Sanctioned students strength	Actual Students Strength	Sections	Work load per week	Total Work load
II B.Com	General	40	20	1	20	20
III B.Com	General	40	05	1	35	35
I B.Com	Computers	60	29	1	16	16
II B.Com	Computers	40	20	1	15	15
III B.Com	Computers	40	11	1	20	20
TOTAL						116

Total Work load per week:

No. of Posts Sanctioned : 02

No. of Posts Vacant : 0

SLNO	NAME OF THE LECTURER	SUBJECTS
1	G.PAVANI	BOM, FBI, AUD,EDP,CMA,OB,PM,BSS,FIM
2	G.RAMATHIRUPATHI	BES, AAC, BLS, CON,TAX,FM,FBI,CRP,FIM
3	Dr.B.SRINIVAS	ENG-I,ENG-II
4	P.BHASKAR RAO	TEL-I,TEL-II
5.	A.SATYA SRI NAGA SUBBALAXMI	FIT,PCS,E-COMMERCE,TALLY,WEB,RDBMS,C++

Strength particulars of Academic Year 2019-20

Category	ST		SC		BC		OC		TOTAL		TOTAL STRENGTH
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
General	10	12	08	05	11	06	01	01	26	21	47
Computer	14	12	14	11	04	03	0	0	41	38	79

INDIVIDUAL PROFILE OF THE FACULTY MEMBER

- Name in Full (with Surname): Guduru Pavani
- Designation : Assistant Professor Of Commerce
- Father's name : G.Kamalakar
- Mother's name: G.Pushpalatha
- Date of Birth : 27-06-1983
- Qualifications (copies of certificates) : M.Com, (FA), NET (Ph.D).
- Teaching Experience (enclose DL Appointment Order) : 7 Years
- Books Published : (Title Page, concerned pages, Last Page, ISBN/ISSN No.) : Nil
 - Authored /Course Writer
 - Edited
 - Journals Edited
 - Anthologies Edited
- Research Papers (Title Page of the Journal, concerned pages and Last Page, ISSN/ISBN :

- Presented : National / International (with Impact Factor)
- Published: Single/ Joint
- Abstracts in Conf/Seminar Proceedings Published :
- Training Programmes Attended (RC/OC/Workshops etc.) :
 1. RC on Entrepreneurship Development Programme from 07-02-2018 to 27-02-2018 at Osmania University Hyderabad.
 2. OC at JNTU Hyderabad. From 05-08-2013 to 04-09-2013
- No. of Workshops/Seminars/Conferences Organized : Nil
- Invited Talks/Resource Person/ Key Note Speeches: Nil
- Chaired Conference Sessions : National /International /State etc., : Nil
- Research Graph: Supervised (M.Phil./Ph.D.) : Nil
- Membership on Academic Bodies (BoS): Nil
- Membership in Standard Journals : Nil
- Member on Editorial Board of Research Journals: Nil
- Extension Services (Guest Faculty/NSS/NCC/ T-SAT Mana TV Lessons with URLs on Youtube) : Nil
- Awards Received : International/National/State/Institution : Nil
- Computer Skills: PGDCA
- Confidential Services to Govt. Bodies (State/National/International): Nil
- E-mail : pavanisrinivas27@gmail.com
- Contact No. 9492770935
- Residential Address: H.No. 7-1-235/1 Main Road Manuguru,Bhadradri Kothagudem Dt. Pin: 507117

INDIVIDUAL PROFILE OF THE FACULTY MEMBER

NAME : G.Rama Thirupathi
 QUALIFICATION : M.Com.,B.Ed,IRPM,LLB
 FATHER'S NAME : Thatha Rao
 DATA OF BIRTH : 4-09-1964
 SEX :Male
 RELIGIOUS :Hindu
 NATIONALITY :Indian
 MARITAL STATUS :Married
 E-MAIL : ramathirupathig@gmail.com
 PHONE : 9440962914 (M)
 DESIGNATION :Contract Lecturer- in- commerce

Co-curricular

- Guest Lectures by the Department to other Colleges
- Conduct of Extension/Guest Lectures by other college faculty members
- Utilizing and Providing the Inter discipline support and conducting classes to students.
- Industrial Tour to BPL company at Bhadrachalam
- Field trip LIC company at Manuguru branch
- Highlights of PG (entrance-M.Com)

FURNITURE OF THE DEPARTMENT

Sl.No	Item	Number
1	Tables	2
2	Chairs(armed)	4
3	Chairs (fiber)	2
4.	Almirahs	2
5.	Wall Clock	1
6	Rocks	2

EQUIPMENT OF THE DEPARTMENT

SL.NO	ITEM	NUMBER
1	Water filter	1
2	Computers	1
3	Printer	1

4	Scanner	1
5	Refrigerator	

ASSISTANCE TO STUDENTS

The members of the department individually have been providing assistance to the students in various forms depending upon the nature of needs of the students. The assistance provided has been multifarious and include the following.

FINANCIAL ASSISTANCE:

The members of the department and alumni have been providing financial assistance in the form of payment of examination fees and tuition fees to the poor students and orphans.

PROVIDING TEXT BOOKS:

- The members of the department have been providing their own books /specimen copies to the poor students who cannot afford to purchase books.
- The members of the department are borrowing books on their names and re-lending them to the intelligent / meritorious students so as to enable them to refer to more number of books for a higher score.
- Special counseling sessions are held for students intending to appear for Group Service Examinations, Banks Recruitment Test Etc.
- The Study Material and oral coaching are offered to student intending to appear for talent Test Conducted by Supersize and other institutions of pursuing the CA/ ICWA courses.
- The department is organizing a “Personal Counseling Session” for four students every day in order to understand their family background and to suggest appropriate career to opt for.

III. PHYSICS

1. Name of the department : **PHYSICS**
2. Year of Establishment : **2008**
3. Name of Programmes/ Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, and Integrated Ph.D etc.) : **UG-B.Sc.(MPC & MPCS)**
4. Names of Interdisciplinary courses and departments/ units involved: **NIL**
5. Annual/ semester/Choice Based Credit System (Program wise): **CBCS**
6. Participation of the department in the courses offered by other departments: **NIL**

7. Courses in collaboration with other Universities, industries, foreign institutions: **NIL**

8. Details of courses/Programmes discontinued (if any) with reasons: **NIL**

9. Number of teaching Posts:

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	01	01

10. Faculty profile with name, Qualification, Designation , Specialization :

(D.Sc/D.Lit/M.Phil/Ph.D etc.,)

Name	Qualification	Designation	Specialization	No. Of Years Experience	No. Of Ph.D students guided for the last 4 years
E.ASHOK SIVA KUMAR	M.Sc .	Lecturer	-	15	Nil

11. List of senior visiting faculty:

1. Dr.G.Paul Devadanam, Asst. Professor, Government Degree

College, Palvancha.

2. Sri N.Adivishnu, lecturer , Government Degree College, Bhadrachalam.

12. Percentage of lecturers delivered and practical classes handled (Programme wise): **100%**

13. Student- Teacher Ratio (Programme wise): 1:54

S. No.	Name of the Course/ Programme (refer question no.4)	Ratio
1.	B.Sc MPC E/M I YEAR	1:19
2.	B.Sc MPCS E/M II YEAR	1:9
3.	B.Sc MPC T/M II YEAR	1:11
4.	B.Sc MPC T/M III YEAR	1:9

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled: **NIL**

15. Qualifications of teaching faculty with D.Sc/D.Lit/Ph.D : **PG- 01**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR etc., and total grants received: **NIL**

18. Research Centre/ facility recognized by the University: **NIL**

19. Publications: **NIL**

20. Areas of consultancy and income generated: **NIL**

21. Faculty as members in

d) National Committees

e) International Committees

f) Editorial Boards **NIL**

22. Student Projects : **01**

c) Percentage of students who have done in-house projects including inter departmental/ Program : **01**

d) Percentage of students placed for projects in organizations outside the institution i.e. Research laboratories/ Industry/ other agencies: **NIL**

23. Awards/ recognitions received by faculty and students: **Nation Builder Award 2015 (Rotary Club)**

24. List of eminent academicians and scientists/ visitors to the department: **NIL**

25. Seminars/ Conferences/ workshops organised & the source of funding: **NIL**

A). National

B) International

26. Student profile programme / course wise: **2018-19**

Name of the Course(MPC)	Medium	Appeared	Passed	Enrolled		Pass Percent age
				M	F	
B.SC (MPC)-I YEAR SEM-I	MPC(T/M & E/M)	11	09	03	06	80%
	E/M MPCs	09	05	0	05	56%
B.SC (MPC)-I YEAR SEM-II	MPC(T/M & E/M)	10	04	0	04	40%
	E/M MPCs	06	03	0	03	50%
B.SC (MPC)-II YEAR SEM-III	MPC(T/M & E/M)	09	07	04	05	78

B.SC (MPC)-II YEAR SEM-IV	MPC(T/M & E/M)	08	08	04	04	100%
B.SC (MPC))-III YEAR SEM-V PAPER -III	MPC T/M	05	02	01	01	50%
B.SC (MPC))-III YEAR SEM-V PAPER -IV	MPC T/M	05	05	04	01	100%
B.SC (MPC))-III YEAR SEM-VI PAPER -III	MPC T/M	05	04	03	01	80%
B.SC (MPC))-III YEAR SEM-VI PAPER -III	MPC T/M	05	04	03	01	80%

29. Diversity of Students:

Name of the course	% students from the same State	% students from other States	% students from abroad
B.Sc I YEAR	100%	NIL	NIL
B.Sc II YEAR	100%	NIL	NIL
B.Sc III YEAR	100%	NIL	NIL

30. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, CIVIL SERVICES, DEFENCE SERVICES etc. : NIL

31. Students Progression:

Student Progression	Against % enrolled
UG to PG	05
PG to M.Phil	-
PG TO Ph.D	-
Ph.D to Post Doctoral	-
Employed <ul style="list-style-type: none"> • Campus Selection • Other than campus selection 	15

(SWOC):

STRENGTH:

1. 90% Above result
2. Organising motivated class for competitive exams.
3. Organize student seminar.
4. Sufficient number of books available in Library.
5. Supporting weaker students through remedial and tutorial class.
- 6.

WEEKNESS:

1. Poor communication skills.
2. Limited job-opportunities.
3. The majority of the students come from poor-socio-economic back ground and they may not have good academic background.

CHALLENGES:

- 1.To train and counsel students to become more employable.
2. Accepting and adopting and updating the technologies teaching and learning.

BEST PRACTICE OF THE DEPARTMENT OF PHYSICS:

1. Faculty members are donating personal books to the poor students.
2. Faculty members have paid admission fee and examination fee to poor students.
3. Faculty members are also providing counselling to the students
 - a) Psychological counselling

- b) Academic counselling
- c) Career counselling

FUTURE PLANS:

- 1). To conduct more numbers of syllabus oriented seminars from the students
- 2) To conduct life skill development programs regularly after the class hours.
- 3).To give various project work to develop department.
- 4). To train the students for job opportunities in details (Carrier Guidance).
- 5). Conduct Historical Tours every year.

IV. HISTORY

1. Name of the department : **HISTORY**
2. Year of Establishment : **2008**
3. Name of Programmes/ Courses offered (UG, PG, M.Phil, Ph.D, and Integrated Masters and Integrated Ph.D etc.) : **UG**
4. Names of Interdisciplinary courses and departments/ units involved: **NIL**
5. Annual/ semester/Choice Based Credit System (Program wise): **CBCS**

6. Participation of the department in the courses offered by other departments: **NIL**

7. Courses in collaboration with other Universities, industries, foreign institutions: **NIL**

8. Details of courses/Programmes discontinued (if any) with reasons: **NIL**

9. Number of teaching Posts:

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	01	01

10. Faculty profile with name, Qualification, Designation , Specialization :

(D.Sc/D.Lit/M.Phil/Ph.D etc.,)

	Qualification	Designation	Specialization	No. Of Years Experience	No. Of Ph.D students guided for the last 4 years
Dr.S.Ramesh Babu	M.A; M.Phil; Ph.D	Lecturer	Modern Indian History	15	Nil

11. List of senior visiting faculty:

3. Sri.A.J Abraham, Asst. Professor, Government Degree College, Palvancha.
Sri G. Venkaiah, Asst. Professor, SR&BGNR Government Degree College(Autonomous), Khammam.
4. Sri V.Kamashwarao, Asst. Professor, Government Degree College, Bhadrachalam.
5. Sri. M.Kiran Kumar, Lecturer, Government Degree College, Bhadrachalam.

12. Percentage of lecturers delivered and practical classes handled (Programme wise): 100%

13. Student- Teacher Ratio (Programme wise):

S. No.	Name of the Course/ Programme (refer question no.4)	Ratio
1.	B.A H.E.P I YEAR	1:25
2.	B.A H.P.P I YEAR	1:22
3.	B.A H.P.C.A I YEAR	1:02

7.	B.A H.E.P II YEAR	1:25
9.	B.A H.E.P III YEAR	1:28

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled:
NIL

15. Qualifications of teaching faculty with D.Sc/D.Lit/Ph.D : **Ph.D 01**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR etc., and total grants received:
NIL

18. Research Centre/ facility recognized by the University: **NIL**

19. Publications: **NIL**

20. Areas of consultancy and income generated: **NIL**

21. Faculty as members in

- g) National Committees
- h) International Committees
- i) Editorial Boards **NIL**

22. Student Projects : **06**

- e) Percentage of students who have done in-house projects including inter departmental/ Program : **NIL**
- f) Percentage of students placed for projects in organizations outside the institution i.e. Research laboratories/ Industry/ other agencies: **NIL**

23. Awards/ recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists/ visitors to the department:

- i) Dr.V.Krishna , Regional Joint Director (rtd.) Warangal
- ii) Sri.A.J Abraham, Asst. Professor, Government Degree College, Palvancha.
- iii) Sri G. Venkaiah, Asst. Professor, SR&BGNR Government Degree College(Autonomous), Khammam.
- iv) Sri V.Kamashwarao, Asst. Professor, Government Degree College, Bhadrachalam.
- v) Sri. M.Kiran Kumar, Lecturer, Government Degree College, Bhadrachalam.

25. Seminars/ Conferences/ workshops organised & the source of funding:

- A). National
- B). International **NIL**

26. Student profile programme / course wise:

Name of the Course/ Programme (refer question no.4)	Applications received	selected	Enrolled		Pass percentage
			Male	Female	
B.A H.E.P SEM I	30	25	20	05	96%
B.A H.P.P SEM I	22	22	18	04	92%
B.A H.P.C.A SEM I	02	02	02	Nil	100%
B.A H.E.P SEM II	30	25	20	05	92%
B.A H.P.P SEM II	22	22	18	04	96%
B.A H.P.C.A SEM II	02	02	02	Nil	100%
B.A H.E.P SEM III	27	25	10	17	96%
B.A H.E.P SEM IV	27	25	10	17	89%
B.A H.E.P SEM V	32	28	13	15	100%
B.A H.E.P SEM VI	32	28	13	15	100%

28. Diversity of Students:

Name of the course	% students from the same State	% students from other States	% students from abroad
B.A. H.E.P T/M I YEAR	100%	NIL	NIL
B.A. H.E.P E/M I YEAR	100%	NIL	NIL
B.A. H.P.P T/M I YEAR	100%	NIL	NIL
B.A. H.E.P E/M I YEAR	100%	NIL	NIL
B.A. H.P.CA E/M I YEAR	100%	NIL	NIL
B.A. H.E.P T/M II YEAR	100%	NIL	NIL
B.A. H.E.P E/M II YEAR	100%	NIL	NIL
B.A. H.P.P T/M II YEAR	100%	NIL	NIL
B.A. H.E.P III YEAR	100%	NIL	NIL

29. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, CIVIL SERVICES, DEFENCE SERVICES etc. : **NIL**

30. Students Progression:

Student Progression	Against % enrolled
UG to PG	05
PG to M.Phil	01%
PG TO Ph.D	0.5%
Ph.D to Post Doctoral	NIL
Employed	15
<ul style="list-style-type: none"> • Campus Selection • Other than campus 	

selection	
Entrepreneurship/ Self-employment	50

31. Details of Infrastructural facilities:

- a) Library : 80 Books Available
- b) Internet facilities for Staff & Students : Available in the Computer Lab
- c) Class rooms with ICT facility : Available in the e-class room
- d) Laboratories : NA

32. Name of the Student receiving financial assistance from college, university, Government or other agencies : 350

33. Details of student enrichment programmes (special Lectures/ workshops/ Seminar) with external experts: 03

34. Teaching methods adopted to improve student learning:

- Interactive Method
- Student Centred Learning
- Question Bank
- Student Seminars

35. Participation in Instructional Social Responsibility (ISR) and Extension activities ISR :

Convenor: Career Guidance cell

Member: NSS Unit, Academic Cell

Extension Activities: HIV/AIDS rally, Tree Plantation, Swacha BHarath

36. SWOC analysis of the Department and Future Plans :

STRENGTH:

- 7. 90% Above result
- 8. Organising motivated class for competitive exams.
- 9. Organize student seminar.
- 10. Sufficient number of books available in Library.
- 11. Supporting weaker students through remedial and tutorial class.

WEEKNESS:

1. Poor communication skills.
2. Limited job-opportunities.
3. The majority of the students come from poor-socio-economic back ground and they may not have good academic background.

OPPORTUNITIES:

1. History successful optional paper in writing IAS/IPS/IFS examinations and State level Group I, Group II exams.
2. History one of the important paper in school level to University level, so many opportunities in Teaching posts.
3. Indian History, Indian Freedom Movement is most important in preliminary examinations i.e. Civil Services and Groups.
4. History one of the Important to learn importance of our Heritage and Culture.

CHALLENGES:

1. To train and counsel students to become more employable.
2. Accepting and adopting and updating the technologies teaching and learning.

BEST PRACTICE OF THE DEPARTMENT OF HISTORY:

1. Faculty members are donating personal books to the poor students.
2. Faculty members have paid admission fee and examination fee to poor students.
3. Faculty members are also providing counselling to the students
 - d) Psychological counselling
 - e) Academic counselling
 - f) Career counselling

FUTURE PLANS:

- 1). To conduct more numbers of syllabus oriented seminars from the students
- 2) To conduct life skill development programs regularly after the class hours.
- 3).To give various project work to develop department.
- 4). To train the students for job opportunities in details (Carrier Guidance).
- 5). Conduct Historical Tours every year.

V. ECONOMICS

1.Name of the department : **ECONOMICS**

2.Year of Establishment : **2008**

3.Name of Programmes/ Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, and Integrated Ph.D etc.) : **UG**

4.Names of Interdisciplinary courses and departments/ units involved: **NIL**

5.Annual/ semester/Choice Based Credit System (Program wise): **CBCS**

6.Participation of the department in the courses offered by other departments: **NIL**

7.Courses in collaboration with other Universities, industries, foreign institutions: **NIL**

8.Details of courses/Programmes discontinued (if any) with reasons: **NIL**

9.Number of teaching Posts:

	Sanctioned	Filed
Professors	0	0
Associate Professors	0	0
Asst. Professors	01	01

10. Faculty profile with name, Qualification, Designation , Specialization :(D.Sc/D.Lit/M.Phil/Ph.D etc.,)

Name	Qualification	Designation	Specialization	No. Of Years Experience	No. Of Ph.D students guided for the last 4 years
Sri S. Venkatewarlu	M.A; B.Ed; SET	Lecturer	Micro Economics	15	Nil

11. List of senior visiting faculty:

6. Sri N. Venkanna, Asst. Professor, SR&BGNR Government Degree College(Autonomous), Khammam.
7. Dr. N.Gopi , Asst. Professor, SR&BGNR Government Degree College(Autonomous), Khammam.
8. Dr. Yedukondalu, Asst. Professor, Government Degree College, Palvancha.

12. Percentage of lecturers delivered and practical classes handled (Programme wise): 100%

13. Student- Teacher Ratio (Programme wise):

S. No.	Name of the Course/ Programme (refer question no.4)	Ratio
1.	B.A H.E.P T/M I YEAR	1:25
2.	B.A H.E.P T/M II YEAR	1:27
3.	B.A H.E.P III YEAR	1:28

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled: **NIL**

15. Qualifications of teaching faculty with D.Sc/D.Lit/Ph.D : **NIL**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR etc., and total grants received:

NIL

18. Research Centre/ facility recognized by the University: **NIL**

19. Publications: **NIL**

20. Areas of consultancy and income generated: **NIL**

21. Faculty as members in

j) National Committees

k) International Committees : **NIL**

l) Editorial Boards

22. Student Projects : 05

g) Percentage of students who have done in-house projects including inter departmental/
Program : **NIL**

h) Percentage of students placed for projects in organizations outside the institution i.e.
Research laboratories/ Industry/ other agencies: **NIL**

23. Awards/ recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists/ visitors to the department:

1. Dr Sri N. Venkanna, Asst. Professor, SR&BGNR Government Degree
College(Autonomous), Khammam.

2. Dr. N.Gopi , Asst. Professor, SR&BGNR Government Degree College(Autonomous),
Khammam.

3. Dr. Yedukondalu, Asst. Professor, Government Degree College, Palvancha.

25. Seminars/ Conferences/ workshops organised & the source of funding: **NIL**

A). National

B) International

26. Student profile programme / course wise:

Name of the Course/	Applications received	selected	Enrolled	Pass percentage
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Programme (refer question no.4)					
			Male	Female	
I B. A SEM I	30	25	20	05	93%
I B.A SEM II	30	25	20	05	84%
II B.A SEM III	27	27	10	17	100%
II B.A SEM IV	27	27	10	17	100%
III B.A SEM V	32	28	13	15	100%
III B.A SEM VI	32	28	13	15	100%

27. Diversity of Students:

Name of the course	% students from the same State	% students from other States	% students from abroad
B.A. H.E.P T/M I YEAR	100%	NIL	NIL
B.A. H.E.P E/M I YEAR	100%	NIL	NIL
B.A. H.E.P E/M I YEAR	100%	NIL	NIL
B.A. H.E.P T/M II YEAR	100%	NIL	NIL
B.A. H.E.P E/M II YEAR	100%	NIL	NIL
B.A. H.E.P III YEAR	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, CIVIL SERVICES, DEFENCE SERVICES etc. : **NIL**

29. Students Progression:

Student Progression	Against % enrolled
UG to PG	05
PG to M.Phil	01%
PG TO Ph.D	0.5%
Ph.D to Post Doctoral	NIL
Employed <ul style="list-style-type: none"> • Campus Selection • Other than campus selection 	15

30. Details of Infrastructural facilities:

- e) Library : 100 Books Available
- f) Internet facilities for Staff & Students : Available in the Computer Lab
- g) Class rooms with ICT facility : Available in the e-class room
- h) Laboratories : NA

31. Name of the Student receiving financial assistance from college, university, Government or other agencies : 350

32. Details of student enrichment programmes (special Lectures/ workshops/ Seminar) with external experts: 03

33. Teaching methods adopted to improve student learning

34. Teaching methods adopted to improve student learning

- Interactive Method
- Student Centred Learning
- Question Bank
- Student Seminars

35. Participation in Instructional Social Responsibility (ISR) and Extension activities ISR :

Convenor : Extra Curricular Activities

Member: NSS Unit, Career Guidance Cell

Extension Activities: HIV/AIDS rally, Tree Plantation, Swacha BHarath

36. SWOC analysis of the department and Future Plans :

STRENGTH:

1. 90% Above result
2. Organising motivated class for competitive exams.
3. Organize student seminar.
4. Sufficient number of books available in Library.
5. Supporting weaker students through remedial and tutorial class

WEEKNESS:

1. Poor financial conditions.
2. Limited job-opportunities.
3. The majority of the students come from poor-socio-economic back ground and they may not have good academic background.

CHALLENGES:

1. To train and counsel students to become more employable.
2. Accepting and adopting and updating the technologies teaching and learning.

BEST PRACTICE OF THE DEPARTMENT OF ECONOMICS:

1. Faculty members are donating personal books to the poor students.
2. Faculty members have paid admission fee and examination fee to poor students.
3. Faculty members are also providing counselling to the students
 - g) Psychological counselling
 - h) Academic counselling
 - i) Career counselling

FUTURE PLANS:

- 1). To conduct more numbers of syllabus oriented seminars from the students
- 2) To conduct life skill development programs regularly after the class hours.
- 3).To give various project work to develop department.
- 4). To train the students for job opportunities in details (Carrier Guidance).
- 5). Conduct Historical Tours every year.

VI. TELUGU

1. Name of the department : **TELUGU**
2. Year of Establishment : **2008**
3. Name of Programmes/ Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, and Integrated Ph.D etc.) : **UG**
4. Names of Interdisciplinary courses and departments/ units involved: **NIL**
5. Annual/ semester/Choice Based Credit System (Program wise): **CBCS**

6. Participation of the department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other Universities, industries, foreign institutions: **NIL**
8. Details of courses/Programmes discontinued (if any) with reasons: **NIL**
9. Number of teaching Posts:

	Sanctioned	Filed
Professors	0	0
Associate Professors	0	0
Asst. Professors	01	01

10. Faculty profile with name, Qualification, Designation , Specialization :

(D.Sc/D.Lit/M.Phil/Ph.D etc.,)

Name	Qualification	Designation	Specialization	No. Of Years Experience	No. Of Ph.D students guided for the last 4 years
Sri P. Bhaskar Rao	M.A	Lecturer	Telugu Literature	15	Nil

11. List of senior visiting faculty:

1. Smt. V. Swarupa Rani, Lecturer, Government Degree College, Palvancha.
2. Dr. M.V. Ramana, Lecturer, SR&BGNR Government Degree College(Autonomous), Khammam.
3. Dr. K. Joy Kiran, Lecturer, Government Degree College, Bhadrachalam.

12. Percentage of lecturers delivered and practical classes handled (Programme wise): 100%

13. Student- Teacher Ratio (Programme wise):

S.No.	Name of the Course/ Programme (refer question no.4)	Ratio
1.	B.A H.E.P T/M I YEAR	1:53
2.	B.A H.E.P E/M I YEAR	1:24
3.	B.A H.P.P T/M I YEAR	1:4
4.	B.A H.P.CA E/M I YEAR	1:25
5.	B.A H.E.P T/M II YEAR	1:23

6.	B.A H.P.P T/M II YEAR	1:2
7.	B.A H.E.P E/M I YEAR	1:18
8.	B.A H.E.P E/M I YEAR	1:14
10	B.Sc MPC/MPCs I YEAR	1:32
11.	B.Sc MPC/MPCs IIYEAR	1:20
12.	B.Sc Bzc I YEAR	1:29
13.	B.Sc Bzc II YEAR	1:53
14.	B.Com General/ Computers I YEAR	1:24
15.	B.Com General/ Computers II YEAR	1:14

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled: **NIL**

15. Qualifications of teaching faculty with D.Sc/D.Lit/Ph.D : **NIL**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR etc., and total grants received: **NIL**

18. Research Centre/ facility recognized by the University: **NIL**

19. Publications: **NIL**

20. Areas of consultancy and income generated: **NIL**

21. Faculty as members in

m) National Committees

n) International Committees

o) Editorial Boards **NIL**

22. Student Projects : **12**

i) Percentage of students who have done in-house projects including inter departmental/ Program : **NIL**

j) Percentage of students placed for projects in organizations outside the institution i.e. Research laboratories/ Industry/ other agencies: **NIL**

23. Awards/ recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists/ visitors to the department:

1. Smt. V. Swarupa Rani, Lecturer, Government Degree College, Palvancha.

2. Dr. M.V. Ramana, Lecturer, SR&BGNR Government Degree College(Autonomous), Khammam.

3. Dr. K. Joy Kiran, Lecturer, Government Degree College, Bhadrachalam.

25. Seminars/ Conferences/ workshops organised & the source of funding: **NIL**

A). National

B) International

26. Student profile programme / course wise:

Name of the Course		Appeared	Passed	%
B.A –I YEAR	I SEM	51	45	88%
	II SEM	49	34	69%
B.A –II YEAR	I SEM	26	26	100%
	II SEM	27	26	96%
B.COM –I YEAR	I SEM	36	34	94%
	II SEM	32	31	97%
B.COM –II YEAR	I SEM	16	16	100%
	II SEM	15	15	100%
B.SC (MPC)-I YEAR	I SEM	11	11	100%
	II SEM	10	9	90%
B.SC (MPC)-II YEAR	I SEM	10	11	100%
	II SEM	07	07	100%
B.SC (BZC)-I YEAR	I SEM	28	28	100%
	II SEM	28	28	100%
B.SC (BZC)-II YEAR	I SEM	16	16	100%
	II SEM	16	16	100%

29. Diversity of Students:

Name of the course	% students from the same State	% students from other States	% students from abroad
B.A. H.E.P T/M I YEAR	100%	NIL	NIL
B.A. H.E.P E/M I YEAR	100%	NIL	NIL
B.A. H.P.P T/M I YEAR	100%	NIL	NIL
B.A. H.E.P E/M I YEAR	100%	NIL	NIL

B.A. H.P.CA E/M I YEAR	100%	NIL	NIL
B.A. H.E.P T/M II YEAR	100%	NIL	NIL
B.A. H.E.P E/M I I YEAR	100%	NIL	NIL
B.A. H.P.PT/M I I YEAR	100%	NIL	NIL
B.A. H.E.P III YEAR	100%	NIL	NIL
B.Sc MPC/MPCs I YEAR	100%	NIL	NIL
B.Sc MPC/MPCs II YEAR	100%	NIL	NIL
B.Sc Bzc I YEAR	100%	NIL	NIL
B.Sc Bzc II YEAR	100%	NIL	NIL
B.Com General/ Computers I YEAR	100%	NIL	NIL
B.Com General/ Computers II YEAR	100%	NIL	NIL

30. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, CIVIL SERVICES, DEFENCE SERVICES etc. :

29. Students Progression:

Student Progression	Against % enrolled
UG to PG	05
PG to M.Phil	01%
PG TO Ph.D	0.5%
Ph.D to Post Doctoral	NIL
Employed <ul style="list-style-type: none"> • Campus Selection • Other than campus selection 	15
Entrepreneurship/ Self-employment	50

30. Details of Infrastructural facilities:

- i) Library : 100 Books Available
- j) Internet facilities for Staff & Students : Available in the Computer Lab
- k) Class rooms with ICT facility : Available in the e-class room
- l) Laboratories : NA

31. Name of the Student receiving financial assistance from college, university, Government or other agencies : 350

32. Details of student enrichment programmes (special Lectures/ workshops/ Seminar) with external experts: 03

33. Teaching methods adopted to improve student learning

- Interactive Method
- Student Centred Learning
- Question Bank
- Student Seminars

34. Participation in Instructional Social Responsibility (ISR) and Extension activities ISR :

Convenor : Extra Curricular Activities

Member: NSS Unit, Career Guidance Cell

Extension Activities: HIV/AIDS rally, Tree Plantation, Swacha BHarath

35. SWOC analysis of the department and Future Plans :

STRENGTH:

1. 90% Above result
2. Organising motivated class for competitive exams.
3. Organize student seminar.
4. Sufficient number of books available in Library.
5. Supporting weaker students through remedial and tutorial class.

WEEKNESS:

1. Poor communication skills.
2. Limited job-opportunities.
3. The majority of the students come from poor-socio-economic back ground and they may not have good academic background.

OPPORTUNITIES:

1. As the statement goes Telugu in the sweetest of all languages and regarded as Italian Language of India it promotes various opportunities. Telugu successful optional paper in writing IAS/IPS/IFS examinations and State level Group I, Group II exams.
2. It attracts the attention of international organization like TANA.
3. Telugu one of the important paper in school level to University level, so many opportunities in Teaching posts.

4. Telugu Literature is most important preliminary examinations i.e. Civil Services and Groups.

CHALLENGES:

1. To train and counsel students to become more employable.
2. Accepting and adopting and updating the technologies teaching and learning.

FUTURE PLANS:

- 1). To conduct more numbers of syllabus oriented seminars from the students
- 2) To conduct life skill development programs regularly after the class hours.
- 3).To gives various project works to develop department.
- 4). To train the students for job opportunities in details (Carrier Guidance).
- 5). Conduct Historical Tours every year.

BEST PRACTICE OF THE DEPARTMENT OF TELUGU:

1. Faculty members are donating personal books to the poor students.
2. Faculty members have paid admission fee and examination fee to poor students.
3. Faculty members are also providing counselling to the students
 - j) Psychological counselling
 - k) Academic counselling
 - l) Career counselling

VII. CHEMISTRY

1. Name of the department : **CHEMISTRY**
2. Year of Establishment : **2008**
3. Name of Programmes/ Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, and Integrated Ph.D etc.) : **UG**
4. Names of Interdisciplinary courses and departments/ units involved: **NIL**
5. Annual/ semester/Choice Based Credit System (Program wise): **CBCS**
6. Participation of the department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other Universities, industries, foreign institutions: **NIL**
8. Details of courses/Programmes discontinued (if any) with reasons: **NIL**
9. Number of teaching Posts:

	Sanctioned	Filed
Professors	0	0
Associate Professors	0	0
Asst. Professors	01	01

10. Faculty profile with name, Qualification, Designation , Specialization :

(D.Sc/D.Lit/M.Phil/Ph.D etc.,)

Name	Qualification	Designation	Specialization	No. Of Years Experience	No. Of Ph.D students guided for the last 4 years
Sri B.Sudhakar rao	M.Sc.,B.Ed., MLIC.	Lecturer	Chemistry Literature	12	Nil

11. List of senior visiting faculty:

1. Dr.P.Mogilaiah, Professor,kakatiya degree college, Warangal.
2. Dr.T.Savitha Jyothsna, Asst.Professor kakatiya degree college, Warangal.
3. D.Bhadraiah , Asst.Professor, Government Degree College, Bhadrachalam.
4. D.Veeranna, Asst.Professor, Government Degree College, Bhadrachalam.
- 5.P.Ramesh, Asst.Professor, SR& BGNR College, KHam mama.
- 6.G.Veeranna . Asst.Professor,JVR College,Sathupally.

12.Percentage of lecturers delivered and practical classes handled (Programme wise): 100%

13.Student- Teacher Ratio (Programme wise):

S. No.	Name of the Course/ Programme (refer question no.4)	Ratio
1.	BSC MPC E/M I YEAR	1:07
2.	BSC MCCS E/M I YEAR	1:2
3.	BSC MPC E/M II YEAR	1:03
4.	BSC MPC T/M II YEAR	1:11
5.	BSC MPC T/M III YEAR	1:07
6.	BSC BZC E/M I YEAR	1:11
7.	BSC BZC T/M I YEAR	1:12
8.	BSC BZC E/M II YEAR	1:17
10	BSC BZC T/M II YEAR	1:15
11.	BSC BZC T/M III YEAR	1:12

14.Number of academic support staff (technical) and administrative staff, sanctioned and filled: **NIL**

15.Qualifications of teaching faculty with D.Sc/D.Lit/Ph.D : **01**

16.Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**

17.Departmental projects funded by DST-FIST; UGC, DBT, ICSSR etc., and total grants received: **NIL**

18.Research Centre/ facility recognized by the University: **NIL**

19.Publications: **NIL**

20.Areas of consultancy and income generated: **NIL**

21. Faculty as members in

p) National Committees

q) International Committees

r) Editorial Boards **NIL**

22 .Student Projects : 8

k) Percentage of students who have done in-house projects including inter departmental/ Program : **2**

l) Percentage of students placed for projects in organizations outside the institution i.e. Research laboratories/ Industry/ other agencies: **NIL**

23. Awards/ recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists/ visitors to the department:

4. V.Shanthi kumar, asst. professor ,SR&BGNR , Khammam.

5. V.V. Janaki Ramarao, Lecturer, Government Degree College,nelakondapally.

25. Seminars/ Conferences/ workshops organised & the source of funding: **NIL**

A). National

B) International

26. Student profile programme / course wise: 2018-19

Name of the Course(Bzc)		Appeared	Passed	Enrolled		Pass Percentage
				M	F	
B.SC (MPC)-I YEAR SEM-I	T	08	06	2	4	75%
	E	3	3	1	2	100%
B.SC (MPCC)-I YEAR SEM-II	T	06	05	1	4	83%
	E	03	03	1	2	100%

B.SC (MPC)-II YEAR SEM-III	T	10	09	4	5	90%
	E	09	08	2	6	89%
B.SC (MPC)-II YEAR SEM-IV	T	08	08	1	7	100%
	E	01	01	0	1	100%
B.SC (MPC))-III YEAR SEM-V PAPER -III		05	04	1	3	80%
B.SC (MPC))-III YEAR SEM-V PAPER -IV		05	05	2	3	100%
B.SC (MPC))-III YEAR SEM-VI PAPER -III		05	04	1	3	80%
B.SC (MPC))-III YEAR SEM-VI PAPER -III		05	04	2	2	80%
B.SC (BZC)-I YEAR SEM-I	T	21	11	4	7	52%
	E	07	04	1	3	57%
B.SC (BZC)-I YEAR SEM-II	T	19	13	3	10	68%
	E	06	03	1	2	50%
B.SC (BZC)-II YEAR SEM-III	T	16	13	2	11	81%
	E	06	04	0	4	67%
B.SC (BZC)-II YEAR SEM-IV	T	16	07	2	5	44%
	E	06	04	2	2	67%
B.SC (BZC))-III YEAR SEM-V PAPER -III		14	13	3	10	92.8%
B.SC (BZC))-III YEAR SEM-V PAPER -IV		14	14	5	9	100%
B.SC (BZC))-III YEAR SEM-VI PAPER -III		13	10	5	5	76.9%
B.SC (BZC))-III YEAR SEM-VI PAPER -III		13	12	3	9	92.3%

27. Diversity of Students: Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, CIVIL SERVICES, DEFENCE SERVICES etc. :

29. Students Progression:

30.Details of facilities:

Student Progression	Against % enrolled
UG to PG	05
PG to M.Phil	01%
PG TO Ph.D	0.5%
Ph.D to Post Doctoral	NIL
Employed <ul style="list-style-type: none">• Campus Selection• Other than campus selection	15
Entrepreneurship/ Self-employment	50

Infrastructural

- m) Library : 100 Books Available
- n) Internet facilities for Staff & Students : Available in the Computer Lab
- o) Class rooms with ICT facility : Available in the e-class room
- p) Laboratories : 01

31.Name of the Student receiving financial assistance from college, university, Government or other agencies : 350

32. Details of student enrichment programmes (special Lectures/ workshops/ Seminar) with external experts: 06

33.Teaching methods adopted to improve student learning

- PPT,ICT,LCD
- Interactive Method
- Student Centred Learning
- Question Bank
- Student Seminars

34.Participation in Instructional Social Responsibility (ISR) and Extension activities ISR :

Convenor: Extra Curricular Activities

Member: NSS Unit, Career Guidance Cell

Extension Activities: HIV/AIDS rally, Tree Plantation, Swacha Bharath

SWOC analysis of the department and Future Plans :

STRENGTH:

- 100% Above result

- Organising motivated class for competitive exams.
- Organize student seminar.
- Sufficient number of books available in Library.
- Supporting weaker students through remedial and tutorial class.

WEEKNESS:

- Poor communication skills.
- Limited job-opportunities.

OPPORTUNITIES:

We Have Goog Opportunities Near By Our College i.e

- a. Coal Maine manuguru,
- b. BHADRADRI THARMAL POWER STATION, Chukkudugunta ,Manuguru
- c. Heavy Water Palnt ,Aswapuram,Manuguru
- d. Forest Department Manuguru.
- e. Bhadradi Paper Board Bhadrachalam.
- f. Brick of industry Manuguru.
- g. Egg tray factory, Laxmipuram.

CHALLENGES:

3. To train and counsel students to become more employable.
4. Accepting and adopting and updating the technologies teaching and learning.

FUTURE PLANS:

- 1). To conduct more numbers of syllabus oriented seminars from the students
- 2) To conduct life skill development programs regularly after the class hours.
- 3).To gives various project works to develop department.
- 4). To train the students for job opportunities in details (Carrier Guidance).
- 5). Conduct filed trip Tours every year.

BEST PRACTICE OF THE DEPARTMENT OF CHEMISTRY:

4. Faculty members are donating personal books to the poor students.
5. Faculty members have paid admission fee and examination fee to poor students.

6. Faculty members are also providing counselling to the students
 - m) Psychological counselling
 - n) Academic counselling
 - o) Career counselling

VIII. Mathematics

1. Name of the department : **MATHEMATICS**
2. Year of Establishment : **2008**
3. Name of Programmes/ Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, and Integrated Ph.D etc.) : **UG**
4. Names of Interdisciplinary courses and departments/ units involved: **MPC, MPCS.**
5. Annual/ semester/Choice Based Credit System (Program wise): **CBCS**
6. Participation of the department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other Universities, industries, foreign institutions: **NIL**
8. Details of courses/Programmes discontinued (if any) with reasons: **NIL**
9. Number of teaching Posts:

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	01	01

10. Faculty profile with name, Qualification, Designation , Specialization :
(D.Sc/D.Lit/M.Phil/Ph.D etc.,)

Name	Qualification	Designation	Specialization	No. Of Years Experience	No. Of Ph.D students guided for the last 4 years
R.NAGARAJU	M.Sc .M.Phil	Lecturer	-	15	Nil

11. List of senior visiting faculty:

1. Sri.P.Padma, Asst. Professor, SR & AS Government Degree College, Kothagudem.
 2. Sri M.Samba Shiva Rao, Asst. Professor, Government Degree College, Bhadrachalam
 3. Sri P.Srinivas Rao, Lecturer, Government Degree College, Paloncha
12. Percentage of lecturers delivered and practical classes handled (Programme wise): 100%
13. Student- Teacher Ratio (Programme wise): 1:54

S. No.	Name of the Course/ Programme (refer question no.4)	Ratio
1.	B.Sc MPC E/M I YEAR	1:18
2.	B.Sc MPCS E/M II YEAR	1:09
3.	B.Sc MPC T/M II YEAR	1:10
4.	B.Sc MPC T/M III YEAR	1:07

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled: **NIL**
15. Qualifications of teaching faculty with D.Sc/D.Lit/Ph.D : **M.Phil- 01**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR etc., and total grants received: **NIL**
18. Research Centre/ facility recognized by the University: **NIL**
19. Publications: **NIL**
20. Areas of consultancy and income generated: **NIL**
21. Faculty as members in
- s) National Committees
 - t) International Committees
 - u) Editorial Boards **NIL**
22. Student Projects : **10**
- m) Percentage of students who have done in-house projects including inter departmental/ Program : **NIL**
 - n) Percentage of students placed for projects in organizations outside the institution i.e. Research laboratories/ Industry/ other agencies: **NIL**
23. Awards/ recognitions received by faculty and students: **NIL**
24. List of eminent academicians and scientists/ visitors to the department: **NIL**
25. Seminars/ Conferences/ workshops organised & the source of funding: **NIL**
- A). National
 - B) International

26. Student profile programme / course wise:

Student Profile Programme/Course Wise- Semester 2018-19

Name of the Course(Bzc)		Appeared	Passed	Enrolled		Pass Percentage
				M	F	
B.SC (MPC)-I YEAR	SEM-I	11	03	0	03	27%
	SEM-II	10	05	03	02	50%
B.SC (MPC)-II YEAR	SEM-III	10	03	01	02	30%
	SEM- IV	07	04	02	02	57%
B.SC (MPC))-III YEAR SEM-V PAPER -III		05	05	04	01	100%
B.SC (MPC))-III YEAR SEM-V PAPER -IV		05	04	03	01	80%
B.SC (MPC))-III YEAR SEM-VI PAPER -III		05	03	03	00	60%
B.SC (MPC))-III YEAR SEM-VI PAPER -III		05	04	03	01	80%

31. Diversity of Students:

Name of the course	% students from the same State	% students from other States	% students from abroad
B.Sc I YEAR	100%	NIL	NIL
B.Sc II YEAR	100%	NIL	NIL
B.Sc III YEAR	100%	NIL	NIL

32. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, CIVIL SERVICES, DEFENCE SERVICES etc. :NIL

29. Students Progression:

Student Progression	Against % enrolled
UG to PG	02
PG to M.Phil	
PG TO Ph.D	
Ph.D to Post Doctoral	
Employed	
<ul style="list-style-type: none"> • Campus Selection 	

<ul style="list-style-type: none"> • Other than campus selection 	02
Entrepreneurship/ Self-employment	02

STRENGTH:

1. 90% Above result
2. Organising motivated class for competitive exams.
3. Organize student seminar.
4. Sufficient number of books available in Library.
5. Supporting weaker students through remedial and tutorial class.
6. The department celebrate mathematics day and also conduct mathematics Talent Test.

WEEKNESS:

1. Poor communication skills.
2. Limited job-opportunities.
3. The majority of the students come from poor-socio-economic back ground and they may not have good academic background.

CHALLENGES:

1. To train and counsel students to become more employable.
2. Accepting and adopting and updating the technologies teaching and learning.

BEST PRACTICE OF THE DEPARTMENT OF MATHEMATICS:

1. Faculty members are donating personal books to the poor students.
2. Department Conducted Certificate Course on “Vedic Mathematics” and the students of all Courses invoved.
3. Faculty members have paid admission fee and examination fee to poor students.
4. Faculty members are also providing counselling to the students
 - p) Psychological counselling
 - q) Academic counselling
 - r) Career counselling

FUTURE PLANS:

- 1). To conduct more numbers of syllabus oriented seminars from the students
- 2) To conduct life skill development programs regularly after the class hours.
- 3).To gives various project work to develop department.
- 4). To train the students for job opportunities in details (Carrier Guidance).
- 5). Conduct Historical Tours every year.

IX. ZOOLOGY

1. Name of the department : Zoology
2. Year of Establishment : **2008**
3. Name of Programmes/ Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, and Integrated Ph.D etc.) : **B.Sc BZC /UG**
4. Names of Interdisciplinary courses and Departments/ units involved: **NIL**
5. Annual/ semester/Choice Based Credit System (Program wise): **CBCS**
6. Participation of the Department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other Universities, industries and foreign institutions: **NIL**
8. Details of courses/Programmes discontinued (if any) with reasons: **NIL**
9. Number of teaching Posts:

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	01	01

10. Faculty profile with name, Qualification, Designation , Specialization :
(D.Sc/D.Lit/M.Phil/Ph.D etc.,)

Name	Designation	Qualification	Specialization	No. Of Years Experience	No. Of Ph.D students guided for the last 4 years
Sri M.Samba Murthy	Lecturer	M.Sc.,	Zoology	14years	NIL

11. List of senior visiting faculty:

1. Smt P.Sowbhagya Laxmi, Assistant. Professor of Zoology,
SR Govt A&S Government Degree College,Kothagudem.
2. Sri A.Nageswra rao, Assistant. Professor of Zoology,
Nijam A&S College (Autonomous), OU, Hyderabad,

12. Percentage of lecturers delivered and practical classes handled (Programme wise) by
Temporary Faculty: **NIL**

13. Student- Teacher Ratio (Programme wise): **83:1**

14. Number of Academic support staff (technical) and administrative staff, sanctioned and filled: **NIL**

15. Qualifications of teaching faculty with D.Sc/D.Lit/Ph.D : **NIL**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and
grants received: **NIL**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR etc.,
And total grants received: **NIL**

18. Research Centre/ facility recognized by the University: **NIL**

19. Publications: **NIL**

20. Areas of consultancy and income generated: **NIL**

21. Faculty as members in

- v) National Committees
- w) International Committees
- x) Editorial Boards **NIL**

22. Student Projects : **12**

- o) Percentage of students who have done in-house projects including inter departmental/
Program: **10**
- p) Percentage of students placed for projects in organizations outside the institution i.e.
Research laboratories/ Industry/ other agencies: **02**

23. Awards/ recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists/ visitors to the department:

- 01.Smt P.Sowbhagya Laxmi, Assistant. Professor of Zoology,
SR Govt A&S Government Degree College,Kothagudem.
- 02.Sri A.Nageswra rao, Assistant. Professor of Zoology,
Nijam A&S College (Autonomous), OU, Hyderabad,

25. Seminars/ Conferences/ workshops organised & the source of funding: **NIL**

A). National

B) International

26. Student profile programme / course wise:

Name of the Course(Bzc)	Medium	Appeared	Passed	Enrolled		Pass Percentage
				M	F	
B.SC (BZC)-I YEAR SEM-I	T/M	21	15	6	09	71.4%
	E/M	07	05	3	02	71.6%
B.SC (BZC)-I YEAR SEM-II	T/M	19	14	3	11	74%
	E/M	06	05	2	3	83%
B.SC (BZC)-II YEAR SEM-III	T/M	16	14	2	12	87.5%
B.SC (BZC)-II YEAR SEM-IV	T/M	16	14	2	12	87.5%
B.SC (BZC))-III YEAR SEM-V PAPER -III	T/M	14	13	01	12	93%
B.SC (BZC))-III YEAR SEM-V PAPER -IV	T/M	13	13	01	12	100%
B.SC (BZC))-III YEAR SEM-VI PAPER -III	T/M	13	13	01	12	100%
B.SC (BZC))-III YEAR SEM-VI PAPER -III	T/M	13	13	01	12	100%

27. Diversity of Students:

Name of the course	% students from the same State	% students from other States	% students from Abroad
B.Sc (BZC) I YEAR	100%	NIL	NIL
B.Sc (BZC) II YEAR	96%	4%	NIL
B.Sc (BZC) III YEAR	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, CIVIL SERVICES, DEFENCE SERVICES etc. : NIL

29. Students Progression:

Student Progression	Against % enrolled
UG to PG	06
PG to M.Phil	NIL
PG TO Ph.D	NIL
Ph.D to Post Doctoral	NIL
Employed <ul style="list-style-type: none">• Campus Selection• Other than campus selection	10
Entrepreneurship/ Self-employment	20

1. Departmental Infrastructure Facilities:

- e) Library : **Available**
 - f) Internet facilities for Staff & Students : **Available**
 - g) Classes Rooms with ICT Facility : **Available**
 - h) Laboratories : **One well equipped lab is Available**
2. Number of Students receiving financial assistance from College/ University/Government or other agencies : **98% (425)**
3. Details of Student Enrichment Programmes (Special Lectures/Workshops/Seminars) with external Experts : NIL
4. Teaching Methods adopted to improve Student learning :
Demo, ICT, PPT'S, Animations.
5. Participation in Institutional Social Responsibility (ISR) and Extension activities:
Field trips, Industrial tours, Blood donation camps, Service activities, NSS, Red Ribbon Club and Eco-Club.
6. Best Practices of the Department:
- Remedial Coaching
 - Quiz, Debates, Group Discussion
- 7. SWOC Analysis of the Department and Future Plans**
- Strengths:**
- Well Qualified Staff as per the UGC guidelines

- Above 90% Result
- Collegial relationship with other Departments of the Institution
- Department is having Cordial relationship with Forest Department and Local Nurseries to enrich the students at Field Level.
- Innovative and Advanced Teaching and Learning methods.
- Unique Best Practices of the department with the motto of connectivity of the students with Society.

Weakness:

- Inadequate Laboratory Facilities
- Poor Student Strength
- Students are coming with lack of Subject basics and Communication Skills

Opportunities:

- To study the impact of mining activity on Climate and Ecosystem of the region.

Challenges

- Streamline the Students as per Present Academic Standards.
- Acclimatize and the students with latest technologies and advancements.

FUTURE PLANS:

- Employable orientation Student Centric learning
- Involve the student communities with Local Industries and inculcate the research skills by assigning projects to them.
- Identification of the Rare Medicinal plants of the region with the help and support of Forest Department.
- Mission 100% Results

X. ENGLISH

1. Name of the department : **ENGLISH**
2. Year of Establishment : **2008**
3. Name of Programmes/ Courses offered (UG) :**B.A.,B.COM., B.Sc**
4. Names of Interdisciplinary courses and Departments/ units involved: **NIL**
5. Annual/ semester/Choice Based Credit System (Program wise): **CBCS**
6. Participation of the Department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other Universities, industries and foreign institutions: **NIL**

8. Details of courses/Programmes discontinued (if any) with reasons: **NIL**

9. Number of teaching Posts:

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	01	01

10. Faculty profile with name, Qualification, Designation , Specialization :

(D.Sc/D.Lit/M.Phil/Ph.D etc.,)

Name	Designation	Qualification	Specialization	No. Of Years Experience	No. Of Ph.D students guided for the last 4 years
Dr.B.Srinivas	Asst.Professor	MA,M.Phil,Ph.D	English	07 years	NIL

11. List of senior visiting faculty:

3. Prof.V.Srinivas, Department of English Kakatiya University, Warangal.

4. Dr.B.Deepa Jyothi, Asst.Professor of English, Kakatiya University, Warangal.

12. Percentage of lecturers delivered and practical classes handled (Programme wise) by Temporary Faculty: **NIL**

13. Student- Teacher Ratio (Programme wise):

S. No.	Name of the Course/ Programme (refer question no.4)	Ratio
1.	B.A H.E.P T/M I YEAR	1:53
2.	B.A H.P.P T/M I YEAR	1:24
3.	B.A H.P.CA E/M II YEAR	1:4
4.	B.A H.E.P T/M II YEAR	1:25
5.	B.A H.P.P T/M II YEAR	1:23
6.	B.A H.E.P E/M I YEAR	1:2
7.	B.Sc MPC/MPCs I YEAR	1:18
8	B.Sc MPC/MPCs IIEAR	1:14

9.	B.Sc Bzc I YEAR	1:32
10.	B.Sc Bzc II YEAR	1:20
11.	B.Com Computers I YEAR	1:29
12.	B.Com General/ Computers II YEAR	1:32

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled: **NIL**

15. Qualifications of teaching faculty with D.Sc/D.Lit/Ph.D : **NIL**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR etc., and total grants received: **NIL**

18. Research Centre/ facility recognized by the University: **NIL**

19. Publications: 02

20. Areas of consultancy and income generated: **NIL**

21. **Faculty as members in**

y) National Committees

z) International Committees

aa) Editorial Boards : **NIL**

22. **Student Projects : 05**

q) Percentage of students who have done in-house projects including inter departmental/ Program : **NIL**

r) Percentage of students placed for projects in organizations outside the institution i.e. Research laboratories/ Industry/ other agencies: **NIL**

23. **Awards/ recognitions received by faculty and students:** 01 (Bust Teacher Award from Lions Club at Manuguru)

24. **List of eminent academicians and scientists/ visitors to the department:**

6. Smt. V. Swarupa Rani, Lecturer, Government Degree College, Palvancha.

7. Dr. M.V. Ramana, Lecturer, SR&BGNR Government Degree College(Autonomous), Khammam.

8. Dr. K. Joy Kiran, Lecturer, Government Degree College, Bhadrachalam.

25. **Seminars/ Conferences/ workshops organised & the source of funding: NIL**

A). National

B) International

26. **Student profile programme / course wise:**

26. Student Projects : **05**

- s) Percentage of students who have done in-house projects including inter departmental/ Program: **04**
- t) Percentage of students placed for projects in organizations outside the institution i.e. Research laboratories/ Industry/ other agencies: **01**

27. Awards/ recognitions received by faculty and students: **NIL**

28. List of eminent academicians and scientists/ visitors to the department:

01. Prof. V. Srinivas Department of English, Warangal.
02. Sri. R. Reddaiah, Assistant. Professor of English, GDC-Bhadrachalam.
03. Sri Ratna Prasad, Assistant. Professor of English, SR&BGNR, Government Degree College (Autonomous), Khammam

29. Seminars/ Conferences/ workshops organised & the source of funding:

- A). National-01
- B) International

26. Student profile programme / course wise:

Name of the Course		Appeared	Passed	%
B.A –I YEAR	I SEM	51	45	88%
	II SEM	49	34	69%
B.A –II YEAR	I SEM	26	26	100%
	II SEM	27	26	96%
B.COM –I YEAR	I SEM	36	34	94%
	II SEM	32	31	97%
B.COM –II YEAR	I SEM	16	16	100%
	II SEM	15	15	100%
B.SC (MPC)-I YEAR	I SEM	11	11	100%
	II SEM	10	9	90%

B.SC (MPC)-II YEAR	I SEM	10	11	100%
	II SEM	07	07	100%
B.SC (BZC)-I YEAR	I SEM	28	28	100%
	II SEM	28	28	100%
B.SC (BZC)-II YEAR	I SEM	16	16	100%
	II SEM	16	16	100%

29. Diversity of Students:

Name of the course	% students from the same State	% students from other States	% students from abroad
B.A. H.E.P T/M I YEAR	100%	NIL	NIL
B.A. H.E.P E/M I YEAR	100%	NIL	NIL
B.A. H.P.P T/M I YEAR	100%	NIL	NIL
B.A. H.E.P E/M I YEAR	100%	NIL	NIL
B.A. H.P.CA E/M I YEAR	100%	NIL	NIL
B.A. H.E.P T/M II YEAR	100%	NIL	NIL
B.A. H.E.P E/M II YEAR	100%	NIL	NIL
B.A. H.P.PT/M II YEAR	100%	NIL	NIL
B.A. H.E.P III YEAR	100%	NIL	NIL
B.Sc MPC/MPCs I YEAR	100%	NIL	NIL
B.Sc MPC/MPCs II YEAR	100%	NIL	NIL
B.Sc Bzc I YEAR	100%	NIL	NIL
B.Sc Bzc II YEAR	100%	NIL	NIL
B.Com General/ Computers I YEAR	100%	NIL	NIL
B.Com General/ Computers II YEAR	100%	NIL	NIL

30. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, CIVIL SERVICES, DEFENCE SERVICES etc. : NIL

30. Students Progression:

Student Progression	Against % enrolled
UG to PG	10
PG to M.Phil	NIL
PG TO Ph.D	NIL
Ph.D to Post Doctoral	NIL
Employed <ul style="list-style-type: none">• Campus Selection• Other than campus selection	10
Entrepreneurship/ Self-employment	20

31. Students Progression:

Student Progression	Against % enrolled
UG to PG	05
PG to M.Phil	01%
PG TO Ph.D	0.5%
Ph.D to Post Doctoral	NIL
Employed <ul style="list-style-type: none">• Campus Selection• Other than campus selection	15
Entrepreneurship/ Self-employment	50

32. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, CIVIL SERVICES, DEFENCE SERVICES etc. :

33. Details of Infrastructural facilities:

- q) Library : 50 Books Available
- r) Internet facilities for Staff & Students : Available in the Computer Lab
- s) Class rooms with ICT facility : Available in the e-class room
- t) Laboratories : NA

34. Name of the Student receiving financial assistance from college, university, Government or other agencies :
350

35. Details of student enrichment programmes (special Lectures/ workshops/ Seminar) with external experts:
03

36. Teaching methods adopted to improve student learning

- Interactive Method
- Student Centred Learning
- Question Bank
- Student Seminars

37. Participation in Instructional Social Responsibility (ISR) and Extension activities ISR :

Convenor : Extra Curricular Activities

Member: NSS Unit, Career Guidance Cell

Extension Activities: HIV/AIDS rally, Tree Plantation, Swacha BHarath

38. SWOC analysis of the department and Future Plans :

STRENGTH:

1. 90% Above result
2. Organising motivated class for competitive exams.
3. Organize student seminar.
4. Sufficient number of books available in Library.
5. Supporting weaker students through remedial and tutorial class.

WEEKNESS:

1. Poor communication skills.
2. Limited job-opportunities.
3. The majority of the students come from poor-socio-economic back ground and they may not have good academic background.

OPPOTUNITIES:

1. As the statement goes Telugu in the sweetest of all languages and regarded as Italian Language of India it promotes various opportunities. English successful optional paper in writing IAS/IPS/IFS examinations and State level Group I, Group II exams.
2. It attracts the attention of international organization like TANA.

3. English one of the important paper in school level to University level, so many opportunities in Teaching posts.
4. English Literature is most important preliminary examinations i.e. Civil Services and Groups.

CHALLENGES:

1. To train and counsel students to become more employable.
2. Accepting and adopting and updating the technologies teaching and learning


FUTURE PLANS:

- 1). To conduct more numbers of syllabus oriented seminars from the students
- 2) To conduct life skill development programs regularly after the class hours.
- 3).To gives various project works to develop department.
- 4). To train the students for job opportunities in details (Carrier Guidance).
- 5). Conduct Historical Tours every year.

BEST PRACTICE OF THE DEPARTMENT OF ENGLISH:

1. Faculty members are donating personal books to the poor students.
2. Faculty members have paid admission fee and examination fee to poor students.
3. Faculty members are also providing counselling to the students
 - s) Psychological counselling
 - t) Academic counselling
 - u) Career counselling

Activity	Name Sri/Smt	Designation	Date
Prepared by	Smt.G.Pavani	Assistant professor of Commerce	01-02-2020
	Smt.D.Sharanya	TSKC Mentor	01-02-2020
Reviewed by	Sri J. Anil Kumar	Assistant professor of Botany&IQAC Coordinator	01-02-2020
	Sri P. Laxman Rao	Senior Assistant	01-02-2020
Approved by	Dr.B.Srinivas	Principal	01-02-2020

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2018-2019						
S.NO	GROUP	APPEARED	NO.OF STUDENTS		TOTAL PASSED	%
			PASSED	FAILED		
1	B.A (EHP)	25	17	08	17	68%
2	B.A (EPPD)	22	10	12	10	45%
3	B.A (HECA)	04	03	01	03	75%
4	B.COM (GEN) T/M	16	09	07	09	56%
5	B.COM (COMP. APPLN)	20	15	05	15	75%
6	B.SC. (MPC) E/M	03	01	02	01	33%
7	B.SC (MSC) T/M	17	04	13	04	23%
8	B.SC (BZC) E/M	07	02	05	02	28%
9	B.SC (BZC) T/M	21	07	14	07	33%

Activity	Name Sri/Smt	Designation	Date
Prepared by	Smt.G.Pavani	Assistant professor of Commerce	01-02-2020
	Smt.D.Sharanya	TSKC Mentor	01-02-2020
Reviewed by	Sri J. Anil Kumar	Assistant professor of Botany&IQAC Coordinator	01-02-2020
	Sri P. Laxman Rao	Senior Assistant	01-02-2020
Approved by	Dr.B.Srinivas	Principal	01-02-2020



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SUBJECT

ISO Committee

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Objective	Get ISO certificate
Purpose	Quality Education, NAAC Ranking
Year	2019-2020
Duration	3 Months
Chairman	Dr.B.Srinivas –PRINCIPAL(FAC)
Members	<ul style="list-style-type: none">➤ Sri. J.Anil Kumar, Vice-Principal & IQAC Coordinator➤ Smt.G.Pavani,Academic Coordinator



**Dr.B.Srinivas-
PRINCIPAL(FAC)**



**Sri.J.Anil Kumar
Vice-Principal &
IQAC Coordinator**



**Smt. G.Pavani,
Academic Coordinator**




PRINCIPAL
Govt. Degree College, Manuguru
Bhadradi Kothagudem Dist.
Telangana State

GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.
Achievements in the last 5 years-Success Stories

I Achievements of the Government Degree Colleges

i Top 10 Govt. Degree Colleges in Admissions (No. of Admissions): **Not in the Top 10 Colleges**

ii Govt. Degree Colleges received National Level Awards: **Not Received**

iii Govt. Degree Colleges received State Level Awards: **Not Received**

iv Govt. Degree Colleges received District Level Awards: **Lions Club**

II Achievements of the Faculty

I Teaching Learning:

S.NO	NAME OF THE FACULTY	DESIGNATION	ACHIEVEMENT
1	Dr. B. Srinivas	Assistant Professor of English/Principal	UGC-HRDC-RUSA Sponsored FIP Online Short Term Course on Professional Development for ICT Tools in Higher Education from 12.08.2020 to 19.08.2020, Osmania University, Hyderabad.
2	Sri J. ANIL KUMAR	Assistant Professor of Botany	UGC-HRDC-RUSA FIP-Online Short Term Course on Soft Skills: Teaching for Excellence organized from 06.07.2020 to 11.07.2020. OSMANIA UNIVERSITY, HYDERABAD
3	Sri J. ANIL KUMAR	Assistant Professor of Botany	UGC-HRDC-RUSA Sponsored FIP Online Short Term Course on Professional Development for IQAC Coordinators organized from 12.08.2020 to 19.08.2020
4	Sri J. ANIL KUMAR	Assistant Professor of Botany	UGC-HRDC-RUSA Sponsored FIP Online Short Term Course on I C T Tools in higher Education organized from 20.8.2020 to 26.8.2020. OSMANIA UNIVERSITY, HYDERABAD.
5	Sri J. ANIL KUMAR	Assistant Professor of Botany	UGC-HRDC-RUSA Sponsored FIP Online Short Term Course on RESEARCH PROCESS AND RESEARCH DESIGN IN SCIENCES organized from 07.09.2020 to 12.09.2020
6	Sri J. ANIL KUMAR	Assistant Professor of Botany	Refresher Course in Life Sciences at MANUU from 17-09-2020 to 30-09-2020

GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.

Achievements in the last 5 years-Success Stories

7	Smt. G. Pavani	Assistant Professor of Commerce	UGC-HRDC-RUSA FIP-Online Short Term Course on Soft Skills: Teaching for Excellence organized from 06.07.2020 to 11.07.2020. OSMANIA UNIVERSITY, HYDERABAD
8	Smt. G. Pavani	Assistant Professor of Commerce	UGC-HRDC-RUSA Sponsored FIP Online Short Term Course on I C T Tools in higher Education organized from 27.8.2020 to 02.09.2020. OSMANIA UNIVERSITY, HYDERABAD
9	Smt. G. Pavani	Assistant Professor of Commerce	Refresher Course in Commerce at HRDC OU from 03-08-2020 to 18-08-2020.
10.	Sri B. SUDHAKAR RAO	Lecturer in Chemistry	FDP-Parkal-Learning & Teaching evaluations
10	Dr. S. Ramesh Babu	Lecturer in	FDP-Parkal-Learning & Teaching evaluations
11	Sri. G. Rama Tirupathi	Lecturer in	FDP-Parkal-Learning & Teaching evaluations
12	Sri Venkateswarlu	Lecturer in Economics	FDP-Parkal-Learning & Teaching evaluations
13	Sri Pokkili Bhasker Rao	Lecturer in Telugu	FDP-Parkal-Learning & Teaching evaluations
14	Sri S. Murthy	Lecturer in Zoology	FDP-Parkal-Learning & Teaching evaluations
15	Sri D. Krishna	Lecturer in Botany	Represented College at Medical plants 'Expo', along with students on the occasion of the Singareni day on 22-12- 2018 at Singareni ground, Manuguru.
16	Sri Murthy	Lecturer in Zoology	Represented College at Medical plants 'Expo', along with students on the occasion of the Singareni day on 22-12- 2018 at Singareni ground, Manuguru.
17	Dr. S. Ramesh babu	Lecturer in History	Local historical monuments UNO Day celebrations, Voters day awareness.

GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.

Achievements in the last 5 years-Success Stories

ii Research & Innovations :

S.NO	NAME OF THE FACULTY	DESIGNATION	ACHIEVEMENT
1	Dr B. Srinivas	Principal/Assistant Professor of English	Published a article on “A Study in the trends of Recent Indian English Novel” in 2019, at A TWO DAY NATIONAL SEMINAR ON LANGUAGE, LITERATURE & SOCIAL MEDIA with ISBN-978-81-941310-2-1

iii Others :

S.NO	NAME OF THE FACULTY	DESIGNATION	ACHIEVEMENT
1	GDC,Manuguru	College	ISO Certification on 07-02-2020
2	Sri J. ANIL KUMAR	Assistant Professor of Botany	National Science Day Celebrations-2020
3	Smt G.Pavani	Assistant Professor of Commerce	Heavy Water Plant –Field trip to the Students.

**GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.
Achievements in the last 5 years-Success Stories**

NATIONAL SCIENCE DAY CELEBRATIONS-28-02-2020



Inauguration of the Science Expo-2020 by Dr B. Srinivas, Principal.



Students explaining the structure of DNA to the school children.

**GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.
Achievements in the last 5 years-Success Stories**



Huge strength of students from surrounding junior colleges and High schools are attended the Science Expo-2020 at GDC Manuguru

GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.
Achievements in the last 5 years-Success Stories

GOVERNMENT DEGREE COLLEGE, MANUGURU

DEPARTMENT OF COMMERCE

A FIELD VISIT TO HEAVY WATER PLANT, MANUGURU



Started the field visit to Heavy Water Plant, Manuguru with 55 students and 8 faculty members on 25/02/2020 at 10:41 am.

**GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.
Achievements in the last 5 years-Success Stories**

Heavy Water Plant (Manuguru)
HRD Section


No.HWPM/HRD/G1/2020/720

Date: 19.02.2020

Sub: Visit of Students of Government Degree College, Manuguru, Telangana –
Reg.

A group (55) of III Year Commerce & Science Degree Students of Government Degree College, Manuguru, Telangana, accompanied by their faculty members (08) will be visiting HWP (M) on account of their Industrial visit on 25.02.2020 (Tuesday). They may be allowed into the plant site along with their Institute's vehicle.

Enc:- Request Letter & List.


(P J V Sudhakar)
20/02
Manager (HRD)


// Through: General Manager, HWP (M) //

To

Duty Officer,
Main Gate, CISF, HWP (M)

Cc : Commandant, CISF, HWP (M)
DGM (ES), HWP (M).



HWP(M) is situated on the banks of river Godavari at Mittagudem village near Bhadradri and 12 KM away from Manuguru, in Bhadradri-Kothagudem district of Telangana state. The Manuguru site was chosen because of its proximity to Singareni coal fields and Godavari river which provide respectively large quantities of coal and water



**GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.
Achievements in the last 5 years-Success Stories**



A view of heavy water plant, Manuguru



12 MWp Solar Power Plant



Oxygen -18 enriched water production facility

Medicinal Plants Expo at Singareni-Mining day celebrations



The students & faculty of GDC, Manuguru, participated in “Mining day celebrations at Singareni Collieries and put the stall of Medicinal plants and their therapeutic uses.

GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.

Achievements in the last 5 years-Success Stories

III Achievements of the Students: Students list who achieved University Ranks in Various Universities.

i.

Year	Name of the student	PG Course	University
2013-14	E PRABHAKAR	M.Sc(Zoology)	SHATHAVAHANA
	K HARIBABU	M.Sc(Zoology)	SHATHAVAHANA
	M JANSHI RANI	M.Sc(Zoology)	KAKATIYA
	K RAMADEVI	B.Ed	AGENCY ITDA, BCM
	K JYOTHI	B.Ed	AGENCY ITDA BCM
2014-15	SK RESHMA	B.Ed	AGENCY ITDA BCM
	M JYOTHI	B.Ed	AGENCY ITDA BCM
	S JAREENA	MA (English)	SHATHAVAHANA
2015-16	CH NAVYA SRI	M.Sc (Chemistry)	KAKATIYA
	K SWATHI	M.Sc (Zoology)	SHATHAVAHANA
	T JITHENDER	M.Sc (Zoology)	KAKATIYA
2016-17	M SAMATHA	M.Sc (Chemistry)	OSMANIA
	K ANUSHA	M.Sc (Chemistry)	SHATHAVAHANA
	M VANDANA	M.Sc (Botany)	KAKATIYA
2017-18	J VENKATRAO	M.Sc (Botany)	KAKATIYA
	B SANDEEP	M.Sc (Botany)	KAKATIYA
2018-19	B USHA	M.Sc (Zoology)	KAKATIYA
	N SRAVANI	M.Sc (Zoology)	KAKATIYA
	Y BHAVANI	M.Sc (Botany)	KAKATIYA

GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.

Achievements in the last 5 years-Success Stories

ii. Sports - Students selected and played/won in Inter University/National/International Sports Events:

S.NO	NAME OF THE STUDENT	GROUP	ACHIEVEMENT
1	I.PAVAN KALYAN	BZC III YEAR	3 rd National KARATE Championship KARATE CHAMPION AT NATIONAL & INTERNATIONAL RECOGNISED BODIES-3/2/2019
2	I.PAVAN KALYAN	BZC III YEAR	19 th KBI National Karate Championship -28-29/12/2019
3	IPAVAN KALYAN	BZC III YEAR	25 th EURO ASIA International WFSKO Open Karate Championship, Mumbai 1-2/February/2020



GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.

Achievements in the last 5 years-Success Stories

iii Cultural - Students selected in any of the Performing/ Non-performing arts at National/International Level.

S.No	Nubmer of Students	Achievement
1	30	Attended NATIONAL TRIBAL YOUTH FESTIVAL (Jammu) From 24-01-2019 To 03-02-2019 The students secured first position in cultural polk dance

GOVERNMENT DEGREE COLLEGE MANUGURU

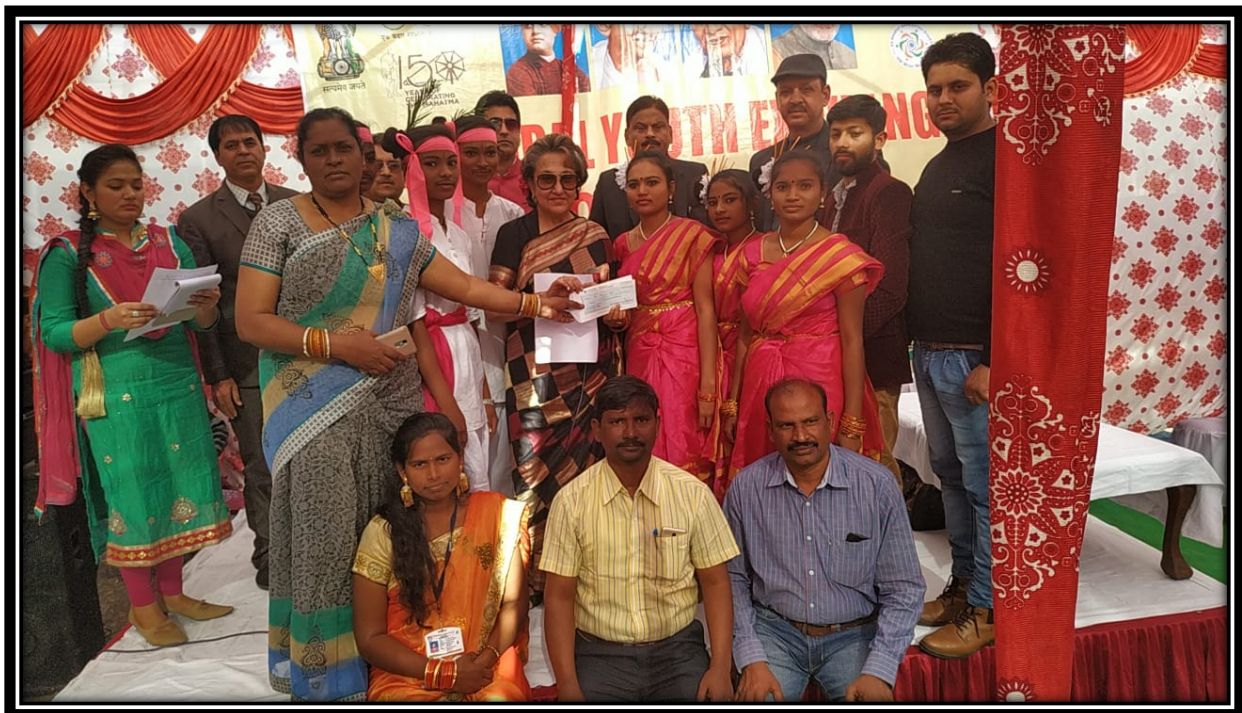
ACTIVITY REPORT

Name of the activity	YOUTH FESTIVAL
Name of the scheme	NATIONAL TRIBAL YOUTH FESTIVAL (Jammu)
Date of the Activity	24-01-2019 to 03-02-2019
Objective of the Activity	National Integration/ Unity in Diversity.
Organised By	NSS/Revenue Department
Name of the Principal	Dr B. Srinivas
Programme Coordinator	Dr B. Srinivas
Place of the Activity Conducted	Government Degree College, Manuguru
Number of Students Participated	30
Number of Staff Participated	02

GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.
Achievements in the last 5 years-Success Stories



GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.
Achievements in the last 5 years-Success Stories



Achievements in the last 5 years-Success Stories

ఆంధ్ర జ్యోతి 25/01/2019

గిరి సమ్మేళనానికి మనోళ్లు

జమ్మూ తరలిన మణుగూరు డిగ్రీ కళాశాల విద్యార్థులు
28 నుంచి గిరిజన యువ సమ్మేళనం



బస్సును బెండా ఊపి ప్రారంభిస్తున్న ఆప్జెవకీ, బస్సులో విద్యార్థినివిద్యార్థులు

భద్రాచలం, జనవరి 24: తేజోలోని వివిధ రాష్ట్రాల్లో చిన్న సంస్కృతులతో జీవించే యువత ఇతర సంస్కృతులను తెలుసుకొనేందుకు దోహదపడే గిరిజన యువ సమ్మేళనం 28 నుంచి పిల్లవారి నీ వరకు జమ్మూలో నిర్వహించనున్నారు. కేంద్ర ప్రభుత్వ పరిధిలోని మిర్చిస్ట్ ఆఫ్ హోం ఆఫైర్స్ సహకారంతో నెహ్రూ యువ కేంద్ర నిర్వహిస్తున్న ఈ కార్యక్రమంలో పాల్గొనేందుకు భద్రాచలం కౌత్లగూడెం జిల్లా మణుగూరు ప్రభుత్వ డిగ్రీ కళాశాలకు చెందిన 30 మంది గిరిజన యువతీ యువకులను ఎంపిక చేశారు. వారికి కళాశాల నుంచి ఇద్దరు బాధ్యులు తోడుగా వెళ్లే గిరిజన యువతీ యువకులు గురువారం భద్రాచలం లోని 141 సీఆర్‌పీఎస్ ప్రధాన కార్యాలయంలో సమావేశమయ్యారు. అధికారులు వారికి గిరిజన యువ సమ్మేళనంలో ఏ విధంగా వ్యవహరించాలో వివరించారు. అలాగే ఆక్స్‌డి సంస్కృతి సంప్రదాయాలను తెలుసుకొనేందుకు ఈ పర్యటన దోహదపడుతుందని తెలిపారు. అనంతరం 30 మంది యువతీ యువకుల బృందం ప్రత్యేక బస్సులో బయలుదేరగా వారికి 141 సీఆర్‌పీఎస్ బెటాలియన్ సెకండ్ కమాండెంట్ కేసీ ఆప్జెవకీ బెండా ఊపి నంపారు.

ఈనాడు. 27/1/19



మణుగూరు ప్రభుత్వ డిగ్రీ కళాశాలలో పాఠాభ్యాసం చేస్తున్న ప్రొఫెసర్ శ్రీనివాస్

నమస్తే తెలంగాణ 25/01/2019

జమ్మూ కాశ్మీర్‌కు గిరిజన యువతీ, యువకులు

భద్రాచలం లోన్. జనవరి 24 : భద్రాచలం 141 బెటాలియన్ సీఆర్‌పీఎస్ ఆర్డర్లలో నెహ్రూ యువ సమ్మేళనంలో భాగంగా జమ్మూ జిల్లా నుంచి 30 మంది గిరిజన యువతీ, యువకులను ఎంపిక చేసి ఈ నెల 28 నుంచి ఫిబ్రవరి 3వ తేదీ వరకు జమ్మూ కాశ్మీర్‌లోని వాగోలా యాక్ హాస్టల్‌లో జరిగే 11వ డైలెట్ యాక్ ఎక్స్‌కే ప్రోగ్రాంకు పంపినట్లు 141 బెటాలియన్ సీఆర్‌పీఎస్ సెకండ్ ఇన్ కమాండెంట్ కేసీ పాలావత్ తెలిపారు. గురువారం 30 మంది గిరిజన యువతీ, యువకులను ప్రత్యేక బస్సులో బెంబండం జరిగిందని ఈ కార్యక్రమాన్ని ఆయన లాంఛనంగా ప్రారంభించారు. ఈ సందర్భంగా ఆయన మాట్లాడుతూ యువత శీఘ్రవాదం వైపు ఆసక్తిపరులు కావద్దని, ప్రజలను రక్షించడానికి తాము ఉద్ధామిస్తామని, ఇప్పటికే 141 బెటాలియన్ సీఆర్‌పీఎస్ ఆర్డర్లలో యువతకు ఎన్నో సేవా కార్యక్రమాలు చేపట్టామని, డ్రమ్మలు, సోలార్‌లైట్లు, వాటిలాంటి కట్టు తదితర వాటిని అందిస్తూ గిరిజన యువకుల్లో ప్రేమస్థం కల్పిస్తున్నట్లు ఆయన తెలిపారు. ప్రతి ఒక్కరూ మంచిపైపు సకిలి సమాజానికి ఉపయోగపడేలా తయారుకావాలని ఆశాంక్షించారు. ఈ కార్యక్రమంలో ఆఫీస్‌ఇంట్ కమాండెంట్ ఆశోకుమార్ రావత్, డిప్యూటీ కమాండెంట్ సుశేందర్ దత్త, ఆఫీస్‌ఇంట్ కమాండెంట్ కిరణ్‌కుమార్, సీఆర్‌పీఎస్ సబ్బంది తదితరులు పాల్గొన్నారు.



బస్సును ప్రారంభిస్తున్న 141 బెటాలియన్ సీఆర్‌పీఎస్ సెకండ్ ఇన్ కమాండెంట్ కేసీ పాలావత్

GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.**Achievements in the last 5 years-Success Stories**

IV NSS- Remarkable achievement as NSS Volunteer:

S.N	Name of the NSS Volunteer	Group/Batch	Achievement
1	P.Srujana	BZC (2017-2020)	BEST SWACHH BHARAT VOLUNTEER AWARD FROM Ministry of Information & Broad Casting, Government of India
2	P. Anusha	B.Com (2016-2019)	BEST SWACHH BHARAT VOLUNTEER AWARD FROM Ministry of Information & Broad Casting, Government of India
3	R. Uday	M.P.C(2017-2020)	BEST SWACHH BHARAT VOLUNTEER AWARD FROM Ministry of Information & Broad Casting, Government of India
4	J. Mahesh	B.A (2017-2020)	Election Volunteer during 2019 general elections and received certificate from Election Commission of India
5	B. SHIVA KALYAN	BZC (2018-2021)	Election Volunteer during 2019 general elections and received certificate from Election Commission of India
6	K.ASHWINI	BZC (2017-2020)	Election Volunteer during 2019 general elections and received certificate from Election Commission of India

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SWACHH BHARAT ABHIYAN or CLEAN INDIA MISSION

one step towards cleanliness

A clean India would be the best tribute India could pay to Mahatma Gandhi on his 150 birth anniversary in 2019, “ said Prime Minister of India, Shri Narendra Modi as he launched the Swachh Bharat Abhiyan(Mission) at Rajpath in New Delhi. On 2nd October 2014, Swachh Bharat Abhiyan was launched throughout length and breadth of the country as a national movement. The campaign aims to achieve the vision of a ‘Clean India’ by 2nd October 2019. The mission focuses on sanitation and clean drinking water throughout the country.

The Government Degree College – Manuguru contributed to Swachh Bharat Abhiyan Awareness Programme, organized by the NSS unit GDC, Manuguru on 01/11/2014 on cleanliness and Sanitation.

The NSS volunteers actively participated in creating awareness by taking door to door campaign to the public informing them about the importance of cleanliness. The students took the initiative to clean the surrounding of Samithisingaram total number of students who participated in the campaign were 120.

- ✓ On 02-10-2015:
Swachh Bharat event is conducted by NSS Unit, Government Degree College, Manuguru. Besides all these programmes students conducted campus work, worked in the college garden.
On Mahatma Gandhi Jayanti, our volunteers took plastic collection drive in the college campus and the Samithisingaram. Students cleaned the campus area and the surrounding of Samithisingaram Village, Manuguru. The plastics collected were disposed off safely by the volunteers. About 140 students participated.
- ✓ On 02-10-2016:
On 2nd October 2016, Gandhi Jayanti, the Swachh Bharat Swasth Bharat Mission will be of 2 year old. It means two years have passed since our Prime Minister Shri Narendra Modi had started SWACHH BHARAT ABHIYAN on this day. Now this movement has become very popular among the masses. GDC – MNGR is very actively spread past two years. This event was given a start on 02-10-2016 from college premise. The Staff and students participated in cleaning drive. With a no time, everyone got involved in cleaning of college campus. Students were seen with a great zeal to clean their class rooms, play grounds, garden areas and others.
- ✓ On 04-10-2017:
This event is conducted by in Samithisingaram panchayat by NSS Unit, Government Degree College, Manuguru NSS Volunteers along with faculty in charge visited the Samithisingaram area and carried out Swachh Bharat

GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.

Achievements in the last 5 years-Success Stories

Awareness and intensive discussions on problems confronting them if the surrounding is not cleared. Finally the student's involved the local people to take pledge to keep their surroundings clean.

24-July-2018

“ Swachh Bharat Abhiyan “ , event conducting by Principal Dr. B. Srinivas in college campus. From now this every day will become symbolic of Cleanliness Drive in the country. Shri. Payam Venkateswarlu , MLA of pinapaka LAC participating in the function guest of honour gave away the awards to different awards for their contributions to the society.



Principal Dr. B. Srinivas, Shri. Payam Venkateswarlu, MLA of LAC pinapaka , R. Raviru Kumar MPDO Manuguru on the dias to discuss on the various issues of Swachh Bharat Abhiyan.



All the staff and students are the gathering on the various issues of Swachh Bharat Abhiyan



Shri. Payam Venkateswarlu, MLA of LAC pinapaka addressing the gathering on the various issues of Swachh Bharat Abhiyan



Appreciation award for NSS Volunteers creating awareness on Swachh Bharat .



GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.

Achievements in the last 5 years-Success Stories

28 – 08 – 2019:



This event is conducted by in Samithisingaram panchayat by NSS Unit, Government Degree College, Manuguru. NSS Volunteers along with faculty in charge visited the Samithisingaram area and carried out Swachh Bharat awareness and intensive discussions on problems confronting them if the surrounding is not cleared. Finally the student's involved the local people to take pledge to keep their surroundings clean.



GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.

Achievements in the last 5 years-Success Stories

V NCC- Remarkable achievement as NSS Volunteer: NO NCC UNIT AT COLLEGE

VI Placement - Students achieved remarkable Placement in final year of the course:

S.N	Number of the Students got Position in Placement Drive	Name of the Company	Position
1	24	HETERO HEALTH CARE	R&D, QC, Fitter, Electrician



**Government Degree college, Manuguru
Bhadradi-Kothagudem**



TSKC Co-Ordinator
Sri. J.Anil kumar

PRINCIPAL
Dr.B.Srinivas

TSKC

(Telangana skills and knowledge centre)

List of the Mentors for last five years

SL NO	NAME OF THE TSKC MENTOR	ACADEMIC YEAR
01	Sri. E.Yaladri	2014-15
02	Sri. Md.Asalam	2015-16
03	Smt. D.Sharanya	2016 to Till now

GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.
Achievements in the last 5 years-Success Stories
Campus Placement Drive

The placement drive organized on 26-02-2020 by TSKC, GDC, Manuguru in Collaboration with “HETERO HEALTHCARE”, Hyderabad for the Research & Development (R&D) and Quality Control (QC) positions. Twenty five students of our college students have participated in the job drive among them 10 member students are short listed and given job offering letters by HETERO HEALTH CARE. The alumni students of GDC, Manuguru also benefitted and secured position in Placement drive. Apart from these technical students from the surrounding ITI colleges also got position.



**GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.
Achievements in the last 5 years-Success Stories**



నిరుద్యోగులకు జాబ్ మేళా వరం

మణుగూరురూరల్: నిరుద్యోగులకు జాబ్ మేళా ఒక వరమని ప్రభుత్వ జూనియర్ కళాశాల ప్రిన్సిపాల్ డాక్టర్ బి.శ్రీనివాస్ అన్నారు. ఆయన బుధవారం మణుగూరు ప్రభుత్వ డిగ్రీ కళాశాలలో టీఎస్కేసీ ఆధ్వర్యంలో నిర్వహించిన జాబ్ మేళాలో పాల్గొని మాట్లాడారు. నిరుద్యోగులకు ఉద్యోగావకాశాలు కల్పించాలనే సదుద్దేశంతో జాబ్ మేళా ఏర్పాటు చేసినట్లు తెలిపారు. ఈ జాబ్ మేళాలో హెటిరో ఫార్మా కంపెనీ ప్రతినిధి ప్రవీణ్ అభ్యర్థులకు మౌఖిక, రాత పరీక్ష విధానం ద్వారా వివిధ విభాగాలకు చెందిన 46 మందిని ఎంపిక చేశారన్నారు. కార్యక్రమంలో కళాశాల వైస్ ప్రిన్సిపాల్ అనీల్ కుమార్, ఆకడమిక్ కో-ఆర్డినేటర్ పావని, పూర్వ విద్యార్థుల సంఘం



మాట్లాడుతున్న కళాశాల ప్రిన్సిపాల్ డాక్టర్ శ్రీనివాస్

కమిటీ సమన్వయకర్త డాక్టర్ ఎస్. రమేష్, హెటిరో హెచ్ ఆర్ ప్రవీణ్, టీఎస్కేసీ మెంటర్ శరణ్య పాల్గొన్నారు.

GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.
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Government Degree College –Manuguru
HETERO PHARMA Conducted
Campus Placement Drive on 26-02-2020
Selection List

SL NO	Name of the Student	Contact no	Position of the Company
1	Shaik Rafi	7702076353	Chemistry Lab Asst
2	Badesaheb	7569103346	Chemistry Lab Asst
3	P Prashanth	9381493635	Chemistry Lab Asst
4	K Ranjita kumar	7993470934	Chemistry Lab Asst
5	R Vamshi Krishna	7893133924	Chemistry Lab Asst
6	CH Anvesh	9642146945	QC
7	B SAI KUMAR	6300218009	DIP CHEM
8	K SAI KUMAR	9052509293	QC
9	A Pradeep	9652628146	QC
10	S Akhileswara chary	9966263452	fitter
11	V Prasad	9133945407	fitter
12	P PRASAD	7702565499	fitter
13	K SAI DOR	7569757939	fitter
14	N SAIRAJA	8886048497	fitter
15	D Sai ram Krishna	9849758541	fitter
16	T GANESH	8331007422	fitter
17	Sampath kumar	9550352833	fitter
18	P SRINIVASU	9550621645	Electrician
19	K SANDEEP	7989210240	Electrician
20	K SHIVA KUMAR	9550439140	Electrician
21	D Uday kiran	8897297348	Electrician
22	K SHIVA KRISHNA	9550439140	Electrician
23	K SRINU	9182377538	Electrician
24	K BABA	6281065847	Electrician

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Achievements in the last 5 years-Success Stories

Vii Others –

TELANGANA KU HARITHAHARAM

The fourth phase of Haritha Haram – the State’s flagship plantation programme comes with a message, and action plan to prepare better livelihoods for members of the toddy-tapping community. Government Degree college manuguru Principal Dr. B. Srinivas at a meeting with officials from various departments on 24-July-20178 said more saplings of dates and palm variety would be planted in this phase. “The State-wide plan is to show better livelihoods, as more members risk life and limb climbing the trees every year,” he said.

PROGRAMMES ON:

✓ **24- JULY-2018**

VENUE:
COLLEGE
CAMPUS



✓ **3- AUG-2018**

VENUE:
AMBEDKAR
CENTER,
MANUGURU.

Haritha Haram program conducted by MLA Mr. Payam Venkateswarlu pinapaka he is talk’s about The Telangana ku Haritha Haram programme launched amid much fanfare in 2015-16, might be, by its conclusion in 2019, at least 40% short of its stated plantation target across the State. So All other departments were also allotted sapling targets, village-wise or total all over your areas.



✓ **25-AUG-2018**

VENUE:
COLLEGE
GROUND.



**GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.
Achievements in the last 5 years-Success Stories**

Telangana ku Harithaharam Principal, Staff and Students are planting the saplings in college premises on 03 – 08-2019



నాటిన ప్రతి మొక్కనూ సంరక్షించాలి: ఎమ్మెల్యే



విద్యార్థులు
హారం కార్యక్రమంలో భాగంగా నాటి ప్రతి మొక్కను సంరక్షించాల్సిన బాధ్యత అందరిపై ఉంది ఎమ్మెల్యే రేగా కాంతారావు అన్నారు. ఈ మేరకు మణుగూరు లోని ప్రభుత్వ డిగ్రీ కళాశాలలో మంగళవారం నిర్వహించిన హరితహారం కార్యక్రమానికి ఆయన ముఖ్య అతిథిగా పాల్గొని మాట్లాడారు. ముందుగా కళాశాల ఆవరణలో విద్యార్థుల్లో కటిస మొక్కలు నాటి హరిత

హారం ప్రతిష్ఠ చేశారు. అనంతరం ఏర్పాటు చేసిన సమావేశంలో ఆయన మాట్లాడుతూ హరితహారంలో భాగంగా నియోజకవర్గంలోని అన్ని మండలాల్లో వేల సంఖ్యలో మొక్కలు నాటి కార్యక్రమాన్ని ప్రతిష్ఠాత్మకంగా అన్ని విభాగాల ఆద్యక్షులలో నిర్వహిస్తున్నామన్నారు. కాలుష్యనుపుతూన్న పర్యావరణాన్ని కాపాడుకునేందుకు విరివిగా మొక్కలు నాటాలన్నారు. ప్రభుత్వ కళాశాలలో కార్పొరేట్ కు డీటుగా అన్ని రకాల ఆరునిక వనరులు అందుబాటులో ఉన్నాయన్నారు. విద్యార్థుల తమ తల్లిదండ్రుల కష్టానికి తగిన ప్రతిఫలం అందించేందుకు ప్రణాళికతో చదివి ఉన్నత స్థాయికి చేరుకోవాలని సూచించారు. విద్యార్థులకు అవసరమైన ఆదన కరగతి గడులు, ఈ- లైబ్రరీ వంటి వసతులను కల్పించి జిల్లాలోనే మరెక్కడా లేనిది రంగా మోడల్ కళాశాలగా తీర్చిదిద్దడానని ఈ సందర్భంగా హామీ ఇచ్చారు. మరికొద్ది రోజుల్లోనే కళాశాలలో పోటీ పరీక్షలకు సంబంధించిన పూర్తి మెటీరియల్ తో ఆవసరమైన కంప్యూటరులు, సెమినార్ హాల్ ను

ఏర్పాటు చేస్తానన్నారు. అనంతరం కళాశాలలో నెలకొన్న సమస్యలతో కూడిన వినోదపాత్రాన్ని ప్రధానాచార్యుడు శ్రీనివాస్ ఎమ్మెల్యేకు అందజేశారు. కార్యక్రమంలో భాగంగా ఎమ్మెల్యేను ఆధ్యాపక బృందం పూలమాలలు, శాలువాతో మనంగా సత్కరించారు. ఈ కార్యక్రమంలో తహసీల్దార్ మంగీలాల్, ఎంపీడీవో శ్రీనివాసరావు, జడ్పీటీసీ సబ్బయ్య పోశం సభింహారావు, ఎంపీటీ కారం విజయకుమారి, పురపాలక అధికారి వెంకటస్వామి, పలు పంచాయతీల సర్పంచులు, ఎంపీటీసీ సబ్బయ్యలు, ఇతర ప్రజాప్రతినిధులు, విద్యార్థులు పాల్గొన్నారు.

Honourable MLA of Pinapaka Constituency, Sri Rega Kantha Rao gaaru at Haritha Haaram-2019.

Achievements in the last 5 years-Success Stories

On 28-07-2018, there was an awareness programme on fire and safety Presented by **FIRE & SECURITY ASSOCIATION OF INDIA**. Students I to III Year witnessed the live demonstration of fire being caused by gas, liquid and solid substances. The officer explained how each fire should be extinguished it. A few students were given chance to extinguish the fire specially lit for the purpose. They also explained the others rescue operations carried out by them in case of earthquake, heavy rains, and floods and so on. It was a great learning experience for students as well as the staff of college.



AWARENESS ON CRAKING CIVIL SERVICES TOMORROW ON 21-08-2018

BY

Sri. RAMACHANDRU TEJAVATH IAS (Retd)

The Event to be held at Government Degree college manuguru conducted an awareness programmes on “How to crake civil service’, 11.00 am will be attended by Retd IAS Sri Ramachandru Tejavath . He is specking about How to cracking the civil services.

”Unable to realise the need for pursuing civil services at a young age is one of the major disadvantages of civil aspirants , and one gets a rare opportunity of getting exposed to the prospects of the responsible career. Every aspirant must understand that one needs to continue the pace of understanding concepts while preparing and presenting them in the required way in thought way possible for the rest of the life as a civil servant. In fact, a candidate is intentionally tested during the exam to ensure that he or she is capable of coping in situations in service”



GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.
Achievements in the last 5 years-Success Stories



Tuberculosis Awareness Program on 1-sept-2018

This College-based interventional study was done on 135 students. They were randomly selected infield practice area of Urban Health Training Center (UHTC) of a private medical college in Pune city. Health awareness session on tuberculosis was conducted by using various visual and audiovisual aids by the medical college undergraduate students. A pre-test and post-proforma was filled before and after the session. Paired t-test was used to assess the effectiveness of awareness program.

Health education program by medical students helped significantly to improve the knowledge of school students regarding tuberculosis. Thus, medical college students can be involved to some extent for conducting health-related behavioral change communication (BCC) activities in schools during their Community Medicine morning posting. Collaboration of Government private colleges, schools, and district tuberculosis units (DTUs) can be ideally achieved under public private partnership (PPP) for health awareness programs

Teachers Day 2018 Celebration on 5-Sept-2018:

Teachers' Day was celebrated at Government Degree college manuguru, on September 5. **Prof. V. Srinivas**, Dept of English, Kakatiya University, Warangal, was the chief guest. Hon'ble guest Dr. M. Naveen. The students presented a cultural programme as a token of their gratitude to their teachers. I year B.com Students as a teachers Sai Srinika, Dept. of English was with the 'Sarvapalli Radhakrishnan Teacher of the year' award. Principal Dr. B. Srinivas the staff for their exemplary contribution to the school's phenomenal success.



The role the College library plays in supporting teaching and learning has never been more important. Exercises such as the National Student Survey and the teaching excellence framework are placing growing emphasis on the learning environment and the student experience, while students are expecting more from the institutions to which they pay their patience like fee. There is perhaps no other area of a College that has such a high level of footfall and interaction with students than the library, so it's an important weapon in keeping student satisfaction high. At Alter line, our work in higher education shows that libraries are building on their strengths. This has helped them to stand their ground when campus redevelopments have taken place. They've demonstrated the value that they add and have often attracted significant investment. As one humanities student told us: "I find the library a good place to relax, gather my thoughts, and get away from hectic lecture filled days. The atmosphere is very motivational for working on assignments and doing group work."

*-Prof. V. Srinivas
Dean Faculty of Arts, KU*

GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.

Achievements in the last 5 years-Success Stories

Distribute the Eco- Friendly Ganesh idols:

The Event is conducted by principal Dr. B. Srinivas he was give voluble suggestion save the nature save the water and air totally our hands. So we have use the eco-friendly idols for the upcoming generations. Ganesh Chaturthi, a festival celebrated across India to honour Lord Ganesh, is becoming more eco-friendly these days. Traditionally, Ganesh idols, made of Plaster of Paris, are immersed in water during this festival, which spoil the water. Eco-friendly Ganesh idols are made from paper pulp, natural colours and natural gums.



Circle Inspector of police manuguru Mr. K. Srinu also involved the Eco- Friendly Programme in college campus he give the vital message for students Here are four reasons an eco-friendly Ganesha idols are best way to go.

1. Does not pollute natural water Sources
2. Metal content in water effects the quality of drinking water.
3. Dyes and glitter on PoP idols can harm your health.
4. Eco-friendly Ganesha idols can be a family-bonding

exercise.

Field Trip of Vana Dharsni by School of of Sciences on 20-September-2018:



A Botanical study cum collection tour was organized ,during 19 September 2018, by the Department of Science under the patronage of the Principal **Dr.B.Srinivas**. He envisaged keen interest in the academic proceedings, trekked the forests, and visited every point of botanical interest almost simulating a sincere student of plant biology. Students of the I,II& III year were guided on the tour by **Dr.B. Srinivas**, Staff & Paloncha **DFO Sri. Venkata Pullaiah M V I**. The itinerary included an invited visit to the **Kinnerasani Garden, Mundikunta Garden**, which includes a repository of more than 150 species of '*Ornamental Gingers*', the Spice garden, Green House, Ginger Zone, Medicinal Plant House, Ginger House and Spices House. **Forest DFO** , made elaborate arrangements for the students community of the college..



**GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.
Achievements in the last 5 years-Success Stories**



GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.

Achievements in the last 5 years-Success Stories

Importance of Voting Awareness for students on 21-Sept-2018:

The programme conducted by MRO Mr. Ravi kumar, manuguru , he was talking about the importance vote and register their names whoever eligible for vote .The volunteers motivated the students to vote and cast their vote righteously. The volunteers successfully motivated the students for the right to vote through various activities. Activities like young poets meet; extempore discussions and street plays were held. Under the Young Poets Meet, the students recited the poems written by them about the political scenario, and the current happenings of the country. Further, the events like Handwriting Competition, Poster Making Competition, Debate Competition, Essay Writing Competition, Slogan Writing Competition and

NSS PROGRAMME ON 24-September-2018:



Special Camping forms an integral part of National Service Scheme. It has special appeal to the youth as it provides unique opportunities to the students for group living, collective experience sharing and constant interaction with community. It is started by college Principal Dr.B.Srinivas, he was give caption about NSS in our college “**NOT ME BUT YOU**” The members planted saplings in the college campus. Faculty and other staff.

College uniform distribution BPL Students on 4-oct-2018:

The distribution of uniforms among 75 students, by Principal Dr. B. Srinivas stressed the importance of engaging in social service. “Only if one engages in community service does one’s life become meaningful,” The above definition of ‘poor’ is according to a government order and we are in the process of sending the proposal to the government.” he said.



**GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.
Achievements in the last 5 years-Success Stories**

Midday Meal scheme launched for Degree students on 29-October-2018:



The Launching the scheme at the Lion's club of manuguru at Government Degree college manuguru the Lion of Pillisetti Haribabu and DSP of manuguru Mr. Saibabu said that the scheme would presently cover The field-level staff were instructed to maintain the quality of food, apart from the regular weekly menu. The scheme would be of much help to students coming from rural areas. Hitherto, many students used to come to colleges from rural areas, with lunch boxes prepared in the morning. Now, they can avail the scheme and concentrate more on studies".



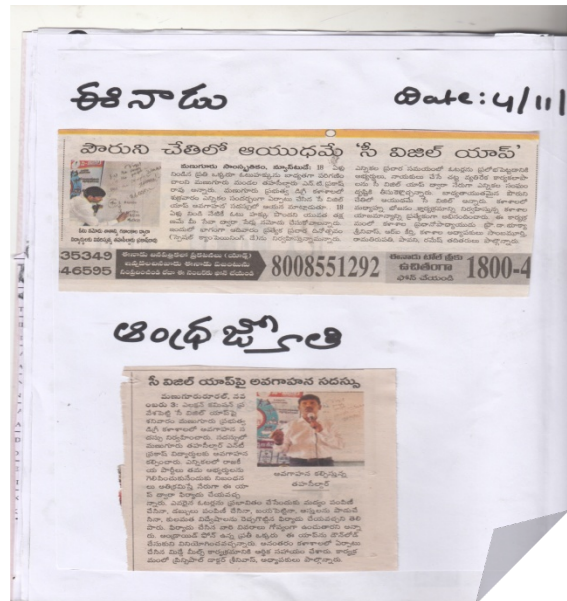
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**GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.
Achievements in the last 5 years-Success Stories**



Anti corruption programme on 30-10-2018 by DSP of manuguru A. Saibabu:



C-Vigil To Bring Awareness Programme For Students On 19-11-2018 by MPDO manuguru:



GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.
Achievements in the last 5 years-Success Stories



Importance of Voting Awareness for students Rally on 10-11-2018:

కామగూరు కార్యకర్తలు కార్యక్రమం ద్వారా విద్యార్థుల ఆసక్తిని పెంచుతుంది

హారితోత్సాహం..

ప్రతీ ఒక్కరు హరితహారంలో

భాగస్వాములు కావాలి

పినపాక ఎమ్మెల్యే రేగా కాంతారావు

మణుగూరు, నమస్తే తెలంగాణ: అత్యంత ప్రతిష్టాత్మకంగా ప్రభుత్వం తెలంగాణకు హరితహారం కార్యక్రమాన్ని చేపట్టిందని, ప్రతి ఒక్కరు హరిత హారంలో భాగస్వాములై మొక్కలు నాటాలని పినపాక ఎమ్మెల్యే రేగా కాంతారావు అన్నారు. ఆయన మంగళవారం మణుగూరు ప్రభుత్వ డిగ్రీ కళాశాల ఆవరణలో మండల ప్రజాపరిషత్ ఆధ్వర్యంలో అధికారులు, ప్రజాప్రతినిధులు, విద్యార్థులు, అధ్యాపకులతో కలిసి మొక్కలు నాటారు. అనంతరం ఆయన మాట్లాడుతూ.. అడవులు ఉంటేనే సకాలంలో వర్షాలు పడతాయని అప్పుడే పల్లెలు పచ్చగా ఉంటాయన్నారు. ప్రతీ ప్రభుత్వ కళాశాల, పాఠశాల పచ్చని వనాలతో నిండిపోవాలన్నారు. అన్నిరకాల మొక్కలు నాటి సుందరీకరణ చేసుకోవాలన్నారు. హరితహారం కార్యక్రమంలో విద్యార్థులు భాగస్వాములు కావడం అభినందనీయమన్నారు. ఈ కార్యక్రమంలో మణుగూరు ఎంపీడివో శ్రీనివాసరావు, తహశీల్దార్ మంగీ లాల్, మున్సిపల్ కమిషనర్ ఎన్.వెంకటస్వామి, ప్రిన్సిపాల్ డి.శ్రీనివాస్, మణుగూరు జడ్పీటీసీ పోశం నర్సింహారావు, ఎంపీపీ కారం విజయకుమారి, వైఎంపీపీ కేవీరావు, సర్పంచ్లు బచ్చల భారతి తదితరులు పాల్గొన్నారు.



మణుగూరు ప్రభుత్వ డిగ్రీ కళాశాల ఆవరణలో మొక్క నాటుతున్న పినపాక ఎమ్మెల్యే రేగా కాంతారావు

మున్సిపాలిటీ ఆధ్వర్యంలో..

మణుగూరు మున్సిపాలిటీ ఆధ్వర్యంలో మంగళవారం మణుగూరు పట్టణంలోని ప్రధాన రూదారిపై ఉన్న డివైడర్ల వద్ద తెలంగాణకు హరితహారం కార్యక్రమాన్ని నిర్వహించారు. ఈ కార్యక్రమానికి పినపాక ఎమ్మెల్యే రేగా కాంతారావు ముఖ్యఅతిథిగా హాజరై మొక్కలు నాటారు. అనంతరం ఆయన మాట్లాడుతూ.. ప్రతి ఒక్కరు మొక్కలు నాటి సంరక్షించాలని, భవిష్యత్ తరాలకు మంచి వాతావరణాన్ని అందించాలన్నారు. తొలుత మణు

గూరు పట్టణంలోని అంబేద్కర్ సెంటర్లో రోడ్డు మరమ్మత్తు పనులను ఎమ్మెల్యే రేగా కాంతారావు పరిశీలించారు. ఈ కార్యక్రమంలో మణుగూరు మున్సిపల్ కమిషనర్ ఎన్.వెంకటస్వామి, తహశీల్దార్ మంగీలాల్, జడ్పీటీసీ పోశం నర్సింహారావు తదితరులు పాల్గొన్నారు.

ప్రభుత్వ డిగ్రీ కళాశాలను మోడల్ గా మారుస్తా..

మణుగూరురూరల్: మణుగూరు ప్రభుత్వ డిగ్రీ కళాశాలను జిల్లాలో ఎక్కడా లేనివిధంగా మోడల్ కళాశాలగా తీర్చి దిద్దుతానని పినపాక ఎమ్మెల్యే రేగాకాంతారావు అన్నారు. ఆయన మంగళవారం స్థానిక ప్రభుత్వ డిగ్రీ కళాశాలను సందర్శించి విద్యార్థులతో మాట్లాడారు. ప్రభుత్వం విద్యకు అత్యధిక ప్రాధాన్యతనిస్తూ విద్యార్థులకు కావాల్సిన అన్ని సౌకర్యాలను కల్పిస్తుందన్నారు. ప్రభుత్వ కళాశాల వద్ద ఎక్కడా లేని విధంగా అత్యంత ఆధునిక ఈ లైబ్రరీని ఏర్పాటు చేయాలని భద్రాచలం ఐటీడీపీ పీవోను కలిసి కోరానని, త్వరలోనే లైబ్రరీ కూడా వస్తుందన్నారు. ఈ కార్యక్రమంలో తహశీల్దార్ మంగీలాల్, ఎంపీడివో శ్రీనివాసరావు, జడ్పీటీసీ పోశం నర్సింహారావు, ఎంపీపీ విజయకుమారి, వైఎంపీపీ కేవీరావు, సర్పంచ్లు బచ్చలభారతి, ఏనికప్రసాద్, రామకృష్ణ, జంపేశ్వరి, ముత్తయ్య, ఉపసర్పంచ్ పుచ్చకాయల శంకర్, ఈవోఆర్డి వెంకటేశ్వరరావు, ప్రభుత్వ డిగ్రీ కళాశాల ప్రిన్సిపాల్ డాక్టర్ బి. శ్రీనివాస్, ఎంపీటీసీలు మచ్చా సమ్మక్క, మండల టీఆర్ఎస్ పార్టీ నాయకులు పాల్గొన్నారు.



**GOVERNMENT DEGREE COLLEGE –MANUGURU-BHADRADRI KOTHAGUDEM DT.
Achievements in the last 5 years-Success Stories**

NSS Volunteers are actively participated to service for AMMA Anadha Saranalayam at Manuguru : 25 - 08-2019.



Figure 1: Donated to Rice and Books

చెట్ల మానవ మనుగడకు ఆధారం

మణుగూరుటౌన్: మొక్కలు నాటుదాం.. భావితరాల భవిష్యత్తుకు బాటలు వేద్దాం.. అన్ని ఎమ్మెల్యే రేగా కాంతారావు అన్నారు. మంగళవారం మండల పరిధిలోని ప్రభుత్వ డిగ్రీ కళాశాలలో ప్రీస్నిపాల్ డాక్టర్ శ్రీనివాస్ అధ్యక్షతన నిర్వహించిన హరితహారం కార్యక్రమానికి ముఖ్య అతిథిగా హాజరై మాట్లాడారు. విద్యార్థులు మొక్కలు నాటడమే కాకుండా తల్లిదండ్రులకు, పల్లె ప్రజలకు హరితహారం ప్రాధాన్యతను వివరించాలన్నారు. విద్యార్థులు సామాజిక బాధ్యతతో పాటు తల్లిదండ్రుల పట్ల ఎప్పటికీ కృతజ్ఞతను కలిగి ఉండాలన్నారు. వారి ఆకాంక్షలకు అనుగుణంగా విజయాలను సాధించాలన్నారు. ప్రభుత్వ డిగ్రీ కళాశాలలో పీజీ కూడా అందుబాటులోకి తీసుకురావడానికి ప్రయత్నిస్తానన్నారు. విద్యార్థుల అవసరాలకు అనుగుణంగా పోటీ పరీక్షలకు ఉపయోగపడే లైబ్రరీ ఏర్పాటుకు కృషి చేస్తానని చెప్పారు. అనంతరం హరిత ప్రతిజ్ఞ చేశారు.



మణుగూరుటౌన్: ప్రభుత్వ డిగ్రీ కళాశాలలో మొక్క నాటుతున్న ఎమ్మెల్యే రేగా కాంతారావు

మణుగూరు ప్రభుత్వ డిగ్రీ కళాశాలకు ప్రత్యేక గుర్తింపు

మణుగూరు రూరల్ పిబ్రవరి 08 ప్రభాతవార్త

మణుగూరు ప్రభుత్వ డిగ్రీ కళాశాలకు ప్రత్యేక గుర్తింపు లభించింది. ఉన్నత విద్యలో ఉత్తమ సామర్థ్యం కనబరిచే విద్య సంస్థలకు ఇచ్చే క్వాలిటీ



క్వాలిటీ మేనేజ్మెంట్ సిస్టం సిర్టిఫికేట్ను అందుకుంటున్న ప్రిన్సిపాల్

మేనేజ్మెంట్ సిస్టం సిర్టిఫికేట్, ఇంటర్ నేషనల్ స్టండెడ్ ఆర్గనైజేషన్ వారు ఐఎస్ఓ9001-2015 సిర్టిఫికేట్ను కళాశాల కమీషనర్ నవీన్మిట్టల్ మణుగూరు ప్రభుత్వ డిగ్రీ కళాశాల ప్రిన్సిపాల్ డిఆర్, బి. శ్రీనివాస్కు శనివారం హైద్రాబాద్లో జరిగిన కార్యక్రమంలో ప్రధానం చేశారు. తెలంగాణ రాష్ట్రంలోనే మణుగూరు ప్రభుత్వ డిగ్రీ కళాశాల అనేక అంశాలలో ఉత్తమ ప్రమాణాలను కలిగి ఉందని, విద్యార్థుల ప్రవేశ పెరుగుదల, ఉత్తీర్ణత శాతం, డిజిటల్ తరగతి గదులలో విద్య బోధన, డిజిటల్ లైబ్రరీ తదితర సాంకేతిక అంశాలలో విద్యా బోధన, అదనపు తరగతి గదుల నిర్మాణం, మి డే మీల్స్ కార్యక్రమాల్లో అభివృద్ధి వదంలో సాగుతుందని కళాశాల ప్రిన్సిపాల్ ఒక ప్రకటనలో తెలిపారు.



Estd: 2008

College code: 2430

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